



CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Agenda
September 17, 2020
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of Minutes of the August 20th Study Session and Board of Mayor and Aldermen meetings
7. Welcome Visitors
8. Public Hearings
 - a. **Ordinance 20-16:** An ordinance to amend the Zoning Map from C-1 Central Business District to NCRPUD, Neighborhood Center Residential Planned Unit Development on Raymond Hirsch Parkway. *Second Reading.*
 - b. **Ordinance 20-17:** An ordinance to amend the Zoning Map from R-20 Low Density Residential to SRPUD, Suburban Residential Planned Unit Development and NCRPUD, Neighborhood Center Residential Planned Unit Development on Tyree Springs Road. *Second Reading.*
 - c. **Ordinance 20-18:** An ordinance to amend the Zoning Map from C-2 General Commercial to C-1R Central Service District Gateway Infill Commercial Infill on Byrum Drive. *Second Reading.*
 - d. **Ordinance 20-19:** An ordinance to de-annex certain territories within the corporate boundaries of the City of White House, Tennessee. *Second Reading.*
 - e. **Ordinance 20-20:** An ordinance to de-annex certain territories within the corporate boundaries of the City of White House, Tennessee. *Second Reading.*
9. Communication from Mayor, Aldermen, City Attorney, and City Administrator
10. Acknowledge Reports
 - A. General Government
 - B. Finance
 - C. Human Resources
 - D. Police
 - E. Fire
 - F. Public Services
 - G. Planning & Codes
 - H. Parks & Recreation
 - I. Library/Museum
 - J. Municipal Court

11. Consideration of the Following Resolutions:

- a. **Resolution 20-21:** A resolution supporting sidewalk infrastructure improvements at the intersection of US 31W/Raymond Hirsch Parkway and along US 31W to the greenway trailhead as a part of upcoming grant funding application.
- b. **Resolution 20-22:** A resolution regarding a modification to the collection of Impact Fees to enhance the traffic safety of vehicles and pedestrians on Tyree Springs Road between South Palmers Chapel Road and the Greenway crossing just north of Raymond Hirsch Parkway.
- c. **Resolution 20-23:** A resolution authorizing participation in the James L. Richardson "Driver Safety" Matching Grant Program.

12. Consideration of the Following Ordinances:

- a. **Ordinance 20-16:** An ordinance to amend the Zoning Map from C-1 Central Business District to NCRPUD, Neighborhood Center Residential Planned Unit Development on Raymond Hirsch Parkway. *Second Reading.*
- b. **Ordinance 20-17:** An ordinance to amend the Zoning Map from R-20 Low Density Residential to SRPUD, Suburban Residential Planned Unit Development and NCRPUD, Neighborhood Center Residential Planned Unit Development on Tyree Springs Road. *Second Reading.*
- c. **Ordinance 20-18:** An ordinance to amend the Zoning Map from C-2 General Commercial to C-1R Central Service District Gateway Infill Commercial Infill on Byrum Drive. *Second Reading.*
- d. **Ordinance 20-19:** An ordinance to de-annex certain territories within the corporate boundaries of the City of White House, Tennessee. *Second Reading.*
- e. **Ordinance 20-20:** An ordinance to de-annex certain territories within the corporate boundaries of the City of White House, Tennessee. *Second Reading.*
- f. **Ordinance 20-21:** An ordinance amending Article V of the Zoning Ordinance concerning C-1R Central Business Service District-Gateway Infill Residential. *First Reading.*
- g. **Ordinance 20-22:** An ordinance to amend the Zoning Map from R-20 Low Density Residential to R-15 Medium Density Residential on North Palmers Chapel Road. *First Reading.*
- h. **Ordinance 20-23:** An ordinance amending the Municipal Code Title 1, Chapter 1 Board of Mayor and Aldermen, Sections 1-104 and 1-108. *First Reading.*

13. Purchasing:

- a. To approve or reject authorizing the purchase of a 2020 Ford F-350 Brush Truck from Statewide Contract #209 in the total amount of \$45,751.00. The Fire Chief recommends approval.
- b. To approve or reject authorizing the purchase of a 2020 Ford F-250 administration vehicle from Statewide Contract #209 in the total amount of \$36,707.00. The Fire Chief recommends approval.
- c. To approve or reject authorizing the purchase of an asphalt cold planner from the Sourcewell cooperative contract # in the amount of \$25,400.00. The Public Services Director recommends approval.
- d. To approve or reject authorizing the purchase of a 2021 Chevrolet Colorado 4WD Ext. Cab truck from the Sourcewell cooperative contract #120716-NAF in the amount of \$37,376.54. The Public Services Director recommends approval.

- e. To approve or reject authorizing the purchase of a mini skid steer from the Sourcewell cooperative contract #012418-CMW in the amount of \$32,236.65. The Public Services Director recommends approval.

14. Other Business:

- a. Guidance for Electronic Meetings Pursuant to Executive Order No. 60

15. Discussion Items:

- a. None

16. Other Information:

- a. Report on Debt Obligation for Community Event Center Loan
- b. Report on Debt Obligation for the refinancing of the Library building loan

17. Adjournment:

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Minutes
Study Session
August 20, 2020
6:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 6:00 pm.

2. Roll Call

Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Corbitt - Present; **Quorum – Present.**

3. Adoption of the Agenda

Motion was made by Ald. Decker, second by Ald. Bibb to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

4. New Business

a. Discuss vehicular and pedestrian safety for Tyree Springs Road

City Administrator Gerald Herman and City Engineer Jason Reynolds spoke about the two developments and gave a brief overview of the improvements needed for vehicle and pedestrian safety on Tyree Springs Road. Improvements consist of sidewalks connecting the greenway trail to South Palmers Chapel Road along Tyree Springs Road, traffic light improvements at Raymond Hirsch and Tyree, and installing a traffic light at South Palmers Chapel Road and Tyree Springs. Mr. Herman discussed having the two developers fund and construct these improvements upfront in lieu of Impact Fees for the two developments. Mr. Herman continued that a resolution would need to be passed to waive the fees in lieu for these developments and will be presented in September's Board of Mayor and Aldermen meeting.

Alderman Hutson questioned if the traffic studies for the developments were completed. City Engineer Jason Reynolds said the traffic study by the Safe Harbor developers is nearly 90% complete, but have not gotten results from the Lennar Homes development.

Mayor Arnold asked if the GridSmart traffic cameras could be installed at the intersections of Raymond Hirsch/Tyree Springs and South Palmers Chapel/Tyree Springs. Jason Reynolds stated that there is fiber connectivity at the Raymond Hirsch/Tyree Springs intersection which would allow a GridSmart traffic camera be installed there, but there is not fiber at the South Palmers Chapel/Tyree Springs intersection. Jason Reynolds continued that fiber would have to be ran from the Raymond Hirsch/Tyree Springs intersection down to the South Palmers Chapel Road intersection to allow the camera system to work. Mayor Arnold noted that these traffic signal improvements need to be completed during these improvements.

Alderman Hutson requested turn lanes to enter into the Safe Harbor subdivision off of Tyree Springs. Jason Reynolds discussed that the Lane Warrant Analysis did not warrant turn lanes now, but is right at the cusp of needing them. Jason Reynolds requested that turn lane data be quantified in the traffic study. Mayor Arnold said that these turn lanes were necessary with or without a traffic study requiring them.

Mayor Arnold requested a sidewalk from the Summerlin subdivision to the new Safe Harbor development. Michael Dewey with Dewey Engineering said that a sidewalk is possible to be connected but will need to speak to the developers about it.

City Administrator Gerald Herman questioned about the Safe Harbor development being able to connect to Cedarbrook Drive. Michael Dewey said that the land will be acquired to make the connection. Mr. Herman requested an updated site plan for the second reading of the zoning during September's Board of Mayor and Aldermen meeting. Jason Reynolds noted that the traffic study did not have the Cedarbrook connection and the study will be altered with the new connection.

Mayor Arnold discussed the sidewalk connectivity to the greenway with Colby Damont, Safe Harbor Development's architect and designer. Mr. Damont stated that the issue would be to get the proper easements to get the sidewalk to connect to the greenway, but should be doable. Mayor Arnold asked Mr. Damont if he understood the issue with the traffic study and the connection with Cedarbrook. Mr. Damont said the plans he had showed the initial connection, but will make sure the plans and the study get updated accordingly. Mayor Arnold tasked Mr. Damont and Jason Reynolds to verify the update once completed.

Alderman Decker questioned if there were left turn lane signals at the Raymond Hirsch and Tyree Springs intersection. City Administrator Gerald Herman said that the intersection currently have the turn lanes but no signal.

Mayor Arnold asked Colby Damont and Michael Dewey if all these requests were doable, and they both agreed that the improvements are manageable. Mayor Arnold noted that the majority of these improvements will need to be done prior to the first phase of the development being completed. City Administrator Gerald Herman stated that the priority would be the sidewalk connections and the traffic signalizations about both intersections. Mr. Damont discussed the improvements being done in phases.

Alderman Hutson asked about the sidewalks being built TDOT specializations. Mayor Arnold said that the sidewalks being along a state route would be required to be built with TDOT specifications. Alderman Hutson requested the speed limit be lowered in that area to 20 mph. City Administrator Gerald Herman said that the speed limit is already 30 mph and may not be able to drop the speed limit to 20 mph since it is on a state route.

Mayor Arnold tasked Michael Dewey and Colby Damont to do the due diligence on this project and get the estimated amounts of the improvements.

b. Discuss the Order of Business

City Administrator briefed the Board about a proposed ordinance that updates the Order of Business and Community Meeting sections of the Municipal Code. Mr. Herman discussed that the Order of Business will need to be updated to reflect the current Board of Mayor and Aldermen agenda order. Mr. Herman stated that the Community Meeting section was updated to reflect discussions of quarterly public input meetings at the July 16th Board of Mayor and Aldermen meeting.

Mayor Arnold questioned about the attendance during recent public involvement meetings that took place. Mr. Herman said that there were three members from the public that attended the previous night's public meeting.

Mayor Arnold stated that the City should definitely update the Order of Business to reflect the current meeting agenda order, but would like to remove the Community Meeting section of the Municipal Code.

Alderman Bibb noted that citizens can discuss issues with their Alderman at any time to get their problem addressed, or come to the City Administrator's office to ask to be put on the agenda which has never happened. Alderman Bibb continued that the Board has tried to do public involvement meetings a couple times in the past and all have not been productive. Alderman Bibb discussed that citizens do not attend meetings and that they would rather call or email their issue. Alderman Bibb agreed with Mayor Arnold that the Community Meeting section should be removed from the ordinance.

Alderman Decker discussed that the community has several ways for citizens to communicate with the City through the City app, social media accounts, website, phone calls and emails. Alderman Decker continued that the City is driven by citizen led recommendations through these communications or through volunteers on several City boards. Alderman Decker stated that the City also conducts a Citizen Survey every other year and incorporate the results into the budget and operational meetings. Alderman Decker stated that the City does not limit public input.

Mayor Arnold noted that the Board suspends the rules at times for public that live outside the City limits to comment on agenda items. Alderman Corbitt stated that a person that lives outside the City called him that day stating that someone at the City told them that they could not speak on a topic at tonight's Board meeting.

Alderman Corbitt questioned if the Public Hearings or Delegations in the Order of Business can only be for topics on the agenda. Mayor Arnold stated that the public can request to be put on the agenda. City Administrator Gerald Herman noted that usually second readings of ordinances or special resolutions are put in the public hearing section of the agenda.

Alderman Corbitt asked why there is hesitation against public input meetings. Alderman Decker discussed of past Board meetings with open public comment that had fights in the hallway and news stories that would stir up crowds that ended up giving the City a bad reputation. Mayor Arnold mentioned that the Municipal Code states citizens are entitled to comment for three (3) minutes on any item in City government. Alderman Decker discussed that he would like for the public to comment for that purpose but not for the sport of it.

Mayor Arnold stated that the Board will not be voting on the proposed ordinance changes tonight. Alderman Hutson noted that the ordinance changes are perfect, but do not want the podium to be turned into "Hip White House." City Administrator Gerald Herman discussed that the proposed ordinance will be presented to the Board during the September meeting without any amendments, and asked the Board to discuss final amendments during that meeting. Alderman Corbitt mentioned that he will work a secondary ordinance language to present to the Board as well.

5. Adjournment

Meeting was adjourned at 6:49 pm.

ATTEST:

Michael Arnold, Mayor

Derek Watson, City Recorder

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Minutes
August 20, 2020
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:07 pm.

2. Prayer by Community Pastor

Prayer was led by Aldermen Bibb.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Arnold.

4. Roll Call

Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Corbitt – Present; Ald. Hutson - Present; **Quorum – Present.**

5. Adoption of the Agenda

Motion was made by Ald. Hutson, second by Ald. Bibb to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of Minutes of the July 13th Special Session and July 16th Board of Mayor and Aldermen meeting

Motion was made by Ald. Bibb, second by Ald. Decker to adopt the minutes. A voice vote was called for with all members voting aye. **July 13th Special Session and July 16th Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

Mayor Arnold welcomed all visitors.

8. Public Hearings

- a. **Resolution 20-18:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, Tennessee. *Second Reading*

No one spoke for or against.

- a. **Ordinance 20-14:** An ordinance amending the Municipal Code Title 18, Chapter 4 Stormwater Management, Section 18-407. *Second Reading*

No one spoke for or against.

- b. **Ordinance 20-15:** An ordinance amending the Zoning Map from Robertson County Rural Residential to SRPUD, Suburban Residential Planned Unit Development on Pinson Lane. *Second Reading*

No one spoke for or against.

9. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Mayor Arnold gave condolences to Alderman Hutson and his family for the loss of his nephew.

City Administrator Gerald Herman announced that the Visitor Center exterior renovation is going well. Mr. Herman stated that FTM Contracting has about $\frac{3}{4}$ of the cement board up. Mr. Herman continued that the back storage room exterior and roof is complete. Mr. Herman mentioned that FTM Contracting were working on the loading ramp today. Mr. Herman discussed that he estimates about another four or so weeks to completion.

City Administrator Gerald Herman noted that the Public Services staff has done well on the widening project on Pleasant Grove Road. Mr. Herman stated that staff are waiting on some curbing and asphalt overlay to finish the project.

City Administrator discussed that the utilities design for the Loves Lane extension project is complete. Mr. Herman mentioned that the road has been staked out, and the owner of the property will begin his part to construct the road.

10. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire | I. Library/Museum |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Bibb, second by Ald. Decker to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

11. Consideration of the Following Resolutions:

- a. **Resolution 20-19:** Whereas, T.C.A. 6-51-102 requires that a plan of service be adopted by the governing body of the City prior to passage of a resolution annexing any area.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with Ald. Bibb, Ald. Decker, Ald. Hutson, and Mayor Arnold voting aye. Ald. Corbitt voting no. **Resolution 20-19 was passed.**

- b. **Resolution 20-18:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, Tennessee. *Second Reading*

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Corbitt - no; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Resolution 20-18 was approved on Second Reading.**

- c. **Resolution 20-20:** A resolution (I) authorizing the issuance of not to exceed \$2,900,000 in aggregate principal amount of federally taxable general obligation refunding bonds of the City of White House, Tennessee; (II) making provision for the issuance, sale and payment of said bonds; (III) establishing the terms thereof and the disposition of proceeds therefrom; and (IV) providing for the levy of taxes for the payment of principal of, premium, if any, and interest on the bonds.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Resolution 20-20 was passed.**

12. Consideration of the Following Ordinances:

- a. **Ordinance 20-14:** An ordinance amending the Municipal Code Title 18, Chapter 4 Stormwater Management, Section 18-407. *Second Reading*

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Corbitt - aye; Ald. Decker – aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 20-14 was approved on Second Reading.**

- b. **Ordinance 20-15:** An ordinance amending the Zoning Map from Robertson County Rural Residential to SRPUD, Suburban Residential Planned Unit Development on Pinson Lane. *Second Reading*

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Corbitt - no; Ald. Decker – aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 20-15 was approved on Second Reading.**

- c. **Ordinance 20-16:** An ordinance to amend the Zoning Map from C-1 Central Business District to NCPUD, Neighborhood Center Residential Planned Unit Development on Raymond Hirsch Parkway. *First Reading*

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Ordinance 20-16 was passed on First Reading.**

- d. **Ordinance 20-17:** An ordinance to amend the Zoning Map from R-20 Low Density Residential to SRPUD, Suburban Residential Planned Unit Development and NCRPUD, Neighborhood Center Residential Planned Unit Development on Tyree Springs Road. *First Reading*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with Ald. Bibb, Ald. Decker, and Ald. Hutson voting aye. Ald. Corbitt voting no. Mayor Arnold abstained. **Ordinance 20-17 was passed on First Reading.**

- e. **Ordinance 20-18:** An ordinance to amend the Zoning Map from C-2 General Commercial to C-1R Central Service District Gateway Infill Commercial Infill on Byrum Drive. *First Reading*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with Ald. Bibb, Ald. Decker, Ald. Hutson, and Ald. Corbitt voting aye. Mayor Arnold abstained. **Ordinance 20-18 was passed on First Reading.**

- f. **Ordinance 20-19:** An ordinance to de-annex certain territories within the corporate boundaries of the City of White House, Tennessee. *First Reading*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Ordinance 20-19 was passed on First Reading.**

- g. **Ordinance 20-20:** An ordinance to de-annex certain territories within the corporate boundaries of the City of White House, Tennessee. *First Reading*

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Ordinance 20-20 was passed on First Reading.**

13. Purchasing:

- a. To approve or reject authorizing the purchase of a 2020 Ford Explorer from Statewide Contract #209 in the total amount of \$28,780. The City Administrator recommends approval.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject authorizing the purchase of a 2020 Dodge Ram from Statewide Contract #209 in the total amount of \$28,989.35. The Planning and Codes Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject authorizing City Administrator Gerald Herman entering into a contract with CSR Engineering for \$67,200 for engineering services for the Soccer Complex Renovation project. Parks and Recreation Director recommends approval.

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject authorizing City Administrator Gerald Herman to enter into an agreement for the Community Event Center project. The City Administrator recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

14. Other Business:

- a. Board Appointments

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

15. Discussion Items:

- a. None

16. Other Information:

- a. Report on Debt Obligation for Town Center Water Line loan

Board reviewed the Report on Debt Obligation for Town Center Water Line loan.

17. Adjournment:

Meeting was adjourned at 7:52 pm.

ATTEST:

Michael Arnold, Mayor

Derek Watson, City Recorder

REPORTS....

Administrative & Legislative Services Department
August 2020

Administration

City Administrator Gerald Herman attended the following meetings this month:

- August 03:
 - Jimmy Johnston with Sumner County Phone Call
 - Meeting with HFR
 - Staff Plan Reviews
- August 04:
 - Pleasant Grove Road Potential Development Discussion
 - White House Area Chamber Power Hour: EJ's
 - Stormwater Issue Discussion
 - COVID-19 Communication
- August 05:
 - Stormwater Projects Discussion
 - FSEP Board Meeting
 - Sumner County COVID Update
- August 06: Community Event Center Pre-Bid Meeting
- August 10: Robertson County MASK PSA
- August 11:
 - TCMA Regional Meeting
 - COVID-19 Communication
- August 12: MTAS Legislative Update
- August 13:
 - Power of Ten – Virtual Conference
 - White House WWTP/SRF Action Planning
 - Sumner County COVID-19 Update
 - 2020 Refunding of 2013 Bond Questions Meeting
- August 17:
 - Tyree Springs Lennar Homes Conference Call
 - Springbrook Subdivision Discussion
- August 18:
 - S&P Conference Call
 - White House Area Chamber Commerce Luncheon
 - White House Community Center Bid Opening
 - COVID-19 Communication
- August 19:
 - RTA/GNRC/MPO Meeting
 - Middle TN Grand Division Update
 - Economic Development Team Meeting
 - SRF/White House WWTP Public Meeting
- August 20:
 - Sumner County JECD
 - Community Development Infrastructure Meeting
 - Stormwater Issue Meeting
 - BMA Study Session
- August 25:
 - Sumner County School Board Conference Call
 - COVID-19 Communication
- August 27:
 - Visitor Center Addition Progress Meeting
 - WHVC – OAC Meeting
 - Sumner County COVID Update
- August 31: Community Center Water Line Improvement Meeting

**Administrative & Legislative Services Department
August 2020**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2020-2021.

Budget	Budgeted Amount	Expended/ Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$17,548,414	\$ 2,183,265	↓4.21
Industrial Development	\$177,000	\$ 125,742	↑54.38
State Street Aid	\$530,000	\$ 284,840	↑37.08
Parks Sales Tax	\$4,005,125	\$ 2,805,483	↑53.38
Solid Waste	\$1,050,026	\$ 253,631	↑7.49
Fire Impact Fees	\$74,500	\$ 67,738	↑74.26
Parks Impact Fees	\$15,000	\$ -	↓16.66
Police Impact Fees	\$65,000	\$ 65,000	↑83.34
Road Impact Fees	\$60,000	\$ -	↓16.66
Police Drug Fund	\$4,500	\$ 175	↓12.77
Debt Services	\$1,137,400	\$ 411,738	↑19.54
Wastewater	\$15,108,083	\$ 950,514	↓10.36
Dental Care	\$70,656	\$ 10,564	↓1.70
Stormwater Fund	\$1,063,984	\$ 270,575	↑8.77
Cemetery Fund	\$43,890	\$ 9,483	↑4.94

*Expended/Encumbered amounts reflect charges from July 1, 2020 – June 30, 2021.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2021	FY 2020	FY 2019	FY 2018	FY 2017
July	261	269	346	362	327
August	128	106	151	166	175
September		98	126	119	120
October		97	91	147	91
November		78	120	125	135
December		58	72	104	83
January		81	122	177	178
February		93	119	113	140
March		107	131	142	136
April		85	138	185	120
May		82	129	121	153
June		45	50	52	92
Total	389	1199	1,595	1,813	1,750

Purchase Orders by Dollars	Aug. 2020	FY 2021	FY 2020	FY 2019	Total for FY21	Total for FY20	Total for FY19
Purchase Orders \$0-\$9,999	116	354	1132	1529	\$541,696.20	\$1,275,419.16	\$1,349,159.92
Purchase Orders \$10,000-\$24,999	4	13	34	26	\$204,382.72	\$551,938.89	\$381,155.50
Purchase Orders over \$25,000	8	22	33	40	\$1,801,417.49	\$4,035,346.92	\$7,678,174.40
Total	128	389	1199	1595	\$2,547,496.41	\$5,862,704.97	\$9,408,489.82

**Administrative & Legislative Services Department
August 2020**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2020-2021 Update Requests	2019-2020 Update Requests	2018-2019 Update Requests	2017-2018 Update Requests	2020-2021 Page Visits	2019-2020 Page Visits	2018-2019 Page Visits	2017-2018 Page Visits
July	15	152	61	60	11,536	1,164,517	1,080,668	825,614
August	20	126	133	56	9,145	752,932	835,519	717,462
September		43	22	90		679,248	214,406	739,867
October		78	86	43		386,735	864,091	876,346
November		56	40	80		695,971	812,527	808,551
December		156	82	50		847,724	1,055,111	842,265
January		67	68	44		720,531	934,562	747,155
February		22	40	41		N/A	762,985	631,612
March		85	61	71		N/A	879,671	1,165,275
April		43	56	77		N/A	820,505	959,769
May		27	29	49		5,998	946,897	1,063,568
June		48	123	27		10,251	901,328	483,003
Total	35	901	801	688	20,681	5,263,907	9,053,159	9,860,532

Social Media Management

The use of social media keeps us connected to our community. Through means such as Facebook, Twitter, and our mobile app. We are able to reach out to the community and receive feedback. We track data from these sources to determine if the means justifies our time using these sources.

Facebook

	2020-2021 New Likes	2019-2020 New Likes	2018-2019 New Likes	2017-2018 New Likes	2020-2021 # of Posts	2019-2020 # of Posts	2018-2019 # of Posts	2017-2018 # of Posts
July	106	83	31	146	63	36	21	38
August	46	47	46	77	38	18	11	39
September		71	53	46		27	20	31
October		44	70	64		27	18	29
November		25	51	25		10	17	25
December		18	25	25		21	20	11
January		30	31	96		13	14	11
February		51	40	25		27	11	15
March		112	31	23		38	18	10
April		73	60	70		58	26	17
May		62	161	116		30	33	23
June		95	103	59		31	30	33
Total	152	705	702	772	101	336	239	282

Administrative & Legislative Services Department
August 2020

Twitter

	2020-2021 Total Followers	2019 – 2020 Total Followers	2018 – 2019 Total Followers	2020-2021 # of Tweets	2019 – 2020 # of Tweets	2018 – 2019 # of Tweets
July	904	862	811	31	19	8
August	908	869	796	19	9	8
September		870	798		14	10
October		868	802		15	7
November		873	802		5	7
December		877	805		16	8
January		880	809		9	7
February		888	826		23	8
March		902	830		24	16
April		907	830		14	14
May		903	832		14	14
June		904	851		14	14
Total	N/A	N/A	N/A	50	176	121

“City of White House, TN” Mobile App

	FY21 New Downloads	FY20 New Downloads	FY19 New Downloads
July	45	19	28
August	44	21	18
September		21	15
October		12	22
November		13	11
December		15	10
January		23	17
February		70	13
March		69	11
April		41	10
May		29	11
June		36	25
Total	89	369	191

**The app went live on January 11, 2016*

	FY21 # of Request	FY20 # of Request	FY19 # of Request
July	20	36	32
August	27	39	26
September		18	18
October		40	32
November		27	12
December		20	27
January		24	22
February		41	30
March		34	24
April		35	32
May		26	27
June		28	29
FY Total	47	356	311

January 2018 – All requests have either been responded to, and are either Completed or In Progress

**Administrative & Legislative Services Department
August 2020**

White House Farmers Market

The market seems to be doing well considering all of the changes due to COVID-19. This month we had a magician twice, a musician and petting zoo all participate during our market hours.

	2020 New Facebook Likes	2020 Facebook Post	2019 New Facebook Likes	2019 Facebook Post		Application Fees # (amount collected)	Booth Payments (\$)
January	8	1	7	0	January	0	0
February	5	0	2	0	February	0	0
March	N/A	0	8	5	March	0	0
April	23	1	36	5	April	2	150
May	94	11	131	13	May	5	870
June	123	10	114	20	June	3	384
July	96	18	49	12	July	0	0
August	34	18	1	13	August	0	45
September			14	5	September	-	-
October			7	0	October	-	-
November			4	0	November	-	-
December			13	0	December	-	-
Total	383	59	387	73	Total	7	\$1449

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Special Maintenance Projects

- Multiple light bulb and ballasts replacements
- Trimmed bushes at City Hall
- Replacement of broken hot water faucet in bathroom

	2020-2021 Work Order Requests	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests	2017 – 2018 Work Order Requests	2016 – 2017 Work Order Requests	2015 - 2016 Work Order Requests
July	11	10	22	21	27	22
August	27	10	26	24	28	33
September		13	19	22	13	31
October		7	14	18	12	30
November		7	18	34	12	27
December		3	8	19	9	17
January		16	14	16	23	28
February		18	7	21	6	19
March		11	7	17	16	25
April		2	12	25	14	20
May		11	6	26	27	33
June		10	9	23	14	17
Total	38	98	162	266	201	302

*In December 2013 work order requests started to be tracked.

**Finance Department
August 2020**

Finance Section

During August the Finance Department began the FYE 6/30/2020 audit fieldwork tasks, continued scanning thousands of documents to reduce physical document storage space, and operating with COVID-19 precautions. Members of the Finance Office participated in the following events during the month:

- August 5: Shredded 51 boxes of documents that reached their destroy dates
- August 12: MTAS online training 2020 municipal legislative update
- August 13: 2013 bond refunding questions phone call
- August 18: S&P due diligence conference call
- August 18: Community event center construction bid opening
- August 19: KraftCPAs on-site audit fieldwork
- August 20: Monthly BMA meeting
- August 26: KraftCPAs on-site audit fieldwork

Performance Measures

Utility Billing

	August 2020	FY 2021 YTD	FY 2020 Total	FY 2019 Total	FY 2018 Total	FY 2017 Total
New Builds (#)	16	36	171	62	102	111
Move Ins (#)	60	146	649	534	553	536
Move Outs (#)	59	149	602	534	576	546
New customer signup via email (#)	31	63	127	104	163	119
New customer signup via email (%)	41%	35%	15%	17%	25%	18%

Business License Activity

	August 2020	FY 2021 YTD	FY 2020 Total	FY 2019 Total	FY 2018 Total	FY 2017 Total
Opened	9	15	69	75	72	93
Closed (notified by business)	1	1	10	9	18	1
Closed (uncollectable)	0	0	0	0	199	14

Payroll Activity

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments or errors	Number of Voided Checks
2 regulars	3 checks, 280 direct deposits	0 Retro adjustments	0 Voids

Accounts Payable

	August 2020	FY 2021 Total	FY 2020 Total	FY 2019 Total	FY 2018 Total	FY 2017 Total
Total # of Invoices Processed	376	621	4003	3940	4437	4797

**Finance Department
August 2020**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	7,912,190	2,373,657	4,741,849	60%
Cemetery Fund	34,700	10,410	225,651	650%
Debt Services	1,167,400	350,220	79,273	7%
Dental Care Fund	25,200	7,560	247,031	980%
Roads Impact Fees	79,320	23,796	106,662	134%
Parks Impact Fees	69,364	20,809	112,828	163%
Police Impact Fees	55,804	16,741	135,686	243%
Fire Impact Fees	38,000	11,400	49,616	131%
Industrial Development	112,800	33,840	135,661	120%
Parks Sales Tax	695,285	208,586	1,029,399	148%
Police Drug Fund	4,100	1,230	24,242	591%
Solid Waste	936,800	281,040	534,197	57%
State Street Aid	405,200	121,560	316,665	78%
Stormwater Fund	889,000	266,700	848,525	95%
Wastewater	4,350,550	1,305,165	3,084,596	71%

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2020-2021.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	7,912,190	874,117	↓ 5.62%
Cemetery Fund	34,700	10,368	↑ 13.21%
Debt Services	1,167,400	218,043	↑ 2.01%
Dental Care	25,200	4,499	↑ 1.19%
Roads Impact Fees	79,320	16,815	↑ 4.53%
Parks Impact Fees	69,364	17,478	↑ 8.53%
Police Impact Fees	55,804	12,473	↑ 5.68%
Fire Impact Fees	38,000	8,224	↑ 4.98%
Industrial Development	112,800	22,440	↑ 3.23%
Parks Sales Tax	695,285	129,707	↑ 1.99%
Police Drug Fund	4,100	538	↓ 3.54%
Solid Waste	936,800	160,730	↑ 0.49%
State Street Aid	405,200	68,507	↑ 0.24%
Stormwater Fund	889,000	149,390	↑ 0.14%
Wastewater	4,350,550	787,957	↑ 1.44%

*Realized amounts reflect revenues realized from July 1, 2020—August 31, 2020

**Human Resources Department
August 2020**

The Human Resources Director participated in the following events during the month:

- August 04: Willis Towers Watson Delivering on the Employee Experience Essentials Training
- August 06: Pre-Bid Meeting for the Community Event Center
- August 11: Wastewater Tech I New Hire Orientation
Chamber of Commerce Board Meeting
- August 12: MTAS Municipal Legislative Updates Training
- August 13: Police Officer Interview
- August 18: Website Training
Bid Opening for the Community Event Center
- August 19: Willis Towers Watson Legal Updates, Third Quarter 2020 Training
Public Entity Partners Diversity Today Training
- August 25: Police Officer New Hire Orientation
Willis Towers Watson Managing Compliance & Risk Training
- August 31: Parks Maintenance Worker Interviews

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2021	FYE 2020	FYE 2019	FYE 2018
July	0	0	0	0
August	0	0	0	0
September		1	0	0
October		0	0	0
November		0	0	0
December		0	0	0

Three-year average as of June 30, 2019: 4.00

	FYE 2021	FYE 2020	FYE 2019	FYE 2018
January		1	1	1
February		3	0	0
March		0	0	0
April		2	0	0
May		1	0	0
June		0	2	0
Total	0	8	3	1

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2021	FYE 2020	FYE 2019	FYE 2018
July	1	1	3	0
August	1	0	0	0
September		0	0	0
October		1	1	0
November		1	0	1
December		0	0	0

Three-year average as of June 30, 2019: 5

	FYE 2021	FYE 2020	FYE 2019	FYE 2018
January		1	0	2
February		0	0	1
March		0	0	0
April		0	1	0
May		0	1	0
June		0	0	1
Total	2	4	6	5

**Human Resources Department
August 2020**

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2021	FYE 2020	FYE 2019	FYE 2018
July	1	1	0	0
August	1	1	1	3
September		2	2	1
October		3	0	2
November		2	1	2
December		1	0	1

	FYE 2021	FYE 2020	FYE 2019	FYE 2018
January		2	1	0
February		1	0	1
March		1	0	1
April		0	0	1
May		2	5	1
June		2	1	1
Total	2	18	11	14
Percentage	1.94%	17.48%	10.68%	14.43%

Current year turnovers that occurred within 90 day probationary period: 2

Three-year average as of June 30, 2019: 14.20%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2021	FYE 2020	FYE 2019	FYE 2018
July	1 (T)	0	0	0
August	0	2 (S)	0	1 (T)
September		0	1 (T)	0
October		0	0	1 (T)
November		1 (S)	0	2 (T)
December		0	0	0

	FYE 2021	FYE 2020	FYE 2019	FYE 2018
January		0	1 (T)	0
February		0	0	1 (T)
March		0	1 (S)	0
April		0	0	0
May		0	1 (T)	0
June		1 (T)	0	1 (T) 1 (S)
Total	1	4	7	7

Three-year average as of June 30, 2019: 6.00

**Police Department
August 2020**

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in August:** Department Head Staff Meeting (Aug. 3rd & 17th), White House Rotary (Aug. 6th, 13th, 20th & 27th), Planning Commission (Aug. 10th), Robertson County Chief's Meeting (Aug. 11th), Sumner County Drug Task Force Meeting (Aug. 19th), Board of Mayor and Alderman Meeting (Aug. 20th) and Command Staff Meeting (Aug. 20th).

- **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2020.

Susan Johnson, Accreditation Manager, is gathering proofs for accreditation. Our onsite visit should be in December. Three videos had to be watched in August per Governor Lee-Virtual TACP Use of Force and Duty to Intervene Policies. Sgt. Martin made some changes to the Use of Force policy from information provided in the videos.

TACP will be meeting this month about the Annual LEACT Conference.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 27 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,080 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	174	0	174
February	8	212.5	0	220.5
March	0	160	0	160
April	0	68	0	68
May	0	248	0	248
June	16	0	0	16
July	0	80	0	80
August	0	344	0	344
Total	24	1,286.5	0	1,310.5

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 474 shifts during the Fiscal Year 2019-2020. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	August 2020	FY 2020-21
Three (3) Officers per Shift	43	99
Four (4) Officers per Shift	19	25

2. ***Acquire and place into service two Police Patrol Vehicles.*** The three new 2020 Ford Police Utility AWD SUV's have been ordered. Also, the replacement of one totaled vehicle was ordered at the same time. We are still waiting for our shipment of the above cars from last Fiscal Year. We have order 3 vehicles from Larry Cobb Ford for the FY 21 Budget.
3. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2020-2021.*** Fall Compliance checks will be scheduled.

**Police Department
August 2020**

4. *Maintain or reduce TBI Group A offenses at the three-year average of 73 per 1,000 population during the calendar year of 2020.*

Group A Offenses	August 2020	Per 1,000 Pop.	Total 2020	Per 1,000 Pop.
Serious Crime Reported				
Crimes Against Persons	17	1	83	7
Crimes Against Property	23	2	183	14
Crimes Against Society	39	3	217	17
Total	79	6	483	38
Arrests	70		500	

**U.S. Census Estimate 7/1/2019 – 12,638*

5. *Maintain a traffic collision rate at or below the three-year average of 450 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2020.*

	August 2020	TOTAL 2020
Traffic Crashes Reported	30	228
Enforce Traffic Laws:		
Written Citations	101	588
Written Warnings	69	393
Verbal Warnings	311	1,879

6. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2020.*

COLLISION RATIO				
<u>2020</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
August	30	5 YTD 38	17%	17% YTD 228

Traffic School: There was no Traffic School in the month of August.

Staffing:

- Officer Brent Loveday started Walter's State Law Enforcement Academy on July 20th. He will graduate September 18th, 2020.
- We held testing for new officers on August 5th. We hired one new Officer, Larry Meadors, on August 25th.
- Hayley Doty resigned her Officer position on August 9th.
- We have three openings. Applications are being taken. Officer testing is scheduled for September 9th.

K-9: Ofc. Jason Ghee and K-9, Kailee attended their monthly training.

Sumner County Emergency Response Team: ERT had their monthly training on August 21st. Ofc. Segerson and Ofc. Hoffman attended.

**Police Department
August 2020**

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2020.*

2020 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
<i>August</i>	81%	83%

Communications Section

	August	Total 2020
Calls for Service	1,041	7,556
Alarm Calls	24	252

Request for Reports

	August	FY 2020-21
Requests for Reports	19	37
Amount taken in	\$17.10	\$29.25
Tow Bills	\$0.00	\$0.00
Emailed at no charge	32	62
Storage Fees	\$0.00	\$0.00

Tennessee Highway Safety Office (THSO):

- August 17th -The Police Department had their DUI Grant Audit. We passed with no issues.
- August 21st – The Police Department had their Coordinator Grant Audit. We passed with no issues.
- August 28th – Sgt. Brisson attended a meeting in Belle Meade for THSO to discuss the up coming campaigns and future training events.
- New 2021 – THSO Grants – starting in October, we have received a total of \$40,000 in Federal Grants. \$20,000 will be allocated for Distracting Driving Education, and \$20,000 will be for Sgt. Brisson being the Middle Tennessee Network Coordinator.

Volunteer Police Explorers: Nothing to report at this time.

Item(s) sold on Govdeals: Nothing to report at this time.

Crime Prevention/Community Relations Performance Measurements

1. ***Teach D.A.R.E. Classes (10 Week Program) to two public elementary schools and one private by the end of each school year.***
The school system is discussing if D.A.R.E. will be taught this Fall or Spring due to Covid.
2. ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Safety Day in conjunction with Discover White House is scheduled for October 3rd.
3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.***
Citizen's Police Academy was cancelled in 2020 due to Covid. It is undecided if CPA will be held in 2021.

**Police Department
August 2020**

4. Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.

- Sgt. Enck handed out badges at the Farmer's Market on August 5th.
- On August 8th, Sgt. Enck instructed a S.P.E.A.R.E. class of 24 ladies.
- On August 24th, 25th & 26th, Sgt. Enck instructed a Ground Defense Instructor School for 9 Officers.
- On August 28th, Sgt. Enck instructed a S.P.E.A.R.E. class with 14 female teens.
- On August 31st, Sgt. Enck handed out Dairy Queen coupons at the library.

Special Events: *WHPD Officers participated in the following events during August:*
Nothing to report at this time.

Upcoming Events:

10/3 – Discover White House/Safety Day
December – Shop with a Cop/Fireman

<i>2020 Participation in Joint Community Events</i>		
	<u>August</u>	<u>Year to Date</u>
Community Activities	5	27

Fire Department
August 2020



Summary of Month's Activities

Fire Operations

The Department responded to 119 requests for service during the month with 86 responses being medical emergencies. The Department responded to 6 vehicle accidents; 4 accidents reported patients being treated for injuries and 2 accidents reported no injuries. Of the 119 responses in month of August there were 17 calls that overlapped another call for service that is 14.29 % of our responses.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in August from dispatch to on scene time averaged was, five minutes and forty-three seconds (5:43). The average time a fire unit spent on the scene of an emergency call was thirteen minutes and fifty-nine seconds (13:59).

Department Event

- August 1st & 2nd – Confined Space Training with Robertson EMA
- August 5th – Water Day at the Farmers Market
- August 22nd & 23rd – Intro to Aerial Operations training with Millersville FD
- August 24th – Took delivery of new Vehicle Extrication tools
- August 29th – Hendersonville Recruit Testing at Drill Tower

Fire Administration

- August 3rd – Plans Review for Town Center
- August 4th – Code Red Training
- August 5th – Monthly Policy Review Committee meeting
- August 10th – Monthly Officer Meeting
- August 31st – Discover WH/ Safety Day preparation meeting WHCOC

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

Fires	8
Rescue & Emergency Services	182
Hazardous Conditions (No Fire)	7
Service Calls	14
Good Intent Call	15
False Alarms & False Call	20
Calls for The Month	119
Total Responses FY to Date	248

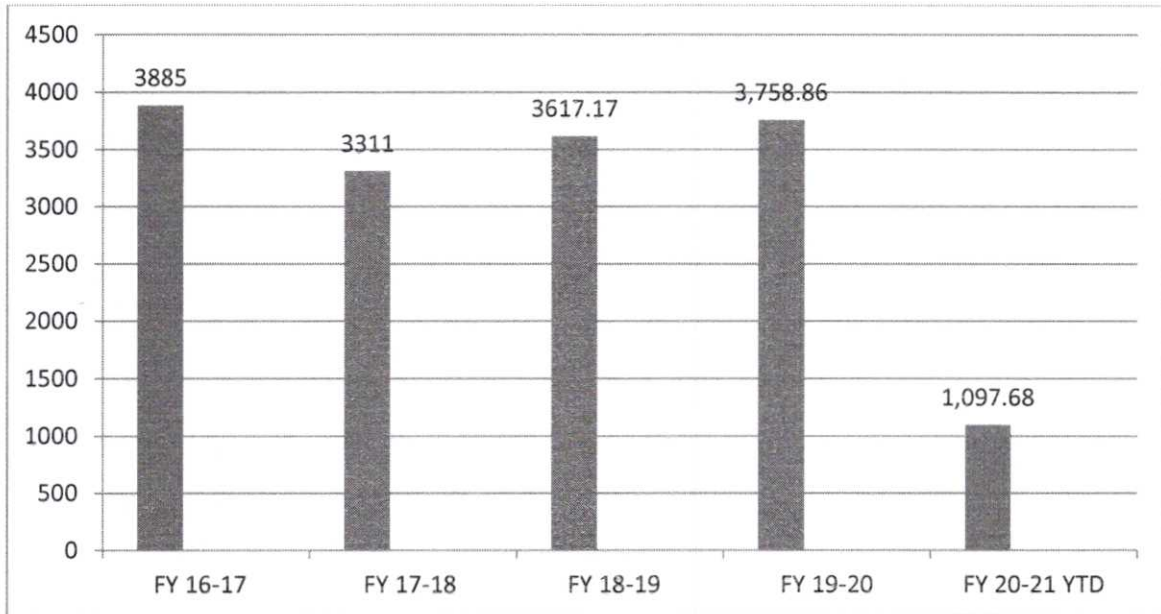
**Fire Department
August 2020**

Response by Station

	Month	FY to Date	%
Station #1 (City park)	86	176	70.97%
Station #2 (Business Park Dr)	33	72	19.03%

Fire Fighter Training

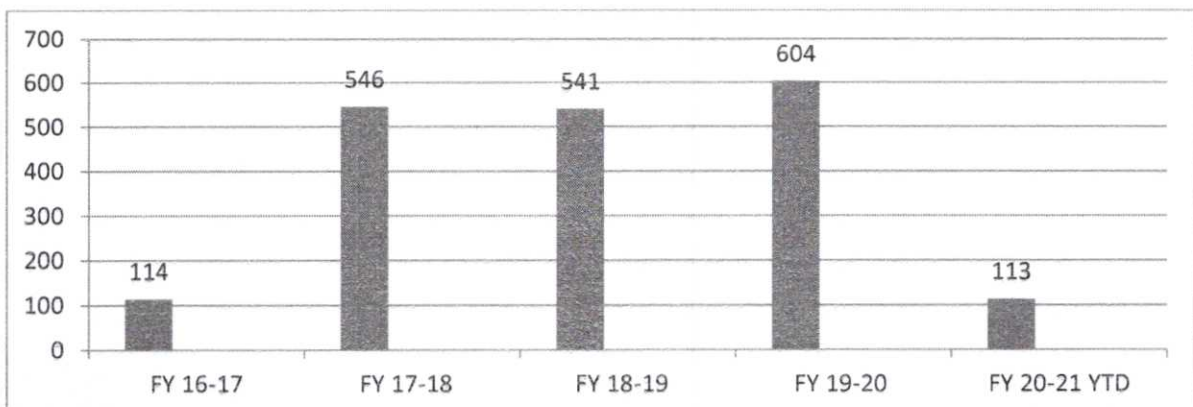
The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4104 hours of training per year is based on eighteen career firefighters.



	Month	YTD
Firefighter Training Hours	451.97	1097.68

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

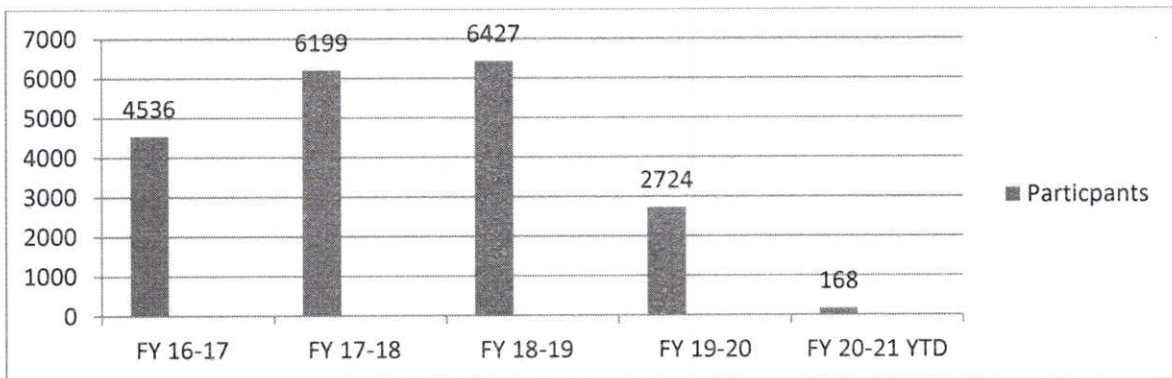


**Fire Department
August 2020**

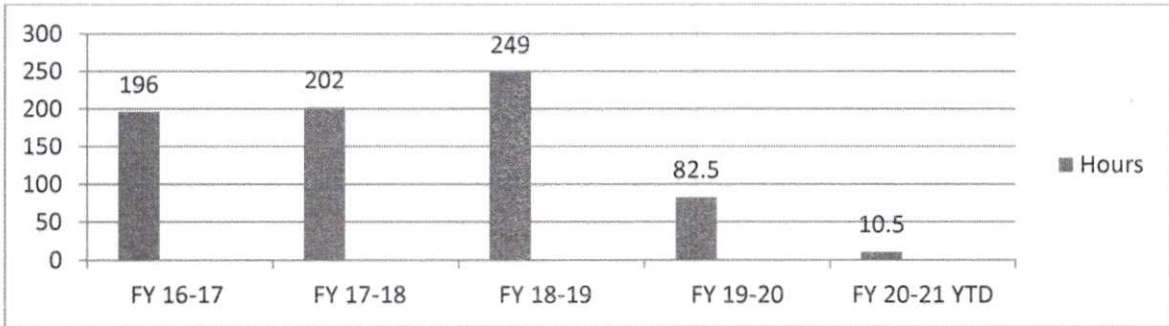
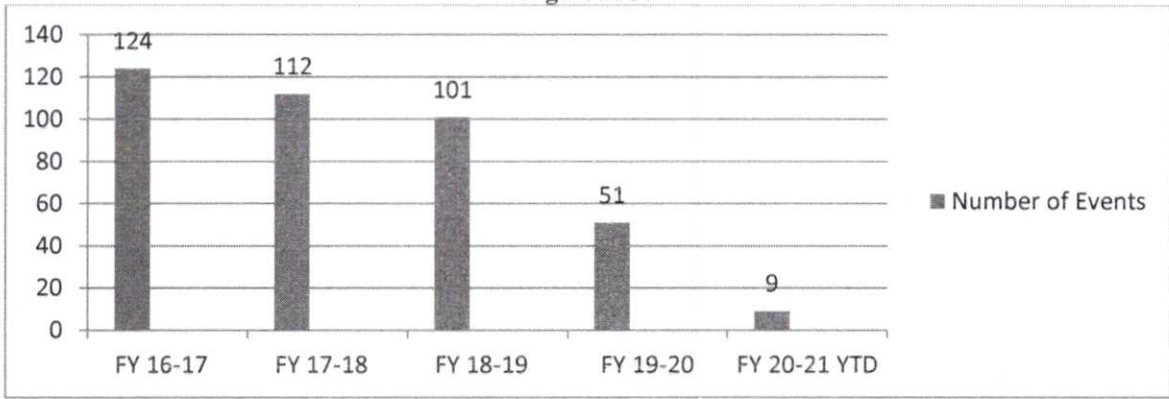
	Month	YTD
August Fire Inspection	40	113
Reinspection	15	28
Code Violation Complaint	0	1
Violations Cleared	15	37
Annual Inspection	5	21
Commercial Burn Pile	1	2
Knox Box	0	5
Fire Alarms	2	2
Measure Fire Hydrant	0	2
Plans Review	3	4
Pre-C/O	1	1
Pre-incident Survey	8	38
Sprinkler Final	0	0
Final/Occupancy	3	5

Public Fire Education

It is a Department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized at this time; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



**Fire Department
August 2020**



	Month	YTD
Participants	106	168
Number of Events	2	9
Education Hrs.	4.5	10.5

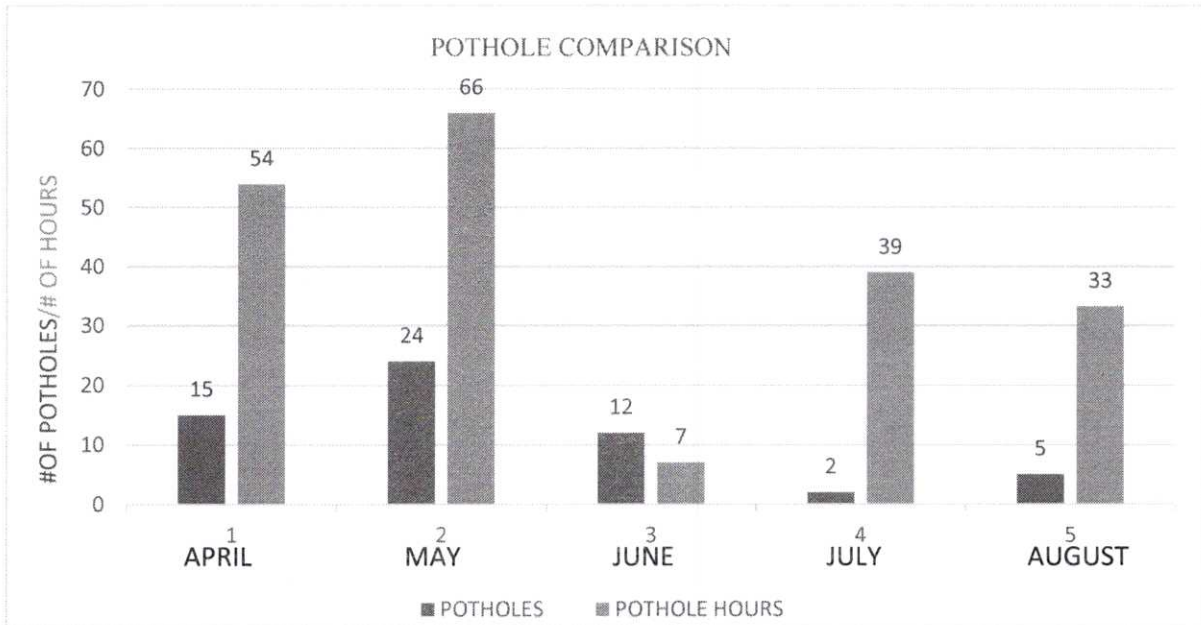
Social Media Statistics

Page Views	175
Page Likes	23
Post Reach	4,899

**Public Services Department – Public Works Division
August 2020**

Pothole Comparison

The purpose of this chart is to gauge the amount of time spent repairing potholes and the number of potholes repaired in that time frame. It is also going to be used to show how long it currently takes to repair potholes in comparison to how long it will take when the milling head is used to make repairs.



-The goal for this particular job task is 50 potholes per month. When this chart is completed each month consideration will be given to the size of the potholes i.e. a larger patch will count as one pothole but an additional chart will be constructed when larger patches are more prevalent. The prevalence of these “patch repairs” will be evident when the milling machine is used for repairs.

August 2020 -In the month of August 33 total hours were spent by 3 crew members repairing 5 asphalt patches/potholes. To give perspective 5 tons of asphalt was used on Pleasant Grove Road repairing an open cut of the road after the Stormwater Crew made installed new rigid concrete pipe. Also, repaired on this day was 2 large potholes on Boyles Road along with another patch repair on West Drive which required 2 tons of asphalt total. A total of 7 tons of asphalt was applied to roadways making various repairs in August. While the crew did not meet the projected goal, the repairs made were of vital importance, additionally the asphalt roller has been in the shop for repairs for much of the summer.

Pothole Complaint Response Time

August 2020

According to Ordinance the Streets and Roads Department is required to respond to a pothole complaint within 24 business hours from the time the complaint is made to the time a satisfactory repair is made.

STREET ADDRESS OF COMPLAINT	DATE COMPLAINT LOGGED	DATE COMPLAINT RESOLVED	ELAPSED TIME BEFORE REPAIR MADE
7709 and 7728 Boyles Road	Thursday, August 20, 2020 7:05AM	Monday, August 24, 2020 2:30 PM	31 hours 25 minutes

**Public Services Department – Public Works Division
August 2020**

August 2020 Monthly Work Log

Monday 08-03-2020

- Pleasant Grove Widening Project
- Replaced red light at Sage Road

Tuesday 08-04-2020

- Pleasant Grove Widening Project

Wednesday 08-05-2020

- Pleasant Grove Widening Project

Thursday 08-06-2020

- Pleasant Grove Widening Project

Monday 08-10-2020

- Repair decorative streetlight photo cell
97 Savannah Court
- Facility and Fleet Maintenance

Tuesday 08-11-2020

- 304 Springbrook Decorative Street
Light repair
- ROW Mowing
- Cut concrete drive at Pleasant Grove
Widening Project

Wednesday 08-12-2020

- Gridsmart repair (repair made to
fiberoptic network switch in traffic
cabinet).
- Fleet maintenance

Thursday 08-13-2020

- 304 Springbrook Repair recheck/Fleet
maintenance
- Assisted with WW line break on
Meadowlark Road by providing traffic
control.

Monday 08-17-2020

- Fleet Maintenance/changed tires on
zero turn mower/greased machines.

Tuesday 08-18-2020

- ROW Mowing

Wednesday 08-19-2020

- Pulled CAT 5 communication wire in
preparation for Gridsmart install.
- ROW Mowing

Thursday 08-20-2020

- Completed Gridsmart install
- Cleared trees at Firehall #2 for line-of-
sight for fire trucks approaching 31W
intersection

Monday 08-24-2020

- Repaired asphalt after STW repaired
drainage pipe on Pleasant Grove
Road/Boyles Road pothole repair and
West Drive open cut asphalt repair.

Tuesday 08-25-2020

- Finished repairs to zero-turn mowers
- Finished clearing trees at Fire Hall #2
and side-mount mowed that area.

Wednesday 08-26-2020

- ROW Mowing

Thursday 08-27-2020

- ROW Mowing

Monday 08-31-2020

- Putting to grade base-stone on
Pleasant Grove Road in
preparation of curbing and
paving

Public Services Department – Public Works Division
August 2020

<u>Subdivision Decorative Light LED Retrofit Project</u>			
<u>UPDATED SEPTEMBER 8, 2020</u>	<u>TOTAL LAMPS</u>	<u>TOTAL RETROFIT COMPLETED</u>	<u>TOTAL RETROFIT TO BE COMPLETED</u>
High Mast Lights – I-65 Ramps	6	6	0
Briarwood Subdivision	5	1	1
Bridle Creek Subdivision	7	3	4
Business Park Drive	7	7	0
Hampton Village Subdivision	24	17	7
Heritage Trace Subdivision	5	5	0
Holly Tree Subdivision	47	47	0
Madeline Way	7	7	0
Magnolia Village Subdivision	27	16	9
Sumner Crossing Subdivision	21	12	9
Villages of Indian Ridge	11	0	11
Spring Brook Blvd	2	2	0
Baylee Ct	2	2	0
Totals:	166	125	41

**Public Services Department – Public Works Division
August 2020**

Public Works/Streets & Roads Division

Total Hours Worked	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	20-Jul	20-Aug	YTD 20/21
Street	8,134	9,364	8,741	10,229	9191.25	824	683	1,507
Facility Maintenance	3494	2187	1,227	1,137	887.25	12	19	31
Fleet Maintenance	1034	514	282	380	422.5	8	27	35
Meeting/Training	502	510	517	400	457	0	9	9
Leave	1,253	576	613	810	823	85	70	155
Holiday	795	470	385	555	545	40	0	40
Overtime	508.5	488	414	311	152.75	87	5	92
Administrative	385	698	803	867	1153.25	21	170	191
Drainage Work (feet)	0	906	2749	10	0	546	0	546
Drainage Man Hours	0	1470	1045	170	14	587	0	587.28
Debris Removed Load	0	100	35	44	0	0	0	0
Sweeping Man Hours	0	18	13	0	0	0	0	0
Mowing Hours	0	22	175	219	221	69	148	217
Curb Repair	0	0	0	15	0	0	0	0
Shoulder LF	0	4485	630	5	640	0	0	0
Shoulder Hours	0	155	160	49	176	0	0	0
# of Potholes	0	250	473	346	385	2	5	7
Pothole Hours	0	759	734	1,181	831.5	39	33	72.25
R-O-W Hours	0	2835	2416	4,027	3044.5	0	166	166
Sign/Repaired	0	120	91	84	63	1	0	1
Sign Work Hours	0	289	179	234	109	3	0	3
Salt Hours	0	10	143	24	76.5	0	0	0
Salt Tons	0	12	20	23	18	0	0	0
Decorative Street Light Hours	0	57	46	125	133.5	0	8	8
Traffic Light Hours	0	0	65	20	158	0	33	33

**Public Services Department – Public Works Division
August 2020**

Sanitation Division

Total Hours Worked	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	20-Jul	20-Aug	YTD 20/21
Sanitation	2,685	3,634	4,406	4,024	4200.5	368	307	675
Facility Maintenance	3494	723	446	574	394.5	23	13	36
Fleet Maintenance	1034	488	445	331	294.5	27	25	52
Meeting/Training	502	265	130	135	127.5	2	4	6
Leave	1,253	428	700	476	336	90	10	100
Holiday	795	270	230	230	230	20	0	20
Overtime	508.5	119	4	12	39.5	0	0	0
Administrative	385	167	1	0	72.5	3	0	3
Sweeping Man Hours	0	1	0	0	0	0	0	0
R-O-W Hours	0	166	30	97	170	3	14	17
Salt Hours	0	0	0	0	0	0	0	0
Salt Tons	0	0	0	0	0	0	0	0

Sanitation	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	20-Jul	20-Aug	YTD 20/21
Brush Collection Stops	5,944	6,080	5,605	5,620	5161	649	585	1,234
Brush Truck Loads	459	551	522	578	584	50	53	103
Leaves Pickup Bags	3741	3,542	3,422	3,535	2934	236	227	463
Brush/Leaves Hours	1366	1,492	1,239	1,300	1225.5	136	122	258
Litter Pickup Bags	334	507	546	511	456	26	65	91
Litter Pickup Hours	1147	1132	985	957	892	64	119	183

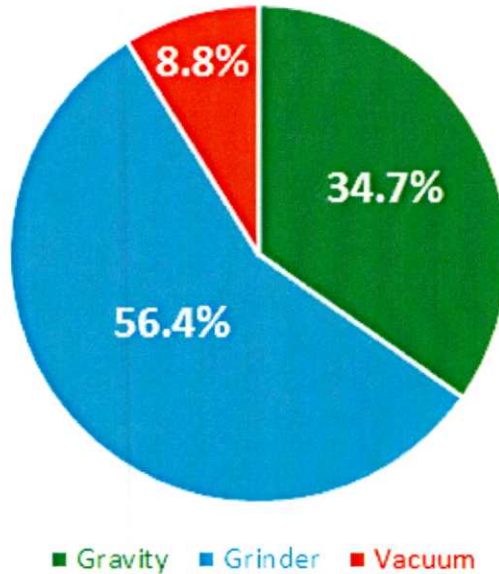
**Public Services Department - Wastewater Division
August 2020**

Collections System Activities:

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, and vacuum services. As of August 31st, 2020, City personnel count a total of **5,261** sewer system connections. Totalized counts of each type of connection are provided below:

Gravity Sewer Connections	1,828
Low-Pressure Grinder Sewer Connections	2,968
Vacuum Connections	465

Sewer Service Types



The City counts 108 commercial grinder stations, 2,860 residential grinder stations, and 19 major lift stations integrated into our system.

811 Utility Locate Service:

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal driven task: This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities.

<u>Line Marking</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>		August 2020	<u>YTD</u>
Tennessee 811	1,691	1,670	1849	2315	2680		164	334

**Public Services Department - Wastewater Division
August 2020**

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

<u>Lift Station Location</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>		<u>August 2020</u>	<u>YTD</u>
North Palmers Chapel	35	22	23	8	3		0	0
Calista Road	24	55	13	4	2		0	0
Wilkinson Lane	0	8	4	1	3		0	0
Portland Road	1	1	4	1	0		0	0
Cope's Crossing	4	17	15	7	8		2	4
Union Road	91	8	17	6	6		2	4
Meadowlark Drive	1	11	6	4	2		0	0
Highway 76 (Springfield)	0	1	0	1	1		0	0
Cambria Drive	1	0	0	1	4		0	0
Sage Road (Hester)	0	7	2	0	1		0	0
Kensington Green	n/a	n/a	n/a	n/a	1		0	0
Grove at Kendall	n/a	n/a	n/a	n/a	n/a		n/a	n/a
Settler's Ridge	0	0	1	1	1		0	0
Summerlin	0	0	0	2	5		5	5
Heritage High School	0	22	0	2	1		0	0
Loves Truck Stop	n/a	n/a	n/a	n/a	0		0	0
Concord Springs	n/a	n/a	n/a	n/a	0		0	0
Parks Temporary	n/a	n/a	n/a	n/a	0		0	0
Treatment Plant	0	1	6	4	6		0	2

Alarms – All station alarms were “phase loss” alarms. This is caused by brown-out conditions in the supplied power source. They quickly go away, however, these nine (9) occasions caused faults that had to be manually reset by staff.

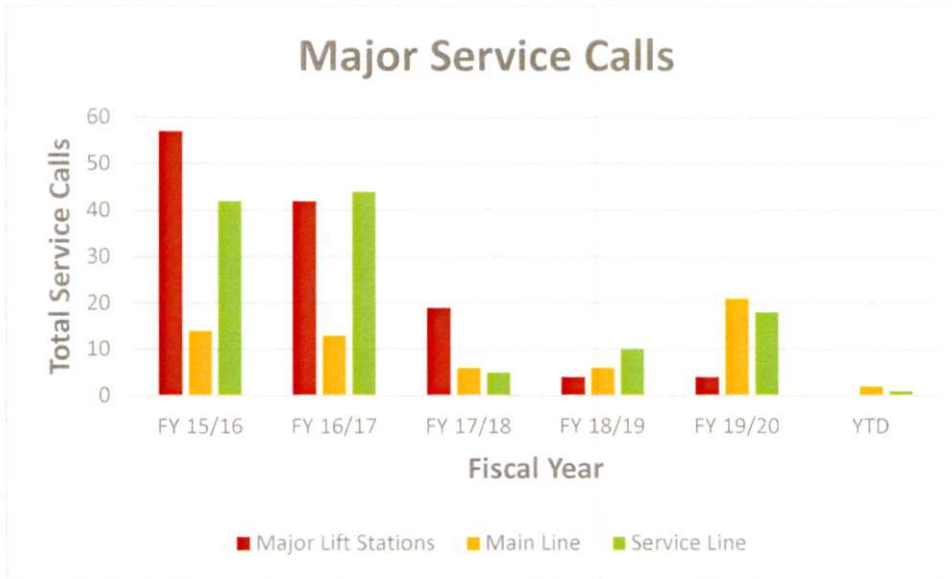
**Public Services Department - Wastewater Division
August 2020**

System Repair Goals:

The goal is to minimize failures with the major lift stations and the mainline gravity, low-pressure and high-pressure force-mains and the air-vacuum systems. Key personnel have been trained over the last three (3) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of the lift stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced.

The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

<u>Repairs</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>August 2020</u>	<u>YTD</u>
Major Lift Stations	57	42	19	4	4	0	0
Main Line	14	13	6	6	21	1	2
Service Line	42	44	5	10	18	0	1



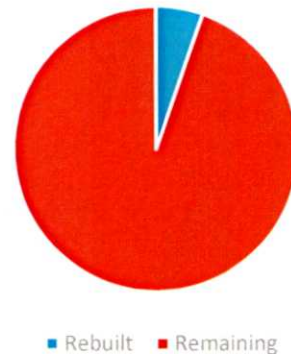
- Settler's Ridge** – In August 2017, just days before Tropical Storm Harvey arrived in White House, a contractor ran over the pump station with a lull. The damage was evaluated the week after Harvey had passed. The tank, rails, and lid were all damaged beyond repair and therefore are on order for replacement. This is a pump station not yet taken over by the City. It shall be repaired and fenced for the City to take it over. **Tank has been delivered to the developer. The corrective action requirements for this station is for the developer and/or contractor to hire a company to patch the damage and supply the City with the replacement tank and a 2-year warranty on the repair, which has not yet been completed.**
- Concord Springs** – The only remaining issue with the lift station is to have the developer clean the inside of the station and remove mud, trash and other debris prior to final acceptance. Operationally, the station punch list has been completed and the station is working correctly. **The Concord Springs Lift Station was conditionally accepted by the City on 07-24-2020, with the agreement that the Contractor/Developer would complete installation of the privacy slats in the station fence, as well make satisfactory repairs to the station's access road by or before January 24th, 2021.**
- The Parks** – The “temporary” lift station at the Parks subdivision was also started successfully. This station will allow for about 160 homes to be built while waiting on Gorman & Rupp to deliver the permanent station. **The updated delivery date on the permanent station is early September.**

Public Services Department - Wastewater Division
August 2020

4. **Wilkinson Lane Station** – One of the submersible pumps at the Wilkinson Lane station failed in May of 2020. A replacement pump was ordered immediately but placed on backorder. The City also intends to have the old pump rebuilt to serve as a backup in case of additional failures at Wilkinson Lane or Copes Crossing stations. **The pump has been delivered, but Wascon must custom-fabricated several parts to complete installation. Still awaiting completion.**
5. **Sewer Model Update** – The Sewer Model Update being conducted by Jacobs Engineering remains underway. A preliminary model has been built, but did not reflect the actual issues observed in the field. In response, the City ordered pressure data loggers to install in the force-mains to monitor in real-time the pressures experienced on the lines under all operating conditions of the lift stations. The primary concern remains the 12” Southern Force-Main, which runs from Copes Crossing station to the WWTP facility and is the ultimate conveyance point for Union Road station, Summerlin station, Settlers Ridge station, Copes Crossing station, Cambria station, Kensington Green station, Meadowlark station, Sage/Hester station, and over 100 individual grinders. **The gauges have been installed and the City has begun data collection. Once complete, the City will be able to move forward with the Master Plan Update to address issues recognized during this process. Jacobs has been given the first set of data recordings for this project, with another data set to follow in early September.**
6. **Septic to Sewer Conversions** – The City continues to make progress on septic to sewer conversions. Two (2) conversions on Calista Rd have been completed in 2020, with two (2) more remaining in que. Four (4) conversions on Tyree Springs Road will follow. **The Wastewater Collections division has begun the planning/design phase of the next two (2) conversions to take place simultaneously on Calista Rd. Wastewater personnel intend to solicit bids for the remaining conversions not in que, and must reevaluate remaining properties to determine what meets state criteria.**
7. **Meadowlark Road Line Break** – On August 16th, 2020, the 6” discharge line of the Meadowlark station failed, resulting in a release along the shoulder of Meadowlark Road near Colorado Grill. Released materials were largely contained on-site, with negligible stream impacts to Mill Branch (as determined by wastewater staff monitoring, and independently verified by TN Fish and Wildlife), with no fish kill. No surface disturbance was observed at the site of the line break, and the root cause appears to have been the formation of a hairline fracture in the force-main.

The capital outlay budget was designed for a total purchase of 275 new E-One grinder pumps for the 2020/2021 Fiscal Year. However, the City estimates that a minimum of 425 pumps will be needed to meet all the service call requests for the year. To supplement the amount of pumps on-hand, the department will focus on steady rebuilding throughout the year. The goal is to rebuild 3 pumps per week, on average, for a total of 150 extra pumps throughout the year.

5.6% of Needed Pumps Rebuilt



**Public Services Department - Wastewater Division
August 2020**

<u>Work Orders</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>FY 19/20</u>		August 2020	YTD
Vacuum System Service Request	87	172	143	112	82		9	15
Gravity Service Request	5	12	0	10	13		0	1
Low Pressure Service Request	530	716	621	728	770		49	104
Total Pumps Replaced	313	338	401	361	449		38	72
Total Pumps Rebuilt	n/a	n/a	n/a	n/a	n/a		4	8
Grinder Tank PM Program	n/a	58	63	358	267		27	52
Inspection for New Service	36	23	54	103	226		32	65
Final Inspection for New Service	37	55	56	62	110		25	33
Sanitary Sewer Overflow (SSO)	6	9	1	3	49		1	2
Odor Complaints	16	17	28	43	43		4	6

Treatment System Activities:

Wastewater Treatment Plant Goals:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

1. **Violations:** One violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility.
2. **TDEC Order and Assessment:** On July 15th TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within "significant compliance" of the facility's permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29th, and

Public Services Department - Wastewater Division
August 2020

were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the “significant compliance” period to begin one (1) year after completion of construction, to allow for the influence of the old facility’s treatment effectiveness on annual rolling averages to be completely phased out. An estimated approximate timeline of anticipated steps required to complete the SRF process and to move forward with plant bidding/construction has been provided below. **The City received written confirmation of this arrangement from TDEC on August 7th.**

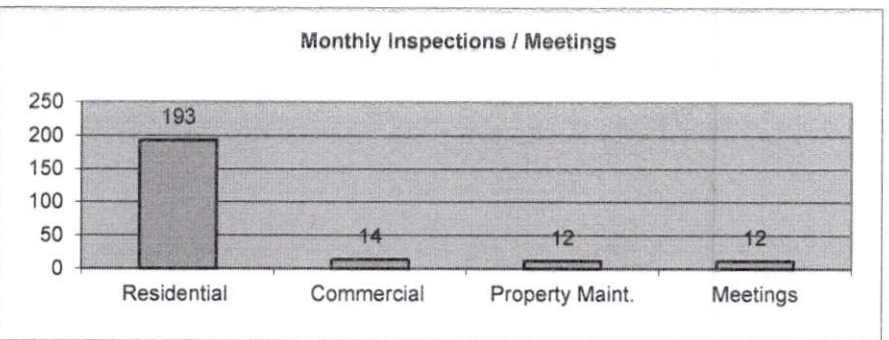
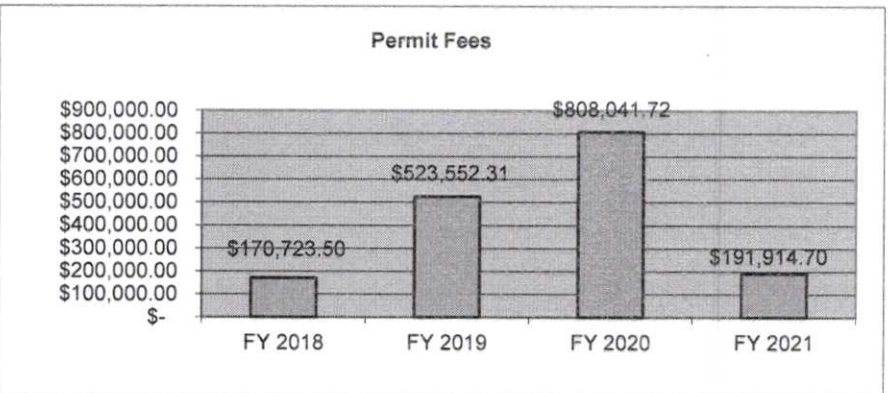
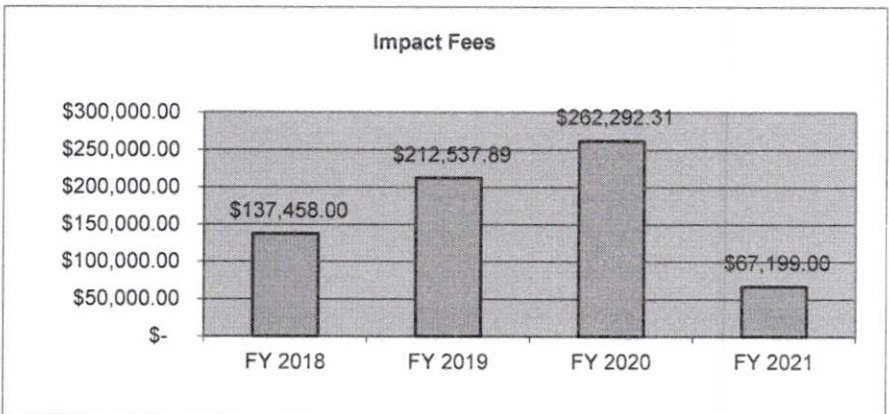
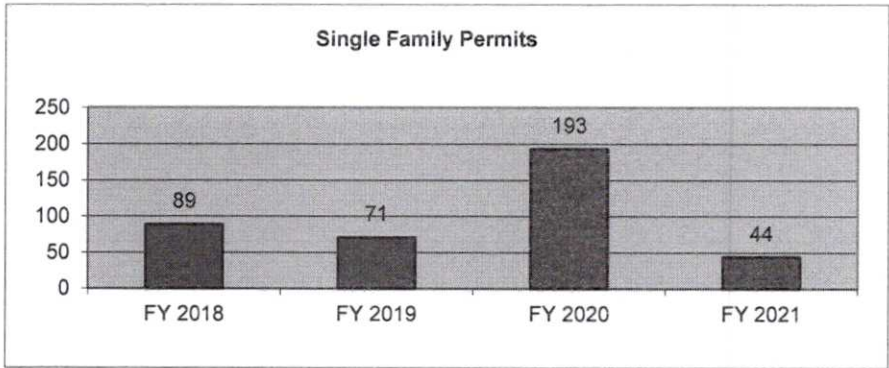
- **City submitted Fiscal Sustainability Plan Certification Letter to TLDA (05-06-2020).**
 - **Financial Sufficiency Review completed for SRF Loan to fund WWTP expansion project (05-26-2020).**
 - **City advertises for SRF Loan Public Meeting (began 08-03-2020).**
 - **City hosts SRF Loan Public Meeting (08-19-2020).**
 - **City submits minutes of SRF Loan Public Meeting to TLDA for approval following Public Meeting.**
 - **City to complete SRF Loan Application (currently in progress).**
 - **TLDA releases Finding of No Significant Impact (FNSI) to City (anticipated mid-September).**
 - City advertises FNSI for 30-day Public Comment Period (anticipated mid-September).
 - City triggered to begin 2-week period to address FNSI Public Comments (anticipated mid-October).
 - TLDA triggered to approve the Facilities Plan (anticipated mid-October).
 - TLDA meets (date undisclosed) to approve SRF Loan Application (anticipated November or December).
 - City submits Performance Standards Summary to TDEC for final approval (anticipated mid-December).
 - TDEC provides final approval of Performance Standards Summary (anticipated early-January).
 - City begins 6-week advertisement period for Construction Bids for WWTP (anticipated early-January).
 - City submits completed Fiscal Sustainability Plan to TDEC (anticipated mid-January).
 - City begins review process for Construction Bids for WWTP (anticipated mid-February).
 - City selects winning bid following review process (anticipated late-February).
 - City begins advertisement of winning bid for City Board Meeting agenda (anticipated late-February).
 - City Board of Mayor and Aldermen vote to approve winning bid (anticipated late-March).
 - City submits winning bid to TLDA for approval (anticipated late-March).
 - TLDA approves winning bid (anticipated mid-April).
 - City notifies bid winner, contract executed (anticipated late-April).
 - City issues Notice To Proceed (anticipated late-April to early-May).
3. **H2S & Ferric Sulfate:** Staff continues to monitor the carbonaceous biochemical oxygen demand (**CBOD**) and the total suspended solids (**TSS**) which will indicate any settling effects of Ferric sulfate we are feeding at the Tyree Springs Manhole and Union Road stations. **The feed rate is 19 gallons per day at the Union Road lift station and 25 gallons per day at the Old Tyree lift station.**
4. **Inspector:** The Wastewater division has been authorized to add a second inspector position. Interviews were conducted and an offer extended to a candidate in early August. **Kevin Upchurch accepted the position as our new wastewater inspector, and has been in training for the last few weeks.**
5. **Peracetic Acid:** TDEC has approved our use of PAA as the method of disinfection and has modified our NPDES permit accordingly.

The PAA feed rate is operating at a constant **3.50** parts per million (ppm). The average residual was **0.06** PPM with a max residual of **0.30** PPM. ***Last month the feed rate was 3.50 ppm.***

Our TDEC permit states in part that, “The concentration of the E. Coli group after disinfection shall not exceed **126 CFU’s** (colony forming units) per 100 ml.” Additionally, our ***daily maximum*** concentration limit is **941/1000ml**.

Our E Coli testing for the month was an average of **21.5 CFU’s** which is well below the limit. ***Last month the average was 12.5.***

**Planning and Codes Department
AUGUST 2020**



**Planning and Codes Department
AUGUST 2020**

	Month	FY2021	FY2020	FY2019	FY2018
MEETING AGENDA ITEMS#					
Planning Commission	7	16	69	66	69
Construction Appeals	0	0	0	0	1
Zoning Appeals	0	3	5	6	7
Tech. Review/Study Session	0	0	2	0	1
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	18	44	193	71	89
Multi-Family Residential	0	0	0	13	5
Other Residential	10	18	91	93	238
New Commercial	0	1	6	3	3
New Industrial	0	0	0	1	0
Other Com/Ind	2	3	23	33	31
Sign	2	2	14	25	24
Occupancy Permits	0	0	14	25	24
Commercial Certificate of Occupancy-					
Other	0	0	12	3	14
BUILDING INSPECTIONS					
Residential	193	344	2858	2411	1112
Hours	70.5	127	699.58	414.98	383.59
Commercial /Industrial	14	26	110	179	165
Hours	6.08	6.75	12.83	179	165
CODE ENFORCEMENT					
Total Cases	12	29	330	179	165
Hours	4.42	9.92	70.24	86.75	75.17
Complaints Received	0	10	116	98	132
MEETINGS					
Administration	5	10	58	68	51
Hours	14	20.75	38.26	103.67	101
Planning	7	14	76	135	73
Hours	10	18.75	96.58	155.5	86.82
Codes	0	0	28	35	27
Hours	0	0	37.85	40.16	18.67
FEES					
Permit Fees	\$72,238.20	\$ 191,914.70	\$ 808,041.72	\$ 523,552.31	\$170,723.50
Board Review Fees	\$400.00	\$ 975.00	\$ 11,000.00	\$ 3,750.00	\$4,683.00
City Impact Fee	\$22,410.00	\$ 67,199.00	\$ 262,292.31	\$ 212,537.89	\$137,458.00
Roads	\$6,858.00	\$ 24,623.00	\$ 77,860.90	\$ 98,885.80	\$112,424.58
Parks	\$7,128.00	\$ 17,424.00	\$ 74,646.00	\$ 23,140.00	\$ 10,163.90
Police	\$5,076.00	\$ 15,155.00	\$ 59,096.30	\$ 11,704.30	\$ 8,971.20
Fire	\$3,348.00	\$ 9,997.00	\$ 36,749.61	\$ 23,344.29	\$ 5,963.72
OTHER ITEMS					
Subdivision Lots	0	0	0	235	51
Commercial/Ind. Sq Ft	0	0	15,216	214,206	27,006
Multi-Family Units	0	375		0	144
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 14	\$ 3,052,372.67	\$3,374,092.67	\$1,633,984.00	\$922,141.63	\$573,840.00
Builders Bonds	0.00	\$ -	\$ 18,000.00	\$ 69,366.43	\$45,366.43
Workings Days in Month	17	17	17	16	15

Parks, Recreation, & Cultural Arts Department
August 2020

Summary of Month's Activities

The new normal continued in our parks this month. The Governor opened up the possibility of contact sports being able to be played, so soccer is aiming to start their rec fall league after Labor Day and football decided to shut down for the year because the organization they are affiliated with has decided to do so. We have also gotten in quite a bit of Special Events for this fall, so it is looking like this fall won't be much different than a normal one from our perspective, as it is usually our busiest time of the year for events.

The Splash Pad continued to operate this month and will be open every day except Tuesday's until Labor Day. After Labor Day it will be open on weekends only until the end of September.

We still have a few projects going on as well in our parks system. They are listed below:

The Museum/Visitor Center renovation continued this month. So far they have constructed the new addition to the building and started replacing the siding with hardie board. They don't lack too much more hardie board before they are finished with that and then they will have to paint it and replace the spindles and everything on the porch and do some electrical work and that should finish it. This is expected to take the full 100 days that they were given to complete the project, so it will likely be done sometime in September.

As far as the maintenance building goes, the electrical work continued was pretty much completed, the second garage door was installed and some additional work was done inside the shop. We will continue to chip away at the inside as we go throughout the rest of this year until we are satisfied with it. The only main item that is still incomplete is the fixtures haven't been installed in the restrooms yet but that should be happening soon.

The Soccer Complex renovation project had its design work approved by the Board this month. CSR Engineering will be doing the design work on this project and hopefully it will start shortly. The current plan is to try and get a brand new soccer field for the complex and have it lit. We would also like to include adding lighting to the remaining fields that aren't completely lit yet (Field 1, 3 and 4) and possibly change them to LED, if the money is there. But the main goal is to get a new field with lighting. We will worry about the other items if we have the money to be able to do it.

Work has continued on the pavilion that the Girl Scout is constructing. Progress so far is pictured below:

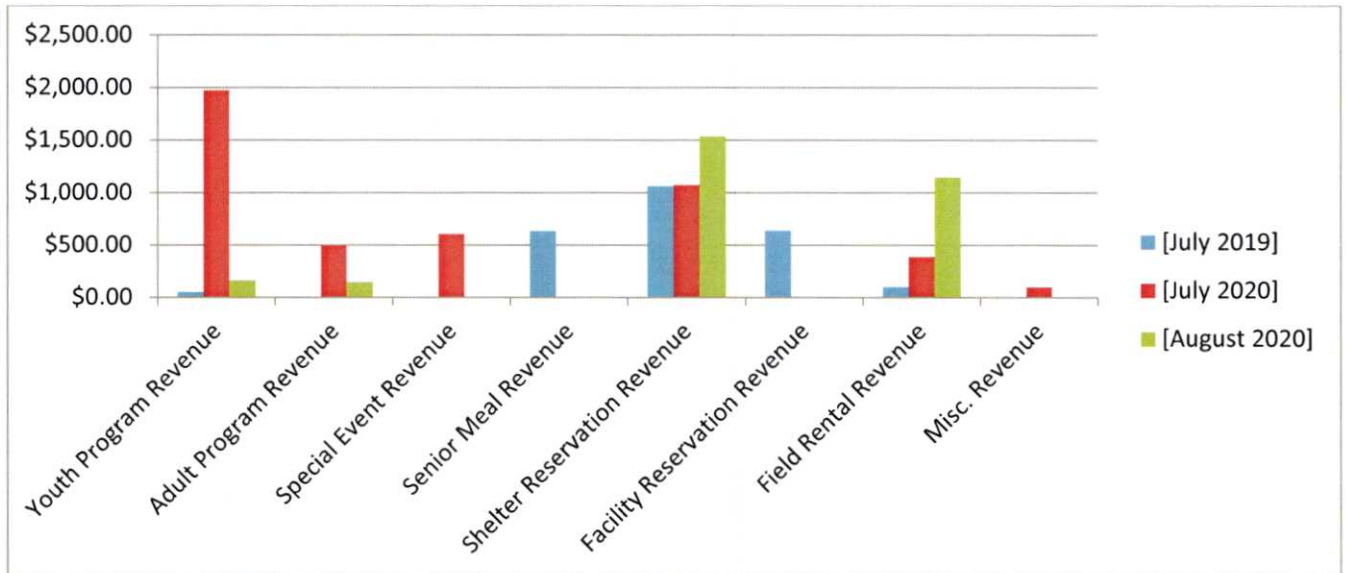


**Parks, Recreation, & Cultural Arts Department
August 2020**

Lastly, we continued working on the Dog Park this month. The concrete was poured/installed for the rinse stations and tubes in the early part of this month. We planned on installing the agility items and rinse stations after that but we had some other things come up so hopefully next month we can get back on that. Again, we still have not received the shade structure but we do have a ship date now of September 18th, so the plan is to install it a little later in the year when we have time to focus on a big project like that. So, things are moving little by little. Here are a couple pictures of the work that was done this month:

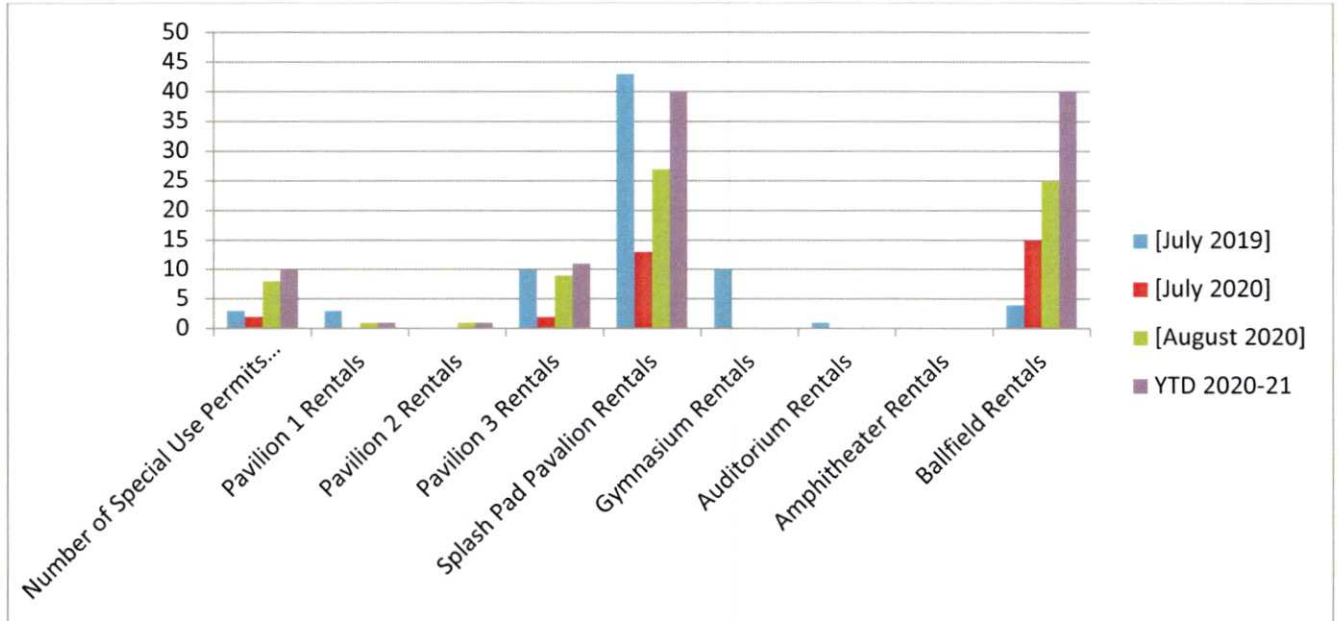


Revenues



**Parks, Recreation, & Cultural Arts Department
August 2020**

Facility Usage



Recreation

Volleyball

We currently have 41 players signed up for Fall Girls' Volleyball with a few more signing up late. We will have three teams in the 3rd – 5th Grade age bracket and three teams in the 6th – 8th Grade age bracket. We have put a plan in place for guidelines on how to operate this season with COVID-Practices began August 15th and games will begin September 12th.

Adult Softball

Adult Softball did not make for the fall league this year.

Gym

The gymnasium is currently open from 7am-10am for walkers to come inside and enjoy the gym once again.

Baseball/Softball

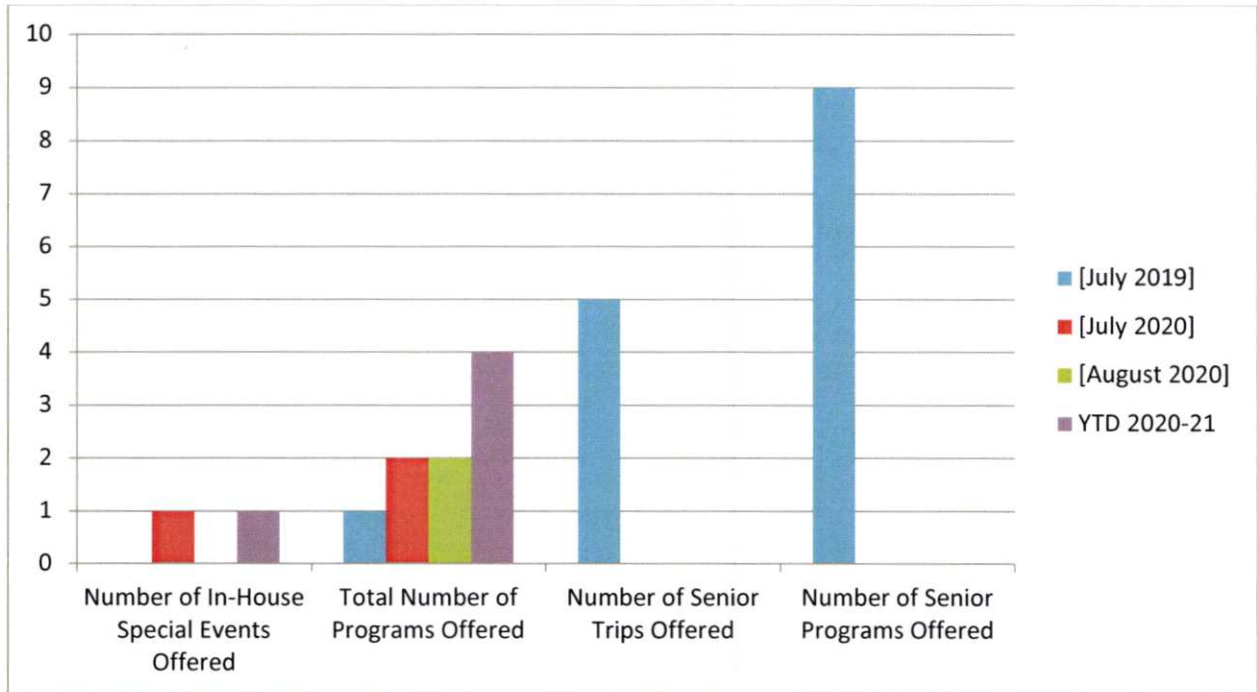
We will not be having a Fall League this year for baseball/softball. Instead we will be offering five-day camps starting in September. Camps will be from 5-7PM Monday through Friday and will be working with coaches from local schools and organizations. Signups will begin in August.

Maintenance

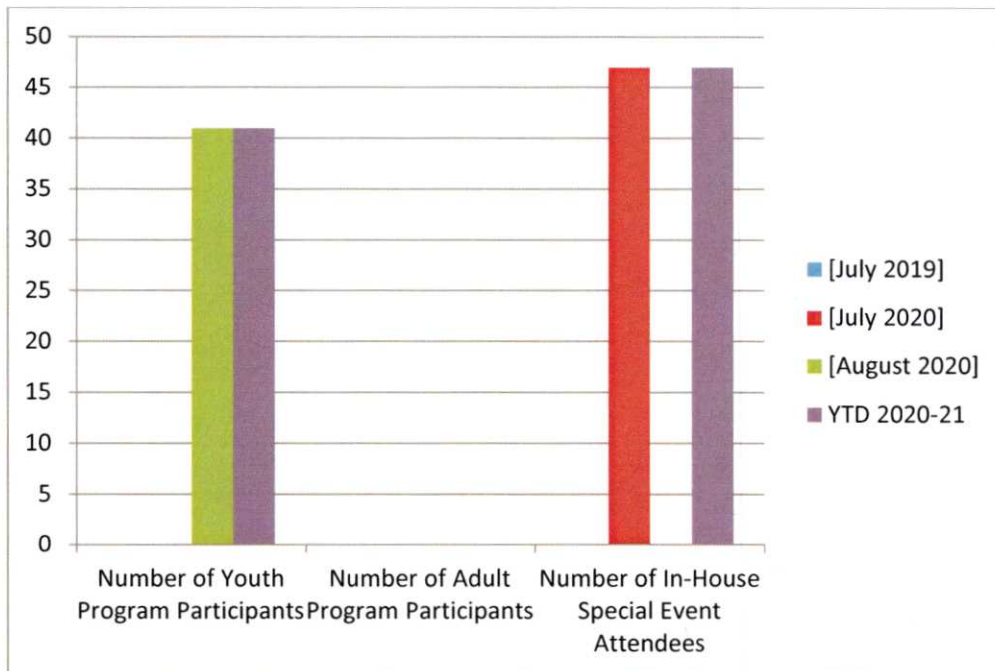
Had Lee Company come out at repair HVAC for the gymnasium, Cafeteria, and Senior Center. We did notice the gym floor beginning to bow and repaired outside wall with cement patch.

**Parks, Recreation, & Cultural Arts Department
August 2020**

Programming Opportunities



Programming Attendance



**Parks, Recreation, & Cultural Arts Department
August 2020**

Park Maintenance

We have continued to be down one person over the past month. We have been able to keep up with the mowing, as well as the “have too” projects around all of the parks. The list for extra stuff that I would like to be working on hasn't been able to move forward though. It has remained at a stand-still due to being short-handed.

- Poured concrete at the Dog Park for both rinse stations and for both the big and little tubes.
- Weeded, sprayed, and mulched all of the beds at the Soccer Complex prior to them starting back up this month.
- Filled very large pot hole in the entrance to the tennis courts. Coned off and let sit over the weekend. Patch is holding up better than I expected.
 - I plan on making repairs to all of the pot holes back by the tennis courts now that I feel good about our system to make the repairs.
- Made repair to and cleaned out the misting system at the Dog Park.
- Changed out the water filtration canister and the filter for the misting system at the Dog Park
- Installed wireless rain gauge system at the Quad, Soccer Complex, and at the shop.
- We continued to dig and pour foundations at the cemetery.
 - We also mended several graves

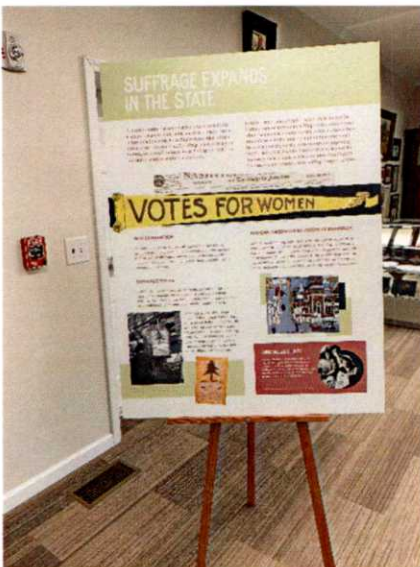
Museum

Volunteers

Volunteers has been helping me add new artifacts to current displays and clip newspaper clippings about White House, Covid 19 and protest on Mondays for the month of August for a total of 10.75 volunteer hours.

Exhibits

The 19th Amendment/Women's Suffrage display is complete. The museum received 8 panels that measure 3' x 4' with information about Women's Suffrage with the focus on Tennessee. These panels were offered by the Tennessee State Museum. I have created a slideshow for TV to add to the exhibit with information I had gathered earlier in my studies for the exhibit.



This example is Panel 1 of 8 of the exhibit received from Tennessee State Museum. I chose to use easels to display. Viewing the panels in order was suggested; therefore, I have created a pamphlet with a map and definitions of some words which needed to be defined to better understand information.

Parks, Recreation, & Cultural Arts Department
August 2020

Tours at Museum

A very few walk-through tours have been provided in the month of August.



Mayor Arnold presented a proclamation to the General Jethro Sumner Chapter of the Daughters of the American Revolution to celebrate the 100th anniversary of the ratification of the 19th Amendment which provided voting rights to women. Tennessee was the 36th state to ratify the 19th Amendment so that it become part of the US Constitution.

Social Media

Four episodes of White House History Wednesday were posted on City's Facebook page in August.



Episode 19 Public Transportation in White House received 1.9K Views 11 Shares
Picture Donald Guill Greyhound Bus driver for daily route from White House to Nashville.



Episode 20 Bizy Bee Cafe received 870 Views 5 Shares



Episode 21 Washbowl and Pitcher 560 View 3 Shares



Episode 22 Palmer's Chapel Grade School received 2.3K Views and 18 Shares

This episode had a guest speaker, Terry Palmer. It currently is shown as the Most Popular video on the City of White House – City Administrator's Office page.

**Parks, Recreation, & Cultural Arts Department
August 2020**

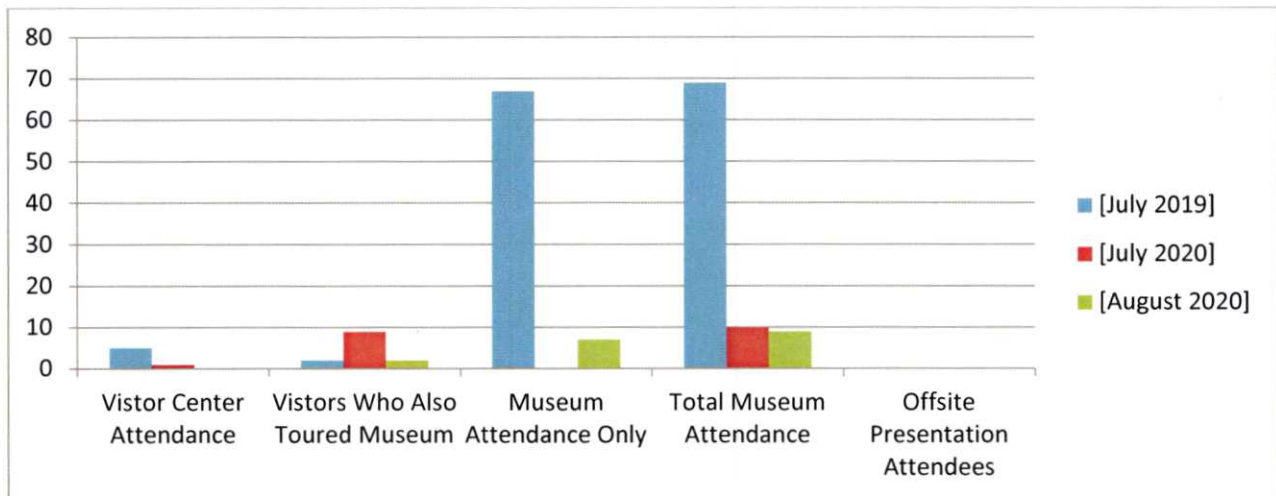
Loan Received

Received a loan of a necklace worn by Lulu Harbin Womack on the first time she was able to vote in 1920s to be included in Women's Suffrage Exhibit.

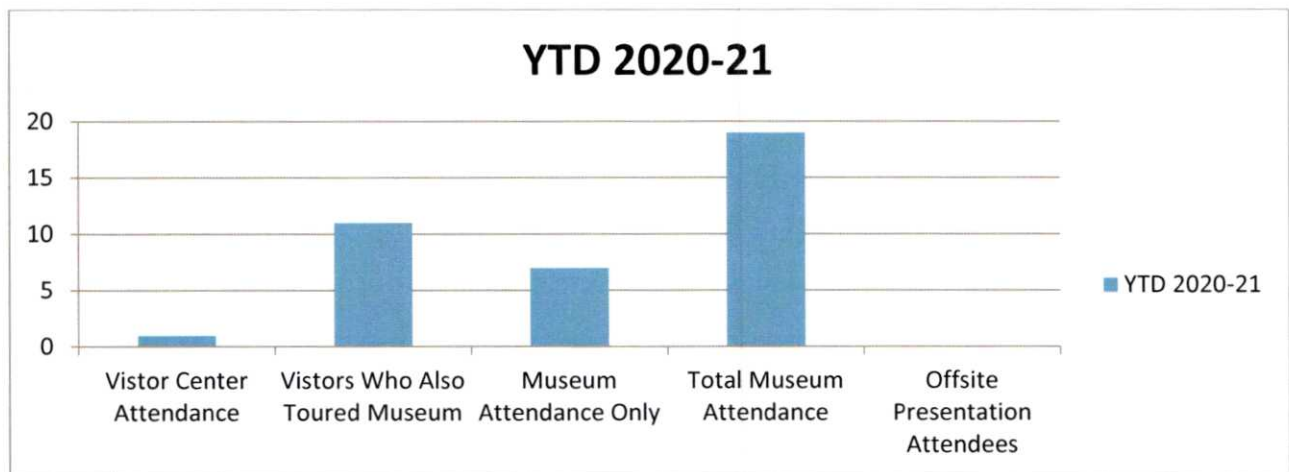
Visitors' Center and Museum Attendance

Visitors' Center	Visitors Who Also Toured Museum	Museum	Total Museum Visitors	Off Site Presentations Attendees
0	2	7	9	0

Museum/Visitor Center Usage



Museum/Visitor Center Usage YTD



Seniors

The Senior Center continued to be shut down this month. However, it was decided that we would start doing Senior Lunches again starting September 23rd but only in a drive-thru capacity. It is still unclear when the actual Senior Center itself will re-open at this point.

Parks, Recreation, Cultural Arts Department
August 2020

	FYE 2019	FYE 2020
--	----------	----------

	19-Aug	Jul-20	Aug-20	YTD 20-21
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Facility Usage

Number of Special Use Permits Submitted	13	15
Pavilion 1 Rentals	3	7
Pavilion 2 Rentals	11	5
Pavilion 3 Rentals	106	38
Splash Pad Pavalion Rentals	177	106
Total Number of Pavilion Rentals	297	156
Gymnasium Rentals	130	79
Caferia Rentals	54	0
Auditorium Rentals	4	10
Amphitheater Rentals	3	0
Total Number of Facility Rentals	196	89
Ballfield Rentals	7	45
Vistor Center Attendance	6	21
Vistors Who Also Toured Museum	14	84
Museum Attendance Only	85	668
Total Museum Attendance	99	752

	3	2	8	10
	3	0	1	1
	0	0	1	1
	10	2	9	11
	43	13	27	40
	56	15	38	53
	10	0	0	0
	0	0	0	0
	1	0	0	0
	0	0	0	0
	11	0	0	0
	4	15	25	40
	5	1	0	1
	2	9	2	11
	67	0	7	7
	69	10	9	19

Programming

Number of Youth Program Participants	679	578
Number of Adult Program Participants	240	76
Number of In-House Special Events Offered	8	7
Number of In-House Special Event Attendees	2987	2964
Total Number of Programs Offered	34	18
Number of Senior Center Memberships	319	1768
Number of New Senior Center Memberships	16	16
Senior Center Participants	14,966	9594
Senior Center First Time Visitors	32	59
Number of Senior Trips Offered	54	37
Number of Senior Trip Participants	896	613
Number of Senior Programs Offered	117	76
Number of Senior Program Participants	9,989	6798
Number of Senior Meals Served	54	34
Number of Meals Participants	4052	2235
Offsite Presentation Attendees	0	15

	0	0	41	41
	0	0	0	0
	0	1	0	1
	0	47	0	47
	1	2	2	4
	195	0	0	0
	2	0	0	0
	1,114	0	0	0
	7	0	0	0
	5	0	0	0
	61	0	0	0
	9	0	0	0
	823	0	0	0
	4	0	0	0
	242	0	0	0
	0	0	0	0

Revenues

Youth Program Revenue	\$55,825.00	\$41,183.00
Adult Program Revenue	\$ 8,460.00	\$ 3,580.00
Special Event Revenue	\$ 4,355.00	\$ 2,009.00
Senior Meal Revenue	\$10,875.00	\$ 5,961.50
Shelter Reservation Revenue	\$12,135.00	\$ 4,780.00
Facility Reservation Revenue	\$19,305.00	\$ 8,046.88
Field Rental Revenue	\$ 2,521.00	\$ 1,203.34
Misc. Revenue	\$25,030.00	\$31,411.74

	\$50.00	\$1,976.00	\$165.00	\$2,141.00
	\$0.00	\$500.00	\$150.00	\$650.00
	\$0.00	\$605.00	\$0.00	\$605.00
	\$635.00	\$0.00	\$0.00	\$0.00
	\$1,065.00	\$1,075.00	\$1,535.00	\$2,610.00
	\$637.50	\$0.00	\$0.00	\$0.00
	\$100.00	\$390.00	\$1,150.00	\$1,540.00
	\$0.00	\$100.00	\$0.00	\$100.00

Workflow

Mowing Hours	1,554	2,601
Work Orders Received	N/A	8
Work Orders Completed	N/A	8
Number of Projects Started	27	40
Number of Projects Completed	18	35

	318	319	405	724
	3	2	1	3
	3	2	1	3
		7	2	9
		2	3	5

White House Library
August 2020

Summary of Activities

The library director started working on the library's outdoor reading CIP project. The director worked on getting quotes for an awning and started ordering furniture. A large amount of the outdoor furniture did arrive in August. The old picnic tables will be removed so the new furniture can be placed in the space. The next course of action will be getting quotes for power outlets to be run and a metal sign with the library's hours placed outside.

The library director attended a homeschooling webinar with the state. The director used the information from this webinar to create a brochure with the basics of homeschooling. The brochure lists state requirements, different homeschooling styles, and online school options. This brochure is available for pickup in the library and on the website.

The friends of the library had a sidewalk book sale on August 12. While the library was closed, we weeded the collection of old books. Thus, we had an entire storage closet full of items. We had 8 tables, 2 book carts, and boxes underneath the tables full of books/dvds. Patrons could fill up a bag for \$1. More than half of the items were sold by noon. Around 1pm, the sale was moved into the library lobby since rain was moving in and there were only two tables, and four carts of books left. The following day patrons could take for free anything that was remaining. After the weekend, there were only two small boxes of items left that will be donated to Goodwill. All in all, the friends made \$424 for the bag sale.

Now that the library has cleared out its storage space, we will start taking donations again. All donated items will be quarantined for three days before being put on the book sale shelf in the library.

The library started holding face-to-face programs the second week of August. Due to COVID, the number and type of programs being offered have changed. For instance, the tots and pre-school story times have been combined. It is being held outside in the grass on Wednesdays. Crafternoon/movie Mondays have been replaced with grab and go kits for those ages 5 to 8 to pick up at the library and complete at home. The teen and tween programs are being combined into one event. They are being held on the library patio. Each teen and tween are given their own kits of supplies to complete the activity so that nobody has to touch the same items. So far we have had a creative writing class, a drawing class and a sewing class.

The adult book clubs and the stitch club are also meeting outside. We are not offering any patron run programs at this time, therefore, the garden club and senior art club is not meeting.

The BMA appointed a new board member to the library, which now allows us to have a full board.

Department Highlights

The highlights for the month were the successes of the friends' book sale and the library programs. Patrons are really enjoying the programs, even if they are outside and the grab and go kits are being picked up regularly.

**White House Public Library
August 2020
Performance Measures**

Official Service Area Populations

2016	2017	2018	2019	2020
13,714	13,833	14,035	14,202	14,363

August Membership

Year	Cumulative Members			
	New Members	Updated Members	Total Members	% of Population with Membership
2016	114	361	11,510	83
2017	127	595	6,701	49
2018	130	320	7,913	56
2019	97	334	9,112	64
2020	106	390	6,814	47

The library has switched its system so that all new users register online. Patrons without Internet can use one of our computers at the library and receive help from staff should they need assistance.

Total Material Available: 36,624

Estimated Value of Total Materials: \$915,600

Last Month: \$909,525

Total Materials Available Per Capita: 2.54

Last Month: 2.53

State Minimum Standard: 2.00

Materials Added in August

2016	2017	2018	2019	2020
376	289	262	214	395

Yearly Material Added

2016	2017	2018	2019	2020
3,674	3,602	3,123	824	2,198

Physical Items Checked Out in August

2016	2017	2018	2019	2020
6,620	6,600	6,502	5,506	4,287

Cumulative Physical Items Check Out

2016	2017	2018	2019	2020
63,252	63,421	62,536	65,522	31,296

The checkouts for August were lower than previous years because not as many people are coming to the library due to COVID and cancelled programs.

August

Miscellaneous Items	2016	2017	2018	2019	2020
Technology Devices	49	46	46	35	35
Study Rooms	66	78	78	114	55
Lego Table	155	125	125	214	0
Games and Puzzles	69	46	46	79	77
Seeds	3	2	2	9	17
Test Proctoring	4	1	1	11	8
Charging Station	0	2	2	5	3
STEAM Packs	*	*	*	16	0
Cake Pans	*	*	*	2	3
Notary Services	*	*	*	*	8

Yearly Totals

2016	2017	2018	2019	2020
299	585	644	137	207
821	828	1,082	253	233
2,094	2,643	1,891	553	459
510	528	743	222	480
82	1,197	586	112	267
9	56	152	27	64
26	86	90	19	19
*	*	148	61	25
*	*	6	1	7
*	*	*	16	49

Quarantine Counts

Lobby Pickups	0
Reference Questions	7

We did not count faxes, copies, prints or tax form pickups in June since patrons are able to use these resources on their own.

August

Library Use	2016	2017	2018	2019	2020
Library Visits	*	*	4,964	4,565	3,004
Website Usage	*	*	*	1,863	1,460
Library Volunteers	20	13	10	9	6
Volunteer Hours	118	93	97	85	93.5

Yearly Totals

2016	2017	2018	2019	2020
*	*	52,565	55,728	18,657
*	*	2,517	16,935	11,158
251	214	173	193	36
1,665	1,546	1,337	1,658	590

Only a few volunteers have felt safe coming back to volunteer at the library.

**White House Public Library
August 2020
Performance Measures**

Universal Class August Counts

Sign-ups	Courses Started	Videos Watched	Lessons Viewed	Class Submissions
1	14	223	240	43

Cumulative Counts

Year	Sign-ups	Courses Started	Lessons Viewed	Class Submissions
2017	27	39	273	258
2018	24	52	661	455
2019	9	16	194	105
2020	10	46	1,683	772

Computer Users

August	2016	2017	2018	2019	2020
Wireless	886	1095	757	643	315
Adult Computers	530	388	467	362	195
Kids	216	203	178	181	1

Yearly Computer Users

2016	2017	2018	2019	2020
8,367	8,725	9,535	2,017	2,233
4,640	4,413	4,642	1,103	12,471
2,136	2,209	2,088	556	401

Programs

1,000 books	Monthly Sign ups	Yearly Sign ups	100 mark	500 mark	Completions
2018	7	29	2	0	0
2019	2	38	2	2	0
2020	5	76	0	1	2

Monthly

Aug Kids	Kids Sessions	Kids Attendance
2016	12	198
2017	10	296
2018	9	163
2019	9	214
2020	3	67

Yearly Totals

Kids Sessions	Kids Attendance
178	2,988
181	4,268
158	4,437
46	737
35	932

August Virtual Programs

Kids programs	Online views
0	0
Grab & Go Kits	
Kits Offered	Picked Up
6	92

In August, we offered face-to-face sidewalk story times for the younger kids and then grab and go kits for the older ones.

Monthly

Aug	Teen Events	Teens Present
2016	4	22
2017	4	45
2018	6	25
2019	4	15
2020	0	0

Yearly

Teen Events	Teens Present
69	187
47	481
82	432
18	432
13	81

Monthly

Aug	Tween Events	Tweens Present
2019	*	*
2020	0	0
Yearly		
2019	10	150
2020	5	18

Aug combined Programs

Teen & Tweens	Present
3	14
Grab & Go Kits	
Kits Offered	Picked up
0	0

In August, we held combined program for teens and tweens on the library patio. These were face-to-face programs.

Monthly

Aug Adults	Adult Sessions	Adult Attendance
2016	5	22
2017	9	175
2018	15	51
2019	16	74
2020	4	16

Yearly

Adult Sessions	Adult Attendance
61	662
145	689
175	1,009
41	232
34	159

August Virtual Programs

Online Programs	Views
0	0

Interlibrary Loan Services

August	2016	2017	2018	2019	2020
Borrowed	71	76	67	121	71
Loaned	26	23	44	47	34

Yearly Interlibrary Loan Services

2016	2017	2018	2019	2020
668	562	690	690	335
249	305	410	410	88

Aug 2020 R.E.A.D.S.

Adults	Juvenile
1504	84

2020-2021 totals

Adults	Juvenile
3380	177

19-20 Yearly Totals

Adult	Juvenile
23,138	1,430

18-19 Yearly Totals

Adult	Juvenile
21,899	1,189

17-18 Yearly Totals

Adult	Juvenile
15,773	725

The READS statistics come from the state.

CITY COURT REPORT

August 2020

CITATIONS

TOTAL MONIES COLLECTED FOR THE MONTH \$3,614.19
TOTAL MONIES COLLECTED YTD \$6,480.26

STATE FINES

TOTAL MONIES COLLECTED FOR MONTH \$1,578.42
TOTAL MONIES COLLECTED YTD \$3,619.01

TOTAL REVENUE FOR MONTH \$5,192.61
TOTAL REVENUE YTD \$10,099.27

DISBURSEMENTS

LITIGATION TAX \$344.13
DOS/DOH FINES & FEES \$114.00
DOS TITLE & REGISTRATION \$109.25
RESTITUTION/REFUNDS \$0.00
ONLINE CC FEES \$37.50
CARD FEES \$20.69
WORTHLESS CHECKS \$0.00
TOTAL DISBURSEMENTS FOR MONTH \$625.57
TOTAL DISBURSEMENTS YTD \$1,007.72

ADJUSTED REVENUE FOR MONTH \$4,567.04
TOTAL ADJUSTED REVENUE YTD \$9,091.55

DRUG FUND

DRUG FUND DONATIONS FOR MONTH \$189.52
DRUG FUND DONATIONS YTD \$450.77

Offenses Convicted & Paid For Month	Count	Paid
Careless Driving	3	\$294.98
Financial Responsibility Law	14	\$770.79
Registraion Law	8	\$586.55
Texting/Miscellaneous	2	\$41.00
Open Container	1	\$128.75
Improper Passing		
DL Exhibited		
Red Light	4	\$291.51
Following Too Closely	1	\$56.51
Stop Sign	1	\$60.00
Speeding	9	\$1,004.70
Seat Belt		
Failure To Yield	1	\$117.50
Exercise Due Care	3	\$164.40
Parking Where Prohibited		
Total	47	\$3,516.69

RESOLUTIONS....

RESOLUTION 20-21

A RESOLUTION SUPPORTING SIDEWALK INFRASTRUCTURE IMPROVEMENTS AT THE INTERSECTION OF US 31W/RAYMOND HIRSCH PARKWAY AND ALONG US 31W TO THE GREENWAY TRAILHEAD AS A PART OF UPCOMING GRANT FUNDING APPLICATION

WHEREAS, there is a need to provide options that allow the public to walk and/or bicycle throughout the City and also be connected to commercial centers and to the perimeter greenway system through a coordinated action plan;

WHEREAS, the State of Tennessee, Greater Nashville Regional Council and other organizations have designated funding to assist with development of similar pedestrian and bicycle facilities;

WHEREAS, the various grant programs use a variety of education, engineering, encouragement, evaluation and enforcement strategies that help make routes safer for the general public to walk and bicycle within a community, as well as strategies to increase the numbers of people that walk and/or bicycle on a daily basis;

WHEREAS, the grant programs may provide an opportunity of various amounts to support infrastructure or non-infrastructure projects that will increase the number of people who bike and/or walk based upon a coordinated plan;

WHEREAS, these programs may offer 80% construction funding assistance with the local government covering the unfunded portion;

WHEREAS, a coordinated effort has taken place in which the City and its citizens through public involvement have developed an agreeable proposal to initiate an upcoming grant application that is in harmony with existing non-infrastructure policies and procedures;

WHEREAS, the City will submit an infrastructure grant application to fund sidewalk, signage, roadway, and crosswalk solutions in support of a safer, more accessible, walkable community;

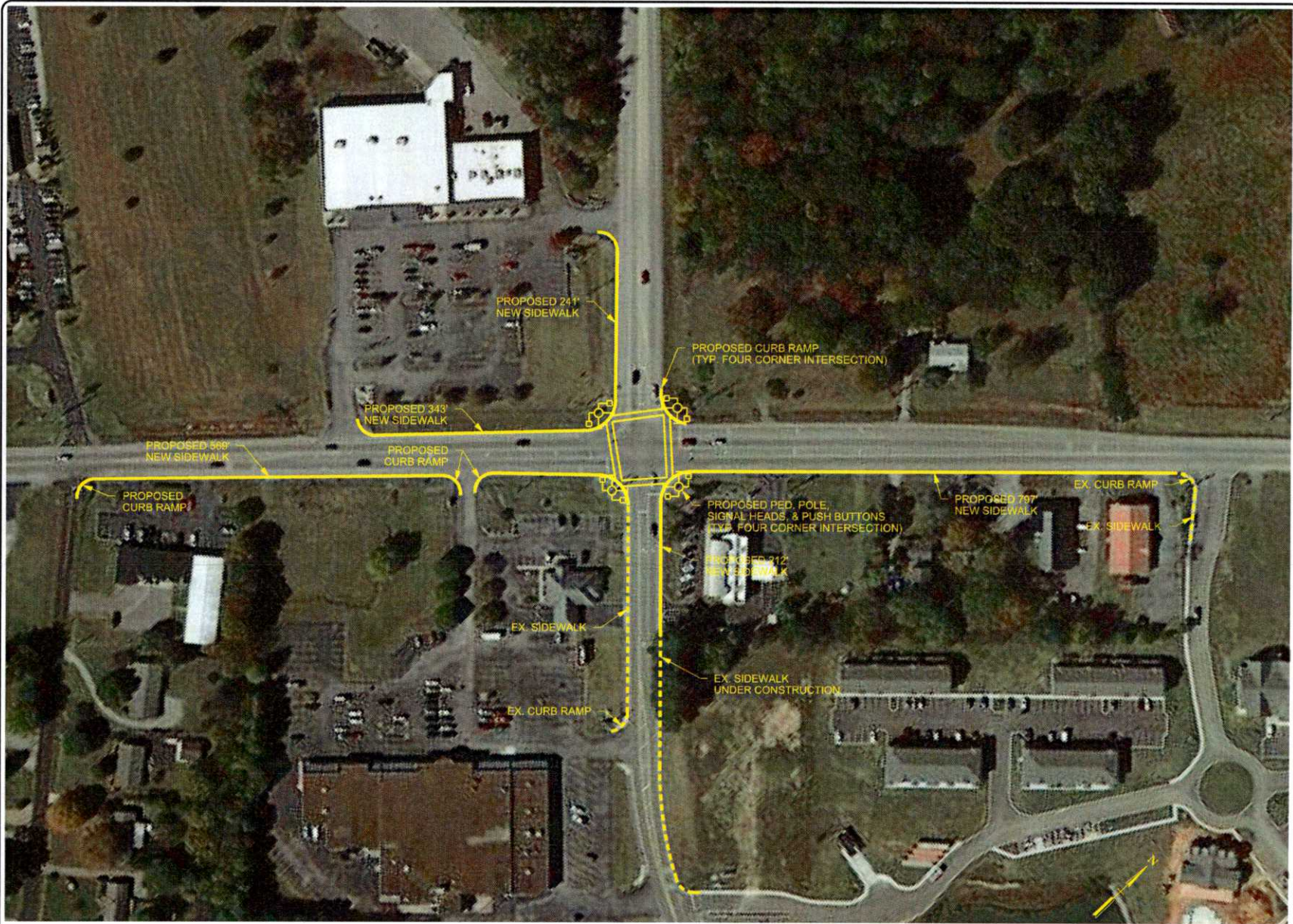
NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House, that the Board expresses its support for the aforementioned necessary infrastructure and consequent applications for various State and GNRC grant opportunities to assist with funding that will support the objectives developed for implementation along this section of US 31W and agrees to commit or budget to commit the required City portion of funds as deemed prudent by the City Administrator in addition to the approved grant for the same.

Adopted this day 17th day of September 2020.

Mike Arnold, Mayor

ATTEST:

Derek Watson, City Recorder



PURPOSE FOR ISSUE: AGENCY REVIEW



SCALE: 1" = 150'



**TRANSPORTATION
ALTERNATIVES
GRANT**
31W & RAYMOND HIRSCH PKWY.
WHITE HOUSE, TN
(ROBERTSON & SUMNER COUNTIES)

REVISIONS				
NO.	DATE	BY	DESCRIPTION	

**PROJECT
LAYOUT**

DRAWN BY	MRH
REVIEWED BY	JLR
PROJECT	NA
DATE	AUGUST 13, 2020
SHEET	C1.0

RESOLUTION 20-22

A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, REGARDING A MODIFICATION TO THE COLLECTION OF IMPACT FEES TO ENHANCE THE TRAFFIC SAFETY OF VEHICLES AND PEDESTRIANS ON TYREE SPRINGS ROAD BETWEEN SOUTH PALMERS CHAPEL ROAD AND THE GREENWAY CROSSING JUST NORTH OF RAYMOND HIRSCH PARKWAY.

WHEREAS, Lennar Homes has proposed and has received Preliminary Site Plan approval from the Planning Commission and the Board of Mayor and Alderman for an 89 single family home residential community on Tyree Springs Road at South Palmers Chapel Road;

WHEREAS, Safe Harbor Development has proposed and has received Preliminary Site Plan approval from the Planning Commission and a first reading approval from the Board of Mayor and Alderman for a 448 single family home residential community in the 600 block of Tyree Springs Road;

WHEREAS, Tyree Springs Road has become a major roadway for commuters that travel between the cities of White House, Hendersonville and Gallatin;

WHEREAS, these two proposed developments are geographically positioned between H.B. Williams Elementary School and White House High School. School age children can be expected to use Tyree Springs Road as a means of walking to and from school;

WHEREAS, citizens have voiced their concerns regarding the need to improve vehicular and pedestrian safety along this corridor;

WHEREAS, the immediate needs to improve safety along this corridor include: (a) intersection improvements to Tyree Springs Road at South Palmers Chapel Road; (b) intersection improvements to Tyree Springs Road at Raymond Hirsch Parkway; and (c) the addition of a sidewalk (pedestrian walkway) along Tyree Springs Road from South Palmers Chapel Road to the greenway crossing at Tyree Springs Road just north of Raymond Hirsch Parkway;

WHEREAS, these improvements will improve the overall quality of life along the Tyree Springs corridor by providing public safety enhancements for police and fire services, public road improvements, and increasing the recreational enjoyment of citizens through the walkability and connection to the greenway system of trails and city parks.

WHEREAS, the purpose of Zoning Code Chapter 8.050 is intended to ensure timely construction of off-site public capital improvements for major road, parks and recreation, police protection and fire protection to serve new developments by ensuring that necessary funding is available for such improvements;

WHEREAS, the impact fee schedule currently provides that an impact fee of \$1,245 shall be collected on each single family home as each permit to build such home is issued by the City;

WHEREAS, due to the need to complete the intersection improvements and sidewalk improvements described above prior to completion of the construction of the residential developments herein described, a different strategy is required to collect the impact fees that would be required to be paid at the time a permit is issued for the construction of each of the individual houses in the residential developments;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House, that the Board expresses its support for the aforementioned necessary infrastructure improvements. The Board resolves and orders that impact fees for the aforementioned residential developments shall be collected by the City in the following manner, and the aforementioned improvements shall be completed by the developers as follows:

Lennar Homes shall pay the City an impact fee of \$110,805 (\$1,245 x 89 homes) within 30 days of receiving final plat approval from the Planning Commission of the first phase of its development on Tyree Springs Road. In addition, Lennar Homes is required to construct a sidewalk from the southern property line of its property located on Tyree Springs Road to the northern property line of its property located on Tyree Springs Road prior to the completion of the construction of the houses and infrastructure in the first phase of its development. The \$110,805 impact fees collected shall be contributed by the City to the construction of the improvements described below.

In lieu of paying impact fees for the construction of the development in the 600 block of Tyree Springs Road, Safe Harbor Development shall construct and install the following:

- (a) Install a vehicular/pedestrian traffic controlled signal and striping at the intersection of Tyree Springs Road and South Palmers Chapel Road in accordance with plans and specifications approved by the City prior to the submittal of the Phase 1 Final Plat for approval by the Planning Commission;
- (b) Construct to City specification and approval a sidewalk from the northern property line of its development to the southern property line of this development along Tyree Springs Road prior to the submittal of the Phase 2 Final Plat for approval by the Planning Commission;
- (c) Construct to City specifications and approval a sidewalk from the southern property line of its development to connect to the northern property line sidewalk of Lennar Homes.; and
- (d) Construct to City specifications and approval a sidewalk from the northern property line of its development to the greenway trail crossing just north of Raymond Hirsch Parkway prior to the submittal of the Phase 3 Final Plat for approval by the Planning Commission.
- (e) Improve the traffic control signal at the intersection of Tyree Springs Road and Raymond Hirsch Parkway to provide protected left turn lane signals prior to the submittal of the Phase 4 Final Plat for approval by the Planning Commission.
- (f) If all improvements are not complete within five (5) years of Phase 1 Final Plat approval by the Planning Commission, waiver of impact fees is null and void for all future homes to be completed within the approved final master development plan unless the Board of Mayor and Aldermen extends this resolution.

Both Lennar Homes and Safe Harbor Development will be required to complete any other recommendations to enhance traffic/pedestrian safety along this corridor as recommended by their individual traffic studies.

Adopted this day 17th day of September 2020.

Mike Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

RESOLUTION 20-23

**A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, AUTHORIZING PARTICIPATION
IN THE JAMES L. RICHARDSON "DRIVER SAFETY" MATCHING GRANT PROGRAM**

WHEREAS, the safety and well being of the employees of the City of White House is of the greatest importance; and

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for the City of White House employees; and

WHEREAS, Public Entity Partners seeks to encourage the establishment of a safe workplace by offering a "*Driver Safety*" *Matching Grant Program*; and

WHEREAS, the City of White House now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House that:

Section 1. That the City of White House is hereby authorized to submit application for a "*Driver Safety*" *Matching Grant Program* through Public Entity Partners.

Section 2. That the City of White House is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Adopted this 17th day of September 2020.

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCES....

ORDINANCE 20-16

AN ORDINANCE TO AMEND THE ZONING MAP FROM C-1 CENTRAL BUSINESS DISTRICT TO NCRPUD, NEIGHBORHOOD CENTER RESIDENTIAL PLANNED UNIT DEVELOPMENT ON RAYMOND HIRSCH PKWY

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Regional Planning Commission on Monday July 13, 2020 reviewed and approved the rezoning request; and,

NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. That the City of White House Zoning Map be amended from C-1 Central Business District to NCRPUD, Neighborhood Center Residential Planned Unit for the property included in "EXHIBIT A" and described as follows:

1.28 ACRES ARE REFERENCED AS PART OF SUMNER COUNTY TAX MAP 086.01, PARCELS 085.01. PROPERTY IS LOCATED AT HWY 31W.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: August 20, 2020 PASSED

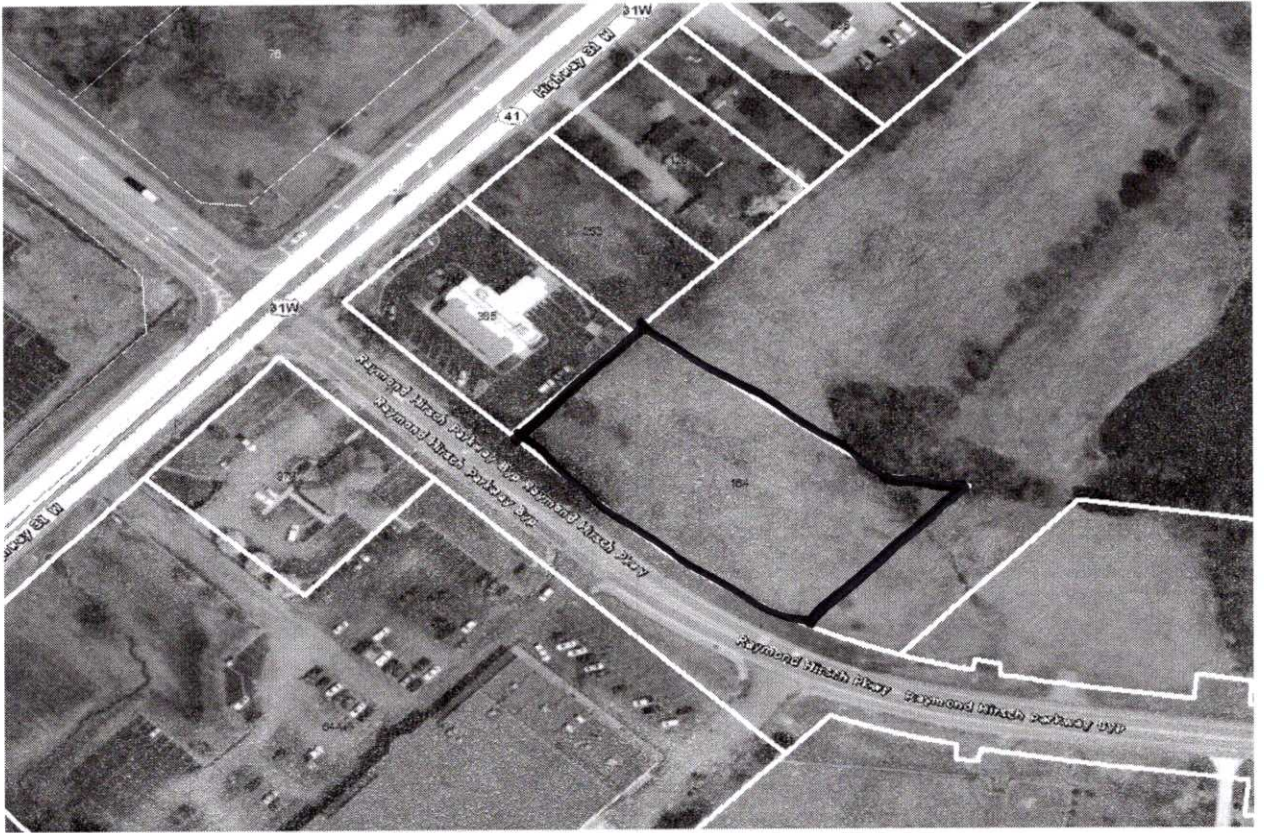
Second Reading: September 17, 2020

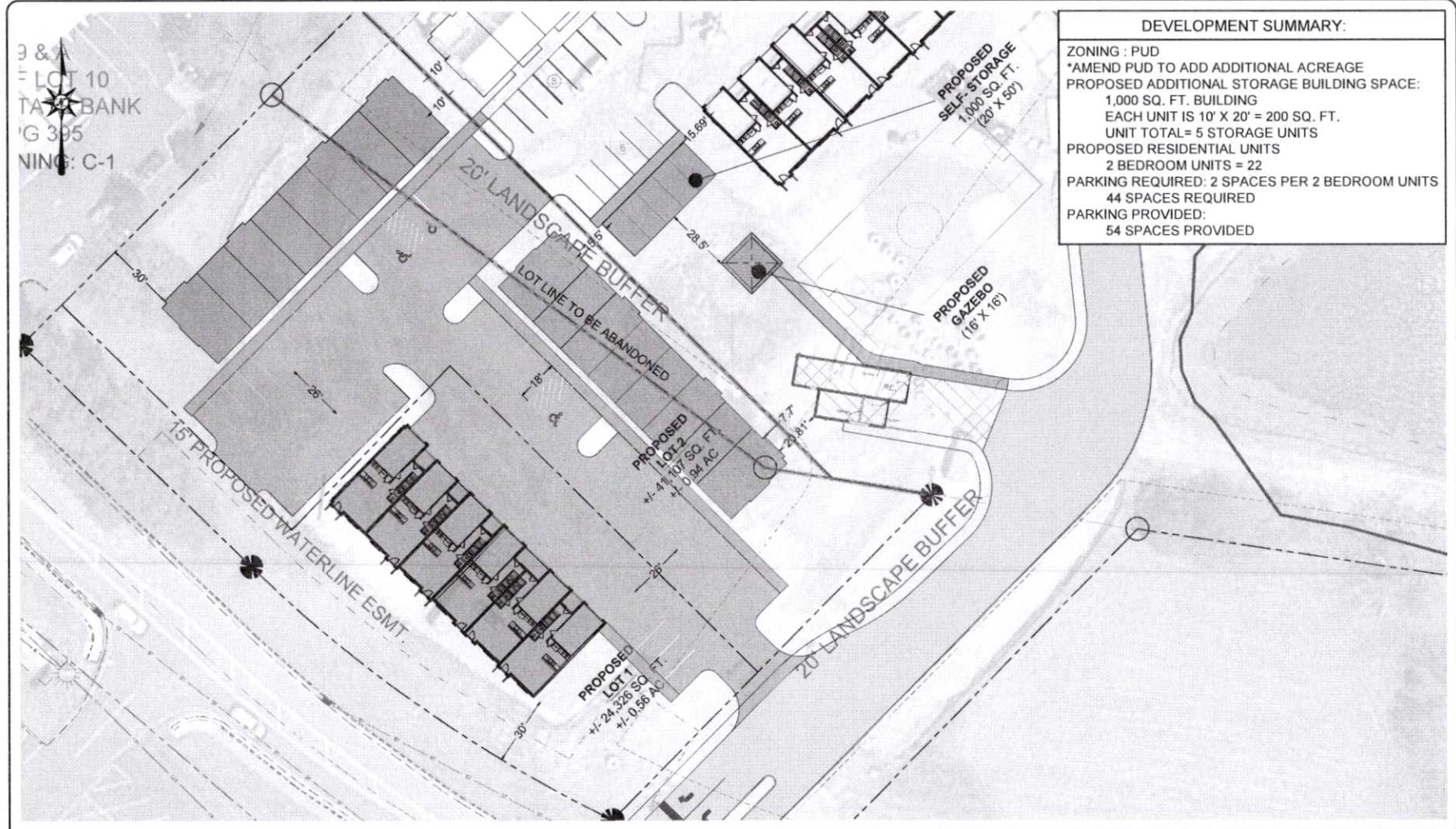
Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

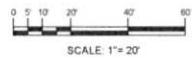
ORDINANCE 20-16
"EXHIBIT A"





DEVELOPMENT SUMMARY:	
ZONING :	PUD
*AMEND PUD TO ADD ADDITIONAL ACREAGE	
PROPOSED ADDITIONAL STORAGE BUILDING SPACE:	1,000 SQ. FT. BUILDING
	EACH UNIT IS 10' X 20' = 200 SQ. FT.
	UNIT TOTAL = 5 STORAGE UNITS
PROPOSED RESIDENTIAL UNITS	2 BEDROOM UNITS = 22
PARKING REQUIRED: 2 SPACES PER 2 BEDROOM UNITS	44 SPACES REQUIRED
PARKING PROVIDED:	54 SPACES PROVIDED

DATE: 07/02/2020
 SCALE: 1" = 20'
 DRAWING BY: B. McDANIEL
 FILE PATH: Z:\SITEDEV\2016\WHITE...



**WHITE HOUSE VILLAGE
 TOWNHOUSES
 WHITE HOUSE, TN**

**CONCEPT 10-B
 07-02-2020**



ORDINANCE 20-17

AN ORDINANCE TO AMEND THE ZONING MAP FROM R-20 LOW DENSITY RESIDENTIAL TO SRPUD, SUBURBAN RESIDENTIAL PLANNED UNIT DEVELOPMENT AND NCRPUD, NEIGHBORHOOD CENTER RESIDENTIAL PLANNED UNIT DEVELOPMENT ON TYREE SPRINGS RD

WHEREAS, the City’s Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City’s Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City’s overall character; and,

WHEREAS, The City of White House Regional Planning Commission on Monday July 13, 2020 reviewed and approved the rezoning request; and,

NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. That the City of White House Zoning Map be amended from R-20 Low Density Residential to NCRPUD, Neighborhood Center Residential Planned Unit Development and SRPUD, Suburban Residential Planned Unit Development for the property included in “EXHIBIT A” and described as follows:

150.7 ACRES ARE REFERENCED AS PART OF SUMNER COUNTY TAX MAP 096, PARCELS 5.00, 5.01 AND 9.00. PROPERTY IS LOCATED AT 605,618 & 629 TYREE SPRINGS RD.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days’ notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: August 20, 2020 PASSED

Second Reading: September 17, 2020

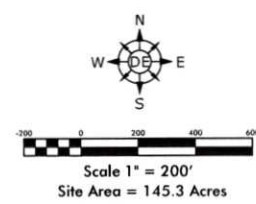
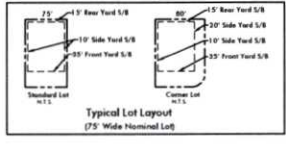
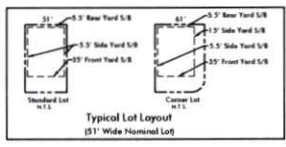
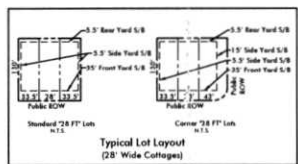
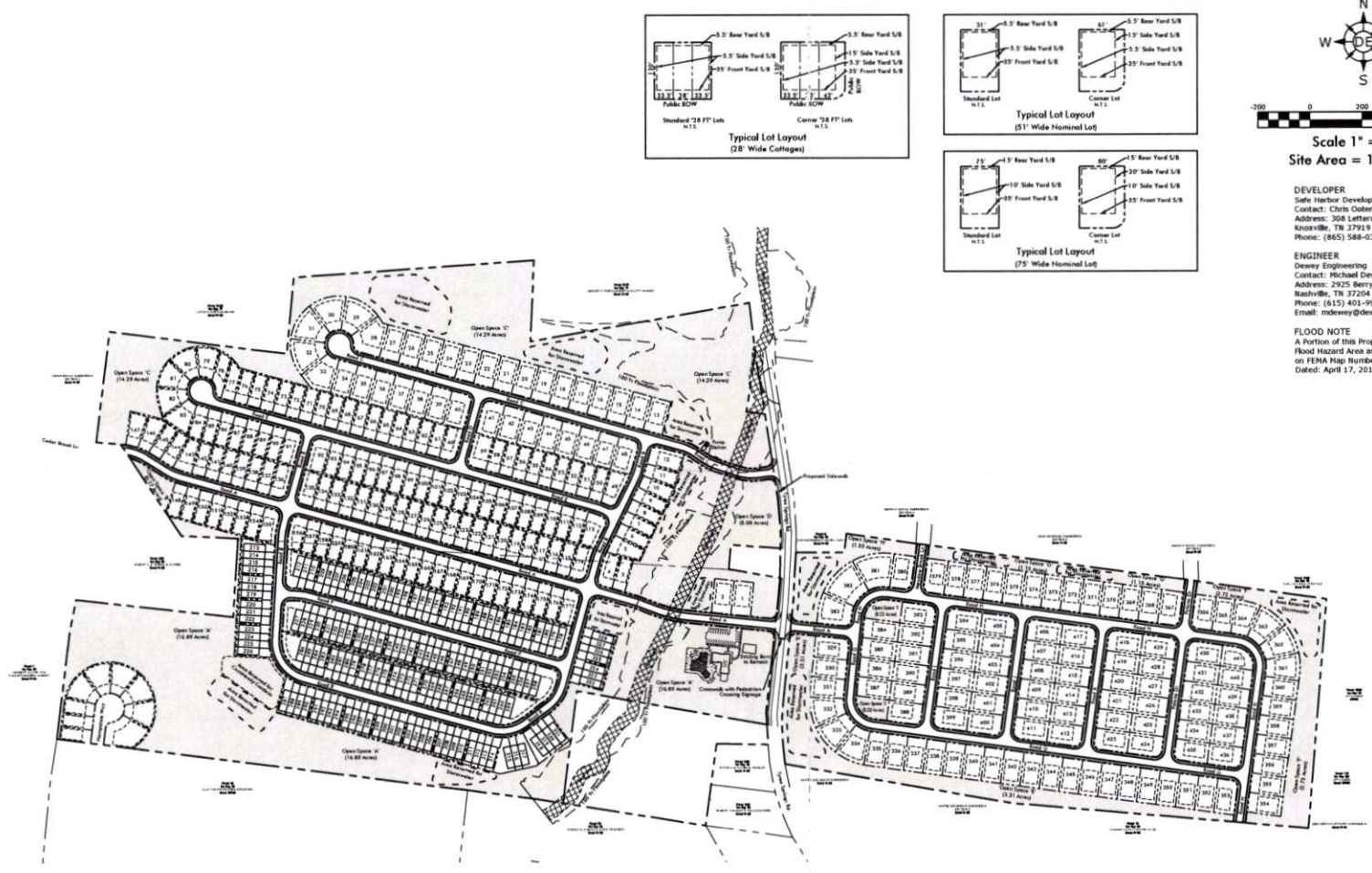
Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 20-17
"EXHIBIT A"





DEVELOPER
Safe Harbor Development
Contact: Chris Ooten
Address: 308 Letterman Road
Knoxville, TN 37919
Phone: (865) 588-0321

ENGINEER
Dewey Engineering
Contact: Michael Dewey, PE
Address: 2925 Berry Hill Drive
Nashville, TN 37204
Phone: (615) 401-9956
Email: mdewey@dewey-engineering.com

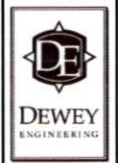
FLOOD NOTE
A Portion of this Property is Located Within a Flood Hazard Area as Indicated by Zone 'AE' on FEMA Map Number 47165C0259G.
Dated: April 17, 2012.

Revisions:

Drawing Notes:

Date: June 29, 2020

605, 618, & 629 Tyree Springs Road
Preliminary Master Plan
Being Parcels 5.00, 5.01, & 9.00 on Tax Map 96
White House, Robertson County, Tennessee

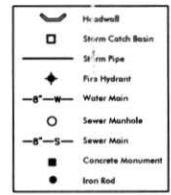
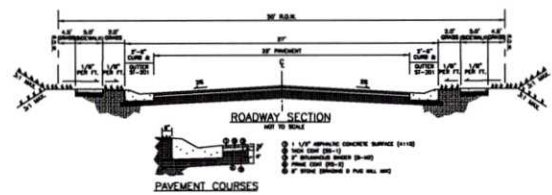


Overall Layout Plan

Job No. 20010

C1.0

2 of 3



ORDINANCE 20-18

AN ORDINANCE TO AMEND THE ZONING MAP FROM C-2 GENERAL COMMERCIAL TO, C-1R CENTRAL SERVICE DISTRICT GATEWAY INFILL COMMERCIAL INFILL ON BYRUM DR

WHEREAS, the City’s Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City’s Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City’s overall character.; and,

WHEREAS, The City of White House Regional Planning Commission on Monday June 8, 2020 reviewed and approved the rezoning request; and,

NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. That the City of White House Zoning Map be amended from C-2 General Commercial to C-1R Central Service Gateway Infill for the property included in “EXHIBIT A” and described as follows:

26.15 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 106, PARCEL 66.00 AND TAX MAP 096, LOCATED ON BYRUM DRIVE.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days’ notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: August 20, 2020 PASSED

Second Reading: September 17, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 20-18
"EXHIBIT A"

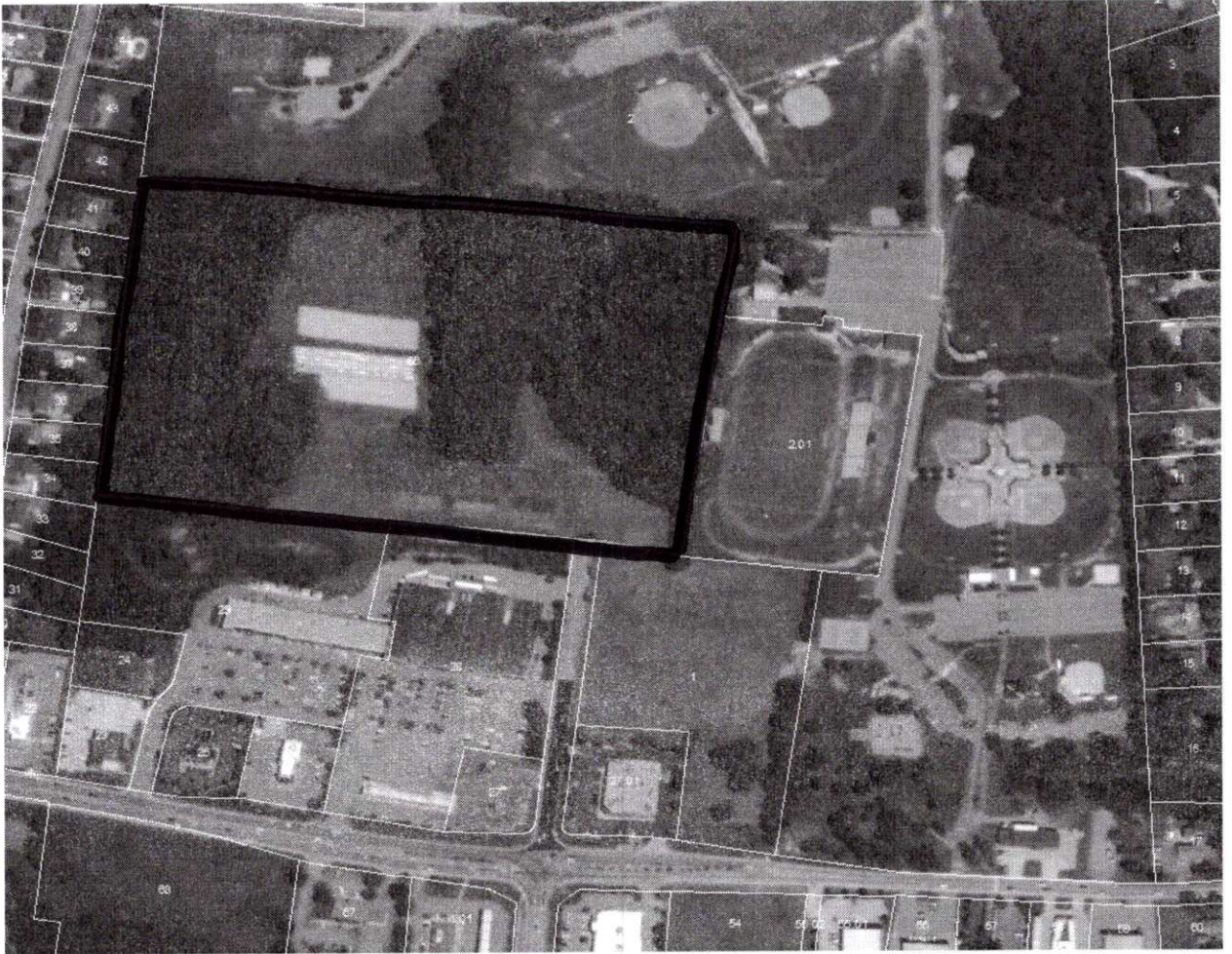


EXHIBIT B

Site Plan



ORDINANCE 20-19

AN ORDINANCE TO DE-ANNEX CERTAIN TERRITORIES WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.

WHEREAS, a public hearing before this body will be held the 17th day of September 2020, and notice thereof published in the White House Connection on September 1, 2020; and

WHEREAS, application from the property owner to de-annex the below mentioned property from the City limits; and

WHEREAS, the Robertson County Planning Office has agreed to this de-annexation; and

WHEREAS, the de-annexation of such territories is deemed necessary for the welfare of the property owner thereof and of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be de-annexed and removed from the corporate boundaries of the City of White House:

Robertson County Tax Map 96, Parcel 49.00

The property located on Parcel 49.00, Robertson County Tax Map 96 contains 5.81 acres, more or less, located on HWY 31W.

BE IT FURTHER ORDAINED that the attached map is made exhibit to this ordinance.

This ordinance shall become effective upon publication of final reading and thirty (30) days upon final reading, the public welfare requiring it.

First Reading: August 20, 2020 PASSED

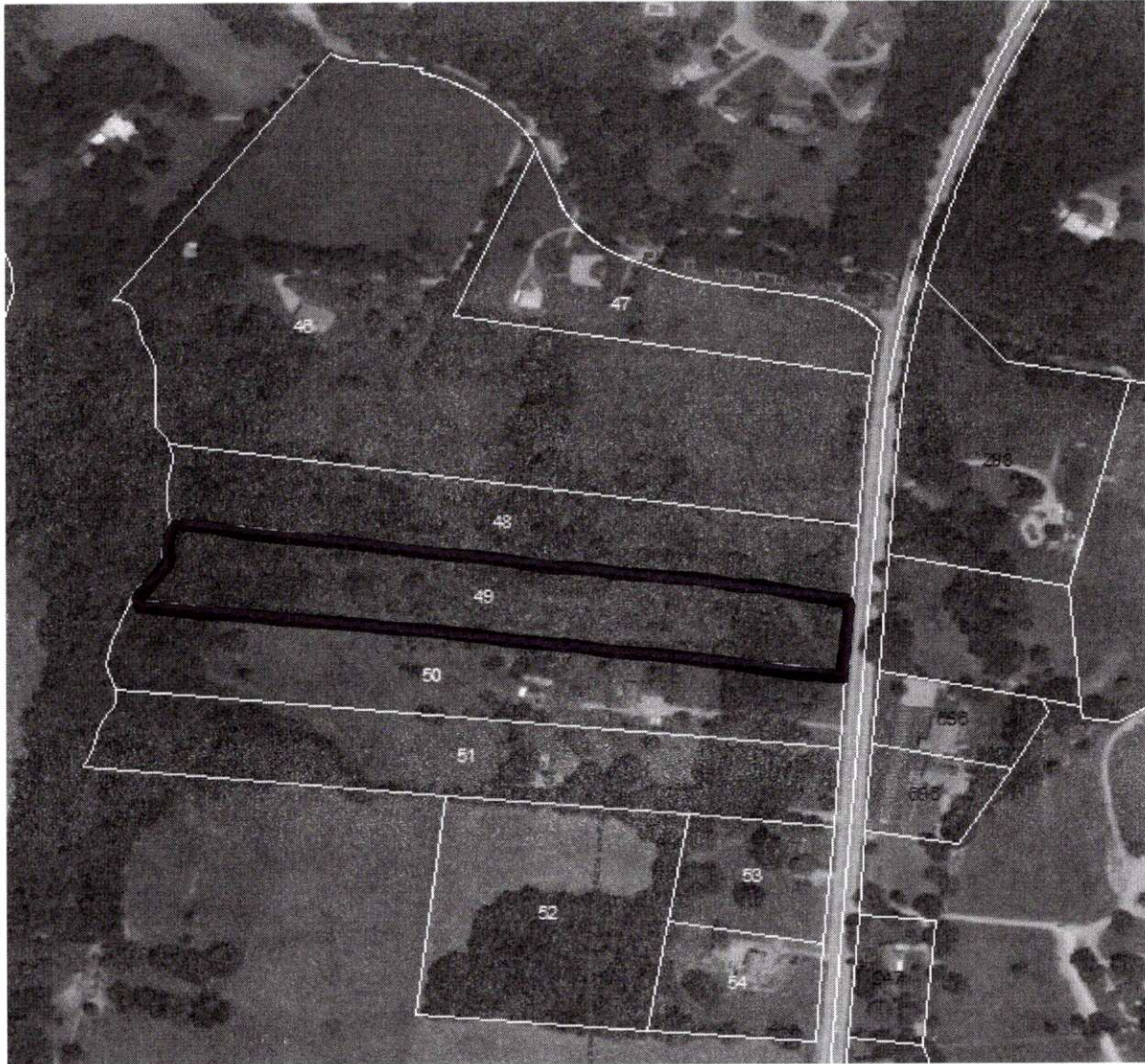
Second Reading: September 17, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 20-19
"EXHIBIT A"



ORDINANCE 20-20

AN ORDINANCE TO DE-ANNEX CERTAIN TERRITORIES WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.

WHEREAS, a public hearing before this body will be held the 17th day of September 2020, and notice thereof published in the White House Connection on September 1, 2020; and

WHEREAS, application from the property owner to de-annex the below mentioned property from the City limits; and

WHEREAS, the Robertson County Planning Office has agreed to this de-annexation; and

WHEREAS, the de-annexation of such territories is deemed necessary for the welfare of the property owner thereof and of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be de-annexed and removed from the corporate boundaries of the City of White House:

Robertson County Tax Map 96, Parcel 48.00

The property located on Parcel 48.00, Robertson County Tax Map 96 contains 5.66 acres, more or less, located on HWY 31W.

BE IT FURTHER ORDAINED that the attached map is made exhibit to this ordinance.

This ordinance shall become effective upon publication of final reading and thirty (30) days upon final reading, the public welfare requiring it.

First Reading: August 20, 2020 PASSED

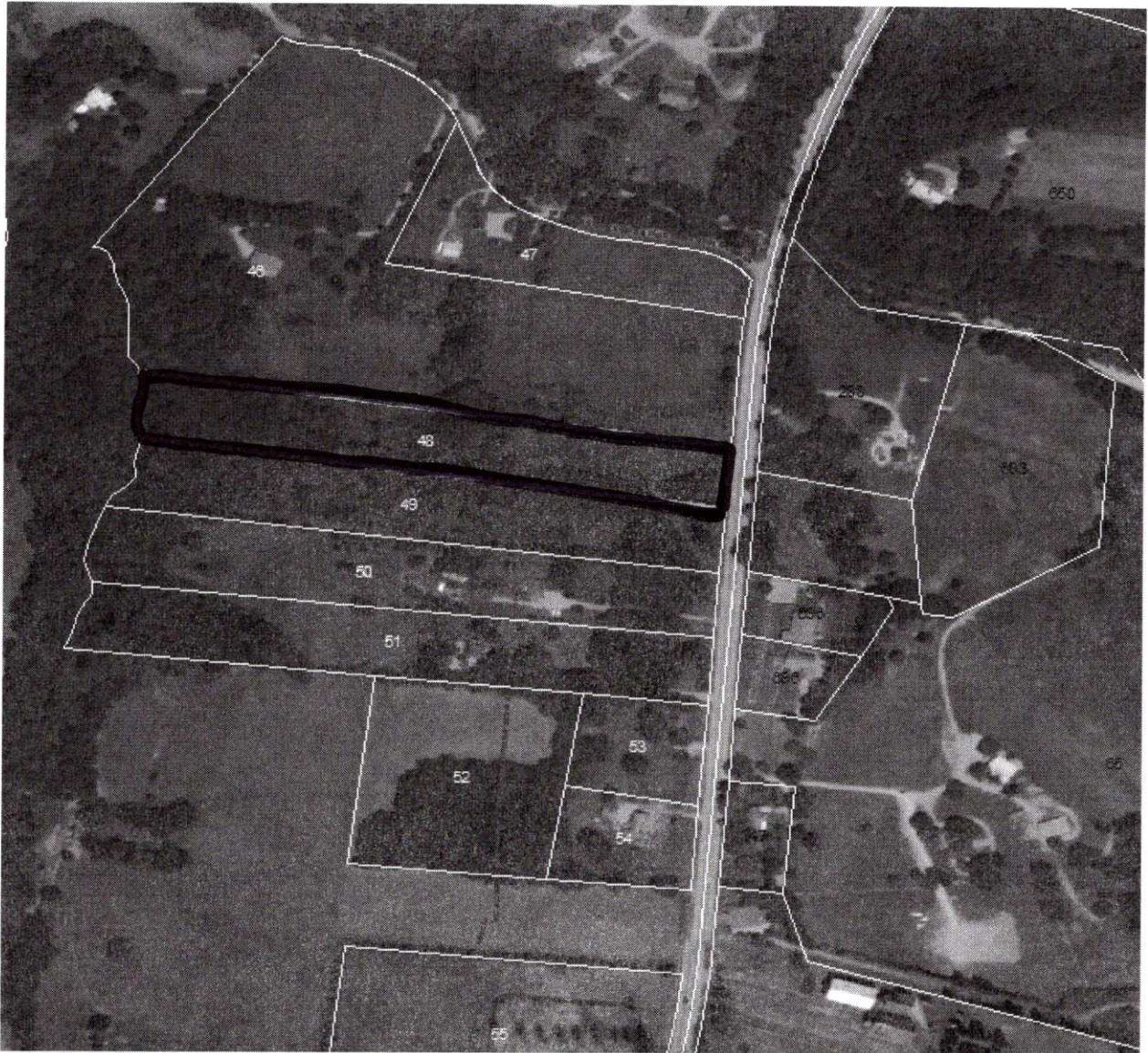
Second Reading: September 17, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 20-20
"EXHIBIT A"



ORDINANCE 20-21

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING ARTICLE V OF THE ZONING ORDINANCE CONCERNING C-1R CENTRAL BUSINESS SERVICE DISTRICT-GATEWAY INFILL RESIDENTIAL.

WHEREAS, the Board of Mayor and Aldermen wishes to amend the Zoning Ordinance to provide a clear definition of the permissible land unit of measure for the C-1R zoning designation.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the Zoning Ordinance Articles V are amended as indicated below.

BE IT FURTHER ORDAINED that this Ordinance has been approved by the Planning Commission.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: September 17, 2020

Second Reading: October 15, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

5.53.1.1 C-1R Central Business Service District-Gateway Infill Residential

A. District Description

This district is designed to provide for a wide range of retail, office, amusement, service uses, in addition to residential uses in a mixed-use setting. In addition, this district provides for governmental uses, and community facilities and utilities necessary to serve the district or which are required for the general community welfare. The regulations are structured to permit maximum freedom of pedestrian movement and design flexibility need for in-fill type developments on smaller properties to incorporate residential uses on properties and within buildings of commercial permitted uses. Relative high density and intensity of use is permitted in this district. The intention is for the C1R zoning districts to be in the gateway areas of the City's Town Center area including Hwy 31W from Raymond Hirsch Parkway to Calista Road and SR 76 from the City park to the town center area at the intersection of Hwy 31W/SR 76/College Street.

B. Uses Permitted

In the C-1, Central Business Service District, the following uses and their accessory uses are permitted.

1. General retail sales and services.
2. Professional, finance, insurance, real estate, personal, business, and repair services.
3. Hotels, motels and boarding houses.
4. Commercial amusement establishments.
5. Churches and other places of assembly.
6. Governmental buildings and community centers.
7. Utility facilities (without storage yards) necessary for the provision of public services.
8. Communication business services.
9. Educational services.
10. Signs and billboards as regulated in Article IV, Section 4.070.
11. Food services.
12. Wholesale sales.
13. Medical services.
14. Convenience sales and service.
15. Laundry and dry-cleaning services.
16. Essential municipal services.
17. Vehicular craft, and related equipment sales, rental and delivery.
- 18. Residential mixed use shall be a maximum of (3) acres.**
19. Residential mixed use including upper story residential, single or two family detached, attached, semi-attached, and multi-family units not exceeding thirteen (13) units per acre.
- 20.** Residential single family detached, attached, multi-family not exceeding thirteen (13) units per acre.

ORDINANCE 20-22

AN ORDINANCE TO AMEND THE ZONING MAP FROM R-20 LOW DENSITY RESIDENTIAL TO R--15, MEDIUM DENSITY RESIDENTIAL ON NORTH PALMERS CHAPEL RD

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Regional Planning Commission on Monday August 10, 2020 reviewed and approved the rezoning request; and,

NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. That the City of White House Zoning Map be amended from R-20 Low Density Residential to R-15, Medium Density Residential for the property included in "EXHIBIT A" and described as follows:

2 ACRES ARE REFERENCED AS PART OF SUMNER COUNTY TAX MAP 077, PARCEL 2.00. PROPERTY IS LOCATED AT SOUTH PALMERS CHAPEL RD.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) day's notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: September 17, 2020

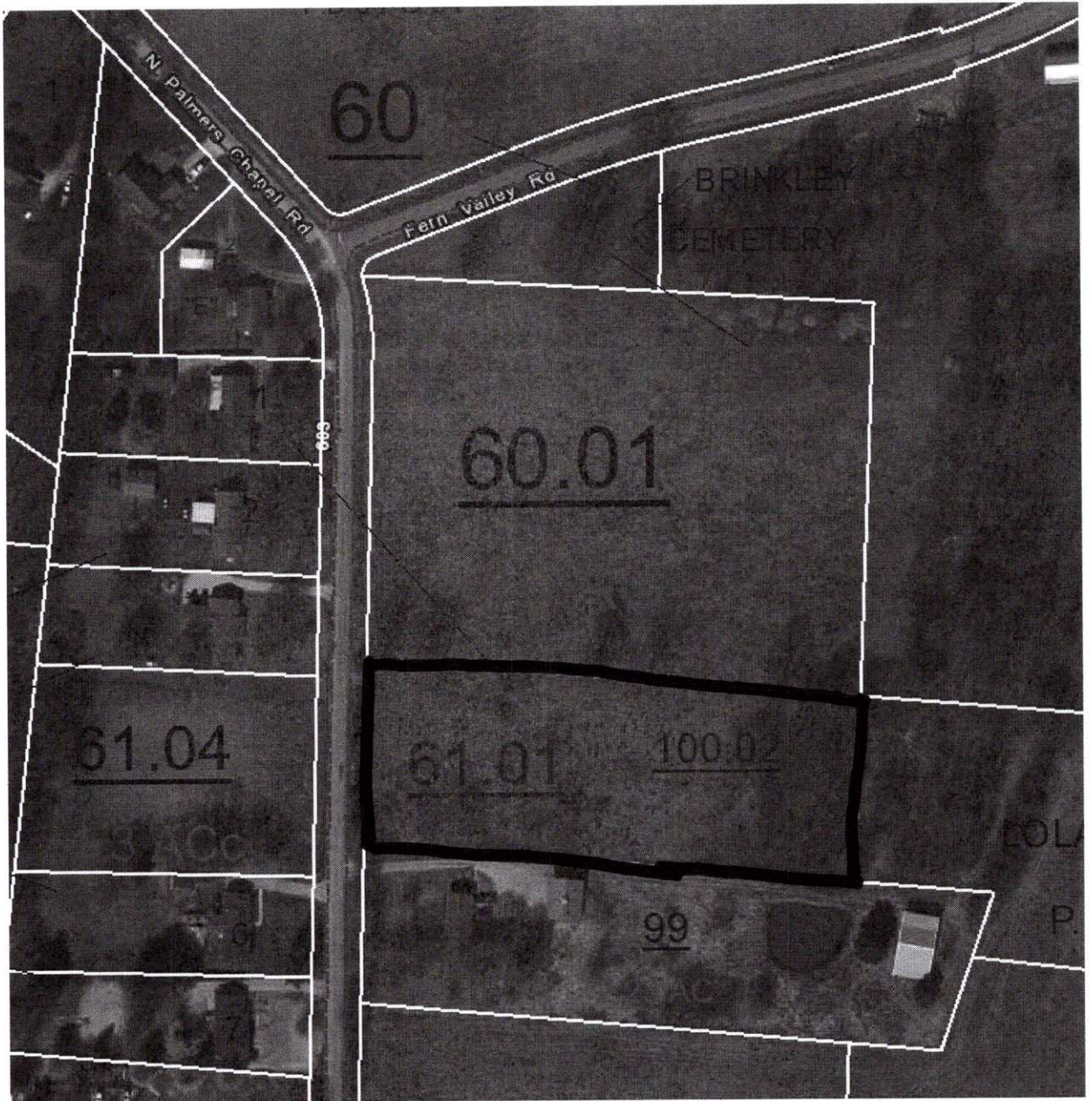
Second Reading: October 15, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 20-22
"EXHIBIT A"



ORDINANCE 20-23

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 1, CHAPTER 1 BOARD OF MAYOR AND ALDERMEN, SECTIONS 1-104 AND 1-108.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the Order of Business;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 1, Chapter 1 Board of Mayor and Aldermen, Sections 1-104 AND 1-108 be amended from the Municipal Code as follows:

TITLE 1: GENERAL ADMINISTRATION
CHAPTER 3: BOARD OF MAYOR AND ALDERMEN
SECTIONS: 1-104 and 1-108
***Amends are made in bold, italics, and underlined text.**

Section 1-104. Order of Business. At each meeting of the board of mayor and aldermen, the following regular order of business shall be observed unless dispensed with by a majority vote of the members present:

- (1) Call to order by the mayor.
- (2) Prayer.
- (3) **Pledge of Allegiance**
- (4) Roll Call by the recorder
- (5) Adoption of agenda
- (6) Approval of minutes of the previous meeting(s).
- (7) Welcome visitors.
- (8) Public hearings or delegations.
- (9) Communications from the mayor, **aldermen, city attorney, and city administrator.**
- (10) Acknowledge reports and/or appointments made by the mayor.
- (11) ~~New business.~~ **Consideration of Resolutions**
- (12) **Consideration of Ordinances**
- (13) **Purchasing**
- (14) **Other business**
- (15) **Discussion items**
- (16) **Other information**
- (17) **Public Comment (only quarterly: January, April, July, October)**
- (18) Adjournment.

Section 1-108. Community meetings. (1) The board of mayor and aldermen shall **quarterly (January, April, July, October), at their regularly scheduled meeting, at the end of the agenda prior to adjournment** periodically by resolution establish a time for community meetings to **allow time to** hear from the public on their views of the **city** government and its activities.

(2) ~~The community meetings shall be properly advertised at least (10) days in advance and shall be held in the auditorium located in the city municipal building or other community venues deemed appropriate by the board of mayor and aldermen.~~

(3) ~~2~~ Citizens wishing to speak at the public forum **meeting** must sign in prior to the commencement of the community meeting, stating their name, address, and subject to which they would like to speak.

(4) ~~3~~ Every citizen of the city shall be entitled to speak for (3) three minutes concerning any item in city government. ~~Citizens making presentations or reports requiring more than (3) minutes shall obtain approval in advance from the city administrator and in no event shall any speech, comments, or report be allowed to exceed seven (7) minutes unless the board votes to allow additional time.~~ **After citizen speaks or time runs out, citizen shall step away from the podium to allow for the next speaker. Board member may or may not respond to a speaker for further clarification.** Citizens are not allowed to debate board members. ~~While it is the intent of this section that every citizen be allowed and given the opportunity to speak on matters of concern to them, if they have questions about certain issues, they are to be put in written form and submitted to the mayor or such other person having charge of the public meeting.~~

(~~5~~ 4) All public meetings shall be orderly and conducted with proper decorum.

First Reading: September 17, 2020

Second Reading: October 15, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

PURCHASING....



MEMO

To: Board of Mayor and Alderman
From: Patrick McLaughlin, Fire Chief
Date: September 8th, 2020
Re: Request to Purchase
2020 Ford F-350 Brush Truck
2020 Ford F-250 Admin Vehicle

On this date, September 8th, 2020, I am requesting that the Mayor and Board of Alderman approve the purchase of a 202 Ford F-25 to be an Administrative vehicle, and a 2020 Ford F-350 to be a Brush Truck. Both vehicles are Fire Department CIP approved projects.

The equipment will be purchased using Statewide Contract 209/64470.

The vehicle quote for both vehicles include upfit costs to have lights, siren, paint, graphics, and radio console installed (turn key project).

I have attached the "Statewide Quote" from Ford of Murfreesboro for you review and consideration.

Should you have any questions regarding this request please feel free call me at 615-672-5338 or email me at pmclaughlin@whitehousetn.gov.

Thank You,
Patrick McLaughlin
Fire Chief

Ford of Murfreesboro

1550 NW Broad St. Murfreesboro, TN 37129

SALES QUOTATION

Statewide Contract 209/64470

TO:
White House Fire Dept.

DATE | 9/8/2020
F.O.B.
TERMS | 30 Days ARO
DELIVERY | TBD
NUMBER | WH006

We are pleased to quote you the following:

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
W3B	1	F-350 Crew Cab, 4x4	\$35,334.00	\$35,334.00
OPT	1	Additional Options	\$10,417.00	\$10,417.00
Window Sticker and Build Sheet include detailed optional and upfit equipment information. Any options that are not highlighted are included at no additional cost.				
Total Price			\$45,751.00	\$45,751.00

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.



QUOTE SIGNED

September 8, 2020

DATE

Ford of Murfreesboro

1550 NW Broad St. Murfreesboro, TN 37129

SALES QUOTATION

Statewide Contract 209/64470

TO: White House Fire Dept

DATE	9/8/2020
F.O.B.	
TERMS	30 Days ARO
DELIVERY	TBD
NUMBER	WH005

We are pleased to quote you the following:

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
W2B	1	F-250 Crew Cab 4x4	\$28,966.00	\$28,966.00
OPT	1	Additional Options	\$7,741.00	\$7,741.00
Window Sticker and Build Sheet include detailed optional and upfit equipment information. Any options that are not highlighted are included at no additional cost.				
Total Price			\$36,707.00	\$36,707.00

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.



QUOTE SIGNED

September 8, 2020

DATE

Public Services Department

Memo

To: Board of Mayor and Alderman
From: Andy Cieslak, DPS
Date: September 8th, 2020
Re: Request to Purchase – Asphalt Cold Planer

On this date, September 8th, 2020, I am requesting that the Mayor and Board of Alderman approve the purchase of an Asphalt Cold Planer for the Public Works Division.

The asphalt cold planner is a public works division CIP approved project and is a necessary component for the public works department.

This equipment will be purchased using the **Sourcewell** contract, which has been approved for use by the Board of Mayor and Alderman. **The updated quote from Sourcewell is \$25,400.00. The budgeted amount in the CIP is \$28,000.00.**

I've attached the **asphalt cold planer** quote for your review and consideration.

Should you have any questions regarding this request, please call me at 615-672-3654.

Andy Cieslak
Director of Public Services



Nashville 615-227-8291
1402 Dickerson Pike Nashville, TN 37207

85 Hwy 218
 PARIS, TN 38242

550 Alfred Thun Rd
 CLARKSVILLE, TN 37040



WORKING HARD TO KEEP YOU WORKING!

Customer CITY OF WHITE HOUSE
 Address 105 COLLEGE ST
 City, State Zip WHITE HOUSE TN 37188
 Phone 615-672-0215
 Email _____

Date 8/28/2020
 Est. Delivery _____
 Opportunity 4362 - 5351
 Location: Nashville
 Taxable Status GV - Government

I (we), the undersigned, hereby order from you the Equipment described below, to be delivered as shown above. This order is subject to your ability to obtain such Equipment from the manufacturer and you shall be under no liability if delivery of the Equipment is delayed or prevented due to labor disturbances, transportation difficulties, or for any reason beyond your control. The price shown below is subject to your receipt of the Equipment prior to any change in price by the manufacturer. It is also subject to any new or increased taxes imposed upon the sale of the Equipment after the date of this order. Statistics show that severity of injuries is greatly reduced and fatalities practically eliminated through use of both ROPS and a seat belt if a tractor overturns. My signature below indicates that I have been advised and understand that the use of ROPS and a seat belt is recommended in almost all applications.

CODE / MODEL #	ITEM DESCRIPTION	SERIAL #	LIST	DISCOUNTS	OUR PRICE	TAX CODE
AP-CP3018	30 Series Cold Planer - 18"		\$26,575.00	\$1,175.00	\$25,400.00	03
350-378A	Water Tank Kit					
350-381A	Spray Bar Kit					



Total Savings \$1,175.00

TOTAL OF NEW EQUIPMENT \$25,400.00

TRADE IN ALLOWANCE	Make / Model / Description	Serial #	Years	Hours	Allowance
--------------------	----------------------------	----------	-------	-------	-----------

Less Amount Owed on Equipment Traded \$0.00

TOTAL TRADE ALLOWANCE \$0.00

Trade Owed to:	
Address	
City, State Zip	
Loan#	

Net Purchase Price	\$25,400.00
State Sales Tax	\$0.00
Local Sales Tax	\$0.00 22
Single Article Tax	\$0.00 23
Customer Payoff	\$0.00
Delivery	\$0.00
Down Payment	\$0.00
KCC Finance	

Remaining Balance \$25,400.00

#NUM!

#NUM!

#NUM!

X _____
 (Authorized Signature for Dealer)

Tyler Simmons, Salesman

X _____ Date _____
 (Purchaser Signature)

X _____ Date _____
 (Co-Purchaser Signature)

Docusign verified complete by: _____

Total Tax: \$0.00

#VALUE!

Public Services Department

Memo

To: Board of Mayor and Alderman
From: Andy Cieslak, DPS
Date: September 8th, 2020
Re: Request to Purchase – 2021 Chevrolet Silverado

On this date, September 8th, 2020, I am requesting that the Mayor and Board of Alderman approve the purchase of a 2021 Chevrolet Silverado for the Wastewater Division.

Funding for the requested item would come from a redirection of funds from the cancelled planned purchase of a single-axle dump truck. The single-axle dump truck was to be a shared purchase with the Stormwater division; however, funds have been redistributed to better facilitate the organization's needs.

This equipment will be purchased using the **Sourcewell** contract, which has been approved for use by the Board of Mayor and Alderman. **The updated quote from Sourcewell is \$37,376.54. The budgeted amount in the CIP following the cancellation of the dump truck purchase is 55,000.00.**

I've attached the **2021 Chevrolet Colorado** quote for your review and consideration.

Should you have any questions regarding this request, please call me at 615-672-3654.

Andy Cieslak
Director of Public Services

9/8/2020

Sell, service, and deliver letter



National Auto Fleet Group

A Division of Chevrolet of Watsonville

480 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8487 Fax

Fleet@NationalAutoFleetGroup.com

9/8/2020

Quote ID: **24834**

Order Cut Off Date: **TBA**

Travis Garmon
City of White House, TN
Wastewater

725 Industrial Drive

White House, Tennessee, 37075

Dear Travis Garmon,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2021 Chevrolet Colorado (12P53) 4WD Ext Cab 128" Z71 6.2' Box,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$42,305.00	\$37,376.54	11.650 %	\$4,928.46
Tax (0.0000 %)		\$0.00		
Tire fee		\$0.00		
Total		\$37,376.54		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 120716-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497



GMC

Public Services Department

Memo

To: Board of Mayor and Alderman
From: Andy Cieslak, DPS
Date: September 8th, 2020
Re: Request to Purchase – Ditch Witch Mini-Skid-Steer

On this date, September 8th, 2020, I am requesting that the Mayor and Board of Alderman approve the purchase of a Ditch Witch mini-skid-steer for the Wastewater Division.

Funding for the requested item would come from a pool of \$15,000 originally set aside to purchase half of the asset in cooperation with the Stormwater division, as well as a redirection of funds from the cancelled planned purchase of a single-axle dump truck. The single-axle dump truck was also to be a shared purchase with the Stormwater division; however, funds have been redistributed to better facilitate the organization's needs.

This equipment will be purchased using the **Sourcewell** contract, which has been approved for use by the Board of Mayor and Alderman. **The updated quote from Sourcewell is \$32,236.65. The budgeted amount in the CIP following the cancellation of the dump truck purchase is 55,000.00, with another \$15,000 originally budgeted for the item.**

I've attached the **Ditch Witch mini-skid-steer** quote for your review and consideration.

Should you have any questions regarding this request, please call me at 615-672-3654.

Andy Cieslak
Director of Public Services



Charles Machine Works
 1959 W. Fir Avenue
 P.O.Box 66
 Perry, OK 73077-0066
 Phone No : 800-654-6481
 Fax No : 580 336 0617
 Email : global@ditchwitch.com

Quotation

Information	
Quotation No.	20161037
Document Date	08/14/2020
Customer No.	511892
Dealership	DITCH WITCH OF TENNESSEE LA VERGNE
PO	_____
Created by	Todd Miller

Sold-to Party Address
CITY OF WHITE HOUSE SOURCEWELL MEMBER 30789 105 COLLEGE STREET WHITE HOUSE TN 37188

Global Account Price Quote
Quote Valid until : 10/13/2020

TAXES ARE AN ESTIMATE AT TIME OF QUOTATION-ACTUAL TAX WILL BE CALCULATED AT TIME OF INVOICING. IF TAXES ARE QUOTED AND THIS IS A TAX EXEMPT TRANSACTION, PLEASE PROVIDE TAX EXEMPT CERTIFICATE OR LEASING DETAILS WITH YOUR PURCHASE ORDER.

FOR MODEL SPECIFICATIONS OR OTHER INFORMATION, VISIT OUR WEBSITE AT WWW.DITCHWITCH.COM

Quotation Details		
Qty	Part Number	Description
		***** SK800 \$24,880.69 44" BUCKET \$645.96 SOIL CONDITIONER \$5,375.00 PALLET FORKS \$850.00 EQUIPMENT TOTAL \$31,751.65 *****
1	MSS	Mini Skid Steer
1	SK800A	SK800A Mini Skid Steer With the following configuration: Decals English Rubber Tracks Wide Tracks 42 in Control Valve 2 Lever Auxilliary Hydraulics Single Auxilliary Hydraulic Oil Standard Color Standard
1	300-5564	BUCKET, 44"
1	NON CMW PART	ERSKINE SOIL CONDITIONER - MODEL 900529
1	NON CMW PART	BLUE DIAMOND PALLET FORKS - 314001

Confidentiality Notice:

This quote may contain confidential information. The information is intended only for the individual or entity named. If you are not the intended recipient, please immediately notify us at 800-654-6481 to arrange for return of the document.



Charles Machine Works
 1959 W. Fir Avenue
 P.O.Box 66
 Perry, OK 73077-0066
 Phone No : 800-654-6481
 Fax No : 580 336 0617
 Email : global@ditchwitch.com

Quotation

Sold-to Party Address
 CITY OF WHITE HOUSE
 SOURCEWELL MEMBER 30789
 105 COLLEGE STREET
 WHITE HOUSE TN 37188

Information	
Quotation No.	20161037
Document Date	08/14/2020
Customer No.	511892
Dealership	DITCH WITCH OF TENNESSEE LA VERGNE
PO	_____
Created by	Todd Miller

Global Account Price Quote
Quote Valid until : 10/13/2020

TAXES ARE AN ESTIMATE AT TIME OF QUOTATION-ACTUAL TAX WILL BE CALCULATED AT TIME OF INVOICING. IF TAXES ARE QUOTED AND THIS IS A TAX EXEMPT TRANSACTION, PLEASE PROVIDE TAX EXEMPT CERTIFICATE OR LEASING DETAILS WITH YOUR PURCHASE ORDER.

FOR MODEL SPECIFICATIONS OR OTHER INFORMATION, VISIT OUR WEBSITE AT WWW.DITCHWITCH.COM

Quotation Details		
Qty	Part Number	Description
		Global Account Pricing 31,751.65
		Total Freight 485.00
		Total Amount \$ 32,236.65

Confidentiality Notice:

This quote may contain confidential information. The information is intended only for the individual or entity named. If you are not the intended recipient, please immediately notify us at 800-654-6481 to arrange for return of the document.

OTHER
BUSINESS...



JUSTIN P. WILSON
Comptroller

JASON E. MUMPOWER
Deputy Comptroller

Memorandum

Date: September 1, 2020

To: Tennessee Local Government Officials, Leaders, and Legal Representatives

From: Office of the Tennessee Comptroller of the Treasury

Subject: Guidance for Electronic Meetings Pursuant to Executive Order No 60

On August 28, 2020, Governor Bill Lee signed Executive Order No. 60, which allows members of governing bodies subject to the requirements of the Tennessee Open Meetings Act (“TOMA”) to meet electronically in accordance with Executive Order No. 16 through September 30, 2020.¹ However, for meetings held on or after October 1, 2020, Executive Order No. 60 imposes new requirements for governing bodies that wish to continue to allow their members to participate in meetings by electronic means. The new provisions of Executive Order No. 60 expire on October 28, 2020, unless further action is taken by the Governor.

As with Executive Order No. 16, Executive Order No. 60 applies to all governing bodies subject to the requirements of TOMA and allows members to participate by electronic means. A governing body seeking to conduct meetings electronically in accordance with the new provisions of Executive Order No. 60 must adhere to the following requirements:

1. The members of the governing body must make a determination at the outset of the meeting, by vote or otherwise, that conducting the meeting by electronic means is necessary to protect the public health, safety, and welfare of Tennesseans in light of the COVID-19 outbreak.
2. The electronic meeting must be open and accessible to the public by providing real-time, live audio or video access to the public.² Such access may be provided through a call-in number if the meeting is by phone or through other online mediums such as Skype, Zoom, Facebook Live, or other available products and services that provide for live access. Please see the attached Virtual Meeting Guidelines for more information on

¹ Our office previously issued guidance for governing bodies seeking to conduct meetings electronically in accordance with Executive Order No. 16 on March 20, 2020. That guidance is available on the Comptroller’s website at the following [link](#).

² For contested case hearings being held pursuant to the Uniform Administrative Procedures Act, this requirement may be satisfied through adherence with Tenn. Code Ann. § 4-5-312(d).

suggested platforms a governing body may use to provide live public access to electronic meetings. Each governing body should consider its specific needs and resources and consult with its own information technology experts when determining which electronic platform is best for its meetings.

3. A clear audio or video recording of the meeting must be made available to the public as soon as practicable following the meeting, and in no event more than two (2) business days after the meeting.
4. Notice of the meeting must include a statement that members of the governing body will be allowed to participate by electronic means and contain information regarding how the public can obtain live real-time audio or video access to the meeting. The Governor's office also strongly urges governing bodies conducting meetings by electronic means to provide an agenda for the meeting in the public notice.
5. Each member participating by electronic means must be able to hear other members simultaneously and speak to each other during the meeting; the meeting must be audible to the public at the physical location specified in the notice of the meeting; any member participating by electronic means must identify the persons present in the location from which the member is participating; and members of governing bodies, staff, and others participating in an electronic meeting being held by audio means only must identify themselves in a manner that allows the public listening to the meeting to ascertain the identity of the person speaking.
6. Any documents to be discussed at the meeting must be provided to members participating electronically prior to the meeting, to the extent doing so is practicable. The governing body should also consider making such documents publicly available prior to the meeting.
7. All votes must be by roll call vote.

If a governing body has local requirements permitting public comment during public meetings, Executive Order No. 60 provides that a governing body may comply with such requirements during an electronic meeting by allowing timely and appropriately submitted written public comments to be read into the record by a member or staff of the governing body during the meeting of the governing body.

In addition to the notice requirements set forth above, we recommend that notice of the meeting still include the time, place, and date of the meeting, although there may be limited public access to the physical location of the meeting. The notice should also indicate if public access to a physical location will be limited in order to protect public health, safety, and welfare in light of COVID-19.

Please also note that except as otherwise specifically provided in Executive Order No. 60, the order does not in any way limit quorum, meeting notice, meeting minute, or voting requirements under current law.



VIRTUAL MEETING GUIDELINES

The keys to success for any virtual public meeting include having a clear understanding of the platform you are using and advance planning.

Picking the Right Platform

Many options are on the market for conducting remote meetings. Some of these platforms are more familiar to a general audience – like Facebook Live and YouTube – but there are others that may give you capabilities such as seeing the participants, collaborating on documents, screen sharing, and recording the meeting. Some platforms offer a free option and others charge a monthly fee.

Possible Options:

- Facebook Live
- YouTube
- FreeConferenceCall.com
- Microsoft Teams
- SLACK
- Periscope
- Discord
- Livestream
- Zoom

Planning the Meeting

The most important factor in having a successful virtual meeting is to have a clear meeting agenda and make sure the people involved are ready to present. It is also helpful to post or share any meeting materials beforehand, so participants are prepared.

Make sure to test your selected platform before the meeting to make sure you're familiar with how the application functions and that it is working properly.

Etiquette for Virtual Meetings

- Introduce everyone at the beginning of the meeting.
- Make sure you designate when questions will be accepted (during or at the end of a presentation).
- Do not interrupt people while they are speaking.
- Mute your phone if you are not speaking.
- Ask people to silence cell phones.
- Make sure to eliminate as much background noise as possible.
- Common courtesy is key to a successful meeting.

Ending the Meeting

- Make sure all deliverables and next steps are fully communicated.
 - Assign any open items or tasks to individuals or groups.
 - Declare when information is due.
 - Provide information for the next meeting.
-

DISCUSSION ITEMS...

OTHER
INFORMATION....

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:
 Name: City of White House
 Address: 105 College Street
White House, TN 37188
 Debt Issue Name: Loan Agreement between PBA Clarksville and City of White House
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

2. Face Amount: \$ 11,000,000.00
 Premium/Discount: \$ 0.00

3. Interest Cost: 2.6000 % Tax-exempt Taxable
 TIC NIC
 Variable: Index _____ plus _____ basis points; or
 Variable: Remarketing Agent _____
 Other: _____

4. Debt Obligation:
 TRAN RAN CON
 BAN CRAN GAN
 Bond Loan Agreement Capital Lease
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

5. Ratings:
 Unrated
 Moody's _____ Standard & Poor's _____ Fitch _____

6. Purpose:

		BRIEF DESCRIPTION
<input checked="" type="checkbox"/> General Government	<u>99.97</u> %	<u>construction of new community event center</u>
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input checked="" type="checkbox"/> Refunding/Renewal	<u>0.03</u> %	<u>refunding outstanding 2019 PBA loan</u>

7. Security:
 General Obligation General Obligation + Revenue/Tax
 Revenue Tax Increment Financing (TIF)
 Annual Appropriation (Capital Lease Only) Other (Describe): _____

8. Type of Sale:
 Competitive Public Sale Interfund Loan _____
 Negotiated Sale Loan Program PBA City of Clarksville
 Informal Bid

9. Date:
 Dated Date: 08/27/2020 Issue/Closing Date: 08/27/2020

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2021	\$ 420,000.00	2.6000 %	2032	\$ 566,000.00	2.6000 %
2022	\$ 431,000.00	2.6000 %	2033	\$ 581,000.00	2.6000 %
2023	\$ 443,000.00	2.6000 %	2034	\$ 597,000.00	2.6000 %
2024	\$ 456,000.00	2.6000 %	2035	\$ 614,000.00	2.6000 %
2025	\$ 468,000.00	2.6000 %	2036	\$ 631,000.00	2.6000 %
2026	\$ 481,000.00	2.6000 %	2037	\$ 648,000.00	2.6000 %
2027	\$ 494,000.00	2.6000 %	2038	\$ 666,000.00	2.6000 %
2028	\$ 508,000.00	2.6000 %	2039	\$ 684,000.00	2.6000 %
2029	\$ 522,000.00	2.6000 %	2040	\$ 703,000.00	2.6000 %
2030	\$ 536,000.00	2.6000 %		\$	%
2031	\$ 551,000.00	2.6000 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:

No costs or professionals

	AMOUNT <small>(Round to nearest \$)</small>	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 11,000	Bone McAllester Norton PLLC
Issuer's Counsel	\$ 1,000	Runyon and Runyon
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
_____	\$ 0	
Paying Agent Fees	\$ 0	
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 0	
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount _____%		
Take Down	\$ 0	
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs _____	\$ 21,000	TMBF administration, legal fees, and expenses
TOTAL COSTS	\$ 33,000	

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent	_____	_____
Paying Agent / Registrar	_____	_____
Trustee	_____	_____
Liquidity / Credit Enhancement	_____	_____
Escrow Agent	_____	_____
Sponsorship / Program / Admin	15	TMBF Administration Fee
Other _____	_____	_____

13. Disclosure Document / Official Statement:

None Prepared

EMMA link _____ or

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due One year from fiscal year end

Name and title of person responsible for compliance Finance Director

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy 11/17/2011

Is the debt obligation in compliance with and clearly authorized under the policy? Yes No

16. Written Derivative Management Policy:

No derivative

Governing Body's approval date of the current version of the written derivative management policy _____

Date of Letter of Compliance for derivative _____

Is the derivative in compliance with and clearly authorized under the policy? Yes No

17. Submission of Report:

To the Governing Body: on _____ and presented at public meeting held on _____

Copy to Director to OSLF: on _____ either by:

Mail to: _____ OR Email to: SLF.PublicDebtForm@cot.tn.gov

Cordell Hull Building
425 Fifth Avenue North, 4th Floor
Nashville, TN 37243-3400

18. Signatures:

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Mike Arnold</u>	_____
Title	<u>Mayor</u>	<u>Administrator</u>
Firm	<u>Mayor</u>	<u>Tennessee Municipal Bond Fund</u>
Email	_____	<u>lmooringham@tmbf.net</u>
Date	_____	_____

THIS ISSUE			TOTAL DEBT OUTSTANDING		
Year	Cumulative Principal	% Total	Year	Cumulative Principal	% Total
1	\$ 420,000	3.82%	1	\$ 1,454,730	6.61%
5	\$ 2,218,000	20.16%	5	\$ 6,552,527	29.79%
10	\$ 4,692,000	42.65%	10	\$ 12,046,054	54.77%
15	\$ 11,000,000	100.00%	15	\$ 20,607,908	93.69%
20	\$ 11,000,000	100.00%	20	\$ 21,494,734	97.73%
25	\$ 11,000,000	100.00%	25	\$ 21,994,734	100.00%
30	\$ 11,000,000	100.00%	30	\$ 21,994,734	100.00%

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity:
 Name: CITY OF WHITE HOUSE, TENNESSEE
 Address: 105 College Street
White House, Tennessee 37188
 Debt Issue Name: General Obligation Refunding Bonds, Series 2020 (Federally Taxable)
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

2. Face Amount: \$ 2,730,000.00
 Premium/Discount: \$ 87,973.20

3. Interest Cost: 2.1920 % Tax-exempt Taxable
 TIC NIC
 Variable: Index _____ plus _____ basis points; or
 Variable: Remarketing Agent _____
 Other: _____

4. Debt Obligation:
 TRAN RAN CON
 BAN CRAN GAN
 Bond Loan Agreement Capital Lease
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Division of Local Government Finance ("LGF").

5. Ratings:
 Unrated
 Moody's _____ Standard & Poor's AA+ Fitch _____

6. Purpose:

		BRIEF DESCRIPTION
<input type="checkbox"/> General Government	_____ %	_____
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input checked="" type="checkbox"/> Refunding/Renewal	<u>100.00</u> %	<u>2013 General Obligation Bonds</u>

7. Security:
 General Obligation General Obligation + Revenue/Tax
 Revenue Tax Increment Financing (TIF)
 Annual Appropriation (Capital Lease Only) Other (Describe): _____

8. Type of Sale:
 Competitive Public Sale Interfund Loan _____
 Negotiated Sale Loan Program _____
 Informal Bid

9. Date:
 Dated Date: 09/11/2020 Issue/Closing Date: 09/11/2020

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:

No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent	750	
Paying Agent / Registrar		
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent	750	
Sponsorship / Program / Admin		
Other		

13. Disclosure Document / Official Statement:

None Prepared

EMMA link <https://emma.msrb.org/P11406744-P11093336-P11502051.pdf> or

Copy attached

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt? Yes No

Is there a continuing disclosure obligation agreement related to this debt? Yes No

If yes to either question, date that disclosure is due Annually, June 30th

Name and title of person responsible for compliance Jason Barnes, Finance Director

15. Written Debt Management Policy:

Governing Body's approval date of the current version of the written debt management policy 11/17/2011

Is the debt obligation in compliance with and clearly authorized under the policy? Yes No

16. Written Derivative Management Policy:

No derivative

Governing Body's approval date of the current version of the written derivative management policy _____

Date of Letter of Compliance for derivative _____

Is the derivative in compliance with and clearly authorized under the policy? Yes No

17. Submission of Report:

To the Governing Body: on 09/17/2020 and presented at public meeting held on 09/17/2020

Copy to Director, Division of Local Govt Finance: on 09/11/2020 either by:

Mail to: Cordell Hull Building
425 Fifth Avenue North, 4th Floor
Nashville, TN 37243-3400 OR Email to: LGF@cot.tn.gov

18. Signatures:

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Mike Arnold</u>	<u>Jeffrey A. Oldham</u>
Title	<u>Mayor</u>	<u>Member</u>
Firm	<u>City of White House</u>	<u>Bass, Berry & Sims PLC</u>
Email	<u>jbarnes@whitehousetn.gov</u>	<u>joldham@bassberry.com</u>
Date	<u>09/11/2020</u>	<u>09/11/2020</u>

Schedule to Form CT-0253
 City of White House, Tennessee
 General Obligation Refunding Bonds, Series 2020 (Federally Taxable)
 Dated September 11, 2020

Section 10:

Date	Principal	Coupon
06/30/2021	40,000.00	3.000%
06/30/2022	20,000.00	3.000%
06/30/2023	20,000.00	3.000%
06/30/2024	105,000.00	3.000%
06/30/2025	105,000.00	3.000%
06/30/2026	110,000.00	3.000%
06/30/2027	110,000.00	3.000%
06/30/2028	115,000.00	3.000%
06/30/2029	120,000.00	3.000%
06/30/2030	125,000.00	3.000%
06/30/2031	125,000.00	1.700%
06/30/2032	130,000.00	1.700%
06/30/2033	130,000.00	1.800%
06/30/2034	135,000.00	1.800%
06/30/2035	135,000.00	2.000%
06/30/2036	140,000.00	2.000%
06/30/2037	140,000.00	2.200%
06/30/2038	145,000.00	2.200%
06/30/2039	145,000.00	2.400%
06/30/2040	155,000.00	2.400%
06/30/2041	155,000.00	2.500%
06/30/2042	160,000.00	2.500%
06/30/2043	165,000.00	2.500%
Total	\$2,730,000.00	-