



CITY OF WHITE HOUSE  
*Board of Mayor and Aldermen Meeting*

Agenda  
May 21, 2020  
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of Minutes of the April 16<sup>th</sup> Board of Mayor and Aldermen and May 7<sup>th</sup> Study Session meetings
7. Welcome Visitors
8. Public Hearings
  - a. **Ordinance 20-07:** An ordinance amending the Zoning Map from I-1 Light Industrial to NCRPUD, Neighborhood Center Residential Planned Unit Development on Sage Road. *Second Reading*
9. Communication from Mayor, Aldermen, City Attorney, and City Administrator
10. Acknowledge Reports
  - A. General Government
  - B. Finance
  - C. Human Resources
  - D. Police
  - E. Fire
  - F. Public Services
  - G. Planning & Codes
  - H. Parks & Recreation
  - I. Library/Museum
  - J. Municipal Court
11. Consideration of the Following Resolutions:
  - a. **Resolution 20-07:** A resolution authorizing the issuance of Interest Bearing General Obligation Water Line Outlay Notes, Series 2020, in an amount not to exceed \$1,600,000 and providing for the payment of said notes.
  - b. **Resolution 20-08:** A resolution authorizing the execution and delivery of a bond and loan agreement modification agreement amending that certain \$10,000,000 Local Government Loan Program Bond, Series 2019 (City of White House Loan), issued by the Public Building Authority of the City of Clarksville, Tennessee, and that certain loan agreement, dated May 1, 2019, entered into by the City in connection with a PBA Loan.
  - c. **Resolution 20-09:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, Tennessee. *First Reading*

12. Consideration of the Following Ordinances:

- a. **Ordinance 20-07:** An ordinance amending the Zoning Map from I-1 Light Industrial to NCRPUD, Neighborhood Center Residential Planned Unit Development on Sage Road. *Second Reading*
- b. **Ordinance 20-08:** An ordinance amending the Municipal Code Title 18, Chapter 3 Sewer Rates, Fees and Charges, Sections 18-301 and 18-302. *First Reading*
- c. **Ordinance 20-09:** An ordinance amending the Municipal Code Title 17, Chapter 1 Refuse, Section 17-113. *First Reading*
- d. **Ordinance 20-10:** An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2020 through June 30, 2021. *First Reading*
- e. **Ordinance 20-11:** An ordinance to amend the Zoning Map from Sumner County AG-2 Agricultural to R-20 General Commercial for property 3351 Pleasant Grove Road. *First Reading*

13. Purchasing:

- a. To approve or reject City Administrator entering into a five year agreement with Black Lion Technology for IT services. The Human Resources Director recommends approval.
- b. To approve or reject City Administrator entering into a five year agreement with Willis Towers Watson for insurance broker services. The Human Resources Director recommends approval.

14. Other Business:

- a. None

15. Discussion Items:

- a. None

16. Other Information:

- a. None

17. Adjournment:

CITY OF WHITE HOUSE  
*Board of Mayor and Aldermen Meeting*  
Minutes  
April 16, 2020  
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer by Community Pastor

Prayer was led by Alderman Bibb.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Arnold.

4. Roll Call

Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Corbitt - Present; Ald. Hutson - Present; **Quorum – Present.**

5. Adoption of the Agenda

Motion was made by Ald. Hutson, second by Ald. Decker to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of Minutes of the March 19<sup>th</sup> Board of Mayor and Aldermen meeting

Motion was made by Ald. Bibb, second by Ald. Decker to adopt the minutes. A voice vote was called for with all members voting aye. **March 19<sup>th</sup> Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

Mayor Arnold welcomed all visitors.

8. Public Hearings

- a. **Resolution 20-03:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, TN. *Second Reading*

No one spoke for or against.

- b. **Ordinance 20-03:** An ordinance amending the Municipal Code Title 5, Chapter 1 Miscellaneous. *Second Reading*

No one spoke for or against.

- c. **Ordinance 20-04:** An ordinance amending the Municipal Code Title 18, Chapter 3 Sewer Rates, Fees and Charges. *Second Reading*

No one spoke for or against.

- d. **Ordinance 20-05:** An ordinance amending the Municipal Code Title 18, Chapter 5 Stormwater Utility Ordinance. *Second Reading*

No one spoke for or against.

- e. **Ordinance 20-06:** An ordinance amending the Zoning Map from Sumner County AG-2 Agricultural to R-20 Low Density Residential for property on North Palmers Chapel Road and Fern Valley Road. *Second Reading*

No one spoke for or against.

9. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Mayor Arnold announced that he signed three (3) executive orders to close parts of the City due to the COVID-19 pandemic. Mayor Arnold advised that he will sign another order but will ask the Board for their input before signing another.

Alderman Hutson stated that he is glad that everyone is safe and healthy at this point.

Alderman Decker informed that the Center for Disease Control (CDC) keeps record of the number of cases for influenza patients as well as the COVID-19 cases. Alderman Decker shared statistical data of influenza hospitalized patients in 2018 and 2019 and compared them to influenza hospitalized patients in 2020.

City Administrator Gerald Herman announced postponing the pinning of the badge presentation for the new Fire Chief for at least another month. Mr. Herman stated that the City had three internal applicants interested in the Assistant Chief's position. Mr. Herman continued that all three passed the written exam and were interviewed. Mr. Herman identified Captain Rob Brewer who has been an employee at the Fire Department for sixteen (16) years with ten (10) years being Captain was selected for the position. Mr. Herman advised that Firefighter Cary Petitt, an employee for twelve (12) years, was selected to fill the vacated Captain position. Mr. Herman noted that he plans on having all three receive their official pinning before the Board.

City Administrator Gerald Herman advised that John T. Hall Construction has finally completed the bore under the northbound off ramp. Mr. Herman continued that boring through the rock and rain turned the project into nearly a four month project when it was supposed to be a few weeks.

City Administrator Gerald Herman discussed that Charles DeWeese Construction ran into a six inch sewer line that the City has in the area where they are building a cul-de-sac by the Shell gas station as part of the SR76 widening project. Mr. Herman advised that TDOT wants the City to move the line. Mr. Herman noted that the project should be under \$10,000 and staff is currently getting quotes to move the line.

City Administrator Gerald Herman stated that the Robertson County Board of Economic Development voted to approve spending up to \$25,000 in legal costs for a possible future innovative park that TVA had proposed to the City. Mr. Herman continued that Mr. Tom Trent was selected since he is an attorney with expertise knowledge in such land acquisitions. Mr. Herman noted that the City is expecting TVA to reimburse the costs fifty percent (50%). Mr. Herman advised that the City was asked to pay twenty-five percent (25%) of the cost up to \$6,250.

10. Acknowledge Reports

- |                       |                       |                    |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire               | I. Library/Museum  |
| B. Finance            | F. Public Services    | J. Municipal Court |
| C. Human Resources    | G. Planning & Codes   |                    |
| D. Police             | H. Parks & Recreation |                    |

Motion was made by Ald. Bibb, second by Ald. Decker to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**



11. Consideration of the Following Resolutions:

- a. **Resolution 20-04:** Whereas, T.C.A. 6-51-102 requires that a plan of service be adopted by the governing body of the City prior to passage of a resolution annexing any area.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Resolution 20-04 was passed.**

- b. **Resolution 20-03:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, TN. *Second Reading*

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Bibb - aye; Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Resolution 20-03 was approved on Second Reading.**

- c. **Resolution 20-05:** An initial resolution authorizing the incurrence of indebtedness by the City of White House, Tennessee, of not to exceed \$2,750,000 by the execution with the Public Building Authority of the City of Clarksville, Tennessee of a loan agreement to provide funding for certain public works projects, and to fund the incidental and necessary expenses related thereto.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Resolution 20-05 was passed.**

- d. **Resolution 20-06:** A resolution authorizing a loan pursuant to a loan agreement between the City of White House, Tennessee, and the public building authority of the City of Clarksville, Tennessee, in the principal amount of not to exceed \$2,750,000; authorizing the execution and delivery of such loan agreement and other documents relating to said loan; approving the issuance of a bond by such public building authority; providing for the application of the proceeds of said loan and the payment of such indebtedness; consenting to the assignment of the City's obligation under such loan agreement; and, certain other matters.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Resolution 20-06 was passed.**

12. Consideration of the Following Ordinances:

- a. **Ordinance 20-03:** An ordinance amending the Municipal Code Title 5, Chapter 1 Miscellaneous. *Second Reading*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A roll call vote was requested by Mayor Arnold: Bibb - aye; Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 20-03 was approved on Second Reading.**

- f. **Ordinance 20-04:** An ordinance amending the Municipal Code Title 18, Chapter 3 Sewer Rates, Fees and Charges. *Second Reading*

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A roll call vote was requested by Mayor Arnold: Bibb - aye; Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 20-04 was approved on Second Reading.**

- g. **Ordinance 20-05:** An ordinance amending the Municipal Code Title 18, Chapter 5 Stormwater Utility Ordinance. *Second Reading*

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Bibb - aye; Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 20-05 was approved on Second Reading.**

- h. **Ordinance 20-06:** An ordinance amending the Zoning Map from Sumner County AG-2 Agricultural to R-20 Low Density Residential for property on North Palmers Chapel Road and Fern Valley Road. *Second Reading*

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Bibb - aye; Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 20-06 was approved on Second Reading.**

- i. **Ordinance 20-07:** An ordinance amending the Zoning Map from I-1 Light Industrial to NCRPUD, Neighborhood Center Residential Planned Unit Development on Sage Road. *First Reading*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Ordinance 20-07 was passed on First Reading.**

13. Purchasing:

- a. To approve or reject authorizing the City Administrator Gerald Herman, to enter into an agreement for the Fast Track Grant Water Line project. The City Administrator recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject authorizing the City Administrator Gerald Herman, to enter into a three (3) year agreement with Windstream Holdings, Inc for an updated phone system. The Human Resources Director recommends approval.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject single source purchase for patrol car cameras from Digital Ally. The Police Chief recommends approval.

Motion was made by Ald. Decker, second by Ald. Corbitt to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject authorizing City Administrator Gerald Herman, to enter into an agreement with Jacobs Engineering for the Wastewater Master Plan and Network Model Update. The Public Services Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- e. To approve or reject authorizing City Administrator Gerald Herman, to enter into two separate agreements with Thomas E. Byrum Jr. to purchase two tracts of land for a future park. The City Administrator recommends approval.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

14. Other Business:

a. Town Center Water Line Project

City Administrator Gerald Herman discussed how the new Community Event Center will require off-site water line improvements before getting approval from the White House Utility District. Mayor Arnold agreed that the City should participate with the other three developers to run a new water line to the town center. Mayor Arnold suggested that the City's portion of the project should be lowered since the City is taking most of the financial risk and managing the project. City Administrator Gerald Herman advised that he will add the project to the FYE 2021 budget so that the project can move forward next year and will address any further questions at the Study Session meeting on May 7, 2020 at 5:00 pm.

15. Discussion Items:

a. None

16. Other Information:

a. None

17. Adjournment:

Meeting was adjourned at 7:58 pm.

ATTEST:

\_\_\_\_\_  
Michael Arnold, Mayor

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Derek Watson, City Recorder



CITY OF WHITE HOUSE  
Board of Mayor and Aldermen Minutes  
*Study Session*  
May 7, 2020  
5:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 5:04 pm.

2. Roll Call

Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Corbitt - Present; **Quorum – Present.**

3. Adoption of the Agenda

Motion was made by Ald. Bibb, second by Ald. Hutson to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

4. New Business

a. Review the FY 2020-2021 proposed budget

City Administrator Gerald Herman presented the Board of Mayor and Aldermen the proposed budgets for FYE 2020. The Board reviewed each budget, line by line, and asked questions as needed.

Following the Board of Mayor and Aldermen Budget Retreat in March each requested capital project was ranked based on the CIP Matrix score, department head priority, and Board member priorities. City Administrator Gerald Herman advised that the City is in great financial standing and most capital projects for FYE 2021 will be budgeted. City Administrator Gerald Herman suggested removing one capital project from the proposed Sanitation Fund to allow the fund balance to stay at the recommended percentage.

The FYE 2021 budget will be presented before the Board for its first reading on Thursday, May 21, 2020.

5. Adjournment

Meeting was adjourned at 6:37 pm.

ATTEST:

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Michael Arnold, Mayor

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Derek Watson, City Recorder



**Administrative & Legislative Services Department**  
**April 2020**

**Administration**

City Administrator Gerald Herman attended the following meetings this month:

- April 02:
  - Palmer vs. White House Conference Call
  - Robertson County COVID-19 Discussion
- April 06:
  - Facebook live with White House Area Chamber of Commerce
  - CA Interview
  - Staff Plan Reviews
- April 07:
  - Website Granicus Presentation
  - TNECD Webinar
  - Robertson County COVID-19 Discussion
- April 09:
  - Tuition Assistance Program Discussion
  - CA Interviews
  - Robertson County COVID-19 Discussion
- April 13:
  - Assistant Fire Chief Interviews
  - CA Interview
- April 14:
  - Industrial Development Property Taxes Agreement
  - Paving Contract Discussion
  - RCEDB TVA Discussion
  - Robertson County COVID-19 Discussion
- April 15: Governor Lee's Conference Call
- April 16:
  - Bid Opening: Tate Fireline
  - Robertson County COVID-19 Discussion
- April 20:
  - Budget Meeting with Jason Barnes
  - White House SRF Conference Call
- April 21: Robertson County COVID-19 Discussion
- April 22:
  - Budget Meeting with Jason Barnes
  - Meeting with Mayor Holt
  - Sumner County COVID-19 Discussion
- April 23:
  - Paving Projects Discussion
  - Robertson County COVID-19 Discussion
- April 27:
  - Reopening White House Discussion
  - Budget Discussion with Jason Barnes
- April 28:
  - Conference Call with Commissioner Rolfe
  - Facebook live with White House Area Chamber of Commerce
  - Robertson County COVID-19 Discussion
- April 29:
  - SRF Loan Discussion
  - Pulte Homes Discussion
  - Sumner County COVID-19 Discussion

**Administrative & Legislative Services Department**  
**April 2020**

**Performance Measurements**

**Finance Update**

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2019-2020.

<b>Budget</b>	<b>Budgeted Amount</b>	<b>Expended/Encumbered*</b>	<b>% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)</b>
General Fund	\$14,415,105	\$ 8,380,709	↓25.20
Industrial Development	\$277,000	\$ 273,681	↑15.46
State Street Aid	\$461,000	\$ 455,778	↑15.52
Parks Sales Tax	\$731,550	\$ 193,935	↓56.82
Solid Waste	\$1,028,270	\$ 805,135	↓5.03
Fire Impact Fees	\$42,500	\$ 42,500	↑16.66
Parks Impact Fees	\$18,000	\$ 17,999	↑16.65
Police Impact Fees	\$35,000	\$ 33,845	↑13.36
Road Impact Fees	\$80,000	\$ 80,000	↑16.66
Police Drug Fund	\$6,000	\$ 2,310	↓44.84
Debt Services	\$832,000	\$ 166,627	↓63.31
Wastewater	\$12,330,274	\$ 5,883,392	↓35.62
Dental Care	\$90,000	\$ 46,889	↓31.24
Stormwater Fund	\$1,064,511	\$ 575,776	↓29.25
Cemetery Fund	\$37,682	\$ 31,819	↑1.10

\*Expended/Encumbered amounts reflect charges from July 1, 2019 – June 30, 2020.

**Purchasing**

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

**Total Purchase Orders**

	<b>FY 2020</b>	<b>FY 2019</b>	<b>FY 2018</b>	<b>FY 2017</b>	<b>FY 2016</b>
July	269	346	362	327	279
August	106	151	166	175	166
September	98	126	119	120	133
October	97	91	147	91	140
November	78	120	125	135	166
December	58	72	104	83	105
January	81	122	177	178	158
February	93	119	113	140	163
March	107	131	142	136	181
April	85	138	185	120	134
May		129	121	153	175
June		50	52	92	103
<b>Total</b>	<b>1072</b>	<b>1,595</b>	<b>1,813</b>	<b>1,750</b>	<b>1,903</b>

<b>Purchase Orders by Dollars</b>	<b>Apr 2020</b>	<b>FY 2020</b>	<b>FY 2019</b>	<b>FY 2018</b>	<b>Total for FY20</b>	<b>Total for FY19</b>	<b>Total for FY18</b>
Purchase Orders \$0-\$9,999	81	1010	1529	1716	\$1,131,638.12	\$1,349,159.92	\$1,541,282.47
Purchase Orders \$10,000-\$24,999	3	29	26	49	\$469,358.89	\$381,155.50	\$706,041.30
Purchase Orders over \$25,000	1	33	40	48	\$4,035,346.92	\$7,678,174.40	\$4,080,335.79
<b>Total</b>	<b>85</b>	<b>1072</b>	<b>1595</b>	<b>1813</b>	<b>\$5,636,343.93</b>	<b>\$9,408,489.82</b>	<b>\$6,327,659.56</b>
<b>Total</b>	<b>85</b>	<b>1072</b>	<b>1595</b>	<b>1813</b>	<b>\$5,636,343.93</b>	<b>\$9,408,489.82</b>	<b>\$6,327,659.56</b>



**Administrative & Legislative Services Department**  
**April 2020**

**Website Management**

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2019-2020 Update Requests	2018-2019 Update Requests	2017-2018 Update Requests	2016-2017 Update Requests	2019-2020 Page Visits	2018-2019 Page Visits	2017-2018 Page Visits	2016-2017 Page Visits
July	152	61	60	62	1,164,517	1,080,668	825,614	739,589
August	126	133	56	117	752,932	835,519	717,462	540,472
September	43	22	90	72	679,248	214,406	739,867	429,211
October	78	86	43	49	386,735	864,091	876,346	534,774
November	56	40	80	67	695,971	812,527	808,551	712,163
December	156	82	50	51	847,724	1,055,111	842,265	654,720
January	67	68	44	65	720,531	934,562	747,155	561,371
February	22	40	41	61	N/A	762,985	631,612	842,138
March	85	61	71	76	N/A	879,671	1,165,275	658,974
April	43	56	77	38	N/A	820,505	959,769	784,204
May		29	49	86		946,897	1,063,568	658,468
June		123	27	64		901,328	483,003	739,264
<b>Total</b>	<b>826</b>	<b>801</b>	<b>688</b>	<b>808</b>	<b>5,247,658</b>	<b>9,053,159</b>	<b>9,860,532</b>	<b>7,855,348</b>

**Social Media Management**

The use of social media keeps us connected to our community. Through means such as Facebook, Twitter, and our mobile app. We are able to reach out to the community and receive feedback. We track data from these sources to determine if the means justifies our time using these sources.

**Facebook**

	2019-2020 New Likes	2018-2019 New Likes	2017-2018 New Likes	2016-2017 New Likes	2019-2020 # of Posts	2018-2019 # of Posts	2017-2018 # of Posts	2016-2017 # of Posts
July	83	31	146	96	36	21	38	20
August	47	46	77	30	18	11	39	25
September	71	53	46	39	27	20	31	20
October	44	70	64	52	27	18	29	25
November	25	51	25	32	10	17	25	19
December	18	25	25	32	21	20	11	18
January	30	31	96	58	13	14	11	17
February	51	40	25	79	27	11	15	20
March	112	31	23	16	38	18	10	12
April	73	60	70	48	58	26	17	22
May		161	116	252		33	23	30
June		103	59	119		30	33	37
<b>Total</b>	<b>548</b>	<b>702</b>	<b>772</b>	<b>853</b>	<b>275</b>	<b>239</b>	<b>282</b>	<b>265</b>

**Administrative & Legislative Services Department  
April 2020**

**Twitter**

	<b>2019 – 2020 Total Followers</b>	<b>2018 – 2019 Total Followers</b>	<b>2017 – 2018 Total Followers</b>	<b>2019 – 2020 # of Tweets</b>	<b>2018 – 2019 # of Tweets</b>	<b>2017 – 2018 # of Tweets</b>
<b>July</b>	862	811	740	19	8	20
<b>August</b>	869	796	760	9	8	22
<b>September</b>	870	798	762	14	10	13
<b>October</b>	868	802	766	15	7	15
<b>November</b>	873	802	775	5	7	13
<b>December</b>	877	805	778	16	8	7
<b>January</b>	880	809	792	9	7	3
<b>February</b>	888	826	794	23	8	12
<b>March</b>	902	830	795	24	16	12
<b>April</b>	907	830	799	14	14	7
<b>May</b>		832	801		14	13
<b>June</b>		851	808		14	9
<b>Total</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>148</b>	<b>121</b>	<b>146</b>

**“City of White House, TN” Mobile App**

	<b>FY20 New Downloads</b>	<b>FY19 New Downloads</b>	<b>FY18 New Downloads</b>
<b>July</b>	19	28	23
<b>August</b>	21	18	471
<b>September</b>	21	15	1,792
<b>October</b>	12	22	30
<b>November</b>	13	11	22
<b>December</b>	15	10	16
<b>January</b>	23	17	37
<b>February</b>	70	13	16
<b>March</b>	69	11	20
<b>April</b>	41	10	9
<b>May</b>		11	10
<b>June</b>		25	16
<b>Total</b>	<b>304</b>	<b>191</b>	<b>2462</b>

*\*The app went live on January 11, 2016*

	<b>FY20 # of Request</b>	<b>FY19 # of Request</b>	<b>FY18 # of Request</b>
<b>July</b>	36	32	41
<b>August</b>	39	26	33
<b>September</b>	18	18	34
<b>October</b>	40	32	24
<b>November</b>	27	12	22
<b>December</b>	20	27	39
<b>January</b>	24	22	49
<b>February</b>	41	30	55
<b>March</b>	34	24	44
<b>April</b>	35	32	22
<b>May</b>		27	31
<b>June</b>		29	24
<b>FY Total</b>	<b>302</b>	<b>311</b>	<b>418</b>

*January 2018 – All requests have either been responded to, and are either Completed or In Progress*



**Administrative & Legislative Services Department  
April 2020**

**White House Farmers Market**

Planning has begun for the new market season. The opening date will be Wednesday, May 20<sup>th</sup>.

	2020 New Facebook Likes	2020 Facebook Post	2019 New Facebook Likes	2019 Facebook Post		Application Fees # (amount collected)	Booth Payments (\$)
January	8	1	7	0	January	0	0
February	5	0	2	0	February	0	0
March	N/A	0	8	5	March	0	0
April	23	1	36	5	April	2	150
May			131	13	May		
June			114	20	June		
July			49	12	July		
August			1	13	August		
September			14	5	September		
October			7	0	October		
November			4	0	November		
December			13	0	December		
<b>Total</b>	<b>31</b>	<b>2</b>	<b>387</b>	<b>73</b>	<b>Total</b>	<b>2</b>	<b>\$150</b>

**Building Maintenance Projects**

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

*Special Maintenance Projects*

- Worked on plumbing projects for Museum and Police Department
- Continue building projects for Farmers Market

	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests	2017 – 2018 Work Order Requests	2016 – 2017 Work Order Requests	2015 - 2016 Work Order Requests	2014 - 2015 Work Order Requests
July	10	22	21	27	22	25
August	10	26	24	28	33	10
September	13	19	22	13	31	19
October	7	14	18	12	30	27
November	7	18	34	12	27	15
December	3	8	19	9	17	15
January	16	14	16	23	28	31
February	18	7	21	6	19	23
March	11	7	17	16	25	24
April	2	12	25	14	20	22
May		6	26	27	33	13
June		9	23	14	17	25
<b>Total</b>	<b>77</b>	<b>162</b>	<b>266</b>	<b>201</b>	<b>302</b>	<b>249</b>

\*In December 2013 work order requests started to be tracked.

**Finance Department  
April 2020**

**Finance Section**

During April the Finance Department continued calculating and compiling budget projections & proposals for fiscal year 2021, continued scanning thousands of documents to reduce physical document storage space, and continued operations with COVID-19 precautions. Members of the Finance Office participated in the following events during the month:

April 9: RetireReadyTN Virtual Conference  
 April 14: PILOT property tax agreements meeting  
 April 15: Shredded 60+ boxes of documents that had exceeded their retention schedule  
 April 16: Finance / Public Services Department introductory / procedural planning meeting  
 April 20: FYE 2021 budget review meeting 1 with City Administrator  
 April 20: MTAS Online CMFO CPE (Accounting Foundations: Budgeting)  
 April 22: FYE 2021 budget review meeting 2 with City Administrator  
 April 27: Reopening White House meeting  
 April 27: FYE 2021 budget review meeting 3 with City Administrator

**Performance Measures**

**Utility Billing**

\*Less than 12 months of data available

	April 2020	FY 2020 YTD	FY 2019 Total	FY 2018 Total	FY 2017 Total	FY 2016 Total
New Builds (#)	15	163	62	102	111	96
Move Ins (#)	58	504	534	553	536	539
Move Outs (#)	62	488	534	576	546	543
New customer signup via email (#)	26	84	104	163	119	12*
New customer signup via email (%)	36%	13%	17%	25%	18%	n/a*

**Business License Activity**

	April 2020	FY 2020 YTD	FY 2019 Total	FY 2018 Total	FY 2017 Total	FY 2016 Total
Opened	2	49	75	72	93	97
Closed (notified by business)	1	9	9	18	1	2
Closed (uncollectable)	0	0	0	199	14	0

**Payroll Activity** – The goal is to have a 0% error rate when dealing with employee payroll, current month issues with employee records yield a 0% error rate.

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments or errors	Number of Void Checks
2 regular	2 checks, 276 direct deposits	0 Retro adjustments	0 Voids

**Accounts Payable**

	April 2020	FY 2020 YTD	FY 2019 Total	FY 2018 Total	FY 2017 Total	FY 2016 Total
Total # of Invoices Processed	406	3315	3940	4437	4797	4544



Finance Department  
April 2020

**Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.**

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	7,841,950	2,352,585	3,816,817	49%
Cemetery Fund	51,700	15,510	211,755	410%
Debt Services	858,000	257,400	746,732	87%
Dental Care Fund	42,000	12,600	252,205	600%
Roads Impact Fees	60,000	18,000	78,561	131%
Parks Impact Fees	31,200	9,360	89,343	286%
Police Impact Fees	36,000	10,800	117,148	325%
Fire Impact Fees	30,000	9,000	104,720	349%
Industrial Development	122,500	36,750	227,454	186%
Parks Sales Tax	673,000	201,900	1,098,089	163%
Police Drug Fund	3,900	1,170	19,935	511%
Solid Waste	859,800	257,940	527,067	61%
State Street Aid	441,000	132,300	369,961	84%
Stormwater Fund	862,000	258,600	782,058	91%
Wastewater	4,184,950	1,255,485	2,869,039	69%

*Balances do not reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2019-2020.

Operating Fund	FY2020 Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	7,841,950	7,704,143	↑ 14.91%
Cemetery Fund	51,700	27,351	↓ 30.43%
Debt Services	858,000	727,324	↑ 1.44%
Dental Care	42,000	36,732	↑ 4.12%
Roads Impact Fees	60,000	78,193	↑ 46.99%
Parks Impact Fees	31,200	70,300	↑ 141.99%
Police Impact Fees	36,000	55,555	↑ 70.99%
Fire Impact Fees	30,000	37,030	↑ 40.10%
Industrial Development	122,500	71,636	↓ 24.85%
Parks Sales Tax	673,000	590,138	↑ 4.35%
Police Drug Fund	3,900	7,109	↑ 98.95%
Solid Waste	859,800	740,559	↑ 2.80%
State Street Aid	441,000	359,794	↓ 1.75%
Stormwater Fund	862,000	739,340	↑ 2.44%
Wastewater	4,184,950	3,675,058	↑ 4.48%

\*Realized amounts reflect revenues realized from July 1, 2019—April 30, 2020

**Human Resources Department**  
**April 2020**

The Human Resources Director participated in the following events during the month:

April 13: Assistant Fire Chief Interviews  
 April 16: Board of Mayor and Aldermen Meeting  
 April 20: Firefighter Interview  
 April 27: Wastewater Tech I Interview

**Injuries Goal:** To maintain a three-year average of less than 10 injuries per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	0	0	0	0
August	0	0	0	2
September	1	0	0	1
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0

Three-year average as of June 30, 2019: 3.00

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	1	1	1	0
February	3	0	0	1
March	0	0	0	1
April	2	0	0	0
May		0	0	0
June		2	0	0
<b>Total</b>	<b>7</b>	<b>3</b>	<b>1</b>	<b>5</b>

**Property/Vehicle Damage Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	1	3	0	0
August	0	0	0	0
September	0	0	0	0
October	1	1	0	0
November	1	0	1	0
December	0	0	0	0

Three-year average as of June 30, 2019: 4.67

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	1	0	2	1
February	0	0	1	0
March	0	0	0	0
April	0	1	0	0
May		1	0	1
June		0	1	1
<b>Total</b>	<b>4</b>	<b>6</b>	<b>5</b>	<b>3</b>



**Human Resources Department**  
**April 2020**

**Full Time Turnover Goal:** To maintain a three-year average of less than 10% per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	1	0	0	1
August	1	1	3	0
September	2	2	1	0
October	3	0	2	2
November	2	1	2	1
December	1	0	1	1

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	2	1	0	0
February	1	0	1	0
March	1	0	1	0
April	0	0	1	0
May		5	1	2
June		1	1	0
<b>Total</b>	<b>14</b>	<b>11</b>	<b>14</b>	<b>7</b>
<b>Percentage</b>	<b>13.59%</b>	<b>10.68%</b>	<b>14.43%</b>	<b>7.45%</b>

Current year turnovers that occurred within 90 day probationary period: 2

Three-year average as of June 30, 2019: 10.85%

**Employee Disciplinary Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	0	0	0	1 (T)
August	2 (S)	0	1 (T)	0
September	0	1 (T)	0	1 (S)
October	0	0	1 (T)	2 (T)
November	1 (S)	0	2 (T)	0
December	0	0	0	1 (S)

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	0	1 (T)	0	1 (S)
February	0	0	1 (T)	0
March	0	1 (S)	0	0
April	0	0	0	0
May		1 (T)	0	0
June		0	1 (T) 1 (S)	1 (S)
<b>Total</b>	<b>3</b>	<b>7</b>	<b>7</b>	<b>3</b>

Three-year average as of June 30, 2019: 5.67

**Police Department**  
**April 2020**

**Meetings/Civic Organizations**

- **Chief Brady attended the following meetings in April:** Robertson County COVID 19 Conference calls (April 2, 7, 9, 14, 16, 21, 23, 28 & 30), Department Head Meeting (April 6 and 20), Planning Commission Meeting (April 13), Robertson County Chiefs Meeting (April 14), Board of Mayor and Alderman Meeting (April 16), and Board of Zoning & Appeals Meeting (April 21).

➤ **Police Department Administration Performance Measurements**

***Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2020.***

Susan Johnson is finishing up getting proofs for our 2018, 2019 and 2020 June assessment. She will contact the TLEA Program Manager, Janessa Edwards, to have an assessor to start checking our accreditation files hopefully in June. The assessor will then be able to log into our PowerDMS and make sure we are in compliance with TLEA. As long as we are in compliance, we will have our onsite visit in December of this year. It will consist of talking to Chief, CID/Evidence, a Sergeant, Records and the Accreditation Manager.

TLEA is rescheduling the LEACT 2020 Conference (which was suppose to been in April) to July or September 2020 in Chattanooga.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 27 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,080 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	174	0	174
February	8	212.5	0	220.5
March	0	160	0	160
April	0	68	0	68
Grand Total	8	614.5	0	622.5

**Patrol Division Performance Measurements**

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 474 shifts during the Fiscal Year 2019-2020. (There are 730 Patrol Shifts each year.) \*Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	April 2020	FY 2019-2020
Three (3) Officers per Shift	40	463
Four (4) Officers per Shift	20	159

2. ***Acquire and place into service two Police Patrol Vehicles.*** The two new 2020 Ford Police Utility AWD SUV's have been ordered. Also, the replacement of one totaled vehicle was ordered at the same time.
3. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2018-2019.*** Fall compliance checks complete. Spring Compliance Checks are cancelled due to COVID-19.

**Police Department**

*April 2020*

- 4. Maintain or reduce TBI Group A offenses at the three-year average of 73 per 1, 000 population during the calendar year of 2019.**

Group A Offenses	April 2020	Per 1,000 Pop.	Total 2020	Per 1,000 Pop.
<b><i>Serious Crime Reported</i></b>				
Crimes Against Persons	7	1	36	3
Crimes Against Property	33	3	93	7
Crimes Against Society	15	1	114	9
<b>Total</b>	55	4	243	19
<b>Arrests</b>	37		220	

*\*U.S. Census Estimate 7/1/2018 – 12,506*

- 5. Maintain a traffic collision rate at or below the three-year average of 450 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2020.**

	April 2020	TOTAL 2020
<b>Traffic Crashes Reported</b>	19	121
<b>Enforce Traffic Laws:</b>		
Written Citations	15	312
Written Warnings	0	163
Verbal Warnings	12	918

- 6. Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2020.**

<b>COLLISION RATIO</b>				
<u>2020</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
<b>April</b>	19	3 YTD 20	16%	17% YTD 121

**Traffic School:** There was no Traffic School in the month of April.

**Staffing:**

- Officer White is on FMLA following surgery.
- Officer Lars Carlson is currently on FTO. The Academy scheduled to begin on March 29<sup>th</sup> was cancelled due to COVID-19. He has been rescheduled to start at Walter's State Law Enforcement College May 10<sup>th</sup>, 2020.
- Officer Zackary Parker is currently on FTO. The Academy scheduled to begin on March 29<sup>th</sup> was cancelled due to COVID-19. He has been rescheduled to start at Walter's State Law Enforcement College May 10<sup>th</sup>, 2020.
- We have 3 positions open. New testing is scheduled for the first full week of May on an altering schedule.

**K-9:** Ofc. Jason Ghee and K-9, Kailee attended their monthly training.

Police Department  
April 2020

*Sumner County Emergency Response Team:* Nothing to report for April.

**Support Services Performance Measurements**

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2020.*

2020 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
<i>April</i>	73%	82%

**Communications Section**

	April	Total 2020
Calls for Service	708	3,840
Alarm Calls	29	139

**Request for Reports**

	April	FY 2019-2020
Requests for Reports	3	172
Amount taken in	\$3.30	\$126.45
Tow Bills	\$0.00	\$0.00
Emailed at no charge	34	327
Storage Fees	\$0.00	\$0.00

*Tennessee Highway Safety Office (THSO):*  
Nothing to report for the month of April.

*Volunteer Police Explorers:* Nothing to report for April.

*Item(s) sold on Govdeals:*

**Crime Prevention/Community Relations Performance Measurements**

1. *Teach D.A.R.E. Classes (10 Week Program) to two public elementary schools and one private by the end of each school year.*  
D.A.R.E. has been cancelled due to COVID-19.
2. *Plan and coordinate Public Safety Awareness Day as an annual event.* Safety Day in conjunction with Discover White House scheduled for April 18<sup>th</sup>, 2020 has been cancelled due to COVID-19. They are hoping to reschedule for the fall.
3. *Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.*  
Citizen's Police Academy has been cancelled due to COVID-19.
4. *Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.*
  - Sgt. Enck assisted with a video for Community Christian School (on-line) regarding Community Relations.



Police Department  
*April 2020*

Special Events: *WHPD Officers participated in the following events during March:*

- Nothing to report at this time.

Upcoming Events:

Nothing to report at this time.

<i>2020 Participation in Joint Community Events</i>		
	<u>January</u>	<u>Year to Date</u>
<b>Community Activities</b>	1	11

**Fire Department  
April 2020**



**Summary of Month's Activities**

**COVID-19**

The Department continues to respond with caution to all medical emergencies. All operations level staff have been issued respiratory protection that meets or exceeds the standard for responding to suspected COVID-19 patients. Response kits have been added to all frontline apparatus. This kit includes Tyvek suites, additional respiratory protection, eye protection, and decontamination supplies. We are in weekly communications with our Police Department, Emergency Management, and EMS. Our staff are making every effort to slow the spread by practicing social distancing as well as routine cleaning and disinfecting of our facilities, vehicles, and equipment. Both stations and all apparatus have been professionally disinfected.

**Fire Operations**

The Department responded to 102 requests for service during the month with 70 responses being medical emergencies. The Department responded to 5 vehicle accidents; 3 accidents reported patients being treated for injuries and 2 accidents reported no injuries. Of the 102 responses in month of April there were 15 calls that overlapped another call for service that is 14.71 % of our responses.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in April from dispatch to on scene time averaged was, five minutes and forty-one seconds (5:41). The average time a fire unit spent on the scene of an emergency call was thirteen minutes and twenty-six seconds (13:26).

**Department Event**

- April 12<sup>th</sup> – Drive-by Birthday Indian Ridge
- April 17<sup>th</sup> – Drive-by Birthday Orchard Park
- April 18<sup>th</sup> – Drive-by Birthday Summerlin
- April 23<sup>rd</sup> – New Turnout gear sizing

**Fire Administration**

- April 13<sup>th</sup> – Monthly Staff Meeting
- April 20<sup>th</sup> – New Firefighter Interview
- Numerous Conference calls concerning COVID-19

**Fire Department  
April 2020**

**Emergency Calls Breakdown**

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

**Incident Responses FY to Date**

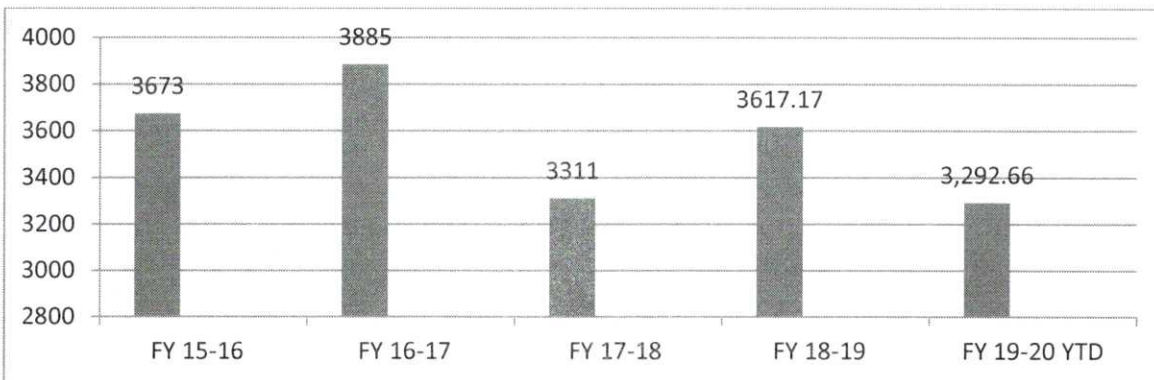
Fires	23
Rescue & Emergency Services	663
Hazardous Conditions (No Fire)	26
Service Calls	62
Good Intent Call	57
False Alarms & False Call	84
Calls for The Month	102
Total Responses FY to Date	919

**Response by Station**

	Month	FY to Date	%
Station #1 (City park)	79	569	61.92%
Station #2 (Business Park Dr)	23	350	38.13%

**Fire Fighter Training**

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4104 hours of training per year is based on eighteen career firefighters.



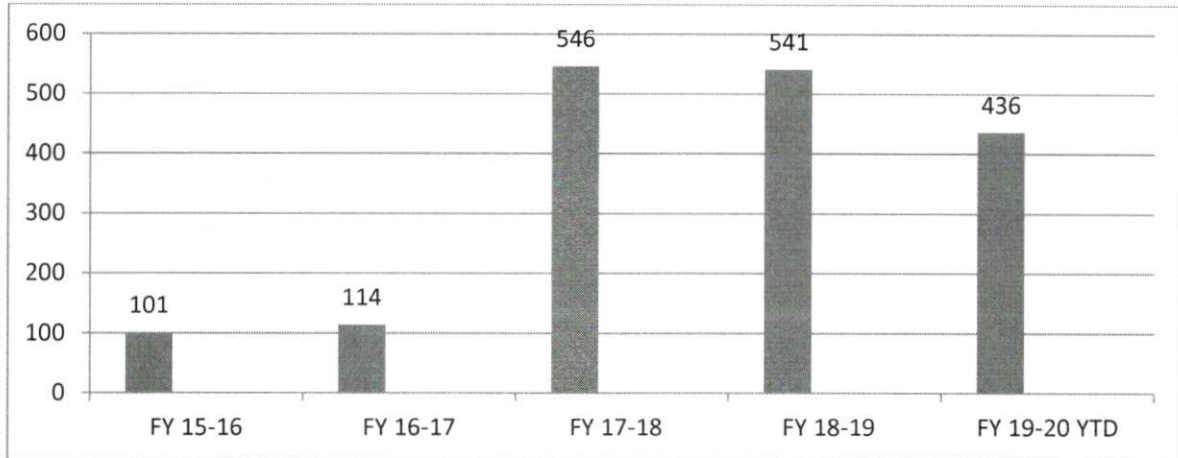
	Month	YTD
Firefighter Training Hours	437.35	3292.66



**Fire Department  
April 2020**

**Fire Inspection**

It is part of our fire prevention goals to complete a fire inspection for each business annually.

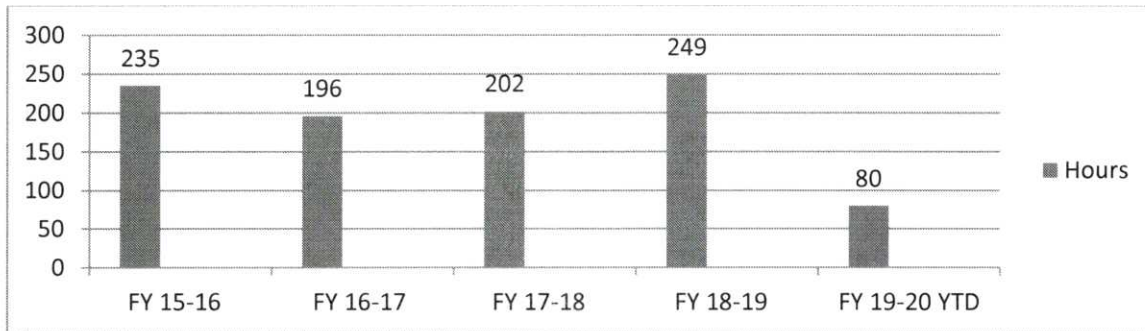
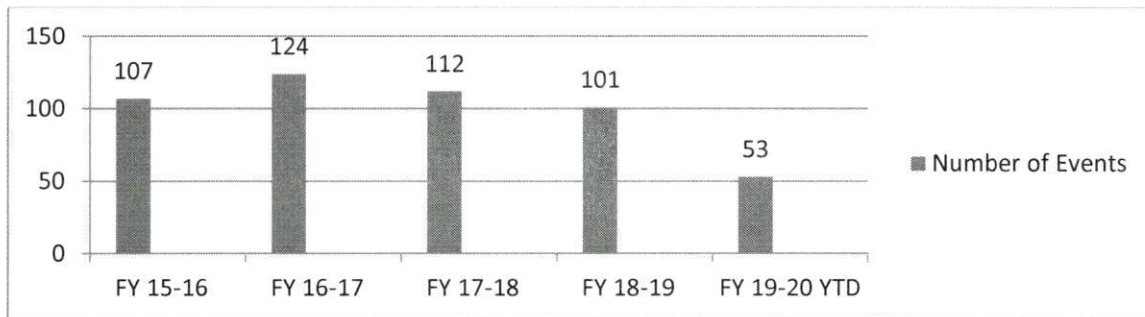
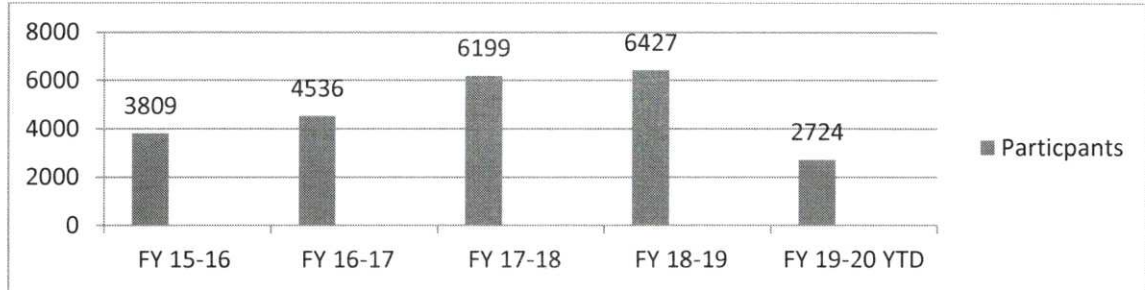


	Month	YTD
April Fire Inspection	39	436
Reinspection	5	54
Code Violation Complaint	0	5
Violations Cleared	2	43
Annual Inspection	4	81
Commercial Burn Pile	0	6
Knox Box	0	14
Fire Alarms	3	14
Measure Fire Hydrant	0	3
Plans Review	4	35
Pre-C/O	0	2
Pre-incident Survey	9	135
Sprinkler Final	3	14
Final C/O	4	24

**Fire Department  
April 2020**

**Public Fire Education**

It is a Department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized at this time; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



	Month	YTD
Participants	25	2,724
Number of Events	4	53
Education Hrs.	4	80

**Social Media Statistics**

Page Views	151
Page Likes	13
Post Reach	1,949

**Public Services Department - Public Works Division**  
**April 2020**

**Staffing:** The Public Works, Stormwater & Sanitation departments are authorized **11 full time** employees.

1. (1) Stormwater Manager;
2. (1) PW Manager;
3. (2) Full-time crew leader (1-Public Works, 1-Stormwater);
4. (3) Full-time truck drivers (1-Public Works, 1-Stormwater & 1-Sanitation)
5. (4) Full-time maintenance workers (2- Public Works, 1-Stormwater & 1-Sanitation)

**PUBLIC WORKS/STREETS & ROADS DIVISION**

Total Hours Worked	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19		MAR-20	APR-20	YTD 19/20
Street	4,040	8,134	9,364	8,741	10,229		869	910	8,403
Facility Maintenance	2,049	3,494	2,187	1,227	1,137		127	69	748
Fleet Maintenance	1,157	1,034	514	282	380		58	39	367
Meeting/Training	572	502	510	517	400		18	44	425
Leave	807	1,253	576	613	810		105	44	743
Holiday	850	795	470	385	555		0	0	495
Overtime	263	508.5	488	414	311		1	0	144
Administrative	781	385	698	803	867		146	150	1,028
Drainage Work (feet)	0	0	906	2,749	10		0	0	0
Drainage Man Hours	0	0	1,470	1,045	170		0	0	14
Debris Removed Load	0	0	100	35	44		0	0	0
Sweeping Man Hours	0	0	18	13	0		0	0	0
Mowing Hours	0	0	22	175	219		6	55	157
Curb Repair	0	0	0	0	15		0	0	0
Shoulder LF	0	0	4,485	630	5		0	0	640
Shoulder Hours	0	0	155	160	49		24	0	173
# of Potholes	0	0	250	473	346		51	15	361
Pothole Hours	0	0	759	734	1,181		98	54	766
R-O-W Hours	0	0	2,835	2,416	4,027		253	368	2,861
Sign/Repaired	0	0	120	91	84		2	5	57
Sign Work Hours	0	0	289	179	234		2	4	100
Salt Hours	0	0	10	143	24		0	0	76.5
Salt Tons	0	0	12	20	23		0	0	18
Decorative Street Light Hours	0	0	57	46	125		0	0	134
Traffic Light Repairs	0	0	0	65	20		5	4	158



**Public Services Department - Public Works Division  
April 2020**

<b><u>Subdivision Decorative Light LED Retrofit Project</u></b>			
	<b><u>TOTAL LAMPS</u></b>	<b><u>APRIL RETROFITS</u></b>	<b><u>TOTAL LED RETROFIT</u></b>
<b>High Mast Lights – I-65 Ramps</b>	<b>6</b>	<b>0</b>	<b>6</b>
<b>Baylee Court</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Briarwood Subdivision</b>	<b>9</b>	<b>0</b>	<b>6</b>
<b>Bridle Creek Subdivision</b>	<b>7</b>	<b>0</b>	<b>5</b>
<b>Business Park Drive</b>	<b>7</b>	<b>0</b>	<b>7</b>
<b>Hampton Village Subdivision</b>	<b>24</b>	<b>0</b>	<b>24</b>
<b>Heritage Trace Subdivision</b>	<b>5</b>	<b>0</b>	<b>5</b>
<b>Holly Tree Subdivision</b>	<b>44</b>	<b>0</b>	<b>44</b>
<b>Madeline Way</b>	<b>7</b>	<b>0</b>	<b>7</b>
<b>Magnolia Village Subdivision</b>	<b>27</b>	<b>0</b>	<b>26</b>
<b>Spring Brook Blvd</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Sumner Crossing Subdivision</b>	<b>21</b>	<b>0</b>	<b>21</b>
<b>Villages of Indian Ridge</b>	<b>10</b>	<b>0</b>	<b>0</b>
<b>Totals:</b>	<b>171</b>	<b>0</b>	<b>155</b>

**SIGN REPLACEMENT:**

Staff continues to go through the City and replace all of the missing signs. We have a high incidence of sign theft in the City. I had the crews start using anti-theft hardware, but now the vandals are bending the signs until they break away.

**Public Works Special Projects:**

The goal is to be reactive to special requests that are made from time to time either from the City Administrator or other departments.

**Road Work Program:**

The goal for this program is to maintain the City's right-of-ways and drive lanes so they're free from hazards.

1. Curb - repair concrete curbs/sidewalks;
2. Shoulder – maintain shoulders with rock;
3. Potholes – repair asphalt such as base failures and pothole patching;
4. Potholes – man hours associated with potholes/asphalt work;
5. Mowing - medians, right-of-ways, and City owned property;
6. R-O-W - tree trimming and roadside vegetative management (weed spraying);
7. Signs – repair, replace and/or install signs within the City limits;
8. Salt – winter weather road clearing and salting.

**Public Services Department - Public Works Division  
April 2020**

**SANITATION DIVISION**

**Brush, Leaves & Litter Control Program:**

The goal of the brush and leave collection and litter control program is to maintain an efficient collection service for the residents. In the past, residents have not been satisfied with the level of service that the department was providing. I believe that part of this perception is a function of the quantity of material placed out for collection. At this point, the City's ordinance does not restrict the volume of material left at the curb for pickup. The City only operates one (1) truck and the driver is dedicated to this task and will only perform other job duties if there's no yard waste to collect. Additionally, the City allows residents to drop off yard waste at the public works yard and we receive a tremendous quantity of yard waste from this program as well.

<b>Total Hours Worked</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>		<b>MAR-20</b>	<b>APR-20</b>	<b>YTD 19/20</b>
Sanitation	2,914	2,685	3,634	4,406	4,024		374	346	3507
Facility Maintenance	2,049	3,494	723	446	574		33	15	344
Fleet Maintenance	1,157	1,034	488	445	331		17	2	255
Meeting/Training	572	502	265	130	135		4	40	114
Leave	807	1,253	428	700	476		47	0	336
Holiday	850	795	270	230	230		0	0	210
Overtime	263	508.5	119	4	12		14	0	40
Administrative	781	385	167	1	0		29	0	62
Sweeping Man Hours	0	0	1	0	0		0	0	0
R-O-W Hours	0	0	166	30	97		3	1	167
Salt Hours	0	0	0	0	0		0	0	0
Salt Tons	0	0	0	0	0		0	0	0

<b>Sanitation</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>		<b>MAR-20</b>	<b>APR-20</b>	<b>YTD 19/20</b>
Brush Collection Stops	5,915	5,944	6,080	5,605	5,620		414	800	4,905
Brush Truck Loads	503	459	551	522	578		54	81	545
Leaves Pickup Bags	4,016	3,741	3,542	3,422	3,535		224	570	3,001
Brush/Leaves Hours	1,634	1,366	1,492	1,239	1,300		120	156	1,132
Litter Pickup Bags	309	334	507	546	511		54	52	413
Litter Pickup Hours	1,147	1,318	1,132	985	957		98	109	816

**Public Services Department - Public Works Division**  
**April 2020**

**Sanitation Collection:**

The goal for the curbside garbage and recycling collection program is *to maintain an error rate of less than 1%*. The **April 2020** work order report shows that staff made **79** requests on the WI web portal system, of which only **13** were due to missed service calls and the rest were container delivery and/or pickup. Considering that we have over **3,800** cans in service for garbage and **3,680** cans in service for recycling, we are operating with less than 1% error rate.

Solid Waste	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19		MAR-20	APR-20	YTD 19/20
Tons	3,081	3,276	3,021	3,383	3,252		324	334	2,965
Disposal Fee	\$86,099	\$81,583	\$83,644	\$93,055	\$90,598		\$9,282	\$9,553	\$81,942

SW Accounting	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19		MAR-20	APR-20	YTD 19/20
Units Billed	45,763	47,155	47,954	45,594	49,311		4,219	4,220	41,689
Receivables (Billed)	\$795,325	\$813,518	\$832,150	\$780,878	\$870,111		\$74,698	\$74,817	\$737,460
Revenue (Received)	\$781,004	\$823,428	\$822,004	\$784,689	\$759,969		\$73,376	\$73,503	\$722,381

**Citizen Solid Waste Drop-off Program:**

The goal for the citizen drop-off program is to provide an effective means for residents to dispose of bulky wastes (furniture, washer appliances, clutter, etc.) or other wastes that normally wouldn't fit into their curbside container. We provide a dumpster for garbage and a dumpster for *metal recycling*. We encourage the residents to separate their items to maximize our recycling efforts. The BMA has made it a policy to allow residents two (2) free dumps per year. Anything above that number a resident would be charged \$50.00.

**Recycling Program:**

SW Drop-Off	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19		MAR-20	APR-20	YTD 19/20
Participants	712	602	624	534	341		32	25	324
Tons	166	139	148	142	147		14	25	110
Disposal Fee	\$13,208	\$11,124	\$12,935	\$24,097	\$30,256		\$2,477	\$3,502	\$24,585

The goal for the recycling program is to achieve an overall recycling rate of **25%**. At present we are recycling approximately **16%** of our curbside solid waste stream.

Recycling	FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19		MAR-20	APR-20	YTD 19/20
Curbside Tons	408	463	519	568	567		37	56	417
Recycling Rate	13.5%	14%	10%	13%	15%		11%	18%	16%
Revenue (curbside)	\$2,473	\$19.08	\$0	\$0	\$0		\$0	\$0	\$0
Fee (new program)	-	(\$4,565)	(\$7,775)	(\$15,044)	(\$23,708)		(\$2,212)	(\$3,507)	(\$23,724)
Metal (drop-off) Tons	33	42	46	48	38		0	9	39
Metal Revenue	\$4,334	\$3,098	\$3,726	\$5,339	\$4,192		\$0	\$378	\$2,553



**Public Services Department - Public Works Division**  
**April 2020**

**Traffic Light Complaint Log**

<b>LIGHT</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>APR-20</b>	<b>YTD 19/20</b>
SR-76/Pleasant Grove Road	0	0	0	0	0
SR-76/Love's Lane & Dee Cee Road	2	0	0	0	0
SR-76/Southbound I-65	2	0	0	0	0
SR-76/Northbound I-65	0	1	3	0	0
SR-76/Charles Drive & Hester Drive	3	1	0	0	0
SR-76/Wilkinson Lane	2	2	0	0	0
SR-76/Sage Road & Edenway	9	2	1	0	0
SR-76/Raymond Hirsch Pkwy	0	0	0	0	1
SR-76 & College Street/Hwy 31W	0	0	1	0	0
Hwy 31W/Portland Road	1	0	0	0	0
Hwy 31W/Raymond Hirsch Pkwy	0	1	0	0	0
Hwy 31W/Sage Road & McCurdy Road	1	2	2	0	0
Tyree Springs/Meadows & Raymond Hirsch	8	2	0	0	0
Wilkinson Lane @ Wal-Mart Entrance	0	1	0	0	1
<b>TOTAL</b>	<b>28</b>	<b>12</b>	<b>7</b>	<b>0</b>	<b>2</b>

**Public Services Department - Public Works Division**  
**April 2020**

**STORMWATER DIVISION**

<b>Total Hours Worked</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>		<b>MAR-20</b>	<b>APR-20</b>	<b>YTD 19/20</b>
Stormwater	0	5,744	5,637	7,349	7,982		757	648	6,611
Facility Maintenance	2,049	3,494	895	541	455		70	66	669
Fleet Maintenance	1,157	1,034	339	228	308		53	40	360
Meeting/Training	572	502	345	373	300		56	50	335
Leave	807	1,253	709	576	577		20	10	475
Holiday	850	795	375	345	440		0	0	355
Overtime	263	508.5	306	334	211		41	2	272
Administrative	781	385	1,489	1,347	1,206		243	161	1,214
Drainage Work (feet)	0	0	2,817	3,409	12,222		1,123	1,915	4,868
Drainage Man Hours	0	0	1,229	1,359	1,809		117	253	1,098
Debris Removed Load	0	0	115	48	175		6	13	123
Sweeping Man Hours	0	0	92	170	237		62	50	367
Mowing Hours	0	0	175	96	117		0	10	86
Curb Repair	0	0	0	0	0		0	0	0
Shoulder LF	0	0	210	0	0		0	0	0

<b>Total Hours Worked</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>		<b>MAR-20</b>	<b>APR-20</b>	<b>YTD 19/20</b>
Shoulder Hours	0	0	90	27	0		0	0	0
# of Potholes	0	0	0	140	0		0	0	0
Pothole Hours	0	0	2	112	30		0	0	3
R-O-W Hours	0	0	1,456	2,016	2,479		131	8	1,735

**Stormwater Improvement Projects:**

The goal is to maintain the existing drainage infrastructure through culvert replacement, ditch cleaning and dry basin mowing. This department responds to citizen drainage complaints and, as such, we list the requested projects on the City's website. Additionally, we maintain the curbed lanes, intersections, center turn lanes and bike path along 31W with our street sweeping program.

<b>Stormwater Accounting</b>	<b>FY 14/15</b>	<b>FY 15/16</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>		<b>MAR-20</b>	<b>APR-20</b>	<b>YTD 19/20</b>
Units Billed	24,410.00	45,476	50,278	47,822	47,456		4,410	4,423	39,249
# of ERUs	0	0	0	86,933	88,019		8,186	8,232	73,211
Receivables (Billed)	\$107,250	\$395,818	\$638,015	\$781,529	\$791,290		\$73,592	\$74,006	\$658,167
Revenue (Received)	\$105,118	\$364,022	\$614,459	\$808,754	\$760,244		\$71,294	\$72,485	\$646,941

**Public Services Department - Public Works Division  
April 2020**

**STORMWATER APRIL 2020**

**Monday, April 6th**

- Weekly stormwater meeting
- Stabilize McCurdy Rd
- Ditch Rehab at 121 Industrial Dr

**Tuesday, April 7th**

- Ditch maintenance at 102 & 104 S.C.T Dr
- Fleet maintenance (tractor)
- Shop cleanup and organization (bush hogged back field and tire inventory)
- Stormwater inspections (land disturbance permit request)

**Wednesday, April 8th**

- Prepared stockpile location
- Stabilized ditch on S.C.T

**Thursday, April 9th**

- Jetted culvert at S.C.T
- Checked Hot Spots after rain event
- Stabilized stock pile on at shop
- Seed and straw WWTTP

**Sunday, April 12th**

- Drainage man hours (OT) for flooding at 101 Meadows Ct, 101 Edwards Ct  
ID: 0415200002

**Monday, April 13th**

- Team meeting
- Target solutions
- Hot spot check ups
- Facility maintenance

**Tuesday, April 14th**

- Installed temp drive and EPSC for new stockpile location

- Generate website design and layout for department

**Wednesday, April 15th**

- Stormwater inspections at S Aztec, Indian Ridge and Morgan Trace Ct
- Swept streets at Reidway and 31W SB

**Thursday, April 16th**

- Seed and Straw stockpile are at shop (6 bales)
- Fleet Maintenance (Truck #1329 to Springfield for repair)
- Update Project List

**Monday, April 20th**

- Replaced storm grate at Hunterwood and Magnolia intersection
- Adjust basin at Pinewood Dr before paving
- Excavated end of pipe at sinkhole
- Relocated equipment at McCurdy Rd
- Fleet maintenance (cleaned street sweeper)

**Tuesday, April 21st**

- Ditch maintenance at 748, 764 & 775 McCurdy Rd
- Weekly staff meeting
- Cleaned out drainage pipe at wash pad

**Wednesday, April 22nd**

- Completed ditch work from previous day, stabilized soils

- Rehabilitate conveyance at 341 Allers

**Thursday, April 23rd**

- IT update at City Hall
- Admin Day (updating VueWorks, scheduling work orders)
- Mowing at Union Rd
- Pickup truck from Repair at Springfield shop

**Monday, April 27th**

- Team meeting
- Drainage inspections in Northwoods subdivision
- Street sweeping of HWY 76 & HWY31W

**Tuesday, April 28th**

- Stabilized open ditches at McCurdy Rd and Allers Dr
- Fleet maintenance
- Stormwater Inspections (certificates of occupancy request)

**Wednesday, April 29th**

- Inspect open trench for new subdivision developments
- Catch basin cleaning with sweeper and vactor on Cypress Ct

**Thursday, April 30**

- Training on safety and fleet maintenance
- Inventory management and reporting
- Review monthly work logs and vehicle reports
- Fleet maintenance
- Stormwater inspections



**Public Services Department - Wastewater Division**  
**April 2020**

**Staffing:** The Wastewater department is authorized **14 full time** employees.

1. (1) Administrative Assistant II
2. (1) Wastewater Manager
3. (1) Treatment Plant/Lift Station Manager;
4. (1) Treatment Plant Operator;
5. (2) Utility Mechanics
6. (1) Inspector
7. (1) Billing Specialist
8. (1) Collection System Supervisor;
9. (4) Collection System Technician I
10. (1) Collection System Technician II

**Collection System Activities**

**Tennessee 811 is the underground utility notification center for Tennessee and is not a goal driven task:**

This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities.

<b><u>Line Marking</u></b>	<b><u>FY 15/16</u></b>	<b><u>FY 16/17</u></b>	<b><u>FY 17/18</u></b>	<b><u>FY 18/19</u></b>		<b><u>Mar - 20</u></b>	<b><u>APR - 20</u></b>	<b><u>YTD</u></b>
Tennessee 811	1,691	1,670	1849	2315		238	248	2281

**SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:**

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high water levels due to large rain events, loss of vacuum, power outages and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

<b><u>Lift Station Location</u></b>	<b><u>FY 15/16</u></b>	<b><u>FY 16/17</u></b>	<b><u>FY 17/18</u></b>	<b><u>FY 18/19</u></b>		<b><u>Mar - 20</u></b>	<b><u>Apr - 20</u></b>	<b><u>YTD</u></b>
North Palmers Chapel	35	22	23	8		0	0	3
Calista Road	24	55	13	4		0	1	2
Wilkinson Lane	0	8	4	1		1	0	3
Portland Road	1	1	4	1		0	0	0
Cope's Crossing	4	17	15	7		0	1	8
Union Road	91	8	17	6		0	0	6
Meadowlark Drive	1	11	6	4		0	0	2
Highway 76	0	1	0	1		0	0	1
Cambria Drive	1	0	0	1		0	0	4
Sage Road		7	2	0		0	0	1
Settler's Ridge			1	1		0	0	1
Summerlin			0	2		0	0	5
Heritage High School		22	0	2		0	0	1
Treatment Plant	0	1	6	4		0	0	6

**Public Services Department - Wastewater Division**  
**April 2020**

**Alarms –**

Wilkinson Lane – Alarm was a seal fail and over temperature alarm. Upon checking the pump, it was discovered that the seal had failed and allowed water to enter the motor housing. After having WASCON pull the pump and inspect it, we determined that a new, warrantied pump was a better financial decision than repairing the 14-year-old existing pump. A new pump has been ordered and should take about 12-14 weeks to ship. The plan is to have the old pump repaired during the 21/21 budget cycle and keep it as a backup for Wilkinson Lane. This pump could also be used as a temporary backup for Copes Crossing and Sage Road.

Cope's Crossing - Alarm was caused by power fluctuations tripping the primary controls. The system went into “backup mode” and sent the alarm. (No raw water was lost due to this issue.)

Calista Road – Alarm was for a pump failure. When staff arrived, they found the pump had locked up. Upon pulling the pump, it was discovered that the impeller had broken and a large piece had become jammed between the volute and the shaft. This pump is at WASCON for repairs. The seals have been replaced and we are waiting in the impeller.

**System Repair Goal:**

The goal is to minimize failures with the major lift stations and the mainline gravity, low and high pressure force mains and the air vacuum systems. We've been training key personnel over the last two (2) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of our lift stations are either at or near their useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced.

The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Therefore, we have to make repairs, and if the line break was due to negligence, I will send the responsible party a repair bill. In some cases, the breaks are due to weather or age.

<b><u>Repairs</u></b>	<b><u>FY 14/15</u></b>	<b><u>FY 15/16</u></b>	<b><u>FY 16/17</u></b>	<b><u>FY 17/18</u></b>	<b><u>FY 18/19</u></b>		<b><u>Mar - 20</u></b>	<b><u>Apr - 20</u></b>	<b><u>YTD</u></b>
Major Lift Stations	26	57	42	19	4		1	1	4
Mainline	14	14	13	6	6		3	3	16
Service Line	49	42	44	5	10		1	2	11

1. **Settler's Ridge** – In August 2017, just days before Tropical Storm Harvey arrived in White House, a contractor ran over the pump station with a lull. The damage was evaluated the week after Harvey had passed. The tank, rails, and lid were all damaged beyond repair and therefore are on order for replacement. This is a pump station not yet taken over by the City. It shall be repaired and fenced for the City to take it over. **Tank has been delivered to the developer. The plan of action on this station is for the developer and/or contractor to hire a company to patch the damage and supply the City with the replacement tank and a 2-year warranty on the repair. There has been no effort by the contractor or developer to address this issue.**
2. **Concord Springs** – The lift station at Concord Springs subdivision was successfully started. The flow issues reported last month have been corrected. There is a small punch list of items to be completed before the City takes this station over. The punch list is mainly cleaning, spare parts and cosmetics of the footprint. Most of the punch list has been completed. There are still a few remaining items that are on backorder.
3. **The Parks** – The “temporary” lift station at the Parks subdivision was also started successfully. This station will allow for about 160 homes to be built while waiting on Gorman & Rupp to deliver the permanent station.
4. **HWY 76 Force Main Relocation Project** – John Hall Construction began this project on January 6<sup>th</sup>. This project was completed on the 22<sup>nd</sup>. Hall has stayed on to relocate approximately 200' of 6" force main along the new cul-de-sac TDOT is installing at the end of Industrial Drive. This should be completed in the first week of May.



**Public Services Department - Wastewater Division**  
**April 2020**

<u>Work Orders</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>		<u>Mar-20</u>	<u>Apr - 20</u>	<u>YTD</u>
<b>Gravity Sewer Connections</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>663</b>
<b>Grinder Sewer Connections</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>3,050</b>
<b>Vacuum Connections/Pods</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>431 / 312</b>
<b>Grinder Tank PM Program</b>	<b>N/A</b>	<b>58</b>	<b>63</b>	<b>358</b>		<b>15</b>	<b>21</b>	<b>201</b>
PD to Centrifugal Converts	3	8	0	0		0	0	0
<b>2000 to Extreme C/O</b>	<b>53</b>	<b>64</b>	<b>43</b>	<b>64</b>		<b>4</b>	<b>2</b>	<b>37</b>
<b>Extreme to Extreme C/O</b>	<b>137</b>	<b>182</b>	<b>298</b>	<b>250</b>		<b>25</b>	<b>28</b>	<b>247</b>
Centrifugal to Centrifugal C/O	2	7	0	0		0	0	0
2000 Conversions	2	0	0	0		0	0	0
<b>Hydromatic/Extreme Converts</b>	<b>44</b>	<b>48</b>	<b>67</b>	<b>47</b>		<b>6</b>	<b>4</b>	<b>53</b>
<b>Total Pumps Replaced</b>	<b>313</b>	<b>338</b>	<b>401</b>	<b>361</b>		<b>35</b>	<b>34</b>	<b>347</b>
<b>Low Pressure Service Request</b>	<b>530</b>	<b>716</b>	<b>621</b>	<b>728</b>		<b>58</b>	<b>55</b>	<b>588</b>
<b>Vacuum System Service Request</b>	<b>87</b>	<b>172</b>	<b>143</b>	<b>112</b>		<b>3</b>	<b>2</b>	<b>72</b>
<b>Gravity Service Request</b>	<b>5</b>	<b>12</b>	<b>0</b>	<b>10</b>		<b>1</b>	<b>1</b>	<b>13</b>
Inspection for New Service	36	23	54	103		28	5	205
Final Inspection for New Service	37	55	56	62		7	18	83
Sanitary Sewer Overflow (SSO)	6	9	1	3		3	6	34
Odor Complaints	16	17	28	43		4	2	33



**Public Services Department - Wastewater Division**  
**April 2020**

**Wastewater Treatment Plant Goal:**

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<u>Parameter</u>	<u>Jan – 20</u>	<u>Feb – 20</u>	<u>Mar – 20</u>	<u>Apr - 20</u>	
Flow – To Creek	0.777 MGD	0.829 MGD	0.772 MGD	0.618 MGD	MGD = Million Gallons/Day
Flow – To Spray Field	0.00 MGD	0.00 MGD	0.00 MGD	0.00 MDG	
Total Flow Through Plant	0.777 MGD	0.829 MGD	0.772 MGD	0.618 MGD	
Capacity	1.4 MGD	1.4 MGD	1.4 MGD	1.4 MGD	
% of Plant Throughput	55.5%	59.2%	55.1%	44.1%	(0.618 MGD) / (1.40 MGD)
Actual Capacity	1.12 MGD	1.12 MGD	1.12 MGD	1.12 MGD	(1.4 MGD x 80%)
% of Allocated Capacity	69.3%	74.0%	64.3%	55.2%	(0.618 MGD) / (1.12 MGD)
Rainfall	5.80"	7.03"	10.27"	5.18"	

<u>Effluent</u>	<u>FY 14/15</u>	<u>FY15/16</u>	<u>FY16/17</u>	<u>FY17/18</u>	<u>FY18/19</u>		<u>Mar – 20</u>	<u>Apr - 20</u>	<u>YTD</u>
Violations	1	7	7	13	7		1	1	11

1. **Violations:** One violation is Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational.

2. **H2S & Ferric Sulfate:**

Staff continues to monitor the carbonaceous biochemical oxygen demand (**CBOD**) and the total suspended solids (**TSS**) which will indicate any settling effects of Ferric sulfate we are feeding at the Tyree Springs Manhole and Union Road stations. **The feed rate is 25 gallons per day at the Union Road lift station and 25 gallons per day at the Old Tyree lift station.**

3. **Peracetic Acid:**

TDEC has approved our use of PAA as the method of disinfection and has modified our NPDES permit accordingly.

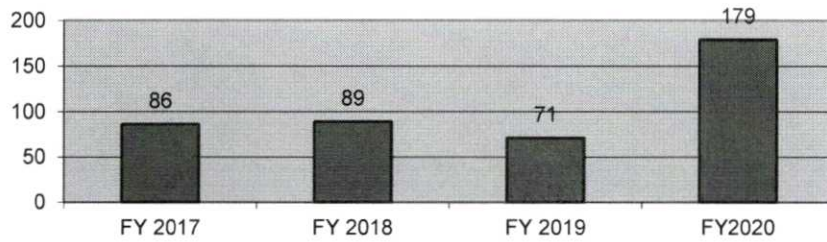
The PAA feed rate is operating at a constant **2.50**parts per million (ppm). The average residual was **0.16** PPM with a max residual of **0.25** PPM. ***Last month the feed rate was 3.10 ppm.***

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed **126 CFU's** (colony forming units) per 100 ml." Additionally, our ***daily maximum*** concentration limit is **941/1000ml**.

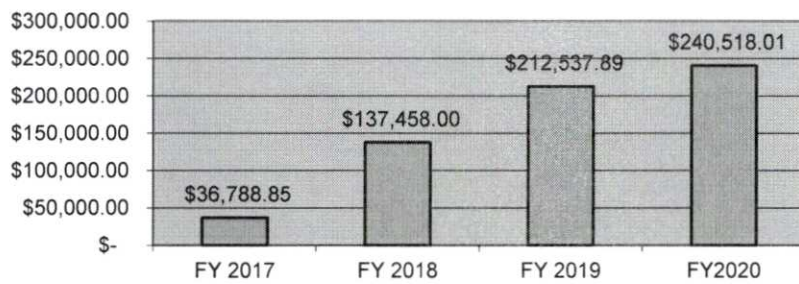
Our **E Coli** testing for the month was an average of **40.6 CFU's** which is well below the limit. ***Last month the average was 70.5.***

**Planning and Codes Department  
APRIL 2020**

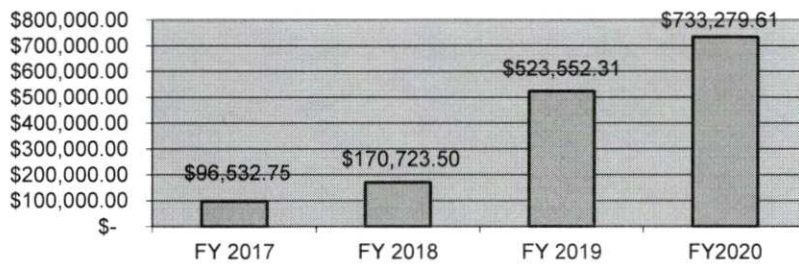
**Single Family Permits**



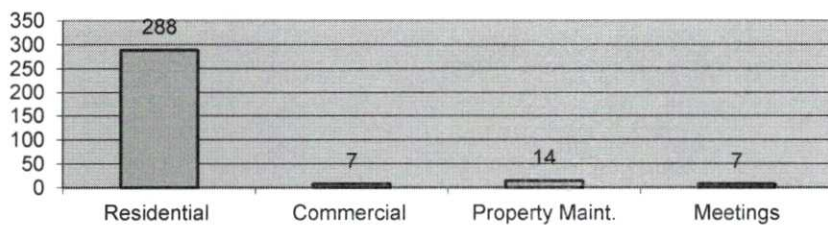
**Impact Fees**



**Permit Fees**



**Monthly Inspections / Meetings**





Planning and Codes Department  
APRIL 2020

	Month	FY2020	FY2019	FY2018	FY2017
<b>MEETING AGENDA ITEMS#</b>					
Planning Commission	5	51	66	69	56
Construction Appeals	0	0	0	1	0
Zoning Appeals	0	2	6	7	11
Tech. Review/Study Session	0	0	0	1	0
Property Maintenance	0	0	0	0	0
<b>PERMITS</b>					
Single Family Residential	23	179	71	89	86
Multi-Family Residential	0	0	13	5	13
Other Residential	16	58	93	238	244
New Commercial	0	5	3	3	5
New Industrial	0	0	1	0	5
Other Com/Ind	1	22	33	31	22
State Electrical	0	262	875	768	812
Sign	2	12	25	24	14
Occupancy Permits	0	1	29	65	14
Commercial Certificate of Occupancy-					
Other	2	10	3	14	3
<b>BUILDING INSPECTIONS</b>					
Residential	288	2408	2411	1112	1549
Hours	108.75	542.99	414.98	383.59	378.64
Commercial /Industrial	7	92	179	165	191
Hours	4.08	35.09	179	165	191
<b>CODE ENFORCEMENT</b>					
Total Cases	14	282	179	165	191
Hours	4.58	60.41	86.75	75.17	79.74
Complaints Received	6	83	98	132	117
<b>MEETINGS</b>					
Administration	3	51	68	51	15
Hours	3	23.76	103.67	101	62.43
Planning	2	71	135	73	17
Hours	2	82.58	155.5	86.82	17.33
Codes	2	26	35	27	16
Hours	2	37.1	40.16	18.67	28.25
<b>FEES</b>					
Permit Fees	\$88,017.10	\$ 733,279.61	\$ 523,552.31	\$ 170,723.50	\$96,532.75
Board Review Fees	\$2,100.00	\$ 10,050.00	\$ 3,750.00	\$ 4,683.00	\$3,599.00
City Impact Fee	<b>\$28,635.00</b>	<b>\$ 240,518.01</b>	<b>\$ 212,537.89</b>	<b>\$ 137,458.00</b>	<b>\$36,788.85</b>
Roads	\$8,763.00	\$ 68,849.50	\$ 98,885.80	\$ 112,424.58	\$13,901.37
Parks	\$9,108.00	\$ 69,102.00	\$ 23,140.00	\$ 10,163.90	\$ 4,459.10
Police	\$6,486.00	\$ 54,138.50	\$ 11,704.30	\$ 8,971.20	\$ 9,241.81
Fire	\$4,278.00	\$ 34,966.71	\$ 23,344.29	\$ 5,963.72	\$ 5,897.47
<b>OTHER ITEMS</b>					
Subdivision Lots	0	0	235	51	51
Commercial/Ind. Sq Ft	0	15,216	214,206	27,006	6,500
Multi-Family Units	0	375		0	144
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 18	\$ 3,332,927,399.00	\$1,633,984.00	\$922,141.63	\$573,840.00	\$573,840.00
Builders Bonds	0.00	\$ 18,000.00	\$ 69,366.43	\$ 45,366.43	\$43,866.43
Workings Days in Month	18	17	16	15	15



**Parks, Recreation, & Cultural Arts Department**  
**April 2020**

**Summary of Month's Activities**

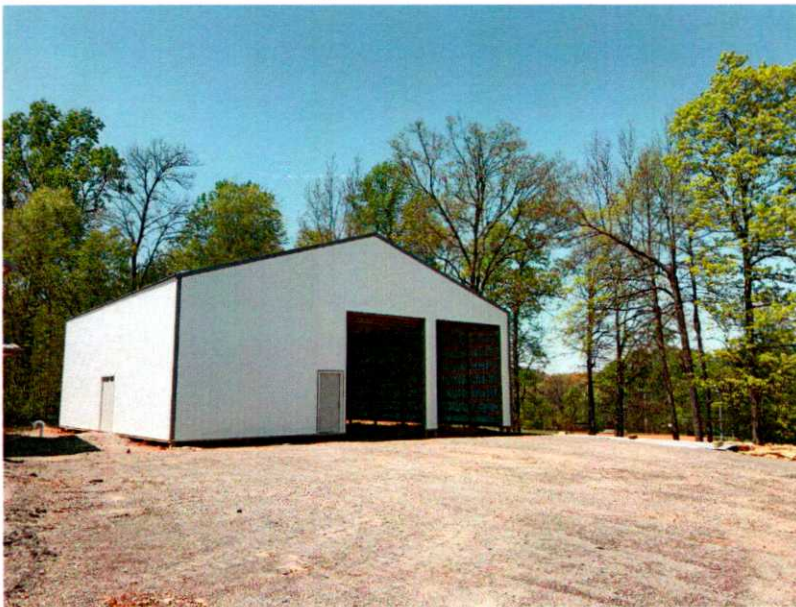
This month was a continuation of the socially distant times we are currently in. It was decided towards the end of this month that we will continue on like this through at least the end of next month. So, that means no organized leagues, special events, reservations or Splash Pad. The hope is this will give us time to come off of the peak that we have hit with the virus so that we can start things back up again in June. It will depend on how things go to determine if that becomes a reality.

In the meantime, we still have some projects going on. This is where some of them stand currently:

The Museum/Visitor Center renovation will start around May 18<sup>th</sup>. The Board approved the contractor (FTM Contracting) at the March meeting and the City asked them if they could postpone construction until May 18<sup>th</sup> and they agreed.

As far as the maintenance building goes, the pole barn has been constructed and the plumbing has started. Next, we have to get an oil separator installed and then we can do the concrete work. Then, we will do the insulation, garage doors and electrical. Finally, we will construct the office and restrooms and have the HVAC installed. All of this should be completed before the end of the budget year (June 30<sup>th</sup>).

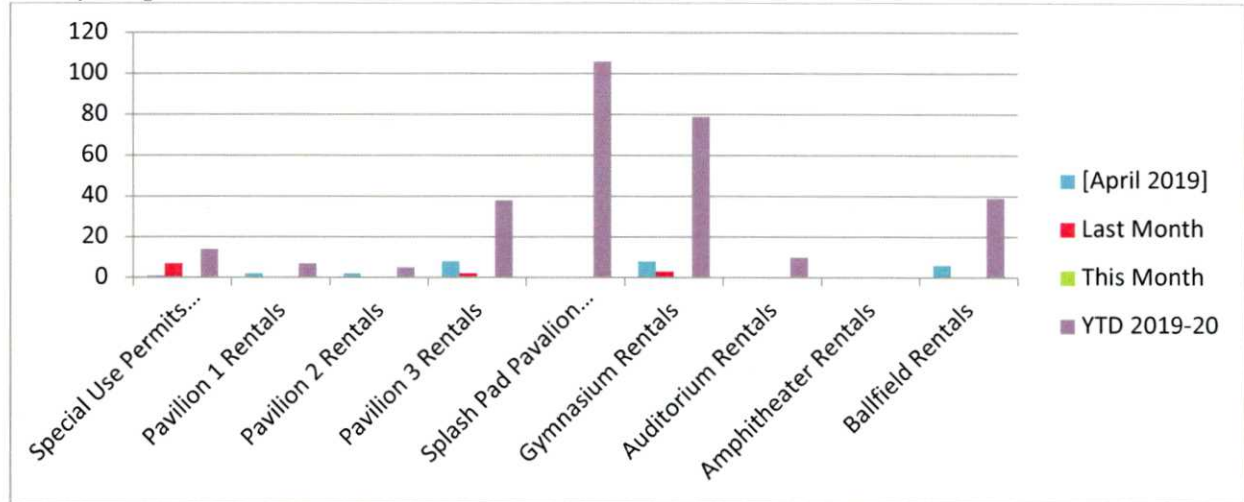
Here is a picture of the building shell:



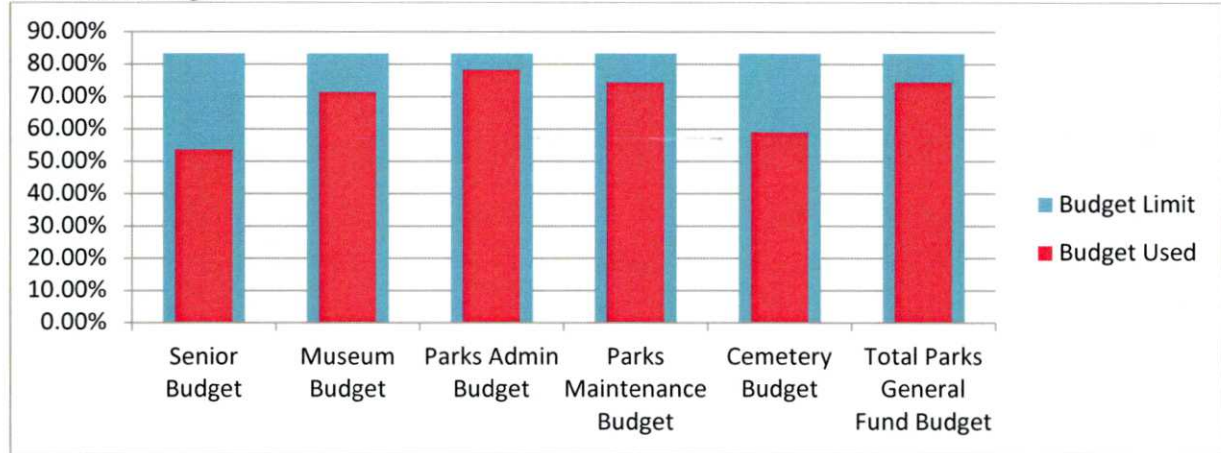
Lastly, we have started making additional purchases for the Dog Park. Some of the items have started to be installed like the dog benches and turf for the wait stations. Other items include: rinse stations, misting system, benches for humans, agility items for the dogs, interstate signage to promote the Dog Park, and gravel for around the trees to keep it from getting so muddy when people go in and out of that area. We plan to have a plumber and electrician install the big items like the rinse stations and misting system. We also have some fans and heaters to install inside the pavilion and we are still researching the possibility of getting a shade structure but I don't think we will end up having enough funding for that. We also have some concrete work to do ourselves inside the large tubes and around the rinse stations when they're done. So, a lot to still accomplish with the dog park but it should all be coming together very soon.

**Parks, Recreation, & Cultural Arts Department  
April 2020**

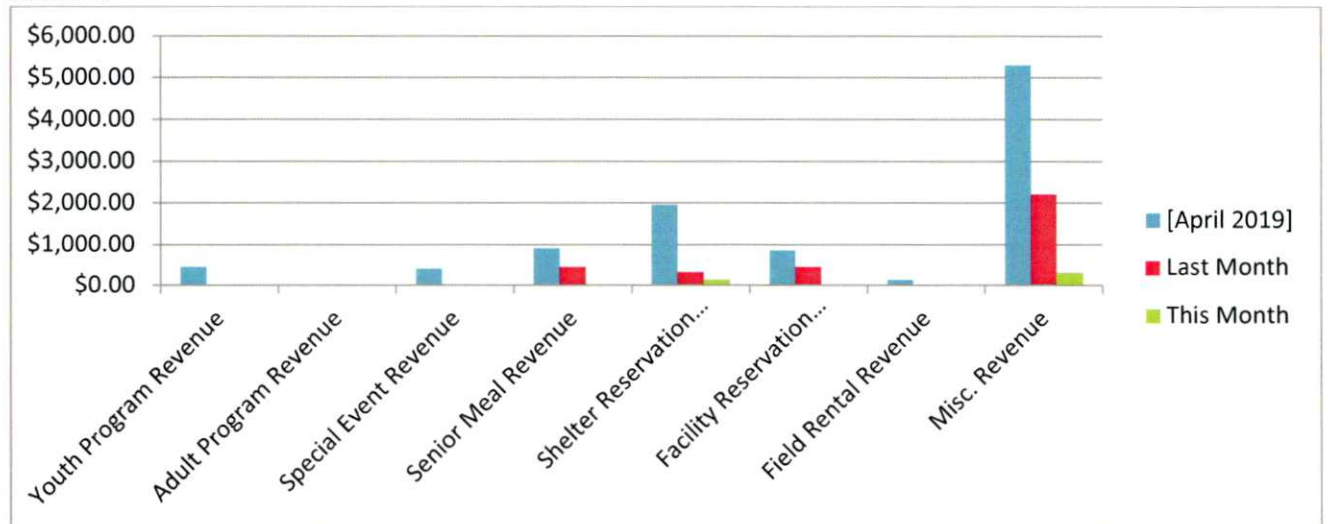
*Facility Usage*



*Over/Under Budget*



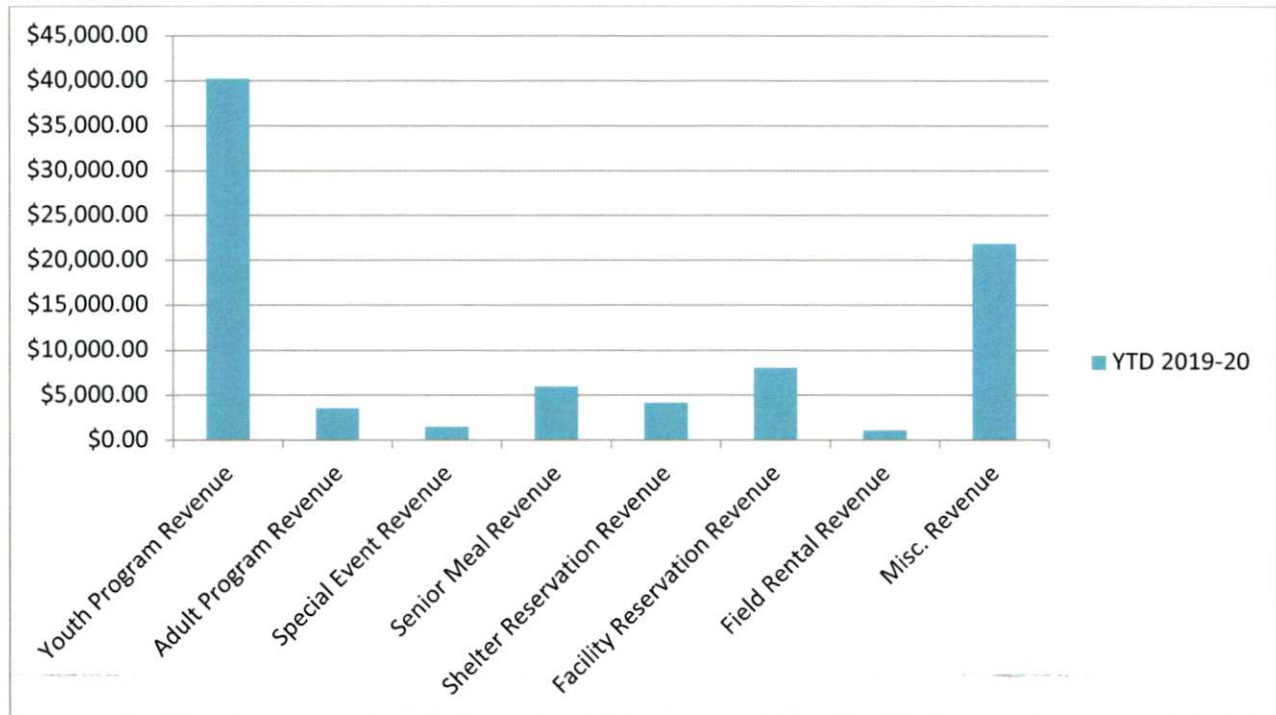
*Revenues*





Parks, Recreation, & Cultural Arts Department  
April 2020

Revenues YTD



**Recreation**

Due to the ongoing Covid-19 virus, we decided to cancel our Spring 2020 Girls' Volleyball Season. We are allowing parents and coaches to come to City Hall to pick up their jerseys and have begun issuing refunds for the season. Challenger Series Baseball has been postponed until June. We are hoping to continue the season when we can but have been in contact with the coach and will transition to an indoor whiffle ball series if the weather becomes too hot for the participants.

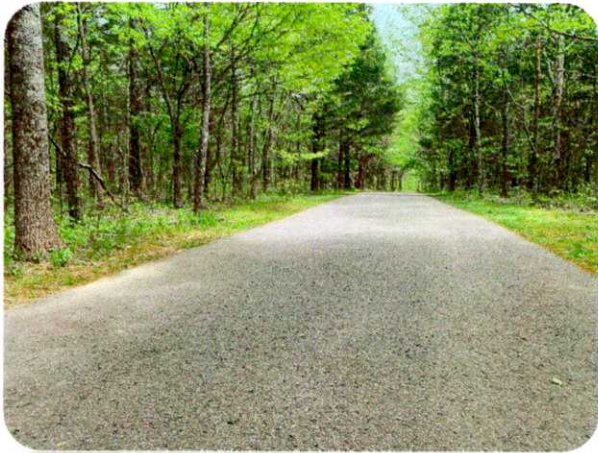
The Assistant Director took the initiative to repaint the basketball court lines at the park while the courts are closed. The new paint was a cheap and easy fix and really put some new life back into the court surface.



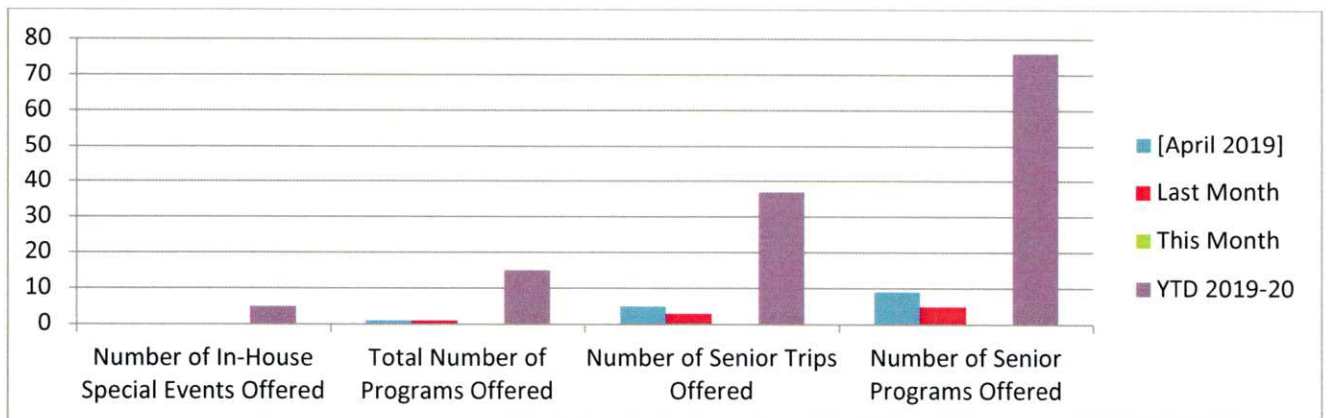


Parks, Recreation, & Cultural Arts Department  
April 2020

With the new website coming online, the Assistant Director has taken the time to walk through our parks and trails and is in the process of gathering new photos to update the website.

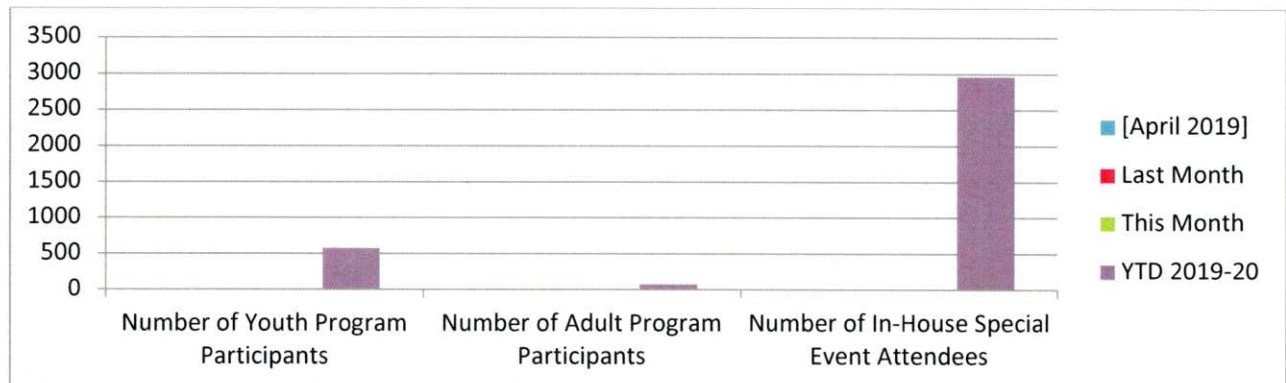


*Programming Opportunities*



**Parks, Recreation, & Cultural Arts Department**  
**April 2020**

*Programming Attendance*



**Park Maintenance**

Due to the virus, we have had no organized sports of any kind. We have been filling our time with projects and grass cutting (sports fields and park areas). Here is a punch list of what we have had going on:

- Wrapped tops and painted the bottoms of the tables @ the Dog Park
  - We tore down the tables and replaced any rotten wood. Then we took artificial turf and wrapped the tops of the new tables. Followed by a fresh coat of paint on all the legs.
- Sprayed all the sports fields
  - Sprayed for weeds @ the Quad and the soccer complex.
- Fertilized the Quad
  - Spread granular fertilizer over the outfields. We didn't do the soccer complex this go-round because we are getting three of the fields top dressed with sand in May. This would be a waste of fertilize on the Rye grass growing season. We chose to save it and have it to apply later in the season when the Bermuda starts to grow. This will give us some MUCH NEEDED boost if/when soccer starts back up later this year.
- Performed building repairs to the baseball equipment building.
  - Tore of 1/3 of the roof and replaced both the ply wood and shingles. Completely installing new material where a water leak had once been. We also tore out and replaced wet drywall inside the building. They are back to 100%.
- Installed dog bone-dog benches on both sides of the dog park.
  - These were built then installed into concrete footers, next to the new waste stations that had been installed a couple months ago at the dog park.
- Painted all the trash cans at the soccer complex
  - We gathered and painted all the trash cans from soccer, black: inside and out and top and bottom. We then used our new stencil to paint "City of White House Parks & Rec" on both sides of the trash cans, in white. It looks great!
- Applied field conditioner to fields one and four
  - We had enough conditioner to properly apply field conditioner to the two fields that we put new clay on last year. This has finally brought these fields into professional playing conditions. They look great and are MUCH SAFER to play on.

We had several foundations that were dug this month at the cemetery. We also had quite a few graves to mend. We will be starting a new program for maintaining the cemetery over the course of the next few months. More to come on that.



**Parks, Recreation, & Cultural Arts Department**  
**April 2020**

**Museum**

**Volunteers**

I have been in contact with the museum volunteers in the month of April to check on them as far as their health and safety and secondly to discuss displays and events that are moving forward.

**Exhibits**

The “Women in Business in White House” which was supposed to debut March 23 will remain an undetermined date at this point. Currently working on the completion of the Women’s Suffrage display which will be available through November with a probability of an extension.

**Tours at Museum**

Due to closure the public on March 19 due to CoVid 19, no tours have been provided.

**Social Media**

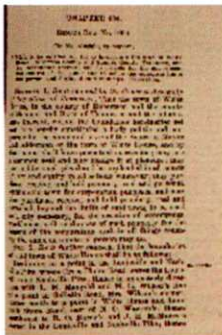
Five episodes of White House History Wednesday were posted on City’s Facebook page in April.



**Episode 1 Building’s History received 3.1K Views and 15 Shares**



**Episode 2 City’s Name received 1.2K Views and 7 Shares**



**Episode 3 City’s Incorporation received 1.8K Views and 18 Shares**



**Episode 4 Post Office History received 1.8K Views and 13 Shares**



**Parks, Recreation, & Cultural Arts Department  
April 2020**



**Episode 5** Tyree Springs Part 1 received 3.4K Views and 38 Shares

White House History Wednesdays was successful for the month of April, so I plan to continue with these posts through May then reevaluate based on views and shares.

**Donations to Museum**

Pictures continue to come in for the City's 50<sup>th</sup> Celebration, but more are needed.

Example of a picture received.



Post Office in 1967

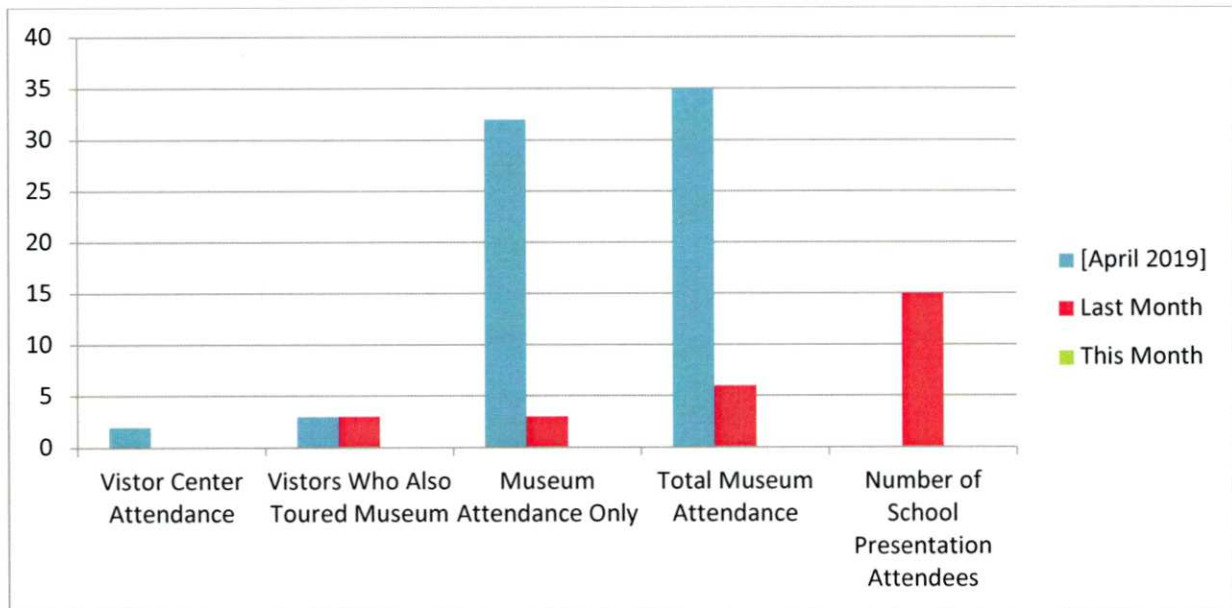
Even though the doors may be closed for now, I am still working on archiving, organizing, researching, videoing, planning and more so that we have some new displays and display ideas when we are able to open our doors again.

**Visitors' Center and Museum Attendance**

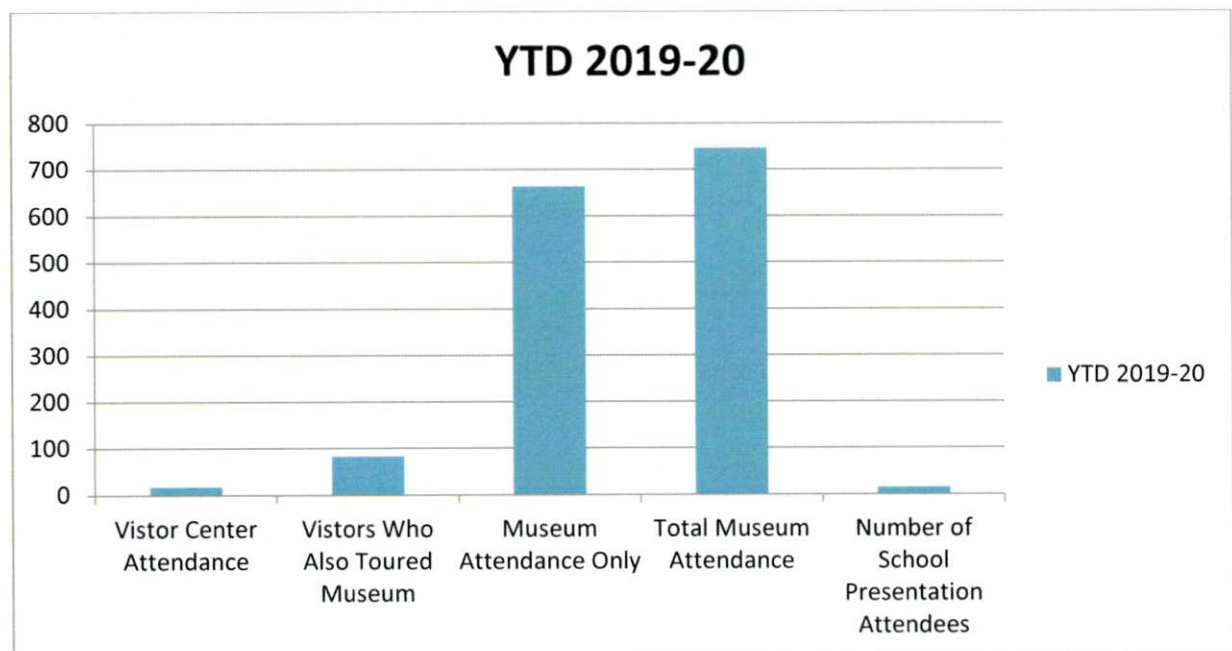
Visitors' Center	Visitors Who Also Toured Museum	Museum	Total Museum Visitors	Off Site Presentations Attendees
0	0	0	0	0

Parks, Recreation, & Cultural Arts Department  
April 2020

*Museum/Visitor Center Usage*



*Museum/Visitor Center Usage YTD*

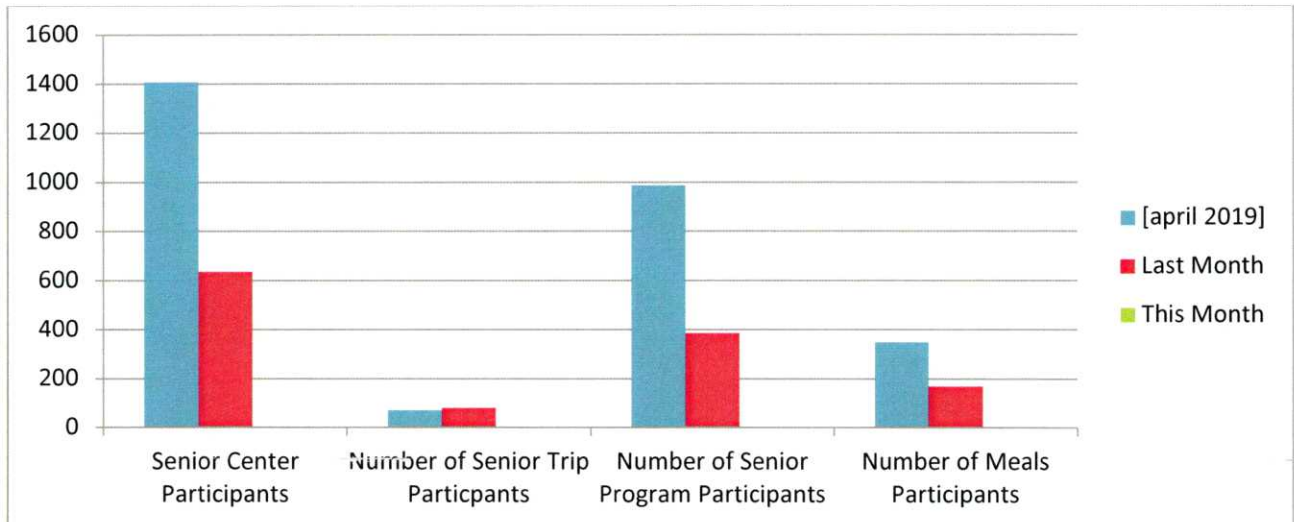


Parks, Recreation, & Cultural Arts Department  
April 2020

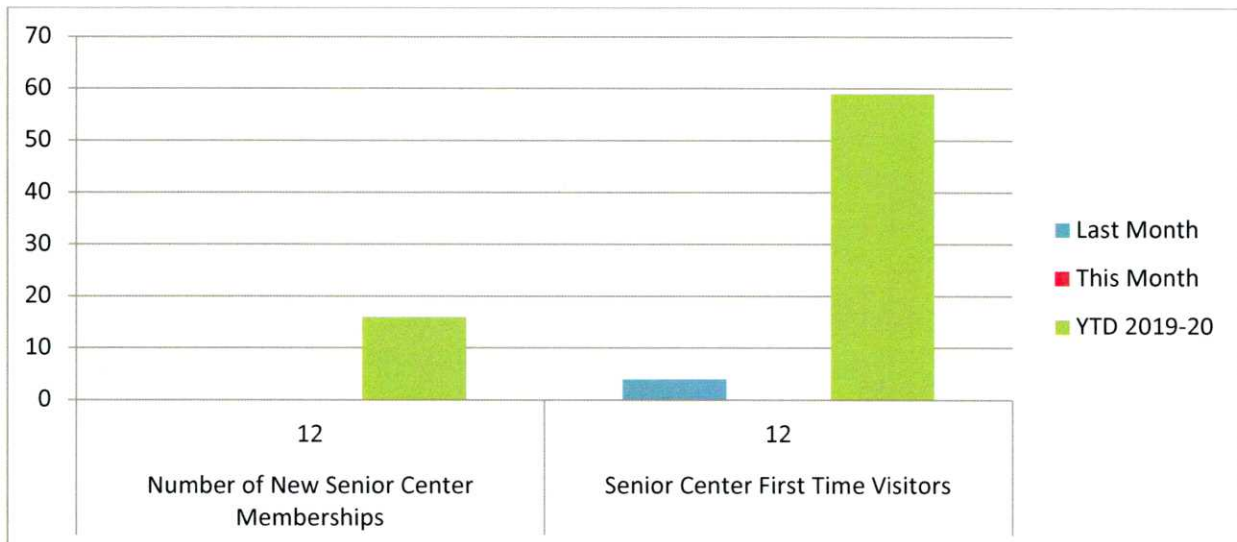
Seniors

The Senior Center was shut down this entire month. This will probably continue to be the case for most of the summer. It is possible they could start operating again in July but that is just speculation at this point.

*Senior Programming/Participation*



*New Senior Memberships/First-Time Visitors*





Apr. 19	Mar. 20	Apr. 20	YTD 19-20
---------	---------	---------	-----------

#### Facility Usage

Number of Special Use Permits Submitted
Pavilion 1 Rentals
Pavilion 2 Rentals
Pavilion 3 Rentals
Splash Pad Pavilion Rentals
Total Number of Pavilion Rentals
Gymnasium Rentals
Cafeteria Rentals
Auditorium Rentals
Amphitheater Rentals
Total Number of Facility Rentals
Ballfield Rentals
Visitor Center Attendance
Visitors Who Also Toured Museum
Museum Attendance Only
Total Museum Attendance

1	7	0	14
2	0	0	7
2	0	0	5
8	2	0	38
0	0	0	106
12	2	0	156
8	3	0	79
3	0	0	0
0	0	0	10
0	0	0	0
11	3	0	89
6	0	0	39
2	0	0	18
3	3	0	83
32	3	0	663
35	6	0	746

#### Programming

Number of Youth Program Participants
Number of Adult Program Participants
Number of In-House Special Events Offered
Number of In-House Special Event Attendees
Total Number of Programs Offered
Number of Senior Center Memberships
Number of New Senior Center Memberships
Senior Center Participants
Senior Center First Time Visitors
Number of Senior Trips Offered
Number of Senior Trip Participants
Number of Senior Programs Offered
Number of Senior Program Participants
Number of Senior Meals Served
Number of Meals Participants
Number of School Presentation Attendees

6	0	0	578
0	0	0	76
0	0	0	5
0	0	0	2964
1	1	0	15
	203	0	1768
12	0	0	16
1408	635	0	9594
12	4	0	59
5	3	0	37
71	80	0	613
9	5	0	76
988	385	0	6798
4	2	0	34
349	170	0	2235
	15	0	15

#### Revenues

Youth Program Revenue
Adult Program Revenue
Special Event Revenue
Senior Meal Revenue
Shelter Reservation Revenue
Facility Reservation Revenue
Field Rental Revenue
Misc. Revenue

\$447.00	\$0.00	\$0.00	\$40,266.00
\$0.00	\$0.00	\$0.00	\$3,580.00
\$400.00	\$0.00	\$0.00	\$1,499.00
\$911.00	\$447.50	\$0.00	\$5,961.50
\$1,955.00	\$330.00	\$145.00	\$4,185.00
\$862.50	\$450.00	\$0.00	\$8,046.88
\$130.00	\$0.00	\$0.00	\$1,108.34
\$5,301.10	\$2,210.00	\$312.10	\$21,872.85

#### Workflow

Mowing Hours
Work Orders Received
Work Orders Completed
Number of Projects Started
Number of Projects Completed

75	37		1674
	0		8
	0		8
1	3	4	33
1	3	6	29

## White House Library Monthly Report April 2020

### Summary of Activities

Since the library was not open to the public for the month of April due to COVID-19 concerns, a number of changes were put in place. Full time staff came in to work from 7am to 5:30pm. Part time staff did not work for the month of April. The full time staff would answer phone calls from 7:15am to 5:15pm to mimic the city's hours of operation. While onsite, the full time staff provided the following services.

- **Lobby picks:** Patrons could call or go online and put a book on hold. Staff would pull the book requests and bag them up. Staff would then schedule a time for patrons to pick up these items in the lobby. This ensured that staff did not have interaction with patrons and that only one person was in the lobby at a time.
- **Reading advisory:** Some patrons do not know a specific title to request, so staff would help find a book for patrons based on what type of genre the patron likes to read.
- **Device advice and Reference help:** Janet has helped numerous people over the phone with device issues and assistance in filing unemployment. Staff has also provided phone assistance to patrons to access READS, our catalog, and their online library account.
- **Fax services:** People call and make arrangements with staff. Patrons call when they arrive, place papers to be faxed on table then wait outside. Staff member collect the papers from table, send the fax, call the patron to let them know the fax has been sent and arrange for the papers to be picked up.
- **Virtual programs:** Janet created screencasts, which recorded her computer screen so patrons could see how to download ebooks and audio books on READS. Linda hosted videos telling patrons about new books that could be checked out. Lisa did Monday crafternoons and even created her own theme song for the video recording. Courtenay did story times and Elizabeth did two teen recordings. The staff were not familiar with doing video recordings and had to learn how to do editing themselves. These recordings are posted on Facebook, Youtube, and our website.
- **Wi-Fi:** Janet has extended our Wi-Fi signal so that it is now available in both our upper and lower parking lots. Brief instructions on how to login are on our website.
- **Mobile Printing:** Individuals can send their documents to print on the library's printer with our mobile software. Once they print, staff will collect the documents, put them in the lobby, and schedule a time for individuals to pick up.
- **Online borrower registration:** With our upgraded library system, we now allow individuals to sign up for a library card online. Now new library users can use READS or check out items.
- **Lobby Laptop:** If an individual needs to complete something online, they may sit in the lobby and use a laptop during the time we do not have lobby pickups.

In addition, staff did a complete inventory of the building, fixed library records, cataloged all the seeds on hand, weeded the lease books, processed and cataloged a number of items, planned future programs, and did book orders. Even while completing a large amount of work, there are still a number of items for staff to work on such as: reading and weeding the collection, processing and cataloging all donated items, and complete final spending for the year.

### Department Highlights

The highlight for the month was how the staff was able to provide a number of the library's normal services even while closed to the public. In addition, the staff did a great job with virtual programs especially since this is not something they have been trained to do. Lastly, the staff did complete a number of work related tasks, all of which will benefit to the library and our patrons.



**White House Public Library**  
**April 2020**  
**Performance Measures**

**Official Service Area Populations**

2016	2017	2018	2019	2020
13,714	13,833	14,035	14,202	

**April Membership**

**Cumulative Members**

Year	New Members	Updated Members	Total Members	% of Population with Membership
2016	129	356	11,027	80
2017	84	1,127	12,177	88
2018	77	243	7,322	52
2019	76	253	8,637	61
2020	16	106	6,638	47

Although the library closed to the public on March 19, 2020 due to the COVID-19 Pandemic, we have enabled an on-line registration for cards so that the public can still have access to items.

**Total Material Available:** 36,837

**Estimated Value of Total Materials:** \$920,925

**Last Month:** \$920,925

**Total Materials Available Per Capita:** 2.59

**Last Month:** 2.59

**State Minimum Standard:** 2.00

**Materials Added in April**

2016	2017	2018	2019	2020
323	342	532	472	336

**Yearly Material Added**

2016	2017	2018	2019	2020
3,674	3,602	3,123	824	929

**Physical Items Checked Out in April**

2016	2017	2018	2019	2020
5,285	5,175	5,003	4,852	3,340

**Cumulative Physical Items Check Out**

2016	2017	2018	2019	2020
63,252	63,421	62,536	15,404	20,152

Of the 3,318 checkouts for April, 719 were items checking out and 2,599 were items being renewed.

**April**

Miscellaneous Items	2016	2017	2018	2019	2020
Technology Devices	13	27	24	43	26
Study Rooms	84	74	77	100	0
Lego Table	105	295	132	185	0
Games and Puzzles	50	39	51	73	37
Seeds	0	48	30	46	30
Test Proctoring	0	0	0	11	1
Charging Station	0	0	5	30	0
STEAM Packs	*	*	*	26	0
Cake Pans	*	*	*	4	0
Notary Services	*	*	*	*	4

**Quarantine Counts**

Lobby Pickups	197
Reference Questions	16
Tax Forms	3
Faxes	4
Copies	5
Mobile Prints	6

**Yearly Totals**

2016	2017	2018	2019	2020
299	585	644	137	107
821	828	1,082	253	178
2,094	2,643	1,891	553	459
510	528	743	222	367
82	1,197	586	112	208
9	56	152	27	19
26	86	90	19	16
*	*	148	61	25
*	*	6	1	4
*	*	*	16	27

**April**

Library Use	2016	2017	2018	2019	2020
Library Visits	*	*	4,379	4,551	0
Website Usage	*	*	*	1,084	1,101
Library Volunteers	20	18	9	13	0
Volunteer Hours	142	128	68	115	0

**Yearly Totals**

2016	2017	2018	2019	2020
*	*	52,565	55,728	11,529
*	*	2,517	16,935	6,260
251	214	173	193	26
1,665	1,546	1,337	1,658	295

These numbers are low because we were closed to the public for the entire month of April.



**White House Public Library**  
**April 2020**  
**Performance Measures**

**Universal Class April Counts**

Sign-ups	Courses Started	Videos Watched	Lessons Viewed	Class Submissions
2	8	229	614	466

**Cumulative Counts**

Year	Sign-ups	Courses Started	Lessons Viewed	Class Submissions
2017	27	39	273	258
2018	24	52	661	455
2019	9	16	194	105
2020	7	26	708	514

**Computer Users**

April	2016	2017	2018	2019	2020
Wireless	552	596	588	658	140
Adult Computers	415	348	321	384	8
Kids	177	170	141	152	0

**Yearly Computer Users**

2016	2017	2018	2019	2020
8,367	8,725	9,535	2,017	1605
4,640	4,413	4,642	1,103	960
2,136	2,209	2,088	556	395

**Programs**

1,000 books	Monthly Sign ups	Yearly Sign ups	100 mark	500 mark	Completions
2018	7	29	2	0	0
2019	2	38	2	2	0
2020	1	70	0	1	0

**Monthly**

April Kids	Kids Sessions	Kids Attendance
2016	19	209
2017	19	346
2018	13	321
2019	18	341
2020	0	0

**Yearly Totals**

Kids Sessions	Kids Attendance
178	2,988
181	4,268
158	4,437
46	737
30	677

**April Virtual Programs**

Kids programs	Online views
10	1,907

The library was closed to the public in April. The counts above are from pre-recorded programs that were posted on our Facebook and Youtube page. These were not live programs and will not count for the state numbers.

**Monthly**

Apr	Teen Events	Teens Present
2016	4	24
2017	2	12
2018	6	16
2019	5	9
2020	0	0

**Yearly**

Teen Events	Teens Present
69	187
47	481
82	432
18	432
13	81

**Monthly**

Mar	Tween Events	Tweens Present
2019	*	*
2020	0	0

**Yearly**

2019	10	150
2020	5	18

**April Virtual Programs**

Teen & Tweens	Online Views
2	377

We did not have any live teen programs during the month of April. The number above are for pre-recorded virtual programs.

**Monthly**

April Adults	Adult Sessions	Adult Attendance
2016	6	54
2017	15	43
2018	17	56
2019	17	76
2020	0	0

**Yearly**

Adult Sessions	Adult Attendance
61	662
145	689
175	1,009
41	232
30	143

**April Virtual Programs**

Online Programs	Views	Phone Programs
9	2,655	42

The numbers above are the view counts from our pre-recorded adult programs or one-on-one device advice help over the phone.

**Interlibrary Loan Services**

April	2016	2017	2018	2019	2020
Borrowed	89	55	49	60	0
Loaned	18	18	27	35	0

**Yearly Interlibrary Loan Services**

2016	2017	2018	2019	2020
668	562	690	184	185
249	305	410	103	43

White House Public Library  
April 2020  
Performance Measures

April 2020 R.E.A.D.S.

Adults	Juvenile
1551	115

19-20 Yearly Totals

Adult	Juvenile
20,145	1,253

18-19 Yearly Totals

Adult	Juvenile
21,899	1,189

17-18 Yearly Totals

Adult	Juvenile
15,773	725

The READS statistics come from the state.

**CITY COURT REPORT**

April 2020

**CITATIONS**

TOTAL MONIES COLLECTED FOR THE MONTH \$1,708.91  
**TOTAL MONIES COLLECTED YTD \$57,038.80**

**STATE FINES**

TOTAL MONIES COLLECTED FOR MONTH \$1,835.86  
**TOTAL MONIES COLLECTED YTD \$18,465.74**

TOTAL REVENUE FOR MONTH \$3,544.77  
**TOTAL REVENUE YTD \$75,504.54**

**DISBURSEMENTS**

LITIGATION TAX \$176.90  
DOS/DOH FINES & FEES \$85.50  
DOS TITLE & REGISTRATION \$57.00  
RESTITUTION/REFUNDS \$0.00  
ONLINE CC FEES \$31.72  
CARD FEES \$6.19  
WORTHLESS CHECKS \$0.00  
TOTAL DISBURSEMENTS FOR MONTH \$357.31  
**TOTAL DISBURSEMENTS YTD \$8,791.58**

ADJUSTED REVENUE FOR MONTH \$3,187.46  
**TOTAL ADJUSTED REVENUE YTD \$66,712.96**

**DRUG FUND**

DRUG FUND DONATIONS FOR MONTH \$665.24  
**DRUG FUND DONATIONS YTD \$5,097.45**

Offenses Convicted & Paid For Month	Count	Paid
Careless Driving	1	\$0.00
Financial Responsibility Law	9	\$420.00
Registration Law	3	\$236.19
Texting/Miscellaneous		
Improper Turn		
Miscellaneous		
DL Exhibited		
Red Light	1	\$117.50
Following Too Closely		
Stop Sign	1	\$0.00
Speeding	9	\$730.00
Seat Belt	1	\$0.00
Failure To Yield		
Exercise Due Care	2	\$112.50
Parking Where Prohibited		
Total	27	\$1,616.19



## RESOLUTION 20-07

### RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, AUTHORIZING THE ISSUANCE OF INTEREST BEARING GENERAL OBLIGATION WATER LINE OUTLAY NOTES, SERIES 2020, IN AN AMOUNT NOT TO EXCEED \$1,600,000, AND PROVIDING FOR THE PAYMENT OF SAID NOTES

**WHEREAS**, the Board of Mayor and Aldermen (the "Board"), of the City of White House, Tennessee (the "Municipality" or the "City"), has determined that it is necessary and desirable to authorize, issue, sell, and provide for the payment of its interest bearing capital outlay notes to finance certain public works projects, consisting of financing a portion of the costs of the construction and installation of a water line for the new town center of the City, the acquisition of all other property real and personal appurtenant thereto and connected with such work, and to pay all legal, fiscal, administrative, planning, and engineering costs incident thereto (collectively, the "Project");

**WHEREAS**, the City estimates that the economic life of the Project exceeds ten (10) years;

**WHEREAS**, the City finds and determines that the Project will promote or provide a traditional governmental activity or otherwise fulfill a public purpose;

**WHEREAS**, in order to proceed as expeditiously as possible with such an essential Project, it is necessary that interest bearing capital outlay notes be issued for the purpose of providing funds to finance the Project; and,

**WHEREAS**, the City is authorized by the provisions of Title 9, Chapter 21, Tennessee Code Annotated, as amended, to issue such notes for said purposes upon the approval of the Director of Local Government Finance:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Mayor and Aldermen of the City of White House, Tennessee, as follows:

Section 1. Authority. The Notes herein authorized shall be issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated, as amended, and other applicable provisions of law.

Section 2. Authorization. For the purpose of providing funds to finance the costs of the Project there shall be issued pursuant to, and in accordance with, the provisions of Title 9, Chapter 21, Tennessee Code Annotated, as amended, and other applicable provisions of law, the interest bearing capital outlay notes of the Municipality, in the aggregate principal amount of not to exceed \$1,600,000, or such lesser amount as may be determined by the Mayor of the Municipality (the "Mayor") at the time of sale (collectively, the "Notes", individually, the "Note").

Section 3. Terms of the Notes. The Notes shall be designated "General Obligation Water Line Capital Outlay Notes, Series 2020". The Notes shall be issued in registered form, without coupons. The Notes shall be numbered from 1 upwards, shall be dated the date of issuance and delivery, shall be sold at not less than the par amount thereof, shall bear interest at a rate or rates not to exceed 3% per annum, such interest being payable at such times as agreed upon with the purchaser of such Notes, but in no event less than semiannually each year commencing six months from the dated date or such date as shall be designated by the Mayor (the "Interest Payment Date"), and shall mature not later than the end of the tenth fiscal year following the fiscal year in which the notes are issued. Each year the Notes are outstanding the Municipality shall retire principal on the Notes in an amount that is estimated to be at least equal to an amortization which reflects level debt service on the Notes. The Notes shall contain such terms, conditions, and provisions other than as expressly provided or limited herein as may be agreed upon by the Mayor of the Municipality and the purchaser of the Notes.

Interest on the Notes shall be payable by wire transfer, electronic means, or by check or other form of draft of the "Note Registrar," as such term is hereinafter defined, deposited by the Note Registrar in the United States mail, first class postage prepaid, in sealed envelopes, addressed to the owner of such Notes, as of the applicable Interest Payment Date, at their respective addresses as shown on the Registration Books of the Municipality maintained by the Note Registrar as of the close of business fifteen (15) calendar days preceding the next Interest Payment Date. All payments of the principal of and interest on the Notes shall be made in any coin or currency of the United States of America which, on the date of payment thereof, shall be legal tender for the payment of public and private debts.

Section 4. Redemption. The Notes shall be subject to redemption, in whole or in part, prior to maturity, at the option of the Municipality, upon thirty (30) calendar days written notice to the registered owner, at the price of par plus accrued interest to the date of redemption. The Municipality may make additional principal payments on the Notes upon fifteen (15) calendar days' written notice to the registered owner.

Section 5. Execution. The Notes shall be executed in the name of the Municipality; shall bear the manual signature of the Mayor; shall be countersigned by the City Recorder of the Municipality (the "City Recorder"), with his or her manual signature; and, shall have printed or impressed thereon the official seal of the Municipality. In the event any officer whose signature appears on the Notes shall cease to be such officer, such signature shall nevertheless be valid and sufficient for all purposes. The Notes shall be issued in typed, printed, or photocopied form, or any combination thereof, substantially in the form attached hereto as Exhibit "A", with such minor changes therein or such variations thereof as the Mayor may deem necessary or desirable, the blanks to be appropriately completed by the Mayor prior to the issuance of the Notes.

Section 6. Registration, Negotiability, and Payment. (a) The City Recorder of the Municipality is hereby appointed the note registrar and paying agent (the "Note Registrar"), and as such shall establish and maintain suitable books (the "Registration Books"), for recording the registration, conversion, and payment of the Notes, and shall also perform such other duties as may be required in connection with any of the foregoing. The Note Registrar is hereby authorized to authenticate and deliver the Notes to the original purchaser thereof, or as it may designate, upon receipt by the Municipality of the proceeds of the sale thereof and to authenticate and deliver Notes in exchange for Notes of the same principal amount delivered for transfer upon receipt of the Notes to be transferred in proper form with proper documentation as herein described. The Notes shall not be valid for any purpose unless authenticated by the Note Registrar by the manual signature of the Note Registrar on the certificate set forth in Exhibit "A" hereto. The Notes shall be fully registered as to both principal and interest and shall be fully negotiable upon proper endorsement by the registered owner thereof. No transfer of any Notes shall be valid unless such transfer is noted upon the Registration Books and until such Note is surrendered, cancelled, and exchanged for a new Note which shall be issued to the transferee, subject to all the conditions contained herein.

(b) In the event that any amount payable on any Note as interest shall at any time exceed the rate of interest lawfully chargeable thereon under applicable law, then any such excess shall, to the extent of such excess, be applied against the principal of such Note as a prepayment thereof without penalty, and such excess shall not be considered to be interest. All rates of interest specified herein shall be computed on the basis of a three hundred sixty (360) day year composed of twelve (12) months of thirty (30) days each.

Section 7. Transfer of Notes. Each Note shall be transferable only on the Registration Books maintained by the Note Registrar at the principal office of the Note Registrar, upon the surrender for cancellation thereof at the principal office of the Note Registrar, together with an assignment of such Note duly executed by the owner thereof or its attorney or legal representative, and upon payment of the charges hereinafter provided, and subject to such other limitations and conditions as may be provided therein or herein. Upon the cancellation of any such Note, the Note Registrar shall, in exchange for the surrendered Note or Notes, deliver in the name of the transferee or transferees a new Note or Notes of authorized denominations, of the same aggregate principal amount, maturity, and rate of interest as such surrendered Note or Notes, and the transferee or transferees shall take such new Note or Notes subject to all of the conditions herein contained.



Section 8. Regulations with Respect to Transfers. In all cases in which the privilege of transferring Notes is exercised, the Municipality shall execute, and the Note Registrar shall deliver, Notes in accordance with the provisions of this Resolution. For every transfer of Notes, whether temporary or definitive, the Municipality and the Note Registrar may make a charge, unless otherwise herein to the contrary expressly provided, sufficient to pay for any tax, fee, or other governmental charge required to be paid with respect to such transfer, all of which taxes, fees, and other governmental charges shall be paid to the Municipality by the person or entity requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer. Neither the Municipality nor the Note Registrar shall be obligated to transfer any Note during the fifteen (15) calendar days next preceding the maturity date of the Notes or any call for redemption.

Section 9. Mutilated, Lost, Stolen, or Destroyed Notes. In the event any Note issued hereunder shall become mutilated, or be lost, stolen, or destroyed, such note shall, at the written request of the registered owner, be cancelled on the Registration Books and a new Note shall be authenticated and delivered, corresponding in all aspects but number to the mutilated, lost, stolen, or destroyed Note. Thereafter, should such mutilated, lost, stolen, or destroyed Note or Notes come into possession of the registered owner, such Notes shall be returned to the Note Registrar for destruction by the Note Registrar. If the principal on said mutilated, lost, stolen, or destroyed Note shall be due within fifteen (15) calendar days of receipt of the written request of the registered owner for authentication and delivery of a new Note, payment therefor shall be made as scheduled in lieu of issuing a new Note. In every case the registered owner shall certify in writing as to the destruction, theft, or loss of such Note, and shall provide indemnification satisfactory to the Municipality and to the Note Registrar, if required by the Municipality and the Note Registrar.

Any notice to the contrary notwithstanding, the Municipality and all of the officials, employees, and agents thereof, including the Note Registrar, may deem and treat the registered owner of the Notes as the absolute owner thereof for all purposes, including, but not limited to, payment of the principal thereof, and the interest thereon, regardless of whether such payment shall then be overdue.

Section 10. Authentication. Only such of the Notes as shall have endorsed thereon a certificate of authentication, substantially in the form set forth in Exhibit "A" hereto duly executed by the Note Registrar shall be entitled to the rights, benefits, and security of this Resolution. No Note shall be valid or obligatory for any purpose unless, and until, such certificate of authentication shall have been duly executed by the Note Registrar. Such executed certificate of authentication by the Note Registrar upon any such Note shall be conclusive evidence that such Note has been duly authenticated and delivered under the Resolution as of the date of authentication.

Section 11. Source of Payment and Security. The Notes, as to both principal and interest, shall be payable from funds of the Municipality legally available therefor and to the extent necessary from ad valorem taxes to be levied on all taxable property within the corporate limits of the Municipality without limitation as to time, rate, or amount. Said Notes shall be a direct general obligation of the Municipality, for which the punctual payment of the principal of and interest on the Notes, the full faith and credit of the Municipality is irrevocably pledged.

Section 12. Levy of Taxes. For the purpose of providing for the payment of the principal of and interest on the Notes, to the extent required, there shall be levied in each year in which such Notes shall be outstanding a direct tax on all taxable property in the Municipality, fully sufficient to pay all such principal and interest falling due prior to the time of collection of the next succeeding tax levy. Said tax shall be assessed, collected, and paid at the time, and in the same manner, as the other taxes of said Municipality, shall be in addition to all other taxes, and shall be without limitation as to time, rate, or amount, and for that purpose there is hereby levied a direct annual tax in such amount as may be found necessary each year to pay said principal of and interest on the Notes maturing in said year. Principal or interest falling due at any time when there shall be insufficient funds on hand from such tax levy for the payment thereof shall be paid from the general fund or other available funds of the Municipality, but reimbursement therefor may be made from the taxes herein provided when the same shall have been collected. Such taxes levied and collected therefor shall be deposited



in the general debt service fund of the Municipality (the "Note Fund"), which is hereby authorized to be created, and used solely for the payment of principal of and interest on the Notes as the same shall become due.

Section 13. Approval of Director of Local Government Finance. Anything herein contained to the contrary notwithstanding, no Notes authorized under this Resolution shall be issued, sold, or delivered, unless and until such Notes shall first have been duly approved by the Director of Local Government Finance, as provided by Section 9-21-601 et. seq., Tennessee Code Annotated, as amended. The Mayor, City Recorder, the City Administrator, the Finance Director, the City Attorney, and Bond Counsel are hereby authorized to take or cause to be taken such steps as are necessary to obtain such approval. After the issuance and sale of the Notes, and for each year that any of the Notes are outstanding, the Municipality shall submit its annual budget to the Director of Local Government Finance for approval immediately upon the Municipality's adoption of the budget.

Section 14. Sale of Notes. The Notes herein authorized are authorized to be sold by the Mayor by the informal bid process at a price of not less than par and accrued interest.

Section 15. Disposition of Note Proceeds. The proceeds from the sale of the Notes shall be paid to the official of the Municipality designated by law as the custodian of the funds thereof to be deposited in a special fund known as the "General Obligation Water Line Capital Outlay Notes, Series 2020 Project Fund" (the "Project Fund"), which is hereby authorized to be created, to be kept separate and apart from all other funds of the Municipality. The monies in the Project Fund shall be disbursed solely to finance the Project and to pay the costs of issuance of the Notes. Monies in the Project Fund may be invested and shall be secured in the manner prescribed by applicable statutes relative to the investment and securing of public or trust funds. Any monies remaining in the Project Fund after completion of the Project shall be transferred to the Note Fund.

Section 16. Non-Arbitrage Certification. The Municipality certifies and covenants with the owner of the Notes that so long as the principal of any Note remains unpaid, monies on deposit in any fund or account in connection with the Notes, whether or not such monies were derived from the proceeds of the sale of the Notes or from any other source, will not be used in a manner which will cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and any lawful regulations promulgated thereunder, as the same presently exist, or may from time to time hereafter be amended, supplemented, or revised. The Municipality reserves the right, however, to make any investment of such monies permitted by Tennessee law and this Resolution if, when and to the extent that said Section 148 or regulations promulgated thereunder shall be repealed or relaxed or shall be held void by final decision of a court of competent jurisdiction, but only if any investment made by virtue of such repeal, relaxation, or decision would not, in the opinion of counsel of recognized competence in such matters, result in making the interest on the Notes subject to inclusion in gross income of the owner thereof for federal income tax purposes.

The Municipality covenants that it shall comply with Section 148(f) of the Code, unless legally exempted therefrom and it represents that in the event it shall be required by Section 148(f) of the Code to pay "Rebatable Arbitrage," as defined in the regulations promulgated under the Code, to the United States Government, it will make such payments as and when required by said Section 148(f) and will take such other actions as shall be necessary or permitted to prevent the interest on the Notes from becoming subject to inclusion in federal gross income of the owner of the Notes for purposes of federal income taxation.

Section 17. Designation of Notes as Qualified Tax-Exempt Obligations. The Municipality hereby designates the Notes as "qualified tax-exempt obligations" within the meaning and for the purpose of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended. The Municipality reasonably anticipates that the amount of tax-exempt obligations (other than obligations described in Section 265(b)(3)(C)(ii)) which will be issued during the calendar year by the Municipality (i) any issuer with respect to which the Municipality is deemed to be an "on behalf of" issuer, and (ii) all subordinate entities which are treated as one issuer under Section 265(b)(3)(E) of the Code, will not exceed \$10,000,000, and not more than \$10,000,000 of obligations



issued by the Municipality (together with those issued by any other issuers that are treated as one issuer under such Section 265(b)(3)) during the 2020 calendar year will be designated as "qualified tax-exempt obligations".

Section 18. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the Municipality and the owner of the Notes, and after the issuance of the Notes, no change, variation, or alteration of any kind in the provisions of this Resolution shall be made in any manner, until such time as all installments of the principal of and interest on the Notes shall have been paid in full or the consent of the registered owner of the Notes has been obtained; provided, however, that the Municipality is hereby authorized to make such amendments to this Resolution as will not impair the rights or security of the owner of the Notes

Section 19. No Action to be Taken Affecting Validity of the Notes. The Municipality hereby covenants and agrees that it will not take any action, that would in any manner affect the validity of the Notes or limit the rights and remedies of the owner from time to time of such Notes. The Municipality further covenants that it will not take any action that will cause the interest on the Notes to be subject to inclusion in gross income of the owner thereof for purposes of federal income taxation.

Section 20. Miscellaneous Acts. The Mayor, the City Recorder, the City Administrator, the Finance Director, and all other appropriate officials of the Municipality are hereby authorized, empowered, and directed to do any and all such acts and things, and to execute, acknowledge, and deliver all such documents, instruments, and certifications in connection with the issuance of the Notes, in addition to those acts, things, documents, instruments, and certifications hereinbefore authorized and approved, as may in their discretion, be necessary or desirable to implement or comply with the intent of this Resolution; or any of the documents herein authorized and approved; or for the authorization, issuance, and delivery of the Notes.

Section 21. Failure to Present Notes. Subject to the provisions of Section 3 hereof, in the event any Note shall not be presented for payment when the principal becomes due at maturity and in the event monies sufficient to pay such Note shall be held by the Note Registrar for the benefit of the owner thereof, all liability of the Municipality to such owner for the payment of such Note shall forthwith cease, terminate, and be completely discharged. Thereupon, the Note Registrar shall hold such monies, without liability for interest thereon, for the benefit of the owner of such Note who shall thereafter be restricted exclusively to such monies for any claim under this Resolution or on, or with respect to, said Note, subject to escheat or other similar law, and any applicable statute of limitation.

Section 22. Payments Due on Saturdays, Sundays, and Holidays. Whenever the interest on or principal of any Note is due on a Saturday or Sunday or, at the place designated for payment, a legal holiday or a day on which banking institutions are authorized by law to close, then the payment of the interest on, or the principal of, such Note need not be made on such date but must be made on the next succeeding day not a Saturday, Sunday, or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the date of maturity; and no interest shall accrue for the period after such date.

Section 23. No Recourse Under Resolution or on Notes. All stipulations, promises, agreements, and obligations of the Municipality contained in this Resolution shall be deemed to be the stipulations, promises, agreements, and obligations of the Municipality and not of any officer, director, or employee of the Municipality in his or her individual capacity, and no recourse shall be had for the payment of the principal of or interest on the Notes or for any claim based thereon or under this Resolution against any officer, director, or employee of the Municipality or against any official or individual executing the Notes.

Section 24. Severability. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions hereof.

Section 25.      Repeal of Conflicting Resolutions and Effective Date. All resolutions and orders, or parts thereof, in conflict with the provisions of this Resolution, are, to the extent of such conflict, hereby repealed, and this Resolution shall be in effect as of the date of its adoption the welfare of the Municipality requiring it.

Approved and adopted this 21st day of May, 2020.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Recorder



STATE OF TENNESSEE)  
COUNTIES OF ROBERTSON AND SUMNER)

I, Derek Watson, hereby certify that I am the duly qualified and acting City Recorder of the City of White House, Tennessee (the "Municipality"), and, as such official, I further certify as follows: (1) that attached hereto is a copy of a resolution excerpted from the minutes of the meeting of the Board of Mayor and Aldermen (the "Board") of said Municipality held on May 21, 2020; (2) that I have compared said copy with the original minute record of said meeting in my official custody; (3) that said copy is a true, correct, and complete transcript from said original record insofar as said original record relates to, among other matters, the authorization of the issuance of not to exceed \$1,600,000 General Obligation Water Line Capital Outlay Notes, Series 2020, by said Municipality; (4) that the actions by said Board including the aforementioned, at said meeting were promptly and duly recorded by me in a book kept for such purpose; and, (5) that a quorum of the members of said Board was present and acting throughout said meeting.

WITNESS my official signature and the seal of said Municipality this 21st day of May, 2020.

\_\_\_\_\_  
City Recorder

(SEAL)

EXHIBIT A - FORM OF NOTE

Registered  
No. \_\_\_\_\_

Registered  
\$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF TENNESSEE  
CITY OF WHITE HOUSE  
GENERAL OBLIGATION WATER LINE CAPITAL OUTLAY NOTE,  
SERIES 2020

Registered Owner:

Principal Amount:

THE CITY OF WHITE HOUSE, TENNESSEE (the "Municipality"), a lawfully organized and existing municipal corporation, for value received, hereby acknowledges itself indebted and promises to pay, as hereinafter set forth, in the manner hereinafter provided, to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, upon the presentation and surrender hereof at the office of the City Recorder, City Hall, White House, Tennessee, or its successor as registrar and paying agent (the "Note Registrar"), the Principal Amount identified above, and to pay interest on said Principal Amount from the date hereof, or such later date as to which interest has been paid, to the Maturity Date, semi-annually on \_\_\_\_\_ and \_\_\_\_\_ of each year, commencing \_\_\_\_\_, 2020, at the Interest Rate per annum set forth above, by check, draft, or warrant to the Registered Owner hereof at the address shown on the registration books of the Note Registrar on the fifteenth (15th) calendar day next preceding an interest payment date, in any coin or currency of the United States of America which on the date of payment thereof is legal tender for the payment of public and private debts.

In the event that any amount payable hereunder as interest shall at any time exceed the rate of interest lawfully chargeable on this note under applicable law, any such excess shall, to the extent of such excess, be applied against the principal hereof as a prepayment thereof without penalty, and such excess shall not be considered to be interest. All rates of interest specified herein shall be computed on the basis of a three hundred sixty (360) day year composed of twelve (12) months of thirty (30) days each.

The principal hereof and interest hereon shall bear interest from and after their respective due dates (whether by acceleration, demand, or otherwise) at the same rate of interest payable on the principal hereof.

Section 9-21-117, Tennessee Code Annotated, as amended, provides that this note and the income therefrom is exempt from all state, county, and municipal taxation in the State of Tennessee, except inheritance, estate, and transfer taxes and except as otherwise provided in said Code.

This note is one of a series of notes known as "General Obligation Water Line Capital Outlay Notes, Series 2020" (the "Notes"), issued by the Municipality in the aggregate principal amount of \$1,600,000. The Notes which are issued for the purpose of financing all or a portion of the costs of the construction and installation of a water line for the new town center of the City, the acquisition of all other property real and personal appurtenant thereto and connected with such work, and to pay all legal, fiscal, administrative, planning, and engineering costs incident thereto, are authorized by an appropriate resolution of the Board of Mayor and Aldermen and particularly that certain Resolution of the Board of Mayor and Aldermen adopted

on May 21, 2020, as such resolution may be from time to time amended or supplemented in accordance with its terms (such resolution, as so amended or supplemented, being herein called, the "Resolution"), and are issued pursuant to, and in full compliance with, the Constitution and the statutes of the State of Tennessee, including, but not limited to, Title 9, Chapter 21, Tennessee Code Annotated, as amended (the "Act"). Copies of the Resolution are on file at the office of the City Recorder of the Municipality, and reference is hereby made to the Resolution and the Act, for a more complete statement of the terms and conditions upon which the Notes are issued thereunder, the rights, duties, immunities, and obligations of the Municipality, and the rights of the Registered Owner hereof.

This note and interest hereon is payable from funds of the Municipality legally available therefor and to the extent necessary from ad valorem taxes to be levied on all taxable property in the Municipality without limitation as to time, rate, or amount. For the prompt payment of this note, both principal and interest, as the same shall become due, the full faith and credit of the Municipality are hereby irrevocably pledged.

The Municipality has designated the Notes as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This note is transferable by the Registered Owner hereof in person or by its attorney or legal representative at the office of the Note Registrar, but only in the manner and subject to the limitations and conditions provided in the Resolution and upon surrender and cancellation of this note. Upon any such transfer, the Municipality shall execute, and the Note Registrar shall authenticate and deliver in exchange for this note, a new fully registered note or notes, registered in the name of the transferee, in authorized denominations, in an aggregate principal amount equal to the principal amount of this note, of the same maturity and bearing interest at the same rate. For every transfer of notes, whether temporary or definitive, the Municipality and the Note Registrar may make a charge, unless otherwise herein to the contrary expressly provided, sufficient to pay for any tax, fee, or other governmental charge required to be paid with respect to such transfer, all of which taxes, fees, or other governmental charges shall be paid to the Municipality by the person or entity requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer.

The Municipality and the Note Registrar may deem and treat the entity in whose name this note is registered as the absolute owner hereof, whether such note shall be overdue or not, for the purpose of making payment of the principal of and interest on this note and for all other purposes. All such payments so made shall be valid and effectual to satisfy and discharge the liability upon this note to the extent of the sum or sums so paid, and neither the Municipality nor the Note Registrar shall be affected by any notice to the contrary.

The Notes are issuable only as fully registered Notes, without coupons. At the office of the Note Registrar, in the manner and subject to the limitations, conditions, and charges provided in the Resolution, fully registered Notes may be exchanged for an equal aggregate principal amount of fully registered Notes of the same maturity, of authorized denominations, and bearing interest at the same rate.

The Note shall be subject to redemption, in whole or in part, prior to maturity, at the option of the Municipality, upon thirty (30) calendar days written notice to the Registered Owner, at the price of par plus accrued interest to the date of redemption. Notwithstanding the above, the Municipality may make additional principal payments on the Note upon fifteen (15) calendar days written notice to the Registered Owner.



This note shall have all the qualities and incidents of, and shall be, a negotiable instrument under, the Uniform Commercial Code of the State of Tennessee, subject only to provisions respecting registration of such note. This note is issued with the intent that the laws of the State of Tennessee shall govern its construction.

It is hereby certified, recited, and declared that all acts and conditions required to be done and to exist precedent to the issuance of, this note in order to make this note a legal, valid, and binding obligation of the Municipality, have been done, and did exist in due time and form as required by the Constitution and statutes of the State of Tennessee; and that this note and the issue of which it is a part, together with all other indebtedness of such Municipality, does not exceed any limitation prescribed by the Constitution or statutes of the State of Tennessee.

IN WITNESS WHEREOF, THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE, has caused this note to be signed by the manual signatures of the Mayor and the City Recorder and its official seal to be impressed or imprinted hereon, all as of \_\_\_\_\_, 2020.

## RESOLUTION 20-08

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A BOND AND LOAN AGREEMENT MODIFICATION AGREEMENT AMENDING THAT CERTAIN \$10,000,000 LOCAL GOVERNMENT LOAN PROGRAM BOND, SERIES 2019 (CITY OF WHITE HOUSE LOAN), ISSUED BY THE PUBLIC BUILDING AUTHORITY OF THE CITY OF CLARKSVILLE, TENNESSEE, AND THAT CERTAIN LOAN AGREEMENT, DATED MAY 1, 2019, ENTERED INTO BY THE CITY IN CONNECTION WITH A PBA LOAN**

**WHEREAS**, the Board of Mayor and Aldermen (the "Board"), of the City of White House, Tennessee (the "City"), by its Initial Resolution and Loan Resolution, adopted by the Board on February 21, 2019, authorized a loan with The Public Building Authority of the City of Clarksville, Tennessee (the "Issuer"), the proceeds of such loan to be used to finance all or a portion of the costs of the design, construction, and equipping of a new Community Event Center for the City, which will include an event center, senior center, and administrative offices, the costs of the demolition of the current facility (Civic Center), and the costs of the renovation of the current gymnasium, the acquisition of all property real and personal appurtenant thereto and connected with such work, to pay all legal, fiscal, administrative, architectural, and engineering costs incident thereto, reimbursement for expenditures related to the foregoing projects, and to pay costs incident to the issuance of the Bond and the loan of the proceeds thereof to the City;

**WHEREAS**, the Issuer has been established pursuant to the provisions of Title 12, Chapter 10, Tennessee Code Annotated, as amended (the "Act"), and is authorized pursuant to the provisions of the Act to issue its bonds from time to time, in one more series, and to loan the proceeds thereof to the City for the above described purposes;

**WHEREAS**, the Issuer issued that certain Local Government Loan Program Bond, Series 2019 (City of White House Loan), dated May 1, 2019, in the original principal amount of \$10,000,000 (the "Bond"), the proceeds of the sale thereof being loaned to the City pursuant to the provisions of that certain Loan Agreement, dated May 1, 2019, by and among the Issuer, the City, and First Horizon TE1, LLC, a subsidiary of First Horizon Bank (formerly First Tennessee Bank National Association), Nashville, Tennessee (the "Bank");

**WHEREAS**, the Loan Agreement and the Bond provide for the amendment and modification of such Bond and Loan Agreement upon certain conditions;

**WHEREAS**, the Issuer, the City, and the Bank now desire to modify and amend certain provisions of the Bond and Loan Agreement, including the rate of interest payable thereon in order to provide for the reduction of the rate of interest payable by the City;

**WHEREAS**, there has been prepared and presented to this meeting of the Board of the City that certain Bond and Loan Agreement Modification Agreement (the "Modification Agreement"), to be dated as of June 1, 2020, providing for the reduction of the rate of interest payable on the Bond and the Loan Agreement; and,

**WHEREAS**, it appears to the Board of the City that such document is in due form and that the execution and delivery and implementation thereof will be in the best interests of the City.

**NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House, Tennessee:**

Section 1.      Approval of the Modification Agreement.      The form, terms, and provision of the Modification Agreement are in the best interest of the City and are hereby approved and the Board hereby authorizes the Mayor and the City Recorder of the City to execute and deliver such Modification Agreement, such Modification Agreement to be in substantially the form of the Modification Agreement presented to this meeting, the execution of such Modification Agreement by the Mayor and the City Recorder to evidence their approval of any and all changes to such Modification Agreement, and any related documents necessary to the consummation of the transactions contemplated by the Modification Agreement.

Section 2.      Miscellaneous Acts.      The Mayor, the City Recorder, the City Administrator, the Finance Director, the City Attorney, and all other appropriate officials of the City are hereby authorized, empowered, and directed to do any and all such acts and things, and to execute, acknowledge, and deliver all such documents, instruments, and certifications, in connection with the execution of the Modification Agreement and the amendment and modification of the Bond and Loan Agreement, in addition to those acts, things, documents, instruments, and certifications hereinbefore authorized and approved, as may in their discretion, be necessary or desirable to implement or comply with the intent of this Resolution, or any of the documents herein authorized and approved.

Section 3.      Captions.      The captions or headings in this Resolution are for convenience only and shall in no way define, limit, or describe the scope or intent of any provision hereof.

Section 4.      Severability.      Should any provision or provisions of this Resolution be declared invalid or unenforceable in any respect by final decree of any court of competent jurisdiction, the invalidity or unenforceability of such section, paragraph, ordinance, or provisions shall not affect the remaining provisions of such Resolution.

Section 5.      Repeal of Conflicting Resolutions.      All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 6.      Effective Date.      This Resolution shall take effect upon its adoption, the welfare of the City requiring it.

Adopted this 21st day of May, 2020

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Recorder



STATE OF TENNESSEE)  
COUNTIES OF ROBERTSON AND SUMNER)

I, Derek Watson, hereby certify that I am the duly qualified and acting City Recorder of the City of White House, Tennessee (the "City"), and, as such official, I further certify as follows: (1) that attached hereto is a copy of a resolution excerpted from the minutes of the meeting of the Board of Mayor and Aldermen (the "Board"), of said City held on May 21, 2020; (2) that I have compared said copy with the original minute record of said meeting in my official custody; (3) that said copy is a true, correct, and complete transcript from said original record insofar as said original record relates to, among other matters, the modification of the City's \$10,000,000 Loan, dated May 1, 2019; (4) that the actions by said Board including the aforementioned, at said meeting were promptly and duly recorded by me in a book kept for such purpose; and, (5) that a quorum of the members of said Board was present and acting throughout said meeting.

WITNESS my official signature and the seal of said City this 21st day of May, 2020.

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City Recorder

BOND DEBT SERVICE

CITY OF WHITE HOUSE, TENNESSEE  
\$1,600,000 CON - 10 YEARS

TENNESSEE MUNICIPAL BOND FUND  
ALTERNATIVE LOAN PROGRAM

\*\*\*BASED ON BQ INDICATIVE RATE FOR 10 YEAR TERM\*\*\*

Dated date: July 8, 2020

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
07/08/2020					
06/01/2021	128,000	2.700%	38,760.00	166,760.00	166,760
12/01/2021			19,872.00	19,872.00	
06/01/2022	147,000	2.700%	19,872.00	166,872.00	186,744
12/01/2022			17,887.50	17,887.50	
06/01/2023	151,000	2.700%	17,887.50	168,887.50	186,775
12/01/2023			15,849.00	15,849.00	
06/01/2024	155,000	2.700%	15,849.00	170,849.00	186,698
12/01/2024			13,756.50	13,756.50	
06/01/2025	159,000	2.700%	13,756.50	172,756.50	186,513
12/01/2025			11,610.00	11,610.00	
06/01/2026	163,000	2.700%	11,610.00	174,610.00	186,220
12/01/2026			9,409.50	9,409.50	
06/01/2027	167,000	2.700%	9,409.50	176,409.50	185,819
12/01/2027			7,155.00	7,155.00	
06/01/2028	172,000	2.700%	7,155.00	179,155.00	186,310
12/01/2028			4,833.00	4,833.00	
06/01/2029	177,000	2.700%	4,833.00	181,833.00	186,666
12/01/2029			2,443.50	2,443.50	
06/01/2030	181,000	2.700%	2,443.50	183,443.50	185,887
	1,600,000		244,392.00	1,844,392.00	1,844,392

*Final*

**BOND AND LOAN AGREEMENT  
MODIFICATION AGREEMENT**

**By and Among**

**THE PUBLIC BUILDING AUTHORITY OF  
OF THE CITY OF CLARKSVILLE, TENNESSEE**

**CITY OF WHITE HOUSE, TENNESSEE**

**and**

**FIRST HORIZON TE1, LLC,  
A SUBSIDIARY OF FIRST HORIZON BANK  
Nashville, Tennessee**

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**DATED AS OF JUNE 1, 2020**

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**LOCAL GOVERNMENT LOAN PROGRAM BOND,  
SERIES 2019  
(CITY OF WHITE HOUSE LOAN)**



**BOND AND LOAN AGREEMENT  
MODIFICATION AGREEMENT**

This BOND AND LOAN AGREEMENT MODIFICATION AGREEMENT (the "Modification Agreement"), dated as of June 1, 2020, by and among THE PUBLIC BUILDING AUTHORITY OF THE CITY OF CLARKSVILLE,, TENNESSEE (the "Issuer"), a public, nonprofit corporation organized and existing under the laws of the State of Tennessee; the CITY OF WHITE HOUSE, TENNESSEE (the "Borrower" or the "City"), a municipal corporation existing under the laws of the State of Tennessee, and, FIRST HORIZON TE1, LLC, a subsidiary of First Horizon Bank, Nashville, Tennessee (the "Bank") (formerly First Tennessee Bank National Association):

**WITNESSETH:**

For and in consideration of the mutual covenants and undertakings set forth herein, and other valuable consideration, the receipt of which is hereby acknowledged, the parties hereto do hereby agree as follows:

Section 1. Recitation of Facts. As a means of setting forth the matters of mutual inducement which have resulted in the making and execution of this Modification Agreement, the following statements of fact are hereby recited:

(a) The Issuer is authorized by Title 12, Chapter 10, Tennessee Code Annotated, as from time to time amended or supplemented (the "Act"), to, among other things, upon the terms and provisions set forth in the Act, enter into loan agreements with municipal corporations, as defined in the Act, for the purpose of financing the costs of constructing, installing, or acquiring certain necessary and desirable buildings, structures, equipment, and improvements constituting a "project" as such term is defined and used in the Act;

(b) The Issuer has heretofore issued its Local Government Loan Program Bond, Series 2019 (City of White House Loan), dated May 1, 2019, in the original principal amount of \$10,000,000 (the "Bond"), the proceeds being loaned to the City, pursuant to the terms of that certain Loan Agreement, dated November 21, 2019 (the "Loan Agreement"), by and among the Issuer, the Borrower, and the Bank, as the purchaser of the Bond (the "Loan"), for the purpose of financing all or a portion of the costs of the design, construction, and equipping of a new Community Event Center for the City, which will include an event center, senior center, and administrative offices, the costs of the demolition of the current facility (Civic Center), and the costs of the renovation of the current gymnasium, the acquisition of all property real and personal appurtenant thereto and connected with such work, to pay all legal, fiscal, administrative, architectural, and engineering costs incident thereto, reimbursement for expenditures related to the foregoing projects, and to pay costs incident to the issuance of the Bond and the loan of the proceeds thereof to the City, as authorized by the Board of Mayor and Aldermen of the City (the "Board"), by its Initial Resolution and Loan Resolution, adopted by the Board on February 21, 2019, approving indebtedness in an amount of not to exceed \$10,000,000 in the form of a loan from the Issuer and the execution and delivery of the Loan Agreement;

(c) The Loan Agreement provides for the modification and amendment of certain terms and provisions thereof, subject to certain conditions;

(d) The Bank is, as of the date hereof, the owner of the Bond;

(e) The Issuer, the Borrower, and the Bank now desire to make certain modifications to the Bond, such modifications to include reducing the rate of interest payable on the Bond and the Loan, effective as of June 1, 2020.

Section 2. Modification of the Bond. The Bond is hereby modified and amended, effective as of the date hereof by substituting a new Exhibit A to such Bond with the new Interest Rate, such Exhibit "A" being attached hereto and incorporated herein as fully as though copied.

Section 3. Modification of the Loan Agreement. The Loan Agreement is hereby modified and amended, effective as of the date hereof by substituting a new Exhibit B-Debt Service Schedule to such Loan Agreement, with the new Exhibit B-Debt Service Schedule being attached hereto and incorporated herein as fully as though copied.

Section 3. Miscellaneous Provisions. (a) The Bond and Loan Agreement are hereby, and shall henceforth be deemed to be, modified, supplemented, and amended in accordance with the provisions hereof, effective as of the date hereof, and the respective rights, duties, and obligations under the Bond and the Loan Agreement of the Issuer, the Borrower, and the Bank or other owner thereof, shall hereafter be determined, exercised, and enforced thereunder subject in all respects to such modifications, supplements, and amendments, and all terms and conditions of this Modification Agreement shall be, for any and all purposes, a part of the terms and conditions of said Bond and Loan Agreement.

(b) All provisions, stipulations, promises, covenants, undertakings, and agreements of the Bond and Loan Agreement, as heretofore existing, not inconsistent with the terms and provisions of this Modification Agreement, are hereby ratified, approved, and confirmed.

(c) Unless otherwise herein to the contrary expressly provided, all terms herein used shall be deemed to have those meanings assigned thereto in the Bond and Loan Agreement, as applicable.

(d) The captions or headings of the several Sections and provisions of this Modification Agreement are for convenience only, and in no way define, limit, describe, or affect the scope of intent of any such Section or provision.

(e) Any obligation of the Issuer created by or arising out of the Bond, as hereby amended, shall not constitute an indebtedness, debt, or pecuniary liability or loan of credit of the Issuer, the State of Tennessee, or any political subdivision thereof (except the Borrower), or a charge against the general taxing powers, if any, of the foregoing, within the meaning of any constitutional or statutory provision, but shall be payable solely and exclusively as set forth in the Bond and Loan Agreement.

(f) If any one or more of the provisions contained in this Modification Agreement shall be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, but this Modification Agreement shall be construed the same as if such invalid, illegal, or unenforceable provision had never been contained herein.

(g) This Modification Agreement may be executed in several counterparts, each of which shall be deemed an original, and such counterparts shall together constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto, each after due consideration and authorization, have executed this Modification Agreement, as of the date above first indicated.

THE PUBLIC BUILDING AUTHORITY OF  
THE CITY OF CLARKSVILLE, TENNESSE

By: \_\_\_\_\_  
Chairman

CITY OF WHITE HOUSE, TENNESSEE

By: \_\_\_\_\_  
Mayor

Attest:

By: \_\_\_\_\_  
City Recorder

FIRST HORIZON TE1, LLC.  
By: First Horizon Bank, as attorney in fact

By: \_\_\_\_\_  
Senior Vice President



BOND DEBT SERVICE

CITY OF WHITE HOUSE, TENNESSEE  
\$10,000,000 FR LOAN - 20 YEARS - REV

TENNESSEE MUNICIPAL BOND FUND  
FIXED RATE LOAN PROGRAM

\*\*\*\*\*REVISED FINAL\*\*\*\*\*

ASSUMES ALL PROCEEDS DRAWN AT CLOSING

Original dated date: May 1, 2010

\*\*\*REVISED TO REFLECT REDUCTION IN RATE OF INTEREST FROM 4.07%  
TO 2.81% EFFECTIVE AS OF JUNE 1, 2020\*\*\*

\*\*\*LOAN FROM PBA CLARKSVILLE LOCAL GOVERNMENT LOAN PROGRAM  
BOND, SERIES 2019 (CITY OF WHITE HOUSE LOAN)

PURCHASER: FIRST HORIZON TEI, LLC, A SUBSIDIARY OF  
FIRST HORIZON BANK, NASHVILLE, TENNESSEE

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
06/01/2020					
12/01/2020			140,500.00	140,500.00	
06/01/2021	379,000	2.810%	140,500.00	519,500.00	660,000.00
12/01/2021			135,175.05	135,175.05	
06/01/2022	390,000	2.810%	135,175.05	525,175.05	660,350.10
12/01/2022			129,695.55	129,695.55	
06/01/2023	401,000	2.810%	129,695.55	530,695.55	660,391.10
12/01/2023			124,061.50	124,061.50	
06/01/2024	412,000	2.810%	124,061.50	536,061.50	660,123.00
12/01/2024			118,272.90	118,272.90	
06/01/2025	424,000	2.810%	118,272.90	542,272.90	660,545.80
12/01/2025			112,315.70	112,315.70	
06/01/2026	436,000	2.810%	112,315.70	548,315.70	660,631.40
12/01/2026			106,189.90	106,189.90	
06/01/2027	448,000	2.810%	106,189.90	554,189.90	660,379.80
12/01/2027			99,895.50	99,895.50	
06/01/2028	461,000	2.810%	99,895.50	560,895.50	660,791.00
12/01/2028			93,418.45	93,418.45	
06/01/2029	473,000	2.810%	93,418.45	566,418.45	659,836.90
12/01/2029			86,772.80	86,772.80	
06/01/2030	487,000	2.810%	86,772.80	573,772.80	660,545.60
12/01/2030			79,930.45	79,930.45	
06/01/2031	501,000	2.810%	79,930.45	580,930.45	660,860.90
12/01/2031			72,891.40	72,891.40	
06/01/2032	515,000	2.810%	72,891.40	587,891.40	660,782.80
12/01/2032			65,655.65	65,655.65	
06/01/2033	529,000	2.810%	65,655.65	594,655.65	660,311.30
12/01/2033			58,223.20	58,223.20	
06/01/2034	544,000	2.810%	58,223.20	602,223.20	660,446.40
12/01/2034			50,580.00	50,580.00	
06/01/2035	559,000	2.810%	50,580.00	609,580.00	660,160.00
12/01/2035			42,726.05	42,726.05	
06/01/2036	575,000	2.810%	42,726.05	617,726.05	660,452.10
12/01/2036			34,647.30	34,647.30	
06/01/2037	591,000	2.810%	34,647.30	625,647.30	660,294.60
12/01/2037			26,343.75	26,343.75	
06/01/2038	608,000	2.810%	26,343.75	634,343.75	660,687.50

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BOND DEBT SERVICE

CITY OF WHITE HOUSE, TENNESSEE  
\$10,000,000 FR LOAN - 20 YEARS - REV

TENNESSEE MUNICIPAL BOND FUND  
FIXED RATE LOAN PROGRAM

\*\*\*\*\*REVISED FINAL\*\*\*\*\*

ASSUMES ALL PROCEEDS DRAWN AT CLOSING

Original dated date: May 1, 2010

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TO 2.81% EFFECTIVE AS OF JUNE 1, 2020\*\*\*

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BOND, SERIES 2019 (CITY OF WHITE HOUSE LOAN)

PURCHASER: FIRST HORIZON TE1, LLC, A SUBSIDIARY OF  
FIRST HORIZON BANK, NASHVILLE, TENNESSEE

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2038			17,801.35	17,801.35	
06/01/2039	625,000	2.810%	17,801.35	642,801.35	660,602.70
12/01/2039			9,020.10	9,020.10	
06/01/2040	642,000	2.810%	9,020.10	651,020.10	660,040.20
	10,000,000		3,208,233.20	13,208,233.20	13,208,233.20

EXHIBIT B – DEBT SERVICE SCHEDULE TO LOAN AGREEMENT



BOND DEBT SERVICE

CITY OF WHITE HOUSE, TENNESSEE  
\$10,000,000 FR LOAN - 20 YEARS - REV

TENNESSEE MUNICIPAL BOND FUND  
FIXED RATE LOAN PROGRAM

\*\*\*\*\*REVISED FINAL\*\*\*\*\*

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12/01/2033			58,223.20	58,223.20	
06/01/2034	544,000	2.810%	58,223.20	602,223.20	660,446.40
12/01/2034			50,580.00	50,580.00	
06/01/2035	559,000	2.810%	50,580.00	609,580.00	660,160.00
12/01/2035			42,726.05	42,726.05	
06/01/2036	575,000	2.810%	42,726.05	617,726.05	660,452.10
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12/01/2037			26,343.75	26,343.75	
06/01/2038	608,000	2.810%	26,343.75	634,343.75	660,687.50

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BOND DEBT SERVICE

CITY OF WHITE HOUSE, TENNESSEE  
\$10,000,000 FR LOAN - 20 YEARS - REV

TENNESSEE MUNICIPAL BOND FUND  
FIXED RATE LOAN PROGRAM

\*\*\*\*\*REVISED FINAL\*\*\*\*\*

ASSUMES ALL PROCEEDS DRAWN AT CLOSING

Original dated date: May 1, 2010

\*\*\*REVISED TO REFLECT REDUCTION IN RATE OF INTEREST FROM 4.07%  
TO 2.81% EFFECTIVE AS OF JUNE 1, 2020\*\*\*

\*\*\*LOAN FROM PBA CLARKSVILLE LOCAL GOVERNMENT LOAN PROGRAM  
BOND, SERIES 2019 (CITY OF WHITE HOUSE LOAN)

PURCHASER: FIRST HORIZON TEI, LLC, A SUBSIDIARY OF  
FIRST HORIZON BANK, NASHVILLE, TENNESSEE

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12/01/2039			9,020.10	9,020.10	
06/01/2040	642,000	2.810%	9,020.10	651,020.10	660,040.20
	10,000,000		3,208,233.20	13,208,233.20	13,208,233.20

**RESOLUTION 20-09**

**A RESOLUTION TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.**

**WHEREAS**, a public hearing before this body will be held the **18<sup>th</sup> day of June 2020**, and notice thereof published in the White House Connection on **June 2<sup>nd</sup>, 2020**; and,

**WHEREAS**, application from the property owner to annex the below mentioned territories into the City limits which is adjacent to the current city limits; and,

**WHEREAS**, a Plan of Services for such territory will be duly adopted by the City of White House Board of Mayor and Aldermen; and,

**WHEREAS**, the annexation completed per provisions of TCA 6-5-104 of such territories is deemed reasonable for the overall well-being of the community and the annexation is necessary for the health, safety, and welfare of the property owner and future citizens with the residential development of the annexed territories thereof and of the City as a whole;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of White House:

Property is referenced as Robertson County Tax Map 095, Parcel 100. Request is further made to rezone the annexed property from Robertson County zoning to R-20, Low Density Residential. Property is located at 3351 Pleasant Grove Road as shown with **"EXHIBIT A"**.

**SECTION 1.** That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Resolution has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Resolution shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

First Reading: May 21, 2020

Second Reading: June 18, 2020

\_\_\_\_\_  
Michael Arnold, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder



RESOLUTION 20-11  
"EXHIBIT A"



**ORDINANCE 20-07**

**AN ORDINANCE TO AMEND THE ZONING MAP FROM I-1 LIGHT  
INDUSTRIAL TO NCRPUD, NEIGHBORHOOD CENTER RESIDENTIAL  
PLANNED UNIT DEVELOPMENT ON SAGE RD**

**WHEREAS**, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

**WHEREAS**, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

**WHEREAS**, The City of White House Regional Planning Commission on Monday March 9, 2020 reviewed and approved the rezoning request; and,

**NOW, THEREFORE, BE IT ORDANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE  
CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:**

**SECTION 1.** That the City of White House Zoning Map be amended from I-1, Light Industrial to NCRPUD, Neighborhood Center Residential Planned Unit Development for the property included in "EXHIBIT A" and described as follows:

57.1-ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 106, PARCELS 193.00  
AND 196.00. PROPERTY IS LOCATED AT SAGE ROAD.

**SECTION 2.** That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

**SECTION 3.** If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

**SECTION 4.** In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: April 16, 2020 PASSED

Second Reading: May 21, 2020

\_\_\_\_\_  
Michael Arnold, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder



ORDINANCE 20-07  
"EXHIBIT A"







## ORDINANCE 20-08

### AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 18, CHAPTER 3 SEWER RATES, FEES, AND CHARGES, SECTION 18-301 AND 18-302.

**WHEREAS**, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Sewer Rates, Fees and Charges;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 18, Chapter 3 SEWER RATES, FEES, AND CHARGES, Sections 18-301 AND 18-302 be amended from the Municipal Code as follows:

TITLE 18: WATER AND SEWERS  
CHAPTER 3: SEWER RATES, FEES, AND CHARGES  
SECTIONS: 18-301  
*\*Amends are made in bold, italics, and underlined text.*

#### Section 18-301. Rates.

- (2) Wastewater rates. Wastewater service shall be charged at rates established by the City of White House. Users will be charged a fixed amount based on the number of water meters installed unless one (1) water meter is used to service multiple units. In such cases, each unit will be charged at least the fixed rate for each individual unit service. The monthly wastewater rate schedule shall be as follows:

#### City of White House Wastewater Rate Schedule Exhibit A

	Residential Per Unit	Non-Residential Per Unit
Fixed Rate	<del>\$19.04</del> <b><u>\$19.62</u></b>	<del>\$41.66</del> <b><u>\$42.91</u></b>
Consumption	<del>\$8.22</del> <b><u>\$8.47</u></b> per 1,000 Gallons	<del>\$8.22</del> <b><u>\$8.47</u></b> per 1,000 Gallons

#### City of White House Wastewater Rate Schedule Single Metered with Multiple Units Exhibit B

	Residential Per Unit	Non-Residential Per Unit
Fixed Rate	<del>\$19.04</del> <b><u>\$19.62</u></b>	<del>\$41.66</del> <b><u>\$42.91</u></b>
Consumption	<del>\$8.22</del> <b><u>\$8.47</u></b> per 1,000 Gallons	<del>\$8.22</del> <b><u>\$8.47</u></b> per 1,000 Gallons

- (4) Delinquent payments. Utility usage charges shall be paid by the due date. The city may discontinue utility service to any utility user who fails or refuses to pay the utility charges. The city may discontinue utility services for (i) utility user accounts with no payment activity for ninety (90) days and a past due balance or (ii) utility user accounts with total combined utility charges (wastewater, stormwater, sanitation) in excess of five hundred dollars (\$500.00) if such combined utility charges are thirty (30) days past due. The City of White House shall be entitled to recover costs incurred in collecting delinquent wastewater usage charges. Utility service can only be re-established ~~on closed accounts~~ through the application process for such utility service. (1979 Code, § 8-301, as replaced by Ord. #06-51, Jan. 2007, Ord. #07-21, July 2007, Ord. #08-01, Feb. 2008, and Ord. #08-22, Dec. 2008, and amended by Ord. #1011, July 2010, Ord. #12-12, Oct. 2012, Ord. #15-11, June 2015, Ord. #16-03, Feb. 2016, Ord. #16-11, June 2016, Ord. #16-18, Oct. 2016, and Ord. #17-04, March 2017)

**18-302. Fees and charges.**

- (1) Application fee. A non-refundable application fee in the amount of fifty-five dollars (\$55.00) shall be paid by the applicant for wastewater service at the time the application is filed with the city. Existing users will only be required to pay thirty dollars (\$30.00) ~~if all current charges are paid in full.~~

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 21, 2020

Second Reading: June 18, 2020

\_\_\_\_\_  
Michael Arnold, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder



**ORDINANCE 20-09**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 17, CHAPTER 1 REFUSE, SECTION 17-113.**

**WHEREAS**, the Board of Mayor and Aldermen desire to update the Municipal Code regarding refuse collection fees;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 17, Chapter 1 Refuse, Section 17-113 be revised from the Municipal Code as follows:

**ARTICLE XVII: REFUSE AND TRASH DISPOSAL**

**CHAPTER 1: REFUSE**

**SECTION: 17-113. Fee schedule.**

17-113. Fee schedule. (1) Refuse collection fee. Each customer who owns or rents property within the corporate limits shall pay a refuse collection fee of ~~seventeen dollars (\$17)~~ **eighteen dollars (\$18)** per month per container for curbside pickup. Any commercial business with more than two (2) containers must contract refuse pickup with a private hauler.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 21, 2020

Second Reading: June 18, 2020

\_\_\_\_\_  
Michael Arnold, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder

**ORDINANCE 20-10**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE,  
ADOPTING THE ANNUAL BUDGET (AND TAX RATE) FOR THE FISCAL YEAR BEGINNING  
JULY 1, 2020 THROUGH JUNE 30, 2021.**

- Whereas, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows for fiscal year 2021:

<b>General Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Local Taxes	\$3,391,372	\$3,649,119	\$3,644,000
Intergovernmental Revenue	5,450,869	5,709,752	4,034,130
Charges for Services	118,069	105,400	102,000
Licenses and Permits	408,120	465,681	456,090
Fines and Forfeitures	81,455	70,725	73,000
Debt Proceeds	60,000	1,163,000	7,372,000
Miscellaneous Revenue	304,466	157,247	84,970
Total Cash Receipts	\$9,814,351	\$11,320,924	\$15,766,190
Beginning Cash Balance	\$4,591,288	\$3,864,950	\$4,881,371
Total Available Funds	\$14,405,639	\$15,185,874	\$20,647,561

<b>Industrial Development Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Intergovernmental Revenue	\$ 123,720	\$ 123,000	\$ 110,000
Miscellaneous Revenue	\$ 1,845	\$ 3,800	\$ 2,800
Total Cash Receipts	\$ 125,565	\$ 126,800	\$ 112,800
Beginning Cash Balance	\$ 170,433	\$ 205,809	\$ 118,009
Total Available Funds	\$ 295,998	\$ 332,609	\$ 230,809

<b>State Street Aid Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Intergovernmental Revenue	\$ 407,378	\$ 423,000	\$ 401,000
Miscellaneous Revenue	\$ 2,833	\$ 5,600	\$ 4,200
Total Cash Receipts	\$ 410,211	\$ 428,600	\$ 405,200
Beginning Cash Balance	\$ 406,153	\$ 347,690	\$ 315,290
Total Available Funds	\$ 816,364	\$ 776,290	\$ 720,490

<b>Park Sales Tax Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Intergovernmental Revenue	\$ 1,016,201	\$ 692,275	\$ 685,185
Miscellaneous Revenue	\$ 6,404	\$ 13,500	\$ 10,100
Debt Proceeds	\$ -	\$ -	\$ 2,750,000
Total Cash Receipts	\$ 1,022,605	\$ 705,775	\$ 3,445,285
Beginning Cash Balance	\$ 798,074	\$ 711,291	\$ 1,057,661
Total Available Funds	\$ 1,820,679	\$ 1,417,066	\$ 4,502,946

<b>Impact Fee Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Impact Fees	\$ 203,523	*	*
Miscellaneous Revenue	\$ 3,170	*	*
Total Cash Receipts	\$ 206,693	*	*
Beginning Cash Balance	\$ 138,902	*	*
Total Available Funds	\$ 345,595	*	*

\*During fiscal year 2020 the Impact Fee Fund was split into four separate funds (Parks / Police / Fire / Roads) Impact Fees Funds. See details for FY 2020 and future years below.



<b>Parks Impact Fees Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Parks Impact Fees	*	\$ 68,666	\$ 68,664
Miscellaneous Revenue	*	\$ 980	\$ 700
Total Cash Receipts	*	\$ 69,646	\$ 69,364
Beginning Cash Balance	*	\$ 37,046	\$ 88,693
Total Available Funds	*	\$ 106,692	\$ 158,057

\*During fiscal year 2020 the Impact Fee Fund was split into four separate funds  
(Parks / Police / Fire / Roads) Impact Fees Funds. See details for FY 2019 above.

<b>Police Impact Fees Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Police Impact Fees	*	\$ 54,184	\$ 54,804
Miscellaneous Revenue	*	\$ 1,400	\$ 1,000
Total Cash Receipts	*	\$ 55,584	\$ 55,804
Beginning Cash Balance	*	\$ 61,726	\$ 117,310
Total Available Funds	*	\$ 117,310	\$ 173,114

\*During fiscal year 2020 the Impact Fee Fund was split into four separate funds  
(Parks / Police / Fire / Roads) Impact Fees Funds. See details for FY 2019 above.

<b>Fire Impact Fees Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Fire Impact Fees	*	\$ 37,000	\$ 37,000
Miscellaneous Revenue	*	\$ 1,400	\$ 1,000
Total Cash Receipts	*	\$ 38,400	\$ 38,000
Beginning Cash Balance	*	\$ 67,269	\$ 105,669
Total Available Funds	*	\$ 105,669	\$ 143,669

\*During fiscal year 2020 the Impact Fee Fund was split into four separate funds  
(Parks / Police / Fire / Roads) Impact Fees Funds. See details for FY 2019 above.

<b>Roads Impact Fees Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Roads Impact Fees	*	\$ 78,126	\$ 78,120
Miscellaneous Revenue	*	\$ 1,700	\$ 1,200
Total Cash Receipts	*	\$ 79,826	\$ 79,320
Beginning Cash Balance	*	\$ 80,651	\$ 80,477
Total Available Funds	*	\$ 160,477	\$ 159,797

\*During fiscal year 2020 the Impact Fee Fund was split into four separate funds  
(Parks / Police / Fire / Roads) Impact Fees Funds. See details for FY 2019 above.

<b>Drug Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Intergovernmental Revenue	\$ 375	\$ 300	\$ 300
Fines and Forfeitures	\$ 5,405	\$ 5,300	\$ 3,600
Miscellaneous Revenue	\$ 140	\$ 1,836	\$ 200
Total Cash Receipts	\$ 5,920	\$ 7,436	\$ 4,100
Beginning Cash Balance	\$ 13,717	\$ 15,136	\$ 20,072
Total Available Funds	\$ 19,637	\$ 22,572	\$ 24,172

<b>Debt Service Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Intergovernmental Revenue	\$ 889,838	\$ 862,586	\$ 1,162,800
Miscellaneous Revenue	\$ 6,256	\$ 6,100	\$ 4,600
Total Cash Receipts	\$ 896,094	\$ 868,686	\$ 1,167,400
Beginning Cash Balance	\$ 344,735	\$ 341,235	\$ 423,334
Total Available Funds	\$ 1,240,829	\$ 1,209,921	\$ 1,590,734

<b>Hillcrest Cemetery Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Charges for Services	\$ 49,446	\$ 31,500	\$ 31,700
Miscellaneous Revenue	\$ 4,282	\$ 4,000	\$ 3,000
Total Cash Receipts	\$ 53,728	\$ 35,500	\$ 34,700
Beginning Cash Balance	\$ 194,918	\$ 206,603	\$ 211,813
Total Available Funds	\$ 248,646	\$ 242,103	\$ 246,513

<b>Dental Care Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Interfund Revenue	\$ 67,078	\$ 37,000	\$ 21,600
Miscellaneous Revenue	\$ 5,701	\$ 4,900	\$ 3,600
Total Cash Receipts	\$ 72,779	\$ 41,900	\$ 25,200
Beginning Cash Balance	\$ 262,571	\$ 262,362	\$ 241,635
Total Available Funds	\$ 335,350	\$ 304,262	\$ 266,835

<b>Sanitation Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Cash Receipts	\$ 887,709	\$ 895,500	\$ 943,300
Debt Proceeds	\$ -	\$ -	\$ -
Total Cash Inflows	\$ 887,709	\$ 895,500	\$ 943,300
Beginning Cash Balance	\$ 596,367	\$ 558,395	\$ 465,137
Total Available Cash	\$ 1,484,076	\$ 1,453,895	\$ 1,408,437

<b>Wastewater Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Cash Receipts	\$ 3,958,928	\$ 4,331,970	\$ 4,585,550
Debt Proceeds	\$ -	\$ -	\$ 9,355,000
Total Cash Inflows	\$ 3,958,928	\$ 4,331,970	\$ 13,940,550
Beginning Cash Balance	\$ 4,372,595	\$ 3,163,016	\$ 1,634,563
Total Available Cash	\$ 8,331,523	\$ 7,494,986	\$ 15,575,113

<b>Stormwater Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Cash Receipts	\$ 877,141	\$ 898,010	\$ 897,700
Debt Proceeds	\$ -	\$ -	\$ -
Total Cash Inflows	\$ 877,141	\$ 898,010	\$ 897,700
Beginning Cash Balance	\$ 430,982	\$ 536,631	\$ 789,327
Total Available Cash	\$ 1,308,123	\$ 1,434,641	\$ 1,687,027

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

<b>General Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
General Government	\$ 4,058,492	\$ 3,544,984	\$ 9,418,389
Public Safety	\$ 3,990,881	\$ 4,124,466	\$ 5,042,213
Public Works	\$ 598,297	\$ 742,535	\$ 876,555
Library	\$ 447,997	\$ 456,557	\$ 528,672
Parks and Recreation	\$ 1,081,117	\$ 1,108,762	\$ 1,267,941
Planning and Codes	\$ 363,905	\$ 327,199	\$ 414,644
<b>Total Appropriations</b>	<b>\$ 10,540,689</b>	<b>\$ 10,304,503</b>	<b>\$ 17,548,414</b>

<b>Industrial Development Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Industrial Development	\$ 90,189	\$ 214,600	\$ 177,000
<b>Total Appropriations</b>	<b>\$ 90,189</b>	<b>\$ 214,600</b>	<b>\$ 177,000</b>

<b>State Street Aid Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Streets	\$ 468,674	\$ 461,000	\$ 530,000
<b>Total Appropriations</b>	<b>\$ 468,674</b>	<b>\$ 461,000</b>	<b>\$ 530,000</b>

<b>Park Sales Tax Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Parks	\$ 982,888	\$ 230,205	\$ 3,642,800
Debt Service	\$ 126,500	\$ 129,200	\$ 362,325
<b>Total Appropriations</b>	<b>\$ 1,109,388</b>	<b>\$ 359,405</b>	<b>\$ 4,005,125</b>

<b>Impact Fee Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Parks	\$ 12,829	*	*
Police	\$ -	*	*
Fire	\$ -	*	*
Roads	\$ 86,074	*	*
<b>Total Appropriations</b>	<b>\$ 98,903</b>	<b>*</b>	<b>*</b>

\*During fiscal year 2020 the Impact Fee Fund was split into four separate funds (Parks / Police / Fire / Roads) Impact Fees Funds. See details for FY 2020 and future years below.



<b>Parks Impact Fees Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Parks	*	\$ 17,999	\$ 15,000
Total Appropriations	*	\$ 17,999	\$ 15,000

\*During fiscal year 2020 the Impact Fee Fund was split into four separate funds  
(Parks / Police / Fire / Roads) Impact Fees Funds. See details for FY 2019 above.

<b>Police Impact Fees Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Police	*	\$ -	\$ 65,000
Total Appropriations	*	\$ -	\$ 65,000

\*During fiscal year 2020 the Impact Fee Fund was split into four separate funds  
(Parks / Police / Fire / Roads) Impact Fees Funds. See details for FY 2019 above.

<b>Fire Impact Fees Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Fire	*	\$ -	\$ 74,500
Total Appropriations	*	\$ -	\$ 74,500

\*During fiscal year 2020 the Impact Fee Fund was split into four separate funds  
(Parks / Police / Fire / Roads) Impact Fees Funds. See details for FY 2019 above.

<b>Roads Impact Fees Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Roads	*	\$ 80,000	\$ 60,000
Total Appropriations	*	\$ 80,000	\$ 60,000

\*During fiscal year 2020 the Impact Fee Fund was split into four separate funds  
(Parks / Police / Fire / Roads) Impact Fees Funds. See details for FY 2019 above.

<b>Drug Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Police	\$ 4,501	\$ 2,500	\$ 4,500
Total Appropriations	\$ 4,501	\$ 2,500	\$ 4,500

<b>Debt Service Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Debt Service	\$ 898,170	\$ 785,214	\$ 1,135,600
Miscellaneous	\$ 1,424	\$ 1,373	\$ 1,800
Total Appropriations	\$ 899,594	\$ 786,587	\$ 1,137,400

<b>Hillcrest Cemetery Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Cemetery and Maintenance	\$ 42,043	\$ 30,290	\$ 43,890
Total Appropriations	\$ 42,043	\$ 30,290	\$ 43,890

<b>Dental Care Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Premiums Paid	\$ 11,577	\$ 9,591	\$ 10,656
Dental Claims Paid	\$ 61,411	\$ 53,036	\$ 60,000
Total Appropriations	\$ 72,988	\$ 62,627	\$ 70,656

<b>Sanitation Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Sanitation	\$ 925,681	\$ 988,758	\$ 1,033,561
Debt Service	\$ -	\$ -	\$ -
Total Appropriations	\$ 925,681	\$ 988,758	\$ 1,033,561

<b>Wastewater Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Wastewater	\$ 5,088,720	\$ 5,225,739	\$ 13,099,737
Debt Service	\$ 79,787	\$ 634,684	\$ 742,500
Total Appropriations	\$ 5,168,507	\$ 5,860,423	\$ 13,842,237

<b>Stormwater Fund</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Estimated</b>	<b>FY 2021 Proposed</b>
Stormwater Administration	\$ 771,492	\$ 645,314	\$ 1,022,047
Debt Service	\$ -	\$ -	\$ -
Total Appropriations	\$ 771,492	\$ 645,314	\$ 1,022,047

SECTION 3. At the end of the current fiscal year the governing body estimates balances as follows:

General Fund	\$ 4,881,371
Industrial Development Fund	\$ 118,009
State Street Aid Fund	\$ 315,290
Park Sales Tax Fund	\$ 1,057,661
Parks Impact Fees Fund	\$ 88,693
Police Impact Fees Fund	\$ 117,310
Fire Impact Fees Fund	\$ 105,669
Roads Impact Fees Fund	\$ 80,477
Drug Fund	\$ 20,072
Debt Service Fund	\$ 423,334
Hillcrest Cemetery Fund	\$ 211,813
Dental Care Fund	\$ 241,635
Sanitation Fund	\$ 465,137
Wastewater Fund	\$ 1,634,563
Stormwater Fund	\$ 789,327



SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Cumulative Principal Outstanding at June 30, 2020	FY 2021 Debt Principal	FY 2021 Interest Requirements
<b>Bonds</b>				
2012 GO Refunding Bond	\$ -	\$ 785,000	\$ 210,000	\$ 14,104
2013 GO Bond	\$ -	\$ 2,660,000	\$ 75,000	\$ 104,562
2015 GO Refunding Bond	\$ -	\$ 1,915,000	\$ 315,000	\$ 44,776
2019 LG Loan Program Bond*	\$ 8,777,000	\$ 1,223,000	\$ 333,000	\$ 193,811
2020 Byrum Park Land Bond	\$ 2,750,000	\$ -	\$ 151,000	\$ 74,525
2020 Town Ctr Wtr Ln Bond***	\$ 1,600,000	\$ -	\$ 120,000	\$ 36,934
<b>Notes</b>				
SRF CWA 2009-246	\$ -	\$ 353,596	\$ 29,626	\$ 6,020
SRF CWSRF 2010-256	\$ -	\$ 227,936	\$ 17,496	\$ 3,828
SRF CG1 2012-302	\$ -	\$ 2,677,576	\$ 172,452	\$ 25,992
SRF CWSRF 2012-308	\$ -	\$ 308,480	\$ 18,180	\$ 3,000
SRF CG2 2013-326	\$ -	\$ 1,317,859	\$ 76,548	\$ 9,624
SRF CWSRF 2016-364	\$ -	\$ 666,288	\$ 37,428	\$ 7,200
SRF 2020 (tentative)**	\$ -	\$ -	\$ -	\$ 110,000
2017 Land Capital Outlay Note	\$ -	\$ 83,000	\$ 83,000	\$ 2,494

\*2019 Bond will be in draw-down period during FY 2021. The \$1,223,000 represents the cost for issuing the bond and draws made prior to June 30, 2020. This amount is accruing interest expenses. The first principle payment is due in June 2021. The tentative cumulative draws for this bond at June 30, 2021 should total \$6,995,000.

\*\*SRF loan planned to be submitted to TDEC for approval before or during FY 2021 for the Wastewater Treatment Plant Expansion Project. These figures for this loan are tentative and based on cumulative draws of \$9,355,000 during FY 2021 (starting in July 2020) with an interest rate of 2%. The total of this project and loan are projected to be \$15,000,000. It is unknown at this time if the loan will be awarded any principal forgiveness.

\*\*\* This debt issuance is for upcoming proposed offsite water line improvements for the Town Center district. As of May 6, 2020, this debt has not been authorized by the Board of Mayor and Aldermen. However the proceeds of this debt and related project expenses are included in the FY 2021 budget. This project is intended to be partially reimbursed by several outside parties.

SECTION 5. During the coming fiscal year (2021) the governing body has planned capital projects and proposed funding as follows:

<b>Proposed Capital Projects</b>	<b>Proposed Amount Financed by Appropriations</b>	<b>Proposed Amount Financed by Debt</b>
Community Event Center Design and Build	\$ 5,700,000	\$ 5,700,000
Park Land Purchase	\$ 2,750,000	\$ 2,750,000
Police Patrol Vehicles (6)	\$ 238,750	\$ -
Police Administration Vehicle	\$ 30,000	\$ -
Planning and Codes Vehicle	\$ 33,475	\$ -
Planning and Codes Vehicle Trade with WW	\$ 9,120	\$ -
Fire Administration Vehicles (2)	\$ 85,000	\$ -
City Administration Vehicle	\$ 30,000	\$ -
Utility Body Truck for Public Works	\$ 68,000	\$ -
Mini Track Loader	\$ 30,000	\$ -
Dump Truck	\$ 110,000	\$ -
Widen North Palmers Chapel Road	\$ 190,000	\$ -
College St / North Palmers Chapel WW Conv.	\$ 400,000	\$ -
Airvac Motor Upgrade (North Palmers Chapel)	\$ 150,000	\$ -
Fire Brush Truck	\$ 50,000	\$ -
Library Outdoor Reading Space	\$ 30,000	\$ -
Greenway Crosswalk Lights at Hwy 76	\$ 35,000	\$ -
Police Records Mgmt Storage System (RMS)	\$ 53,000	\$ -
Parks Skid Loader	\$ 40,000	\$ -
Asphalt Cold Planner	\$ 28,000	\$ -
Museum Reno. (Phase 5) - Exterior	\$ 125,000	\$ -
Asphalt Overlay Program	\$ 400,000	\$ -
KCI Traffic Study	\$ 65,000	\$ -
Grid Smart Camera System	\$ 25,000	\$ -
Parks Asphalt Maintenance	\$ 76,000	\$ -
Soccer Complex Renovation Phase 1	\$ 800,000	\$ -
WWTP Expansion	\$ 9,355,000	\$ -
Grinder Pump Replacement Program	\$ 400,000	\$ -
SR 76/Pleasant Grove Road Turn Lane	\$ 30,000	\$ -
Stormwater Land Acquisitions / Mitigations	\$ 200,000	\$ -
ADA Transition Plan	\$ 24,999	\$ -
Parks Laser Grading	\$ 9,500	\$ -
Infield Groomer Laser Package Setup	\$ 5,000	\$ -
Park Field #5 Fencing	\$ 9,999	\$ -
Top Dressing Soccer Fields	\$ 6,500	\$ -
Columbarium	\$ 15,000	\$ -
Parks Zero Turn Mower	\$ 12,000	\$ -
Northwoods Park Improvements	\$ 3,000	\$ -
Fire Extraction Tools	\$ 24,000	\$ -
Fire Water Intake Valves	\$ 8,000	\$ -
Stormwater Equipment Building	\$ 10,000	\$ -

- SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.
- SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.
- SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.
- SECTION 9. If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with the Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.
- SECTION 10. There is hereby levied a property tax of **\$1.0362 per \$100 of assessed value** on all real and personal property in both Robertson and Sumner Counties.
- SECTION 11. This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21, TCA or loan agreements with a public building authority issued pursuant to Title 12, Chapter 10, TCA approved by the Comptroller of the Treasury or Comptroller's Designee within 15 days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21, TCA (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the city does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.
- SECTION 12. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.
- SECTION 13. All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.



SECTION 14. This ordinance shall take effect on July 1, 2020, the public welfare requiring it.

Passed First Reading: May 21, 2020

Passed Second and Final Reading: June 18, 2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest: City Recorder

**ORDINANCE 20-11**

**AN ORDINANCE TO AMEND THE ZONING MAP FROM ROBERTSON  
COUNTY AG-2 AGRICULTURAL TO R-20 GENERAL COMMERCIAL FOR  
PROPERTY 3351 PLEASANT GROVE ROAD**

**WHEREAS**, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city and planning region into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residences; and,

**WHEREAS**, the City's Comprehensive Land Use plan designates the area as the Residential Single-Family Medium Density; and,

**WHEREAS**, The City of White House Regional Planning Commission on May 11, 2020 reviewed and discussed this proposed zoning map amendment voted unanimously to approve recommendation request to the Board of Mayor and Aldermen and,

**NOW, THEREFORE, BE IT ORDANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE  
CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:**

**SECTION 1.** That the City of White House Zoning Map be amended from Robertson County zoning to R-20 Residential for the properties attached as "EXHIBIT A" and described as follows:

TAX MAP 095, PARCEL 100 1.9 ACRES AS SHOWN IN THE RECORDS OF THE ASSESSOR OF  
PROPERTY OF ROBERTSON COUNTY, TENNESSEE.

**SECTION 2.** That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

**SECTION 3.** If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

**SECTION 4.** In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: May 21, 2020

Second Reading: June 18, 2020

\_\_\_\_\_  
Michael Arnold, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder

ORDINANCE 20-11  
"EXHIBIT A"





*May 13, 2020*

## **MEMORANDUM**

**To:** Board of Mayor and Aldermen  
**CC:** Gerald Herman, City Administrator  
**From:** Amanda Burns, Human Resources Director  
**Re:** Information Technology Support Services

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The City of White House's contract with Black Lion Technology for IT support services will expire on June 30, 2020. The City sent out a request for proposals for IT services and received a total of nine RFP responses. A committee consisting of the City Administrator, Administrative Services Director, Purchasing Coordinator, Human Resources Director, and Assistant Finance Director reviewed and scored the proposals.

After tabulating the scores, Black Lion Technology was determined to provide the best fit for the City of White House's needs. We are requesting that the Board of Mayor and Aldermen approve for City Administrator Gerald Herman to enter into a five-year contract with Black Lion Technology beginning July 1, 2020.

Please contact me at 615-616-1008 if you have any questions.



**CITY OF WHITE HOUSE**  
RFP IT SERVICES  
EVALUATION SCORES

PROPOSAL										
	Total Available Points	Black Lion Technology	Pomeroy	Rayon City Technologies	Jeter IT	C Spire	UDT	Forefront Solutions	AutoMate IT Inc	Logistix Technologies Inc
Past and present experience	100	92	93	61	87	84	81	87	92	93
Overall personnel assigned to support	100	94	86	60	91	86	79	79	90	77
Price Consideration	100	92	79	78	39	64	36	92	81	91
Proposal was clear, concise, and logical and/or sequential form	100	93	84	62	88	71	63	86	85	88
<b>Total Score</b>	<b>400</b>	<b>371</b>	<b>342</b>	<b>261</b>	<b>305</b>	<b>305</b>	<b>259</b>	<b>344</b>	<b>348</b>	<b>349</b>
	100%	92.75%	85.50%	65.25%	76.25%	76.25%	64.75%	86.00%	87.00%	87.25%
COMMENTS	N/A	Local 18 yrs quick response \$102-\$202/hr	Naashville 38 years quick response varied costs - \$70-\$185	Old Hickory 12 yrs \$83-\$125/hr small	Nashville managed 25 years \$12,000/mo	Nashville 31 years \$130 flat	Nashville 25 yrs managed	Clarksville 20 yrs \$65/hr 18hrs/mo min	Nashville 36 years hybrid managed \$3,500/mo	Luttrell, TN 16 yrs Lots of PE exp \$90-\$135/hr

CONCLUSION										
	Total Available Points	Black Lion Technology	Pomeroy	Rayon City Technologies	Jeter IT	C Spire	UDT	Forefront Solutions	AutoMate IT Inc	Logistix Technologies Inc
Overall qualifications and likelihood to succeed in your opinion	100	97	89	63	80	80	74	83	85	75
<b>Total Score</b>	<b>100</b>	<b>97</b>	<b>89</b>	<b>63</b>	<b>80</b>	<b>80</b>	<b>74</b>	<b>83</b>	<b>85</b>	<b>75</b>
	100%	97.0%	89.0%	63.0%	80.0%	80.0%	74.0%	83.0%	85.0%	75.0%

OVERALL										
	Total Available Points	Black Lion Technology	Pomeroy	Rayon City Technologies	Jeter IT	C Spire	UDT	Forefront Solutions	AutoMate IT Inc	Logistix Technologies Inc
<b>Total Score</b>	<b>500</b>	<b>468</b>	<b>431</b>	<b>324</b>	<b>385</b>	<b>385</b>	<b>333</b>	<b>427</b>	<b>433</b>	<b>424</b>
	100%	93.6%	86.2%	64.8%	77.0%	77.0%	66.6%	85.4%	86.6%	84.8%

May 13, 2020

## MEMORANDUM

**To:** Board of Mayor and Aldermen  
**CC:** Gerald Herman, City Administrator  
**From:** Amanda Burns, Human Resources Director  
**Re:** City of White House Insurance Broker

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The City of White House received eleven Requests for Proposals for Insurance Broker. The selection committee included the City Administrator, Administrative Services Director, Purchasing Coordinator, Accounting Specialist, and Human Resources Director.

After tabulating the scores, Willis, Towers, Watson was determined to provide the best fit for the City of White House's needs. We are requesting that the Board of Mayor and Aldermen approve for City Administrator Gerald Herman to enter into a five-year contract with Willis, Towers, Watson beginning July 1, 2020.

If you have any questions, please contact me at 615-672-4350, ext. 2108.





CITY OF WHITE HOUSE  
INSURANCE BROKER RFP  
EVALUATION SCORES

PROPOSAL												
	Total Available Points	W.E. Shaw & Associates	Houchens Benefits	Sherrill Morgan	Mark III Brokerage	CBIZ Benefits	Benefits, Inc	Assured Partners	Willis Towers Watson	Mercer	HUB International	Hylant
Benefits negotiation abilities	100	91	84	80	82	79	81	83	98	92	80	94
Experience/expertise in benefit negotiations	100	91	88	85	76	85	84	85	95	87	81	94
Online open enrollment knowledge and tech support	100	92	87	85	78	91	90	88	87	88	82	91
Personnel availability /accessibility	100	94	86	79	66	87	86	87	96	94	82	94
Experience/references	100	94	88	85	77	83	81	89	96	95	83	91
Concepts/ideas/approach	100	90	84	82	74	86	84	79	93	88	79	88
Proactive support	100	94	92	83	73	90	90	90	97	88	82	93
Service options and abilities	100	95	90	82	74	88	83	90	90	95	87	95
Total Score	800	741	699	661	600	689	679	691	752	727	656	740
	100%	92.63%	87.38%	82.63%	75.00%	86.13%	84.88%	86.38%	94.00%	90.88%	82.00%	92.50%
COMMENTS	N/A	Local	Gave examples of	Favored self Location may be an issue	No listed legal Location may be an issue				Provided real Long Standing Personalized	Good online Large firm with experience Strong PE exp.	Good fee structure Strong PE exp.	Good wellness

CONCLUSION												
	Total Available Points	W.E. Shaw & Associates	Houchens Benefits	Sherrill Morgan	Mark III Brokerage	CBIZ Benefits	Benefits, Inc	Assured Partners	Willis Towers Watson	Mercer	HUB International	Hylant
Overall qualifications and likelihood to succeed in your opinion	100	93	86	82	73	84	84	85	97	92	79	92
Total Score	100	93	86	82	73	84	84	85	97	92	79	92
	100%	93.0%	86.0%	82.0%	73.0%	84.0%	84.0%	85.0%	97.0%	92.0%	79.0%	92.0%

OVERALL												
	Total Available Points	W.E. Shaw & Associates	Houchens Benefits	Sherrill Morgan	Mark III Brokerage	CBIZ Benefits	Benefits, Inc	Assured Partners	Willis Towers Watson	Mercer	HUB International	Hylant
Total Score	900	834	785	743	673	773	763	776	849	819	735	832
	100%	92.7%	87.2%	82.6%	74.8%	85.9%	84.8%	86.2%	94.3%	91.0%	81.7%	92.4%

DISCUSSION ITEMS...

OTHER INFORMATION....