



CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Agenda
July 16, 2020
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of Minutes of the June 18th meeting and June 30th Special Session meeting
7. Welcome Visitors
8. Public Hearings
 - a. **Resolution 20-14:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House. *Second Reading*
 - b. **Ordinance 20-12:** An ordinance amending the Zoning Ordinance regarding Planned Unit Development, Article V, Section 5.056.5, Residential Planned Development. *Second Reading*
 - c. **Ordinance 20-13:** An ordinance amending the Zoning Map from Sumner County Rural Residential to SRPUD, Suburban Residential Planned Unit Development on Tyree Springs Rd. *Second Reading*
9. Communication from Mayor, Aldermen, City Attorney, and City Administrator
10. Acknowledge Reports
 - A. General Government
 - B. Finance
 - C. Human Resources
 - D. Police
 - E. Fire
 - F. Public Services
 - G. Planning & Codes
 - H. Parks & Recreation
 - I. Library/Museum
 - J. Municipal Court
11. Consideration of the Following Resolutions:
 - a. **Resolution 20-15:** Whereas, T.C.A. 6-51-102 requires that a plan of service be adopted by the governing body of the City prior to passage of a resolution annexing any area.
 - b. **Resolution 20-14:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House. *Second Reading*

- c. **Resolution 20-16:** An initial resolution authorizing the incurrence of indebtedness by the City of White House, Tennessee, of not to exceed \$11,000,000 by the execution with the Public Building Authority of the City of Clarksville, Tennessee, of a loan agreement to provide funding for certain public works projects, and to fund the incidental and necessary expenses related thereto.
- d. **Resolution 20-17:** Resolution authorizing a loan pursuant to a loan agreement between the City of White House, Tennessee, and the Public Building Authority of the City of Clarksville, Tennessee, in the principal amount of not to exceed \$11,000,000; authorizing the execution and delivery of such loan agreement and other documents relating to said loan; approving the issuance of a bond by such Public Building Authority; providing for the application of the proceeds of said loan and the payment of such indebtedness; consenting to the assignment of the City's obligation under such loan agreement; and, certain other matters.
- e. **Resolution 20-18:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, Tennessee.

12. Consideration of the Following Ordinances:

- a. **Ordinance 20-12:** An ordinance amending the Zoning Ordinance regarding Planned Unit Development, Article V, Section 5.056.5, Residential Planned Development. *Second Reading*
- b. **Ordinance 20-13:** An ordinance amending the Zoning Map from Sumner County Rural Residential to SRPUD, Suburban Residential Planned Unit Development on Tyree Springs Rd. *Second Reading*
- c. **Ordinance 20-14:** An ordinance amending the Municipal Code Title 18, Chapter 4 Stormwater Management, Section 18-407. *First Reading*
- d. **Ordinance 20-15:** An ordinance amending the Zoning Map from Robertson County Rural Residential to SRPUD, Suburban Residential Planned Unit Development on Pinson Lane. *First Reading*

13. Purchasing:

- a. To approve or reject authorizing the City Administrator Gerald Herman to enter into a one-year Interlocal E911 agreement between E911 Emergency Communication District of Robertson County, Robertson County, the City of Springfield, and the City of White House for \$206,599.88 for furnishing dispatching services for the purpose of emergency dispatch at the E911 facility. The Police Chief recommends approval.
- b. To approve or reject the purchase of three (3) 2020 Ford Police Interceptor Utility Vehicles from the State contract #209 in the total amount of \$100,191. The Police Chief recommends approval.
- c. To approve or reject authorizing the City Administrator Gerald Herman entering into a contract with CSR Engineering for \$59,000 for engineering services for North Palmers Chapel Roadway Widening and Wastewater Improvements. The Public Services Director recommends approval.

14. Other Business:

- a. To approve or reject subdivision acceptance for the Greystone Phase 3 subdivision. Planning and Codes Director recommends approval.
- b. To approve or reject subdivision acceptance for the Sumner Crossings Phase 2 subdivision. Planning and Codes Director recommends approval.

15. Discussion Items:

- a. Public Comment Opportunity

16. Other Information:

- a. Report on Debt Obligation for Byrum Park Land Loan

17. Adjournment:

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Minutes
June 18, 2020
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer by Community Pastor

Prayer was led by Aldermen Bibb.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Arnold.

4. Roll Call

Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Corbitt - Present via Zoom; Ald. Hutson - Present; **Quorum - Present.**

5. Adoption of the Agenda

Motion was made by Ald. Bibb, second by Ald. Decker to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of Minutes of the May 21st Board of Mayor and Aldermen meeting

Motion was made by Ald. Decker, second by Ald. Bibb to adopt the minutes. A voice vote was called for with all members voting aye. **May 21st Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

a. Proclamation

Mayor Arnold presented Library Director Elizabeth Kozlowski with a Service Achievement Award for the White House Public Library staff's dedication to continually provide services to its patrons during the COVID-19 pandemic.

8. Public Hearings

a. **Resolution 20-09:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, Tennessee. *Second Reading.*

No one spoke for or against.

b. **Ordinance 20-08:** An ordinance amending the Municipal Code Title 18, Chapter 3 Sewer Rates, Fees and Charges, Section 18-301. *Second Reading.*

No one spoke for or against.

- c. **Ordinance 20-09:** An ordinance amending the Municipal Code Title 17, Chapter 1 Refuse, Section 17-113. *Second Reading.*

No one spoke for or against.

- d. **Ordinance 20-10:** An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2020 through June 30, 2021. *Second Reading.*

No one spoke for or against.

- e. **Ordinance 20-11:** An ordinance to amend the Zoning Map from Sumner County AG-2 Agricultural to R-20 General Commercial for property 3351 Pleasant Grove Road. *Second Reading*

No one spoke for or against.

9. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Ald. Decker recited quotes from former leaders to embrace the importance of Freedom, past historical events and Independence Day.

City Administrator Gerald Herman announced that First Horizon bank decided not to honor the interest rate deduction that was approved by the Board last month for the Community Event Center. Mr. Herman stated that the bank did this to five other cities citing COVID-19 as the reason. Mr. Herman continued that First Horizon also pulled back on the loans for the Town Center Water Line and purchase of Byrum property for future park land. Mr. Herman advised that the Tennessee Municipal Bond Fund (TMBF) had not recalled this ever happening in the past. Mr. Herman discussed that TMBF were able to negotiate the same rate and years with another lender for the loans. Mr. Herman informed the Board that the TMBF initially thought a resolution was needed to be approved on the Special Called Board of Aldermen meeting scheduled on June 30th, but it is not required. Mr. Herman mentioned that the TMBF will have paperwork ready for signature to close the loan for the park land at the Special Called meeting. Mr. Herman noted that the TMBF found another lender with a better interest rate and same terms for the Town Center Water Line loan with a plan to close in the middle of July. Mr. Herman stated that the TMBF is currently negotiating with a lender to give the City a better rate and terms for the Community Event Center.

City Administrator Gerald Herman advised that Raymond James, the lending company on the loan for the Library, said it is a good time to seek a better rate on the loan. Mr. Herman stated that Finance Director asked them to hold until the August Board of Mayor and Aldermen meeting to discuss a resolution to start the negotiating process.

City Administrator Gerald Herman discussed that the parks maintenance building is making good progress. Mr. Herman continued that the drive leading up to both buildings have been paved, insulation inside is complete, and electrical is near completion. Mr. Herman advised that the Parks Maintenance staff is building the walls for the bathrooms and office. Mr. Herman noted most of the building will be finished by the end of June.

City Administrator Gerald Herman noted that the construction has begun on the Visitor Center exterior renovation. Mr. Herman continued that the foundation work for the storage room is in progress.

City Administrator Gerald Herman mentioned that the issue he brought up from last month's meeting with Sumner County Assessor increase in fees is still an issue. Mr. Herman states that Mayors and managers had a good discussion on this issue a few weeks ago and will have another meeting at the end of the month to discuss further options.

City Administrator Gerald Herman updated the Board on how the City business has started to get back to some normalcy since the COVID-19 pandemic hit. Mr. Herman advised that the baseball fields and dog park are open. Mr. Herman continued that the library is open with limitation on the number of customers inside. Mr. Herman stated employees that had been working from home are back in the office. Mr. Herman mentioned that the City is awaiting guidance from the Governor to open up the soccer fields and basketball courts since the sports are considered contact sports. Mr. Herman informed the Board that the City is still getting recommendation to keep the playgrounds and splash pad closed. Mr. Herman announced that he had a teleconference meeting yesterday with the State Commissioner heading up the Economic Recovery Plan. Mr. Herman advised that his biggest takeaway from the meeting is that restrictions will be reduced July 1st because that is when the current Executive Orders expire.

10. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire | I. Library/Museum |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Bibb, second by Ald. Hutson to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

11. Consideration of the Following Resolutions:

- a. **Resolution 20-10:** Whereas, T.C.A. 6-51-102 requires that a plan of service be adopted by the governing body of the City prior to passage of a resolution annexing any area.

Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Resolution 20-10 was passed.**

- b. **Resolution 20-09:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, Tennessee. *Second Reading.*

Motion was made by Ald. Bibb, second by Ald. Hutson to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Resolution 20-09 was approved on Second Reading.**

- c. **Resolution 20-11:** A resolution approving certain amendments and revisions to the Personnel Manual.

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Resolution 20-11 was passed.**

- d. **Resolution 20-12:** A resolution approving certain amendments and revisions to the Internal Control Manual.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Resolution 20-12 was passed.**

12. Consideration of the Following Ordinances:

- a. **Ordinance 20-08:** An ordinance amending the Municipal Code Title 18, Chapter 3 Sewer Rates, Fees and Charges, Section 18-301. *Second Reading.*

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 20-08 was approved on Second Reading.**

Ald. Bibb motioned to discuss Resolution 20-13 that was included the agenda packet, but not included on the agenda. Ald. Decker seconded. After discussion, motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Resolution 20-13 was approved.**

- b. **Ordinance 20-09:** An ordinance amending the Municipal Code Title 17, Chapter 1 Refuse, Section 17-113. *Second Reading.*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 20-09 was approved on Second Reading.**

- c. **Ordinance 20-10:** An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2020 through June 30, 2021. *Second Reading.*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 20-10 was approved on Second Reading.**

- d. **Ordinance 20-11:** An ordinance to amend the Zoning Map from Robertson County AG-2 Agricultural to R-20 Residential for property 3351 Pleasant Grove Road. *Second Reading.*

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A roll call vote was requested by Mayor Arnold: Ald. Bibb - aye; Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Arnold - aye. Motion was approved. **Ordinance 20-11 was approved on Second Reading.**

13. Purchasing:

- a. To approve or reject authorizing City Administrator Gerald Herman entering into a contract with CSR Engineering for \$94,000.00 for designing of the Town Center Water Line Project. The City Administrator recommends approval.

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Motion passed.**

14. Other Business:

- a. To approve or reject the Library Board Chair to enter into the Tennessee State Library and Public Library Service Agreement. The Library Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Corbitt to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. Board Appointments

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

15. Discussion Items:

a. None

16. Other Information:

c. None

17. Adjournment:

Meeting was adjourned at 7:35 pm.

ATTEST:

Michael Arnold, Mayor

Derek Watson, City Recorder

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Minutes
Special Session
June 30, 2020
5:30 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 5:46 pm.

2. Roll Call

Mayor Arnold - Present; Ald. Bibb - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald. Corbitt - Present; **Quorum – Present.**

3. Adoption of the Agenda

Motion was made by Ald. Decker, second by Ald. Bibb to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

4. Public Hearings

- a. None

5. New Business

- a. Loan finalization for Byrum Family Park Land

Mayor Arnold and City Recorder Derek Watson signed paperwork to finalize the Byrum Family Park Land loan. Mr. Kevin Krushenski from the Tennessee Bond explained how the Byrum Family Park Land, Town Center Water Line, and Community Event Center loans were affected by COVID-19.

- b. **Resolution 20-14:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House. *First Reading*

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Resolution 20-04 was passed on First Reading.**

- c. **Ordinance 20-12:** An ordinance amending the Zoning Ordinance regarding Planned Unit Development, Article V, Section 5.056.5, Residential Planned Development. *First Reading*

Motion was made by Ald. Hutson, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Ordinance 20-12 was passed on First Reading.**

- d. **Ordinance 20-13:** An ordinance amending the Zoning Map from Sumner County Rural Residential to SRPUD, Suburban Residential Planned Unit Development on Tyree Springs Rd. *First Reading*

Motion was made by Ald. Decker, second by Ald. Bibb to approve. A voice vote was called for with all members voting aye. **Ordinance 20-13 was passed on First Reading.**

- e. To approve or reject single source requests for FY 2020-2021. The Public Services Director recommends approval.

Motion was made by Ald. Bibb, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Motion passed.**

6. Adjournment

Meeting was adjourned at 6:05 pm.

ATTEST:

Michael Arnold, Mayor

Derek Watson, City Recorder

REPORTS....

Administrative & Legislative Services Department
June 2020

Administration

City Administrator Gerald Herman attended the following meetings this month:

- June 01:
 - Americana Celebration Meeting
 - Staff Plan Reviews
- June 02:
 - Post-Employment Health Care Audit
 - Meeting with Ray Render
 - COVID-19 Leadership Communication
 - Planning Commission Study Session
- June 03: FSEP Board Meeting
- June 04: Museum/Visitor Center Re-Opening Discussion
- June 08: Stormwater Advisory Board Meeting
- June 16:
 - Bob Grant Retirement Party
 - COVID-19 Leadership Communication
- June 17:
 - RTA/GNRC/MPO Meeting
 - Economic Recovery Group Update
 - Economic Development Team Meeting
- June 18:
 - Fence Permit Discussion
 - FSEP CD&I Meeting
 - 50th Anniversary Committee Meeting
- June 22: E-911 Fee Conference Call
- June 23:
 - Copes Crossing Brinkley Subdivision Discussion
 - Chamber of Commerce Power Hour
 - COVID-19 Leadership Communication
- June 25:
 - Visitor Center Addition Progress Meeting
 - WHVC – OAC Meeting
- June 29: TVA Property Discussion
- June 30:
 - COVID-19 Leadership Communication
 - Special Called BMA Meeting

Administrative & Legislative Services Department

June 2020

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2019-2020.

Budget	Budgeted Amount	Expended/ Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$14,415,105	\$ 9,691,107	↓32.77
Industrial Development	\$277,000	\$ 273,387	↓1.30
State Street Aid	\$461,000	\$ 449,983	↓2.38
Parks Sales Tax	\$731,550	\$ 394,060	↓46.13
Solid Waste	\$1,028,270	\$ 952,543	↓7.36
Fire Impact Fees	\$42,500	\$ 42,500	0.00
Parks Impact Fees	\$18,000	\$ 17,999	↓0.05
Police Impact Fees	\$35,000	\$ 33,845	↓3.30
Road Impact Fees	\$80,000	\$ 80,000	0.00
Police Drug Fund	\$6,000	\$ 2,309	↓61.50
Debt Services	\$832,000	\$ 782,142	↓5.99
Wastewater	\$12,330,274	\$ 6,661,173	↓45.97
Dental Care	\$90,000	\$ 53,089	↓41.01
Stormwater Fund	\$1,064,511	\$ 669,349	↓37.12
Cemetery Fund	\$37,682	\$ 28,398	↓24.63

*Expended/Encumbered amounts reflect charges from July 1, 2019 – June 30, 2020.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2020	FY 2019	FY 2018	FY 2017	FY 2016
July	269	346	362	327	279
August	106	151	166	175	166
September	98	126	119	120	133
October	97	91	147	91	140
November	78	120	125	135	166
December	58	72	104	83	105
January	81	122	177	178	158
February	93	119	113	140	163
March	107	131	142	136	181
April	85	138	185	120	134
May	82	129	121	153	175
June	45	50	52	92	103
Total	1199	1,595	1,813	1,750	1,903

Purchase Orders by Dollars	June 2020	FY 2020	FY 2019	FY 2018	Total for FY20	Total for FY19	Total for FY18
Purchase Orders \$0-\$9,999	44	1132	1529	1716	\$1,275,419.16	\$1,349,159.92	\$1,541,282.47
Purchase Orders \$10,000-\$24,999	1	34	26	49	\$551,938.89	\$381,155.50	\$706,041.30
Purchase Orders over \$25,000	0	33	40	48	\$4,035,346.92	\$7,678,174.40	\$4,080,335.79
Total	45	1199	1595	1813	\$5,862,704.97	\$9,408,489.82	\$6,327,659.56
Total	45	1199	1595	1813	\$5,862,704.97	\$9,408,489.82	\$6,327,659.56

**Administrative & Legislative Services Department
June 2020**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2019-2020 Update Requests	2018-2019 Update Requests	2017-2018 Update Requests	2016-2017 Update Requests	2019-2020 Page Visits	2018-2019 Page Visits	2017-2018 Page Visits	2016-2017 Page Visits
July	152	61	60	62	1,164,517	1,080,668	825,614	739,589
August	126	133	56	117	752,932	835,519	717,462	540,472
September	43	22	90	72	679,248	214,406	739,867	429,211
October	78	86	43	49	386,735	864,091	876,346	534,774
November	56	40	80	67	695,971	812,527	808,551	712,163
December	156	82	50	51	847,724	1,055,111	842,265	654,720
January	67	68	44	65	720,531	934,562	747,155	561,371
February	22	40	41	61	N/A	762,985	631,612	842,138
March	85	61	71	76	N/A	879,671	1,165,275	658,974
April	43	56	77	38	N/A	820,505	959,769	784,204
May	27	29	49	86	5,998	946,897	1,063,568	658,468
June	48	123	27	64	10,251	901,328	483,003	739,264
Total	901	801	688	808	5,263,907	9,053,159	9,860,532	7,855,348

Social Media Management

The use of social media keeps us connected to our community. Through means such as Facebook, Twitter, and our mobile app. We are able to reach out to the community and receive feedback. We track data from these sources to determine if the means justifies our time using these sources.

Facebook

	2019-2020 New Likes	2018-2019 New Likes	2017-2018 New Likes	2016-2017 New Likes	2019-2020 # of Posts	2018-2019 # of Posts	2017-2018 # of Posts	2016-2017 # of Posts
July	83	31	146	96	36	21	38	20
August	47	46	77	30	18	11	39	25
September	71	53	46	39	27	20	31	20
October	44	70	64	52	27	18	29	25
November	25	51	25	32	10	17	25	19
December	18	25	25	32	21	20	11	18
January	30	31	96	58	13	14	11	17
February	51	40	25	79	27	11	15	20
March	112	31	23	16	38	18	10	12
April	73	60	70	48	58	26	17	22
May	62	161	116	252	30	33	23	30
June	95	103	59	119	31	30	33	37
Total	705	702	772	853	336	239	282	265

**Administrative & Legislative Services Department
June 2020**

Twitter

	2019 – 2020 Total Followers	2018 – 2019 Total Followers	2017 – 2018 Total Followers	2019 – 2020 # of Tweets	2018 – 2019 # of Tweets	2017 – 2018 # of Tweets
July	862	811	740	19	8	20
August	869	796	760	9	8	22
September	870	798	762	14	10	13
October	868	802	766	15	7	15
November	873	802	775	5	7	13
December	877	805	778	16	8	7
January	880	809	792	9	7	3
February	888	826	794	23	8	12
March	902	830	795	24	16	12
April	907	830	799	14	14	7
May	903	832	801	14	14	13
June	904	851	808	14	14	9
Total	N/A	N/A	N/A	176	121	146

“City of White House, TN” Mobile App

	FY20 New Downloads	FY19 New Downloads	FY18 New Downloads
July	19	28	23
August	21	18	471
September	21	15	1,792
October	12	22	30
November	13	11	22
December	15	10	16
January	23	17	37
February	70	13	16
March	69	11	20
April	41	10	9
May	29	11	10
June	36	25	16
Total	369	191	2462

**The app went live on January 11, 2016*

	FY20 # of Request	FY19 # of Request	FY18 # of Request
July	36	32	41
August	39	26	33
September	18	18	34
October	40	32	24
November	27	12	22
December	20	27	39
January	24	22	49
February	41	30	55
March	34	24	44
April	35	32	22
May	26	27	31
June	28	29	24
FY Total	356	311	418

January 2018 – All requests have either been responded to, and are either Completed or In Progress

**Administrative & Legislative Services Department
June 2020**

White House Farmers Market

The market was in full swing this month. We added two new vendors and a food truck this month.

	2020 New Facebook Likes	2020 Facebook Post	2019 New Facebook Likes	2019 Facebook Post		Application Fees # (amount collected)	Booth Payments (\$)
January	8	1	7	0	January	0	0
February	5	0	2	0	February	0	0
March	N/A	0	8	5	March	0	0
April	23	1	36	5	April	2	150
May	94	11	131	13	May	5	870
June	123	10	114	20	June	3	384
July			49	12	July		
August			1	13	August		
September			14	5	September		
October			7	0	October		
November			4	0	November		
December			13	0	December		
Total	248	23	387	73	Total	7	\$1404

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Special Maintenance Projects

- Prepared Planning and Codes office to reflect CDC guidelines
- Cleaned out office and leanto before last day of work

	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests	2017 – 2018 Work Order Requests	2016 – 2017 Work Order Requests	2015 - 2016 Work Order Requests	2014 - 2015 Work Order Requests
July	10	22	21	27	22	25
August	10	26	24	28	33	10
September	13	19	22	13	31	19
October	7	14	18	12	30	27
November	7	18	34	12	27	15
December	3	8	19	9	17	15
January	16	14	16	23	28	31
February	18	7	21	6	19	23
March	11	7	17	16	25	24
April	2	12	25	14	20	22
May	11	6	26	27	33	13
June	10	9	23	14	17	25
Total	98	162	266	201	302	249

*In December 2013 work order requests started to be tracked.

Finance Department
June 2020

Finance Section

During June the Finance Department began preparing for FYE 6/30/2020 audit tasks, continued scanning thousands of documents to reduce physical document storage space, and continued operations with COVID-19 precautions. Members of the Finance Office participated in the following events during the month:

June 1: Americana Celebration planning meeting
 June 8: Fiscal year budget departmental meeting
 June 8: Stormwater Advisory Board meeting
 June 11: TDEC SRF 364 internal audit exit conference phone meeting
 June 18: Monthly BMA meeting
 June 24: Wastewater financial software / report configuration / training
 June 29-30: Audit planning

Performance Measures

Utility Billing

*Less than 12 months of data available

	June 2020	FY 2020 YTD	FY 2019 Total	FY 2018 Total	FY 2017 Total	FY 2016 Total
New Builds (#)	2	171	62	102	111	96
Move Ins (#)	87	649	534	553	536	539
Move Outs (#)	56	602	534	576	546	543
New customer signup via email (#)	29	127	104	163	119	12*
New customer signup via email (%)	33%	15%	17%	25%	18%	n/a*

Business License Activity

	June 2020	FY 2020 YTD	FY 2019 Total	FY 2018 Total	FY 2017 Total	FY 2016 Total
Opened	13	69	75	72	93	97
Closed (notified by business)	0	10	9	18	1	2
Closed (uncollectable)	0	0	0	199	14	0

Payroll Activity

Number of Payrolls	Number of Checks and Direct Deposits	Number of adjustments or errors	Number of Voided Checks
2 regulars	1 check, 276 direct deposits	0 Retro adjustments	0 Voids

Accounts Payable

	June 2020	FY 2020 YTD	FY 2019 Total	FY 2018 Total	FY 2017 Total	FY 2016 Total
Total # of Invoices Processed	379	4003	3940	4437	4797	4544

**Finance Department
June 2020**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	7,841,950	2,352,585	3,179,190	41%
Cemetery Fund	51,700	15,510	218,424	422%
Debt Services	858,000	257,400	272,969	32%
Dental Care Fund	42,000	12,600	250,750	597%
Roads Impact Fees	60,000	18,000	89,847	150%
Parks Impact Fees	31,200	9,360	95,351	306%
Police Impact Fees	36,000	10,800	123,213	342%
Fire Impact Fees	30,000	9,000	108,742	362%
Industrial Development	122,500	36,750	243,621	199%
Parks Sales Tax	673,000	201,900	994,628	148%
Police Drug Fund	3,900	1,170	23,880	612%
Solid Waste	859,800	257,940	528,964	62%
State Street Aid	441,000	132,300	248,158	56%
Stormwater Fund	862,000	258,600	828,292	96%
Wastewater	4,184,950	1,255,485	2,586,393	62%

Balances do not reflect encumbrances not yet expended.

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2019-2020.

Operating Fund	FY2020 Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	7,841,950	8,599,866	↑ 9.66%
Cemetery Fund	51,700	37,837	↓ 26.81%
Debt Services	858,000	869,076	↑ 1.29%
Dental Care	42,000	41,478	↓ 1.24%
Roads Impact Fees	60,000	89,479	↑ 49.13%
Parks Impact Fees	31,200	76,308	↑ 144.58%
Police Impact Fees	36,000	61,620	↑ 71.17%
Fire Impact Fees	30,000	41,053	↑ 36.84%
Industrial Development	122,500	87,802	↓ 28.32%
Parks Sales Tax	673,000	703,724	↑ 4.57%
Police Drug Fund	3,900	11,054	↑ 183.44%
Solid Waste	859,800	891,270	↑ 3.66%
State Street Aid	441,000	418,868	↓ 5.02%
Stormwater Fund	862,000	887,309	↑ 2.94%
Wastewater	4,184,950	4,342,538	↑ 3.77%

*Realized amounts reflect revenues realized from July 1, 2019—June 30, 2020

Human Resources Department
June 2020

The Human Resources Director participated in the following events during the month:

June 02: Chamber of Commerce Board Meeting
Beer Board Meeting

June 08: Public Works Maintenance Worker Interviews
Stormwater Advisory Board Meeting

June 11: Public Works Maintenance Worker Interview

June 18: Board of Mayor and Aldermen Meeting

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	0	0	0	0
August	0	0	0	2
September	1	0	0	1
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0

Three-year average as of June 30, 2019: 3.00

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	1	1	1	0
February	3	0	0	1
March	0	0	0	1
April	2	0	0	0
May	1	0	0	0
June	0	2	0	0
Total	8	3	1	5

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	1	3	0	0
August	0	0	0	0
September	0	0	0	0
October	1	1	0	0
November	1	0	1	0
December	0	0	0	0

Three-year average as of June 30, 2019: 4.67

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	1	0	2	1
February	0	0	1	0
March	0	0	0	0
April	0	1	0	0
May	0	1	0	1
June	0	0	1	1
Total	4	6	5	3

Human Resources Department
June 2020

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	1	0	0	1
August	1	1	3	0
September	2	2	1	0
October	3	0	2	2
November	2	1	2	1
December	1	0	1	1

Current year turnovers that occurred within 90 day probationary period: 2

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	2	1	0	0
February	1	0	1	0
March	1	0	1	0
April	0	0	1	0
May	2	5	1	2
June	2	1	1	0
Total	18	11	14	7
Percentage	17.48%	10.68%	14.43%	7.45%

Three-year average as of June 30, 2019: 10.85%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
July	0	0	0	1 (T)
August	2 (S)	0	1 (T)	0
September	0	1 (T)	0	1 (S)
October	0	0	1 (T)	2 (T)
November	1 (S)	0	2 (T)	0
December	0	0	0	1 (S)

Three-year average as of June 30, 2019: 5.67

	FYE 2020	FYE 2019	FYE 2018	FYE 2017
January	0	1 (T)	0	1 (S)
February	0	0	1 (T)	0
March	0	1 (S)	0	0
April	0	0	0	0
May	0	1 (T)	0	0
June	1 (T)	0	1 (T) 1 (S)	1 (S)
Total	4	7	7	3

**City of White House
Police Department
Monthly Report
JUNE 2020**

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in May:** Department Head Meeting (June 1st & June 15th), Beer Board Meeting (June 2nd), Planning Commission Meeting (June 8th), Robertson County Chief's Meeting (June 9th), TACP Meeting (June 11th), Board of Mayor and Alderman Meeting (June 18th), and Command Staff Meeting (June 25th).
- **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2020.

Susan Johnson, Accreditation Manager, is working on a few more files for our Accreditation file review in August. Our actual on-site will be in December. Possibly in September, they will have a meeting/conference to account for the annual LEACT meeting.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 27 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,080 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	174	0	174
February	8	212.5	0	220.5
March	0	160	0	160
April	0	68	0	68
May	0	248	0	248
June	16	0	0	16
Grand Total	24	862.5	0	886.5

Patrol Division Performance Measurements

1. *Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 474 shifts during the Fiscal Year 2019-2020. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.*

Number of Officers on Shift	June 2020	FY 2019-2020
Three (3) Officers per Shift	60	585
Four (4) Officers per Shift	0	159

2. *Acquire and place into service two Police Patrol Vehicles.* The three new 2020 Ford Police Utility AWD SUV's have been ordered. Also, the replacement of one totaled

vehicle was ordered at the same time. We hope to receive these vehicles at the end of July.

3. *Conduct two underage alcohol compliance checks during the Fiscal Year 2018-2019.*
Fall compliance checks complete. Spring Compliance Checks are cancelled due to COVID-19.
4. *Maintain or reduce TBI Group A offenses at the three-year average of 73 per 1, 000 population during the calendar year of 2019.*

Group A Offenses	June 2020	Per 1,000 Pop.	Total 2020	Per 1,000 Pop.
<i>Serious Crime Reported</i>				
Crimes Against Persons	12	1	52	4
Crimes Against Property	24	2	126	10
Crimes Against Society	58	5	140	11
<i>Total</i>	94	8	319	25
Arrests			362	

**U.S. Census Estimate 7/1/2018 – 12,506*

5. *Maintain a traffic collision rate at or below the three-year average of 450 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2020.*

	June 2020	TOTAL 2020
Traffic Crashes Reported	27	169
Enforce Traffic Laws:		
Written Citations	83	417
Written Warnings	66	230
Verbal Warnings	343	1,289

6. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2020.*

COLLISION RATIO				
<u>2020</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
June	27	5 YTD 29	19%	17% YTD 169

Traffic School: There was no Traffic School in the month of April.

Staffing:

- Officer Lars Carlson and Officer Zackary Parker started at Walter's State Law Enforcement College May 10th, 2020. Their graduation date is July 10th.
- New Officer Brent Loveday started June 15th. He will start the Academy in July.
- We still have three openings. Applications are being taken. No testing has been scheduled as of yet.

K-9: Ofc. Jason Ghee and K-9, Kailee attended their monthly training.

Sumner County Emergency Response Team: ERT had tryouts on June 19th. Officer Ethan Hoffman from the White House Police Department made the team.

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2020.*

2020 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
<i>June</i>	56%	75%

Communications Section

	June	Total 2020
Calls for Service	1,030	5,512
Alarm Calls	36	193

Request for Reports

	June	FY 2019-2020
Requests for Reports	9	189
Amount taken in	\$49.35	\$181.50
Tow Bills		\$0.00
Emailed at no charge	32	377
Storage Fees		\$0.00

Tennessee Highway Safety Office (THSO):

Sgt. Brisson taught a seatbelt/distracted driving course to Wade Lawn Care on June 19th.

Volunteer Police Explorers: Nothing to report for May.

Item(s) sold on Govdeals: Nothing sold in May.

Crime Prevention/Community Relations Performance Measurements

1. *Teach D.A.R.E. Classes (10 Week Program) to two public elementary schools and one private by the end of each school year.*

D.A.R.E. has been cancelled due to COVID-19.

2. *Plan and coordinate Public Safety Awareness Day as an annual event.* Safety Day in conjunction with Discover White House scheduled for April 18th, 2020 has been cancelled due to COVID-19. They are hoping to reschedule for the fall.
3. *Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.* Citizen's Police Academy has been cancelled due to COVID-19.
4. *Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.*

- On June 8th and June 11th, Sgt. Enck passed out badges and Dairy Queen Coupons at the Greenway, Kroger and Walmart.
- On June 10th and 24th, Sgt. Enck passed out badges and Dairy Queen Coupons at the Farmers Market.
- On June 10th, spoke with Sutherland Subdivision about helping them start a neighborhood watch.
- On June 22nd, Sgt. Enck passed out badges and Dairy Queen Coupons at the Greenway and shops on Hwy 76.

- **Special Events:** *WHPD Officers participated in the following events during June:*

- Nothing to report at this time.

Upcoming Events:

Nothing to report at this time.

2020 Participation in Joint Community Events		
	<u>June</u>	<u>Year to Date</u>
Community Activities	6	19

**Fire Department
June 2020**



Summary of Month's Activities

Fire Operations

The Department responded to 112 requests for service during the month with 86 responses being medical emergencies. The Department responded to 9 vehicle accidents; 2 accidents reported patients being treated for injuries and 7 accidents reported no injuries. Of the 112 responses in month of June there were 23 calls that overlapped another call for service that is 20.54 % of our responses.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in June from dispatch to on scene time averaged was, five minutes and forty-two second 5:42). The average time a fire unit spent on the scene of an emergency call was twenty-three minutes and thirty-two second (23:32).

Department Event

- June 4th – Birthday Drive-by Indian ridge Subdivision
- June 23 – Station tour for special need's children

Fire Administration

- June 1st – Americana Celebration Meeting
- June 8th – Fire Department Officer Meeting
- June 25th – Sumner County COVID-19 conference call
- Numerous Conference calls with Robertson County concerning COVID-19

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

Fires	30
Rescue & Emergency Services	1018
Hazardous Conditions (No Fire)	28
Service Calls	77
Good Intent Call	89
False Alarms & False Call	112
Calls for The Month	112
Total Responses FY 19/20	1366

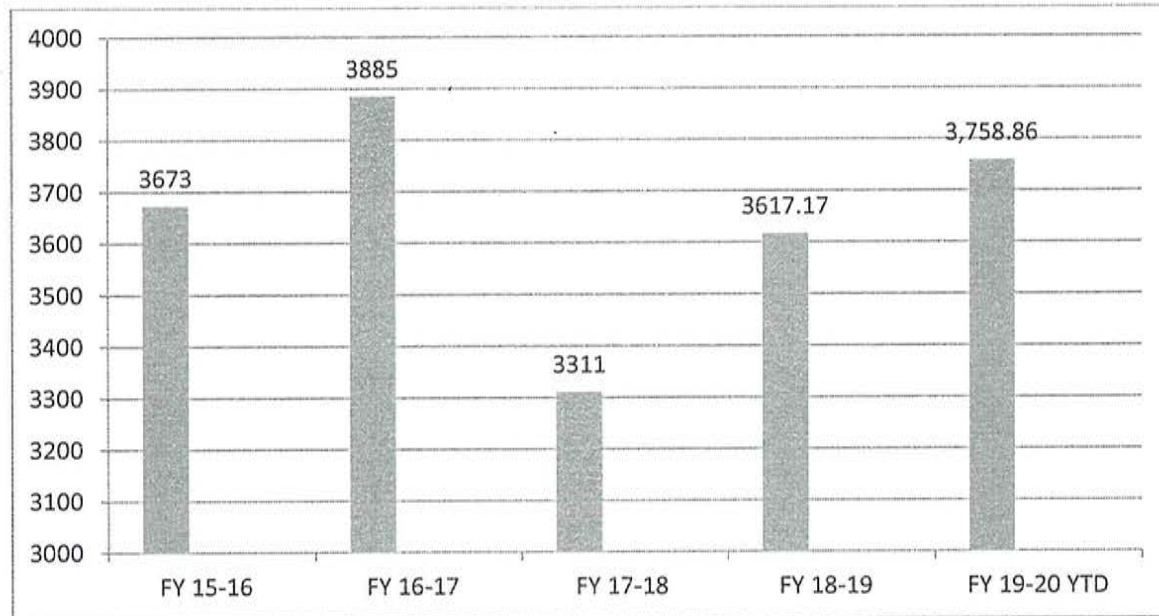
**Fire Department
June 2020**

Response by Station

	Month	FY to Date	%
Station #1 (City park)	74	860	62.95%
Station #2 (Business Park Dr)	37	505	36.96%

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4104 hours of training per year is based on eighteen career firefighters.

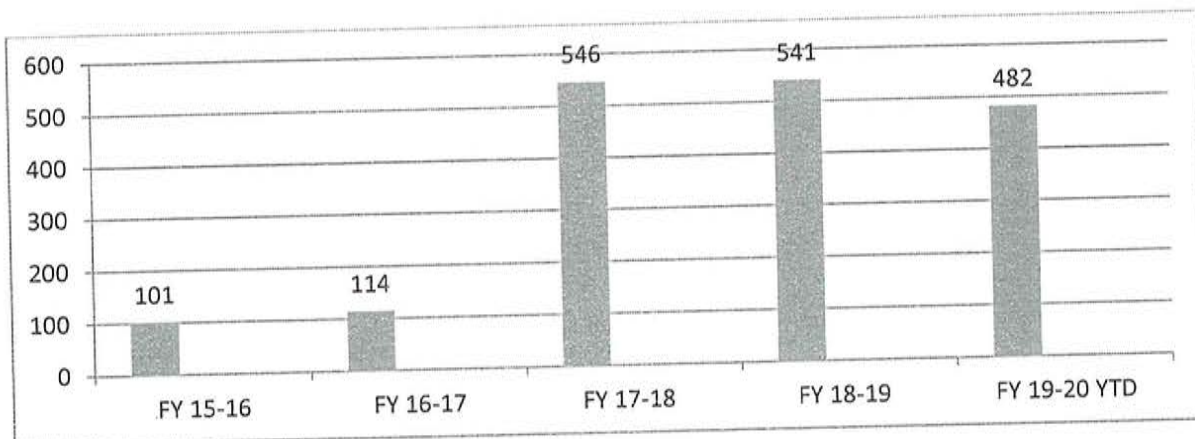


	Month	YTD
Firefighter Training Hours	903.55	3758.86

**Fire Department
June 2020**

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

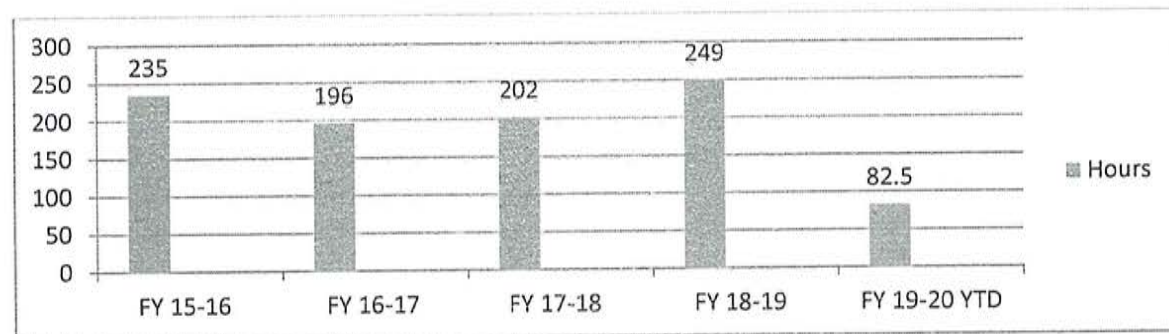
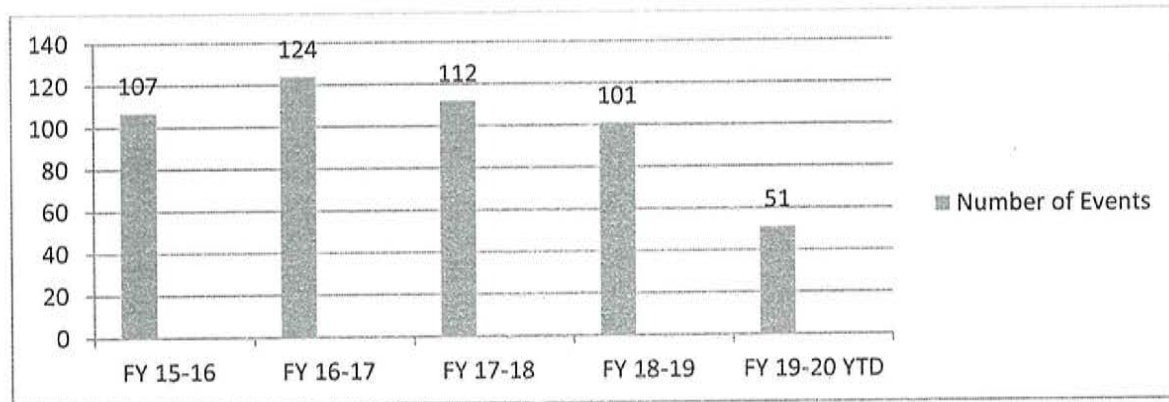
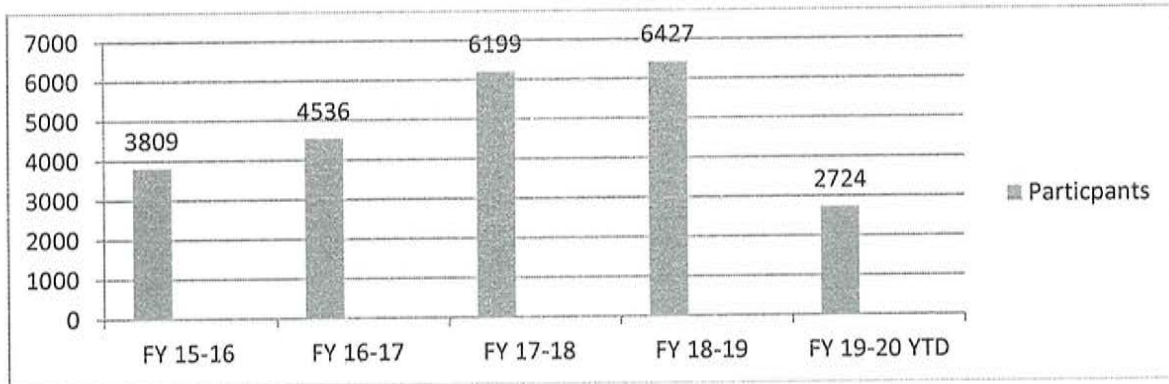


	Month	YTD
June Fire Inspection	85	482
Reinspection	4	53
Code Violation Complaint	1	6
Violations Cleared	0	41
Annual Inspection	28	105
Commercial Burn Pile	0	6
Knox Box	0	14
Fire Alarms	4	15
Measure Fire Hydrant	0	3
Plans Review	1	32
Pre-C/O	0	2
Pre-incident Survey	42	168
Sprinkler Final	3	14
Final C/O	0	20

**Fire Department
June 2020**

Public Fire Education

It is a Department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized at this time; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



	Month	YTD
Participants	25	2,724
Number of Events	5	51
Education Hrs.	6.5	82.5

Fire Department
June 2020

Social Media Statistics

Page Views	309
Page Likes	58
Post Reach	13,856

Public Services Department
Monthly Report
June 2020

Public Works/Streets & Roads Division

Total Hours Worked	FY 12/13	FY 13/14	FY 14/15	FY 15/16	20-May	20-Jun	YTD 19/20
Street	3,765	4,485	4,040	8,134	789	620	9,811
Facility Maintenance	124	839	2,049	3,494	139	26	913.25
Fleet Maintenance	445	857	1,157	1,034	56	22	445
Meeting/Training	332	653	572	502	32	13	470
Leave	1,005	1022	807	1,253	80	75	898
Holiday	650	730	850	795	50	0	545
Overtime	70	166	263	509	9	5	158
Administrative	0	496	781	385	126	137	1,290
Drainage Work (feet)	0	0	0	0	0	0	0
Drainage Man Hours	0	0	0	0	0	0	14
Debris Removed Load	0	0	0	0	0	0	0
Sweeping Man Hours	0	0	0	0	0	0	0
Mowing Hours	0	0	0	0	64	46	267
Curb Repair	0	0	0	0	0	23	23
Shoulder LF	0	0	0	0	0	0	640
Shoulder Hours	0	0	0	0	3	3	179
# of Potholes	0	0	0	0	24	12	397
Pothole Hours	0	0	0	0	66	7	838.5
R-O-W Hours	0	0	0	0	184	250	3,295
Sign/Repaired	0	0	0	0	6	5	68
Sign Work Hours	0	0	0	0	9	6	115
Salt Hours	0	0	0	0	0	0	76.5
Salt Tons	0	0	0	0	0	0	18
Decorative Street Light Hours	0	0	0	0	0	9	142.5
Traffic Lights	0	0	0	0	0	0	158

Public Services Department
Monthly Report
June 2020

Sanitation Division

Total Hours Worked	FY 12/13	FY 13/14	FY 14/15	FY 15/16	20-May	20-Jun	YTD 19/20
Sanitation	5,975	3,138	2,914	2,685	320	359	4,240
Facility Maintenance	124	839	2,049	3,494	18	3	380
Fleet Maintenance	445	857	1,157	1,034	23	24	296
Meeting/Training	332	653	572	502	10	0	118
Leave	1,005	1022	807	1,253	0	100	436
Holiday	650	730	850	795	20	0	210
Overtime	70	166	263	508.5	0	0	40
Administrative	0	496	781	385	11	0	62
Sweeping Man Hours	0	0	0	0	0	0	0
R-O-W Hours	0	0	0	0	1	6	175
Salt Hours	0	0	0	0	0	0	0
Salt Tons	0	0	0	0	0	0	0

Sanitation	FY 12/13	FY 13/14	FY 14/15	FY 15/16	20-May	20-Jun	YTD 19/20
Brush Collection Stops	2,787	5,394	5,915	5,944	642	653	6,614
Brush Truck Loads	302	644	503	459	66	55	720
Leaves Pickup Bags	519	4,324	4,016	3,741	279	301	3,805
Brush/Leaves Hours	585	2,119	1,634	1,366	130	129	1,510
Litter Pickup Bags	168	535	309	334	41	37	545
Litter Pickup Hours	443	829	1,147	1,318	87	95	1096

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 -Reinstallation of No Parking signs on loves lane. -Mowing and weed control at City Wide	2 -Formed and poured concrete in concrete in preparation for new Decorative Street Light Pole at 348 Holly Lane	3 -Removed graffiti from Union Road. -Replaced Photocells for Decorative Street Lights on Morgan Trace. -Mowing and weed control City wide.	4 -Final prep and install of Decorative Street Light Pole at 348 Holly Lane	5	6
7	8 -Mowing and weed control City wide. -Cut curb in Northwoods in preparation to replace	9 -Potholes City wide. -Road maintenance on North Palmers (removed excess stone from roadway)	10 -Continued removal of old curbing in Northwood to prepare for new curbing to be replaced.	11 -Assisted with removal and grading of dirt at Calista Pond.	12	13
14	15 -Continued removal of curbing in Northwoods. -Assisted in removal and grading of dirt at Calista Pond	16 -Assisted with removal and grading of dirt at Calista Pond -Cut ROW grass on Pleasant Grove in preparation of widening Project	17 -Poured new curbs at 2 residents in Northwoods. Cypress and Hunterwood Drive -Used extra concrete for area eroding in park.	18 -Unloaded materials for Pleasant Grove Widening Project -Evaluated other projects needing attention in the City.	19	20
21	22 -Meeting at Pleasant Grove to discuss and prepare for project -Started guard rail installation on Hickerson Drive	23 -Pleasant Grove Widening Project	24 -Pleasant Grove Widening Project	25 -Pleasant Grove Widening Project	26	27
28	29 -Pleasant Grove Widening Project -Tree removal from road due to storm	30 -Fleet Maintenance -Pothole repair on Calista -Cut and removed old lane loop from 76 -Widening Project -Evaluation of Decorative Street Lights being out on Madeline Way				

Objective: To implement, design, construct and maintain a safe, sustainable, economical and environmentally sound stormwater management system that reduces the potential of flooding, protects natural drainage features, and preserves and enhances desirable water quality conditions.

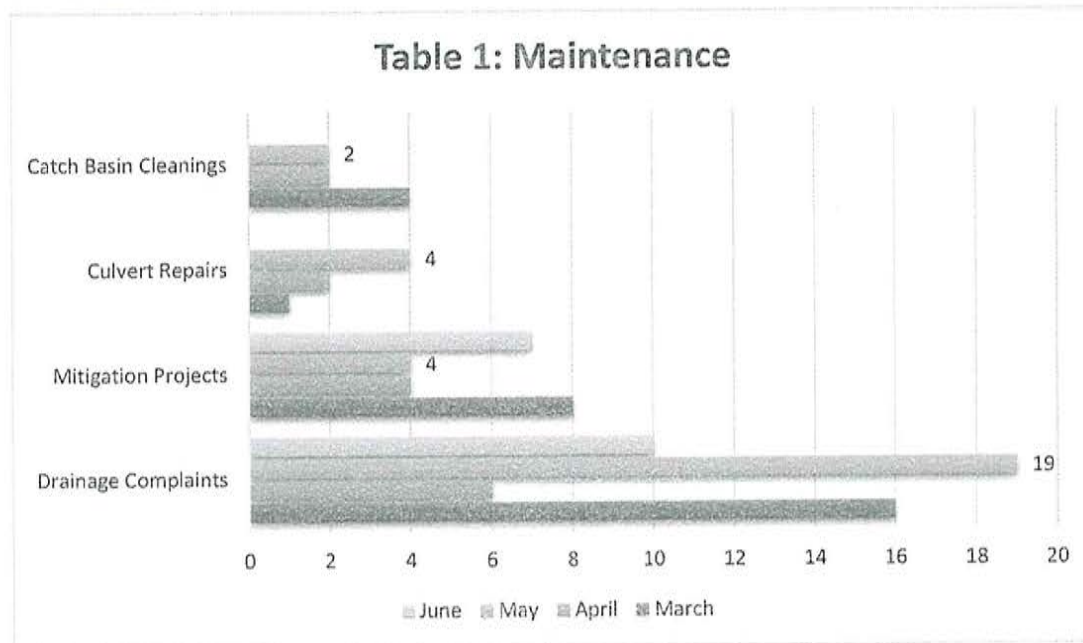


Table 1: Adequate stormwater management can result in a reduction in flooding, property damage, excessive soil erosion, degraded open space, and unacceptable water quality in potable water supply reservoirs. The goal is to maintain the existing drainage infrastructure and provide sufficient infrastructure capacity to meet the future needs of the City through culvert replacements, ditch rehabilitations, catch basin cleanings, dry basin mowing, and stormwater mitigation projects.

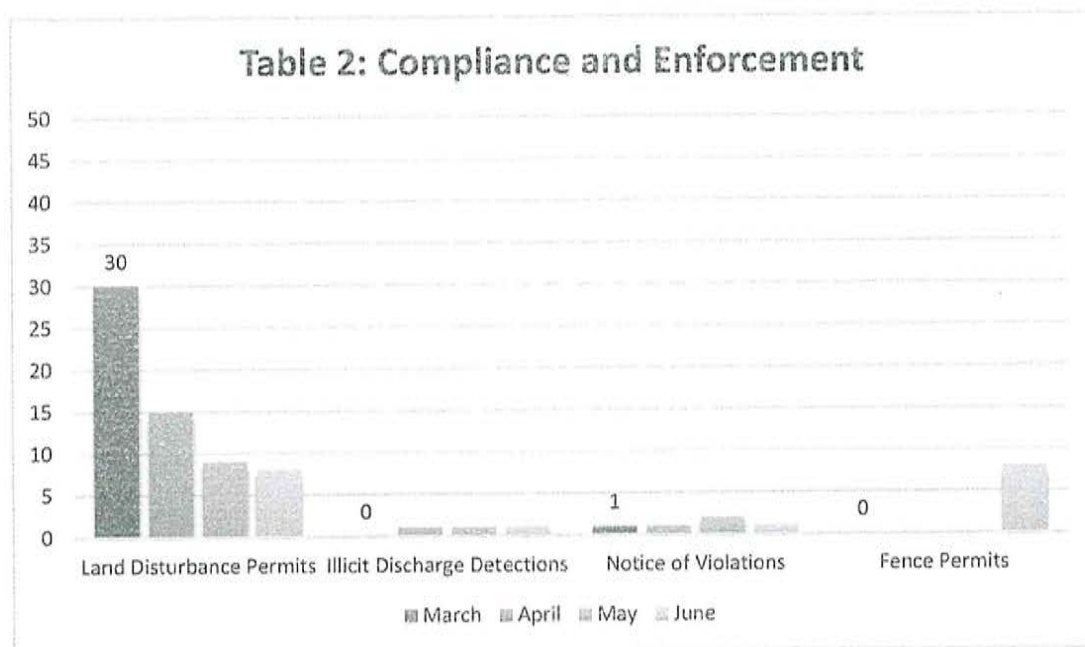


Table 2: Our goal is to ensure compliance with all applicable federal and local water quality regulations related to stormwater runoff, including and in particular, new development construction permits and the detection and elimination of illicit discharges. The City employs a series of enforcement actions to deter and/or address stormwater violations from residential, commercial or industrial facilities.

Monday, June 1st

- Weekly staff meeting
- Ditch maintenance at 302 Valley View Dr

Tuesday, June 2nd

- Ditch maintenance (Valley View) connected HDPE and backfilled; imported topsoil; applied seed and straw
- Land Disturbance permit requests completed

Wednesday, June 3rd

- Lowered and upsized driveway culvert to open channel and lower slope for conveyance to property line at 221 Hillwood Dr
- Removed damaged curb and poured concrete at 1010 Piccadilly
- Certificate of Occupancy requests completed

Thursday, June 4th

- Installed bracket and angled iron to preserve integrity of roadway at Hobbs & Cliff Garrett
- Facility & Fleet Maintenance

Monday, June 8th

- Staff meeting
- ROW mowing (Shady Ln)
- Seed and matted Rolling Acres

Tuesday, June 9th

- Applied 15' pipe to 403 Rolling Acres
- Cleaned concrete conveyance at 309 Christian Dr.

Wednesday, June 10th

- Checked hot spots
- ROW mowing at Industrial Dr

Thursday, June 11th

- final grade to Calista road; transporting fill material and repairing rill erosion

Monday, June 15th

- Stormwater dept. meeting
- Mill Creek Mitigation Project
- Pre-construction meeting (SR76/PGR)

Tuesday, June 16th - Wednesday, June 17th

- Calista Pond:
 - Imported 15 loads of class A stone for spillway and flume Updated work orders and scheduling
 - Repair areas of scour

Thursday, June 18th

- Work Orders:
 - 116 Eastside Drive – ditch rehabilitation
 - Relocated mini-ex for PW (Hickerson Dr)
- Off loaded materials for capital improvement project at PGR staging area (Latrobe)

Monday, June 22nd – Thursday, June 25th

- Stormwater Maintenance
 - Excavated and installed 100 LF of RCP pipe at 1204 Pleasant Grove Rd.
 - Installed pug mill for new lane addition and backfilled pipe
 - Relocated communications line and set endwall to elevation per plans
- Checked hot spots (no ID's)
- Land Disturbance permit requests completed
- Certificate of Occupancy requests completed

Monday, June 29th

- Ditch Maintenance
 - Marked utilities and prepared to set pipe at 302 Valley View
- Illicit Discharge Investigation
 - 106 Sapphire Dr

Tuesday, June 30th

- Admin Day:
 - BMA Report
 - Inventory Management (count)
 - Job summaries & work orders
- Improvement Projects:
 - Applied temporary stabilization to Calista pond
 - Prepared Valley View Drive for installation of drainage pipe
- Finance:
 - Overview budget for FY20 closing
 - Addressed outstanding PO's

Wednesday, July 1st

- Repaired Valley View dirt pad from settling
- Dispatched complaint calls from rain event on Monday (23 addresses inspected)

Thursday, July 2nd

- Land Disturbance permit requests completed
- CO's inspected and approved
- EOY business wrap-up

Stormwater Division

Total Hours Worked	FY 12/13	FY 13/14	FY 14/15	FY 15/16	30-May	30-Jun	YTD 19/20
Stormwater	0	0	0	5,744	670	658	7,204
Facility Maintenance	124	839	2,049	3,494	37	7	638
Fleet Maintenance	445	857	1,157	1,034	32	11	314
Meeting/Training	332	653	572	502	24	32	309
Leave	1,005	1022	807	1,253	52	0	427
Holiday	650	730	850	795	40	0	315
Overtime	70	166	263	508.5	32	6	262
Administrative	0	496	781	385	150	184	1,138
Drainage Work (feet)	0	0	0	0	100	293	3,988
Drainage Man Hours	0	0	0	0	212	236	1,371
Debris Removed Load	0	0	0	0	80	4	188
Sweeping Man Hours	0	0	0	0	30	0	309
Mowing Hours	0	0	0	0	0	16	102
Curb Repair	0	0	0	0	0	0	0
Shoulder LF	0	0	0	0	0	0	0

Shoulder Hours	0	0	0	0	0	0	0
# of Potholes	0	0	0	0	0	0	0
Pothole Hours	0	0	0	0	0	0	3
R-O-W Hours	0	0	0	0	93	9	1,506

Public Services Department - Wastewater Division
June 2020

Staffing: The Wastewater department is authorized 14 full time employees.

1. (1) Administrative Assistant II
2. (1) Wastewater Manager
3. (1) Treatment Plant/Lift Station Manager;
4. (1) Treatment Plant Operator;
5. (2) Utility Mechanics
6. (1) Inspector
7. (1) Billing Specialist
8. (1) Collection System Supervisor;
9. (4) Collection System Technician I
10. (1) Collection System Technician II

Collection System Activities

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal driven task:

This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities.

<u>Line Marking</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>May - 20</u>	<u>June - 20</u>	<u>YTD</u>
Tennessee 811	1,691	1,670	1849	2315	210	189	2680

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high water levels due to large rain events, loss of vacuum, power outages and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

<u>Lift Station Location</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>May - 20</u>	<u>June - 20</u>	<u>YTD</u>
North Palmers Chapel	35	22	23	8	0	0	3
Calista Road	24	55	13	4	0	0	2
Wilkinson Lane	0	8	4	1	0	0	3
Portland Road	1	1	4	1	0	0	0
Cope's Crossing	4	17	15	7	0	0	8
Union Road	91	8	17	6	0	0	6
Meadowlark Drive	1	11	6	4	0	0	2
Highway 76	0	1	0	1	0	1	2
Cambria Drive	1	0	0	1	0	1	5
Sage Road	0	7	2	0	0	0	1
Settler's Ridge	0	0	1	1	0	0	1
Summerlin	0	0	0	2	0	0	5
Heritage High School	0	22	0	2	0	1	2
Treatment Plant	0	1	6	4	0	1	7

Public Services Department - Wastewater Division
June 2020

Alarms – All alarms were the result of a power outage on the 25th. No water was lost during this outage.

System Repair Goal:

The goal is to minimize failures with the major lift stations and the mainline gravity, low-and-high pressure force mains and the air vacuum systems. We've been training key personnel over the last two (2) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of our lift stations are either at or near their useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced.

The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Therefore, we have to make repairs, and if the line break was due to negligence, I will send the responsible party a repair bill. In some cases, the breaks are due to weather or age.

<u>Repairs</u>	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>May - 20</u>	<u>June - 20</u>	<u>YTD</u>
Major Lift Stations	26	57	42	19	4	0	1	5
Mainline	14	14	13	6	6	3	2	21
Service Line	49	42	44	5	10	3	4	18

- 1. Settler's Ridge** – In August 2017, just days before Tropical Storm Harvey arrived in White House, a contractor ran over the pump station with a lull. The damage was evaluated the week after Harvey had passed. The tank, rails, and lid were all damaged beyond repair and therefore are on order for replacement. This is a pump station not yet taken over by the City. It shall be repaired and fenced for the City to take it over. Tank has been delivered to the developer. The plan of action on this station is for the developer and/or contractor to hire a company to patch the damage and supply the City with the replacement tank and a 2-year warranty on the repair. There has been no effort by the contractor or developer to address this issue.
- 2. Concord Springs** – The only remaining issue with the lift station is to have the developer clean the inside of the station and remove mud, trash and other debris prior to final acceptance. Operationally, the station punch list has been completed and the station is working correctly.
- 3. The Parks** – The "temporary" lift station at the Parks subdivision was also started successfully. This station will allow for about 160 homes to be built while waiting on Gorman & Rupp to deliver the permanent station. The updated delivery date on the permanent station is early September.
- 4. Wilkinson Lane** – The new pump has been delivered, however, there was some damage to the station's internal piping, rail system and control panel that was unknown at the time. WASCON should be correcting these issues as soon as the first full week of July. The damage seems to have been created by oxidation caused by the Vapex Ozone Generation system. The reason for this suspicion comes from noticing the distinctive odor it emits when the VFD cover plate was removed. The Vapex has been turned off for now and will remain off until we can do more research on the corrosive nature of Ozone and figure out a way to keep the fog out of the control panel.

Public Services Department - Wastewater Division
June 2020

<u>Work Orders</u>	<u>FY 15/16</u>	<u>FY 16/17</u>	<u>FY 17/18</u>	<u>FY 18/19</u>		<u>May - 20</u>	<u>June-20</u>	<u>YTD</u>
Gravity Sewer Connections	0	0	0	0		0		663
Grinder Sewer Connections	0	0	0	0		0		3,050
Vacuum Connections/Pods	0	0	0	0		0		431 / 312
Grinder Tank PM Program	N/A	58	63	358		20	23	244
PD to Centrifugal Converts	3	8	0	0		0	0	0
2000 to Extreme C/O	53	64	43	64		3	4	44
Extreme to Extreme C/O	137	182	298	250		24	28	299
Centrifugal to Centrifugal C/O	2	7	0	0		0	0	0
2000 Conversions	2	0	0	0		0	0	0
Hydromatic/Extreme Converts	44	48	67	47		3	4	60
Total Pumps Replaced	313	338	401	361		30	36	413
Low Pressure Service Request	530	716	621	728		58	62	708
Vacuum System Service Request	87	172	143	112		4	3	79
Gravity Service Request	5	12	0	10		0	0	13
Inspection for New Service	36	23	54	103		21	26	252
Final Inspection for New Service	37	55	56	62		27	31	141
Sanitary Sewer Overflow (SSO)	6	9	1	3		3	6	43
Odor Complaints	16	17	28	43		4	3	40

Public Services Department - Wastewater Division
June 2020

Wastewater Treatment Plant Goal:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<u>Parameter</u>	<u>Mar - 20</u>	<u>Apr - 20</u>	<u>May - 20</u>	<u>June - 20</u>	
Flow - To Creek	0.772 MGD	0.618 MGD	0.657 MGD	0.498 MDG	MGD = Million Gallons/Day
Flow - To Spray Field	0.00 MGD	0.00 MDG	0.00 MGD	0.096 MGD	
Total Flow Through Plant	0.772 MGD	0.618 MGD	0.657 MGD	0.594 MGD	
Capacity	1.4 MGD	1.4 MGD	1.4 MGD	1.4 MGD	
% of Plant Throughput	55.1%	44.1%	46.9%	42.4%	(0.594 MGD) / (1.40 MGD)
Actual Capacity	1.12 MGD	1.12 MGD	1.12 MGD	1.12 MGD	(1.4 MGD x 80%)
% of Allocated Capacity	64.3%	55.2%	58.7%	53.0%	(0.657 MGD) / (1.12 MGD)
Rainfall	10.27"	5.18"	4.71"	6.13"	

<u>Effluent</u>	<u>FY 14/15</u>	<u>FY15/16</u>	<u>FY16/17</u>	<u>FY17/18</u>	<u>FY18/19</u>	<u>May - 20</u>	<u>June - 20</u>	<u>YTD</u>
Violations	1	7	7	13	7	1	1	13

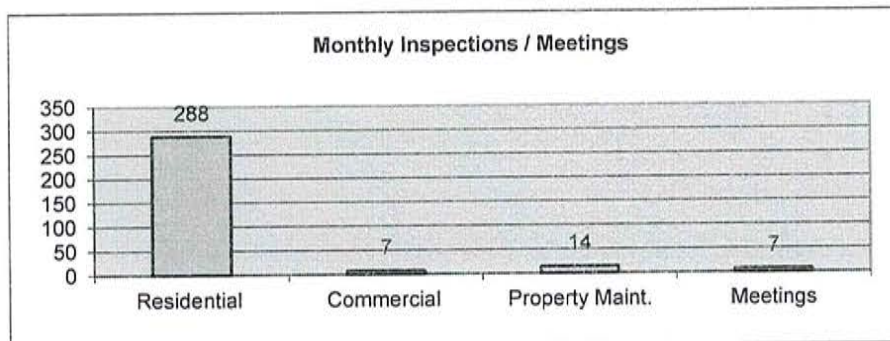
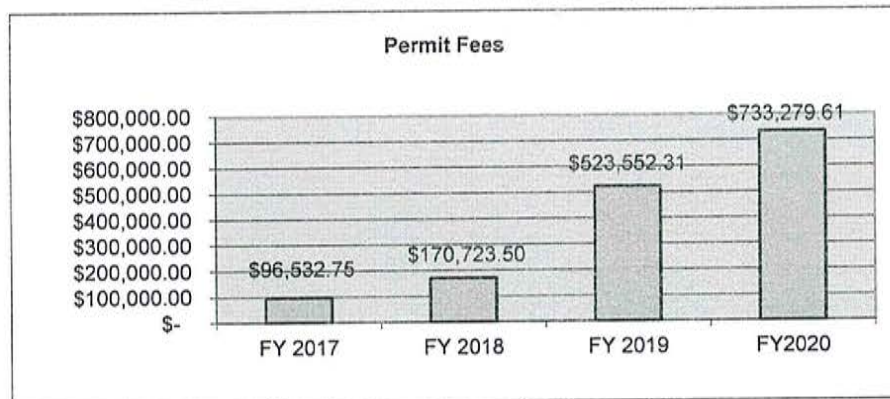
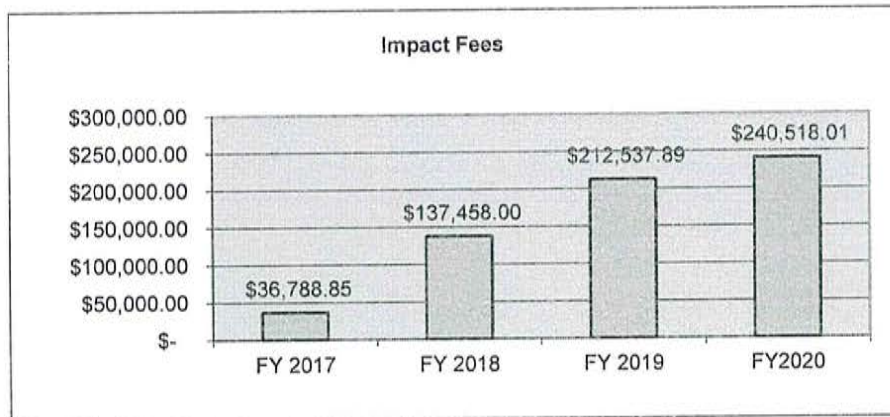
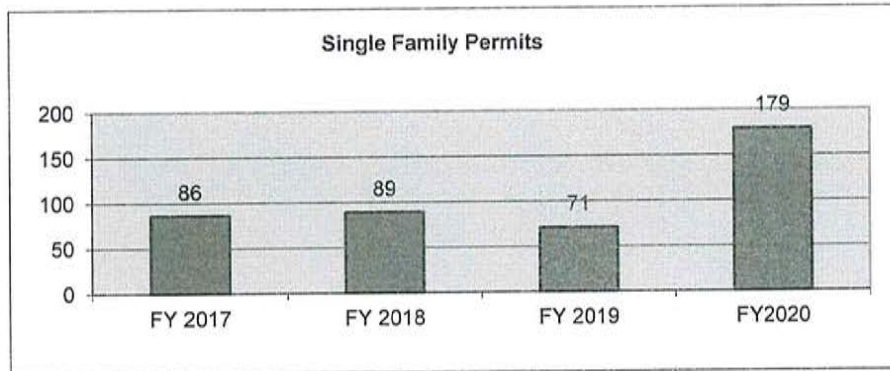
1. **Violations:** One violation is Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational.
2. **H2S & Ferric Sulfate:**
Staff continues to monitor the carbonaceous biochemical oxygen demand (CBOD) and the total suspended solids (TSS) which will indicate any settling effects of Ferric sulfate we are feeding at the Tyree Springs Manhole and Union Road stations. The feed rate is 25 gallons per day at the Union Road lift station and 25 gallons per day at the Old Tyree lift station.
3. **Peracetic Acid:**
TDEC has approved our use of PAA as the method of disinfection and has modified our NPDES permit accordingly.

The PAA feed rate is operating at a constant 2.50 parts per million (ppm). The average residual was 0.14 PPM with a max residual of 0.36 PPM. *Last month the feed rate was 3.50 ppm.*

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed 126 CFU's (colony forming units) per 100 ml." Additionally, our *daily maximum* concentration limit is 941/1000ml.

Our E Coli testing for the month was an average of 21.3 CFU's which is well below the limit. *Last month the average was 37.0.*

**Planning and Codes Department
JUNE 2020**



**Planning and Codes Department
JUNE 2020**

	Month	FY2020	FY2019	FY2018	FY2017
MEETING AGENDA ITEMS#					
Planning Commission	10	69	66	69	56
Construction Appeals	0	0	0	1	0
Zoning Appeals	2	5	6	7	11
Tech. Review/Study Session	1	2	0	1	0
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	6	193	71	89	86
Multi-Family Residential	0	0	13	5	13
Other Residential	19	91	93	238	244
New Commercial	1	6	3	3	5
New Industrial	0	0	1	0	5
Other Com/Ind	0	23	33	31	22
State Electrical	0	262	875	768	812
Sign	2	14	25	24	14
Occupancy Permits	0	1	29	65	14
Commercial Certificate of Occupancy-					
Other	2	12	3	14	3
BUILDING INSPECTIONS					
Residential	217	2858	2411	1112	1549
Hours	69.17	699.58	414.98	383.59	378.64
Commercial /Industrial	13	110	179	165	191
Hours	6.83	45.92	179	165	191
CODE ENFORCEMENT					
Total Cases	16	330	179	165	191
Hours	4.17	70.24	86.75	75.17	79.74
Complaints Received	14	116	98	132	117
MEETINGS					
Administration	4	58	68	51	15
Hours	7.5	38.26	103.67	101	62.43
Planning	2	76	135	73	17
Hours	11	96.58	155.5	86.82	17.33
Codes	2	28	35	27	16
Hours	0.75	37.85	40.16	18.67	28.25
FEES					
Permit Fees	\$38,747.20	\$ 808,041.72	\$ 523,552.31	\$ 170,723.50	\$96,532.75
Board Review Fees	\$275.00	\$ 11,000.00	\$ 3,750.00	\$ 4,683.00	\$3,599.00
City Impact Fee	\$11,814.30	\$ 262,292.31	\$ 212,537.89	\$ 137,458.00	\$36,788.85
Roads	\$5,963.40	\$ 77,860.90	\$ 98,885.80	\$ 112,424.58	\$13,901.37
Parks	\$2,376.00	\$ 74,646.00	\$ 23,140.00	\$ 10,163.90	\$ 4,459.10
Police	\$2,701.80	\$ 59,096.30	\$ 11,704.30	\$ 8,971.20	\$ 9,241.81
Fire	\$1,782.90	\$ 36,749.61	\$ 23,344.29	\$ 5,963.72	\$ 5,897.47
OTHER ITEMS					
Subdivision Lots	0	0	235	51	51
Commercial/Ind. Sq Ft	2,700	15,216	214,206	27,006	6,500
Multi-Family Units	0	375		0	144
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 18	\$ 3,374,092.67	\$1,633,984.00	\$922,141.63	\$573,840.00	\$573,840.00
Builders Bonds	0.00	\$ 18,000.00	\$ 69,366.43	\$ 45,366.43	\$43,866.43
Workings Days in Month	18	17	16	15	15

Parks, Recreation, & Cultural Arts Department
June 2020

Summary of Month's Activities

Life in the parks is starting to get back to normal. We followed the Governor's guidance to allow non-contact sports to start back up which meant that baseball and softball could do a modified season this summer. They have already started playing games and plan to be done with the season in early August. Currently, soccer and football are deemed contact sports and they are not allowed to have games nor do contact drills but they can practice in a non-contact fashion.

It was decided that the playgrounds and Splash Pad would be opened back up July 1st with social distancing in place and signage placed all over as a reminder of the risks and precautions to take. We are also taking pavilion reservations again and they are coming in already for the Splash Pad. So, things are close to back to normal for now and we are hopeful it can continue.

In the meantime, we still have some projects going on. This is where some of them stand currently:

The Museum/Visitor Center renovation started this month. So far they have gotten most of the foundation and block work done for the addition. Once the new addition is completed they will start replacing the siding with hardie board. This is expected to take the full 100 days that they were given to complete the project, so it will likely be done in September.

As far as the maintenance building goes, the rest of the concrete was completed, the insulation was completed, the framing of the restrooms and office was completed, electrical continued and the HVAC was nearly completed. We were also able to get the paving company for the city to pave the parking lot out in front of the building as well as re-surface the existing parking lot. We will paint lines for that next month. We still have work to do on the restrooms and office but that wasn't expected to be done by now anyways. Additionally, the garage doors were supposed to be in but one of them was put on backorder for some reason, so we will have to wait a little longer on that one as well. However, we are very pleased with the way it has turned out so far and it's going to be such a huge addition to our maintenance division. Here are some pictures of the work done so far:



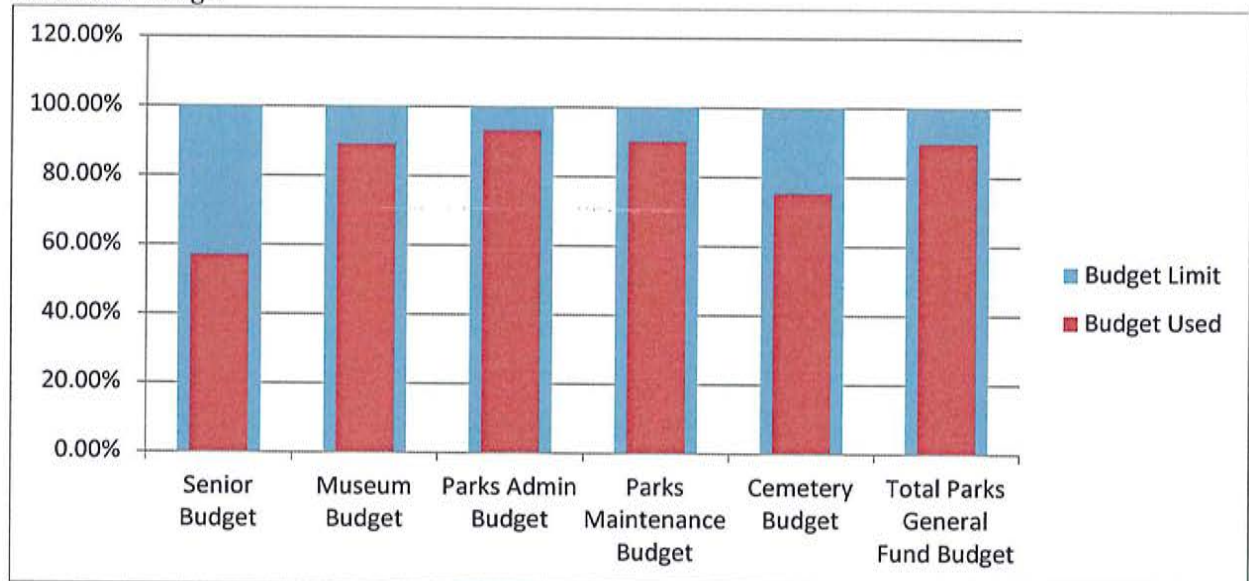


Lastly, we continued work on the Dog Park. We continued re-doing the tubes that are on both sides of the dog park. Once we are done with that it should look completely different and very nice. We still have to pour the concrete for the pad before we place the rinse station and that should be done next month. We still have not received the shade structure so hopefully it will come in next month and maybe we can install it a little later in the year when we have time to focus on a big project like that. We haven't installed the new agility items yet as we have been working on the tubes but once those are done and the concrete is installed for the rinse stations, we will transition to that. So, things are still moving with the dog park but it slowed a bit this month with us transitioning to working on framing on the maintenance building. Now that it's nearly complete we will be moving back to the Dog Park early next month. Here are some pictures of the work done so far:

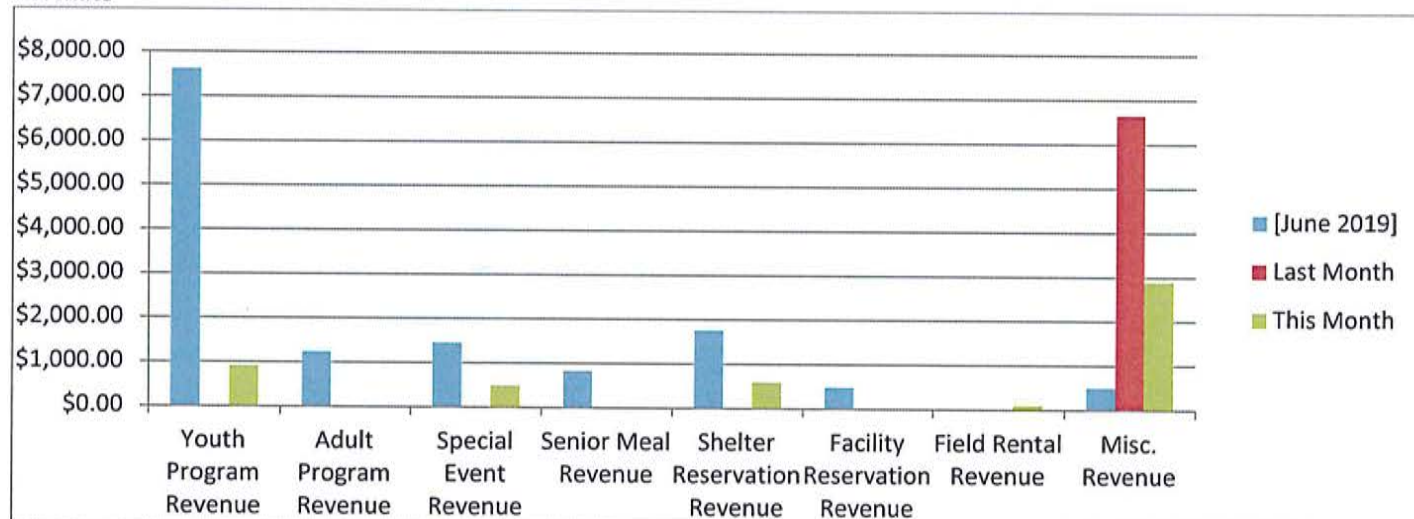




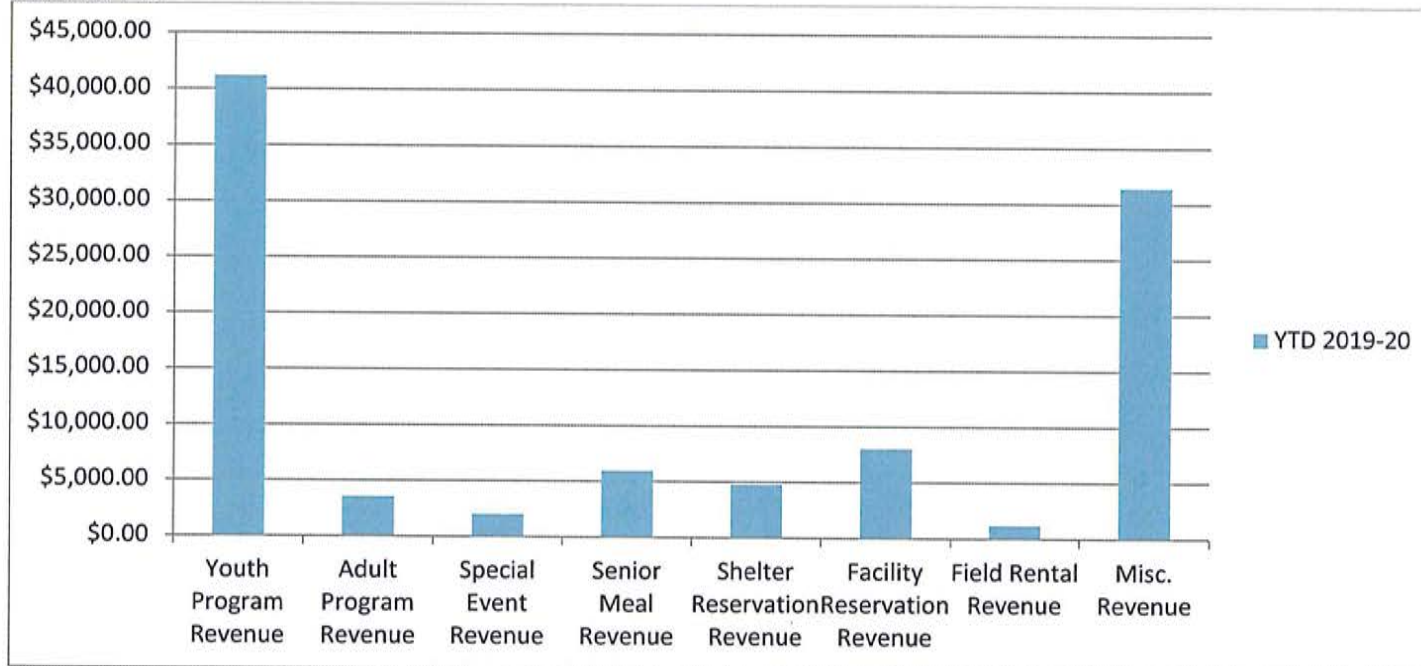
Over/Under Budget



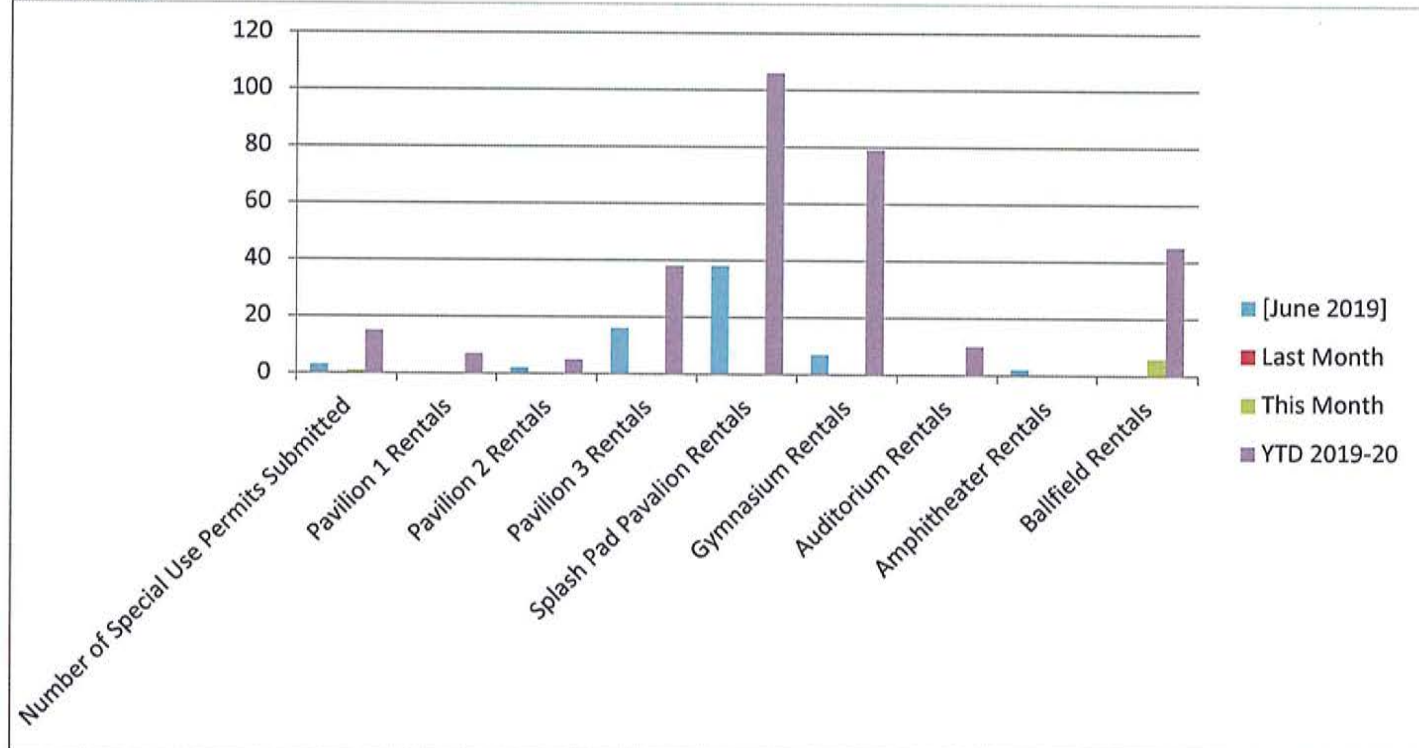
Revenues



Revenues YTD



Facility Usage



Recreation

For the month of June, we began taking registration for our July 4th Independence 5K and Fall Girls' Volleyball. We also began taking reservations during the last week of the month for the splash pad and pavilions at the park.

I was able to use our tractor to help spread mulch from the dog park pile to the basketball goal next to the tennis courts. This will make this area a little nicer whenever basketball is able to resume.

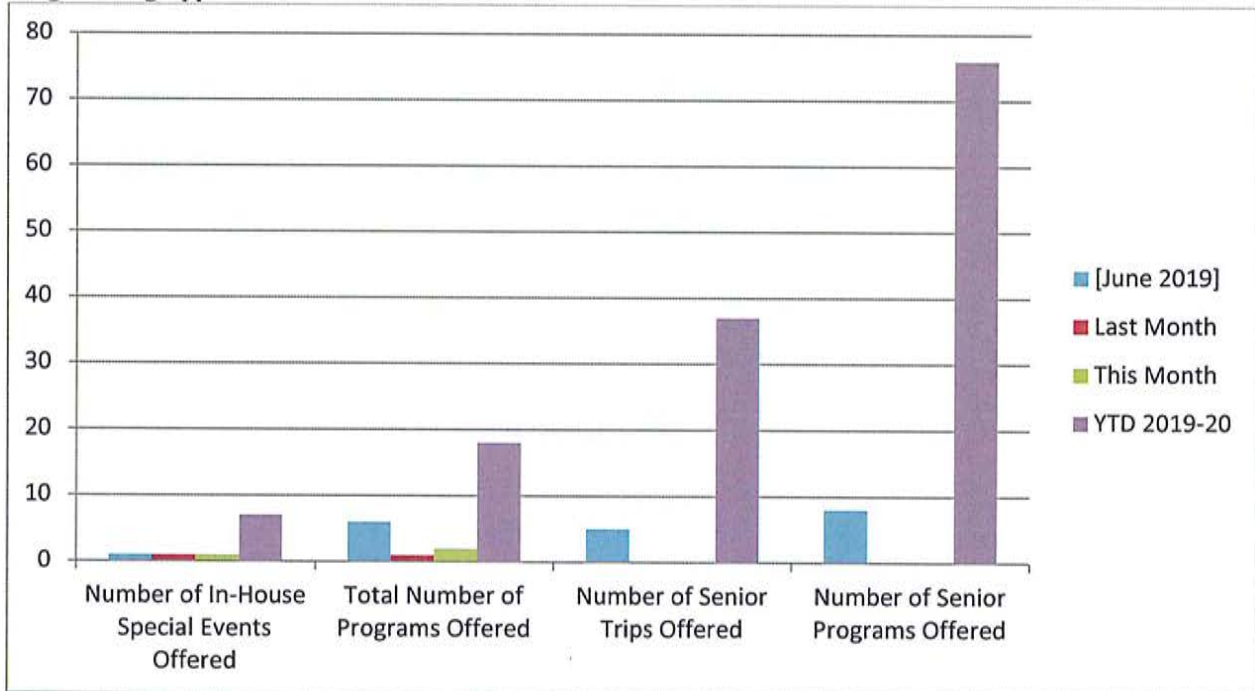
We also placed more signs around the playgrounds, parks, and pavilions advising people to social distance and practice good hygiene in the parks. I spent some time learning how to operate the splash pad and will continue to learn how it works with all of its features.

We were able to purchase all of our medals for our Independence Day 5K and did not put dates on them so as we can reuse the unused ones next year to help cut costs. Gerald Printing was also able to get our t-shirt order done for the 5K as well.

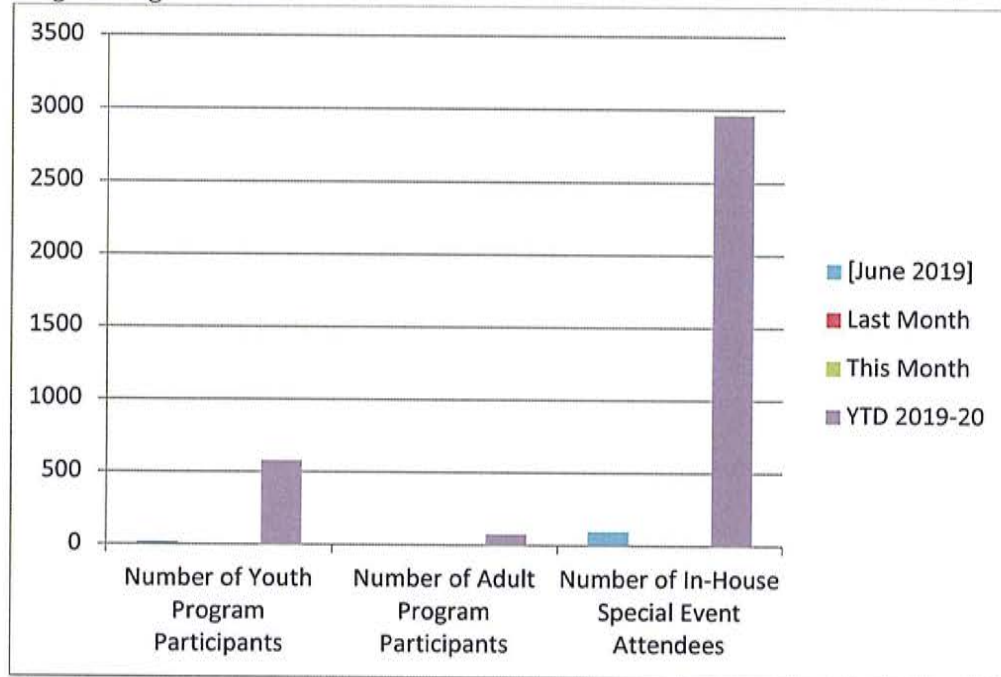
Challenger Series Baseball has begun their season and with the help of the White House Youth Baseball & Softball President Josh Howell, has been able to play against some of the other youth baseball teams since Hendersonville cancelled their special needs baseball program this year. The coach and I have begun planning the end of the year party for the kids and hope to make it special for them with the help of our sponsors.

White House Youth Baseball was able to resume games again and we have worked closely with them on keeping everyone safe while at the park.

Programming Opportunities



Programming Attendance



Park Maintenance

- June started off with us working on the Dog Park with several projects all at once.
 - Painting features, adding dirt to pipe features, building rock and brick retaining walls, installing automatic timers for the misting system and the lights that are to be added, spread three tri-axel loads of gravel along the entrance roadway, dug and framed-up for the pads for the rinsing stations and the pads through the pipe features, and finally loaded, hauled, and spread 15 loads (our dump truck) of gravel to create a new parking lot at the dog park.
- Assisted with the pouring of concrete, laying of asphalt, electrical, plumbing, and HVAC at the new shop.
- Framed (roughed-in) up the office, bathrooms, and work areas of the new shop.
- Repaired electrical outlets that had been damaged by someone at the Tiki Hut, up at the Quad. Four new ones were installed.
- Trimmed all of the trees and shrubs at all of the trailheads for the Greenway.
- Cut up and removed fallen tree that fell during a storm, over the Greenway.
- Cleaned, trimmed, and blew off the main entrance to the Quad.
- Removed picnic tables from the concession stand area at the Quad.
- Taped off North Woods and Main Park playground “dozens” of times due to someone tearing the tape down, while closed due to Covid 19.
- Began watering all of the Sports fields
- Painted all of the foul lines for all of the sports fields.
- Put up volleyball nets, after removing them after Covid 19 outbreak.
- Built temporary fence on the disc golf course, along approx. two holes, due to a severe runoff problem that has developed at the back of the park. It has opened up a trench approx. 200ft. long and 15-20ft. deep in some locations. This is becoming a problem area for the park and is only getting worse by the day. We will be forced to deal with this in the very near future. It WILL NOT be a cheap fix.
- We returned to maintaining baseball fields daily.
- Mowing is business as usual. It has been tougher because we have been short two people mowing all month due to the projects at the dog park and at the new shop. We will continue this for the next 2-3 weeks at minimum. We are getting by.
- Several new head stone foundations were dug and multiple graves were mended.

This year, the Park Maintenance Division took on 40 projects and completed 35 of them. This is the first year we have tracked this information, so we will start comparing it to previous years once we have more data but we are proud of all that we have accomplished this fiscal year and hope to continue to build on that.

Museum

Volunteers

Volunteer, Terry Palmer, has been helping with displays on Mondays for the month of June for a total of 9 volunteer hours.

Exhibits

With the museum reopening on June 8, the “Women in Business in White House” exhibit is the newest exhibit for museum goers. The Women’s Suffrage display will follow. The museum has ordered materials for the Women’s Suffrage display from the National Archives which focuses on this movement nationally and has ordered materials from Tennessee State Museum which focuses on Tennessee’s part in the passage of the 19th Amendment. The expected arrival time of these displays is said to be late July/early August.

Tours at Museum

Since reopening on June 8, a few walk-through tours have been provided.

Social Media

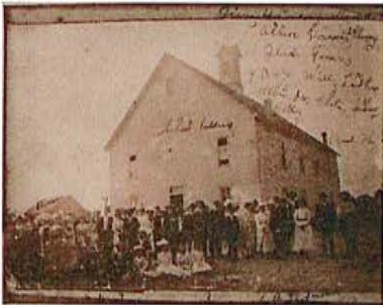
Four episodes of White House History Wednesday were posted on City's Facebook page in June.



Episode 10 Hercules Buggy received 925 Views and 5 Shares



Episode 11 Farmers Bank received 1.1K Views and 11 Shares



Episode 12 Sumner Robertson Normal College received 1K View and 9 Shares



Episode 13 WWII Buddies received 1.7K Views and 15 Shares

White House History Wednesdays has had another successful month, so it will continue through July.

Donations Received

Received from Joe Brinkley past resident:

- 1986 TSSAA Football Play-Off First-Round Class AA Official Program
- Class 3A Playoffs XXX 1969-1998 TSSAA Souvenir Program
- Article from November 23, 1998, The News Examiner
- Article by Chuck Morris "Jones carries White House to win"
- Article by Chuck Morris "White House turns back Portland"

Meetings and Events Attended

June 2, 9, 16 - Meals on Wheels
June 18 - 50th Celebration Meeting
June 19 - EJs Ribbon Cutting
June 25 - Construction Progress Meeting

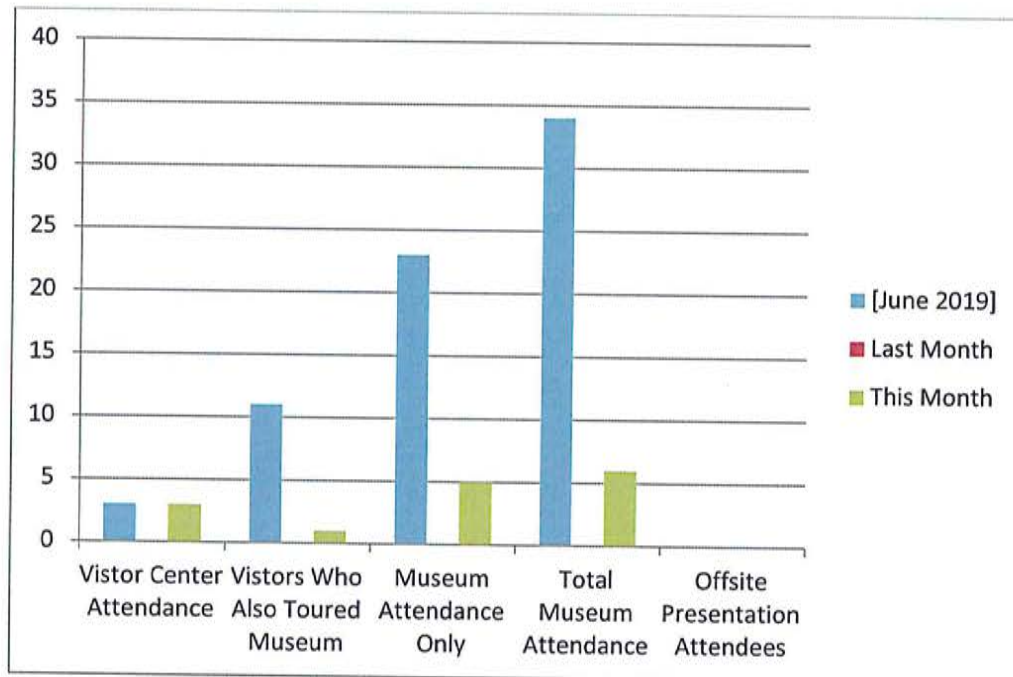
Documentation of Current Events

Newspaper clippings and date information are being kept of all that is occurring at this time in 2020 for Covid 19 and protests.

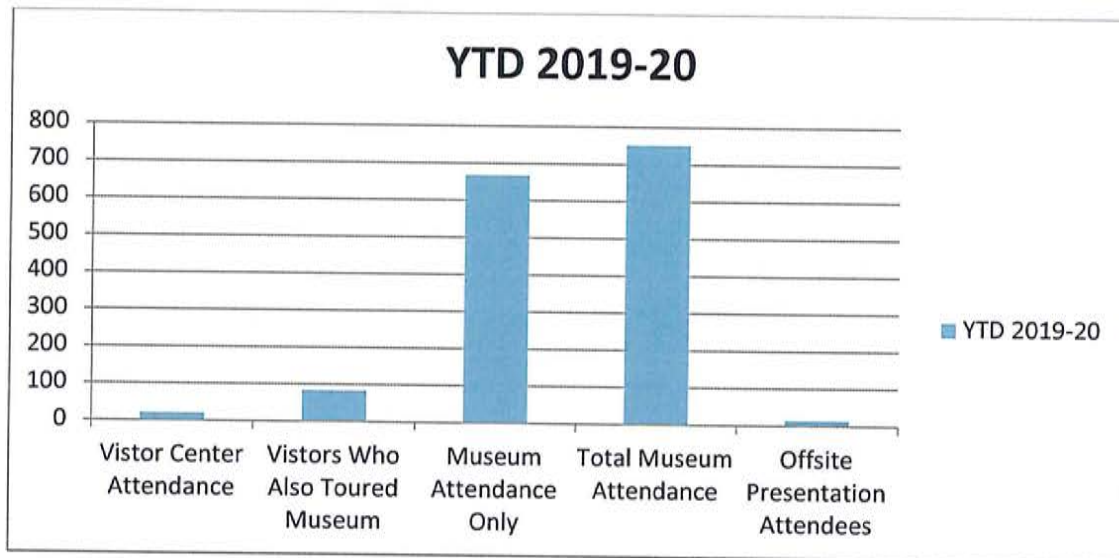
Visitors' Center and Museum Attendance

Visitors' Center	Visitors Who Also Toured Museum	Museum	Total Museum Visitors	Off Site Presentations Attendees
3	1	5	6	0

Museum/Visitor Center Usage



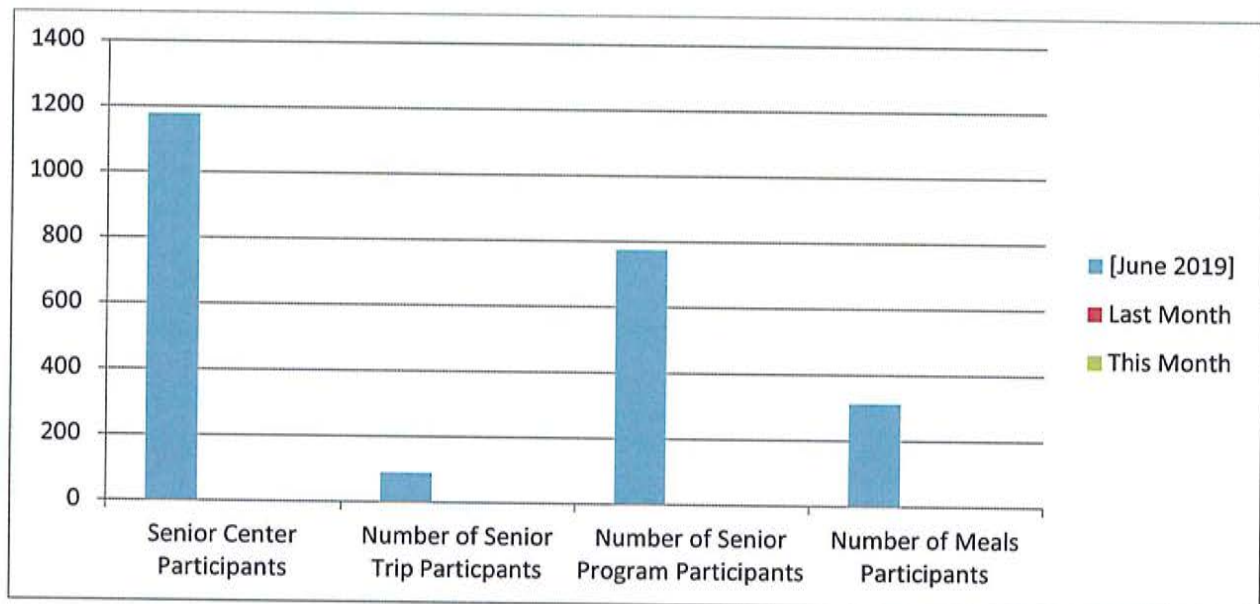
Museum/Visitor Center Usage YTD



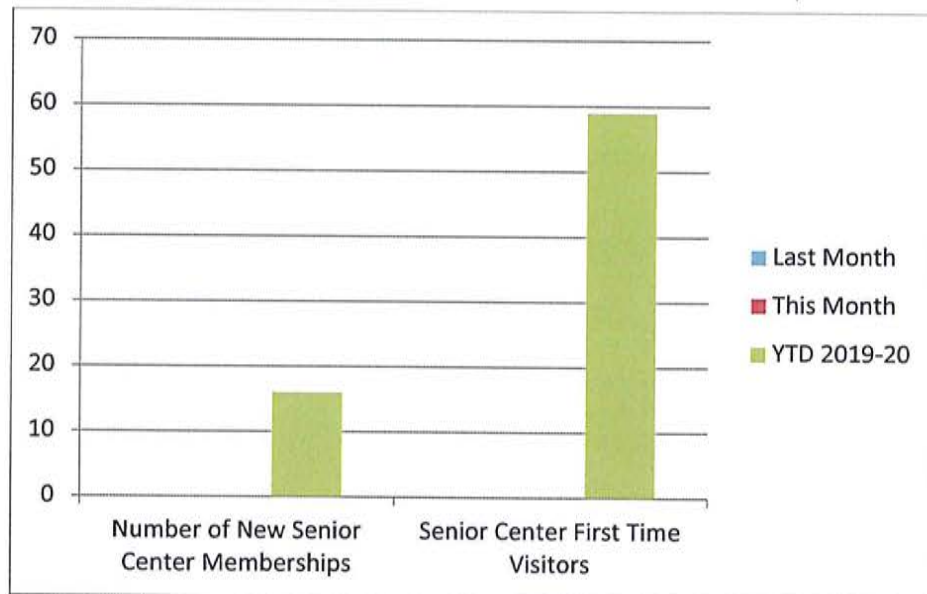
Seniors

The Senior Center continued to be shut down this month. This will probably continue to be the case for most of the summer. We are not sure when the Senior Center will re-open at this point.

Senior Programming/Participation



New Senior Memberships/First –Time Visitors



19-Jun	May-20	Jun-20	YTD 19-20
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Facility Usage

Number of Special Use Permits Submitted
Pavilion 1 Rentals
Pavilion 2 Rentals
Pavilion 3 Rentals
Splash Pad Pavilion Rentals
Total Number of Pavilion Rentals
Gymnasium Rentals
Cafeteria Rentals
Auditorium Rentals
Amphitheater Rentals
Total Number of Facility Rentals
Ballfield Rentals
Visitor Center Attendance
Visitors Who Also Toured Museum
Museum Attendance Only
Total Museum Attendance

3	0	1	15
0	0	0	7
2	0	0	5
16	0	0	38
38	0	0	106
56	0	0	156
7	0	0	79
5	0	0	0
0	0	0	10
2	0	0	0
14	0	0	89
0	0	6	45
3	0	3	21
11	0	1	84
23	0	5	668
34	0	6	752

Programming

Number of Youth Program Participants
Number of Adult Program Participants
Number of In-House Special Events Offered
Number of In-House Special Event Attendees
Total Number of Programs Offered
Number of Senior Center Memberships
Number of New Senior Center Memberships
Senior Center Participants
Senior Center First Time Visitors
Number of Senior Trips Offered
Number of Senior Trip Participants
Number of Senior Programs Offered
Number of Senior Program Participants
Number of Senior Meals Served
Number of Meals Participants
Offsite Presentation Attendees

18	0	0	578
0	0	0	76
1	1	1	7
98	0	0	2964
6	1	2	18
161	0	0	1768
3	0	0	16
1177	0	0	9594
10	0	0	59
5	0	0	37
89	0	0	613
8	0	0	76
775	0	0	6798
4	0	0	34
313	0	0	2235
0	0	0	15

Revenues

Youth Program Revenue
Adult Program Revenue
Special Event Revenue
Senior Meal Revenue
Shelter Reservation Revenue
Facility Reservation Revenue
Field Rental Revenue
Misc. Revenue

\$7,617.00	\$0.00	\$917.00	\$41,183.00
\$1,230.00	\$0.00	\$0.00	\$3,580.00
\$1,450.00	\$20.00	\$490.00	\$2,009.00
\$827.00	\$0.00	\$0.00	\$5,961.50
\$1,760.00	\$0.00	\$595.00	\$4,780.00
\$487.50	\$0.00	\$0.00	\$8,046.88
\$0.00	\$0.00	\$95.00	\$1,203.34
\$500.49	\$6,650.00	\$2,888.89	\$31,411.74

Workflow

Mowing Hours
Work Orders Received
Work Orders Completed
Number of Projects Started
Number of Projects Completed

817	338	286	2601
	0		8
	0		8
	5	2	40
	5	1	35

Summary of Activities

The library reopened to the public on June 1st with restrictions in place. All the furniture was pulled to discourage patrons from lingering in the library. The number of available computers was reduced and configured so that they are six feet apart. Study rooms are not available for checkout to prevent gatherings. To insure social distancing is maintained, staff marked the floor to show patrons where to stand for assistance and checking out. One library door has been designated entrance only and the other exit only to help patrons not cross paths. A staff member is stationed in the lobby to count the number of people coming in. The library staff decided that only 20 people would be allowed to browse the stacks at a time and 10 people on computers to help maintain social distancing.

In addition, staff made a second self-checkout station so they would not have to handle patron's items. All returned items have to be placed in the book drop so staff may take them to the cleaning area. A sneeze guard has been placed around the circulation desk and staff cleaning area.

The library did not open to normal hours. Instead it is open Monday through Thursday 9am to 5pm. We will continue with those hours through July and revisit returning to normal hours in August when school begins. For those who do not feel comfortable coming into the building, lobby pick-ups will continue.

The staff did not hold any face-to-face programs in June. Instead, they continued to post virtual story times for the kids, digital escape rooms for the teens, and I Spy pictures for all ages. The library also offered grab and go kits each week for kids and teens to pick up in the lobby. The library staff hope to hold two live summer reading programs outside in July.

Summer Reading sign-ups started on June 1st and will continue through July. Sign-ups and logging of minutes read are all online this year. We have had a total of 68 people sign-up: 16 listeners, 25 kids, 3 teens and 24 adults. As of now, we have had 57 participants reach benchmarks. We anticipate an increase in participation once our live performances begin.

Staff continued with the following library projects while open to the public: digitizing documents and destroying the hardcopy, weeding the collection, and processing and cataloging new items.

Department Highlights

The highlight for this month is the library re-opening to the public. While the number of people coming into the library has been light, we are assisting those who come in and providing summer reading grab and go kits. Summer reading bench marks are being met and the staff are still getting a number of library projects done.

White House Public Library
June 2020
Performance Measures

Official Service Area Populations

2016	2017	2018	2019	2020
13,714	13,833	14,035	14,202	14,363

June Membership

Cumulative Members

Year	New Members	Updated Members	Total Members	% of Population with Membership
2016	182	508	11,311	83
2017	175	413	12,440	90
2018	167	375	7,650	55
2019	154	420	8,892	63
2020	36	221	6,680	47

The library has now switched its system so that all new users register online. Patrons without Internet can use one of our computers at the library and receive help from staff should they need assistance. This system does not exclude anyone who wants a card.

Total Material Available: 36,495

Estimated Value of Total Materials: \$912,375

Last Month: \$919,575

Total Materials Available Per Capita: 2.54

Last Month: 2.57

State Minimum Standard: 2.00

Materials Added in June

2016	2017	2018	2019	2020
291	139	521	460	404

Yearly Material Added

2016	2017	2018	2019	2020
3,674	3,602	3,123	824	1,478

Physical Items Checked Out in June

2016	2017	2018	2019	2020
7,393	6,476	7,240	7,397	2,366

Cumulative Physical Items Check Out

2016	2017	2018	2019	2020
63,252	63,421	62,536	65,522	23,659

The checkouts for June were lower than previous years because not as many people are coming to the library due to COVID and cancelled programs.

June

Miscellaneous Items	2016	2017	2018	2019	2020
Technology Devices	9	43	89	62	27
Study Rooms	68	54	111	76	0
Lego Table	235	338	210	203	0
Games and Puzzles	59	58	84	97	4
Seeds	42	26	47	42	15
Test Proctoring	0	21	30	37	19
Charging Station	0	8	6	17	0
STEAM Packs	*	*	*	32	0
Cake Pans	*	*	*	2	0
Notary Services	*	*	*	*	10

Yearly Totals

2016	2017	2018	2019	2020
299	585	644	137	147
821	828	1,082	253	178
2,094	2,643	1,891	553	459
510	528	743	222	379
82	1,197	586	112	228
9	56	152	27	45
26	86	90	19	16
*	*	148	61	25
*	*	6	1	4
*	*	*	16	38

Quarantine Counts

Lobby Pickups	111
Reference Questions	11
Tax Forms	0
Faxes	0
Copies	0
Mobile Prints	0

We did not count faxes, copies, prints or tax form pickups in June since patrons are able to use these resources on their own.

June

Library Use	2016	2017	2018	2019	2020
Library Visits	*	*	6,612	5,914	1931
Website Usage	*	*	*	1,418	1,194
Library Volunteers	15	43	28	39	1
Volunteer Hours	154	359	280	301	104

Yearly Totals

2016	2017	2018	2019	2020
*	*	52,565	55,728	13,460
*	*	2,517	16,935	8,542
251	214	173	193	28
1,665	1,546	1,337	1,658	415

We have only allowed one volunteer to come in so they can safely work in a back room away from the public.

Universal Class June Counts

Sign-ups	Courses Started	Videos Watched	Lessons Viewed	Class Submissions
1	1	126	264	71

Cumulative Counts

Year	Sign-ups	Courses Started	Lessons Viewed	Class Submissions
2017	27	39	273	258
2018	24	52	661	455
2019	9	16	194	105
2020	8	31	1,364	713

Computer Users

June	2016	2017	2018	2019	2020
Wireless	772	487	788	629	118
Adult Computers	395	330	388	346	113
Kids	262	224	238	204	0

Yearly Computer Users

2016	2017	2018	2019	2020
8,367	8,725	9,535	2,017	1764
4,640	4,413	4,642	1,103	1086
2,136	2,209	2,088	556	395

Programs

1,000 books	Monthly Sign ups	Yearly Sign ups	100 mark	500 mark	Completions
2018	7	29	2	0	0
2019	2	38	2	2	0
2020	1	70	0	1	0

Monthly

June Kids	Kids Sessions	Kids Attendance
2016	10	665
2017	23	961
2018	25	1,416
2019	19	1,107
2020	0	0

Yearly Totals

Kids Sessions	Kids Attendance
178	2,988
181	4,268
158	4,437
46	737
30	677

June Virtual Programs

Kids programs	Online views
4	720
Grab & Go Kits	
Kits Offered	Picked Up
3	47

In June, we did online story times, but we added Grab and Go kits for children as part of our Summer Reading Program.

Monthly

June	Teen Events	Teens Present
2016	5	15
2017	14	309
2018	15	269
2019	14	240
2020	0	0

Yearly

Teen Events	Teens Present
69	187
47	481
82	432
18	432
13	81

Monthly

June	Tween Events	Tweens Present
2019	*	*
2020	0	0

Yearly

2019	10	150
2020	5	18

June Virtual Programs

Teen & Tweens	Online Views
2	351
Grab & Go Kits	
Kits Offered	Picked up
3	42

In June, we posted digital escape rooms online for teens/tweens and offered Grab and Go kits as part of Summer Reading.

Monthly

June Adults	Adult Sessions	Adult Attendance
2016	4	18
2017	17	154
2018	22	171
2019	17	163
2020	0	0

Yearly

Adult Sessions	Adult Attendance
61	662
145	689
175	1,009
41	232
30	143

June Virtual Programs

Online Programs	Views	Phone Programs
3	1,059	0

Since we were open in June, we did not have to do any device advices over the phone.

Interlibrary Loan Services

June	2016	2017	2018	2019	2020
Borrowed	61	37	51	72	32
Loaned	30	16	36	38	6

Yearly Interlibrary Loan Services

2016	2017	2018	2019	2020
668	562	690	184	217
249	305	410	103	49

June 2020 R.E.A.D.S.

Adults	Juvenile
1454	83

19-20 Yearly Totals

Adult	Juvenile
23,138	1,430

18-19 Yearly Totals

Adult	Juvenile
21,899	1,189

17-18 Yearly Totals

Adult	Juvenile
15,773	725

The READS statistics come from the state.

CITY COURT REPORT**June 2020****CITATIONS**

TOTAL MONIES COLLECTED FOR THE MONTH	\$4,643.75	
TOTAL MONIES COLLECTED YTD		\$63,361.27

STATE FINES

TOTAL MONIES COLLECTED FOR MONTH	\$1,409.80	
TOTAL MONIES COLLECTED YTD		\$20,572.36

TOTAL REVENUE FOR MONTH	\$6,053.55	
TOTAL REVENUE YTD		\$83,933.63

DISBURSEMENTS

LITIGATION TAX	\$265.95	
DOS/DOH FINES & FEES	\$52.25	
DOS TITLE & REGISTRATION	\$128.25	
RESTITUTION/REFUNDS	\$0.00	
ONLINE CC FEES	\$28.73	
CARD FEES	\$45.02	
WORTHLESS CHECKS	\$0.00	
TOTAL DISBURSEMENTS FOR MONTH	\$520.20	
TOTAL DISBURSEMENTS YTD		\$9,594.43

ADJUSTED REVENUE FOR MONTH	\$5,533.35	
TOTAL ADJUSTED REVENUE YTD		\$74,339.20

DRUG FUND

DRUG FUND DONATIONS FOR MONTH	\$237.50	
DRUG FUND DONATIONS YTD		\$5,524.95

Offenses Convicted & Paid For Month	Count	Paid
Careless Driving	2	\$82.20
Financial Responsibility Law	16	\$362.27
Registraiton Law	10	\$651.00
Texting/Miscellaneous		
Improper Turn		
Miscellaneous		
DL Exhibted		
Red Light	1	\$117.50
Following Too Closely		
Stop Sign	3	\$166.51
Speeding	31	\$2,533.51
Seat Belt	1	\$30.00
Failure To Yield		
Exercise Due Care	9	\$672.03
Parking Where Prohibited		
Total	73	\$4,615.02

RESOLUTIONS....

RESOLUTION 20-15

WHEREAS, T.C.A. 6-51-102 REQUIRES THAT A PLAN OF SERVICE BE ADOPTED BY THE GOVERNING BODY OF THE CITY PRIOR TO PASSAGE OF A RESOLUTION ANNEXING ANY AREA, AND

WHEREAS, T.C.A. 6-51-102 requires that a plan of service be adopted by the governing body of the city prior to passage of a resolution annexing any area; and

WHEREAS, the City of White House is contemplating annexation of certain areas as requested by the property owner that are bounded as shown on the map of the annexation areas, dated 2020. The annexed property contains 29.75 acres at Tyree Springs Rd at South Palmers Chapel. City services will be provided to the property as defined in the plan of services with the approval of the plan of service and annexation resolutions, and;

WHEREAS, the City of White House Regional Planning Commission on May 11, 2020 recommended approval of the plan of services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House:

Section 1. Pursuant to the provisions of the section 6-51-102, Tennessee Code Annotated, there is hereby adopted for the proposed annexation areas the following PLAN OF SERVICE:

A. Police

1. Patrolling, radio response to calls, and other routine police services, using present personnel and equipment, will be provided upon the effective date of annexation.
2. Traffic signals, traffic signs, street markings, and other traffic control devices will be installed as the need therefore is established by appropriate study and traffic standards.

B. Fire

Fire protection by the present personnel and equipment of the fire fighting force of the City, within the limitations of available water, will be provided upon the effective date of annexation.

C. Water

An adequate water supply for fire protection is required by the City in its subdivision regulations affecting the development of this property. The property contains existing fire hydrants and all new residences constructed within annexed area to be within six hundred (600') of a fire hydrant.

Service provided by the White House Utility District requires payment of associated rates and fees as determined by the White House Utility District.

D. Wastewater

The owners or developers of the properties will be required to engineer and extend and connect on-site sewer service and infrastructure connections and improvements and pay the associated costs and rates in accordance with the established policies and regulations of the City of White House. All buildings developed within the annexed property will be required to be connected to the City's municipal sewer system.

E. Refuse Collection

With the development of the annexed area, the same regular residential collection service now provided within the City will be extended to the annexed area. The service shall commence upon approval of the annexation resolution for the existing residences and completion of the residential single-family dwellings.

F. Streets and Roads

Routine maintenance of the streets and roads is currently provided on Tyree Springs Road by the City of White House.

G. Inspection Services

Any inspection services now provided by the City (building, plumbing, gas, housing, property maintenance, etc.) will begin in the annexed area on the effective date of the annexation.

H. Planning and Zoning

The planning and zoning jurisdiction of the City will extend to the annexed area on the effective date of the annexation. City planning and zoning will thereafter encompass the annexed area.

I. Street Lighting

Street lighting will be maintained in accordance with the established policies of the City of White House for and any public roadway construction that might be required by the City of White House Planning Commission with the development of the annexed area.

J. Recreation and Parks

The service shall commence upon approval of the annexation resolution for the existing residences. With the development of the annexed area, residents in the annexed area may use all existing park and recreational facilities and programs on the effective date of the annexation. The same standards and policies now used in the present City will be followed in expanding the recreational program and facilities of the enlarged city boundaries, when and where needed.

Section 2. This resolution shall be effective from and after its adoption by the Board of Mayor and Aldermen.

Adopted this day 16th day of May 2020.

Mike Arnold, Mayor

ATTEST:

Derek Watson, City Recorder



RESOLUTION 20-14

A RESOLUTION TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.

WHEREAS, a public hearing before this body will be held the **16th day of July 2020**, and notice thereof published in the Browser Connection on **July 7, 2020**; and,

WHEREAS, application from the property owner to annex the below mentioned territories into the City limits which is adjacent to the current city limits; and,

WHEREAS, a Plan of Services for such territory will be duly adopted by the City of White House Board of Mayor and Aldermen; and,

WHEREAS, the annexation completed per provisions of TCA 6-5-104 of such territories is deemed reasonable for the overall well-being of the community and the annexation is necessary for the health, safety, and welfare of the property owner and future citizens with the residential development of the annexed territories thereof and of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of White House:

29.75 ACRES ARE REFERENCED AS PART OF SUMNER COUNTY TAX MAP 096, PARCEL 011.01 AND TAX MAP 096, PARCEL 053.00. PROPERTY IS LOCATED AT SOUTH PALMERS AND TYREE SPRINGS RD. **"EXHIBIT A"**.

SECTION 1. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Resolution has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Resolution shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

First Reading: June 30, 2020 PASSED

Second Reading: July 16, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

RESOLUTION 20-14
"EXHIBIT A"



RESOLUTION 20-16

INITIAL RESOLUTION AUTHORIZING THE INCURRENCE OF INDEBTEDNESS BY THE CITY OF WHITE HOUSE, TENNESSEE, OF NOT TO EXCEED \$11,000,000, BY THE EXECUTION WITH THE PUBLIC BUILDING AUTHORITY OF THE CITY OF CLARKSVILLE, TENNESSEE, OF A LOAN AGREEMENT TO PROVIDE FUNDING FOR CERTAIN PUBLIC WORKS PROJECTS, AND TO FUND THE INCIDENTAL AND NECESSARY EXPENSES RELATED THERETO

WHEREAS, it is necessary and in the public interest of the City of White House, Tennessee (the "City"), to incur indebtedness (the "Indebtedness"), through the execution with The Public Building Authority of the City of Clarksville, Tennessee (the "Authority"), of a loan agreement (a "Loan Agreement"), for the purpose of financing public works projects, as hereinafter more fully described.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House, Tennessee, as follows:

Section 1. For the purpose of (i) financing all or a portion of the costs of the design, construction, and equipping of a new Community Event Center for the City, which will include an event center, senior center, and administrative offices, the costs of the demolition of the current facility (Civic Center), and the costs of the renovation of the current gymnasium, the acquisition of all property real and personal appurtenant thereto and connected with such work, and to pay all legal, fiscal, administrative, architectural, and engineering costs incident thereto (collectively, the "Project"), (ii) to prepay certain outstanding indebtedness of the City, evidenced by a Loan Agreement, dated May 1, 2019, by and among the City, the Authority, and First Horizon Bank, in the amount of \$323,000, the proceeds having been used to pay a portion of the costs of the Project (the "Outstanding Indebtedness"), and (iii) to pay costs incident to the issuance of the Bond and the loan of the proceeds thereof to the City, the City is hereby authorized to incur Indebtedness in the amount of not to exceed Eleven Million Dollars (\$11,000,000), for the financing of the Project through the execution of a Loan Agreement with the Authority. The rate of interest payable pursuant to the provisions of a Loan Agreement shall be a fixed rate which rate shall not exceed the maximum rate of interest permitted under the laws of the State of Tennessee.

Section 2. The Indebtedness evidenced by the Loan Agreement shall be payable from funds of the City legally available therefor and to the extent necessary from ad valorem taxes to be levied for such purpose on all taxable property within the corporate limits of the City, without limitation as to time, rate, and amount and for the punctual payment of said principal of, premium, if any, and interest on, the Loan Agreement, the full faith and credit of the City will be irrevocably pledged.

Section 3. The Loan Agreement shall be executed pursuant to the provisions of Title 9, Chapter 21, Tennessee Code Annotated, as amended (the "Act"), and Title 12, Chapter 10, Tennessee Code Annotated, as amended.

Section 4. After the adoption of this Resolution, the City Recorder is directed to cause this Resolution, with the notice prescribed by the Act, to be published in full once in a newspaper published and having general circulation in the City.

Section 5. This Resolution shall take effect from and after its adoption, the welfare of the City requiring it.

Adopted and approved this 16th day of July, 2020.

Mayor

Attest:

City Recorder

NOTICE

The foregoing Resolution has been adopted. Unless within twenty (20) days from the date of publication hereof a petition, signed by at least ten percent (10%) of the registered voters of the City of White House, Tennessee, shall have been filed with the City Recorder of the City of White House, Tennessee, protesting the incurrence of the Indebtedness by the execution of the Loan Agreement, such Loan Agreement will be executed, as proposed.

STATE OF TENNESSEE)
COUNTIES OF ROBERTSON AND SUMNER)

I, Derek Watson, hereby certify that I am the duly qualified and acting City Recorder of the City of White House, Tennessee (the "Municipality"), and, as such official, I further certify as follows: (1) that attached hereto is a copy of a resolution excerpted from the minutes of the meeting of the Board of Mayor and Aldermen (the "Board"), of said Municipality held on July 16, 2020; (2) that I have compared said copy with the original minute record of said meeting in my official custody; (3) that said copy is a true, correct, and complete transcript from said original record insofar as said original record relates, to, among other matters, the borrowing of funds and the incurring of indebtedness in the amount of not to exceed \$11,000,000 by said Municipality; (4) that the actions by said Board including the aforementioned, at said meeting were promptly and duly recorded by me in a book kept for such purpose; and, (5) that a quorum of the members of said Board was present and acting throughout said meeting.

WITNESS my official signature and the seal of said Municipality this 16th day of July, 2020.

City Recorder

(SEAL)

RESOLUTION 20-17

RESOLUTION AUTHORIZING A LOAN PURSUANT TO A LOAN AGREEMENT BETWEEN THE CITY OF WHITE HOUSE, TENNESSEE, AND THE PUBLIC BUILDING AUTHORITY OF THE CITY OF CLARKSVILLE, TENNESSEE, IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$11,000,000; AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH LOAN AGREEMENT AND OTHER DOCUMENTS RELATING TO SAID LOAN; APPROVING THE ISSUANCE OF A BOND BY SUCH PUBLIC BUILDING AUTHORITY; PROVIDING FOR THE APPLICATION OF THE PROCEEDS OF SAID LOAN AND THE PAYMENT OF SUCH INDEBTEDNESS; CONSENTING TO THE ASSIGNMENT OF THE CITY'S OBLIGATION UNDER SUCH LOAN AGREEMENT; AND, CERTAIN OTHER MATTERS

WHEREAS, the Board of Mayor and Aldermen (the "Board"), of the City of White House, Tennessee (the "Municipality" or the "City"), has determined that it is necessary to finance and refinance the costs of certain "public works projects", as defined in Title 9, Chapter 21, Tennessee Code Annotated, as from time to time amended and supplemented, consisting of (i) financing all or a portion of the costs of the design, construction, and equipping of a new Community Event Center for the City, which will include an event center, senior center, and administrative offices, the costs of the demolition of the current facility (Civic Center), and the costs of the renovation of the current gymnasium, the acquisition of all property real and personal appurtenant thereto and connected with such work, and to pay all legal, fiscal, administrative, architectural, and engineering costs incident thereto (collectively, the "Project"), (ii) to prepay certain outstanding indebtedness of the City, evidenced by a Loan Agreement, dated May 1, 2019, by and among the City, The Public Building Authority of the City of Clarksville, Tennessee (the "Authority"), and First Horizon Bank, in the amount of \$323,000, the proceeds having been used to pay a portion of the costs of the Project (the "Outstanding Indebtedness"), and (iii) to pay costs incident to the issuance of the Bond and the loan of the proceeds thereof to the City, by obtaining a loan from the Authority;

WHEREAS, it has been determined by the Board of the City to be in the best interests of the City to finance the Project through The Tennessee Municipal Bond Fund fixed rate loan program;

WHEREAS, the Authority has been established pursuant to the provisions of Title 12, Chapter 10, Tennessee Code Annotated, as amended (the "Act"), and is authorized pursuant to the provisions of the Act to issue its bonds from time to time, in one or more series, and to loan the proceeds thereof to the Municipality for the above described purposes;

WHEREAS, in order to effectuate the program, the Authority has authorized and approved by its Resolution, adopted March 5, 2020, the issuance of its Local Government Loan Program Bonds, in an aggregate principal amount not to exceed \$300,000,000;

WHEREAS, the Authority will issue its Local Government Loan Program Bond, Series 2020 (City of White House Community Event Center Loan) (the "Bond"), in the principal amount of not to exceed Eleven Million Dollars (\$11,000,000), and loan the proceeds thereof to the City pursuant to the provisions of a Loan Agreement, by and among the City, the Authority, and the Purchaser, as hereinafter defined, to be dated the date of issuance and delivery (the "Loan Agreement");

WHEREAS, the Board of the City has on the date hereof adopted an Initial Resolution authorizing the borrowing of funds and the incurring of indebtedness for the purpose of financing the Project, prepaying the Outstanding Indebtedness, and paying costs of issuance in connection the indebtedness, in the amount of not to exceed \$11,000,000, and the City Recorder has been instructed to publish such Initial Resolution together with the Notice required by Section 9-21-206 of Tennessee Code Annotated, as amended, in a local newspaper in the Municipality;

WHEREAS, a plan of refunding for the Outstanding Indebtedness has been submitted to the Director of the Division of Local Government Finance for review as required by Section 12-10-116(b), Tennessee Code Annotated, as amended, and the Director of Local Government Finance has issued a report thereon;

WHEREAS, the indebtedness evidenced by the Loan Agreement shall be payable from any and all funds

of the Municipality legally available therefor, including, but not necessarily limited to, ad valorem taxes to be levied for such purpose on all taxable property within the corporate limits of the Municipality, without limitation as to time, rate, and amount and for the punctual payment of said principal of, premium, if any, and interest on, the Loan Agreement, the full faith and credit of the Municipality will be irrevocably pledged; and,

WHEREAS, the Bond is to be secured by and contain such terms and provisions as set forth in a Bond Purchase Agreement, entered into between the Authority and the purchaser of the Bond (the "Purchaser").

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of White House, Tennessee, as follows:

Section 1. Approval of the Loan. (a) For the purpose of providing funds to finance the Project, to prepay the Outstanding Indebtedness, and to pay costs incident to the issuance and sale of the Bond and the loan of the proceeds thereof to the City, the loan to the City from the Authority is hereby authorized in the principal amount of not to exceed \$11,000,000 and the City is hereby authorized to borrow such funds from the Authority (the "Loan").

(b) The Bond to be issued by the Authority shall bear interest at a fixed rate to be determined at the time of the issuance of the Bond, as provided in the Loan Agreement. The Mayor and City Recorder are authorized to enter into the Loan Agreement, such Loan Agreement to bear interest at a fixed rate, as the Mayor shall determine is in the best interest of the Municipality. The Municipality shall make payments of interest and principal in the amounts and on the dates set forth in the Loan Agreement from the sources and funds described herein and in the Loan Agreement. The final rate of interest payable on the Loan Agreement shall not exceed the maximum rate of interest permitted by applicable law. The Loan Agreement shall be for a term of twenty years. The final principal and interest payment dates, final interest rate payable, amortization of principal amounts of the loan evidenced by the Loan Agreement, and prepayment provisions of such Loan Agreement, may be established by the Mayor and the Purchaser, at the time of the sale of the Bond and the execution and delivery of the Loan Agreement, as shall be determined to be in the best interests of the Municipality, in accordance with the terms of this Resolution and the Loan Agreement.

(c) The Board of the City understands and is aware that the Purchaser has the option to put the Bond for purchase to the Authority during the term of the Loan (the "Put Option"), at certain intervals upon not less than one hundred eighty days' written notice to the Authority, the Tennessee Municipal Bond Fund, as administrator, and the City.

The Board is aware of the risks and benefits associated with the Loan and the Put Option. The Board finds that the repayment structure of the Loan (including the Put Option) is in the public interest of the City.

The Board further agrees that it is willing to pay additional issuance costs associated with the refunding of the Loan and related Bond in the event the Put Option is exercised by the Purchaser. In the event that the Put Option is exercised by the Purchaser, and the City is unable to pay the Loan amount in full on such date and no subsequent holder can be determined, the Board commits to refund the Loan in the following manner:

(x) the Board shall submit a plan of refunding to the Comptroller or Comptroller's designee;

(y) the final maturity of the refunding debt obligation will not extend beyond the final maturity of the original Loan; and,

(z) the debt service structure of the refunding debt obligation will be substantially similar to or more declining than the debt structure of the original Loan.

The Board has not retained an independent municipal advisor in connection with the Loan. The Board understands and acknowledges that the Purchaser does not owe a fiduciary duty to the City and that

the Purchaser is acting for its own business and commercial interests. The Board has consulted with such advisors and experts as it deems appropriate before the consideration and adoption of this Resolution.

Section 2. Approval of Loan Agreement. The form, terms, and provision of the Loan Agreement are in the best interest of the Municipality and are hereby approved and the Board hereby authorizes the Mayor and the City Recorder of the Municipality to execute and deliver such Loan Agreement, such Loan Agreement to be in substantially the form of the Loan Agreement presented to this meeting, the execution of such Loan Agreement by the Mayor and the City Recorder to evidence their approval of any and all changes to such Loan Agreement, and any related documents necessary to the consummation of the transactions contemplated by the Loan Agreement.

Section 3. Fulfillment of Obligations. The Board of the Municipality is authorized and directed to fulfill all obligations of the Municipality under the terms of the Loan Agreement.

Section 4. Tax Levy. There shall be levied and collected in the same manner as other ad valorem taxes of the Municipality on all taxable property within the corporate limits of the Municipality without limitation as to time, rate, or amount, to the extent necessary in the event funds of the Municipality legally available to pay the indebtedness evidenced by the Loan Agreement are insufficient, a tax sufficient to pay when due the amounts payable under the Loan Agreement, as and when they become due, and to pay any expenses of maintaining and operating the Project required to be paid by the Municipality under the terms and provisions of the Loan Agreement. For the prompt payment of the Loan Agreement, both principal and interest, as the same shall become due, the full faith and credit of the Municipality are irrevocably pledged.

Section 5. Approval of Bond. For the purpose of providing funds to make the loan to the Municipality evidenced by the Loan Agreement, as provided herein and in the Loan Agreement, and to pay legal, fiscal, and administrative costs incident thereto, including costs incident to the issuance and sale of the Bond related to the Loan Agreement, the issuance and sale of the Bond by the Authority in connection with the Loan Agreement is hereby approved.

Section 6. Disposition of Proceeds. The portion of the proceeds to be used to prepay the Outstanding Indebtedness, together with other funds of the City, shall be used to prepay on the first available date, but in no event later than eighty-nine (89) days from the date of the loan, such Outstanding Indebtedness. The portion of the proceeds to be used to pay costs of issuance in connection with the issuance of the Bond and the loan of the proceeds thereof to the City, shall be used on the date of the loan to pay such costs. The remaining proceeds from the sale of the Bond shall be paid, from time to time, to the official of the Municipality designated by law as the custodian of the funds, upon submission of a requisition for such funds by the Municipality to the Purchaser, in accordance with the terms of the Loan Agreement. Such proceeds shall be disbursed from time to time solely to finance the costs of the Project and to pay costs of issuance incurred in connection with the issuance of the Bond and the loan of the proceeds thereof to the Municipality. Any monies remaining in the Project Fund after completion of the Project shall be used to pay debt service on the Bond.

Section 7. Consent to Assignment. The Municipality hereby consents to the assignment of all of the Authority's right, title, and interest in and to the Loan Agreement as security for the Bond to which such Loan Agreement relates, except for certain reserved rights of the Authority, to the Purchaser.

Section 8. Arbitrage Certification. The Municipality recognizes that the purchaser and owner of the Bond will have accepted it on, and paid therefor a price, that reflects the understanding that interest thereon is excludable from gross income for purposes of federal income taxation under laws in force on the date of delivery of the Bond. In this connection, the Municipality agrees that it shall take no action which may cause the interest on said Bond to be included in gross income for federal income taxation. It is the reasonable expectation of the Board of the Municipality that the proceeds of the Bond will not be used in a manner which will cause the Bond to be an "arbitrage bond" within the meaning of Section 148 of the Code, and to this end the proceeds of the Bond and other related funds established for the purposes herein set out shall be used and spent expeditiously for the purposes described herein. The Board further covenants and represents that in the event it shall be required by

Section 148(f) of the Code to pay any investment proceeds of the Bond to the United States government, it will make such payments as and when required by said Section 148(f) and will take such other actions as shall be necessary or permitted to prevent the interest on the Bond from becoming taxable. The Mayor and City Recorder, or either of them, are authorized and directed to make such certifications in this regard in connection with the sale of the Bond as either or both shall deem appropriate, and such certifications shall constitute a representation and certification of the Municipality.

Section 9. Miscellaneous Acts. The Mayor, the City Recorder, the City Administrator, the Finance Director, the City Attorney, and all other appropriate officials of the Municipality are hereby authorized, empowered, and directed to do any and all such acts and things, and to execute, acknowledge, and deliver all such documents, instruments, and certifications, in connection with the execution of the Loan Agreement and the issuance of the Bond by the Authority, in addition to those acts, things, documents, instruments, and certifications hereinbefore authorized and approved, as may in their discretion, be necessary or desirable to implement or comply with the intent of this Resolution or any of the documents herein authorized and approved.

Section 10. Captions. The captions or headings in this Resolution are for convenience only and shall in no way define, limit, or describe the scope or intent of any provision hereof.

Section 11. Severability. Should any provision or provisions of this Resolution be declared invalid or unenforceable in any respect by final decree of any court of competent jurisdiction, the invalidity or unenforceability of such section, paragraph, ordinance, or provisions shall not affect the remaining provisions of such Resolution.

Section 12. Repeal of Conflicting Resolutions. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, hereby repealed.

Section 13. Effective Date. This Resolution shall take effect upon its adoption, the welfare of the Municipality requiring it.

Adopted and approved this 16th day of July, 2020.

Mayor

Attest:

City Recorder

STATE OF TENNESSEE)
COUNTIES OF ROBERTSON AND SUMNER)

I, Derek Watson, hereby certify that I am the duly qualified and acting City Recorder of the City of White House, Tennessee (the "Municipality"), and, as such official, I further certify as follows: (1) that attached hereto is a copy of a resolution excerpted from the minutes of the meeting of the Board of Mayor and Aldermen (the "Board"), of said Municipality held on July 16, 2020; (2) that I have compared said copy with the original minute record of said meeting in my official custody; (3) that said copy is a true, correct, and complete transcript from said original record insofar as said original record relates, to, among other matters, the borrowing of funds and the incurring of indebtedness in the amount of not to exceed \$11,000,000 by said Municipality; (4) that the actions by said Board including the aforementioned, at said meeting were promptly and duly recorded by me in a book kept for such purpose; and, (5) that a quorum of the members of said Board was present and acting throughout said meeting.

WITNESS my official signature and the seal of said Municipality this 16th day of July, 2020.

City Recorder

(SEAL)

BOND DEBT SERVICE

CITY OF WHITE HOUSE, TENNESSEE
\$11,000,000 FR PBA LOAN - 20 YEARS

TENNESSEE MUNICIPAL BOND FUND-FIXED RATE LOAN PROGRAM

** *BASED ON 2.75% RATE FOR 20 YEAR TERM WITH RATE LOCKED IN FOR
10 YEARS* * *

Dated and delivery date: August 27, 2020

** *LOAN FROM PBA CLARKSVILLE LOCAL GOVERNMENT LOAN PROGRAM
BOND, SERIES 2020 (CITY OF WHITE HOUSE EVENT CENTER LOAN)

PURCHASER: FIRST FEDERAL BANK
DICKSON, TENNESSEE

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
08/27/2020					
12/01/2020			78,986.11	78,986.11	
06/01/2021	420,000	2.750%	151,250.00	571,250.00	650,236.11
12/01/2021			145,475.00	145,475.00	
06/01/2022	431,000	2.750%	145,475.00	576,475.00	721,950.00
12/01/2022			139,548.75	139,548.75	
06/01/2023	443,000	2.750%	139,548.75	582,548.75	722,097.50
12/01/2023			133,457.50	133,457.50	
06/01/2024	456,000	2.750%	133,457.50	589,457.50	722,915.00
12/01/2024			127,187.50	127,187.50	
06/01/2025	468,000	2.750%	127,187.50	595,187.50	722,375.00
12/01/2025			120,752.50	120,752.50	
06/01/2026	481,000	2.750%	120,752.50	601,752.50	722,505.00
12/01/2026			114,138.75	114,138.75	
06/01/2027	494,000	2.750%	114,138.75	608,138.75	722,277.50
12/01/2027			107,346.25	107,346.25	
06/01/2028	508,000	2.750%	107,346.25	615,346.25	722,692.50
12/01/2028			100,361.25	100,361.25	
06/01/2029	522,000	2.750%	100,361.25	622,361.25	722,722.50
12/01/2029			93,183.75	93,183.75	
06/01/2030	536,000	2.750%	93,183.75	629,183.75	722,367.50
12/01/2030			85,813.75	85,813.75	
06/01/2031	551,000	2.750%	85,813.75	636,813.75	722,627.50
12/01/2031			78,237.50	78,237.50	
06/01/2032	566,000	2.750%	78,237.50	644,237.50	722,475.00
12/01/2032			70,455.00	70,455.00	
06/01/2033	581,000	2.750%	70,455.00	651,455.00	721,910.00
12/01/2033			62,466.25	62,466.25	
06/01/2034	597,000	2.750%	62,466.25	659,466.25	721,932.50
12/01/2034			54,257.50	54,257.50	
06/01/2035	614,000	2.750%	54,257.50	668,257.50	722,515.00
12/01/2035			45,815.00	45,815.00	
06/01/2036	631,000	2.750%	45,815.00	676,815.00	722,630.00
12/01/2036			37,138.75	37,138.75	
06/01/2037	648,000	2.750%	37,138.75	685,138.75	722,277.50
12/01/2037			28,228.75	28,228.75	
06/01/2038	666,000	2.750%	28,228.75	694,228.75	722,457.50

BOND DEBT SERVICE

CITY OF WHITE HOUSE, TENNESSEE
\$11,000,000 FR PBA LOAN - 20 YEARS

TENNESSEE MUNICIPAL BOND FUND-FIXED RATE LOAN PROGRAM

* * *BASED ON 2.75% RATE FOR 20 YEAR TERM WITH RATE LOCKED IN FOR
10 YEARS* * *

Dated and delivery date: August 27, 2020

* * *LOAN FROM PBA CLARKSVILLE LOCAL GOVERNMENT LOAN PROGRAM
BOND, SERIES 2020 (CITY OF WHITE HOUSE EVENT CENTER LOAN)

PURCHASER: FIRST FEDERAL BANK
DICKSON, TENNESSEE

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
12/01/2038			19,071.25	19,071.25	
06/01/2039	684,000	2.750%	19,071.25	703,071.25	722,142.50
12/01/2039			9,666.25	9,666.25	
06/01/2040	703,000	2.750%	9,666.25	712,666.25	722,332.50
	11,000,000		3,375,438.61	14,375,438.61	14,375,438.61

RESOLUTION 20-18

A RESOLUTION TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.

WHEREAS, a public hearing before this body will be held the **20th day of August 2020**, and notice thereof published in the Browser Connection on **August 4th, 2020**; and,

WHEREAS, application from the property owner to annex the below mentioned territories into the City limits which is adjacent to the current city limits; and,

WHEREAS, a Plan of Services for such territory will be duly adopted by the City of White House Board of Mayor and Aldermen; and,

WHEREAS, the annexation completed per provisions of TCA 6-5-104 of such territories is deemed reasonable for the overall well-being of the community and the annexation is necessary for the health, safety, and welfare of the property owner and future citizens with the residential development of the annexed territories thereof and of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of White House:

143.33 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 096, PARCEL 141 AND 145. PROPERTY IS LOCATED ON PINSON LANE AND CROSS PLAINS RD. **"EXHIBIT A"**.

SECTION 1. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Resolution has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Resolution shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

First Reading: July 16, 2020

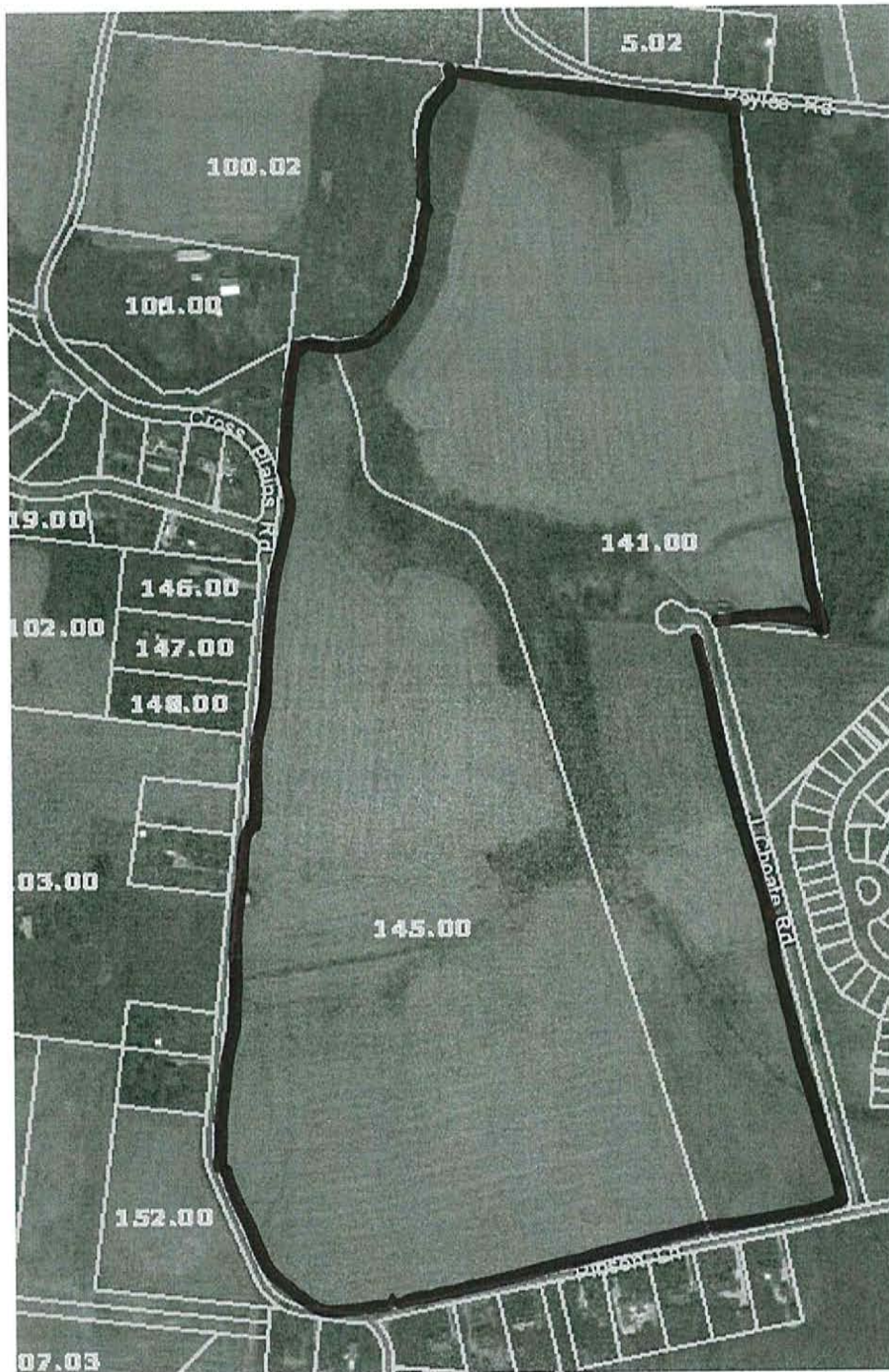
Second Reading: August 20, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

RESOLUTION 20-18
"EXHIBIT A"



ORDINANCES....

ORDINANCE 20-12

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING ARTICLE V OF THE ZONING ORDINANCE, AS INDICATED BELOW, CONCERNING PLANNED UNIT DEVELOPMENT.

WHEREAS, the Board of Mayor and Aldermen wishes to amend the Zoning Ordinance to provide for accessory residential dwelling units in the Zoning Ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the Zoning Ordinance Articles V are amended as indicated below.

BE IT FURTHER ORDAINED that this Ordinance has been approved by the Planning Commission.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: June 30, 2020 PASSED

Second Reading: July 16, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

5.056.5 Residential Planned Developments

The Planning Commission may vary this design where creative site and building design are proposed.

A. Type of Developments

There are hereby created two (2) types of residential PUDs as follows:

Suburban Residential Planned Development	SRPUD
Neighborhood Center Residential Planned Development	NCRPUD

B. Purpose

The purpose of a SRPUD is to permit development of land, which by reason of topography or floodable land contains some areas unsuitable for development, and to permit the cluster of lots in order to leave the unsuitable land as permanent open space.

The purpose of a NCRPUD is to permit a variety of housing types within a totally planned environment.

C. Minimum Size

The minimum size of either residential PUD shall be five (5) acres. The planning commission and board of mayor and aldermen may, within their discretion, approve developments considered as an infill on less acreage.

D. Permitted Activities in a Residential PUD

The following activities listed in Table I listed as "may be considered a permitted use" in a RPUD only when deemed appropriate by the Planning Commission and the Board of Mayor and Aldermen as approved with the preliminary master plan. Other activities listed as prohibited in Table 1 or not listed in Table 1 below are prohibited.

Residential accessory residential dwelling units shall require review by the Board of Zoning Appeals for a special exception under Section 4.190 of this ordinance. If a residential planned unit development is being designed to include accessory dwelling units for the entire development, then ~~the~~ such units will need to be included on the preliminary master plan to be approved by Planning Commission and Board of Mayor and Aldermen. (Added by Ordinance 06-31, August 17, 2006)

E. Limitation on Commercial Activities

The commercial activities permitted in Table I, shall be limited to no more than four (4) percent of the total floor area within such development and provided further that the maximum floor area for any establishment shall be five thousand (5,000) square feet. Such commercial activities shall be designed to serve primarily the residents within the PUD and shall not be constructed until at least one-half (1/2) the residential units are complete. Home occupations shall be considered separate from convenience commercial and shall be regulated under article 4.180. (Amended by Ordinance 06-16, May 18, 2006)

Table I
Permitted Uses and Structures
Residential Planned Development

<u>Residential Activities</u>	<u>Districts</u>	
	<u>SRPUD</u>	<u>NCRPUD</u>
Permanent Residential		
Dwelling Attached	N	P
Dwelling One-Family Detached	P	P
Dwelling Two-Family Detached	P	N
Dwelling Semi-Detached	P	P
Dwelling Mobile Home	N	N
Dwelling Multi-Family	N	P
Residential Accessory Dwelling Unit (section 4.190)	SE	SE
Semi-Permanent Residential	N	N
<u>Community Facilities Activities</u>		
Administrative Services	P	P
Community Assembly	P	P
Community Education	P	P
Cultural & Recreation Services	P	P
Essential Services	P	P
Personal & Group Care Facilities	N	P
Religious Facilities	P	P
<u>Commercial Activities</u>		
Consumer Repair Services	P	P
Convenience Commercial	P	P*
Home Occupations (Section 4.180)	P	P
Entertainment & Amusement Services	P*	P
Financial, Consultative & Administrative	P	P
Food & Beverage Services	P*	P
General Business Services	P*	P
General Personal Services	P*	P
Medical and Professional Services	P	P

Key to Interpreting Uses

P - May be considered as a permitted use.

N - Not permitted in the district.

SE- May be considered by Board of Zoning Appeals as Special Exception

* May be considered only when the PUD contains 200 units or more.

F. Suburban Residential Planned Development

The maximum overall density shall be 3.0 dwelling units per acre. The minimum lot size shall be established by the preliminary master plan based on the purpose and characteristics of the PUD and the area in which it is proposed to be located. The minimum yard and open space requirements shall be as follows:

1. Density and Open Space Regulations

Maximum Density	3.0 Units/Acre
Minimum Lot Size	8,500 sq. ft. per dwelling unit

The remaining area shall be left as common open space and used for designated purposes as approved by the Planning Commission. The minimum required ratio of dedicated common open space shall be in terms of the maximum density of the planned development. The percentage of the total acreage dedicated to open space shall be as follows:

<u>Maximum Density</u>	<u>Minimum Open Space %</u>
3.0 Units/Acre	15%

2. Yards

Minimum Front Yard	35 ft.
Minimum Side Yard	10 ft.*
Minimum Rear Yard	15 ft.*

~~*Minimum lot width at Front Building Setback 75ft.~~

G. Neighborhood Center Residential Planned Development

1. Density, Bulk and Open Space Regulations for One Family Detached Dwellings

a. Density and Open Space Regulations

Maximum Density	6.0 Units/Acre
Minimum Lot Size	4,500 q. ft. *

<u>Maximum Density</u>	<u>Minimum Open Space %</u>
2.5 to 3.0 Units/Acre	20%
3.0 to 4.0 Units/Acre	25%
4.0 to 6.0 Units/Acre	30%

A minimum 100-foot setback where a residential collector intersects a major collector shall be observed. This requirement may be waived for innovative/alternative designs.

The remaining area shall be left as common open space and used for designated purposes as approved by the Planning Commission. A minimum of five (5) percent of the site shall be improved recreational open space.

2. Yards

Minimum Front Yard	35 ft.
Minimum Side Yard	6.5* ft. or zero lot line
Minimum Rear Yard	6.5* ft.

**Five-foot side (5) minimum side setback permitted where fire protection meets City's Fire Department requirements for reduced building separation.*

A twenty-five (25) foot building setback consisting of dedicated open space is required around the outside boundary of the development.

3 Density, Bulk and Open Space Regulations for Multi-Family Dwellings

a. Density, Bulk and Open Space Regulations

The following requirements shall apply to multi-family dwellings within a high-density residential planned development:

Maximum Area per Dwelling Unit	3,000 Sq. Ft.
Minimum Required Open Space	30 percent
Minimum Developed Open Space	10 percent
Maximum Building Height	53 Feet

- b. The maximum overall densities shall be in terms of the number of dwelling units per gross acre of all the area within said development.
- c. The maximum floor area shall be in terms of a ratio of total floor area per total area within said development, as provided herein.
- d. Yard requirements are waived and the above minimum controls shall be applied with the following exception a twenty-five (25) foot building setback consisting of dedicated open space is required around the outside boundary of the development.
- e. The minimum total outdoor area (including all uncovered outdoor areas, such as streets, parking, lawn, landscaped areas, patios, recreation, as well as usable roofs and uncovered balconies) shall be provided at no less than a minimum ratio of outdoor area per total floor area, as provided herein.
- f. The minimum total living space (that part of the total outdoor area which includes lawn, landscaping, and recreation areas and excluding streets and parking) shall be provided at no less than a minimum ratio of living space area per total floor area, as provided

H. Limitation on Density

The planning commission and board of mayor and aldermen may, within their discretion, limit the density to a figure lower than the maximum permitted above. This type of limitation shall be exercised only if the character of the adjoining neighborhood is inappropriate for the proposed development or if the development would place an excessive burden on the existing street and utility system.

5.056.7 Design and Development Standards

A. Development Standards

1. Perimeter Requirements

Along the perimeter of the Planned Development, buildings shall be designed to harmonize in scale, setbacks, and mass with existing adjacent areas. A minimum setback of twenty-five (25) feet shall be required around the perimeter of all residential planned developments. ~~Type and density to be determined by Planning Commission with emphasis on maintaining existing~~

~~trees when possible.~~ Perimeter landscaping shall also be required. *Type and density of trees and landscaping to be determined by Planning Commission with emphasis on maintaining existing trees when possible.*

2. Landscaping Requirements

Every PUD shall be attractively landscaped. The site perimeter and parking lot (if applicable), landscaping requirements of Article III shall apply and be included in the dedicated open space. All transitional buffers within single-family developments shall be in dedicated open space or within a Buffer Easement that will be maintained by the homeowners Association. All developments are required to have street trees along the right-of-way in the area reserved for them.

3. Parking and Storage

On-street parking is a permitted design feature, except along arterial streets unless a section of an arterial street is within a commercial town center development. All parking lots and storage areas shall be enclosed or concealed by berms, buffers or through building design

4. Signs

The sign provisions contained in Article IV, Section 4.080 shall apply. Entry sign locations and designs shall be shown on or as a separate element of the final master plan and be consistent with the character of the development. Any sign located within a dedicated public right-of-way shall be perpetually maintained by the Homeowners

5. Building Design

- a. Architectural design shall be regulated, governed and ~~Enforced~~ enforced as architectural design standards by an association of property owners in order to ensure compatibility of building types and to relate new buildings to the building designs of the region. These standards shall be contained in private covenants, declarations, or restrictions, of the property owners' association and shall be approved in concept by the Planning Commission at the time of approval of the Master Plan. Changes in architectural design standards may occur from time to time thereafter if approved by the planning commission and the property owners association.
- b. Architectural design standards shall specify the materials and configurations permitted for walls, roofs, openings, street furniture and other elements. Architectural standards should encourage the following: architectural compatibility among structures in the development, human scale design.
- c. ~~All walls building foundations including front, side, and rear walls are restricted to brick or stone and the front wall façade for one and two family dwellings shall be one hundred (100%) brick, stone, and hardiboard type material with a minimum fifty (50%) percent brick, stone. All percentages are calculated based on the wall surface area and do not include areas used for windows and doors. Multi-family buildings and commercial buildings shall meet requirements of Commercial Design Standards.~~

ORDINANCE 20-13

AN ORDINANCE TO AMEND THE ZONING MAP FROM SUMNER COUNTY RURAL RESIDENTIAL TO SRPUD, SUBURBAN RESIDENTIAL PLANNED UNIT DEVELOPMENT ON TYREE SPRINGS RD

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Regional Planning Commission on Monday June 8, 2020 reviewed and approved the rezoning request; and,

NOW, THEREFORE, BE IT ORDANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. That the City of White House Zoning Map be amended from Sumner County Rural Residential to SRPUD, Suburban Residential Planned Unit Development for the property included in "EXHIBIT A" and described as follows:

29.75 ACRES ARE REFERENCED AS PART OF SUMNER COUNTY TAX MAP 096, PARCEL 011.01 AND TAX MAP 096, PARCEL 053.00. PROPERTY IS LOCATED AT SOUTH PALMERS AND TYREE SPRINGS RD.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: June 30, 2020 PASSED

Second Reading: July 16, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

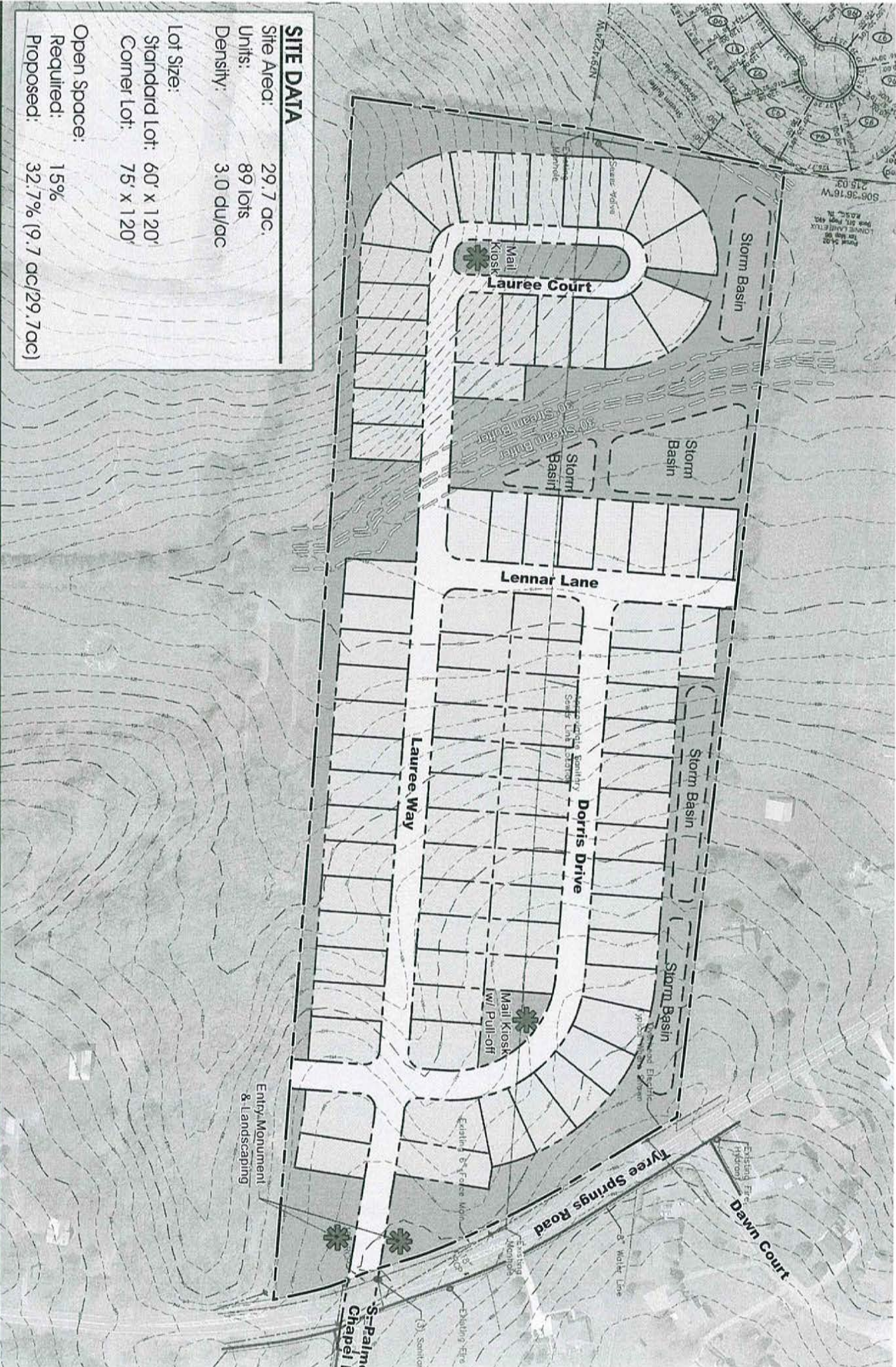
ORDINANCE 20-13
"EXHIBIT A"



Dorris Property

Concept A

SITE DATA	
Site Area:	29.7 ac.
Units:	89 lots
Density:	3.0 du/ac
Lot Size:	
Standard Lot:	60' x 120'
Corner Lot:	75' x 120'
Open Space:	
Required:	15%
Proposed:	32.7% (9.7 ac/29.7ac)



Public Services Department

Memo

To: Board of Mayor and Alderman
From: Andy Cieslak, DPS
Date: June 2, 2020
Re: Request to Amend Stormwater Ordinance Chapter 20

I am requesting that the Mayor and Board of Alderman approve an addition to the Stormwater Ordinance Chapter 20-107. This addition is proposed to preserve the integrity of the City's stormwater infrastructure and improve water quality by incorporating both the natural environment and engineered systems to help reduce flooding in residential areas.

The effective date for this Fence Ordinance revision would be July 1, 2020. The requested change is as follows:

Chapter 20, Section 120-107 (5), to be entitled, **"Residential Accessory Structures"**, stating that permits shall be required for new fence installations. Lots will require pre and post inspections as well as approval by the Stormwater department and Planning/Codes department respectively. Ordinance shall read be as follows:

Private property structures, such as a fence, shed, etc., shall not impede the natural infiltration of surface water or flow of stormwater runoff per Subdivision Regulations Subsection 4-106.1 All lots shall make adequate provisions for stormwater or floodwater to run-off in the appropriate channels or basins. Activities that include but are not limited to the filling, obstructing, blocking, altering, or loitering of any kind within the easement is strictly prohibited. Maintenance of any structures on private property is the responsibility of the landowner. Furthermore, City will not be responsible for the replacement or re-installation of such structures to perform stormwater mitigation where obstructions have been identified to be within the ROW / drainage easement.

A fee of \$25 will be assessed for each permit. All fences require approval compliant with design standards. Fence plan/permits shall not be required for maintenance of an existing fence unless the height, materials, and/or opacity of the fence is being modified. HOA regulations are not enforceable by the City. Any persons who have constructed a fence prior to the issuance of a permit will be responsible for the removal of the structure in order for the City to perform ditch maintenance. A release of liability form must be signed by the homeowner for any violation or misappropriation of this ordinance. This city must be notified if ownership changes.

If you have any questions, please call me at 615-672-3654.

Andy Cieslak
Director of Public Services

Cc: Ajuuah Jackson
Stormwater Manager

ORDINANCE 20-14

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 18, CHAPTER 4 STORMWATER MANAGEMENT, SECTION 18-407.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Stormwater Ordinance, Fees and Charges;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 18, Chapter 4 STORMWATER MANAGEMENT, Sections 18-407 be amended from the Municipal Code as follows:

TITLE 18: WATER AND SEWERS
CHAPTER 4: STORMWATER MANAGEMENT
SECTIONS: 18-407
*Amends are made in bold, italics, and underlined text.

Section 18-407.5 to be entitled, "Requirements for Residential Accessory Structures"

(5) Any residential accessory structure, such as a fence, shed, etc. shall require pre and post inspections and approval by the stormwater manager prior to construction. These private property structures shall not impede the natural infiltration of surface water or flow of stormwater runoff per Subdivision Regulations Subsection 4-102.8, 106.1 and Stormwater Ordinance 18-405.

- a) A fee of \$25 will be assessed for each permit. All fences require approval compliant with design standards. Fence plan/permits shall not be required for maintenance of an existing fence unless the height, materials, and/or opacity of the fence is being modified. HOA regulations are not enforceable by the City. Any persons who have constructed a fence prior to the issuance of a permit will be responsible for the removal of the structure in order for the City to perform ditch maintenance. A release of liability form must be signed by the homeowner for any violation or misappropriation of this ordinance. This city must be notified if ownership changes.
- b) All lots shall make adequate provisions for stormwater or floodwater to run-off in the appropriate channels or basins. Activities that include but are not limited to the filling, obstructing, blocking, altering, or loitering of any kind within the easement is strictly prohibited.
- c) Maintenance of any structures on private property is the responsibility of the landowner.
- d) The City will not be responsible for the replacement or re-installation of such structures to perform stormwater mitigation where obstructions have been identified to be within the ROW / drainage easement.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: July 16, 2020

Second Reading: August 20, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE NO. 20-15

**AN ORDINANCE TO AMEND THE ZONING MAP FROM ROBERTSON
COUNTY RURAL RESIDENTIAL TO SRPUD, SUBURBAN RESIDENTIAL
PLANNED UNIT DEVELOPMENT ON PINSON LANE**

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Regional Planning Commission on Monday June 8, 2020 reviewed and approved the rezoning request; and,

NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:

SECTION 1. That the City of White House Zoning Map be amended from Robertson County Rural Residential to SRPUD, Suburban Residential Planned Unit Development for the property included in "EXHIBIT A" and described as follows:

143.33 ACRES ARE REFERENCED AS PART OF ROBERTSON COUNTY TAX MAP 096, PARCEL 141 AND 145. PROPERTY IS LOCATED ON PINSON LANE AND CROSS PLAINS RD. "EXHIBIT A".

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: July 16th, 2020

Second Reading: August 20th, 2020

Michael Arnold, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 20-15
"EXHIBIT A"



CHOATE PROPERTY

PRELIMINARY MASTER DEVELOPMENT PLAN



General Notes

- The proposed project site is located at the northeast corner of the intersection of Cross Plains Road and Pinson Lane in the City of White House, Robertson County, TN. The approximately 143.33-acre site consists of two parcels, identified as Parcels 141.00 and 145.00 as shown on Robertson County Tax Map 95.
- Transportation routes including streets, driveway, sidewalks, and off-street parking areas are shown on this plan.
- A traffic study was performed by a licensed engineer and has been submitted to the City of White House for review.
- This plan shows single-family detached homes and an amenity center. The single-family homes are up to 40'-10" in width and up to 29'-11" in depth with a roof ridge line at a maximum of 35'. Front, side, and rear elevations throughout the community will consist of brick, veneer stone, and/or hardboard type siding. All elevations will be wrapped from grade to finished floor height in brick. Cornice material shall be metal wrapped or cement fiber. Roofing material will be composite shingles. Foundations shall be concrete slab on grade, slabs elevated with CMU block and added fill, crawl or basements (only in limited locations) depending on surrounding grades.
- The plan shows 350 single-family detached lots. The overall density of the project is 2.44 units per acre. Assuming 2.75 residents per household, the community would have a population of 963 residents.
- Approximately 2.0 acres of the development will be dedicated to an amenity center, the common open space, including the amenity center, is 61.50 acres, which equates to 42.9% of the site.
- Coordination is ongoing with the City of White House regarding sanitary sewer service and White House Utility District regarding water/fire service. It has been determined that availability of water and sewer is adequate. The siting of water and sanitary infrastructure will be coordinated with the City of White House and White House Utility District during the Final Master Development Plan phase.
- The site plan was largely influenced by the presence of the existing gas transmission line right-of-way, ephemeral wet weather conveyances, and streams. The site is lightly wooded with most trees located near the steeper slopes of the wet weather conveyances and streams from the center to the northern limits of the project where agricultural activities have not occurred. Major landscaping features, including entry signage/plantings, landscaping for the amenity center, and common area landscaping is shown on the plan.
- Sanitary waste will be treated by the City of White House sewer treatment plant. Storm water will be handled on site through the use of water quality/detention ponds and will meet State and local requirements.
- Please see the plan for the site location map and street interconnectivity.
- A site data table can be found on the plan.
- Current ownership is in the form of a Limited Liability Company consisting of two individuals, both of which have signed and consented to the Planning Commission Application included with the submittal.
- A homeowner's association will be formed to regulate, govern and enforce the community architectural design standards and to oversee, maintain and manage the common spaces and amenity. Draft Covenants, Conditions & Restrictions (CC&R's) have been provided as part of the submittal. Typical proposed easements for public utilities are shown on the preliminary plat and will be revised as needed during construction document review.
- Land development is expected to commence in late 2020 or early 2021 depending on entitlement and permitting timeframes. Final project close-out is expected to occur 4-5 years after sales begin.
- The FMDP, or portions thereof, will be submitted upon approval of the PMDP.
- The filing and review fees are included with this plan submittal.
- Pulte Homes Tennessee Limited Partnership will be self-financing the purchase of the property, land development activities and individual home construction.

DEVELOPMENT SUMMARY/SITE DATA

PROJECT NAME: CHOATE PROPERTY
MAP/PARCEL: MAP 95, PARCELS 141 & 145
SITE ADDRESS: 3416 PINSON LANE
WHITE HOUSE, TN 37188

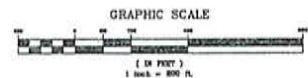
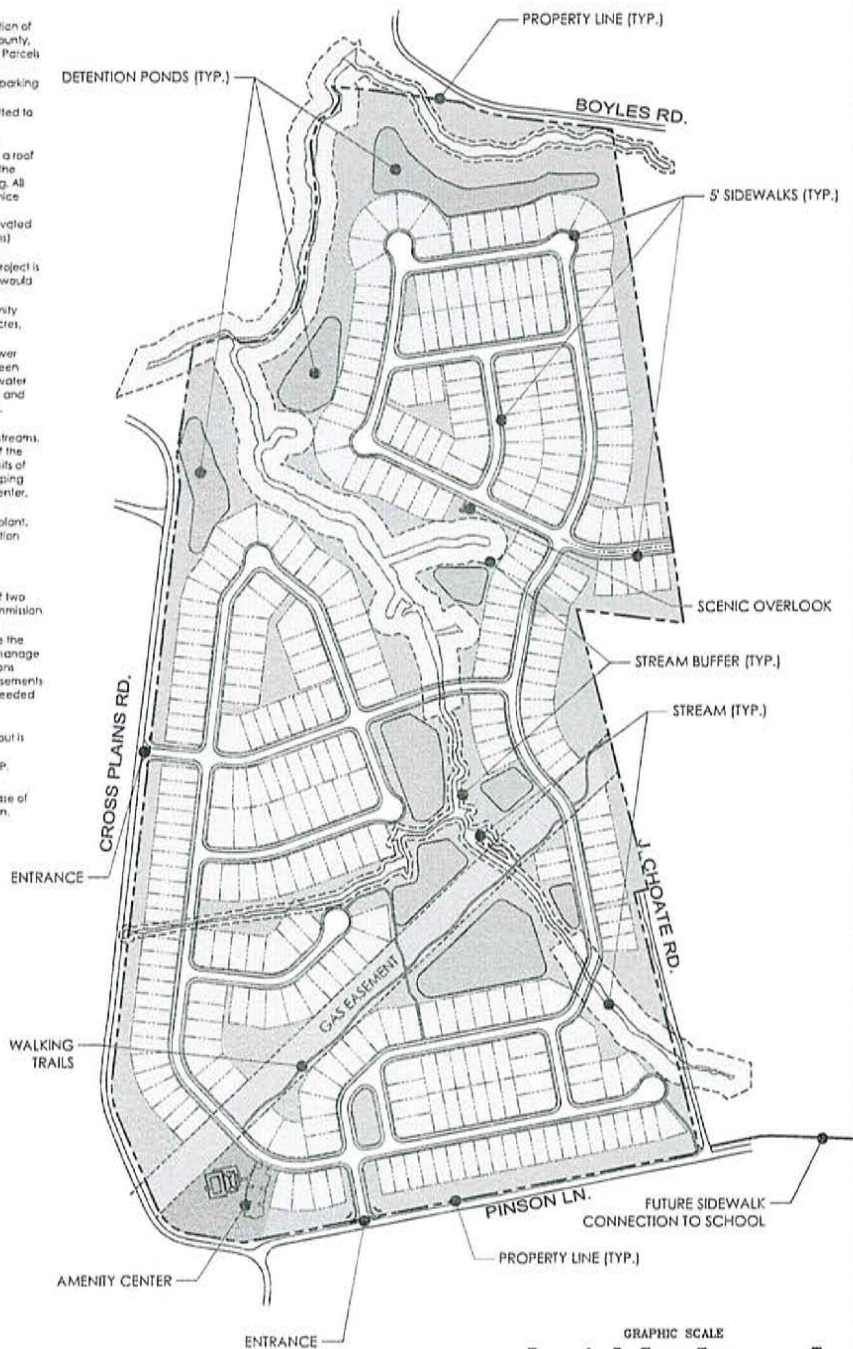
TOTAL AREA: 143.33 ACRES ±
RESIDENTIAL AREA: 61.58 ACRES ± (43.0%)
OPEN SPACE AREA: 61.50 ACRES ± (42.9%)
R.O.W. AREA: 20.25 ACRES ± (14.1%)
TOTAL LOTS: 350

EXISTING USE: UNDEVELOPED/
AGRICULTURAL
EXISTING ZONING: ROBERTSON COUNTY AG-2
PROPOSED USE: SINGLE FAMILY RESIDENTIAL
PROPOSED ZONING: SRPUD

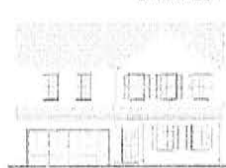
LOT SETBACK DATA:
MINIMUM FRONT SETBACK: 35'
MINIMUM REAR SETBACK: 15'
MINIMUM SIDE SETBACK: 10'
MINIMUM CORNER SIDE SETBACK: 15'

DEVELOPER:
PULTE HOMES TENNESSEE LIMITED PARTNERSHIP
370 MALLORY STATION ROAD, SUITE 500
FRANKLIN, TN 37067
CONTACT: DAVE GUMMING
(224) 402-5607

APPLICANT:
THOMAS & HUTTON
615 MAIN STREET
NASHVILLE, TN 37206
CONTACT: JON CLAXTON, PE
(615) 349-4966



SINGLE FAMILY "A"



SINGLE FAMILY "B"



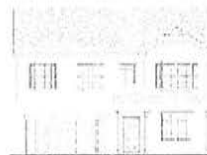
SINGLE FAMILY "C"



SINGLE FAMILY "D"



SINGLE FAMILY "E"



SINGLE FAMILY "F"

PRELIMINARY MASTER DEVELOPMENT PLAN

CHOATE PROPERTY

WHITE HOUSE, TN

PREPARED FOR:

PULTE HOMES

PREPARED BY:

THOMAS & HUTTON
A THOMAS & HUTTON COMPANY
1100 MAIN STREET, SUITE 200
NASHVILLE, TN 37203
WWW.THOMASANDHUTTON.COM

DATE: 6/2/2020
DRAWN: JH
CHECKED: JH
APPROVED: JH

PURCHASING....



William A. Vogle
Robertson County Mayor
108 Courthouse
Springfield, Tennessee 37172
Phone (615)384-2476 ~ Fax (615)384-0617

Dear Mayors:

Please see attached to this letter a proposed new Interlocal Agreement that will allow your City to participate in the E-911 District Emergency Dispatch Program. This Draft has been approved by the current participants, being the County, the City of Springfield, and the City of White House.

It is our understanding that your City governing body may not have voted on this issue. This Agreement provides that the 3 current participants will go ahead now and pay the District for July to keep the service going, but that each new city participant will in effect have a double payment due on August 1st, paying for July and August. These payments are made in advance to the District each month.

If you have any questions please advise. Time is of the essence for all new cities that want to participate in emergency dispatch.

Sincerely,

William A. Vogle
County Mayor

**INTERLOCAL AGREEMENT BETWEEN THE E911 EMERGENCY
COMMUNICATION DISTRICT OF ROBERTSON COUNTY, TENNESSEE, AND
ROBERTSON COUNTY, TENNESSEE, THE CITY OF SPRINGFIELD, TENNESSEE,
THE CITY OF WHITE HOUSE, TENNESSEE, THE CITY OF ADAMS, TENNESSEE,
THE CITY OF RIDGETOP, TENNESSEE, THE CITY OF CROSS PLAINS,
TENNESSEE, THE CITY OF ORLINDA, TENNESSEE, THE TOWN OF
COOPERTOWN, TENNESSEE, AND THE CITY OF GREENBRIER, TENNESSEE.**

This Joint Agreement made and entered into between the E911 Emergency Communications District of Robertson County, Tennessee, a corporate body politic organized pursuant to the provisions of Tennessee Code Ann. 7-86-105 (hereinafter referred to as "**The District**"); Robertson County, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**The County**"); The City of Springfield, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Springfield**"); The City of White House, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**White House**"), the City of Adams, a political subdivision of the State of Tennessee (hereinafter referred to as "**Adams**"), the City of Ridgetop, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Ridgetop**"), the City of Cross Plains, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Cross Plains**"), the City of Orlinda, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Orlinda**"), the Town of Coopertown, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Coopertown**"), and the City of Greenbrier, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Greenbrier**"),

WHEREAS, dispatch operations of police, fire and emergency personnel in Robertson County have been studied and discussed for the last several years, and

WHEREAS, currently, the District provides such dispatch services by Interlocal Agreement (the Agreement"), utilizing the District facilities and equipment located at 115 Pinnacle Drive, Springfield, Tennessee; and

WHEREAS, previously only the County, Springfield, and White House have been in Contract with the District, and it is the intent of this new Agreement to add other cities located within the County, being Adams, Ridgetop, Cross Plains, Orlinda, Coopertown, and Greenbrier, such that the District will also be engaging in contract dispatching for these additional cities for each cities' own emergency responding personnel; and

WHEREAS, absent such Agreements, the District has no authority of its own to dispatch emergency responders, and further absent such agreement, any governmental entity within the County that desires to have its own emergency response would be obligated to establish and fund its own separate dispatch operation; and

WHEREAS, the most recent Contract between the original parties was effective for a period beginning on September 1, 2014, and such Contract has been renewed annually since then, with the last renewal attached hereto as Exhibit "1" and to terminate by its terms on June 30, 2020; and

WHEREAS, based upon further discussion among all parties, with input from representatives of the County Technical Assistance Service (CTAS), and the Municipal Technical Advisory Service (MTAS), the parties have agreed that for a period beginning July 1, 2020, the cities of Adams, Coopertown, Cross Plains, Greenbrier, Orlinda, and Ridgetop, will join in this Interlocal Agreement and will contribute pro-rata to the funding of emergency dispatch by the District for their own emergency responders, using the recommended CTAS-MTAS cost allocation formula ("the formula");

NOW, THEREFORE, the parties agree as follows:

1. The term of this initial Agreement is for a one (1) year period, beginning July 1, 2020 and ending June 30, 2021. The terms of future renewals based upon joint agreement of the parties will be on a 12 month fiscal year basis, beginning July 1st of each year.

2. During this term of this Agreement, and any renewal, the District agrees to provide for the dispatching of the respective governmental entity fire services, law enforcement services, emergency medical and other emergency services as provided within the jurisdictions of the participating governmental entities, twenty-four (24) hours a day, seven (7) days a week.

3. Cost allocation as set forth herein shall be based on the current CTAS- MTAS, formula, referred to herein as the "formula payment". As compensation for the emergency dispatch services provided for the initial term of this Agreement, each above named governmental entity would

normally pay by formula the designated amounts to the District as set forth in the attached Exhibit "2".

4. Realizing that Robertson County will pay less than before by the contribution of each participating City to fund their own emergency responder dispatch, the County has agreed to contribute back to the Dispatch budget for only the fiscal year 2020-21, on behalf of all participating cities, one-half (1/2) of its savings as a result of the new formula and the other cities participation, BUT with each participant to pay their full share of their formula dispatch costs to the District for the following fiscal year of 2021-22 as set forth on the attached Exhibit "3".

5. The parties therefore agree that upon joint renewal of this Agreement for the fiscal year 2021-22, that the parties will use "the same formula" to determine the amount payable by each participant, and that the County will pay only its true formula amount. The budget costs for each upcoming prospective fiscal year shall be established by the District and presented to each entity by April 15th of each year, using the dispatch information available for the 12 months preceding April 1st of that year, to allow each entity to establish that amount in their upcoming fiscal year budget which would take effect July 1st, and to renew this Agreement by action of their respective governing body each year.

6. The dispatch services referenced above shall be provided by the District using its own employees who are subject to being hired, disciplined and terminated by the District and who are compensated as employees of the District out of its annual budget for the fiscal year 2020- 2021 and for each fiscal year thereafter for any annual renewal of this Agreement.

7. Neither the District or any of the contracting entities will withdraw from this Agreement during any contract year without first giving prior 6 months written notice to all other contracting parties. In the event any of the participating cities withdraws after the first year, such City will owe back to the County its "savings" as a result of the County contribution during the first year, to be paid back by September 1st, 2021.

8. The parties further agree that the purpose of this Interlocal Agreement is to comply with E911 Revenue Standard Number 21 adopted by the Tennessee Emergency Communication Board pursuant to the authority granted by TN. Code Ann. 7-86-306(9) and to comply with the provisions of Tenn. Code. Ann. 12-9-101, et seq., regarding Interlocal Agreements between local governmental

units.

9. The parties acknowledge their joint intent that this new Interlocal Agreement would have an effective date of July 1, 2020 to coincide with the ending date of the last renewal ending June 30, 2020. However, the parties also acknowledge that this Agreement must be executed by the County, the District, and each of the participating cities designated herein, and that all of these participants have not taken official action to execute this Agreement by June 30, 2020. The County, the City of Springfield, and the City of White House will make their same payment as made in June, 2020 to the District for the month of July, 2020, in order to allow the dispatch services to continue for all parties. It is expected that each governmental entity that intends to be a participant will have officially authorized and funded such participation by August 1, 2020, such that on that date, billings will be sent to all participants, with such billings including their regular payment for August, plus for the new city participants, a payment in arrears for the month of July that has been made by the County, Springfield and White House on their behalf. As between the County, White House and Springfield, they will "settle up" with each other on August 1, 2020 per the terms of this Agreement.

These amounts are payable monthly, beginning July 1, 2020, by each entity to the District during the term of this Agreement. Each monthly installment will be billed to the respective entity on the first day of each month with payment due no later than the tenth day.

IN WITNESS WHEREOF, each party has caused this Interlocal Agreement to be executed by an authorized person on the date indicated by his or her name.

ROBERTSON COUNTY, TENNESSEE:

Date: _____

By: _____
WILLIAM A. VOGLE, County Mayor

**THE EMERGENCY COMMUNICATIONS
DISTRICT OF ROBERTSON COUNTY:**

Date: _____

By: _____
BRUCE DEAN, Chairman

CITY OF SPRINGFIELD, TENNESSEE:

Date: _____

By: _____
ANN SCHNEIDER, Mayor

CITY OF WHITE HOUSE, TENNESSEE:

Date: _____

By: _____
MICHAEL ARNOLD, Mayor

CITY OF ADAMS, TENNESSEE:

Date: _____

BY: _____
MARY MANTOOTH, Mayor

CITY OF RIDGETOP, TENNESSEE:

Date: _____

By: _____
TONY REASONER, Mayor

CITY OF CROSS PLAINS, TENNESSEE:

Date: _____

By: _____
BARRY FAULKNER, Mayor

CITY OF ORLINDA, TENNESSEE:

Date: _____

By: _____
RICKY STARK, Mayor

TOWN OF COOPERTOWN, TENNESSEE:

Date: _____

By: _____
GLEN GUYOR, Mayor

CITY OF GREENBRIER, TENNESSEE:

Date: _____

By: _____
BONNETTE DAWSON, Mayor

Item #1

RENEWAL INTERLOCAL AGREEMENT BETWEEN THE E911 EMERGENCY
COMMUNICATION DISTRICT OF ROBERTSON COUNTY, TENNESSEE, AND
ROBERTSON COUNTY, TENNESSEE, THE CITY OF SPRINGFIELD,
TENNESSEE AND THE CITY OF WHITE HOUSE, TENNESSEE

This Joint Renewal Agreement made and entered into between the E911 Emergency Communications District of Robertson County, Tennessee, a corporate body politic organized pursuant to the provisions of Tennessee Code Ann. 7-86-105 (hereinafter referred to as "The District"); Robertson County, Tennessee, a political Subdivision of the State of Tennessee (hereinafter referred to as "The County"); The City of Springfield, Tennessee, a political subdivision of State of Tennessee (hereinafter referred to as "Springfield"); and The City of White House, Tennessee, a political subdivision of State of Tennessee (hereinafter referred to as "White House").

WHEREAS, dispatch operations of police, fire and emergency personnel in Robertson County have been studied and discussed for the last several years, including the prior formation of a Joint Study Committee consisting of representatives from the District, Springfield, White House and the County; and

WHEREAS, all parties reached a prior Agreement to enter into a true consolidated dispatch operation such that all dispatchers will be employees of the District and be under the supervision and direction of the District Director and the E911 District Board with that Initial Agreement effective for the period of September 1, 2014 through June 30, 2015 and the prior renewal of the original Agreement being from July 1, 2018 to June 30, 2019; and

WHEREAS, the parties wish to renew the Initial Agreement for a new 12 month period as set forth herein.

NOW, THEREFORE, the parties agree as follows:

1. The term of this Renewal Agreement is for a 12 month period, beginning July 1, 2019 and ending June 30, 2020.

2. During this term of this Agreement, the District agrees to provide for the dispatching of the respective governmental entity fire services, law enforcement services, emergency medical and other emergency services as provided within their jurisdictions, twenty-four (24) hours a day, seven (7) days a week, for the duration of this Agreement. In the case of the County, this will also include other entity dispatch services for which the County has assumed prior responsibility.
3. Cost allocation as set forth herein shall be based on percentage of emergency and non-emergency calls for service. As compensation for the emergency dispatch services provided for the initial term of this Agreement, the County, Springfield and White House will pay the following designated amounts to the District,

The County - \$938,498.75 is 62.5% of salary and benefits for all dispatch personnel and is payable in the amount of \$78,208.23 per month;

Springfield - \$327,348.36 is 21.8% of salary and benefits for all dispatch personnel and is payable in the amount of \$27,279.03 per month;

White House - \$235,750.88 is 15.7% of salary and benefits for all dispatch personnel and is payable in the amount of \$19,645.90 per month;

These amounts are payable by each entity to the District during the term of this Agreement in equal monthly installments as set forth above. Each monthly installment will be billed to the respective entity on the first day of each month and due no later than the tenth day.

4. The parties agree that upon joint renewal of this Agreement for succeeding years, the parties will use the same sharing percentage of the proposed District budget as the beginning percentages for the current year unless the percentage of calls for service changes or the District dispatch budget changes. Any renewal agreement shall be approved by all the respective entities and the District. To the extent possible, the budget

costs for each upcoming prospective fiscal year shall be established by the District and presented to each entity by April 15th of each year, using the dispatch information available for the 12 months preceding April 1st of that year, to allow each entity to establish that amount in their upcoming fiscal year budget which would take effect July 1st and to renew this Agreement by action of their respective governing body, understanding that the County budget is usually not final and approved until after this renewal date.

5. The dispatch services referenced above shall be provided by the District using its own employees who are subject to being hired, disciplined and terminated by the District and who are compensated as employees of the District out of its annual budget for the fiscal year 2019-2020 and for each fiscal year thereafter for any annual renewal of this Agreement.
6. Neither the District nor any of the contracting entities will withdraw from this Agreement during any contract year without first giving prior 6 months written notice to all other contracting parties.
7. The parties further agree that the purpose of this Interlocal Agreement is to comply with E911 Revenue Standard Number 21 adopted by the Tennessee Emergency Communication Board pursuant to the authority granted it by Tenn. Code Ann. 7-86-306(9) and to comply with the provisions of Tenn. Code. Ann. 12-9-101, *et seq.*, regarding Interlocal Agreements between local governmental units.

IN WITNESS WHEREOF, each party has caused this Interlocal Agreement to be executed by an authorized person on the date indicated by his or her name.

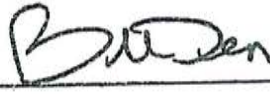
ROBERTSON COUNTY, TENNESSEE

Date: June 18, 2019

By: William "Billy" Vogle
William "Billy" Vogle
Its: County Mayor

THE EMERGENCY COMMUNICATIONS
DISTRICT OF ROBERTSON COUNTY

Date: 6-28-19

By: 
Bruce Dean
Its: Chairman


CITY OF SPRINGFIELD, TENNESSEE

Date: _____

By: _____
Ann Schneider
Its: Mayor


CITY OF WHITE HOUSE, TENNESSEE

Date: 7/18/19

By: 
Michael Arnold
Its: Mayor

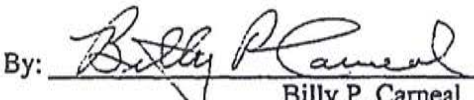
THE EMERGENCY COMMUNICATION
DISTRICT OF ROBERTSON COUNTY

Date: August 28, 2014

By: 
Kathy Spears
Its: Chairman

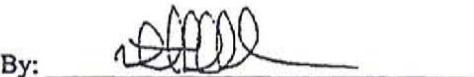
CITY OF SPRINGFIELD, TENNESSEE

Date: August 27, 2014

By: 
Billy P. Carneal
Its: Mayor

CITY OF WHITE HOUSE, TENNESSEE

Date: August 21, 2014

By: 
Michael Arnold
Its: Mayor

2
MTAS CTAS FORMULA

Robertson County Consolidated Dispatch Budget Proposal

Robertson County	# of calls	% of calls	Population	% population	Budget
Sheriff's Office	37,560				
EMS	9,369				
EMA	272				
Animal Control	697				
N Robertson Fire	336				
White House Comm	482				
Pleasant View	915				
	50,191	51.31%	27,358	38.33%	\$ 701,973
Springfield					
Police	20,857				
Fire	3,102				
Gas	360				
	24,249	25.05%	16,440	23.04%	\$ 374,384
White House					
Police	12,873				
Fire	1,207				
	14,080	14.54%	11,600	16.25%	\$ 239,749
Greenbrier					
Police	4,913				
Fire	524				
	5,437	5.61%	6,433	9.01%	\$ 113,334
Coopertown					
Police	2,257				
	2,257	2.33%	4,278	5.99%	\$ 64,312
Cross Plains					
Fire	238				
	236	0.24%	1,714	2.40%	\$ 20,597
Ridgetop					
Fire	166				
	166	0.17%	2,054	2.88%	\$ 23,744
Orlinda					
Fire	123				
	123	0.13%	859	1.20%	\$ 10,429
Adams					
Fire	101				
	101	0.10%	633	0.88%	\$ 7,718
Totals	96,856	100%	71,369	100%	\$ 1,557,286
				Budget	\$ 1,557,285

Item # 3
AMOUNT DUE AFTER CREDIT

Robertson County Consolidated Dispatch Budget Proposal Per MTAS-CTAS Worksheet

	Budget	Dollar Amt of Adjustment	Amount Due
Robertson County	701,973.00	118,263.00	820,236.00
Springfield	374,384.00	(51,751.88)	322,632.12
White House	239,749.00	(33,149.12)	206,599.88
Greenbrier	113,894.00	(15,752.63)	98,141.37
Coopertown	64,818.00	(8,964.34)	55,853.66
Cross Plains	20,597.00	(2,850.14)	17,746.86
Ridgetop	23,744.00	(3,287.71)	20,456.29
Orlinda	10,409.00	(1,442.81)	8,966.19
Adams	7,718.00	(1,064.37)	6,653.63
Total	1,557,286.00	(0.00)	1,557,286.00

Robertson County savings is \$236,526. 1/2 to county 1/2 prorated to Cities (\$118,263)

White House Police Department

John W. Decker Police Facility

303 North Palmers Chapel Rd.
White House, Tennessee 37188
615-672-4903
Fax 615-672-4915

Michael Arnold
Mayor

Patrick M. Brady
Chief of Police

Gerald O. Herman
City Administrator

MEMORANDUM

To: The Board of Mayor and Alderman
From: Patrick Brady, Chief of Police
Date: July 8, 2020
Re: Purchase of Three (3) Patrol Vehicles

The White House Police Department is requesting the purchase of three 2020 Ford Police Interceptor Utility Vehicles from Lonnie Cobb Ford for the State Contract price of \$33,397.00 each. Two vehicles will be placed into Patrol Fleet and one will be used for Administrative Staff, Assistant Chief Jim Ring II.

The funds to purchase the fleet vehicles will come out of Capital Outlay. The administrative vehicle funds will come from Impact Fees.

Thank you for your attention to this matter.

If there are any questions, please feel free to call me.

2020 Police Intercept Utility AWD Base (K8A)

Price Level: 25



Client Proposal

Prepared by:
STEVEN BLACKSTOCK
Office: 731-989-2121
Date: 06/30/2020



Lonnie Cobb Ford | 1618 Highway 45 North, Henderson, Tennessee, 383404005
Office: 731-989-2121 | Fax: 731-989-3502



Prepared by: STEVEN BLACKSTOCK

06/30/2020

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2020 Police Interceptor Utility AWD Base (K8A)

Price Level: 25

As Configured Vehicle

Code	Description	MSRP
K8A	Base Vehicle Price (K8A)	\$40,615.00
500A	Order Code 500A <i>Includes:</i> - 3.73 Axle Ratio - GVWR: TBD - Tires: 255/60R18 AS BSW - Wheels: 18" x 8" 5-Spoke Painted Black Steel Includes polished stainless steel hub cover, center caps and full size spare. - Unique HD Cloth Front Bucket Seats w/Vinyl Rear Includes reduced bolsters, driver 6-way power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both front seatbacks. - Radio: AM/FM/MP3 Capable Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.	N/C
99B	Engine: 3.3L V6 Direct-Injection (FFV) <i>(136-MPH Top Speed). Note: Deletes regenerative braking and lithium-ion battery pack; adds 250-Amp alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon.</i>	-\$3,530.00
44U	Transmission: 10-Speed Automatic (44U)	N/C
STDAX	3.73 Axle Ratio	Included
STDGV	GVWR: TBD	Included
STDTR	Tires: 255/60R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes polished stainless steel hub cover, center caps and full size spare.</i>	Included
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes reduced bolsters, driver 6-way power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both front seatbacks.</i>	Included
PAINT	Monotone Paint Application	STD
119WB	119" Wheelbase	STD
STDRD	Radio: AM/FM/MP3 Capable <i>Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.</i>	Included
86T	Tail Lamp/Police Interceptor Housing Only	\$60.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

06/30/2020

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2020 Police Interceptor Utility AWD Base (K8A)

Price Level: 25

As Configured Vehicle (cont'd)

Code	Description	MSRP
	<i>Pre-existing holes with standard twist lock sealed capability (does not include LED strobe) (eliminates need to drill housing assemblies).</i>	
43D	Dark Car Feature <i>Courtesy lamps disabled when any door is opened.</i>	\$25.00
60A	Grille LED Lights, Siren & Speaker Pre-Wiring	\$50.00
51R	Driver Only LED Spot Lamp (Unity)	\$395.00
68G	Rear-Door Controls Inoperable <i>Locks, handles and windows. Note: Can manually remove window or door disable plate with special tool. Note: Locks/windows operable from driver's door switches.</i>	\$75.00
55F	Remote Keyless Entry Key Fob w/o Key Pad <i>Does not include PATS. Includes 4-key fobs. Key fobs are not fobbed alike when ordered with Keyed-Alike.</i>	\$340.00
60R	Noise Suppression Bonds (Ground Straps)	\$100.00
425	50 State Emission System Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.	STD
96_01	Charcoal Black	N/C
YZ_01	Oxford White	N/C
SUBTOTAL		\$38,130.00
Destination Charge		\$1,195.00
TOTAL		\$39,325.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Prepared by: STEVEN BLACKSTOCK

06/30/2020

Lonnie Cobb Ford | 1618 Highway 45 North Henderson Tennessee | 383404005

2020 Police Interceptor Utility AWD Base (K8A)

Price Level: 25

Pricing Summary - Single Vehicle

MSRP

Vehicle Pricing

Base Vehicle Price	\$40,615.00
Options & Colors	-\$2,485.00
Upfitting	\$0.00
Destination Charge	\$1,195.00
Subtotal	\$39,325.00

Pre-Tax Adjustments

Code	Description	
fleet discount	fleet discount	-\$5,928.00

Total	\$33,397.00
-------	-------------

Customer Signature

Acceptance Date

State contract Line #8 - base price = \$33,692.00
delete option 76D - deflector plate - \$335.00
delete option 85R - rear mounting plate - \$45.00
add option 43D - dark car feature + \$25.00
add option 86T - rear tail light housing + \$60.00
Total = \$33,397.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



CSR Engineering Inc.
1116 Main Street
Pleasant View, TN 37146
Phone: (615) 212-2389
Fax: (615) 246-3815
www.csrengineers.com

June 10, 2020

CSR Engineering Proposal No. 2020-24

Mr. Gerald Herman
City Administrator
City of White House
105 College Street
White House, TN 37188

RE: PROPOSAL FOR ENGINEERING SERVICES FOR NORTH PALMERS CHAPEL ROADWAY WIDENING AND WASTEWATER IMPROVEMENTS- WHITE HOUSE, TN (SUMNER COUNTY)

Jerry,

CSR Engineering, Inc. is pleased to offer our professional services associated with the roadway widening and wastewater improvements along North Palmers Chapel in White House. We propose the scope of work and associated fees below. Please accept this Letter Agreement as our proposal for these engineering and related services. The professional services provided by CSR under this Agreement are limited to the **General Scope of Work**.

General Scope of Work

ROADWAY WIDENING DESIGN ALONG NORTH PALMERS CHAPEL ROAD BEGINNING AT TYREE SPRINGS ROAD AND ENDING APPROXIMATELY 2700' EAST AT A TIE TO EXISTING WIDENED SECTION NEAR THE CITY GREENWAY AND BRIDGE. FURTHER, WASTEWATER IMPROVEMENTS TO ALLOW REPLACEMENT OF EXISTING VACUUM SYSTEM COMPONENTS IN THIS PROJECT LIMIT WITH A NEW GRAVITY SEWER MAIN.

- Planimetric, Utility, & Topographic Survey for Design
 - Receive and incorporate a survey (by JMC, 2018) of Existing ROW limits, Topography and utilities along North Palmers Road from the intersection of Tyree Springs Road approximately 2,700 LF east.
 - Provide additional topographic and infrastructure survey as needed to bring into the files those changes within the project limits since the 2018 survey by JMC referenced above
- Design the road expansion to a 24 – 26' surface using Rural Design Standards (ie. Pinson Lane design).
- Prepare roadway design plans in accordance with applicable governmental regulations and requirements. Design will conform to City standards and will be submitted to the Public Services Department for review and approval. Included on the plans will be:
 - Existing Layout;
 - Proposed Layout;
 - Proposed Grading and Drainage developed from drainage calculations;
 - Cross Sections;
 - EPSC Plan;
 - Striping Plan;

- Details.
- Prepare wastewater design plans for North Palmers Chapel project limits and 450' of College Street in accordance with City wastewater specifications and requirements. Design will conform to City standards and will be submitted to the Public Services Department for review and approval. Included on the plans will be:
 - Proposed Gravity Main Plans and Profiles
 - Sewer details
 - Demolition and closure details of abandoned facilities as directed by PW
- Provide sealed full-size (24x36) and half-size (11x17) hard copies (and digital) of the plans – for submittal to the City for review/approval (reimbursable at actual cost).
- Provide sealed full-size (24x36) and half-size (11x17) hard copies of the final plans that include modifications after City review defined above and with State required permits – submitted to authorities accordingly (reimbursable at actual cost).
- Attend necessary City/Utility coordination meetings to represent the City.

Permits – TDEC Public Sewer, TNCGP & SWPPP (as required)

- Develop Stormwater Pollution Prevention Plan (SWPPP) in accordance with TDEC regulations and as required for the roadway construction.
- Complete and submit the Tennessee Construction General Permit (TNCGP) on behalf of the City and include the SWPPP as defined above.
- Coordinate with TDEC to modify plans as required to obtain TNCGP permit coverage.
- Submit to TDEC for public sewer permit approval
- Develop final bid documents for City solicitation and award process (for roadway and/or sewer project, single bid included)
- Provide construction plans to the City for any portion of the project to be constructed using city forces

Additional Scope of Work

- Provide assistance during bidding, award and contracting procedures as requested by the City
- Provide construction services during roadway or sewer main installation (on call as a separate task if requested by the City)
- Provide As-built PDF drawings and GIS mapping and integration of the installed gravity sewer extension

Services provided will be limited to the detailed scope of work written above. This proposal does not include any utility design, construction engineering and inspection nor any fees charged by state or local departments for plans review.

Any subsequent engineering services (such as sidewalk additions, retaining walls, stream or wetland determinations, geotechnical explorations, additional meeting requirements, or additional permit requirements) discovered by the City, CSR Engineering or others (during Design or Permit process or change in scope of work) will be included in later proposals.

The fee for these services will be a lump sum as shown below.

Engineering Cost Breakdown

I - Survey	\$	2,500.00
II - Construction Plans	\$	53,000.00
III - Permits & Final Bid Documents	\$	3,500.00
	Total \$	59,000.00
IV - Bidding/Construction Services (as requested)	Standard Hourly Rates	
V - As-builts, GIS Mapping (as requested)	Standard Hourly Rates	

The fee for these professional services as described by this proposal will be a lump sum fee of \$59,000.00. Bills will be submitted monthly based on the progress made according to the phased tasks described above.

Not included in the scope of work are geotechnical investigation, other utility design, testing, nor specified additional services, unless directed. CSR Engineering, Inc. will provide these proposed services in accordance with Exhibit A, General Terms and Conditions, which is attached and made a part of this Letter Agreement.

We appreciate the opportunity to provide you with this proposal. Please let us know if you should have any questions or comments. If you wish for CSR to proceed according to this proposal, please provide the appropriate PO or authorized notification of approval.

Sincerely,

J L Reyn

Jason Reynolds, PE
Project Manager

Accepted by: _____
Gerald Herman Date

EXHIBIT "A"
CSR ENGINEERING, INC.
GENERAL TERMS AND CONDITIONS

1. **Relationship between Engineer and Client.** Engineer shall serve as Client's professional engineering consultant in those phases of the Project to which this Agreement applies. The relationship is that of a buyer and seller of professional services and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client.

2. **Responsibility of the Engineer.** Engineer will strive to perform services under this Agreement in a manner consistent with that standard of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement or in any report, opinion, document, or otherwise.

Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any agreement between the Client and any other party concerning the Project, the Engineer shall not be responsible for the acts or omissions of the Client, or for the failure of the Client, any contractor or subcontractor, or any other engineer, architect or consultant not under contract to the Engineer to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project.

Engineer shall determine the amounts owing to the construction contractor and recommend in writing payments to the contractor in such amounts. By recommending any payment, the Engineer will not thereby be deemed to have represented that exhaustive, continuous or detailed reviews or examinations have been made to check the quality or quantity of the contractor's work.

3. **Responsibility of the Client.** Client shall provide all criteria and full information as to his requirements for the Project, including budgetary limitations. Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all

governmental authorities having jurisdiction over the Project.

Client shall give prompt written notice to the Engineer whenever Client observes or otherwise becomes aware of any development that affects the scope or timing of Engineer's services, or any defect or nonconformance in the work of any construction contractor.

Client shall examine all documents presented by Engineer, obtain advice of an attorney or other consultant as Client deems appropriate for such examinations and provide decisions pertaining thereto within a reasonable time so as not to delay the services of the Engineer.

4. **Designation of Authorized Representatives.** Each party shall designate one or more persons to act with authority in its behalf with respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the party.

5. **Ownership of Documents.** Drawings, specifications, reports and any other documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be the property of Engineer. Engineer shall have the right to retain copies of all documents and drawings for its files.

6. **Reuse of Documents.** All documents, including drawings and specifications furnished by Engineer pursuant to this Agreement, are intended for use on the Project only. Client agrees they should not be used by Client or others on extensions of the Project or on any other project. Any reuse, without written verification or adaption by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses and expenses, including attorney's fees arising out of or resulting therefrom.

7. **Opinions of Cost.** Since the Engineer has no control over the cost of labor, materials, equipment or services furnished by the contractor, or over the contractor's methods of determining prices, or over competitive bidding or market conditions, the Engineer cannot and does not guarantee that

proposals, bids or actual construction costs will not vary from his opinions or estimates of construction costs.

8. **Changes.** Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments; and Engineer and Client shall negotiate appropriate adjustments in fee and/or schedule acceptable to both parties to accommodate any changes.
9. **Delays.** If the Engineer's services are delayed by the Client, or for other reasons beyond the Engineer's control, for more than one year, the fee provided for in this Agreement shall be adjusted equitably.
10. **Subcontracts.** Engineer may subcontract portions of the services, but each subcontractor must be approved by Client in writing.
11. **Suspension of Services.** Client may, at any time, by written order to Engineer, require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the occurrence of costs allocable to the services covered by the order. Client, however, shall pay all costs associated with suspension including all costs necessary to maintain continuity and the staff required to resume the services upon expiration of the suspension of work order. Engineer will not be obligated to provide the same personnel employed prior to suspension when the services are resumed in the event the period of any suspension exceeds 30 days. Client will reimburse Engineer for the costs of such suspension and remobilization.
12. **Termination.** This Agreement may be terminated by either party upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
13. **Notices.** Any notice or designation required to be given by either party hereto shall be in writing and, unless receipt of such notice is expressly required by the terms hereof, it shall be deemed to be

effectively served when deposited in the mail with sufficient first class postage affixed and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereinafter furnish to the other party by written notice as herein provided.

14. **Indemnification.** In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligency (including that of third parties) which caused the personal injury or property damage.

Client shall not be liable to the Engineer, and the Engineer shall not be liable to the Client, for any special, incidental or consequential damages, including, but not limited to, loss of use and loss of profit, incurred by either party due to the fault of the other, regardless of the nature of this fault, or whether it was committed by the Client or the Engineer or their employees, agents or subcontractors, by reason of services rendered under this Agreement.

15. **Legal Proceedings.** In the event Engineer's employees are at any time required by Client to provide testimony, answer interrogatories or otherwise provide information ("testimony") in preparation for or at a trial, hearing, proceeding on inquiry ("proceeding") arising out of the services that are the subject of this Agreement, where Engineer is not a party to such proceeding, Client will compensate Engineer for its services and reimburse Engineer for all related direct costs incurred in connection with providing such testimony. This provision shall be of no effect if the parties have agreed in a separate agreement or an amendment to this Agreement to terms which specifically supersede this provision, nor shall this provision apply in the event Client engages Engineer to provide expert testimony or litigation support, which services shall be the subject of a separate agreement or an amendment to this Agreement.
16. **Successors and Assigns.** The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns; provided however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
17. **Insurance.** Within the context of prudent business practices, Engineer shall endeavor to maintain workmen's compensation and unemployment

compensation of a form and in an amount as required by state law; comprehensive general liability with limits of at least \$1,000,000/\$1,000,000; automotive liability with limits of at least \$500,000/\$500,000; and professional liability insurance with an annual limit of at least \$1,000,000. Client recognizes that insurance market is erratic and Engineer cannot guarantee to maintain the coverages identified above.

18. **Information Provided by the Client.** The Engineer shall indicate to the Client the information needed for rendering of services hereunder. The Client may elect to provide this information (including services by others) to the Engineer. In this case, the Client recognizes that the Engineer cannot assure the sufficiency of such information. Accordingly, the Engineer shall not be liable for any claims for injury or loss arising from errors, omissions or inaccuracies in documents or other information provided by the Client. In addition, the Client agrees to compensate the Engineer for any time spent or expenses incurred in defending such claim or in making revisions to his work as a direct or indirect result of information provided by the Client which is insufficient.

19. **Subsurface Conditions and Utilities.** Client recognizes that a comprehensive sampling and testing program implemented by trained and experienced personnel of Engineer or Engineer's subconsultants with appropriate equipment may fail to detect certain hidden conditions. Client also recognizes that actual environmental, geological and geotechnical conditions that Engineer properly inferred to exist between sampling points may differ significantly from those that actually exist.

Engineer will locate utilities which will affect the project from information provided by the Client and utility companies and from Engineer's surveys. In that these utility locations are based, at least in part, on information from others, Engineer cannot and does not warrant their completeness and accuracy.

20. **Hazardous Materials.** When hazardous materials are known, assumed or suspected to exist at a project site, Engineer is required to take appropriate precautions to protect the health and safety of his personnel, to comply with the applicable laws and regulations and to follow procedures deemed prudent to minimize physical risks to employees and the public. Client hereby warrants that, if he knows or has any reason to assume or suspect that hazardous materials may

exist at the project site, he will inform Engineer in writing prior to initiation of services under this Agreement.

Hazardous materials may exist at a site where there is no reason to believe they could or should be present. Client agrees that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. Engineer agrees to notify Client as soon as practically possible should unanticipated hazardous materials or suspected hazardous materials be encountered. Client waives any claim against Engineer and agrees to indemnify, defend and hold Engineer harmless from any claim or liability for injury or loss arising from Engineer's encountering unanticipated hazardous materials or suspected hazardous materials. Client also agrees to compensate Engineer for any time spent and expenses incurred by Engineer in defense of any such claim.

21. **Risk Allocation.** The Client recognizes that Engineer's fee includes an allowance for funding a variety of risks which affect the Engineer by virtue of his agreeing to perform services on the Client's behalf. One of these risks stems from the Engineer's potential for human error. In order for the Client to obtain the benefits of a fee which includes a lesser allowance for risk funding, the Client agrees to limit the Engineer's liability to the Client and all construction contractors arising from the Engineer's professional acts, errors or omissions, such that the total aggregate liability of the Engineer to all those named shall not exceed \$50,000 or the Engineer's total fee for the services rendered on this project, whichever is greater.

22. **Anticipated Change Orders.** Client recognizes and expects that a certain amount of imprecision and incompleteness is to be expected in construction contract documents; that contractors are expected to furnish and perform work, materials and equipment that may reasonably be inferred from the contract documents or from the prevailing custom or trade usage as being required to produce the intended result whether or not specifically called for; and that a certain amount of change orders are to be expected. As long as Engineer provides services in a manner consistent with that standard of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions, client agrees not to make any claim against Engineer for cost of these change orders unless these costs

become a significant part of the construction contract amount. In no case will Client make claim against Engineer for costs incurred if the change order work is a necessary part of the Project for which Client would have incurred cost if work had been included originally in the contract documents unless Client can demonstrate that such costs were higher through issuance of the change order than they would have been if originally included in the contract documents in which case any claim of Client against Engineer will be limited to the cost increase and not the entire cost of the change order.

23. **Payment.** Engineer shall submit monthly statements to Client. Payment in full shall be due upon receipt of the invoice. If payments are delinquent after 30 days from invoice date, the Client agrees to pay interest on the unpaid balance at the rate of one and one-half percent per month. Payment for Engineer's services is not contingent on any factor except Engineer's ability to provide services in a manner consistent with that standard of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. If Engineer brings any action at law or in equity to enforce or interpret the terms of this Agreement, or if Engineer must either prosecute or defend any action related to the subject matter of the Agreement, and prevails in such action, then Engineer shall be entitled to reasonable attorney's fees, expenses and costs, including expert witness fees, if applicable.
24. **Force Majeure.** Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control, including, but not limited to, acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
25. **Compliance with Laws.** To the extent they apply to its employees or its services, the Engineer shall comply with all applicable United States, state, territorial and commonwealth laws, including ordinances of any political subdivisions or agencies of the United States, any state, territory or commonwealth thereof.
26. **Separate Provisions.** If any provisions of this Agreement are held to be invalid or unenforceable, the remaining provisions shall be valid and binding.
27. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the principal place of business of the Engineer.
28. **Amendment.** This Agreement shall not be subject to amendment unless another instrument is executed by duly authorized representatives of each of the parties.
29. **Entire Understanding of Agreement.** This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of this Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.

OTHER BUSINESS...

DISCUSSION ITEMS...

OTHER INFORMATION....

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

1. Public Entity: Name: <u>City of White House</u> Address: <u>105 College Street</u> <u>White House, TN 37188</u> Debt Issue Name: <u>Loan Agreement between PBA Clarksville and City of White House</u> <small>If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.</small>																			
2. Face Amount: <u>\$ 2,750,000.00</u> Premium/Discount: <u>\$ 0.00</u>																			
3. Interest Cost: <u>2.5600</u> % <input checked="" type="checkbox"/> Tax-exempt <input type="checkbox"/> Taxable <input checked="" type="checkbox"/> TIC <input type="checkbox"/> NIC <input type="checkbox"/> Variable: Index _____ plus _____ basis points; or <input type="checkbox"/> Variable: Remarketing Agent _____ <input type="checkbox"/> Other: _____																			
4. Debt Obligation: <input type="checkbox"/> TRAN <input type="checkbox"/> RAN <input type="checkbox"/> CON <input type="checkbox"/> BAN <input type="checkbox"/> CRAN <input type="checkbox"/> GAN <input type="checkbox"/> Bond <input checked="" type="checkbox"/> Loan Agreement <input type="checkbox"/> Capital Lease <small>If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").</small>																			
5. Ratings: <input checked="" type="checkbox"/> Unrated Moody's _____ Standard & Poor's _____ Fitch _____																			
6. Purpose: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr style="background-color: #333; color: white;"> <th style="width: 40%;"></th> <th style="width: 10%;"></th> <th style="width: 50%;">BRIEF DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/> General Government</td> <td><u>100.00</u> %</td> <td><u>Acquisition for land for use as park and recreational facilities</u></td> </tr> <tr> <td><input type="checkbox"/> Education</td> <td>_____ %</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Utilities</td> <td>_____ %</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Other</td> <td>_____ %</td> <td>_____</td> </tr> <tr> <td><input type="checkbox"/> Refunding/Renewal</td> <td>_____ %</td> <td>_____</td> </tr> </tbody> </table>				BRIEF DESCRIPTION	<input checked="" type="checkbox"/> General Government	<u>100.00</u> %	<u>Acquisition for land for use as park and recreational facilities</u>	<input type="checkbox"/> Education	_____ %	_____	<input type="checkbox"/> Utilities	_____ %	_____	<input type="checkbox"/> Other	_____ %	_____	<input type="checkbox"/> Refunding/Renewal	_____ %	_____
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<input type="checkbox"/> Utilities	_____ %	_____																	
<input type="checkbox"/> Other	_____ %	_____																	
<input type="checkbox"/> Refunding/Renewal	_____ %	_____																	
7. Security: <input checked="" type="checkbox"/> General Obligation <input type="checkbox"/> General Obligation + Revenue/Tax <input type="checkbox"/> Revenue <input type="checkbox"/> Tax Increment Financing (TIF) <input type="checkbox"/> Annual Appropriation (Capital Lease Only) <input type="checkbox"/> Other (Describe): _____																			
8. Type of Sale: <input type="checkbox"/> Competitive Public Sale <input type="checkbox"/> Interfund Loan <input type="checkbox"/> Negotiated Sale <input checked="" type="checkbox"/> Loan Program <u>PBA City of Clarksville</u> <input type="checkbox"/> Informal Bid																			
9. Date: Dated Date: <u>07/08/2020</u> Issue/Closing Date: <u>07/08/2020</u>																			

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2021	\$ 151,000.00	2.5600 %	2032	\$ 203,000.00	2.5600 %
2022	\$ 155,000.00	2.5600 %	2033	\$ 208,000.00	2.5600 %
2023	\$ 159,000.00	2.5600 %	2034	\$ 214,000.00	2.5600 %
2024	\$ 164,000.00	2.5600 %	2035	\$ 220,000.00	2.5600 %
2025	\$ 168,000.00	2.5600 %		\$	%
2026	\$ 173,000.00	2.5600 %		\$	%
2027	\$ 177,000.00	2.5600 %		\$	%
2028	\$ 182,000.00	2.5600 %		\$	%
2029	\$ 187,000.00	2.5600 %		\$	%
2030	\$ 192,000.00	2.5600 %		\$	%
2031	\$ 197,000.00	2.5600 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:☐ No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 2,750	Bone McAllester Norton PLLC
Issuer's Counsel	\$ 1,000	Runyon and Runyon
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
	\$ 0	
Paying Agent Fees	\$ 0	
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 0	
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount _____%		
Take Down	\$ 0	
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs	\$ 12,750	TMBF administration, legal fees, and expenses
TOTAL COSTS	\$ 16,500	

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-151)

12. Recurring Costs:☐ No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar		
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent		
Sponsorship / Program / Admin	15	TMBF Administration Fee
Other		

13. Disclosure Document / Official Statement:☒ None Prepared☐ EMMA link☐ Copy attached

or

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt?

☐ Yes☒ No

Is there a continuing disclosure obligation agreement related to this debt?

☒ Yes☐ NoIf yes to either question, date that disclosure is due One year from fiscal year endName and title of person responsible for compliance Finance Director**15. Written Debt Management Policy:**

Governing Body's approval date of the current version of the written debt management policy

11/17/2011

Is the debt obligation in compliance with and clearly authorized under the policy?

☒ Yes☐ No**16. Written Derivative Management Policy:**☒ No derivative

Governing Body's approval date of the current version of the written derivative management policy

Date of Letter of Compliance for derivative

Is the derivative in compliance with and clearly authorized under the policy?

☐ Yes☐ No**17. Submission of Report:**

To the Governing Body:

on

and presented at public meeting held on

Copy to Director to OSLF:

on

either by:

☐ Mail to:

OR

☒ Email to:Cordell Hull Building
425 Fifth Avenue North, 4th Floor
Nashville, TN 37243-3400SLF.PublicDebtForm@cot.tn.gov**18. Signatures:**

AUTHORIZED REPRESENTATIVE

PREPARER

Name

Mike Arnold

Title

Mayor

Firm

Mayor

Email

michaelleeearnold@comcast.net

Date

AdministratorTennessee Municipal Bond Fundlmooningham@tmbf.net

