

Administrative & Legislative Services Department
June 2020

Administration

City Administrator Gerald Herman attended the following meetings this month:

- June 01:
 - Americana Celebration Meeting
 - Staff Plan Reviews
- June 02:
 - Post-Employment Health Care Audit
 - Meeting with Ray Render
 - COVID-19 Leadership Communication
 - Planning Commission Study Session
- June 03: FSEP Board Meeting
- June 04: Museum/Visitor Center Re-Opening Discussion
- June 08: Stormwater Advisory Board Meeting
- June 16:
 - Bob Grant Retirement Party
 - COVID-19 Leadership Communication
- June 17:
 - RTA/GNRC/MPO Meeting
 - Economic Recovery Group Update
 - Economic Development Team Meeting
- June 18:
 - Fence Permit Discussion
 - FSEP CD&I Meeting
 - 50th Anniversary Committee Meeting
- June 22: E-911 Fee Conference Call
- June 23:
 - Copes Crossing Brinkley Subdivision Discussion
 - Chamber of Commerce Power Hour
 - COVID-19 Leadership Communication
- June 25:
 - Visitor Center Addition Progress Meeting
 - WHVC – OAC Meeting
- June 29: TVA Property Discussion
- June 30:
 - COVID-19 Leadership Communication
 - Special Called BMA Meeting

Administrative & Legislative Services Department

June 2020

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2019-2020.

Budget	Budgeted Amount	Expended/Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$14,415,105	\$ 9,691,107	↓32.77
Industrial Development	\$277,000	\$ 273,387	↓1.30
State Street Aid	\$461,000	\$ 449,983	↓2.38
Parks Sales Tax	\$731,550	\$ 394,060	↓46.13
Solid Waste	\$1,028,270	\$ 952,543	↓7.36
Fire Impact Fees	\$42,500	\$ 42,500	0.00
Parks Impact Fees	\$18,000	\$ 17,999	↓0.05
Police Impact Fees	\$35,000	\$ 33,845	↓3.30
Road Impact Fees	\$80,000	\$ 80,000	0.00
Police Drug Fund	\$6,000	\$ 2,309	↓61.50
Debt Services	\$832,000	\$ 782,142	↓5.99
Wastewater	\$12,330,274	\$ 6,661,173	↓45.97
Dental Care	\$90,000	\$ 53,089	↓41.01
Stormwater Fund	\$1,064,511	\$ 669,349	↓37.12
Cemetery Fund	\$37,682	\$ 28,398	↓24.63

*Expended/Encumbered amounts reflect charges from July 1, 2019 – June 30, 2020.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2020	FY 2019	FY 2018	FY 2017	FY 2016
July	269	346	362	327	279
August	106	151	166	175	166
September	98	126	119	120	133
October	97	91	147	91	140
November	78	120	125	135	166
December	58	72	104	83	105
January	81	122	177	178	158
February	93	119	113	140	163
March	107	131	142	136	181
April	85	138	185	120	134
May	82	129	121	153	175
June	45	50	52	92	103
Total	1199	1,595	1,813	1,750	1,903

Purchase Orders by Dollars	June 2020	FY 2020	FY 2019	FY 2018	Total for FY20	Total for FY19	Total for FY18
Purchase Orders \$0-\$9,999	44	1132	1529	1716	\$1,275,419.16	\$1,349,159.92	\$1,541,282.47
Purchase Orders \$10,000-\$24,999	1	34	26	49	\$551,938.89	\$381,155.50	\$706,041.30
Purchase Orders over \$25,000	0	33	40	48	\$4,035,346.92	\$7,678,174.40	\$4,080,335.79
Total	45	1199	1595	1813	\$5,862,704.97	\$9,408,489.82	\$6,327,659.56
Total	45	1199	1595	1813	\$5,862,704.97	\$9,408,489.82	\$6,327,659.56

**Administrative & Legislative Services Department
June 2020**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2019-2020 Update Requests	2018-2019 Update Requests	2017-2018 Update Requests	2016-2017 Update Requests	2019-2020 Page Visits	2018-2019 Page Visits	2017-2018 Page Visits	2016-2017 Page Visits
July	152	61	60	62	1,164,517	1,080,668	825,614	739,589
August	126	133	56	117	752,932	835,519	717,462	540,472
September	43	22	90	72	679,248	214,406	739,867	429,211
October	78	86	43	49	386,735	864,091	876,346	534,774
November	56	40	80	67	695,971	812,527	808,551	712,163
December	156	82	50	51	847,724	1,055,111	842,265	654,720
January	67	68	44	65	720,531	934,562	747,155	561,371
February	22	40	41	61	N/A	762,985	631,612	842,138
March	85	61	71	76	N/A	879,671	1,165,275	658,974
April	43	56	77	38	N/A	820,505	959,769	784,204
May	27	29	49	86	5,998	946,897	1,063,568	658,468
June	48	123	27	64	10,251	901,328	483,003	739,264
Total	901	801	688	808	5,263,907	9,053,159	9,860,532	7,855,348

Social Media Management

The use of social media keeps us connected to our community. Through means such as Facebook, Twitter, and our mobile app. We are able to reach out to the community and receive feedback. We track data from these sources to determine if the means justifies our time using these sources.

Facebook

	2019-2020 New Likes	2018-2019 New Likes	2017-2018 New Likes	2016-2017 New Likes	2019-2020 # of Posts	2018-2019 # of Posts	2017-2018 # of Posts	2016-2017 # of Posts
July	83	31	146	96	36	21	38	20
August	47	46	77	30	18	11	39	25
September	71	53	46	39	27	20	31	20
October	44	70	64	52	27	18	29	25
November	25	51	25	32	10	17	25	19
December	18	25	25	32	21	20	11	18
January	30	31	96	58	13	14	11	17
February	51	40	25	79	27	11	15	20
March	112	31	23	16	38	18	10	12
April	73	60	70	48	58	26	17	22
May	62	161	116	252	30	33	23	30
June	95	103	59	119	31	30	33	37
Total	705	702	772	853	336	239	282	265

**Administrative & Legislative Services Department
June 2020**

Twitter

	2019 – 2020 Total Followers	2018 – 2019 Total Followers	2017 – 2018 Total Followers	2019 – 2020 # of Tweets	2018 – 2019 # of Tweets	2017 – 2018 # of Tweets
July	862	811	740	19	8	20
August	869	796	760	9	8	22
September	870	798	762	14	10	13
October	868	802	766	15	7	15
November	873	802	775	5	7	13
December	877	805	778	16	8	7
January	880	809	792	9	7	3
February	888	826	794	23	8	12
March	902	830	795	24	16	12
April	907	830	799	14	14	7
May	903	832	801	14	14	13
June	904	851	808	14	14	9
Total	N/A	N/A	N/A	176	121	146

“City of White House, TN” Mobile App

	FY20 New Downloads	FY19 New Downloads	FY18 New Downloads
July	19	28	23
August	21	18	471
September	21	15	1,792
October	12	22	30
November	13	11	22
December	15	10	16
January	23	17	37
February	70	13	16
March	69	11	20
April	41	10	9
May	29	11	10
June	36	25	16
Total	369	191	2462

**The app went live on January 11, 2016*

	FY20 # of Request	FY19 # of Request	FY18 # of Request
July	36	32	41
August	39	26	33
September	18	18	34
October	40	32	24
November	27	12	22
December	20	27	39
January	24	22	49
February	41	30	55
March	34	24	44
April	35	32	22
May	26	27	31
June	28	29	24
FY Total	356	311	418

January 2018 – All requests have either been responded to, and are either Completed or In Progress

**Administrative & Legislative Services Department
June 2020**

White House Farmers Market

The market was in full swing this month. We added two new vendors and a food truck this month.

	2020 New Facebook Likes	2020 Facebook Post	2019 New Facebook Likes	2019 Facebook Post		Application Fees # (amount collected)	Booth Payments (\$)
January	8	1	7	0	January	0	0
February	5	0	2	0	February	0	0
March	N/A	0	8	5	March	0	0
April	23	1	36	5	April	2	150
May	94	11	131	13	May	5	870
June	123	10	114	20	June	3	384
July			49	12	July		
August			1	13	August		
September			14	5	September		
October			7	0	October		
November			4	0	November		
December			13	0	December		
Total	248	23	387	73	Total	7	\$1404

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Special Maintenance Projects

- Prepared Planning and Codes office to reflect CDC guidelines
- Cleaned out office and leanto before last day of work

	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests	2017 – 2018 Work Order Requests	2016 – 2017 Work Order Requests	2015 - 2016 Work Order Requests	2014 - 2015 Work Order Requests
July	10	22	21	27	22	25
August	10	26	24	28	33	10
September	13	19	22	13	31	19
October	7	14	18	12	30	27
November	7	18	34	12	27	15
December	3	8	19	9	17	15
January	16	14	16	23	28	31
February	18	7	21	6	19	23
March	11	7	17	16	25	24
April	2	12	25	14	20	22
May	11	6	26	27	33	13
June	10	9	23	14	17	25
Total	98	162	266	201	302	249

*In December 2013 work order requests started to be tracked.

**Finance Department
June 2020**

Finance Section

During June the Finance Department began preparing for FYE 6/30/2020 audit tasks, continued scanning thousands of documents to reduce physical document storage space, and continued operations with COVID-19 precautions. Members of the Finance Office participated in the following events during the month:

- June 1: Americana Celebration planning meeting
- June 8: Fiscal year budget departmental meeting
- June 8: Stormwater Advisory Board meeting
- June 11: TDEC SRF 364 internal audit exit conference phone meeting
- June 18: Monthly BMA meeting
- June 24: Wastewater financial software / report configuration / training
- June 29-30: Audit planning

Performance Measures

Utility Billing

*Less than 12 months of data available

	June 2020	FY 2020 YTD	FY 2019 Total	FY 2018 Total	FY 2017 Total	FY 2016 Total
New Builds (#)	2	171	62	102	111	96
Move Ins (#)	87	649	534	553	536	539
Move Outs (#)	56	602	534	576	546	543
New customer signup via email (#)	29	127	104	163	119	12*
New customer signup via email (%)	33%	15%	17%	25%	18%	n/a*

Business License Activity

	June 2020	FY 2020 YTD	FY 2019 Total	FY 2018 Total	FY 2017 Total	FY 2016 Total
Opened	13	69	75	72	93	97
Closed (notified by business)	0	10	9	18	1	2
Closed (uncollectable)	0	0	0	199	14	0

Payroll Activity

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments or errors	Number of Voided Checks
2 regulars	1 check, 276 direct deposits	0 Retro adjustments	0 Voids

Accounts Payable

	June 2020	FY 2020 YTD	FY 2019 Total	FY 2018 Total	FY 2017 Total	FY 2016 Total
Total # of Invoices Processed	379	4003	3940	4437	4797	4544

**Finance Department
June 2020**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	7,841,950	2,352,585	3,179,190	41%
Cemetery Fund	51,700	15,510	218,424	422%
Debt Services	858,000	257,400	272,969	32%
Dental Care Fund	42,000	12,600	250,750	597%
Roads Impact Fees	60,000	18,000	89,847	150%
Parks Impact Fees	31,200	9,360	95,351	306%
Police Impact Fees	36,000	10,800	123,213	342%
Fire Impact Fees	30,000	9,000	108,742	362%
Industrial Development	122,500	36,750	243,621	199%
Parks Sales Tax	673,000	201,900	994,628	148%
Police Drug Fund	3,900	1,170	23,880	612%
Solid Waste	859,800	257,940	528,964	62%
State Street Aid	441,000	132,300	248,158	56%
Stormwater Fund	862,000	258,600	828,292	96%
Wastewater	4,184,950	1,255,485	2,586,393	62%

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2019-2020.

Operating Fund	FY2020 Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	7,841,950	8,599,866	↑ 9.66%
Cemetery Fund	51,700	37,837	↓ 26.81%
Debt Services	858,000	869,076	↑ 1.29%
Dental Care	42,000	41,478	↓ 1.24%
Roads Impact Fees	60,000	89,479	↑ 49.13%
Parks Impact Fees	31,200	76,308	↑ 144.58%
Police Impact Fees	36,000	61,620	↑ 71.17%
Fire Impact Fees	30,000	41,053	↑ 36.84%
Industrial Development	122,500	87,802	↓ 28.32%
Parks Sales Tax	673,000	703,724	↑ 4.57%
Police Drug Fund	3,900	11,054	↑ 183.44%
Solid Waste	859,800	891,270	↑ 3.66%
State Street Aid	441,000	418,868	↓ 5.02%
Stormwater Fund	862,000	887,309	↑ 2.94%
Wastewater	4,184,950	4,342,538	↑ 3.77%

*Realized amounts reflect revenues realized from July 1, 2019—June 30, 2020

**Human Resources Department
June 2020**

The Human Resources Director participated in the following events during the month:

- June 02: Chamber of Commerce Board Meeting
Beer Board Meeting
- June 08: Public Works Maintenance Worker Interviews
Stormwater Advisory Board Meeting
- June 11: Public Works Maintenance Worker Interview
- June 18: Board of Mayor and Aldermen Meeting

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	0	0	0	0
August	0	0	0	2
September	1	0	0	1
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0

Three-year average as of June 30, 2019: 3.00

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	1	1	1	0
February	3	0	0	1
March	0	0	0	1
April	2	0	0	0
May	1	0	0	0
June	0	2	0	0
Total	8	3	1	5

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	1	3	0	0
August	0	0	0	0
September	0	0	0	0
October	1	1	0	0
November	1	0	1	0
December	0	0	0	0

Three-year average as of June 30, 2019: 4.67

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	1	0	2	1
February	0	0	1	0
March	0	0	0	0
April	0	1	0	0
May	0	1	0	1
June	0	0	1	1
Total	4	6	5	3

**Human Resources Department
June 2020**

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	1	0	0	1
August	1	1	3	0
September	2	2	1	0
October	3	0	2	2
November	2	1	2	1
December	1	0	1	1

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	2	1	0	0
February	1	0	1	0
March	1	0	1	0
April	0	0	1	0
May	2	5	1	2
June	2	1	1	0
Total	18	11	14	7
Percentage	17.48%	10.68%	14.43%	7.45%

Current year turnovers that occurred within 90 day probationary period: 2

Three-year average as of June 30, 2019: 10.85%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	0	0	0	1 (T)
August	2 (S)	0	1 (T)	0
September	0	1 (T)	0	1 (S)
October	0	0	1 (T)	2 (T)
November	1 (S)	0	2 (T)	0
December	0	0	0	1 (S)

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	0	1 (T)	0	1 (S)
February	0	0	1 (T)	0
March	0	1 (S)	0	0
April	0	0	0	0
May	0	1 (T)	0	0
June	1 (T)	0	1 (T) 1 (S)	1 (S)
Total	4	7	7	3

Three-year average as of June 30, 2019: 5.67

**City of White House
Police Department
Monthly Report
JUNE 2020**

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in May:** Department Head Meeting (June 1st & June 15th), Beer Board Meeting (June 2nd), Planning Commission Meeting (June 8th), Robertson County Chief's Meeting (June 9th), TACP Meeting (June 11th), Board of Mayor and Alderman Meeting (June 18th), and Command Staff Meeting (June 25th).

- **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2020.

Susan Johnson, Accreditation Manager, is working on a few more files for our Accreditation file review in August. Our actual on-site will be in December. Possibly in September, they will have a meeting/conference to account for the annual LEACT meeting.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 27 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,080 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	174	0	174
February	8	212.5	0	220.5
March	0	160	0	160
April	0	68	0	68
May	0	248	0	248
June	16	0	0	16
Grand Total	24	862.5	0	886.5

Patrol Division Performance Measurements

1. *Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 474 shifts during the Fiscal Year 2019-2020. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.*

Number of Officers on Shift	June 2020	FY 2019-2020
Three (3) Officers per Shift	60	585
Four (4) Officers per Shift	0	159

2. *Acquire and place into service two Police Patrol Vehicles.* The three new 2020 Ford Police Utility AWD SUV's have been ordered. Also, the replacement of one totaled

vehicle was ordered at the same time. We hope to receive these vehicles at the end of July.

3. **Conduct two underage alcohol compliance checks during the Fiscal Year 2018-2019.**
Fall compliance checks complete. Spring Compliance Checks are cancelled due to COVID-19.
4. **Maintain or reduce TBI Group A offenses at the three-year average of 73 per 1,000 population during the calendar year of 2019.**

Group A Offenses	June 2020	Per 1,000 Pop.	Total 2020	Per 1,000 Pop.
Serious Crime Reported				
Crimes Against Persons	12	1	52	4
Crimes Against Property	24	2	126	10
Crimes Against Society	58	5	140	11
Total	94	8	319	25
Arrests			362	

**U.S. Census Estimate 7/1/2018 – 12,506*

5. **Maintain a traffic collision rate at or below the three-year average of 450 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2020.**

	June 2020	TOTAL 2020
Traffic Crashes Reported	27	169
Enforce Traffic Laws:		
Written Citations	83	417
Written Warnings	66	230
Verbal Warnings	343	1,289

6. **Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2020.**

COLLISION RATIO				
2020	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
June	27	5 YTD 29	19%	17% YTD 169

Traffic School: There was no Traffic School in the month of April.

Staffing:

- Officer Lars Carlson and Officer Zackary Parker started at Walter’s State Law Enforcement College May 10th, 2020. Their graduation date is July 10th.
- New Officer Brent Loveday started June 15th. He will start the Academy in July.
- We still have three openings. Applications are being taken. No testing has been scheduled as of yet.

K-9: Ofc. Jason Ghee and K-9, Kailee attended their monthly training.

Sumner County Emergency Response Team: ERT had tryouts on June 19th. Officer Ethan Hoffman from the White House Police Department made the team.

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2020.*

2020 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
June	56%	75%

Communications Section

	June	Total 2020
Calls for Service	1,030	5,512
Alarm Calls	36	193

Request for Reports

	June	FY 2019-2020
Requests for Reports	9	189
Amount taken in	\$49.35	\$181.50
Tow Bills		\$0.00
Emailed at no charge	32	377
Storage Fees		\$0.00

Tennessee Highway Safety Office (THSO):

Sgt. Brisson taught a seatbelt/distracted driving course to Wade Lawn Care on June 19th.

Volunteer Police Explorers: Nothing to report for May.

Item(s) sold on Govdeals: Nothing sold in May.

Crime Prevention/Community Relations Performance Measurements

1. **Teach D.A.R.E. Classes (10 Week Program) to two public elementary schools and one private by the end of each school year.**

D.A.R.E. has been cancelled due to COVID-19.

2. **Plan and coordinate Public Safety Awareness Day as an annual event.** Safety Day in conjunction with Discover White House scheduled for April 18th, 2020 has been cancelled due to COVID-19. They are hoping to reschedule for the fall.

3. **Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.**

Citizen's Police Academy has been cancelled due to COVID-19.

4. **Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.**

- On June 8th and June 11th, Sgt. Enck passed out badges and Dairy Queen Coupons at the Greenway, Kroger and Walmart.
- On June 10th and 24th, Sgt. Enck passed out badges and Dairy Queen Coupons at the Farmers Market.
- On June 10th, spoke with Sutherland Subdivision about helping them start a neighborhood watch.
- On June 22nd, Sgt. Enck passed out badges and Dairy Queen Coupons at the Greenway and shops on Hwy 76.

• **Special Events: WHPD Officers participated in the following events during June:**

- Nothing to report at this time.

Upcoming Events:

Nothing to report at this time.

2020 Participation in Joint Community Events		
	<u>June</u>	<u>Year to Date</u>
Community Activities	6	19

**Fire Department
June 2020**



Summary of Month's Activities

Fire Operations

The Department responded to 112 requests for service during the month with 86 responses being medical emergencies. The Department responded to 9 vehicle accidents; 2 accidents reported patients being treated for injuries and 7 accidents reported no injuries. Of the 112 responses in month of June there were 23 calls that overlapped another call for service that is 20.54 % of our responses.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in June from dispatch to on scene time averaged was, five minutes and forty-two second (5:42). The average time a fire unit spent on the scene of an emergency call was twenty-three minutes and thirty-two second (23:32).

Department Event

- June 4th – Birthday Drive-by Indian ridge Subdivision
- June 23 – Station tour for special need's children

Fire Administration

- June 1st – Americana Celebration Meeting
- June 8th – Fire Department Officer Meeting
- June 25th – Sumner County COVID-19 conference call
- Numerous Conference calls with Robertson County concerning COVID-19

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

Fires	30
Rescue & Emergency Services	1018
Hazardous Conditions (No Fire)	28
Service Calls	77
Good Intent Call	89
False Alarms & False Call	112
Calls for The Month	112
Total Responses FY 19/20	1366

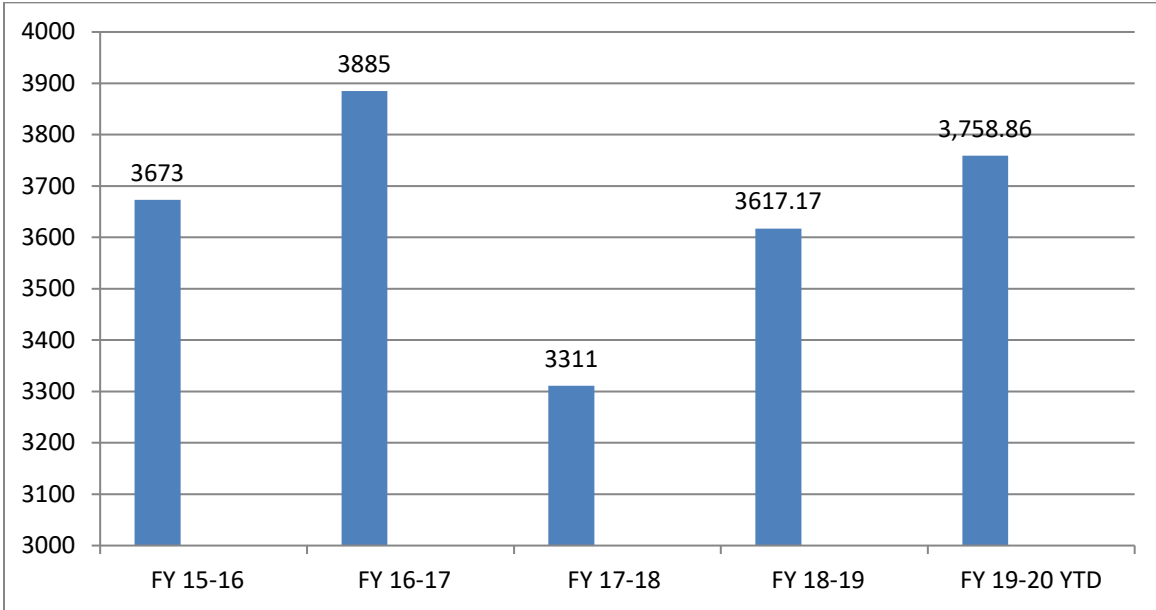
**Fire Department
June 2020**

Response by Station

	Month	FY to Date	%
Station #1 (City park)	74	860	62.95%
Station #2 (Business Park Dr)	37	505	36.96%

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4104 hours of training per year is based on eighteen career firefighters.

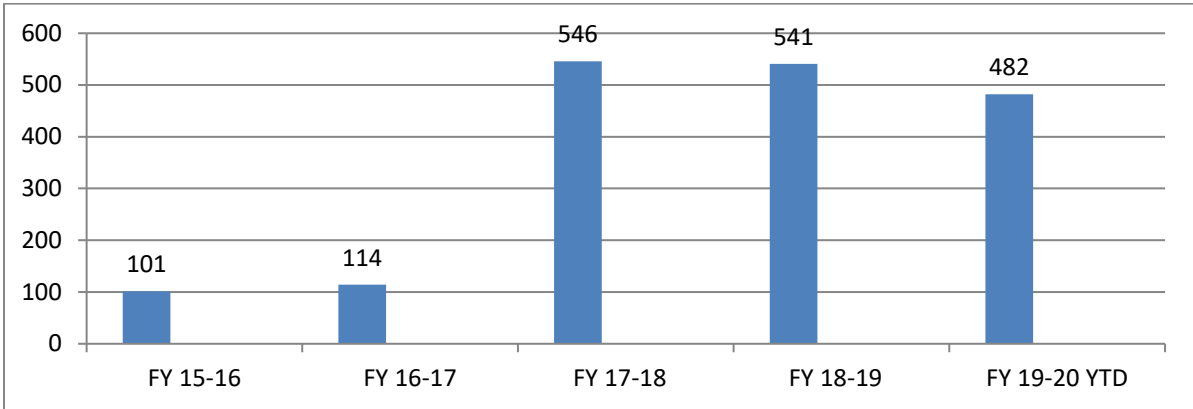


	Month	YTD
Firefighter Training Hours	903.55	3758.86

**Fire Department
June 2020**

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

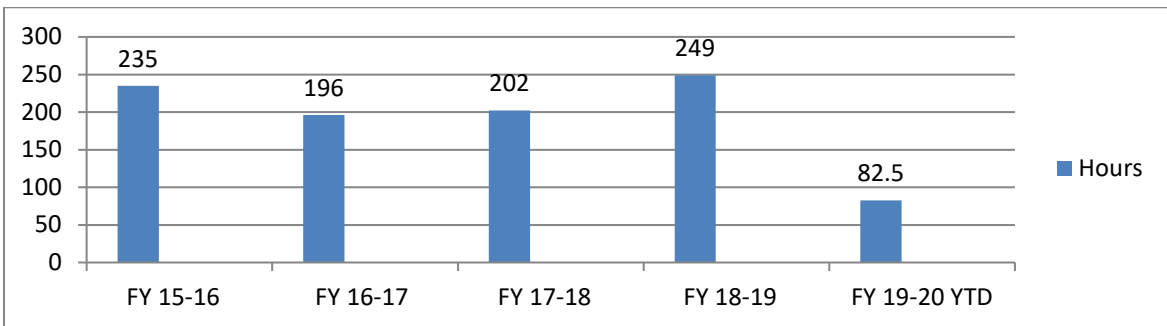
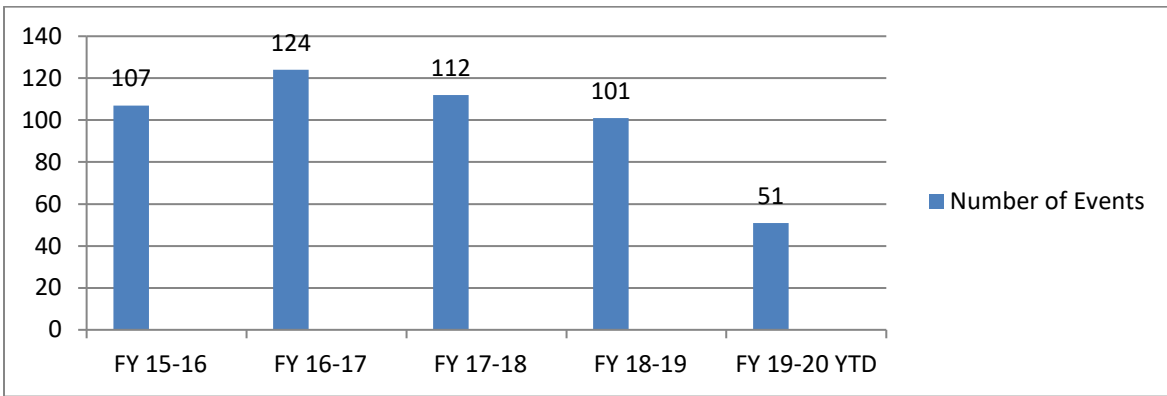
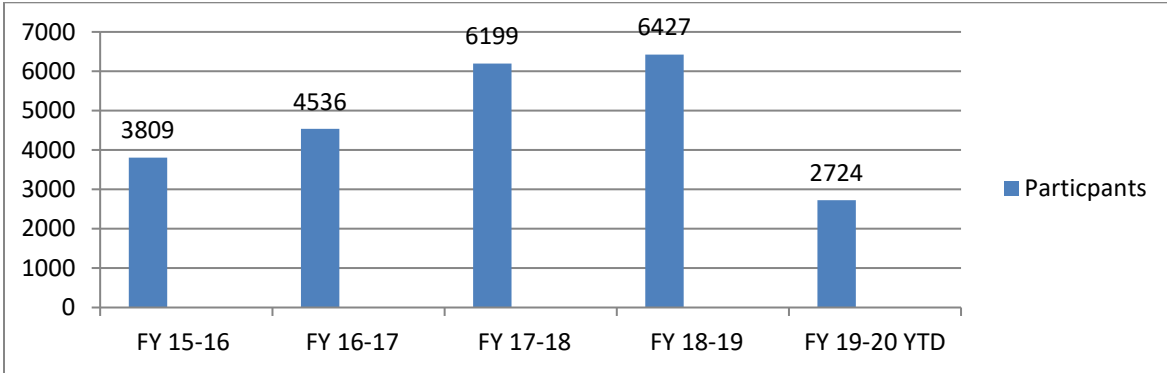


	Month	YTD
June Fire Inspection	85	482
Reinspection	4	53
Code Violation Complaint	1	6
Violations Cleared	0	41
Annual Inspection	28	105
Commercial Burn Pile	0	6
Knox Box	0	14
Fire Alarms	4	15
Measure Fire Hydrant	0	3
Plans Review	1	32
Pre-C/O	0	2
Pre-incident Survey	42	168
Sprinkler Final	3	14
Final C/O	0	20

**Fire Department
June 2020**

Public Fire Education

It is a Department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized at this time; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



	Month	YTD
Participants	25	2,724
Number of Events	5	51
Education Hrs.	6.5	82.5

**Fire Department
June 2020**

Social Media Statistics

Page Views	309
Page Likes	58
Post Reach	13,856

June 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 -Reinstallation of No Parking signs on loves lane. -Mowing and weed control at City Wide	2 -Formed and poured concrete in concrete in preparation for new Decorative Street Light Pole at 348 Holly Lane	3 -Removed graffiti from Union Road. -Replaced Photocells for Decorative Street Lights on Morgan Trace. -Mowing and weed control City wide.	4 -Final prep and install of Decorative Street Light Pole at 348 Holly Lane	5	6
7	8 -Mowing and weed control City wide. -Cut curb in Northwoods in preparation to replace	9 -Potholes City wide. -Road maintenance on North Palmers (removed excess stone from roadway)	10 -Continued removal of old curbing in Northwood to prepare for new curbing to be replaced.	11 -Assisted with removal and grading of dirt at Calista Pond.	12	13
14	15 -Continued removal of curbing in Northwoods. -Assisted in removal and grading of dirt at Calista Pond	16 -Assisted with removal and grading of dirt at Calista Pond -Cut ROW grass on Pleasant Grove in preparation of widening Project	17 -Poured new curbs at 2 residents in Northwoods. Cypress and Hunterwood Drive -Used extra concrete for area eroding in park.	18 -Unloaded materials for Pleasant Grove Widening Project -Evaluated other projects needing attention in the City.	19	20
21	22 -Meeting at Pleasant Grove to discuss and prepare for project -Started guard rail installation on Hickerson Drive	23 -Pleasant Grove Widening Project	24 -Pleasant Grove Widening Project	25 -Pleasant Grove Widening Project	26	27
28	29 -Pleasant Grove Widening Project -Tree removal from road due to storm	30 -Fleet Maintenance -Pothole repair on Calista -Cut and removed old lane loop from 76 Widening Project -Evaluation of Decorative Street Lights being out on Madeline Way				

Public Services Department
 Monthly Report
 June 2020

Public Works/Streets & Roads Division

Total Hours Worked	FY 12/13	FY 13/14	FY 14/15	FY 15/16	20-May	20-Jun	YTD 19/20
Street	3,765	4,485	4,040	8,134	789	620	9,811
Facility Maintenance	124	839	2,049	3,494	139	26	913.25
Fleet Maintenance	445	857	1,157	1,034	56	22	445
Meeting/Training	332	653	572	502	32	13	470
Leave	1,005	1022	807	1,253	80	75	898
Holiday	650	730	850	795	50	0	545
Overtime	70	166	263	509	9	5	158
Administrative	0	496	781	385	126	137	1,290
Drainage Work (feet)	0	0	0	0	0	0	0
Drainage Man Hours	0	0	0	0	0	0	14
Debris Removed Load	0	0	0	0	0	0	0
Sweeping Man Hours	0	0	0	0	0	0	0
Mowing Hours	0	0	0	0	64	46	267
Curb Repair	0	0	0	0	0	23	23
Shoulder LF	0	0	0	0	0	0	640
Shoulder Hours	0	0	0	0	3	3	179
# of Potholes	0	0	0	0	24	12	397
Pothole Hours	0	0	0	0	66	7	838.5
R-O-W Hours	0	0	0	0	184	250	3,295
Sign/Repaired	0	0	0	0	6	5	68
Sign Work Hours	0	0	0	0	9	6	115
Salt Hours	0	0	0	0	0	0	76.5
Salt Tons	0	0	0	0	0	0	18
Decorative Street Light Hours	0	0	0	0	0	9	142.5
Traffic Lights	0	0	0	0	0	0	158

Public Services Department
Monthly Report
June 2020

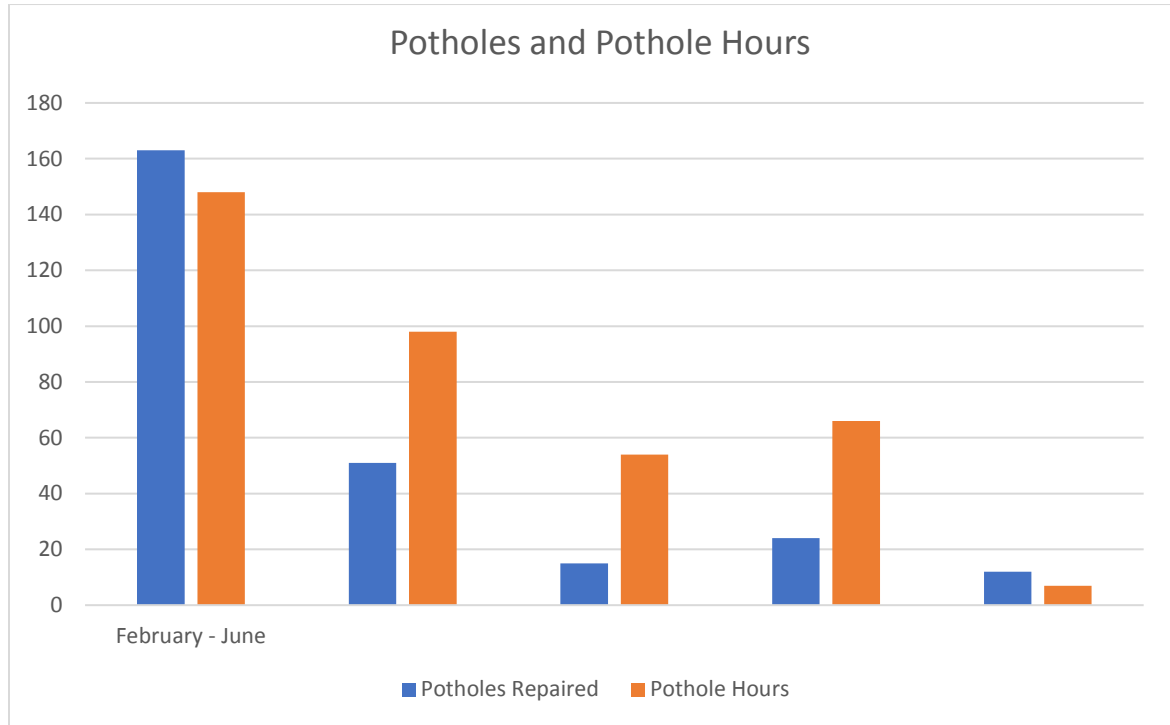
Sanitation Division

Total Hours Worked	FY 12/13	FY 13/14	FY 14/15	FY 15/16	20-May	20-Jun	YTD 19/20
Sanitation	5,975	3,138	2,914	2,685	320	359	4,240
Facility Maintenance	124	839	2,049	3,494	18	3	380
Fleet Maintenance	445	857	1,157	1,034	23	24	296
Meeting/Training	332	653	572	502	10	0	118
Leave	1,005	1022	807	1,253	0	100	436
Holiday	650	730	850	795	20	0	210
Overtime	70	166	263	508.5	0	0	40
Administrative	0	496	781	385	11	0	62
Sweeping Man Hours	0	0	0	0	0	0	0
R-O-W Hours	0	0	0	0	1	6	175
Salt Hours	0	0	0	0	0	0	0
Salt Tons	0	0	0	0	0	0	0

Sanitation	FY 12/13	FY 13/14	FY 14/15	FY 15/16	20-May	20-Jun	YTD 19/20
Brush Collection Stops	2,787	5,394	5,915	5,944	642	653	6,614
Brush Truck Loads	302	644	503	459	66	55	720
Leaves Pickup Bags	519	4,324	4,016	3,741	279	301	3,805
Brush/Leaves Hours	585	2,119	1,634	1,366	130	129	1,510
Litter Pickup Bags	168	535	309	334	41	37	545
Litter Pickup Hours	443	829	1,147	1,318	87	95	1096

Pothole Comparison

The purpose of this chart is to gauge the amount of time spent filling potholes and the number of potholes filled in that time frame. It can also be used to judge how we currently repair potholes and how we will fill them in the future when the milling head is being used to make repairs.

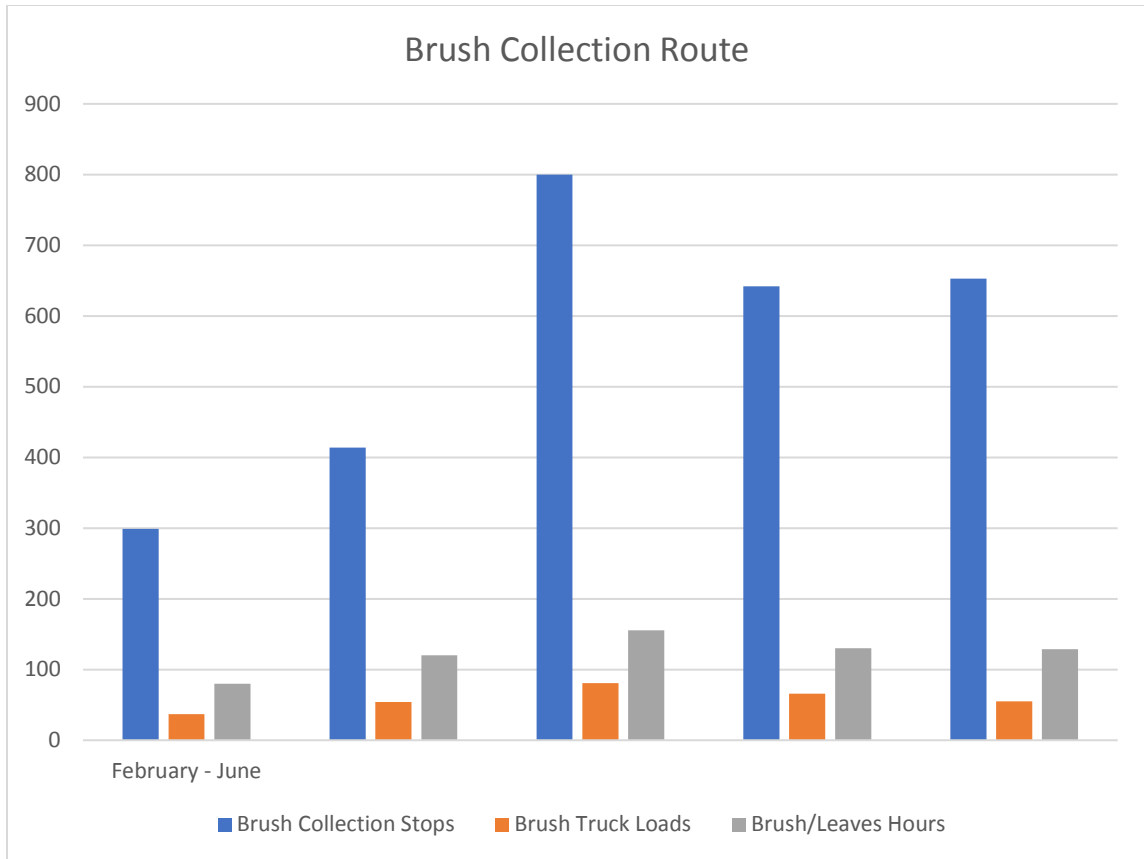


-Goals for this particular job task 50 potholes per month. When this chart is completed each month consideration will be given to the size of the potholes i.e. a larger patch will count as one pothole but an additional chart will be constructed when larger patches are more prevalent. The prevalence of these “patch repairs” will be evident when the milling machine is used for repairs.

-Also given consideration will be how many potholes are reported and how many the Streets and Roads Crew locates throughout the City to be repaired.

Brush Collection Chart

The purpose of this chart is to gauge the progress of the route on a monthly basis and making certain it is staying on track. Also, with the rapid growth of the City it will be used to determine, in the coming years, whether another driver needs to be added to keep up on this route.



Stormwater Division

Total Hours Worked	FY 12/13	FY 13/14	FY 14/15	FY 15/16	30-May	30-Jun	YTD 19/20
Stormwater	0	0	0	5,744	670	658	7,204
Facility Maintenance	124	839	2,049	3,494	37	7	638
Fleet Maintenance	445	857	1,157	1,034	32	11	314
Meeting/Training	332	653	572	502	24	32	309
Leave	1,005	1022	807	1,253	52	0	427
Holiday	650	730	850	795	40	0	315
Overtime	70	166	263	508.5	32	6	262
Administrative	0	496	781	385	150	184	1,138
Drainage Work (feet)	0	0	0	0	100	293	3,988
Drainage Man Hours	0	0	0	0	212	236	1,371
Debris Removed Load	0	0	0	0	80	4	188
Sweeping Man Hours	0	0	0	0	30	0	309
Mowing Hours	0	0	0	0	0	16	102
Curb Repair	0	0	0	0	0	0	0
Shoulder LF	0	0	0	0	0	0	0

Shoulder Hours	0	0	0	0	0	0	0
# of Potholes	0	0	0	0	0	0	0
Pothole Hours	0	0	0	0	0	0	3
R-O-W Hours	0	0	0	0	93	9	1,506

Objective: To implement, design, construct and maintain a safe, sustainable, economical and environmentally sound stormwater management system that reduces the potential of flooding, protects natural drainage features, and preserves and enhances desirable water quality conditions.

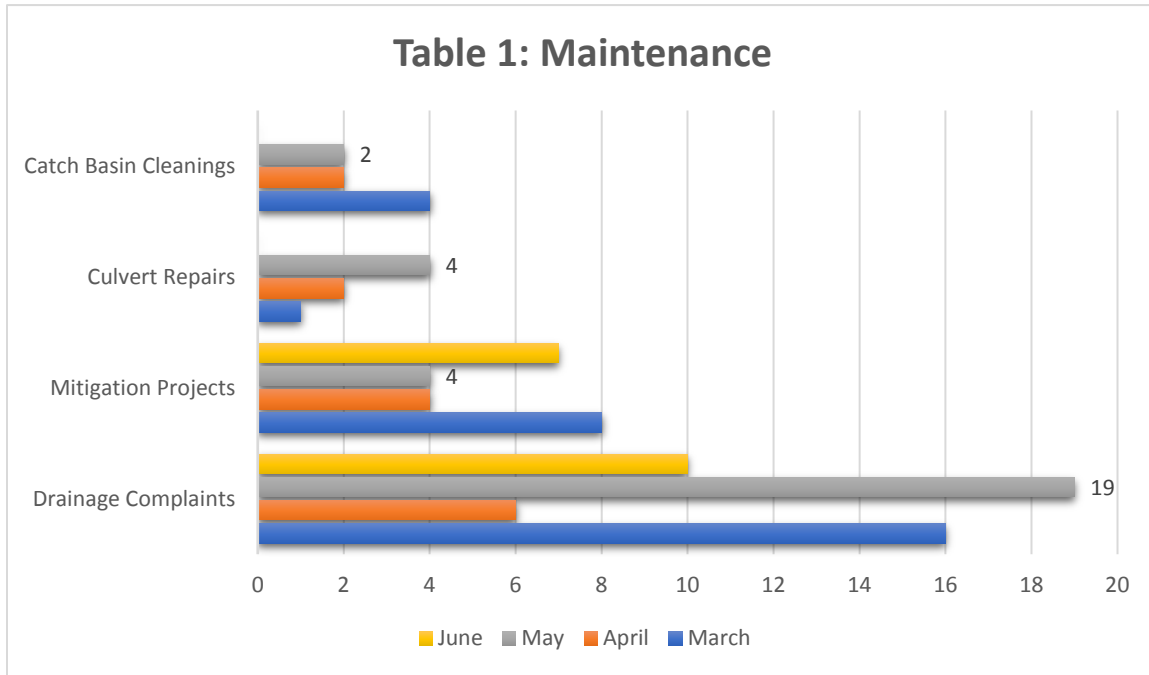


Table 1: Adequate stormwater management can result in a reduction in flooding, property damage, excessive soil erosion, degraded open space, and unacceptable water quality in potable water supply reservoirs. The goal is to maintain the existing drainage infrastructure and provide sufficient infrastructure capacity to meet the future needs of the City through culvert replacements, ditch rehabilitations, catch basin cleanings, dry basin mowing, and stormwater mitigation projects.

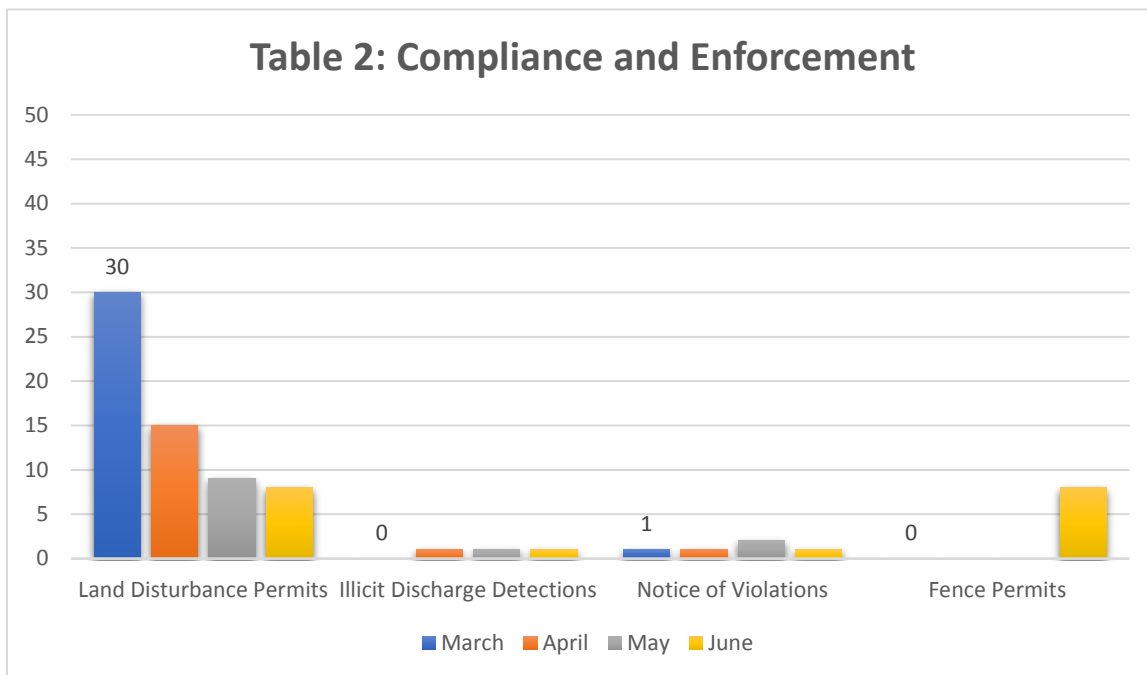


Table 2: Our goal is to ensure compliance with all applicable federal and local water quality regulations related to stormwater runoff, including and in particular, new development construction permits and the detection and elimination of illicit discharges. The City employs a series of enforcement actions to deter and/or address stormwater violations from residential, commercial or industrial facilities.

Monday, June 1st

- Weekly staff meeting
- Ditch maintenance at 302 Valley View Dr

Tuesday, June 2nd

- Ditch maintenance (Valley View) connected HDPE and backfilled; imported topsoil; applied seed and straw
- Land Disturbance permit requests completed

Wednesday, June 3rd

- Lowered and upsized driveway culvert to open channel and lower slope for conveyance to property line at 221 Hillwood Dr
- Removed damaged curb and poured concrete at 1010 Piccadilly
- Certificate of Occupancy requests completed

Thursday, June 4th

- Installed bracket and angled iron to preserve integrity of roadway at Hobbs & Cliff Garrett
- Facility & Fleet Maintenance

Monday, June 8th

- Staff meeting
- ROW mowing (Shady Ln)
- Seed and matted Rolling Acres

Tuesday, June 9th

- Applied 15' pipe to 403 Rolling Acres
- Cleaned concrete conveyance at 309 Christian Dr.

Wednesday, June 10th

- Checked hot spots
- ROW mowing at Industrial Dr

Thursday, June 11th

- final grade to Calista road; transporting fill material and repairing rill erosion

Monday, June 15th

- Stormwater dept. meeting
- Mill Creek Mitigation Project
- Pre-construction meeting (SR76/PGR)

Tuesday, June 16th - Wednesday, June 17th

- Calista Pond:
 - Imported 15 loads of class A stone for spillway and flume Updated work orders and scheduling
 - Repair areas of scour

Thursday, June 18th

- Work Orders:
 - 116 Eastside Drive – ditch rehabilitation
 - Relocated mini-ex for PW (Hickerson Dr)
- Off loaded materials for capital improvement project at PGR staging area (Latrobe)

Monday, June 22nd – Thursday, June 25th

- Stormwater Maintenance
 - Excavated and installed 100 LF of RCP pipe at 1204 Pleasant Grove Rd.
 - Installed pug mill for new lane addition and backfilled pipe
 - Relocated communications line and set endwall to elevation per plans
- Checked hot spots (no ID's)
- Land Disturbance permit requests completed
- Certificate of Occupancy requests completed

Monday, June 29th

- Ditch Maintenance
 - Marked utilities and prepared to set pipe at 302 Valley View
- Illicit Discharge Investigation
 - 106 Sapphire Dr

Tuesday, June 30th

- Admin Day:
 - BMA Report
 - Inventory Management (count)
 - Job summaries & work orders
- Improvement Projects:
 - Applied temporary stabilization to Calista pond
 - Prepared Valley View Drive for installation of drainage pipe
- Finance:
 - Overview budget for FY20 closing
 - Addressed outstanding PO's

Wednesday, July 1st

- Repaired Valley View dirt pad from settling
- Dispatched complaint calls from rain event on Monday (23 addresses inspected)

Thursday, July 2nd

- Land Disturbance permit requests completed
- CO's inspected and approved
- EOY business wrap-up

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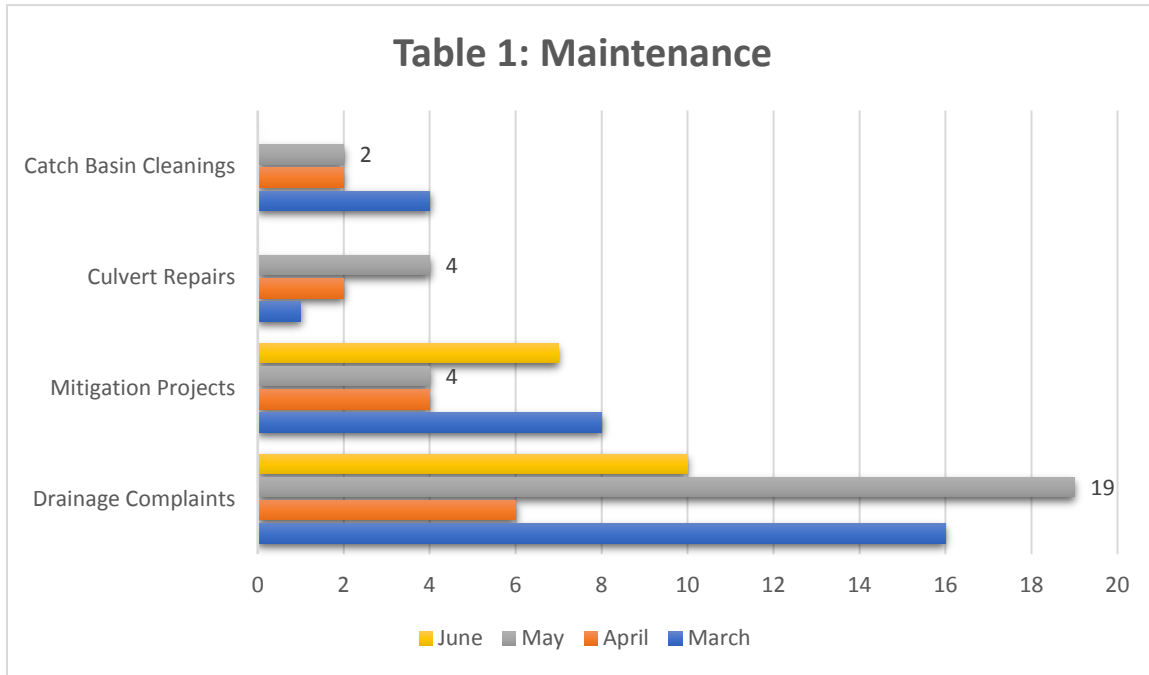


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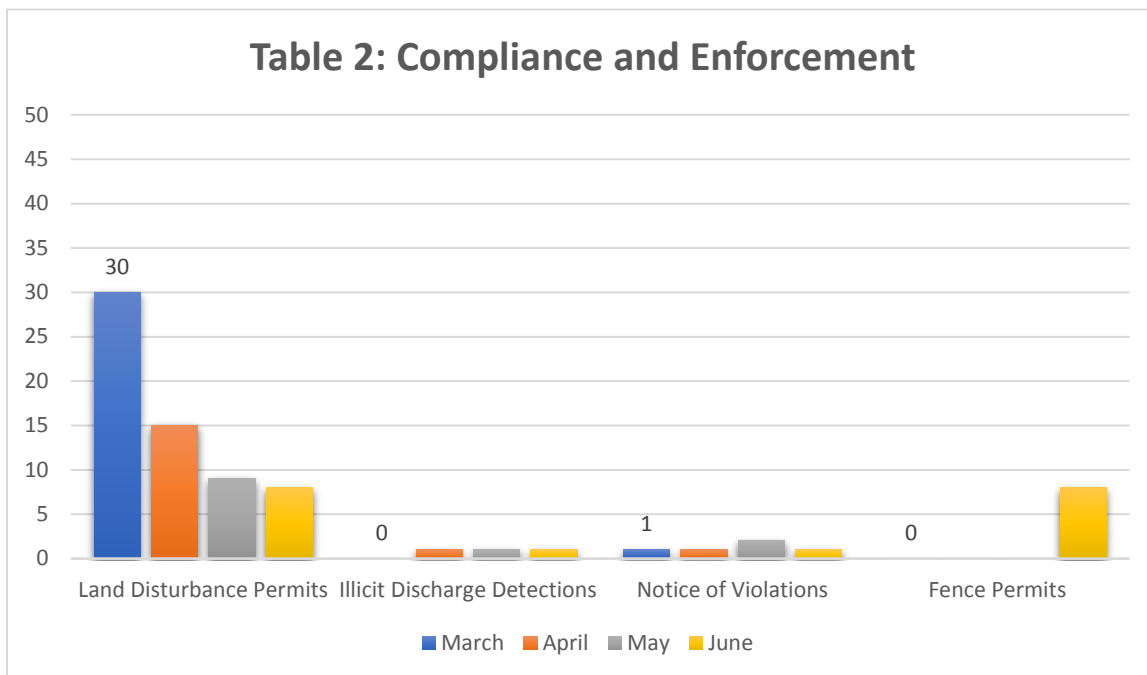


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Shoulder Hours	0	0	0	0	0	0	0
# of Potholes	0	0	0	0	0	0	0
Pothole Hours	0	0	0	0	0	0	3
R-O-W Hours	0	0	0	0	93	9	1,506

**Public Services Department - Wastewater Division
June 2020**

Staffing: The Wastewater department is authorized 14 full time employees.

1. (1) Administrative Assistant II
2. (1) Wastewater Manager
3. (1) Treatment Plant/Lift Station Manager;
4. (1) Treatment Plant Operator;
5. (2) Utility Mechanics
6. (1) Inspector
7. (1) Billing Specialist
8. (1) Collection System Supervisor;
9. (4) Collection System Technician I
10. (1) Collection System Technician II

Collection System Activities

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal driven task:

This is a service to provide utility locations to residents or commercial contractors. The 811call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities.

Line Marking	FY 15/16	FY 16/17	FY 17/18	FY 18/19		May - 20	June - 20	YTD
Tennessee 811	1,691	1,670	1849	2315		210	189	2680

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high water levels due to large rain events, loss of vacuum, power outages and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

Lift Station Location	FY 15/16	FY 16/17	FY 17/18	FY 18/19		May - 20	June - 20	YTD
North Palmers Chapel	35	22	23	8		0	0	3
Calista Road	24	55	13	4		0	0	2
Wilkinson Lane	0	8	4	1		0	0	3
Portland Road	1	1	4	1		0	0	0
Cope's Crossing	4	17	15	7		0	0	8
Union Road	91	8	17	6		0	0	6
Meadowlark Drive	1	11	6	4		0	0	2
Highway 76	0	1	0	1		0	1	2
Cambria Drive	1	0	0	1		0	1	5
Sage Road	0	7	2	0		0	0	1
Settler's Ridge	0	0	1	1		0	0	1
Summerlin	0	0	0	2		0	0	5
Heritage High School	0	22	0	2		0	1	2
Treatment Plant	0	1	6	4		0	1	7

**Public Services Department - Wastewater Division
June 2020**

Alarms – All alarms were the result of a power outage on the 25th. No water was lost during this outage.

System Repair Goal:

The goal is to minimize failures with the major lift stations and the mainline gravity, low-and-high pressure force mains and the air vacuum systems. We’ve been training key personnel over the last two (2) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of our lift stations are either at or near their useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced.

The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Therefore, we have to make repairs, and if the line break was due to negligence, I will send the responsible party a repair bill. In some cases, the breaks are due to weather or age.

<u>Repairs</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>		<u>May - 20</u>	<u>June - 20</u>	<u>YTD</u>
Major Lift Stations	26	57	42	19	4		0	1	5
Mainline	14	14	13	6	6		3	2	21
Service Line	49	42	44	5	10		3	4	18

1. **Settler’s Ridge** – In August 2017, just days before Tropical Storm Harvey arrived in White House, a contractor ran over the pump station with a lull. The damage was evaluated the week after Harvey had passed. The tank, rails, and lid were all damaged beyond repair and therefore are on order for replacement. This is a pump station not yet taken over by the City. It shall be repaired and fenced for the City to take it over. Tank has been delivered to the developer. The plan of action on this station is for the developer and/or contractor to hire a company to patch the damage and supply the City with the replacement tank and a 2-year warranty on the repair. There has been no effort by the contractor or developer to address this issue.

2. **Concord Springs** – The only remaining issue with the lift station is to have the developer clean the inside of the station and remove mud, trash and other debris prior to final acceptance. Operationally, the station punch list has been completed and the station is working correctly.

3. **The Parks** – The “temporary” lift station at the Parks subdivision was also started successfully. This station will allow for about 160 homes to be built while waiting on Gorman & Rupp to deliver the permanent station. The updated delivery date on the permanent station is early September.

4. **Wilkinson Lane** – The new pump has been delivered, however, there was some damage to the station’s internal piping, rail system and control panel that was unknown at the time. WASCON should be correcting these issues as soon as the first full week of July. The damage seems to have been created by oxidation caused by the Vapex Ozone Generation system. The reason for this suspicion comes from noticing the distinctive odor it emits when the VFD cover plate was removed. The Vapex has been turned off for now and will remain off until we can do more research on the corrosive nature of Ozone and figure out a way to keep the fog out of the control panel.

**Public Services Department - Wastewater Division
June 2020**

<u>Work Orders</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>		<u>May - 20</u>	<u>June-20</u>	<u>YTD</u>
Gravity Sewer Connections	0	0	0	0		0		663
Grinder Sewer Connections	0	0	0	0		0		3,050
Vacuum Connections/Pods	0	0	0	0		0		431 / 312
Grinder Tank PM Program	N/A	58	63	358		20	23	244
PD to Centrifugal Converts	3	8	0	0		0	0	0
2000 to Extreme C/O	53	64	43	64		3	4	44
Extreme to Extreme C/O	137	182	298	250		24	28	299
Centrifugal to Centrifugal C/O	2	7	0	0		0	0	0
2000 Conversions	2	0	0	0		0	0	0
Hydromatic/Extreme Converts	44	48	67	47		3	4	60
Total Pumps Replaced	313	338	401	361		30	36	413
Low Pressure Service Request	530	716	621	728		58	62	708
Vacuum System Service Request	87	172	143	112		4	3	79
Gravity Service Request	5	12	0	10		0	0	13
Inspection for New Service	36	23	54	103		21	26	252
Final Inspection for New Service	37	55	56	62		27	31	141
Sanitary Sewer Overflow (SSO)	6	9	1	3		3	6	43
Odor Complaints	16	17	28	43		4	3	40

**Public Services Department - Wastewater Division
June 2020**

Wastewater Treatment Plant Goal:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<u>Parameter</u>	<u>Mar - 20</u>	<u>Apr - 20</u>	<u>May - 20</u>	<u>June - 20</u>	
Flow – To Creek	0.772 MGD	0.618 MGD	0.657 MGD	0.498 MDG	MGD = Million Gallons/Day
Flow – To Spray Field	0.00 MGD	0.00 MDG	0.00 MGD	0.096 MGD	
Total Flow Through Plant	0.772 MGD	0.618 MGD	0.657 MGD	0.594 MGD	
Capacity	1.4 MGD	1.4 MGD	1.4 MGD	1.4 MGD	
% of Plant Throughput	55.1%	44.1%	46.9%	42.4%	(0.594 MGD) / (1.40 MGD)
Actual Capacity	1.12 MGD	1.12 MGD	1.12 MGD	1.12 MGD	(1.4 MGD x 80%)
% of Allocated Capacity	64.3%	55.2%	58.7%	53.0%	(0.657 MGD) / (1.12 MGD)
Rainfall	10.27”	5.18”	4.71”	6.13”	

<u>Effluent</u>	<u>FY 14/15</u>	<u>FY15/16</u>	<u>FY16/17</u>	<u>FY17/18</u>	<u>FY18/19</u>		<u>May - 20</u>	<u>June - 20</u>	<u>YTD</u>
Violations	1	7	7	13	7		1	1	13

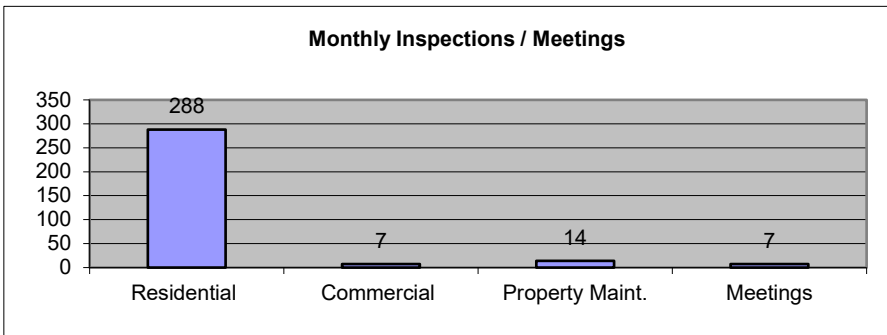
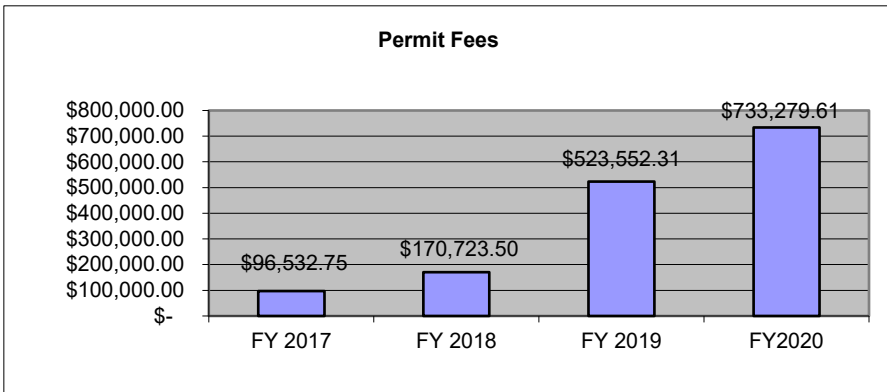
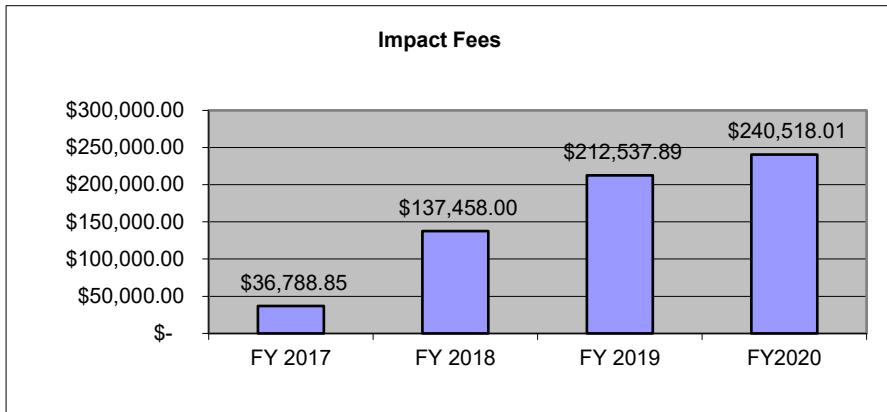
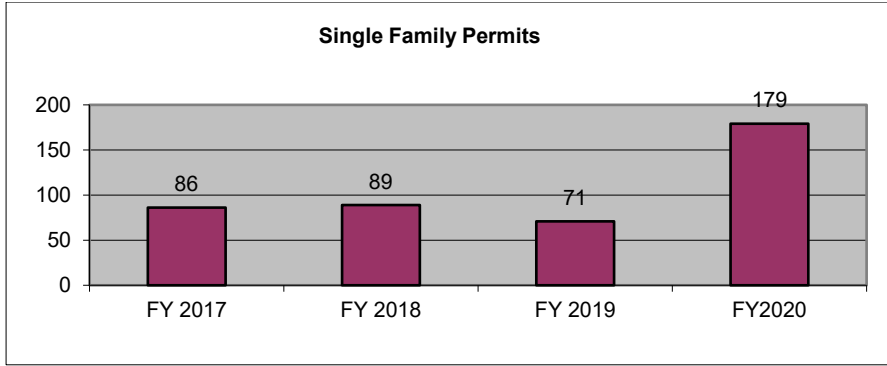
- Violations:** One violation is Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational.
- H2S & Ferric Sulfate:**
Staff continues to monitor the carbonaceous biochemical oxygen demand (CBOD) and the total suspended solids (TSS) which will indicate any settling effects of Ferric sulfate we are feeding at the Tyree Springs Manhole and Union Road stations. The feed rate is 25 gallons per day at the Union Road lift station and 25 gallons per day at the Old Tyree lift station.
- Peracetic Acid:**
TDEC has approved our use of PAA as the method of disinfection and has modified our NPDES permit accordingly.

The PAA feed rate is operating at a constant 2.50 parts per million (ppm). The average residual was 0.14 PPM with a max residual of 0.36 PPM. *Last month the feed rate was 3.50 ppm.*

Our TDEC permit states in part that, “The concentration of the E. Coli group after disinfection shall not exceed 126 CFU’s (colony forming units) per 100 ml.” Additionally, our *daily maximum* concentration limit is 941/1000ml.

Our E Coli testing for the month was an average of 21.3 CFU’s which is well below the limit. *Last month the average was 37.0.*

**Planning and Codes Department
JUNE 2020**



**Planning and Codes Department
JUNE 2020**

	Month	FY2020	FY2019	FY2018	FY2017
MEETING AGENDA ITEMS#					
Planning Commission	10	69	66	69	56
Construction Appeals	0	0	0	1	0
Zoning Appeals	2	5	6	7	11
Tech. Review/Study Session	1	2	0	1	0
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	6	193	71	89	86
Multi-Family Residential	0	0	13	5	13
Other Residential	19	91	93	238	244
New Commercial	1	6	3	3	5
New Industrial	0	0	1	0	5
Other Com/Ind	0	23	33	31	22
State Electrical	0	262	875	768	812
Sign	2	14	25	24	14
Occupancy Permits	0	1	29	65	14
Commercial Certificate of Occupancy-					
Other	2	12	3	14	3
BUILDING INSPECTIONS					
Residential	217	2858	2411	1112	1549
Hours	69.17	699.58	414.98	383.59	378.64
Commercial /Industrial	13	110	179	165	191
Hours	6.83	45.92	179	165	191
CODE ENFORCEMENT					
Total Cases	16	330	179	165	191
Hours	4.17	70.24	86.75	75.17	79.74
Complaints Received	14	116	98	132	117
MEETINGS					
Administration	4	58	68	51	15
Hours	7.5	38.26	103.67	101	62.43
Planning	2	76	135	73	17
Hours	11	96.58	155.5	86.82	17.33
Codes	2	28	35	27	16
Hours	0.75	37.85	40.16	18.67	28.25
FEES					
Permit Fees	\$38,747.20	\$ 808,041.72	\$ 523,552.31	\$ 170,723.50	\$96,532.75
Board Review Fees	\$275.00	\$ 11,000.00	\$ 3,750.00	\$ 4,683.00	\$3,599.00
City Impact Fee	\$11,814.30	\$ 262,292.31	\$ 212,537.89	\$ 137,458.00	\$36,788.85
Roads	\$5,963.40	\$ 77,860.90	\$ 98,885.80	\$ 112,424.58	\$13,901.37
Parks	\$2,376.00	\$ 74,646.00	\$ 23,140.00	\$ 10,163.90	\$ 4,459.10
Police	\$2,701.80	\$ 59,096.30	\$ 11,704.30	\$ 8,971.20	\$ 9,241.81
Fire	\$1,782.90	\$ 36,749.61	\$ 23,344.29	\$ 5,963.72	\$ 5,897.47
OTHER ITEMS					
Subdivision Lots	0	0	235	51	51
Commercial/Ind. Sq Ft	2,700	15,216	214,206	27,006	6,500
Multi-Family Units	0	375		0	144
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 18	\$ 3,374,092.67	\$1,633,984.00	\$922,141.63	\$573,840.00	\$573,840.00
Builders Bonds	0.00	\$ 18,000.00	\$ 69,366.43	\$ 45,366.43	\$43,866.43
Workings Days in Month	18	17	16	15	15

**Parks, Recreation, & Cultural Arts Department
June 2020**

Summary of Month's Activities

Life in the parks is starting to get back to normal. We followed the Governor's guidance to allow non-contact sports to start back up which meant that baseball and softball could do a modified season this summer. They have already started playing games and plan to be done with the season in early August. Currently, soccer and football are deemed contact sports and they are not allowed to have games nor do contact drills but they can practice in a non-contact fashion.

It was decided that the playgrounds and Splash Pad would be opened back up July 1st with social distancing in place and signage placed all over as a reminder of the risks and precautions to take. We are also taking pavilion reservations again and they are coming in already for the Splash Pad. So, things are close to back to normal for now and we are hopeful it can continue.

In the meantime, we still have some projects going on. This is where some of them stand currently:

The Museum/Visitor Center renovation started this month. So far they have gotten most of the foundation and block work done for the addition. Once the new addition is completed they will start replacing the siding with hardie board. This is expected to take the full 100 days that they were given to complete the project, so it will likely be done in September.

As far as the maintenance building goes, the rest of the concrete was completed, the insulation was completed, the framing of the restrooms and office was completed, electrical continued and the HVAC was nearly completed. We were also able to get the paving company for the city to pave the parking lot out in front of the building as well as re-surface the existing parking lot. We will paint lines for that next month. We still have work to do on the restrooms and office but that wasn't expected to be done by now anyways. Additionally, the garage doors were supposed to be in but one of them was put on backorder for some reason, so we will have to wait a little longer on that one as well. However, we are very pleased with the way it has turned out so far and it's going to be such a huge addition to our maintenance division. Here are some pictures of the work done so far:



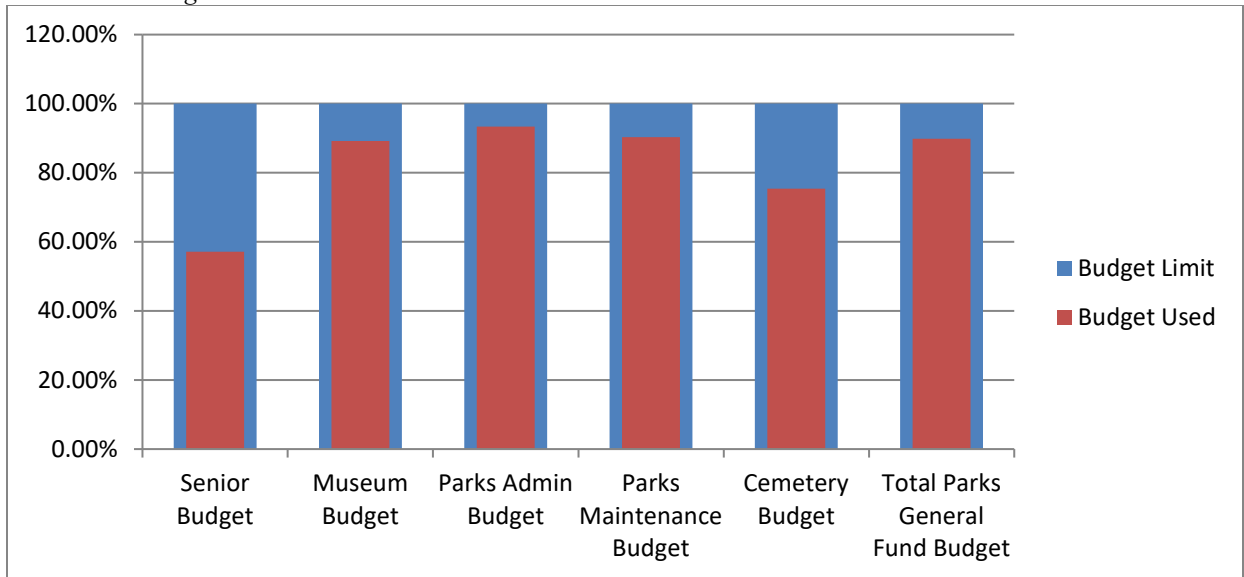


Lastly, we continued work on the Dog Park. We continued re-doing the tubes that are on both sides of the dog park. Once we are done with that it should look completely different and very nice. We still have to pour the concrete for the pad before we place the rinse station and that should be done next month. We still have not received the shade structure so hopefully it will come in next month and maybe we can install it a little later in the year when we have time to focus on a big project like that. We haven't installed the new agility items yet as we have been working on the tubes but once those are done and the concrete is installed for the rinse stations, we will transition to that. So, things are still moving with the dog park but it slowed a bit this month with us transitioning to working on framing on the maintenance building. Now that it's nearly complete we will be moving back to the Dog Park early next month. Here are some pictures of the work done so far:

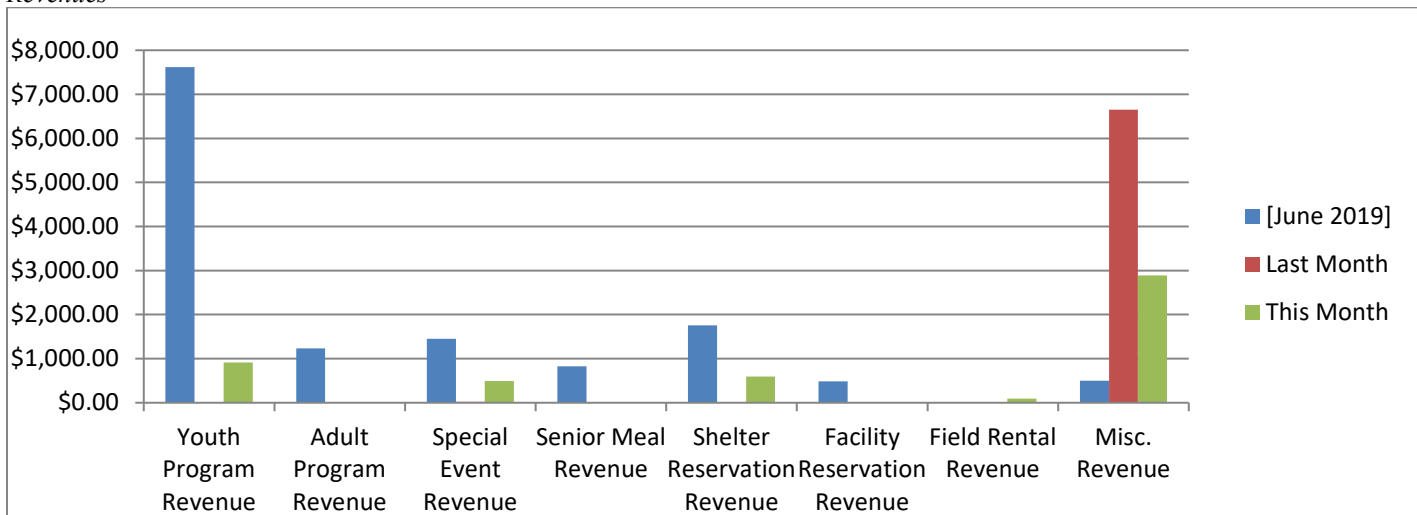




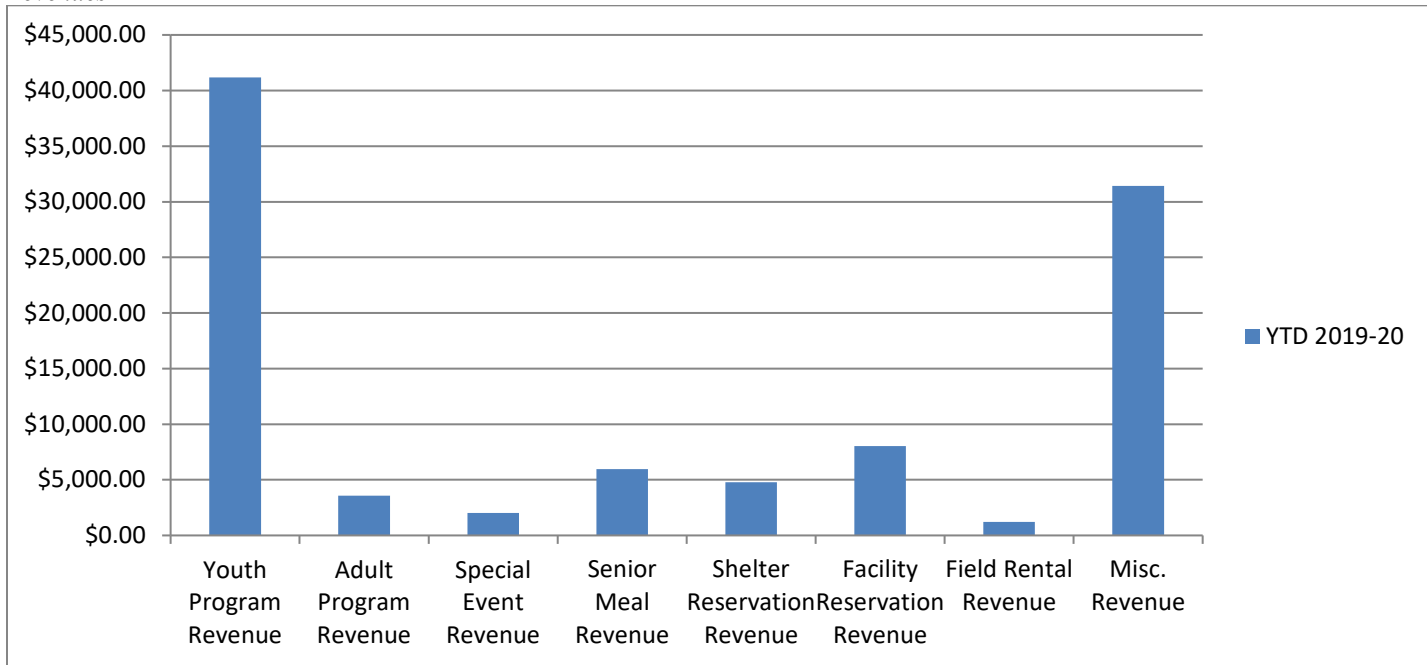
Over/Under Budget



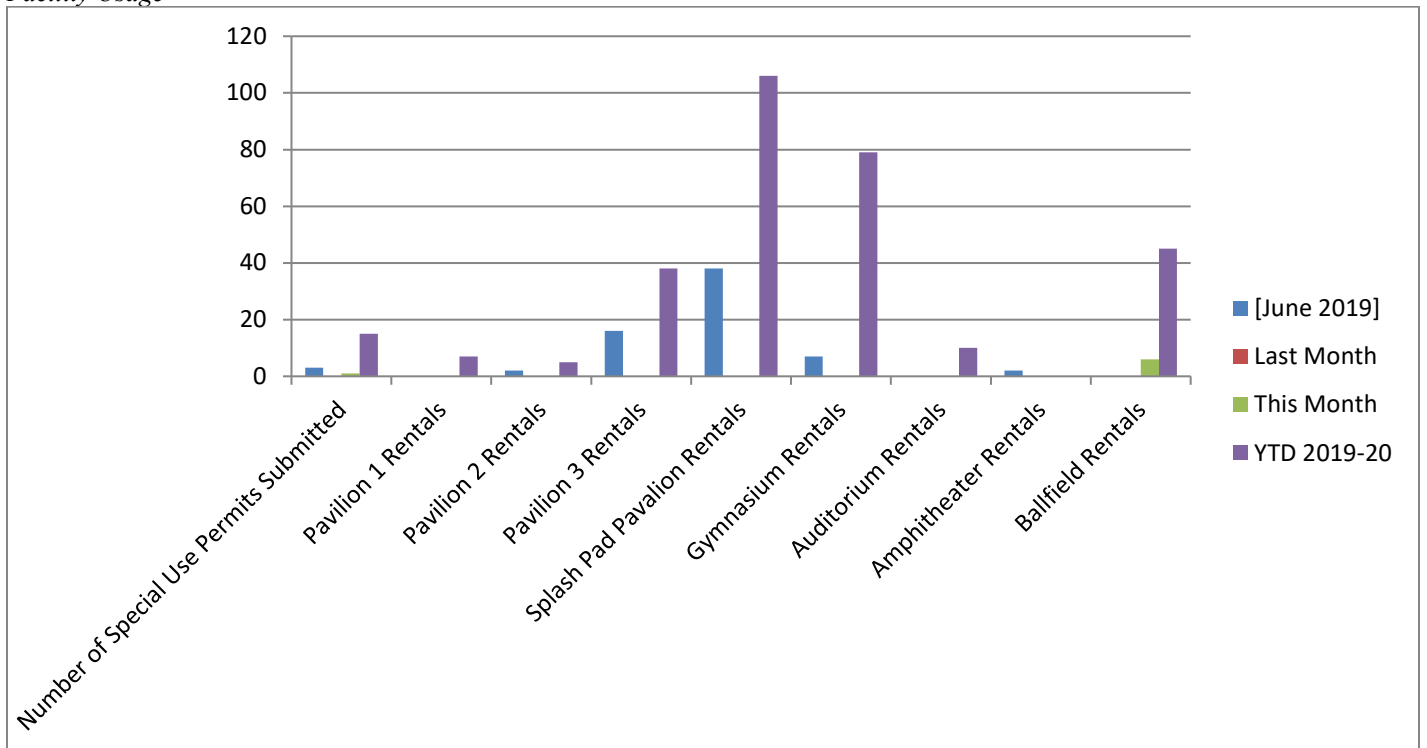
Revenues



Revenues YTD



Facility Usage



Recreation

For the month of June, we began taking registration for our July 4th Independence 5K and Fall Girls' Volleyball. We also began taking reservations during the last week of the month for the splash pad and pavilions at the park.

I was able to use our tractor to help spread mulch from the dog park pile to the basketball goal next to the tennis courts. This will make this area a little nicer whenever basketball is able to resume.

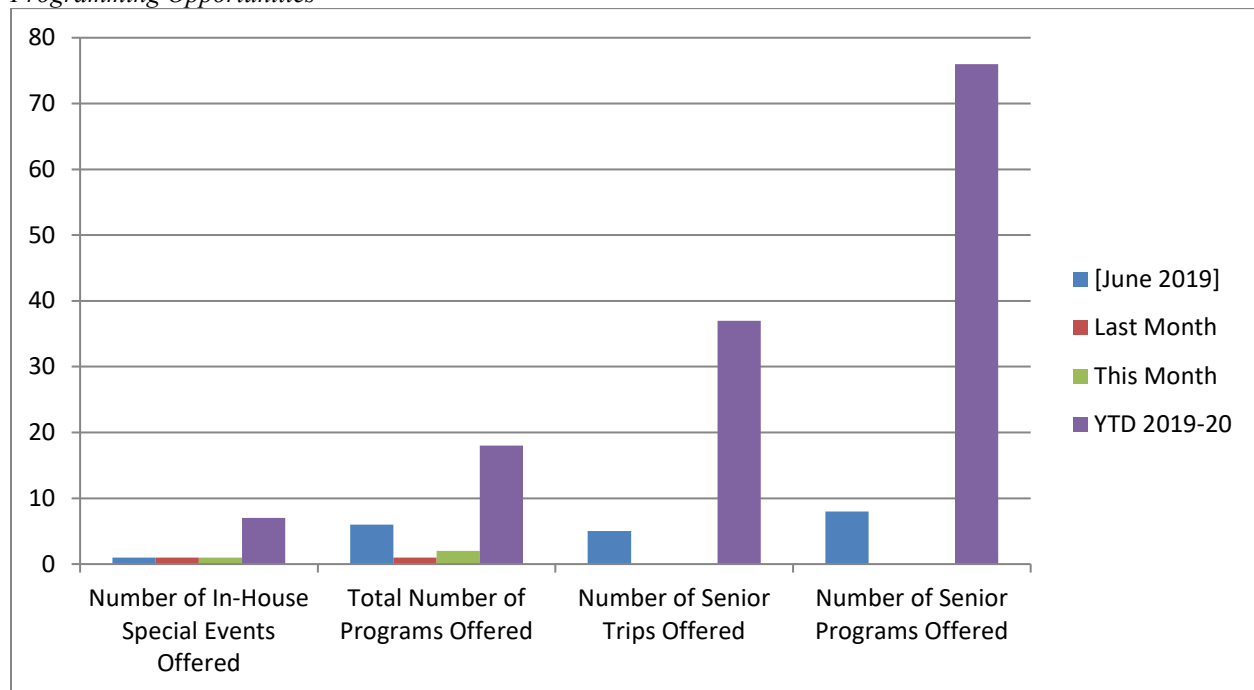
We also placed more signs around the playgrounds, parks, and pavilions advising people to social distance and practice good hygiene in the parks. I spent some time learning how to operate the splash pad and will continue to learn how it works with all of its features.

We were able to purchase all of our medals for our Independence Day 5K and did not put dates on them so as we can reuse the unused ones next year to help cut costs. Gerald Printing was also able to get our t-shirt order done for the 5K as well.

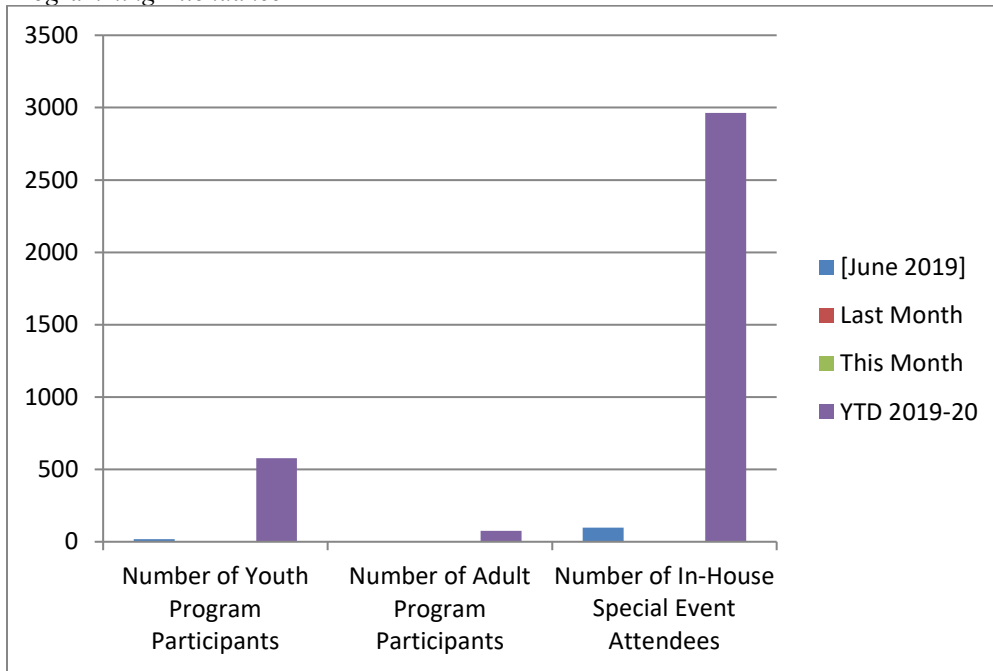
Challenger Series Baseball has begun their season and with the help of the White House Youth Baseball & Softball President Josh Howell, has been able to play against some of the other youth baseball teams since Hendersonville cancelled their special needs baseball program this year. The coach and I have begun planning the end of the year party for the kids and hope to make it special for them with the help of our sponsors.

White House Youth Baseball was able to resume games again and we have worked closely with them on keeping everyone safe while at the park.

Programming Opportunities



Programming Attendance



Park Maintenance

- June started off with us working on the Dog Park with several projects all at once.
 - Painting features, adding dirt to pipe features, building rock and brick retaining walls, installing automatic timers for the misting system and the lights that are to be added, spread three tri-axel loads of gravel along the entrance roadway, dug and framed-up for the pads for the rinsing stations and the pads through the pipe features, and finally loaded, hauled, and spread 15 loads (our dump truck) of gravel to create a new parking lot at the dog park.
- Assisted with the pouring of concrete, laying of asphalt, electrical, plumbing, and HVAC at the new shop.
- Framed (roughed-in) up the office, bathrooms, and work areas of the new shop.
- Repaired electrical outlets that had been damaged by someone at the Tiki Hut, up at the Quad. Four new ones were installed.
- Trimmed all of the trees and shrubs at all of the trailheads for the Greenway.
- Cut up and removed fallen tree that fell during a storm, over the Greenway.
- Cleaned, trimmed, and blew off the main entrance to the Quad.
- Removed picnic tables from the concession stand area at the Quad.
- Taped off North Woods and Main Park playground “dozens” of times due to someone tearing the tape down, while closed due to Covid 19.
- Began watering all of the Sports fields
- Painted all of the foul lines for all of the sports fields.
- Put up volleyball nets, after removing them after Covid 19 outbreak.
- Built temporary fence on the disc golf course, along approx. two holes, due to a severe runoff problem that has developed at the back of the park. It has opened up a trench approx. 200ft. long and 15-20ft. deep in some locations. This is becoming a problem area for the park and is only getting worse by the day. We will be forced to deal with this in the very near future. It WILL NOT be a cheap fix.
- We returned to maintaining baseball fields daily.
- Mowing is business as usual. It has been tougher because we have been short two people mowing all month due to the projects at the dog park and at the new shop. We will continue this for the next 2-3 weeks at minimum. We are getting by.
- Several new head stone foundations were dug and multiple graves were mended.

This year, the Park Maintenance Division took on 40 projects and completed 35 of them. This is the first year we have tracked this information, so we will start comparing it to previous years once we have more data but we are proud of all that we have accomplished this fiscal year and hope to continue to build on that.

Museum

Volunteers

Volunteer, Terry Palmer, has been helping with displays on Mondays for the month of June for a total of 9 volunteer hours.

Exhibits

With the museum reopening on June 8, the “Women in Business in White House” exhibit is the newest exhibit for museum goers. The Women’s Suffrage display will follow. The museum has ordered materials for the Women’s Suffrage display from the National Archives which focuses on this movement nationally and has ordered materials from Tennessee State Museum which focuses on Tennessee’s part in the passage of the 19th Amendment. The expected arrival time of these displays is said to be late July/early August.

Tours at Museum

Since reopening on June 8, a few walk-through tours have been provided.

Social Media

Four episodes of White House History Wednesday were posted on City's Facebook page in June.



Episode 10 Hercules Buggy received 925 Views and 5 Shares



Episode 11 Farmers Bank received 1.1K Views and 11 Shares



Episode 12 Sumner Robertson Normal College received 1K View and 9 Shares



Episode 13 WWII Buddies received 1.7K Views and 15 Shares

White House History Wednesdays has had another successful month, so it will continue through July.

Donations Received

Received from Joe Brinkley past resident:

- 1986 TSSAA Football Play-Off First-Round Class AA Official Program
- Class 3A Playoffs XXX 1969-1998 TSSAA Souvenir Program
- Article from November 23, 1998, The News Examiner
- Article by Chuck Morris “Jones carries White House to win”
- Article by Chuck Morris “White House turns back Portland”

Meetings and Events Attended

- June 2, 9, 16 - Meals on Wheels
- June 18 - 50th Celebration Meeting
- June 19 - EJs Ribbon Cutting
- June 25 - Construction Progress Meeting

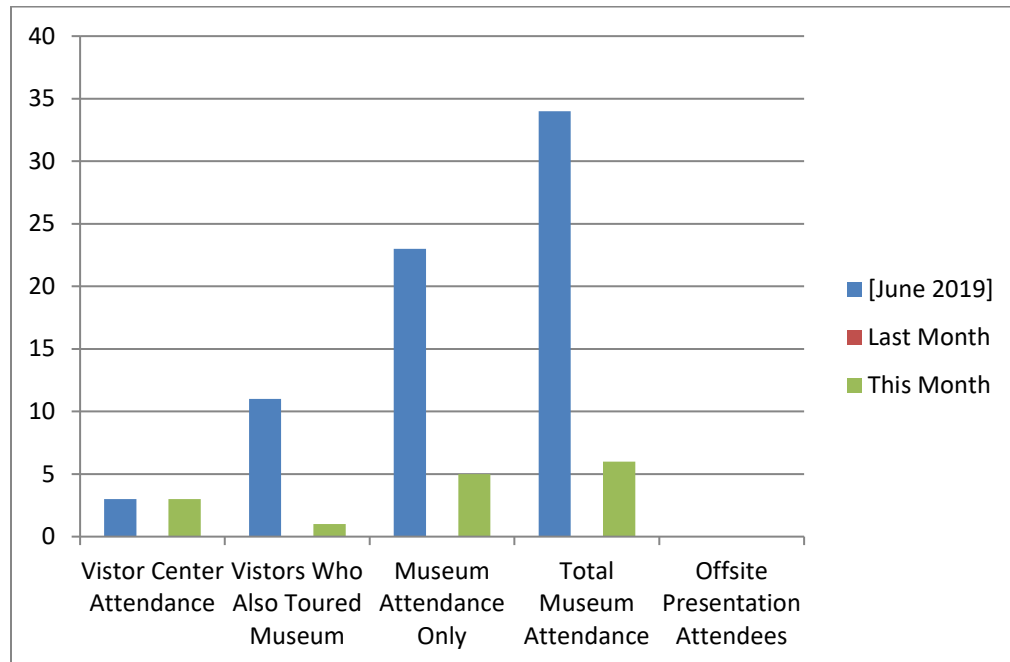
Documentation of Current Events

Newspaper clippings and date information are being kept of all that is occurring at this time in 2020 for Covid 19 and protests.

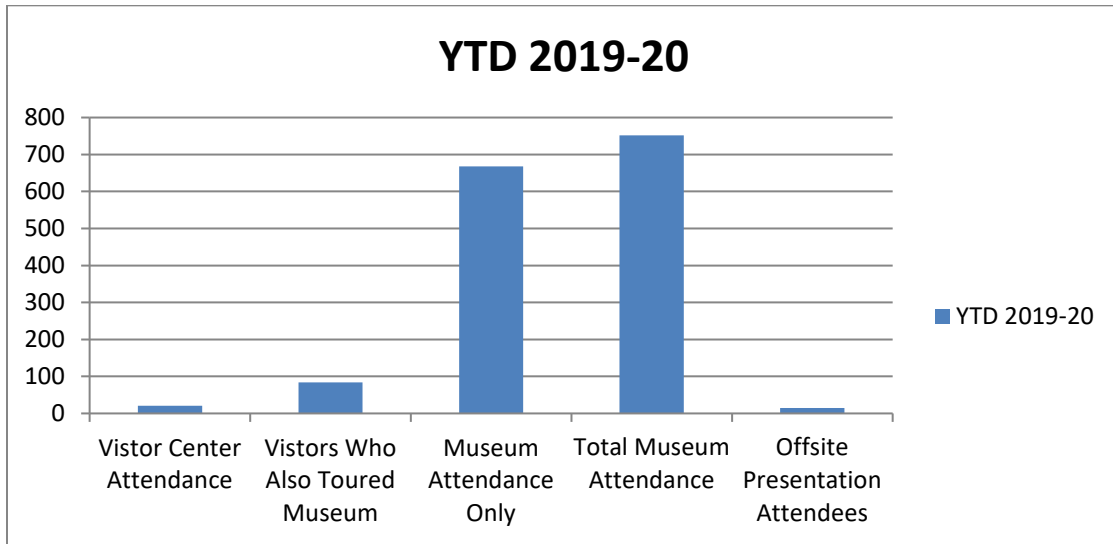
Visitors’ Center and Museum Attendance

Visitors’ Center	Visitors Who Also Toured Museum	Museum	Total Museum Visitors	Off Site Presentations Attendees
3	1	5	6	0

Museum/Visitor Center Usage



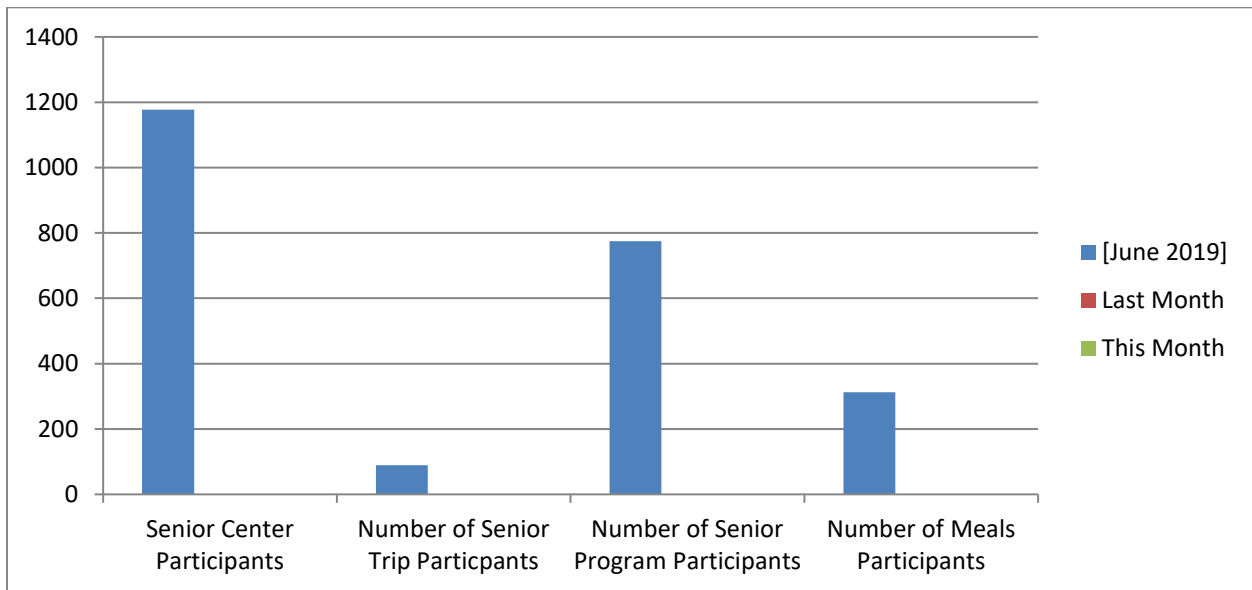
Museum/Visitor Center Usage YTD



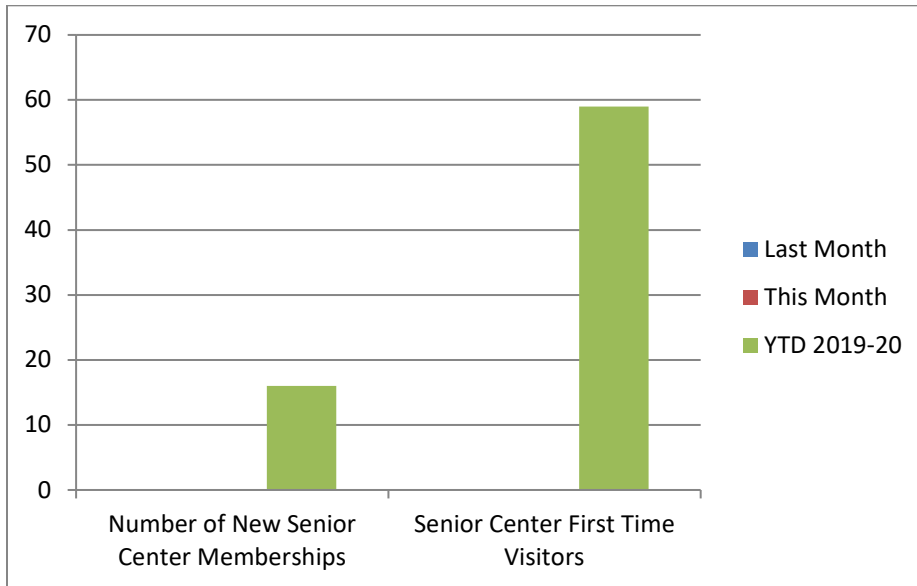
Seniors

The Senior Center continued to be shut down this month. This will probably continue to be the case for most of the summer. We are not sure when the Senior Center will re-open at this point.

Senior Programming/Participation



New Senior Memberships/First-Time Visitors



Sept. 2008 July - Sept.

Division	Activity	Actual	YTD	Last Year
Maintenance				
	Mowing Hours	251	834	
	Pounds of Grass Seed Sown	25	50	
	Pounds of Fertilizer Applied	300	2500	
	Number of Trees/Shrubs Planted	0	69	
Recreation				
	Number of Youth Program Participants	0	188	
	Number of Adult Program Participants	465	969	
	Number of Theatre Production Attendees	0	0	
	Number of Special Event Attendees	70	202	
	Total Number of Special Events Offered	3	4	
	Total Number of Programs Offered	6	20	
	Youth Program Revenue	\$523.98	\$11,744.98	
	Adult Program Revenue	\$2,099.00	\$8,010.00	
	Theatre Production Revenue	\$0.00	\$0.00	
	Special Event Revenue	\$200.00	\$1,600.00	
Administration				
	Number of Shelter Reservations	18	50	
	Hours of Shelter Reservations			
	Shelter Reservation Revenue	\$208.00	\$1,348.00	
	Number of Facilities Reservations	38	88	
	Hours of Facility Reservations			
	Facility Reservation Revenue	\$2,831.75	\$5,124.27	
	Misc. Revenue	\$3,865.89	\$54,831.71	
Senior Center				
	Senior Center Participants	242	711	
	Number of Trip Participants	22	76	
	Number of Meals Participants	330	936	
	Number of Program Participants			
	Number of Trips Offered	3	11	
	Number of Meals Served	4	12	
	Number of Programs Offered	5	5	

19-Jun	May-20	Jun-20	YTD 19-20
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Facility Usage

Number of Special Use Permits Submitted
Pavilion 1 Rentals
Pavilion 2 Rentals
Pavilion 3 Rentals
Splash Pad Pavalion Rentals
Total Number of Pavilion Rentals
Gymnasium Rentals
Cafteria Rentals
Auditorium Rentals
Amphitheater Rentals
Total Number of Facility Rentals
Ballfield Rentals
Vistor Center Attendance
Vistors Who Also Toured Museum
Museum Attendance Only
Total Museum Attendance

3	0	1	15
0	0	0	7
2	0	0	5
16	0	0	38
38	0	0	106
56	0	0	156
7	0	0	79
5	0	0	0
0	0	0	10
2	0	0	0
14	0	0	89
0	0	6	45
3	0	3	21
11	0	1	84
23	0	5	668
34	0	6	752

Programming

Number of Youth Program Participants
Number of Adult Program Participants
Number of In-House Special Events Offered
Number of In-House Special Event Attendees
Total Number of Programs Offered
Number of Senior Center Memberships
Number of New Senior Center Memberships
Senior Center Participants
Senior Center First Time Visitors
Number of Senior Trips Offered
Number of Senior Trip Participants
Number of Senior Programs Offered
Number of Senior Program Participants
Number of Senior Meals Served
Number of Meals Participants
Offsite Presentation Attendees

18	0	0	578
0	0	0	76
1	1	1	7
98	0	0	2964
6	1	2	18
161	0	0	1768
3	0	0	16
1177	0	0	9594
10	0	0	59
5	0	0	37
89	0	0	613
8	0	0	76
775	0	0	6798
4	0	0	34
313	0	0	2235
0	0	0	15

Revenues

Youth Program Revenue
Adult Program Revenue
Special Event Revenue
Senior Meal Revenue
Shelter Reservation Revenue
Facility Reservation Revenue
Field Rental Revenue
Misc. Revenue

\$7,617.00	\$0.00	\$917.00	\$41,183.00
\$1,230.00	\$0.00	\$0.00	\$3,580.00
\$1,450.00	\$20.00	\$490.00	\$2,009.00
\$827.00	\$0.00	\$0.00	\$5,961.50
\$1,760.00	\$0.00	\$595.00	\$4,780.00
\$487.50	\$0.00	\$0.00	\$8,046.88
\$0.00	\$0.00	\$95.00	\$1,203.34
\$500.49	\$6,650.00	\$2,888.89	\$31,411.74

Workflow

Mowing Hours
Work Orders Received
Work Orders Completed
Number of Projects Started
Number of Projects Completed

817	338	286	2601
	0		8
	0		8
	5	2	40
	5	1	35

	FYE 2015	FYE 2016	FYE 2017	FYE 2018	19-Jun
Number of Special Use Permits Submitted					3
Pavilion 1 Rentals					0
Pavilion 2 Rentals					2
Pavilion 3 Rentals					16
Splash Pad Pavalion Rentals					38
Gymnasium Rentals					7
Auditorium Rentals					0
Amphitheater Rentals					2
Ballfield Rentals					0

	FYE 2015	FYE 2016	FYE 2017	FYE 2018	19-Jun
Total Number of Pavilion Rentals					56
Total Number of Facility Rentals					14
Ballfield Rentals					0

	FYE 2015	FYE 2016	FYE 2017	FYE 2018	19-Jun
Vistor Center Attendance					3
Vistors Who Also Toured Museum					11
Museum Attendance Only					23
Total Museum Attendance					34
Offsite Presentation Attendees					0

	FYE 2015	FYE 2016	FYE 2017	FYE 2018	19-Jun
Number of In-House Special Events Offered					1
Total Number of Programs Offered					6
Number of Senior Trips Offered					5
Number of Senior Programs Offered					8

	FYE 2015	FYE 2016	FYE 2017	FYE 2018	19-Jun
Number of New Senior Center Memberships					3
Senior Center First Time Visitors					10

	FYE 2015	FYE 2016	FYE 2017	FYE 2018	19-Jun
Number of Youth Program Participants					18
Number of Adult Program Participants					0
Number of In-House Special Event Attendees					98

	FYE 2015	FYE 2016	FYE 2017	FYE 2018	19-Jun
Senior Center Participants					1177
Number of Senior Trip Partcipants					89
Number of Senior Program Participants					775
Number of Meals Participants					313

	FYE 2015	FYE 2016	FYE 2017	FYE 2018	19-Jun
Youth Program Revenue					#####
Adult Program Revenue					#####
Special Event Revenue					#####
Senior Meal Revenue					\$827.00
Shelter Reservation Revenue					#####
Facility Reservation Revenue					\$487.50
Field Rental Revenue					\$0.00
Misc. Revenue					\$500.49

May-20	Jun-20	YTD 19-20
0	1	15
0	0	7
0	0	5
0	0	38
0	0	106
0	0	79
0	0	10
0	0	0
0	6	45

May-20	Jun-20	YTD 19-20
0	0	156
0	0	89
0	6	45

May-20	Jun-20	YTD 19-20
0	3	21
0	1	84
0	5	668
0	6	752
0	0	15

May-20	Jun-20	YTD 19-20
1	1	7
1	2	18
0	0	37
0	0	76

May-20	Jun-20	YTD 19-20
0	0	16
0	0	59

May-20	Jun-20	YTD 19-20
0	0	578
0	0	76
0	0	2964

May-20	Jun-20	YTD 19-20
0	0	9594
0	0	613
0	0	6798
0	0	2235

May-20	Jun-20	YTD 19-20
\$0.00	\$917.00	\$41,183.00
\$0.00	\$0.00	\$3,580.00
\$20.00	\$490.00	\$2,009.00
\$0.00	\$0.00	\$5,961.50
\$0.00	\$595.00	\$4,780.00
\$0.00	\$0.00	\$8,046.88
\$0.00	\$95.00	\$1,203.34
\$6,650.00	\$2,888.89	\$31,411.74

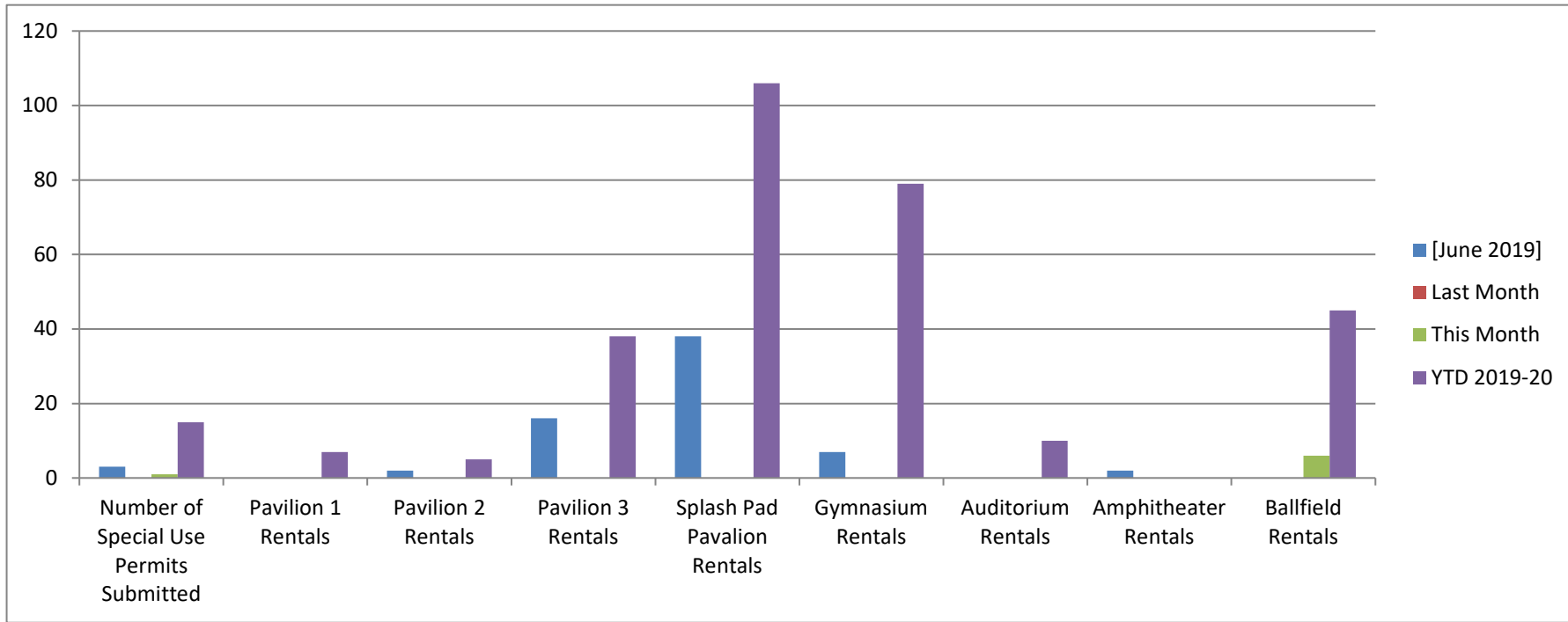
Target

Actual

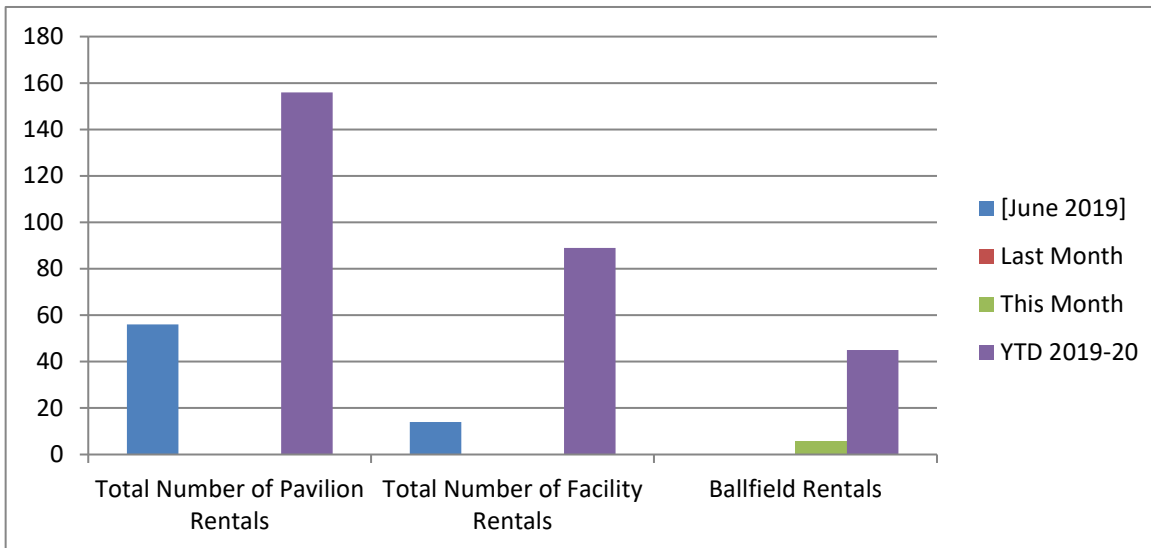
Senior Budget	100.00%	57.16%
Museum Budget	100.00%	89.20%
Parks Admin Budget	100.00%	93.32%
Parks Maintenance Budget	100.00%	90.29%
Cemetery Budget	100.00%	75.36%
Total Parks General Fund Bu	100.00%	89.85%

Facility Usage

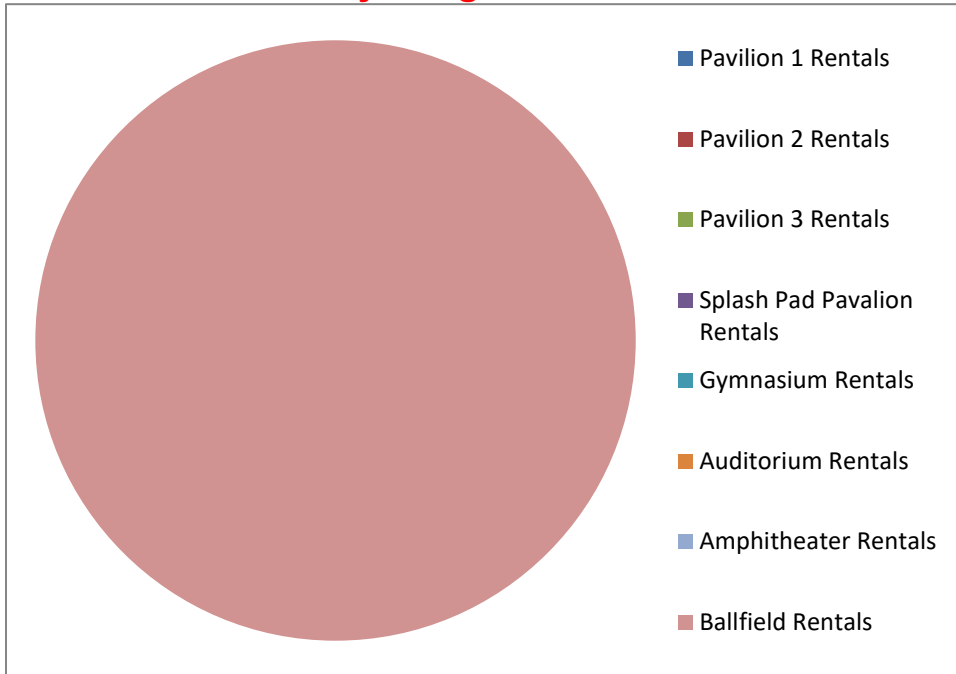
Comparing Facility Usage From Last June to this June and to Last Month



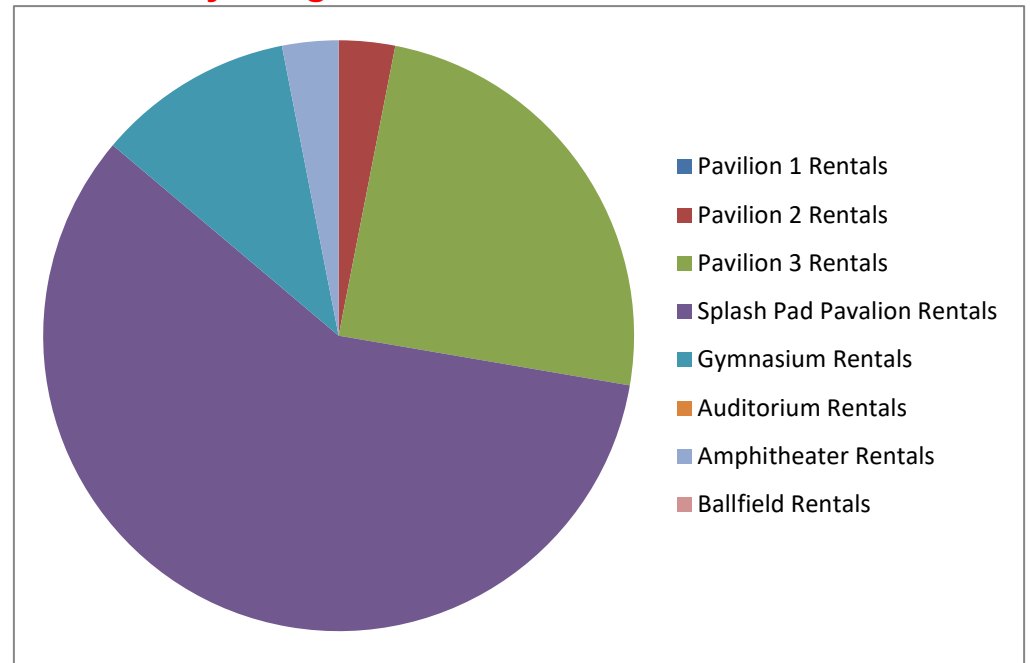
Comparing Total Usage Between Facilities, Ballfields & Pavilions



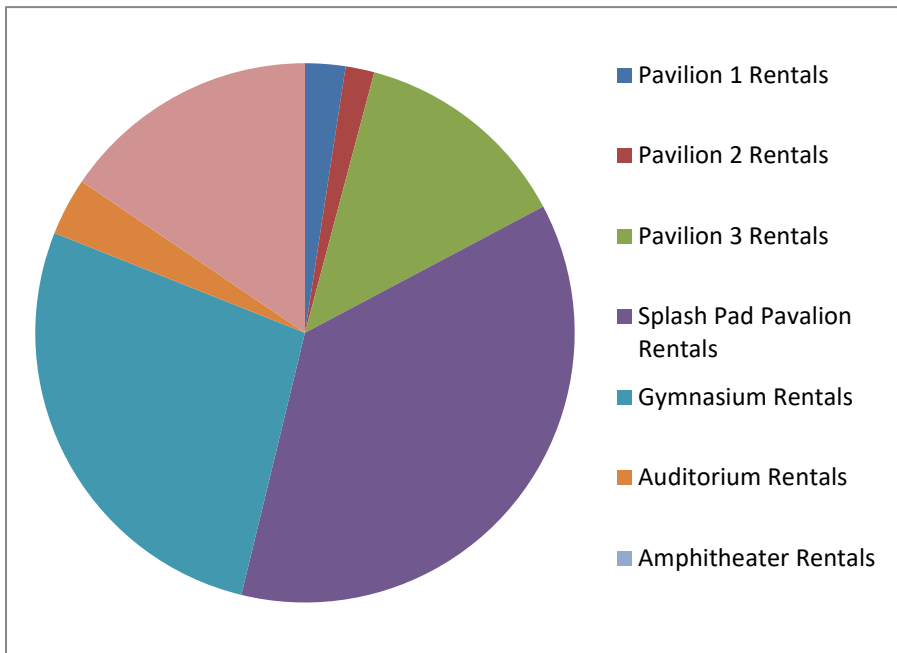
Facilty Usage This Month



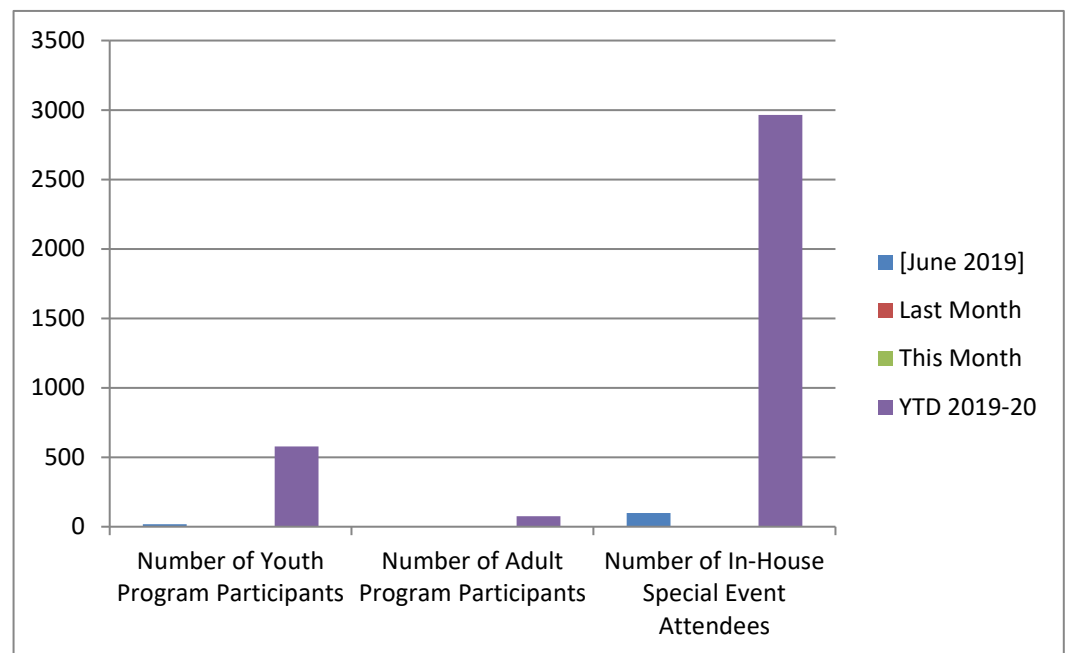
Facility Usage June 2019



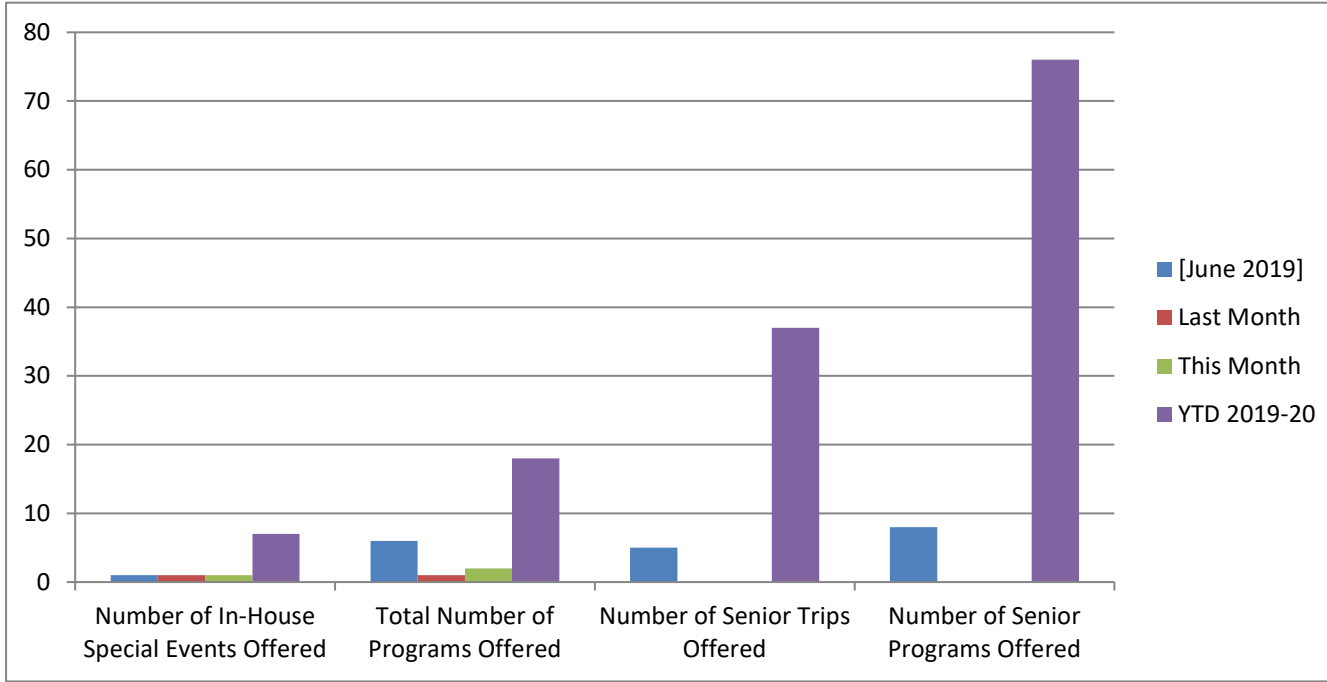
Facility Usage YTD 2019-20



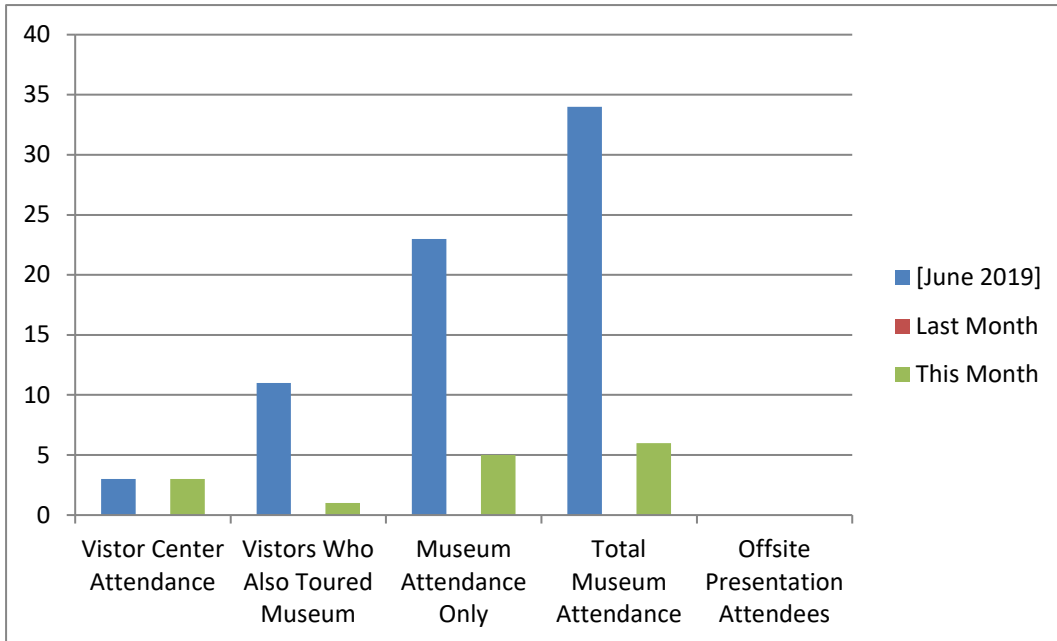
Rec Programming/Events Participation/Attendance



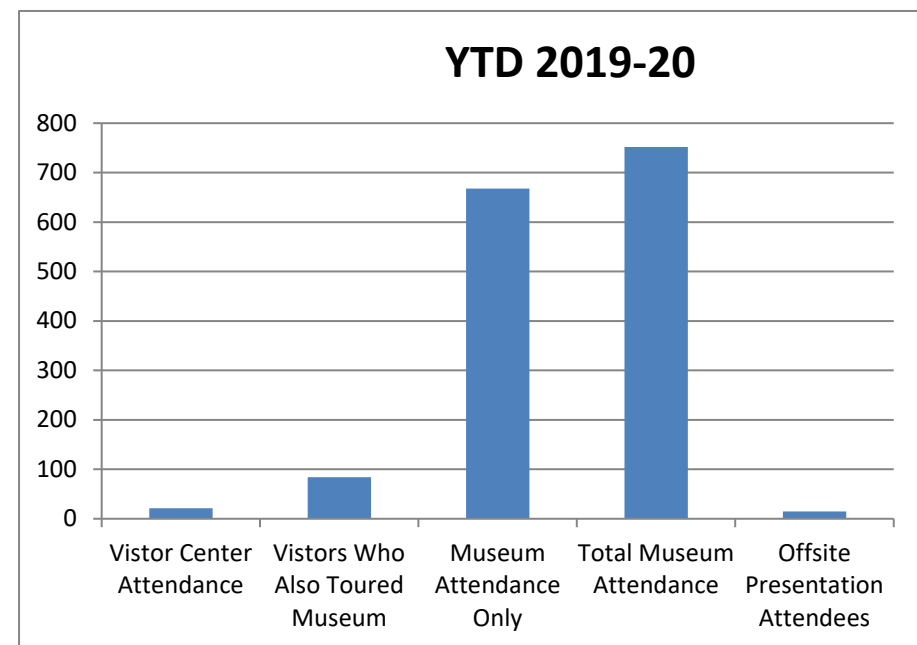
Programming Opportunities



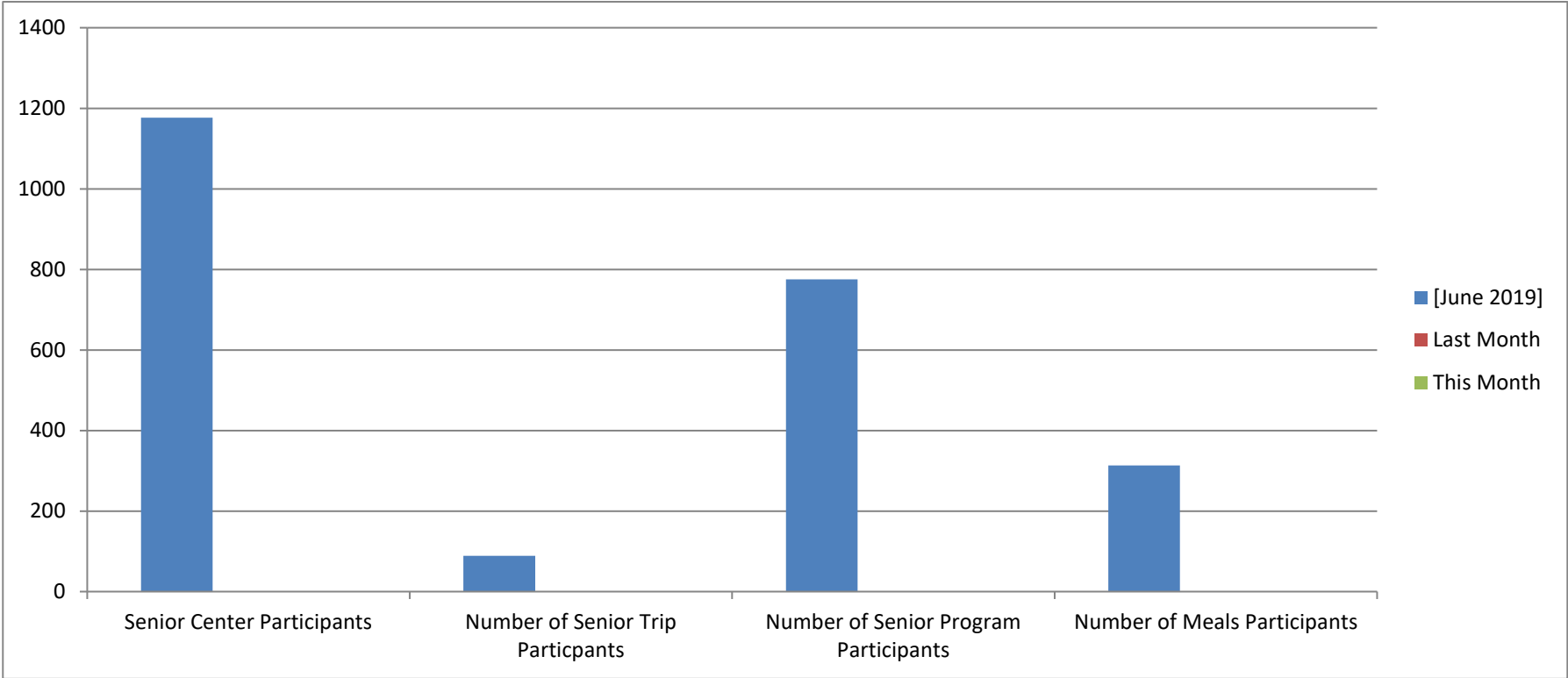
Museum/Visitor Center Usage



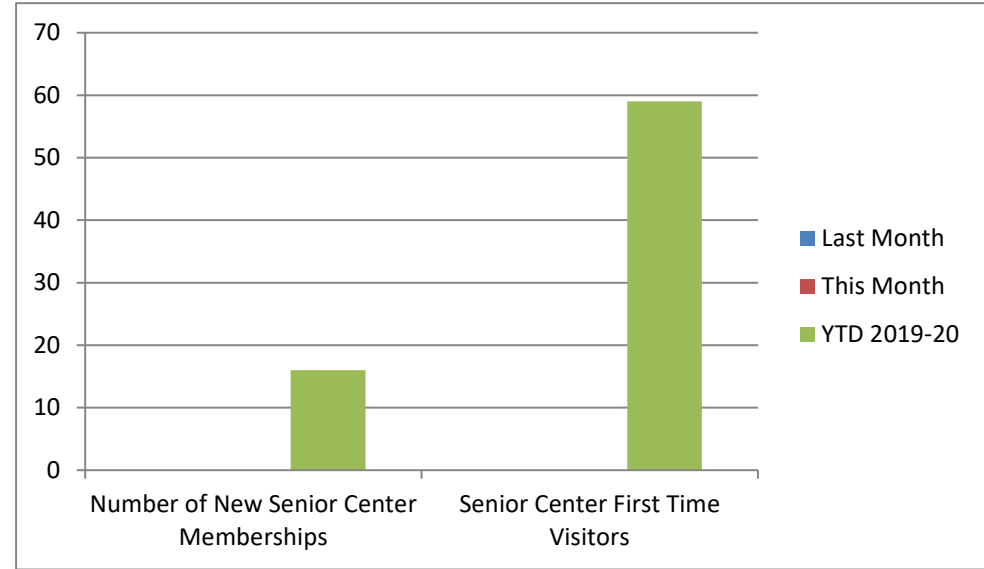
Museum/Visitor Center Usage YTD



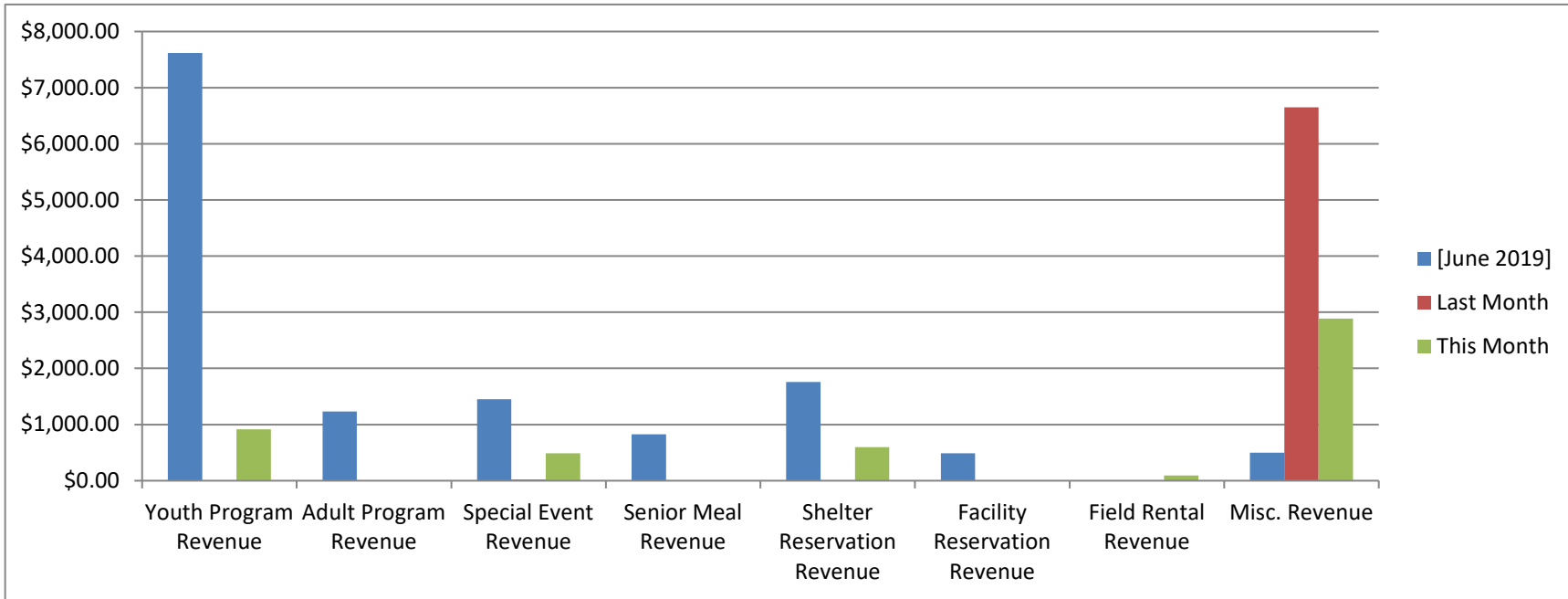
Senior Programming Participation/Attendance



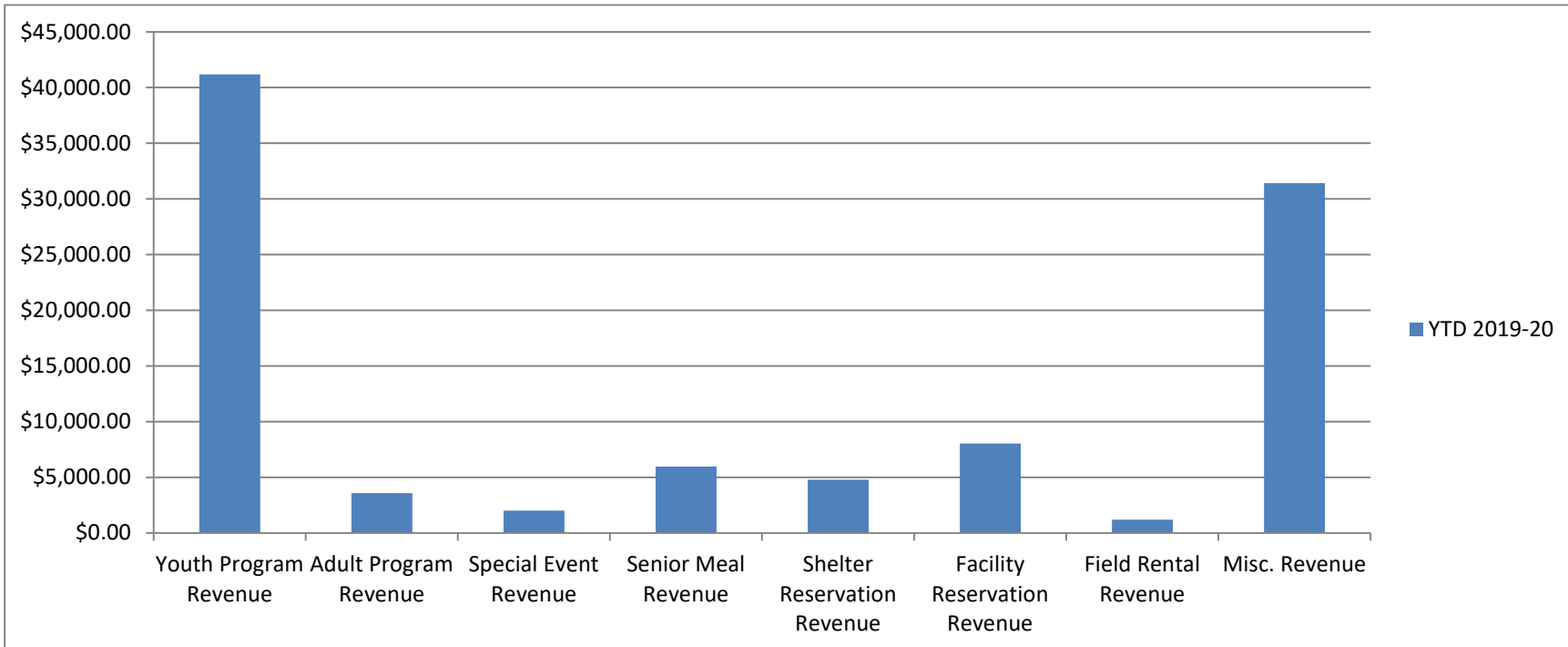
New Senior Memberships/First Time Visitors



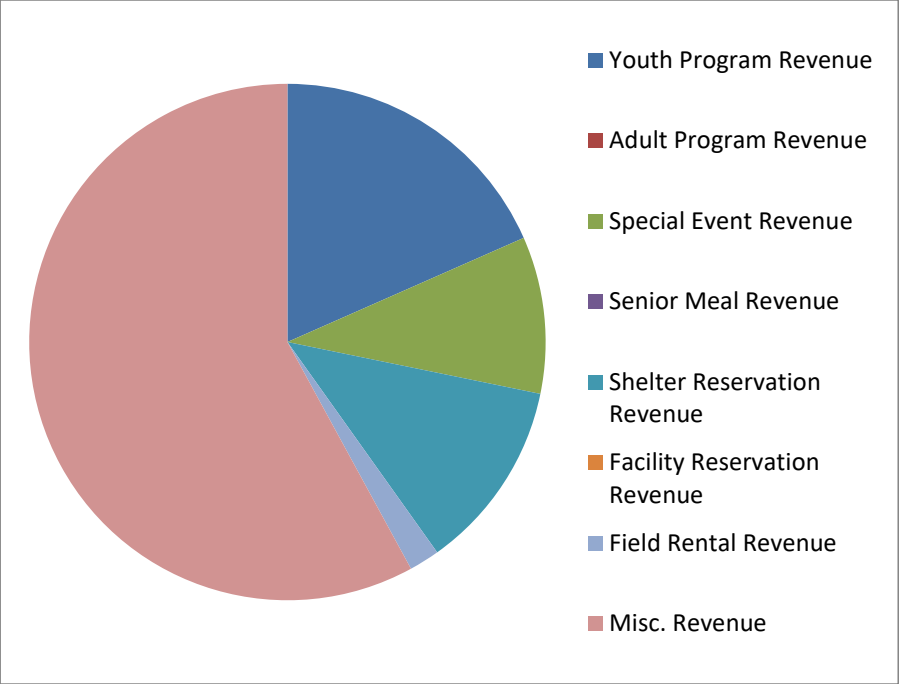
Revenues



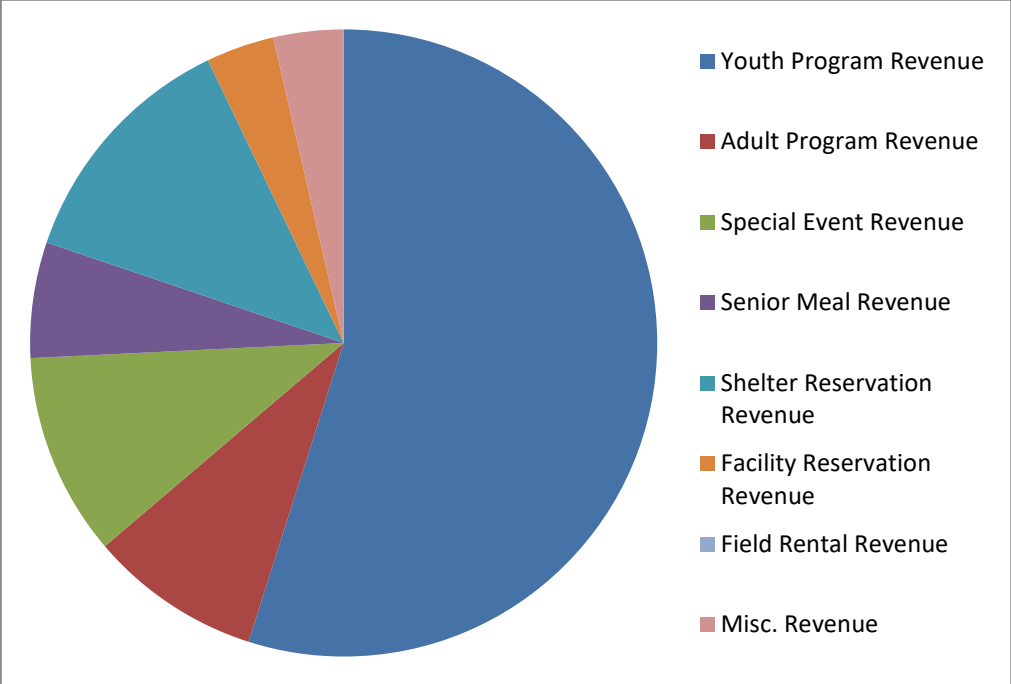
Revenues YTD 2019-20



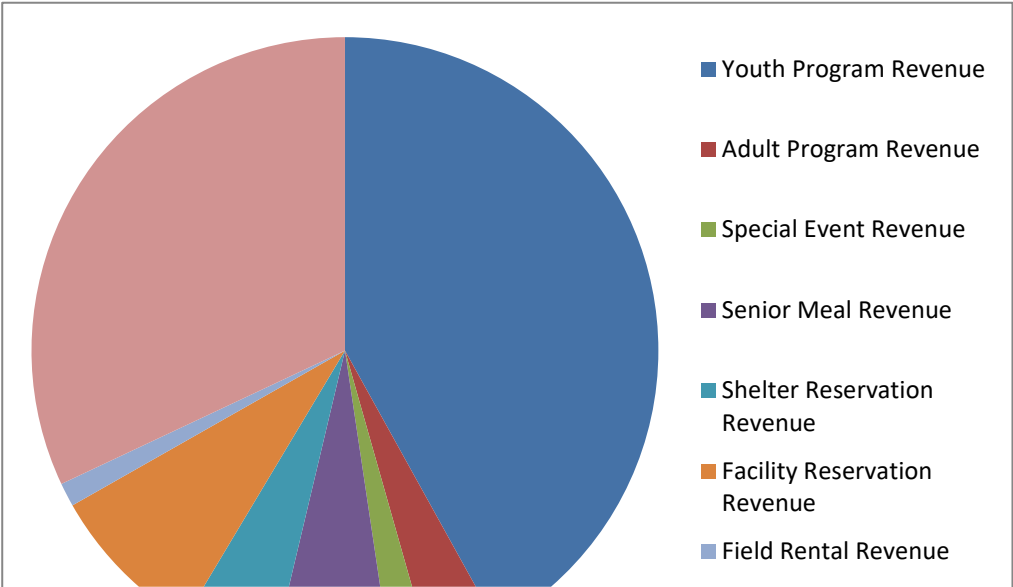
Where Revenues Came From This Month



Where Revenues Came From June 2019

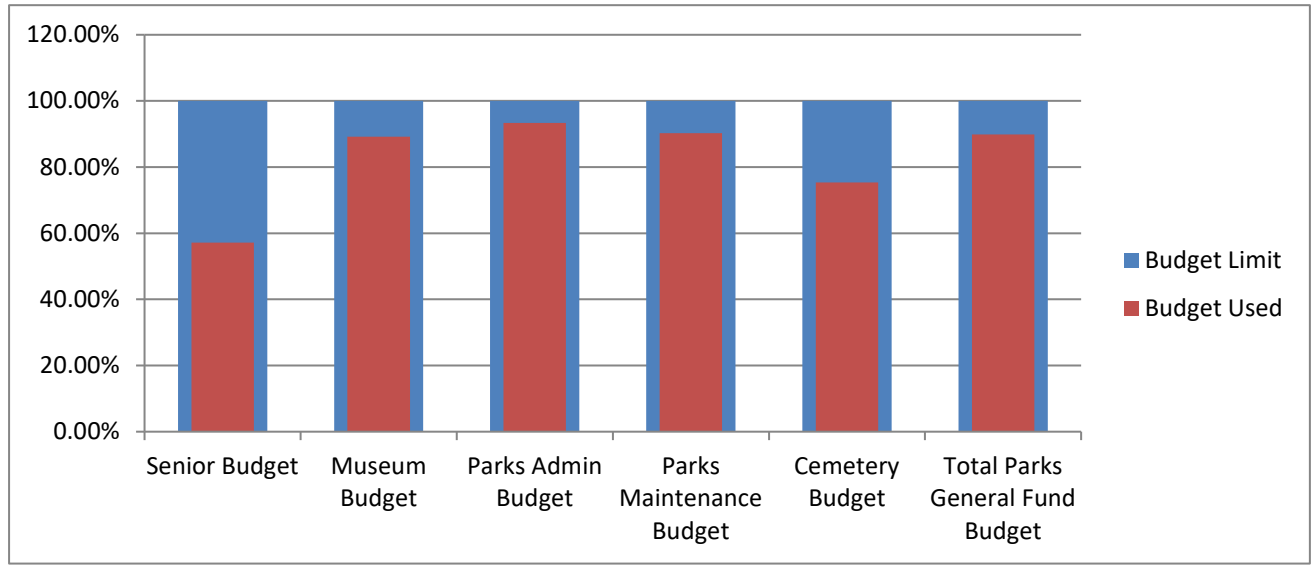


Where Revenues Come From YTD





Over/Under Budget



■ YTD 2019-20

Summary of Activities

The library reopened to the public on June 1st with restrictions in place. All the furniture was pulled to discourage patrons from lingering in the library. The number of available computers was reduced and configured so that they are six feet apart. Study rooms are not available for checkout to prevent gatherings. To insure social distancing is maintained, staff marked the floor to show patrons where to stand for assistance and checking out. One library door has been designated entrance only and the other exit only to help patrons not cross paths. A staff member is stationed in the lobby to count the number of people coming in. The library staff decided that only 20 people would be allowed to browse the stacks at a time and 10 people on computers to help maintain social distancing.

In addition, staff made a second self-checkout station so they would not have to handle patron's items. All returned items have to be placed in the book drop so staff may take them to the cleaning area. A sneeze guard has been placed around the circulation desk and staff cleaning area.

The library did not open to normal hours. Instead it is open Monday through Thursday 9am to 5pm. We will continue with those hours through July and revisit returning to normal hours in August when school begins. For those who do not feel comfortable coming into the building, lobby pick-ups will continue.

The staff did not hold any face-to-face programs in June. Instead, they continued to post virtual story times for the kids, digital escape rooms for the teens, and I Spy pictures for all ages. The library also offered grab and go kits each week for kids and teens to pick up in the lobby. The library staff hope to hold two live summer reading programs outside in July.

Summer Reading sign-ups started on June 1st and will continue through July. Sign-ups and logging of minutes read are all online this year. We have had a total of 68 people sign-up: 16 listeners, 25 kids, 3 teens and 24 adults. As of now, we have had 57 participants reach benchmarks. We anticipate an increase in participation once our live performances begin.

Staff continued with the following library projects while open to the public: digitizing documents and destroying the hardcopy, weeding the collection, and processing and cataloging new items.

Department Highlights

The highlight for this month is the library re-opening to the public. While the number of people coming into the library has been light, we are assisting those who come in and providing summer reading grab and go kits. Summer reading bench marks are being met and the staff are still getting a number of library projects done.

**White House Public Library
June 2020
Performance Measures**

Official Service Area Populations

2016	2017	2018	2019	2020
13,714	13,833	14,035	14,202	14,363

June Membership

Year	Cumulative Members			
	New Members	Updated Members	Total Members	% of Population with Membership
2016	182	508	11,311	83
2017	175	413	12,440	90
2018	167	375	7,650	55
2019	154	420	8,892	63
2020	36	221	6,680	47

The library has now switched its system so that all new users register online. Patrons without Internet can use one of our computers at the library and receive help from staff should they need assistance. This system does not exclude anyone who wants a card.

Total Material Available: 36,495

Estimated Value of Total Materials: \$912,375

Last Month: \$919,575

Total Materials Available Per Capita: 2.54

Last Month: 2.57

State Minimum Standard: 2.00

Materials Added in June

2016	2017	2018	2019	2020
291	139	521	460	404

Yearly Material Added

2016	2017	2018	2019	2020
3,674	3,602	3,123	824	1,478

Physical Items Checked Out in June

2016	2017	2018	2019	2020
7,393	6,476	7,240	7,397	2,366

Cumulative Physical Items Check Out

2016	2017	2018	2019	2020
63,252	63,421	62,536	65,522	23,659

The checkouts for June were lower than previous years because not as many people are coming to the library due to COVID and cancelled programs.

June

Miscellaneous Items	2016	2017	2018	2019	2020
Technology Devices	9	43	89	62	27
Study Rooms	68	54	111	76	0
Lego Table	235	338	210	203	0
Games and Puzzles	59	58	84	97	4
Seeds	42	26	47	42	15
Test Proctoring	0	21	30	37	19
Charging Station	0	8	6	17	0
STEAM Packs	*	*	*	32	0
Cake Pans	*	*	*	2	0
Notary Services	*	*	*	*	10

Yearly Totals

2016	2017	2018	2019	2020
299	585	644	137	147
821	828	1,082	253	178
2,094	2,643	1,891	553	459
510	528	743	222	379
82	1,197	586	112	228
9	56	152	27	45
26	86	90	19	16
*	*	148	61	25
*	*	6	1	4
*	*	*	16	38

Quarantine Counts

Lobby Pickups	111
Reference Questions	11
Tax Forms	0
Faxes	0
Copies	0
Mobile Prints	0

We did not count faxes, copies, prints or tax form pickups in June since patrons are able to use these resources on their own.

June

Library Use	2016	2017	2018	2019	2020
Library Visits	*	*	6,612	5,914	1,931
Website Usage	*	*	*	1,418	1,194
Library Volunteers	15	43	28	39	1
Volunteer Hours	154	359	280	301	104

Yearly Totals

2016	2017	2018	2019	2020
*	*	52,565	55,728	13,460
*	*	2,517	16,935	8,542
251	214	173	193	28
1,665	1,546	1,337	1,658	415

We have only allowed one volunteer to come in so they can safely work in a back room away from the public.

Universal Class June Counts

Sign-ups	Courses Started	Videos Watched	Lessons Viewed	Class Submissions
1	1	126	264	71

Cumulative Counts

Year	Sign-ups	Courses Started	Lessons Viewed	Class Submissions
2017	27	39	273	258
2018	24	52	661	455
2019	9	16	194	105
2020	8	31	1,364	713

Computer Users

June	2016	2017	2018	2019	2020
Wireless	772	487	788	629	118
Adult Computers	395	330	388	346	113
Kids	262	224	238	204	0

Yearly Computer Users

2016	2017	2018	2019	2020
8,367	8,725	9,535	2,017	1764
4,640	4,413	4,642	1,103	1086
2,136	2,209	2,088	556	395

Programs

1,000 books	Monthly Sign ups	Yearly Sign ups	100 mark	500 mark	Completions
2018	7	29	2	0	0
2019	2	38	2	2	0
2020	1	70	0	1	0

Monthly

June Kids	Kids Sessions	Kids Attendance
2016	10	665
2017	23	961
2018	25	1,416
2019	19	1,107
2020	0	0

Yearly Totals

Kids Sessions	Kids Attendance
178	2,988
181	4,268
158	4,437
46	737
30	677

June Virtual Programs

Kids programs	Online views
4	720

Grab & Go Kits

Kits Offered	Picked Up
3	47

In June, we did online story times, but we added Grab and Go kits for children as part of our Summer Reading Program.

Monthly

June	Teen Events	Teens Present
2016	5	15
2017	14	309
2018	15	269
2019	14	240
2020	0	0

Yearly

Teen Events	Teens Present
69	187
47	481
82	432
18	432
13	81

Monthly

June	Tween Events	Tweens Present
2019	*	*
2020	0	0

Yearly

2019	10	150
2020	5	18

June Virtual Programs

Teen & Tweens	Online Views
2	351

Grab & Go Kits

Kits Offered	Picked up
3	42

In June, we posted digital escape rooms online for teens/tweens and offered Grab and Go kits as part of Summer Reading.

Monthly

June Adults	Adult Sessions	Adult Attendance
2016	4	18
2017	17	154
2018	22	171
2019	17	163
2020	0	0

Yearly

Adult Sessions	Adult Attendance
61	662
145	689
175	1,009
41	232
30	143

June Virtual Programs

Online Programs	Views	Phone Programs
3	1,059	0

Since we were open in June, we did not have to do any device advices over the phone.

Interlibrary Loan Services

June	2016	2017	2018	2019	2020
Borrowed	61	37	51	72	32
Loaned	30	16	36	38	6

Yearly Interlibrary Loan Services

2016	2017	2018	2019	2020
668	562	690	184	217
249	305	410	103	49

June 2020 R.E.A.D.S.

Adults	Juvenile
1454	83

19-20 Yearly Totals

Adult	Juvenile
23,138	1,430

18-19 Yearly Totals

Adult	Juvenile
21,899	1,189

17-18 Yearly Totals

Adult	Juvenile
15,773	725

The READS statistics come from the state.

CITY COURT REPORT

June 2020

CITATIONS

TOTAL MONIES COLLECTED FOR THE MONTH	\$4,643.75
TOTAL MONIES COLLECTED YTD	\$63,361.27

STATE FINES

TOTAL MONIES COLLECTED FOR MONTH	\$1,409.80
TOTAL MONIES COLLECTED YTD	\$20,572.36

<u>TOTAL REVENUE FOR MONTH</u>	<u>\$6,053.55</u>
TOTAL REVENUE YTD	\$83,933.63

DISBURSEMENTS

LITIGATION TAX	\$265.95
DOS/DOH FINES & FEES	\$52.25
DOS TITLE & REGISTRATION	\$128.25
RESTITUTION/REFUNDS	\$0.00
ONLINE CC FEES	\$28.73
CARD FEES	\$45.02
WORTHLESS CHECKS	\$0.00
<u>TOTAL DISBURSEMENTS FOR MONTH</u>	<u>\$520.20</u>
TOTAL DISBURSEMENTS YTD	\$9,594.43

<u>ADJUSTED REVENUE FOR MONTH</u>	<u>\$5,533.35</u>
TOTAL ADJUSTED REVENUE YTD	\$74,339.20

DRUG FUND

<u>DRUG FUND DONATIONS FOR MONTH</u>	<u>\$237.50</u>
DRUG FUND DONATIONS YTD	\$5,524.95

Offenses Convicted & Paid For Month	Count	Paid
Careless Driving	2	\$82.20
Financial Responsibility Law	16	\$362.27
Registration Law	10	\$651.00
Texting/Miscellaneous		
Improper Turn		
Miscellaneous		
DL Exhibited		
Red Light	1	\$117.50
Following Too Closely		
Stop Sign	3	\$166.51
Speeding	31	\$2,533.51
Seat Belt	1	\$30.00
Failure To Yield		
Exercise Due Care	9	\$672.03
Parking Where Prohibited		
Total	73	\$4,615.02