

CITY OF WHITE HOUSE  
Board of Mayor and Aldermen Meeting  
Agenda  
September 19, 2024  
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of the Minutes from August 15<sup>th</sup> Board of Mayor and Aldermen meeting.
7. Welcome Visitors
8. Proclamation
  - a. Constitution Week
9. Public Comment
10. Public Hearings
  - a. **Ordinance 24-11:** An ordinance establishing the Tax Rate for the Tax Year 2024.
  - b. **Ordinance 24-12:** An ordinance abandoning the City's 30-foot easement for the right-of-way over the unimproved western section of Cardinal Drive, and the appurtenances thereto.
  - c. **Ordinance 24-13:** An ordinance amending the Municipal Code Title 18, Chapter 4 Stormwater Management, Section 18-408.
  - d. **Ordinance 24-14:** An ordinance amending the Municipal Code Title 16, Chapter 2 Street, Sidewalk, and Drainage Design Standards, Section 16-234.
11. Communication from Mayor, Aldermen, City Attorney, and City Administrator
12. Acknowledge Reports
  - A. General Government
  - B. Finance
  - C. Human Resources
  - D. Police
  - E. Fire
  - F. Public Services
  - G. Planning & Codes
  - H. Parks & Recreation
  - I. Library
  - J. Municipal Court
13. Consideration of the Following Resolutions:
  - a. **Resolution 24-10:** A resolution authorizing participation in the James L. Richardson "Driver Safety" matching grant program.
14. Consideration of the Following Ordinances:
  - a. **Ordinance 24-11:** An ordinance establishing the Tax Rate for the Tax Year 2024. *Second Reading.*

- b. **Ordinance 24-12:** An ordinance abandoning the City's 30-foot easement for the right-of-way over the unimproved western section of Cardinal Drive, and the appurtenances thereto. *Second Reading.*
- c. **Ordinance 24-13:** An ordinance amending the Municipal Code Title 18, Chapter 4 Stormwater Management, Section 18-408. *Second Reading.*
- d. **Ordinance 24-14:** An ordinance amending the Municipal Code Title 16, Chapter 2 Street, Sidewalk, and Drainage Design Standards, Section 16-234. *Second Reading.*
- e. **Ordinance 24-15:** An ordinance amending the Municipal Code Title 18, Chapter 7 Stormwater Management, Section 18-702. *First Reading.*

15. Purchasing:

- a. To approve or reject the payment of \$91,302.32 to Cumberland Electric Membership Corporation (CEMC) for the relocation of electrical utilities in the right-of-way of the Hwy 76 and Pleasant Grove Intersection Project. The City Administrator recommends approval.
- b. To approve or reject City Administrator Gerald Herman to acquire by purchase or condemnation of a portion of land owned by Stephanie L. Howard for the Calista Pond Improvements project in the amount of \$100,600. The Public Services Director recommends approval.
- c. To approve or reject the bid from Rogers Group, Inc. in the total amount of \$320,190 for the North Palmers Chapel Widening Project. The City Administrator recommends approval.
- d. To approve or reject the purchase of 2024 Chevrolet Silverado 1500 from Wilson County Motors off the statewide contract# 209 in the total amount of \$39,699.60. The Parks Director recommends approval.

16. Other Business:

- a. None

17. Discussion Items:

- a. None

18. Other Information:

- a. None

19. Adjournment:

CITY OF WHITE HOUSE  
Board of Mayor and Aldermen Meeting  
Minutes  
August 15, 2024  
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:01pm.

2. Prayer by Community Pastor

The Prayer Leader for this meeting was not present, so prayer was not led.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Corbitt.

4. Roll Call

Mayor Corbitt – Present; Ald. Matthews - Present; Ald. Silver – Present; Ald. Spicer– Present; Ald. Wall – Present;  
**Quorum – Present.**

5. Adoption of the Agenda

Motion was made by Ald. Spicer, second by Ald. Wall to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of the Minutes from July 18<sup>th</sup> Board of Mayor and Aldermen meeting.

Motion was made by Ald. Silver, second by Ald. Wall to approve the minutes. A voice vote was called for with all members voting aye. **The July 18th regularly scheduled Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

Mayor Corbitt welcomed all visitors.

8. Proclamation

There were no proclamations to be read.

9. Public Comment

Ms. Indiana Taylor of White House spoke regarding Hwy 31W crosswalk lights on the greenway not working.

Ms. Libby Taylor of White House spoke regarding water fountains on the greenway trailhead not working properly near Revolution Church.

10. Public Hearings

- a. **Ordinance 24-09:** An ordinance amending Article IV and Article V of the Zoning Ordinance concerning permitted uses and special exception uses.

No one spoke for or against.

- b. **Ordinance 24-10:** An ordinance amending the Zoning Map from Robertson County R-20, Low Density Residential, to C-2, General Commercial, at 2813 Hwy 31W.

No one spoke for or against.

11. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Ald. Spicer recognized City Administrator, Gerald Herman, for winning Tennessee City Managers Association's (TCMA) City Administrator of the Year award.

Ald. Matthews thanked Public Services Director Isaiah Manfredi and his team for continued work on stormwater issues throughout the city. Mayor Corbitt and Ald. Wall echoed the appreciation for Public Services Director Isaiah Manfredi and his team for their work on stormwater issues and for making sure builders and contractors are in compliance regarding stormwater issues.

City Administrator Gerald Herman stated that Robertson and Sumner County passed their budgets. Robertson County has budgeted \$25,000 towards our library construction. Sumner County Commissioner, Wes Wynn was able to use a portion of the County American Recovery Act fund to set aside \$225,000 toward the Southern Force Main Project.

City Administrator Gerald Herman mentioned that staff met with TEMA representatives regarding the flooding issues we experienced in May and June, and we will be able to apply for a mitigation grant for a limited detail study.

City Administrator Gerald Herman noted that Public Services Director Isaiah Manfredi and himself met with Mr. and Mrs. Kelly on their dairy farm to review a stormwater issue. Mr. Herman discussed that Mr. Kelly advised during the meeting that he sign off on the parcels needed for the right-of-way for the SR76 and Pleasant Grove Road intersection improvement project. Mr. Herman continued that once the purchase is signed, that would be the last of the rights-of-way needed to purchase on this project.

12. Acknowledge Reports

- |                       |                       |                    |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire               | I. Library         |
| B. Finance            | F. Public Services    | J. Municipal Court |
| C. Human Resources    | G. Planning & Codes   |                    |
| D. Police             | H. Parks & Recreation |                    |

Motion was made by Ald. Silver, second by Ald. Wall to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

13. Consideration of the Following Resolutions:

- a. None

14. Consideration of the Following Ordinances:

- a. **Ordinance 24-09:** An ordinance amending Article IV and Article V of the Zoning Ordinance concerning permitted uses and special exception uses. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to approve. A roll call vote was called for with all members voting aye. Motion passed. **Ordinance 24-09 was approved on Second Reading.**

- b. **Ordinance 24-10:** An ordinance amending the Zoning Map from Robertson County R-20, Low Density Residential, to C-2, General Commercial, at 2813 Hwy 31W. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to approve. A roll call vote was called for with all members voting aye. Motion passed. **Ordinance 24-10 was approved on Second Reading.**



- c. **Ordinance 24-11:** An ordinance establishing the Tax Rate for the Tax Year 2024. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for; Ald. Matthews – no; Ald. Spicer – aye; Ald. Silver – aye; Ald. Wall – aye; Mayor Corbitt - aye. Motion passed. **Ordinance 24-11 was approved on First Reading.**

- d. **Ordinance 24-12:** An ordinance abandoning the City's 30-foot easement for the right-of-way over the unimproved western section of Cardinal Drive, and the appurtenances thereto. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Ordinance 24-12 was approved on First Reading.**

- e. **Ordinance 24-13:** An ordinance amending the Municipal Code Title 18, Chapter 4 Stormwater Management, Section 18-408. *First Reading.*

Motion was made by Ald. Wall, second by Ald. Matthews to discuss. After discussion, a motion was made by Ald. Matthews, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Ordinance 24-13 was approved on First Reading.**

- f. **Ordinance 24-14:** An ordinance amending the Municipal Code Title 16, Chapter 2 Street, Sidewalk, and Drainage Design Standards, Section 16-234. *First Reading.*

Motion was made by Ald. Silver, second by Ald. Matthews to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Silver to approve. A voice vote was called for with all members voting aye. Motion passed. **Ordinance 24-14 was approved on First Reading.**

15. Purchasing:

- a. To approve or reject City Administrator Gerald Herman to sign a 5-year agreement with Loomis US for safe deposit service in the annual amount of \$5,976.72. The Finance Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Matthews, second by Ald. Silver to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject City Administrator Gerald Herman to sign a 5-year agreement with Digital Ally for in-car camera video cloud storage in the amount of \$8,991.00. The Police Chief recommends approval.

Motion was made by Ald. Silver, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject the purchase of a 2025 Ford Explorer from Lonnie Cobb Ford off the statewide contract# 209 in the total amount of \$40,880.00. The Police Chief recommends approval.

Motion was made by Ald. Wall, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject the purchase of a 2024 Ford F150 Super Crew Cab from Lonnie Cobb Ford off the statewide contract# 209 in the total amount of \$44,098.00. The Police Chief recommends approval.

Motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- e. To approve or reject City Administrator Gerald Herman to sign a 3-year leasing agreement with Flock Safety for four (4) License Plate Readers in the annual amount of \$12,600.00. The Police Chief recommends approval.

Motion was made by Ald. Silver, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- f. To approve or reject the purchase of a 2023 Chevrolet 5500 truck with utility bed from Wilson County Motors off the statewide contract# 209 in the total amount of \$83,586.64. The Public Services Director recommends approval.

Motion was made by Ald. Silver, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- g. To approve or reject the purchase of 25 sets of Fire-Dex firefighter turnout gear (PPE) from Siddons-Martin Emergency Group off the Sourcewell cooperative contract# 010424-FDX in the total amount of \$79,755.00. The Fire Chief recommends approval.

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

16. Other Business:

- a. To approve or reject appointments to various Boards and Commissions.

Motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. **Motion passed.**

17. Discussion Items:

- a. None

18. Other Information:

- a. Report on Debt Obligation for Six Road Projects Loan

Board reviewed the Report on Debt Obligation for the Six Road Projects Loan.

19. Adjournment:

Meeting was adjourned at 7:44 pm.

ATTEST:

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John Corbitt, Mayor

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Derek Watson, City Recorder

# REPORTS....

**Administrative & Legislative Services Department**  
**August 2024**

**Administration**

City Administrator Gerald Herman attended the following meetings and events this month:

- August 1:
  - MTIDA Annual Seminar
- August 13:
  - Beer Board Meeting
- August 14:
  - Middle TN TCMA Luncheon
- August 15:
  - Stormwater Meeting
  - Sumner County Joint Economic Development
  - White House Police Expansion Planning Kick-off Meeting
  - Board of Mayor and Alderman Meeting
- August 19:
  - Department Head Staff Meeting
  - Bid Opening: NPC Widening
- August 20:
  - Sumner County Council of Governments Luncheon
  - Robertson County Economic Development Board
- August 21:
  - Power House at All Seasons
- August 22:
  - Mayor Update Meeting
  - Chris Keith Retirement Celebration
- August 27:
  - Chamber Luncheon- Mike Keith



**Administrative & Legislative Services Department**  
**August 2024**

**Performance Measurements**

**Finance Update**

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2024-2025.

<b>Budget</b>	<b>Budgeted Amount</b>	<b>Expended/Encumbered*</b>	<b>% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)</b>
General Fund	\$31,329,803	\$5,053,640	↓0.52
Economic Development	\$166,500	\$ 9,778	↓10.78
State Street Aid	\$540,000	\$ 0	↓16.66
Parks Sales Tax	\$826,000	\$275	↓16.62
Solid Waste	\$1,715,444	\$1,161,841	↑51.06
Parks Impact Fees	\$304,544	\$0	↓16.66
Police Impact Fees	\$125,000	\$89,202	↑54.70
Fire Impact Fees	\$115,000	\$79,755	↑52.69
Road Impact Fees	\$0	\$0	0.00
Police Drug Fund	\$4,000	\$140	↓13.13
Debt Services	\$3,899,000	\$0	↓16.66
Wastewater	\$11,268,670	\$4,028,702	↑19.09
Dental Care	\$108,000	\$10,291	↓7.13
Stormwater Fund	\$1,506,160	\$320,364	↑4.61
Cemetery Fund	\$62,150	\$21,275	↑17.57

\*Expended/Encumbered amounts reflect charges from July 1, 2024 – June 30, 2025.

**Purchasing**

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

**Total Purchase Orders**

	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>FY 2022</b>	<b>FY 2021</b>	<b>FY 2020</b>	<b>FY 2019</b>	<b>FY 2018</b>
July	351	341	313	325	261	269	346	362
August	156	161	166	132	128	106	151	166
September		108	104	98	106	98	126	119
October		145	98	98	79	97	91	147
November		130	104	103	72	78	120	125
December		98	84	73	71	58	72	104
January		125	116	117	123	81	122	177
February		132	111	105	75	93	119	113
March		112	145	145	106	107	131	142
April		147	103	105	154	85	138	185
May		174	138	153	133	82	129	121
June		49	35	52	47	45	50	52
<b>Total</b>	<b>507</b>	<b>1,722</b>	<b>1,517</b>	<b>1,506</b>	<b>1,355</b>	<b>1,199</b>	<b>1,595</b>	<b>1,813</b>

<b>Purchase Orders by Dollars</b>	<b>Aug 2024</b>	<b>FY 2025</b>	<b>FY 2024</b>	<b>FY 2023</b>	<b>Total for FY25</b>	<b>Total for FY24</b>	<b>Total for FY23</b>
Purchase Orders \$0-\$9,999	144	471	1,654	1,448	\$750,708.45	\$1,922,492.41	\$1,645,212.29
Purchase Orders \$10,000-\$24,999	7	11	28	32	\$71,908.85	\$471,516.05	\$421,438.69
Purchase Orders over \$25,000	5	25	40	37	\$4,797,327.97	\$14,573,250.85	\$39,313,456.65
<b>Total</b>	<b>156</b>	<b>507</b>	<b>1,722</b>	<b>1,517</b>	<b>\$5,619,945.27</b>	<b>\$16,967,259.31</b>	<b>\$41,380,107.63</b>

**Administrative & Legislative Services Department  
August 2024**

**Website Management**

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	<b>2024- 2025 Update Request s</b>	<b>2023- 2024 Update Request s</b>	<b>2022 - 2023 Update Request s</b>	<b>2021- 2022 Update Requests</b>	<b>2020- 2021 Update Requests</b>	<b>2024- 2025 Page Visits</b>	<b>2023- 2024 Page Visits</b>	<b>2022- 2023 Page Visits</b>	<b>2021- 2022 Page Visits</b>	<b>2020- 2021 Page Visits</b>
<b>July</b>	36	51	52	54	15	45,557	34,294	31,946	32,401	11,536
<b>Aug.</b>	42	44	63	66	20	38,639	38,060	31,340	25,635	9,145
<b>Sept.</b>		48	65	48	17		31,899	27,594	24,833	8,335
<b>Oct.</b>		55	47	52	10		33,673	29,829	23,816	8,390
<b>Nov.</b>		42	54	63	174		30,149	30,449	23,022	7,587
<b>Dec.</b>		38	32	39	13		30,202	27,768	22,904	17,483
<b>Jan.</b>		46	53	56	108		32,467	31,686	26,942	17,123
<b>Feb.</b>		58	47	52	135		35,251	28,043	23,253	19,796
<b>Mar.</b>		43	62	57	39		35,610	30,614	30,026	22,930
<b>April</b>		50	72	68	101		44,802	31,817	31,127	20,881
<b>May</b>		41	51	54	38		41,768	35,606	31,335	23,514
<b>June</b>		32	42	674	214		44,887	23,919	34,600	30,909
<b>Total</b>	<b>78</b>	<b>548</b>	<b>640</b>	<b>609</b>	<b>884</b>	<b>84,196</b>	<b>433,065</b>	<b>360,611</b>	<b>329,885</b>	<b>197,629</b>

**“City of White House, TN” Mobile App**

	<b>FY 25 New Downloads</b>	<b>FY 24 New Download s</b>	<b>FY 23 New Downloads</b>	<b>FY22 New Downloads</b>
<b>July</b>	3	9	8	8
<b>Aug.</b>	14	4	13	9
<b>Sept.</b>		4	9	13
<b>Oct.</b>		2	11	6
<b>Nov.</b>		4	11	6
<b>Dec.</b>		3	10	10
<b>Jan.</b>		3	18	18
<b>Feb.</b>		1	10	9
<b>Mar.</b>		4	9	14
<b>April</b>		4	11	11
<b>May</b>		6	3	10
<b>June</b>		5	1	10
<b>Total</b>	<b>17</b>	<b>49</b>	<b>114</b>	<b>124</b>

	<b>FY25 # of Requ ests</b>	<b>FY24 # of Requ ests</b>	<b>FY23 # of Reques ts</b>	<b>FY2 2 # of Reque sts</b>
<b>July</b>	56	55	50	38
<b>Aug.</b>	60	46	43	54
<b>Sept.</b>		52	40	46
<b>Oct.</b>		40	45	64
<b>Nov.</b>		38	53	19
<b>Dec.</b>		34	70	42
<b>Jan.</b>		61	61	41
<b>Feb.</b>		82	20	41
<b>March</b>		66	41	38
<b>April</b>		61	68	26
<b>May</b>		81	50	39
<b>June</b>		66	47	47
<b>FY Total</b>	<b>116</b>	<b>682</b>	<b>588</b>	<b>495</b>

*\*The app went live on January 11, 2016*

**Administrative & Legislative Services Department  
August 2024**

**White House Farmers Market 2024**

	<b>Application Fees # (amount collected)</b>	<b>Booth Payments (\$)</b>
<b>January</b>	3(\$45)	2(\$300)
<b>February</b>	6(\$90)	5(\$660)
<b>March</b>	3(\$45)	4(\$510)
<b>April</b>	7(\$105)	9 (\$1,260)
<b>May</b>	10(\$150)	9(\$1,080)
<b>June</b>	6(\$90)	8(\$900)
<b>July</b>	1(\$15)	1(\$150)
<b>August</b>	0(\$0)	0(\$0)
<b>September</b>		
<b>October</b>		
<b>November</b>		
<b>December</b>		
<b>Total</b>	<b>36(\$540)</b>	<b>37(\$4,860)</b>

**Building Maintenance Projects**

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

	<b>2024-2025 Work Order Requests</b>	<b>2023-2024 Work Order Requests</b>	<b>2022-2023 Work Order Requests</b>	<b>2021-2022 Work Order Requests</b>	<b>2020-2021 Work Order Requests</b>	<b>2019 – 2020 Work Order Requests</b>	<b>2018 – 2019 Work Order Requests</b>
<b>July</b>	15	18	14	19	11	10	22
<b>August</b>	11	23	23	8	27	10	26
<b>September</b>		13	21	12	9	13	19
<b>October</b>		13	13	10	6	7	14
<b>November</b>		13	12	23	16	7	18
<b>December</b>		8	8	17	19	3	8
<b>January</b>		14	11	6	11	16	14
<b>February</b>		7	10	8	16	18	7
<b>March</b>		7	16	14	12	11	7
<b>April</b>		10	6	13	17	2	12
<b>May</b>		17	34	20	25	11	6
<b>June</b>		15	19	14	31	10	9
<b>Total</b>	<b>26</b>	<b>158</b>	<b>187</b>	<b>164</b>	<b>200</b>	<b>98</b>	<b>162</b>



**Finance Department  
August 2024**

**Finance Section**

During August the Finance Office continued working on the Regions Bank transition, and FYE 6/30/2024 audit tasks. Members of the Finance Office also participated in the following events during the month:

August 8: Finance Office City Tour  
 August 13: Developer utility service transition planning meeting  
 August 14: Fiserv / Regions account verification conference call  
 August 15: Monthly BMA meeting  
 August 20: Finance staff meeting  
 August 27: 2024 LPRF grant budget meeting  
 August 28: Regions Bank analysis statement and rate explanation

**Performance Measures**

*\* = Data Not Currently Available*

Business License Activity	Aug 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Opened	9	20	91	95	92	76
Closed (notified by business)	0	1	11	9	7	6

Accounts Payable	Aug 2024	FY 2025 Total	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total
Total # of Invoices Processed	568	1080	5657	4455	4254	4079

Finance Office Calls / Emails	Aug 2024	FY 2025 Total	July 2024	June 2024	May 2024	Apr 2024
Total Calls	963	2,112	1,149	906	1,045	1,147
Calls per day	57	61	64	61	62	64
Total Emails Sent/Received	3,907	7,764	3,857	3,534	3,344	3,851
Emails per day	230	222	215	236	197	214



**Finance Department**  
**August 2024**

<b>Finance Cashiering Transactions (#)</b>	<b>Aug 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>In-Person</b>	354	691	7,459	6,369	7,747	8,138
<b>Drop Box / Mail</b>	887	1,905	13,986	15,138	16,804	18,328
<b>Online</b>	3,032	5,985	32,727	28,084	27,460	28,548
<b>Deposit Batches Prepared</b>	178	389	2,684	2,594	2,326	2,082

<b>Utility Billing</b>	<b>Aug 2024</b>	<b>FY 2025 Total</b>	<b>FY 2024 Total</b>	<b>FY 2023 Total</b>	<b>FY 2022 Total</b>	<b>FY 2021 Total</b>
<b>New Build Applications (#)</b>	41	73	588	307	284	357
<b>Move In Applications (#)</b>	122	240	1071	926	977	737
<b>Total Applications (#)</b>	163	313	1659	1233	1261	1094
<b>Electronic new customer signups (#)</b>	103	188	796	476	410	300
<b>Electronic new customer signups (%)</b>	63%	60%	48%	39%	33%	27%
<b>Move Outs (#)</b>	102	189	342	831	898	743
<b>Addl. Trash/Recycle Req. Accts. (#)</b>	2	6	*	*	*	*
<b>New Build Account Activations (#)</b>	85	164	*	*	*	*
<b>Accounts Billed (#)</b>	5986	11914	*	*	*	*
<b>Disconnect Warning Calls / Emails (#)</b>	189	435	*	*	*	*
<b>Disconnect Warning Letters (#)</b>	61	146	*	*	*	*
<b>Non-Active / Delinquent Disconnects (#)</b>	17	50	*	*	*	*
<b>Delinquent Accts. Ref. to Collections (#)</b>	0	1	*	*	*	*
<b>Delinquent Accts. Ref. to Collections (\$)</b>	\$0	\$385	*	*	*	*
<b>Successful Delinquent Collections (\$)</b>	\$0	\$165	*	*	*	*
<b>Processed Account Adjustments (#)</b>	40	86	*	*	*	*
<b>Denied Account Adjustments (#)</b>	3	5	*	*	*	*
<b>Auto Draft Pre-Notes (#)</b>	63	101	*	*	*	*
<b>Returned Payments (#)</b>	7	8	*	*	*	*

**Finance Department  
August 2024**

**Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.**

<b>Operating Fund</b>	<b>Budgeted Operating Revenues (\$)</b>	<b>General Fund Cash Reserves Goal (\$)</b>	<b>Current Month Fund Cash Balance (\$)</b>	<b>G.F. Cash Reserves Goal Performance</b>
General Fund	13,958,712	4,187,614	20,708,883	148%
Economic Development Fund	171,200	51,360	232,961	136%
State Street Aid Fund	486,251	145,875	396,537	82%
Parks Sales Tax Fund	736,600	220,980	385,890	52%
Sanitation Fund	1,682,500	504,750	1,037,767	62%
Parks Impact Fees Fund	474,510	142,353	244,050	51%
Police Impact Fees Fund	375,540	112,662	1,204,871	321%
Fire Impact Fees Fund	247,620	74,286	768,182	310%
Roads Impact Fees Fund	485,130	145,539	584,642	121%
Police Drug Fund	8,400	2,520	46,725	556%
Debt Service Fund	3,955,000	1,186,500	1,623,818	41%
Wastewater Fund	6,663,400	1,999,020	8,148,717	122%
Dental Care Fund	98,040	29,412	178,022	182%
Stormwater Fund	1,145,800	343,740	1,029,843	90%
Cemetery Fund	63,660	19,098	275,340	433%

*Balances do not reflect encumbrances not yet expended.*

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2024-2025.

<b>Operating Fund</b>	<b>Budgeted Operating Revenues (\$)</b>	<b>YTD Realized* (\$)</b>	<b>% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)</b>
General Fund	13,958,712	1,320,179	↓ 7.21%
Economic Development Fund	171,200	2,093	↓ 15.44%
State Street Aid Fund	486,251	83,213	↑ 0.45%
Parks Sales Tax Fund	736,600	204,282	↑ 11.07%
Solid Waste Fund	1,682,500	288,622	↑ 0.49%
Parks Impact Fees Fund	474,510	30,207	↓ 10.30%
Police Impact Fees Fund	375,540	30,973	↓ 8.42%
Fire Impact Fees Fund	247,620	20,191	↓ 8.51%
Roads Impact Fees Fund	485,130	32,613	↓ 9.94%
Police Drug Fund	8,400	1,867	↑ 5.56%
Debt Services Fund	3,955,000	477,186	↓ 4.60%
Wastewater Fund	6,663,400	1,223,933	↑ 1.70%
Dental Care Fund	98,040	16,641	↑ 0.31%
Stormwater Fund	1,145,800	220,285	↑ 2.56%
Cemetery Fund	63,660	6,736	↓ 6.09%

\*Realized amounts reflect revenues realized from July 1, 2024—August 31, 2024

**Human Resources Department**  
**August 2024**

The Human Resources staff participated in the following events during the month:

August 05: New Hire Orientation for Police Officer and Wastewater Tech I  
 August 06: Chamber of Commerce Strategic Planning Board & Past Chairman meeting  
 August 07: 2024 TN Nationwide Cybersecurity Review Office Hour  
 August 08: Ribbon Cutting for Dynamic Delivery Blinds  
 August 13: Thrive Women's Luncheon Powered by Cumberland Connect  
 August 14: Middle Tennessee - Tennessee City Managers Association Luncheon  
 August 15: Board of Mayor and Alderman Meeting  
 August 21: Public Entity Partners Symposium  
 August 22: Public Entity Partners Symposium  
 August 23: Public Entity Partners Symposium  
 August 29: Ribbon Cutting for All Gone Pest Service

**Injuries Goal:** To maintain a three-year average of less than 10 injuries per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	0
August	0	1	1	0
September		0	1	0
October		1	2	1
November		0	1	0
December		0	0	0

Three-year average: 5.67

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		1	1	0
February		0	0	1
March		1	0	0
April		1	0	0
May		1	0	1
June		1	0	1
<b>Total</b>	<b>1</b>	<b>7</b>	<b>6</b>	<b>4</b>

**Property/Vehicle Damage Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	0	0	1
August	0	0	1	1
September		0	0	1
October		0	1	1
November		0	1	3
December		0	0	0

Three-year average: 4.33

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	0
February		0	0	0
March		0	1	0
April		1	1	0
May		0	0	0
June		0	0	0
<b>Total</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>7</b>



**Human Resources Department  
August 2024**

**Full Time Turnover Goal:** To maintain a three-year average of less than 10% per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	1	2	1	1
August	3	3	1	1
September		1	1	2
October		0	1	0
November		1	2	0
December		1	1	1

Current year turnovers that occurred within  
90 day probationary period: 0

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		2	0	4
February		2	0	2
March		0	2	3
April		2	0	2
May		1	0	2
June		2	1	1
<b>Total</b>	<b>4</b>	<b>17</b>	<b>10</b>	<b>19</b>
<b>Percentage</b>	<b>3.15%</b>	<b>13.39%</b>	<b>8.40%</b>	<b>16.52%</b>

Three-year average:

12.77%

**Employee Disciplinary Goal:** To maintain a three-year average of less than 10 incidents per year.

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
July	0	0	0	0
August	0	1 (T)	0	0
September		0	0	0
October		0	1 (S)	0
November		1 (T)	0	0
December		0	0	0

Three-year average:

1.333

	FYE 2025	FYE 2024	FYE 2023	FYE 2022
January		0	0	1 (T)
February		0	0	0
March		0	1 (T)	0
April		0	0	0
May		0	0	0
June		0	0	0
<b>Total</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>1</b>



**Police Department  
August 2025**

**Meetings/Civic Organizations**

- **Chief Brady attended the following meetings in August:** White House Rotary Meeting (Aug. 1, 8, 13 & 22), Flock meeting (Aug. 8), Planning Commission Meeting (Aug. 12), Served at the Thrive Women's Luncheon (Aug. 13), Beer Board Meeting (Aug. 13), Police Department Expansion Meeting (Aug. 15), Command Staff Meeting (Aug. 15), Board of Mayor & Alderman Meeting (Aug. 15), Department Head Staff Meeting (Aug. 19), Sumner County Drug Task Force Meeting (Aug. 21), White House Chamber Luncheon (Aug. 27) and Robert F. Woodall traffic Concerns Meeting (Aug. 28).

➤ **Police Department Administration Performance Measurements**

***Achieve our 5<sup>th</sup> re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2026.*** Susan Johnson, Accreditation Manager, is in the 4<sup>th</sup> edition of our TLEA program into PowerDMS which includes 164 standards.

She is working on finishing up 2024 year with all the proofs.

Susan will be attending the 2024 LEACT conference in September in Pigeon Forge, Tn.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	460	0	460
February	0	300	24	324
March	20	500	38	558
April	0	208	40	248
May	0	242	0	242
June	0	320	0	320
July	0	296	0	296
August	0	224	34	258
Total	20	2,550	136	2,706

**Patrol Division Performance Measurements**

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 382 shifts during the Fiscal Year 2023-2024. (There are 730 Patrol Shifts each year.) \*Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	August 2024	FY 2024-25
Three (3) Officers per Shift	15	31
Four (4) Officers per Shift	47	94

1. ***Acquire and place into service four Police Patrol Vehicles.*** Our Four new vehicles ordered from Lonnie Cobb Ford in the FY24 arrived the last week of August. They are scheduled to go to Trucker's Lighthouse the second week of September to be equipped. The CID Explorer and the Community Relations Truck have been ordered from Lonnie Cobb. No timeframe on when we will receive them.
2. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2024-2025.***  
We will be conducting a Fall Compliance Check.

**Police Department  
August 2025**

3. *Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2024.*

Group A Offenses	August 2024	Per 1,000 Pop.	Total 2024	Per 1,000 Pop.
<b><i>Serious Crime Reported</i></b>				
Crimes Against Persons	18	1	101	7
Crimes Against Property	22	2	157	11
Crimes Against Society	13	1	126	9
<b>Total</b>	53	4	383	26
<b>Arrests</b>	69		435	

7\*U.S. Census Estimate 7/1/2022 – 14,516

4. *Maintain a traffic collision rate at or below the three-year average of 446 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2024.*

	August 2024	TOTAL 2024
<b>Traffic Crashes Reported</b>	37	287
<b>Enforce Traffic Laws:</b>		
Written Citations	76	461
Written Warnings	32	302
Verbal Warnings	293	2,430

5. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2024.*

<b>COLLISION RATIO</b>				
<b><u>2024</u></b>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
<b>August</b>	37	5 YTD 30	14%	10% YTD 287

**Staffing:**

- Officer Devin Keen started the Tennessee Law Enforcement Training Academy on July 7<sup>th</sup>. He will graduate September 27<sup>th</sup>.
- We held testing in August for two potential hires. They have passed the testing and will be furthered to interviews.
- We are continuing to accept applications. We currently have six positions open.

**Police Department  
August 2025**

***Sumner County Emergency Response Team:***

**August 2024 ERT Activity**

- August 14th & 16th– ERT held tryouts at the Sumner Co range for Gallatin & Goodlettsville (added 4 new positions).
- August 15 – Firearms Training at Portland PD Range.
- Aug 21<sup>st</sup> to 23<sup>rd</sup> - I attended the Tac Ops South Conference in Nashville. I attended an instructor development workshop for firearms instructors as well as the CTS chemical munitions and impact munitions instructor courses.

During the tradeshow raffle, two ERT members won an explosive breaching class valued at \$1600.00 and a CTS 40mm launcher capable of firing both chemical and impact munitions.

**Support Services Performance Measurements**

**Communications Section**

	<b>August</b>	<b>Total 2024</b>
Calls for Service	1004	7,730
Alarm Calls	27	300

**Request for Reports**

	<b>August</b>	<b>FY 2024-25</b>
Requests for Reports	15	26
Amount taken in	\$11.35	\$18.10
Tow Bills	\$0.00	\$0.00
Emailed at no charge	24	41
Storage Fees	\$0.00	\$0.00

***Tennessee Highway Safety Office (THSO):***

- Revisions to upcoming grant have been submitted. Waiting on approval.
- Sgt. Bagwell attended Lifesavers Conference August 14-16 in Franklin.

***Volunteer Police Explorers:*** Nothing to report currently.

***Item(s) sold on Govdeals:*** Nothing to report currently.

**Crime Prevention/Community Relations Performance Measurements**

- ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E. will start in the Fall at White House Middle School on September 5th.
- ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House will be October 5<sup>th</sup>.
- ***Participate in joint community events monthly to promote the department's crime prevention efforts and community relations programs.***
- 8/13 - Chief Brady and Sgt. Enck assisted with the Thrive women's conference at city hall.
- 8/14 – Sgt. Enck spoke with the library staff about active shooter.
- 8/17 – Sgt. Enck instructed a SPEARE class at the PD for approximately 15 women.
- 8/20 - Sgt. Enck assisted H.B. Williams with a lock down drill.
- 8/21 – Ofc. Loafman and Sgt. Enck rode bikes on the greenway, city park and business on Hwy 76.
- 8/22 – Ofc. Loafman and Sgt. Enck visited Charter Health Care for an event and toured the facility.
- 8/24 - Det. Sgt. Hunter and I participated in Cross Plains Safety Day.
- 8/30 – Sgt. Enck conducted a Fraud and Scam presentation for Charter Senior Living, approximately 35 seniors attended.

**Police Department  
August 2025**

**Special Events:** *WHPD Officers participated in the following events during the month of August:*

- 8/13 – Thrive Luncheon – Men serving.
- 8/24 – Helping Cross Plains Safety Day.

**Upcoming Events:**

- 9/26 – Temple Baptist – Mother’s Day out
- October -Trail of Treats
- 12/7 – Christmas Parade
- 12/14 – Shop with a Cop

2024 Participation in Joint Community Events		
	<u>August</u>	<u>Year to Date</u>
Community Activities	10	42



**Fire Department  
August 2024**



**Summary of Month's Activities**

**Fire Operations**

The Department responded to 184 requests for service during the month with 129 responses being medical emergencies. The Department also responded to 9 vehicle accidents of which 2 had injuries, 7 had no injuries, and 1 required extrication. Of the 184 responses in the month of August there were 21 calls that overlapped another call for service which is 11.41% of our responses for the month. That brings the overlapping call volume for FY24-25 to 378 or 16.67% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in August from dispatch to on scene time averaged was, five minutes and forty-three seconds (5:43). The average time a fire unit spent on the scene of an emergency call was twelve minutes and fifty-nine seconds (12:59).

**Department Event**

- August 3<sup>rd</sup> – Back to School Bash WH Church of Nazarene
- August 7<sup>th</sup> – Water day at Farmers Market
- August 20-23<sup>rd</sup> – Turnout gear sizing for all staff
- August 24<sup>th</sup> – Fire Station tour with Girl Scouts

**Fire Administration**

- August 13<sup>th</sup> – Monthly Officer meeting
- August 13<sup>th</sup> – Thrive Women's Luncheon
- August 15<sup>th</sup> – Board of Mayor and Alderman Meeting
- August 22<sup>nd</sup> – Retirement reception for Chris Keith...Congratulations!!
- August 27<sup>th</sup> – Chamber of Commerce luncheon
- August 27<sup>th</sup> – New radio system training

**Emergency Calls Breakdown**

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

**Incident Responses FY to Date**

Fires	8
Rescue & Emergency Services	256
Hazardous Conditions (No Fire)	12
Service Calls	28
Good Intent Call	29
False Alarms & False Call	42
Calls for The Month	184
Total Responses FY to Date	378

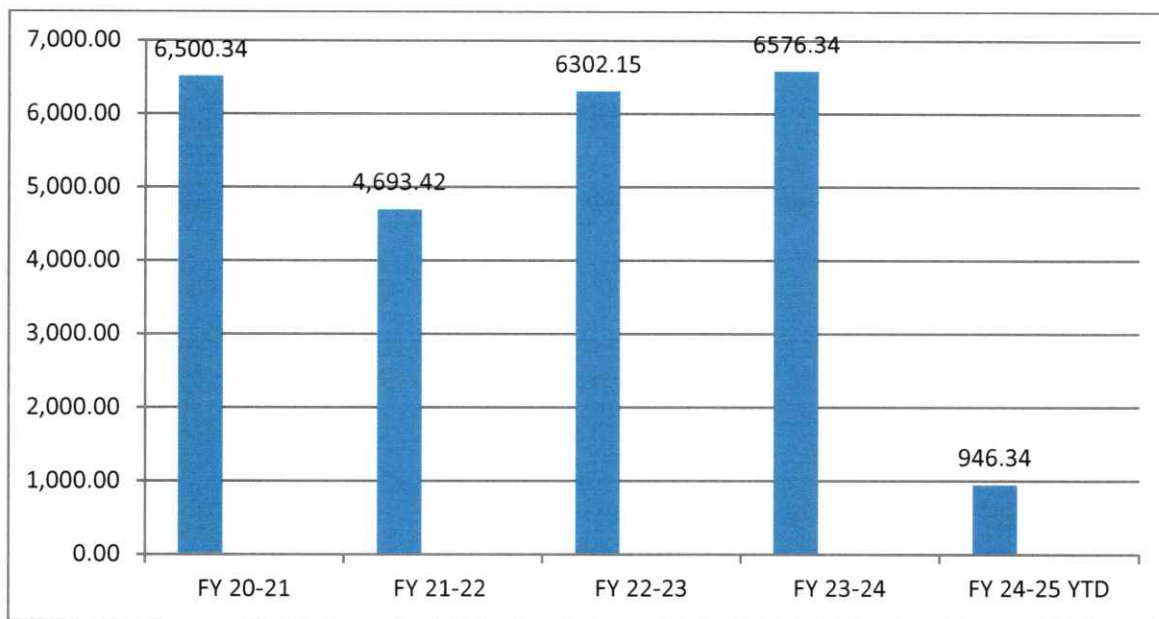
**Fire Department  
August 2024**

**Response by Station**

	Month	FY to Date	%
<b>Station #1 (City Park)</b>	<b>117</b>	<b>221</b>	<b>58.46%</b>
<b>Station #2 (Business Park Dr)</b>	<b>67</b>	<b>152</b>	<b>40.21%</b>
<b>Administration</b>	<b>0</b>	<b>1</b>	<b>.51%</b>

**Fire Fighter Training**

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4788 hours of training per year is based on twenty-one career firefighters.



	Month	FYTD
<b>Firefighter Training Hours</b>	<b>402.38</b>	<b>946.34</b>

**Training breakdown for ISO and NFPA\***

	Fire Officer	Company	Facilities	NFPA	Non-ISO
<b>Month</b>	<b>19</b>	<b>257.5</b>	<b>1</b>	<b>80.06</b>	<b>45.82</b>
<b>Total for FY</b>	<b>19</b>	<b>531</b>	<b>48</b>	<b>241.51</b>	<b>107.82</b>

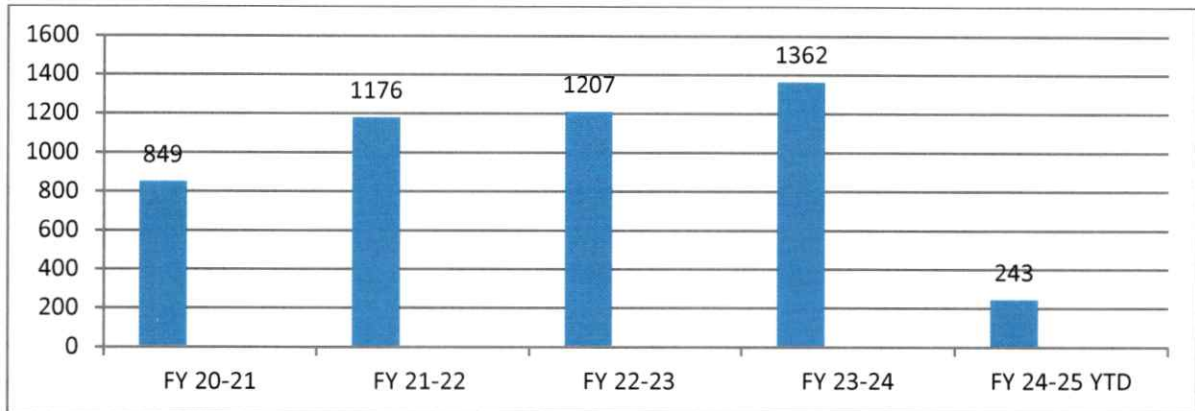
\*National Fire Protection Association – The fire service industry standard.

Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

**Fire Department  
August 2024**

**Fire Inspection**

It is part of our fire prevention goals to complete a fire inspection for each business annually.

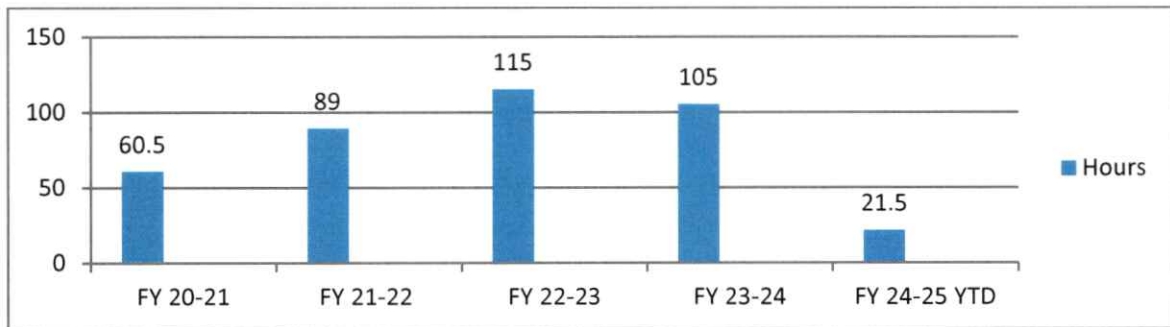
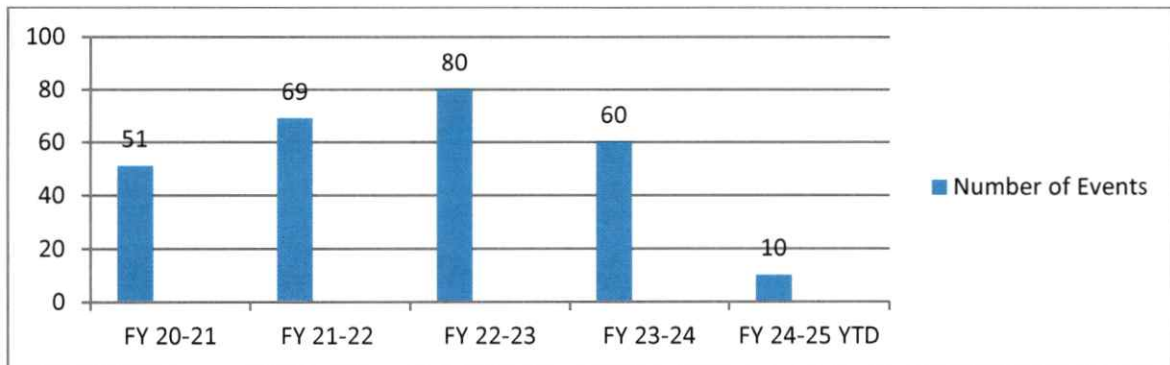
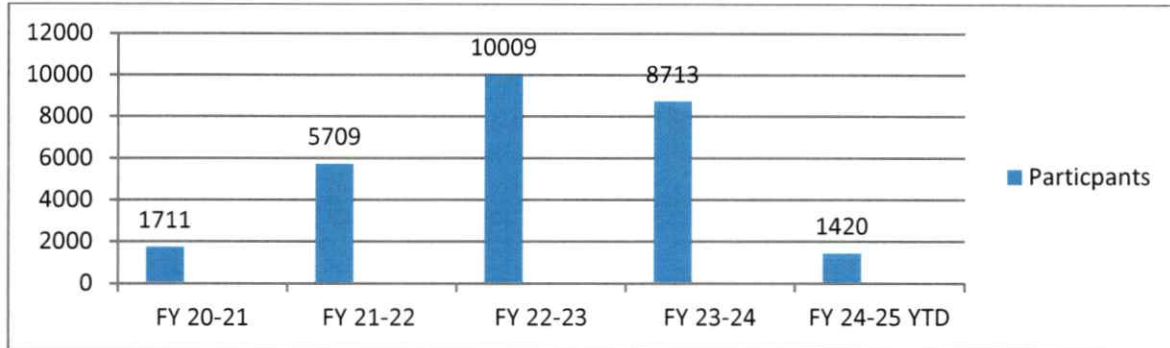


	Month	FYTD
August Fire Inspection	124	243
Reinspection	6	10
Code Violation Complaint	0	1
Violations Cleared	4	9
Annual Inspection	10	16
Knox Box	6	13
Fire Alarms	15	26
Measure Fire Hydrant	0	1
Plans Review	1	10
Pre-C/O	2	6
Pre-incident Survey	12	27
Sprinkler Final	4	7
Final/Occupancy	9	15

## Fire Department August 2024

### Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



	Month	FYTD
Participants	117	1420
Number of Events	4	10
Education Hrs.	5.5	21.5

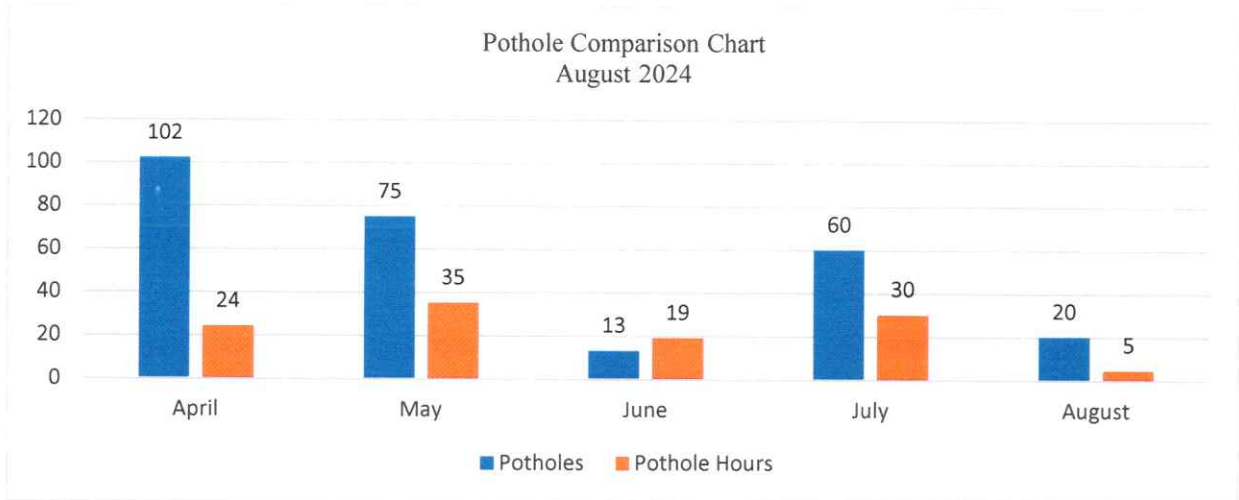
### Social Media Statistics for the Month

Post Reach	1402
Post Engagement	57
New Page Followers	12



**Public Services Department - Public Works**  
**August 2024**

**Pothole Comparison**



**Location of Pothole Repairs**

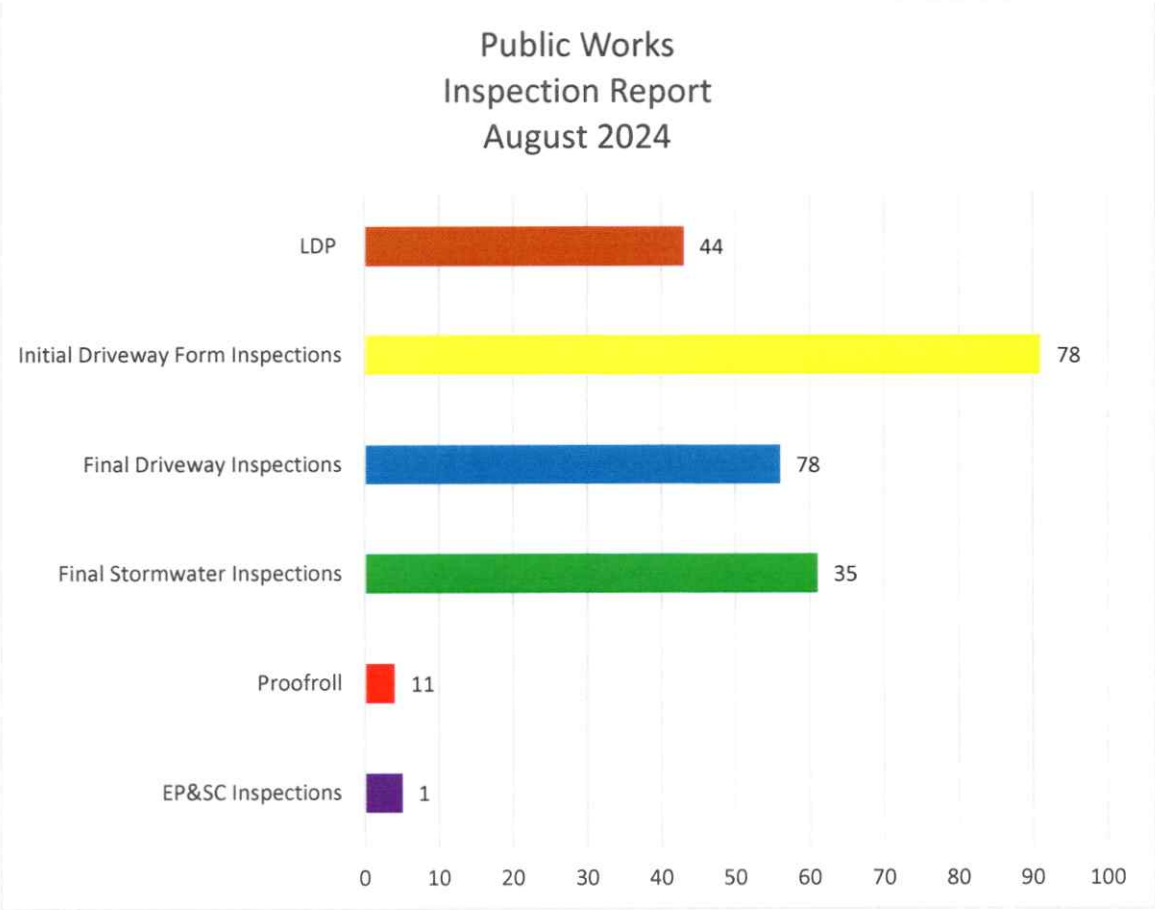
Street Address	Date Resolved
149 South Palmers Chapel Rd	August 27 <sup>th</sup> 2024
153 South Palmers Chapel Rd	August 27 <sup>th</sup> 2024
154 South Palmers Chapel Rd	August 27 <sup>th</sup> 2024
160 South Palmers Chapel Rd	August 27 <sup>th</sup> 2024
176 South Palmers Chapel Rd	August 27 <sup>th</sup> 2024
100 Sycamore Dr	August 27 <sup>th</sup> 2024
309 Cherry Ln	August 27 <sup>th</sup> 2024
313 Cherry Ln	August 27 <sup>th</sup> 2024
404 South Aztec	August 27 <sup>th</sup> 2024
408 South Aztec	August 27 <sup>th</sup> 2024
111 Ben Albert Rd	August 27 <sup>th</sup> 2024
123 Ben Albert Rd	August 27 <sup>th</sup> 2024
204 Peachtree Dr	August 27 <sup>th</sup> 2024

Public Services Department - Public Works  
August 2024

Inspector Notes

**New Construction and Inspections:**

The Public Works Inspector performs various different types of inspections throughout the process of a new home being built withing City of White House City Limits, additionally the Public Works Inspector performs proof rolls on subgrade and base stone during the construction of new roads within new developments that are being built within The City of White House. Below gives an accurate account of how many Initial Drive Form Inspections, Final Driveway Inspections, EP&SC (Erosion Prevention & Sediment Control Inspections, and Final Stormwater Inspections were performed on a monthly basis.



**Public Services Department - Public Works**  
**August 2024**

**Monthly Work Log**

Thursday 08-01-24

- Assisted stormwater with project on Valleyview / Installed stone at driveway on Cedarbrook Drive

Monday 08-05-24

- Organized meeting with Blue Collar Electric about programming solar lights for certain times / Updated Public Services Director about solar light programmin / Repaired decorative street light at 113 Baylee Ct / Inquired about weed sprayer parts with Northern Tool / Assited brush truck driver with repairs needed to brush truck

Tuesday 08-06-24

- Assisted with rewiring straw blower trailer lights / Public Services Staff Meeting / Performed proper pre-use maintenance and assisted in training other employees on MowerMax operations / Mowed South Palmers Chapel Rd and tree line / Performed proper postuse maintenance on MowerMax.

Wednesday 08-07-24

- Repaired brake line on vehicle 1303 / Performed proper preuse maintenace on MowerMax / Mowed Pleasant Grove Road and SR-76 / Took batteries out of 1330 and went to O'Reilly's / Purchased paint to cover obsolete handicap pavement markings at Library.

Thursday 08-08-24

- Went to Lowe's to get 3 pallets of concrete, a door handle, and expansion joint / Unloaded concrete and stored / Went to Oakdale to cut pond with MowerMax / Performed proper post-use maintenance

Monday 08-12-24

- Removed trees from creek at Pleasant Ln / Public Services Staff Meeting.

Tuesday 08-13-24

- Removed flooding debris from creek nearest 471 Calista Rd / Reseeded and installed straw to encourage growth

Wednesday 08-14-24

- Prepared signs and reviewed traffic control paln / Removed old and installed new large street name signs at intersections of HWY 31 and Portland Rd, 2 HWY 31 and SR-76, HWY 31 and Raymond Hirsch and SR-76 and Sage Rd / Put speed limit sign up on Stadium Dr/ Busted sidewalk on Holly Ln

Thursday 08-15-24

- Had fitting for new uniforms with Cintas / Finished removing sidewalk in Holly Tree Subdivision and installed forms to prepare to pour replacement concrete sidewalk / Went to Ace to buy tools to outfit truck 206 / Cleaned out 206 and stocked with new tools

Monday 08-19-24

- Prepared material and equipment to complete sidewalk replacement on 308 Holly Ln / Poured and finished concrete at 308 Holly Lane / Went back after lunch to put center groove and to broom finish / Bought 3 straw bales for yard repairs / Used concrete grinder in Magnolia Village to grind flags of sidewalk down that were a trip hazard.

**Public Services Department - Public Works**  
**August 2024**

Tuesday 08-20-24

- Delivered used tires to Robertson County Dump / Prepared green construction dumpster for pick up / Assisted building maintenance at Library with lifting AC Compressor in place / Repaired redlight at SB Ramp and SR-76 Intersection / Public Service Staff Meeting / Delivered Vehicle 309 to Cumberland International Trucks for repair / Worked to repair weed sprayer

Wednesday 08-21-24

- Repaired LaneLight Crosswalk Signs on SR-76 near Fire Station 1 / Continued to work on repairing the weed sprayer / Confirmed with Director about what signs to order and where to order tamper proof bolts for signage.

Thursday 08-22-24

- Attended retirement celebration for Chris Keith / String trimmed around head wall on Pleasant Grove / Performed maintenance on zero turn mowers/ Picked up new bolts for Ferris lawnmower from Ace / Picked up trash and recycle cart at 423 Wilkinson Ln and replaced with new ones

Monday 08-26-24

- Went to Holly Ln and removed forms from completed sidewalk / Backfilled grass strip near Holly Lane sidewalk repair/ Loaded up 3 poles for stop sign replacements in Greystone / Pulled up with backhoe and poured concrete to set post on Crystal Ct, Topaz Ct, and Sapphire Dr / Completed stormwater job at 303 Autumnwood by moving rock back up along side of creek bank to mitigate erosion.

Tuesday 08-27-24

- Picked up asphalt / Repaired potholes on (149,153,154,160,176) South Palmers Chapel Rd, 100 Sycamore Dr, (309,313) Cherry Ln, (404,408) South Aztec, (111,123) Ben Albert, 204 Peachtree / Repaired small sink hole at 307 Hillwood/ Installed new street posts in Greystone / Went to 307 Hillwood to build rock wall around stormwater structure.

Wednesday 08-28-24

- Loaded necessary equipment and tools for milling job on Pleasant Grove / Milled damaged asphalt on Pleasant Grove / Picked up wheeled skidsteer / Picked up bump signs off Shady Ln and brought one to Pleasant Grove

Thursday 08-29-24

- Loaded up shovels, rakes, and roller to get ready for asphalt on Pleasant Grove / Set up signs and put cones in the road for traffic control / Installed asphalt on Pleasant Grove Road / Cleaned Public Services facility in preparation of possible TOSHA inspection



**Public Services Department - Public Works**  
**August 2024**

**Traffic Signal Complaint Log**

<b><u>Traffic Signal Complaints Log</u></b>	<b><u>May</u></b>	<b><u>June</u></b>	<b><u>July</u></b>	<b><u>August</u></b>	<b><u>FY 23/24 YTD</u></b>
SR-76 & Love's Lane	0	0	0	0	4
SR-76 & I-65 Southbound Ramps	0	0	0	0	1
SR-76 & I-65 Northbound Ramps	0	0	0	0	0
SR-76 & Hester Drive	0	0	0	0	2
SR-76 & Wilkinson Lane	0	0	0	0	1
SR-76 & Sage Road	1	0	0	0	1
SR-76 & Raymond Hirsch	2	0	0	3	8
SR-76 & Hwy 31W	0	0	0	0	5
SR-76 & Pleasant Grove Road (Flashing Signal)	0	0	0	0	2
Hwy 31W & Portland Road	0	0	0	0	1
Hwy 31W & Raymond Hirsch	0	0	0	0	2
Hwy 31W & Sage Road	0	0	0	0	3
Tyree Spring Road & Raymond Hirsch Parkway	0	0	0	0	4
Wilkinson Lane & Richard Wilks	0	0	0	0	0
Tyree Springs Road & South Palmers Chapel	0	2	2	0	9

**Raymond Hirsch and SR-76 - Complaint:** Lack of and inappropriate temporary striping installed by contractor of Publix Project.

**Resolution:** Spoke to developer of Publix and let them know this was causing issues and unsafe conditions at this intersection. Additionally, Public Services Department Employees removed signage that contradicted new lane layout approaching this intersection.

Public Services Department – Stormwater Division  
August 2024

Stormwater Maintenance

August 01, 2024

207 to 211 Valley View

- Excavated sediment and re-established ditch line to allow for positive flow.



205 Carmack Drive-

- Excavated and removed sediment to allow for positive flow of storm water.



**Public Services Department – Stormwater Division  
August 2024**

**107 Cedar Brook Drive**

- After Cedar Brook Widening Project, driveway was too low for their vehicle, additional stone added to drop-off issue in RoW.



**City Library**

- Assisted Building Maintenance with installing AC Compressor on roof of Library.





**Public Services Department – Stormwater Division**  
**August 2024**

**August 5, 2024**

**204 Wyoming Drive-**

- Clean out drainage due to large build-up of sedimentation over the years. This will allow for better flow of storm water during rain events.



**108 Sequoyah Court-**

- Excavated and removed debris and sediment from drainage ditch to allow positive flow.



**107 Dakota Drive-**

- Excavated and removed debris and sediment from drainage ditch to allow positive flow.





Public Services Department – Stormwater Division  
August 2024

**August 6, 2024**

- Mowing of South Palmers Chapel Road and RoW City wide.



**524 North Palmers Chaple Road –**

- Regraded yard due to wash out.



**August 7, 2024**

- Fleet Maintenance was needed on the following equipment.
  - WO080624002 Straw blower light went out on trailer. Repair completed.
  - WO080724005 Back up brush truck needed repair on claw and hydraulic lines.
  - WO080724015 1330 Stormwater Truck batteries needed replace original batteries have been in truck since 2017.
  - WO080724017 1303 Stormwater Truck brake lines rusted thru and calipers locked up. Repairs were completed.

Public Services Department – Stormwater Division  
August 2024

August 8, 2024

123 Pleasant Lane-

- Dead Trees in drainage system causing area to back up.



225 Oakdale Drive-

- Mowed Pond to allow homeowner to maintain the pond.



August 12, 2024

- Repaired grading equipment





**Public Services Department – Stormwater Division  
August 2024**

- Mowed Pleasant Grove, Boyle and Pinson Lane.



- Assisted Wastewater Department in cleaning up and performing traffic control in Legacy Farms during and after sewer main break.



**August 13, 2024**

**471 Calista Road-**

- This job continues to go on and on. Finally came to agreement to finish will be under couple of days.



**Public Services Department – Stormwater Division**  
**August 2024**

**August 14, 2024**

WO081424012 Put up speed limit signs.

WO081424011 Prepared 308 Holly Lane to replace and pour concreted.



**308 Holly Lane-** Concrete work (sidewalk). Storm drain was leaking and washing out the sidewalk. Contractor used a septic tank for drainage. Final work on the 19<sup>th</sup> of August.

WO081424009 replace street signs at major intersections.

WO081424006 Mower Max training with wastewater personal.

**August 15, 2024**

**105 Copperfield Court-** Had a complaint about the drainage is under size or blocked. We camera the system all is in good shape.





**Public Services Department – Stormwater Division**  
**August 2024**

**August 19, 2024**

**308 Holly Lane- Final repair to sidewalk.**



**August 20, 2024**

- Meeting and inspection.

**August 21, 2024**

**SR – 76**

- Assisted Public Services with pedestrian buttons and signs at Greenway Crossing near Firehall 1.



**Public Services Department – Stormwater Division**  
**August 2024**

**725 Industrial drive-**

- Stormwater mitigation work needed after TDEC Audit.



**August 22, 2024**

**124 Strassle Drive-**

- Drainage system was washing out and in need of repair.



**210 and 212 Shady Lane-**

- Area just off the road was washed out from the mailman and rain.





Public Services Department – Stormwater Division  
August 2024

August 26, 2024

302 Autumnwood-

- During the flooding in May and June rock moved to and created a dam. Rock was moved and reinstalled.



August 27, 2024

471 Calista Road

- Work completed in this area due to flooding and potential flooding issues observed.



Public Services Department – Stormwater Division  
August 2024

**303 Hillwood Drive-** Due to the storms we had to rebuild the headwall and road.



**August 28 29, 2024**

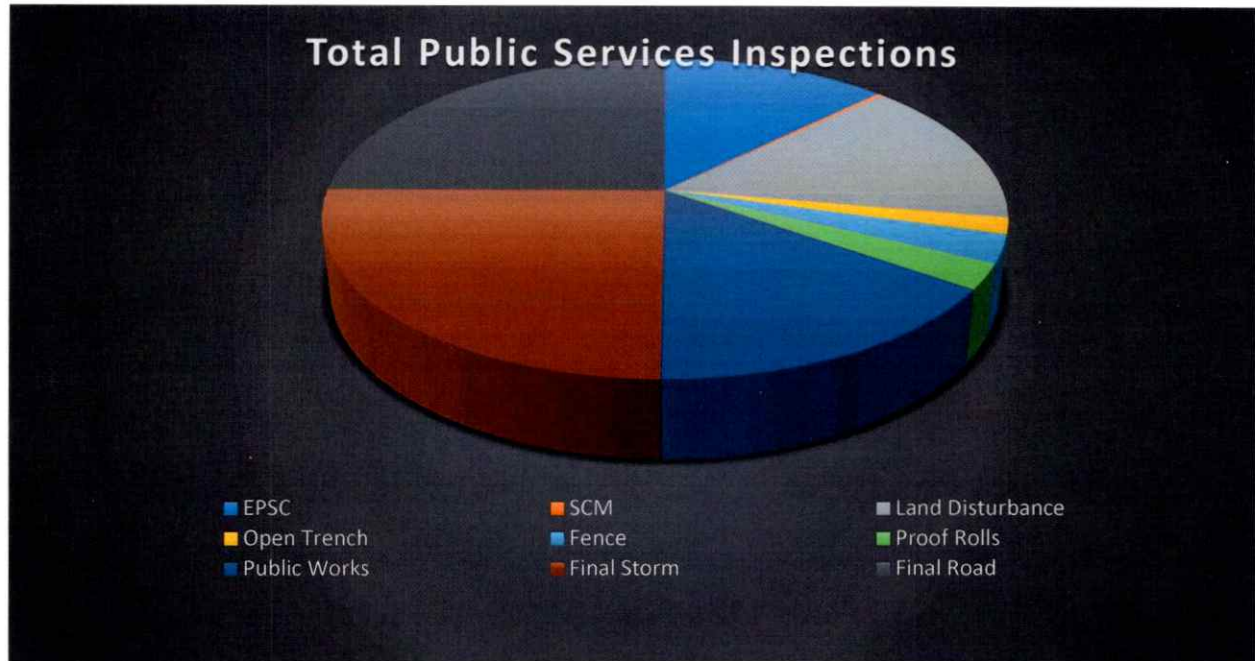
**101 Holly Lane and Pleasant Grove Road-** Repaired asphalt on Pleasant Grove Road in front of Holly Tree Subdivision.





Public Services Department – Stormwater Division  
August 2024

Stormwater Inspector



Total Inspection Case Type for Public Services	Quantity
EPSC	40
SCM	1
Land Disturbance	47
Open Trench	5
Fence	9
Proof Rolls	8
Public Works	49
Final Storm	79
Final Road	79
Total Inspection Cases	317

**Public Services Department – Stormwater Division**  
**August 2024**

**Daily Log:**

Aug. 1st - Reviewed all notifications and emails, updated work logs, and sent previous days' inspection reports. I met at Springbrook with the Development Team to review outstanding EPSC Issues. I followed up on LDP status and expirations on active projects.

Aug. 5th - Reviewed all emails and other notifications, updated LDP status on active projects, and provided correspondence for renewals needed. Discussion with PW Inspector to coordinate review for Concord Springs Review for Wednesday. Met HOA Representative at Summerlin with PW Assistant Director to discuss concerns brought to our attention and to review maintenance responsibilities for the community. Consolidated notes and other information for the previous month's work to report. Reviewed 711 Final inspections and discussed items outstanding with the General Contractor. Reviewed casting modifications to reduce ponding water on the roadway during construction. Met with the Development team for Legacy Farms to discuss EPSC and Maintenance requirements, permitting, and Long-Term maintenance responsibilities.

Aug. 6th – Reviewed Notifications, emails, and updated LDPs. Sent reports from the previous week's inspections. Public Services Meeting. Reviewed Bridle Creek, The Mill, and Highland Park on their stop work order requirements to correct EPSC items noted. Reviewed Dorris Farms Phase 2 EPSC.

Aug. 7th – Reviewed all Notifications in software and email. Reviewed Driveways at Cambria and provided information on standard detail specifications to the developer/Builder and Contractor. Reviewed Concord Springs Curbing and Sidewalk Repairs and the Stormwater Control Measures and Facilities.

Aug. 8th – Reviewed all Notifications, emails, etc. Provided Report from Bond Walk for Concord Springs. Provided correspondence with Builders at Sage to update contact information on permits.

Aug. 12th – Reviewed all notifications and emails, updated work logs, and updated schedules. Checked on Apache Box Culvert installation. Met the Developer and Contractor at Concord Springs to review current conditions and discuss repairs. Reviewed EPSC and Repairs made at The Mill. Proof Roll at Walking Trail connection to Greenway in Highland Park. Reviewed Permitting updates, Fence Applications, LTMAP, and Inspection Reports returned. Discussed Repairs needed at the Public Services Facility with Maintenance Staff.

Aug. 13th - Reviewed all notifications and emails, and updated work logs, and permits. Reviewed onsite conditions of the Public Services Facility with the Maintenance Team. Discussed the Next steps for corrections and the need to identify areas of interest and provide documentation of the areas of maintenance for Public Services on the property. Coordinated Inspections with PW Inspector and discussed guidance and advice for their completion. EPSC review at Marlin Pointe and WHUD.

Aug. 14th - Reviewed all notifications and emails, updated work logs, and discussed Inspection cases with the PW Inspector. Built NOV for WHUD and Sent inspection reports. Internal Review Meeting with Director and PW Inspector. Provide updates on Final Inspections at the Speedway/711 project. Recommend the removal of the Stop work order for Highland Park. Provide correspondence for the Portal to customers. Sent Report for Marlin from previous days inspection. Open Trench Inspection at Pinson Pointe.

Aug. 15th - Reviewed all notifications and emails, updated work logs, and updated inspection case files and photos. Uniform fitting. Followed up on LTMAP for Concord. Provide correspondence on accessing the portal to Engineering staff. EPSC reviewed and sent Inspection reports for Calista Road, Frey Branch Cottages, and 711.

Aug. 19th - Reviewed all notifications and emails, updated work logs, fence applications, and land disturbance permits. Review Goodwill Site Plans. Consolidate information and material list for Public Services maintenance crew for items in disrepair on facility. Met with Forestar to discuss the status of the project, next steps, maintenance requirements, and documentation needed for final acceptance. Met with the Assistant Director to discuss MS4 Technical design standards and establish a connection to software in the review process workflow. Submitted 711 As-builts to KCI for upload.

**Public Services Department – Stormwater Division**  
**August 2024**

Aug. 20th – Reviewed all notifications and emails, and updated work logs, and schedule. Met with Developers onsite to discuss EPSC violations at Dorris Farms. Staff Meeting from 9:30-12:00. EPSC Inspection at Springbrook, Willow Grove, Dorris Farms, The Smile Center and sent the reports to the owners.

Aug. 21st - Reviewed all notifications and emails, updated work logs, permit information, and inspection cases. Internal Staff Discussion with Director and PW Inspector. Reviewed Plans for WaWa and Goodwill. Discussed value and requirements and any needed changes for the Density Testing Requirements. Preconstruction meeting for Stutzwire. Sent information on the Long-Term Maintenance Agreement and Plan.

Aug. 22nd - Reviewed all notifications and emails, updated work logs, and inspection cases. Sent Remaining Inspection reports from the previous day's inspections. Request updated pricing of materials from the distributor. EPSC at Fields at Oakwood, Sage Farms, and Cardinal Pointe. Open Trench Inspection at Pinson Pointe.

Aug. 26th – P.T.O. 10 Hours

Aug. 27th - Reviewed all notifications and emails, updated work logs, etc. Checked project status for Willow Grove Jackson Farms, Core 5, and identified outstanding information needed. Reviewed Fence Applications. EPSC Inspections at CORE5, 711, Exotic Marble, McNerney Industrial, Summerlin, Marlin Pointe, and Cambria.

Aug. 28th - Reviewed all notifications and emails, updated work logs, and sent inspections from the previous day's inspections. Internal Review Meeting to discuss curbing concerns, specific address issues, Bond Information on Concord, Tyler triggers for hold status, and the need for updated As-builts on Collins crossing, 711 issues for final issuance and its state route impacts, and future town hall meeting for Engineers and Developers. Open Trench Inspection at Bridle Creek.

Aug. 29th - Reviewed all notifications and emails, updated work logs, etc. Open Trench Inspection at Pinson Pointe and Bridle Creek. EPSC Inspections at Dorris Farms, Legacy Farms, The Parks, Cardinal Pointe, and Pinson Pointe. Reviewed ADA and Sidewalk connection at Cardinal Pointe.

Total Hours: 171.00

Hours Worked: 160.00

P.T.O. – 10.00

Overtime: 1.00



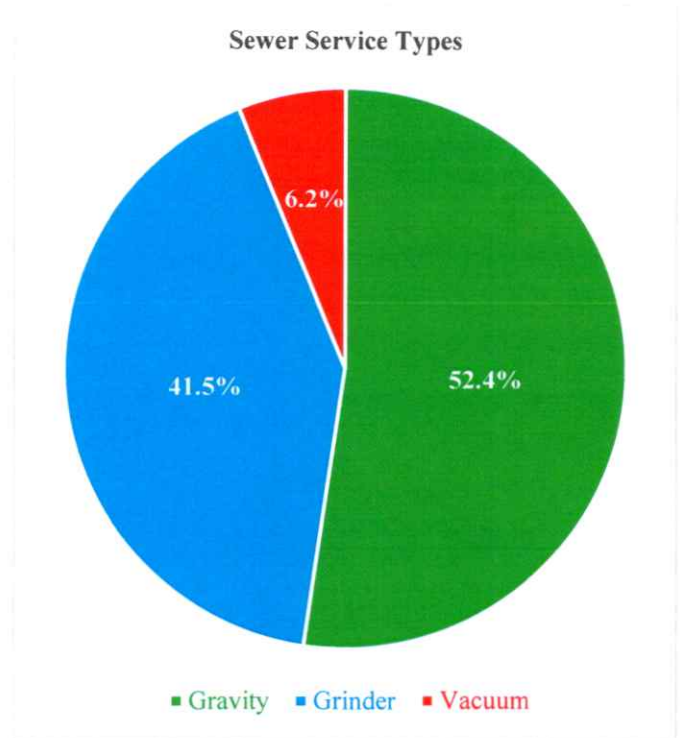
**Wastewater Department  
August 2024**

**Collections System Activities:**

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **August 31<sup>st</sup>, 2024**, City personnel count a total of **7,275** sewer system connections, with **41 new** applications for service in **August 2024**. A total of **598 new** connections were permitted during the 2023/2024 fiscal year. Totalized counts of each type of connection are provided below:

<b>Gravity Sewer Connections</b>	<b>3,828</b>
<b>Low-Pressure Grinder Sewer Connections</b>	<b>2,999</b>
<b>Vacuum Sewer Connections</b>	<b>448</b>

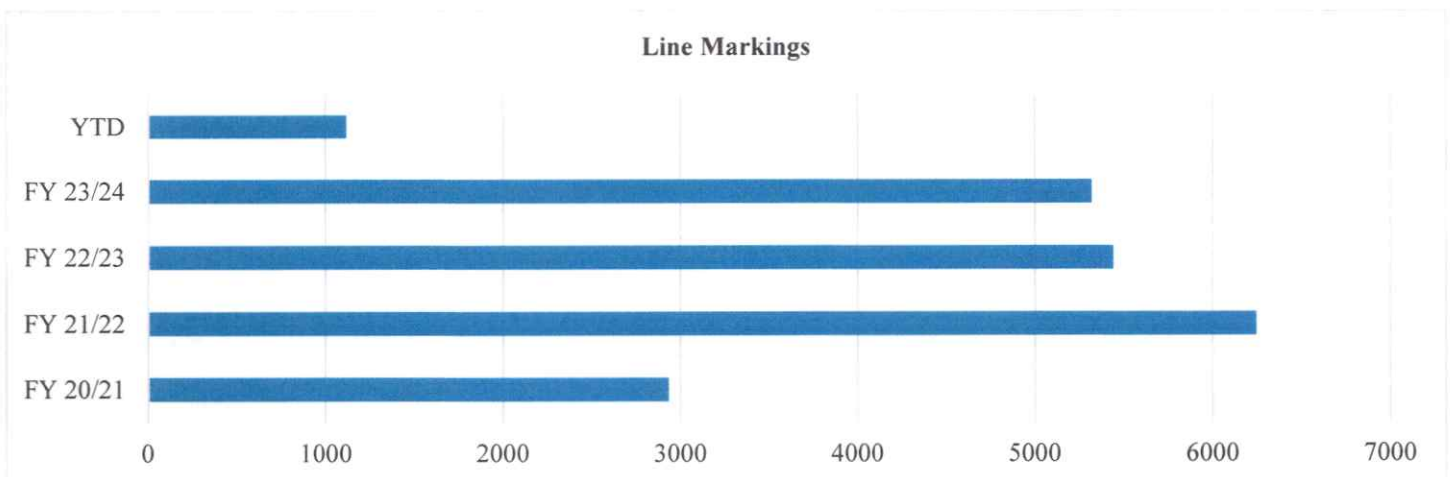
The City counts **198** commercial grinder connections, **2,801** residential grinder stations, and **37** lift-stations integrated into our Sanitary Sewer System.



**811 Utility Locate Service:**

**Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task:** This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-markings in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities. Total requests decreased slightly in the 2022/2023 fiscal year, but remain nearly double 2020/2021 levels. Total requests in the 2023/2024 fiscal year were very similar to 2022/2023 numbers.**

<b>Line Markings</b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>August 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Tennessee 811	2933	6245	5441	5320		503	1115





**Wastewater Department  
August 2024**

<b><u>Lift-Station Repairs</u></b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>Aug 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Union Road	9	0	0	2		0	0
Summerlin	22	0	0	2		0	0
Settlers' Ridge	1	1	1	0		0	0
Springbrook	n/a	n/a	n/a	0		0	0
Willow Grove	n/a	n/a	n/a	1		0	0
Dorris Farms	n/a	n/a	n/a	1		0	0
Cope's Crossing	6	9	9	5		0	0
Cambria	3	4	4	2		0	0
Belmont Apartments	n/a	0	0	0		0	0
Kensington Green	0	0	0	0		0	0
Meadowlark Townhomes	n/a	0	0	0		0	0
Meadowlark	1	1	1	3		0	0
Sage Farms	n/a	n/a	n/a	1		0	0
Sage Rd (Hester Dr)	0	0	0	0		0	0
Loves Truck Stop	0	3	3	1		0	0
Highway 76	0	0	0	0		0	0
Portland	1	0	0	1		0	0
North Palmers Vacuum	1	7	7	4		0	0
Villas at Honey Run	n/a	1	1	0		0	0
31W Apartments	n/a	0	0	0		0	0
Calista Apartments	n/a	0	0	0		0	0
Calista Vacuum	1	9	9	3		0	0
Concord Springs	0	2	2	1		0	0
Fields at Oakwood	2	2	2	0		0	0
The Mill	n/a	n/a	n/a	0		0	0
Publix	n/a	n/a	n/a	n/a		0	0
Highland Park	n/a	n/a	n/a	0		0	0
Los Jalapenos	n/a	0	0	2		0	0
Mt. Vernon Apartments	n/a	0	0	3		0	0
Grove at Kendall	n/a	0	0	0		0	0
Wilkinson Lane	1	3	3	3		0	0
Heritage High School	0	0	0	0		0	0
Legacy Farms	n/a	0	0	1		0	0
The Parks #1	0	0	0	3		0	0
The Parks #2	n/a	n/a	n/a	0		0	0
Treatment Plant #1	3	0	0	0		0	0
Treatment Plant #2	0	0	0	1		0	0

**Wastewater Department  
August 2024**

**SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:**

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

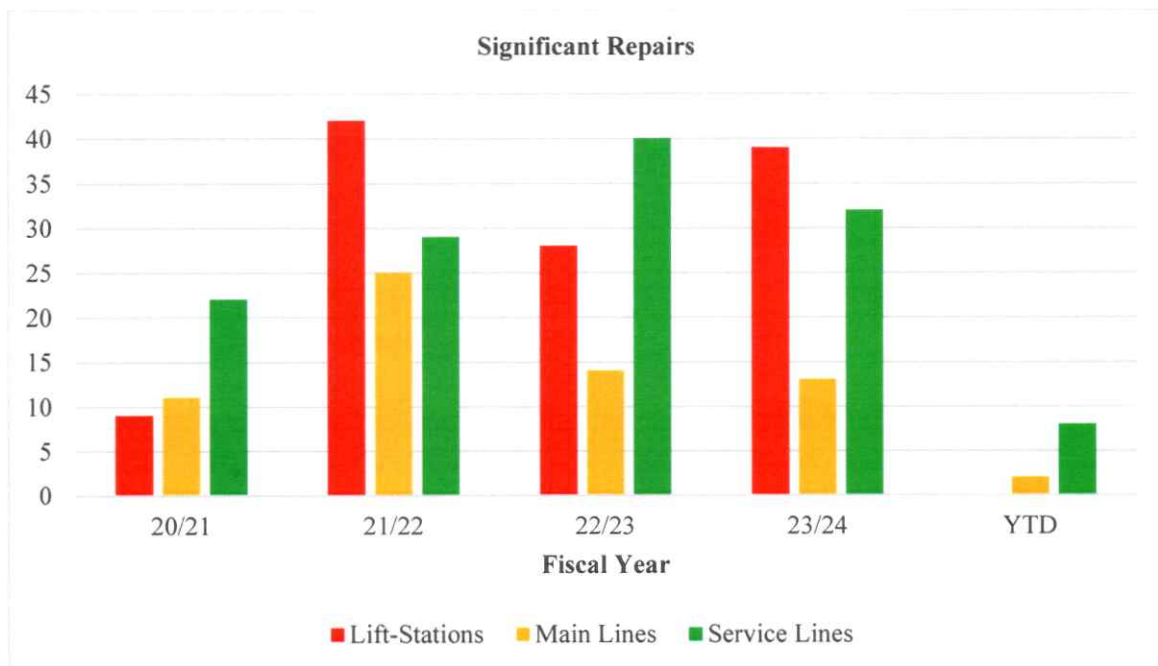
**Major Alarms/Repairs:**

No major lift-station repairs/malfuncions occurred during the month of August, 2024.

**System Repair Goals:**

The goal is to minimize failures with the major lift-stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last six (6) years on the proper operation and maintenance of the major lift-stations. This program has been very successful in reducing the number of station failures. Some of the lift-stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

<b><u>Repairs</u></b>	<b><u>FY 20/21</u></b>	<b><u>FY 21/22</u></b>	<b><u>FY 22/23</u></b>	<b><u>FY 23/24</u></b>		<b><u>Aug 2024</u></b>	<b><u>FY 24/25 YTD</u></b>
Major Stations	9	42	28	39		0	0
Main Line	11	25	14	13		1	2
Service Line	22	29	40	32		2	8



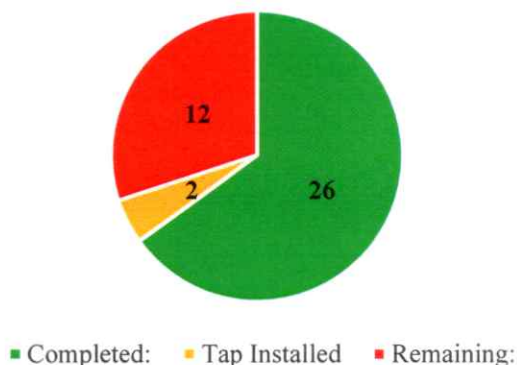


**Wastewater Department  
August 2024**

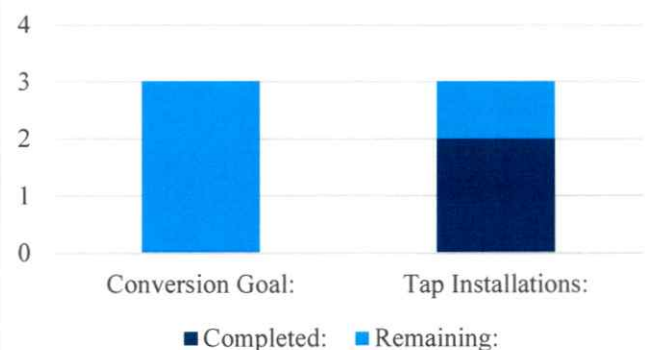
**Ongoing Projects:**

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 (from the intersection of DeeCee/SCT to the end of Hester Dr) has been fully completed. Phase-2 (from Hester Dr to the intersection of Sage/Cardinal) has been fully completed. Phase-3 (from the intersection of DeeCee/SCT to the Wastewater Treatment Plant) has been completed.** As of October 31<sup>st</sup>, 2023, all three phases of the new Southern Force-Main are receiving active flow (flow is diverting from the old 12" line into the new upsized line beginning at the intersection of Sage Rd / Cardinal Dr and flowing to the Wastewater Treatment Plant located at 725 Industrial Dr), and the old 12" and old 6" lines along Industrial Dr have been physically disconnected and abandoned from the intersection of SCT Dr and Industrial Dr to the treatment plant. Bids for Phase-4 were opened on February 5<sup>th</sup>, and the contract has been awarded to Norris Bros. Excavation. Phase-4 Project work is nearing completion, with the 20" line installed and awaiting final testing, plus tap installation to the small line for roughly 20 homes along Sage Rd.
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. Only one (1) of the three (3) Mink pumps remains in operation. Two (2) older-model Busch pumps have been rebuilt by the manufacturer and retrofitted back into the station in place of the Mink pumps, and the station is currently operating normally. We have purchased spare Busch pumps to keep in inventory for if/when the final Mink pump fails, and to have in the event or additional emergencies. One of the spare pumps has already been delivered, and the other is currently on order. These pumps are interchangeable with the North Palmers vacuum station pumps. On September 4<sup>th</sup>, one of the Busch vacuum pumps failed catastrophically. The station and system are operational, and root cause analysis is underway.
- 3. North Palmers Vacuum Station:** The volute of one of the in-line centrifugal sewer pumps has cracked, and the pump has been removed from service. Due to the age of the pump, a matching volute cannot be sourced, and the entire pump must be replaced. A replacement pump has been ordered and delivery is anticipated in August, 2024. The old pump was been pulled and sent out for an emergency interior repair patch to the failed volute, and has been received and returned to service. The patch will not hold permanently, but is anticipated to function until the new pump gets delivered.
- 4. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) full conversions are planned for the FY23/24 fiscal year, with one of the conversions already having a tap installed. A total of 26 projects have now been completed on the list of 40, and taps are installed for two additional locations.
- 5. Copes Crossing Lift-Station:** The control panel for the Copes Crossing lift-station has been replaced. However, an additional issue was identified with the pump power cables during the panel replacement, and following that the pump itself experienced a mechanical failure. A quote for replacement of the cables was solicited, and the replacement power cables have been placed on order. Pump #2 has since experienced an electrical and mechanical issue due to the corroded cables, and has been pulled for repairs. The new power cables have been delivered, and we are awaiting installation. The condition of the damaged pump is such that full replacement is warranted, and a new pump is currently on order.

**Total Planned Septic-to-Sewer Conversions:**



**Septic-to-Sewer Conversion Goals  
(FY-2024/2025)**

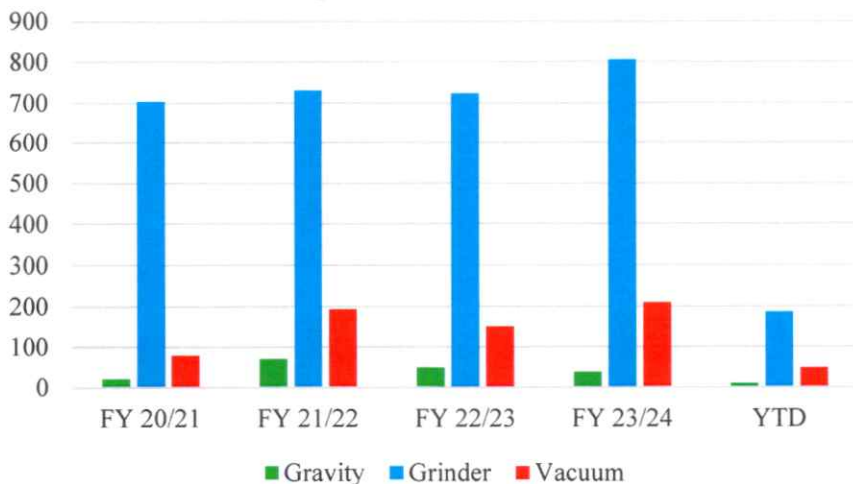




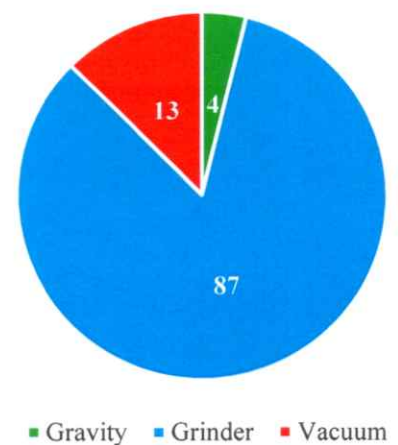
**Wastewater Department  
August 2024**

<u>Work Orders</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>Aug 2024</u>	<u>FY 24/25 YTD</u>
Vacuum System Service Request	78	191	149	208		13	47
Gravity Service Request	20	69	48	37		4	9
Low Pressure Service Request	702	730	723	805		87	184
Total Pumps Replaced	492	472	459	454		47	101
Total Pumps Rebuilt	135	114	30	43		5	20
Total Warranty Pumps Returned	n/a	129	125	83		1	11
Grinder Tank PM Program	219	117	132	151		20	41
Open Trench Inspections	409	702	653	930		76	181
Final Inspection for New Service	248	405	489	635		82	146
Grease Trap Inspections	n/a	n/a	162	161		11	22
Sanitary Sewer Overflow (SSO)	19	28	14	18		1	2
Odor Complaints	35	22	28	39		4	9

**Sewer Service Calls by Connection Type (YTD)**



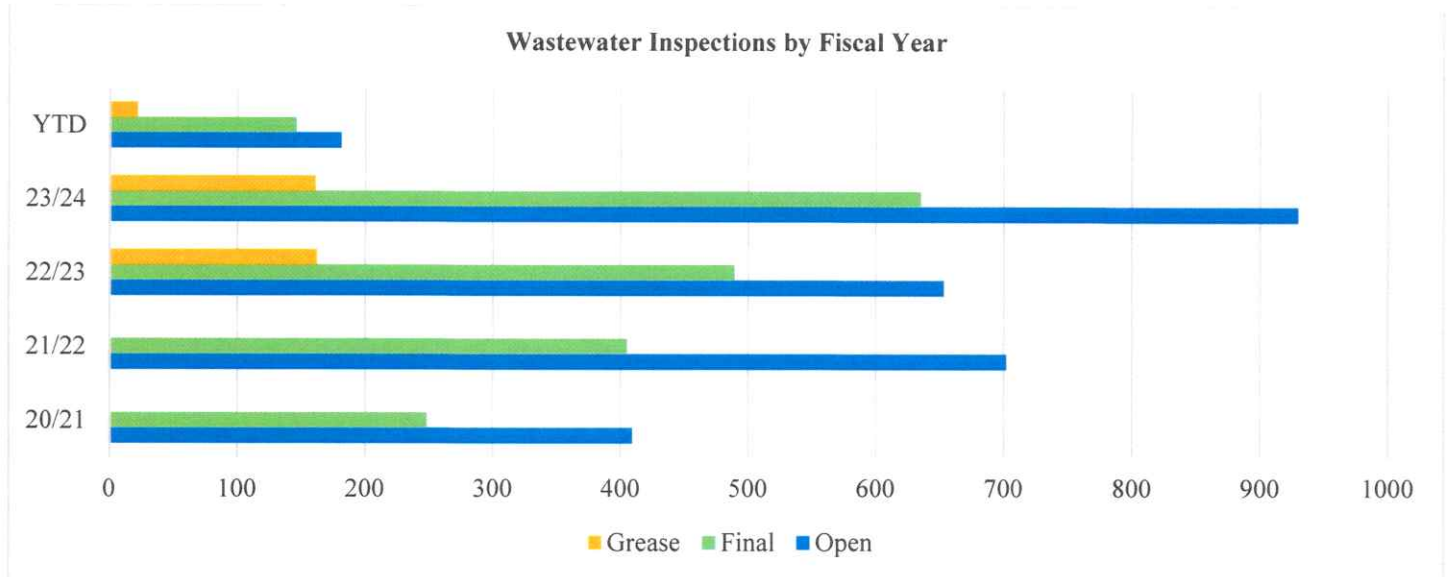
**Sewer Service Calls by Connection Type (August 2024)**



## Wastewater Department August 2024

### New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for six years, with FY22/23 numbers remaining similar to the FY21/22 inspection requests, and FY23/24 numbers again breaking previous years' records.

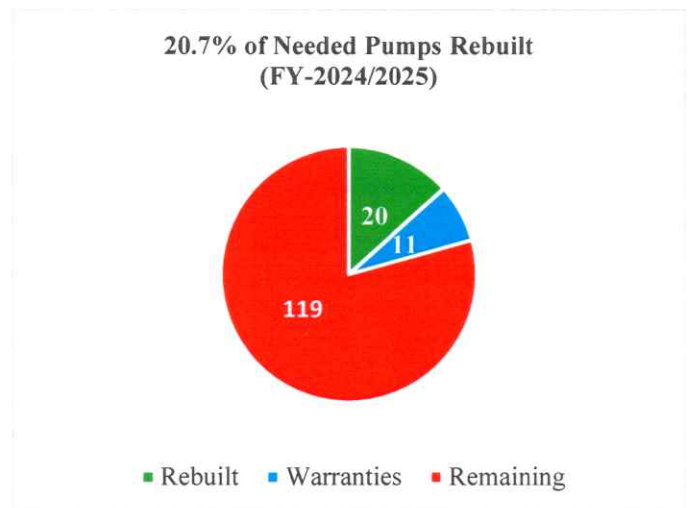


### Pump Rebuilds:

The capital outlay budget was designed for a total purchase of approximately 350 new E-One grinder pumps for the 2023/2024 Fiscal Year. However, 454 grinder pumps were needed to meet all the service call requests for the previous fiscal year. To supplement the amount of pumps on-hand, the department rebuilt 43 pumps throughout the year, in addition to 83 warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2024/2025 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 475 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps). As such, the City is targeting to rebuild a minimum of 150 pumps (inclusive of rebuilt warranty-return pumps) throughout the year for inventory buffer.

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There have been an abnormally high number of warranty-returns in the last five years caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Wastewater Department  
August 2024**

**Treatment System Activities:**

**Wastewater Treatment Plant Goals:**

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<u>Parameter</u>	<u>May - 24</u>	<u>June - 24</u>	<u>July - 24</u>	<u>August - 24</u>	
<b>Influent – To Plant</b>	See Note	1.013 MGD	0.899 MGD	0.982 MGD	MGD = Million Gallons/Day
<b>Effluent – To Creek</b>	1.307 MGD	0.945 MGD	0.772 MGD	0.985 MGD	MGD = Million Gallons/Day
<b>Effluent – To Spray Field</b>	0.000 MGD	0.167 MGD	0.289 MGD	0.074 MGD	
<b>Total Flow Through Plant</b>	See Note	1.112 MGD	1.061 MGD	1.059 MGD	
<b>Design Capacity</b>	2.000 MGD	2.000 MGD	2.000 MGD	2.000 MGD	
<b>% of Influent Capacity</b>	65.4%	50.7%	45.0 %	49.1%	(Influent) / (2.000 MGD)
<b>% of Effluent Capacity</b>	See Note	55.6%	53.1%	49.3%	(Effluent) / (2.000 MGD)
<b>Actual Capacity</b>	1.600 MGD	1.600 MGD	1.600 MGD	1.600 MGD	(2.000 MGD x 80%)
<b>% Actual Influent Capacity</b>	81.7%	63.3%	56.2%	61.4%	(Influent) / (1.600 MGD)
<b>% Actual Effluent Capacity</b>	See Note	69.5%	66.3%	61.6%	(Effluent) / (1.600 MGD)
<b>Rainfall</b>	16.01”	8.04”	5.17”	1.03”	

	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>FY 23/24</u>		<u>August 2024</u>	<u>FY 24/25</u> <u>YTD</u>
<b>Effluent Violations</b>	7	32	25	29		1	3

- Violations:** One (1) violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility.
- TDEC Order and Assessment:** On July 15<sup>th</sup>, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within “significant compliance” of the facility’s permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29<sup>th</sup>, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the “significant compliance” period to begin one (1) year after completion of construction, to allow for the influence of the old facility’s treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7<sup>th</sup>, 2020.**



**Wastewater Department  
August 2024**

3. **Peracetic Acid:** Although TDEC has approved our use of peracetic acid (PAA) as the method of disinfection and has modified our NPDES permit accordingly, our new permit allows for the use of Ultraviolet (UV) Light disinfection, and the UV system has recently been brought online as part of the new facility expansion. As such, we operated primarily on UV disinfection for the month of April, 2024, only returning to the PAA feed for a few days during repairs/modifications to the new effluent flume. ***Last month there was no PAA feed rate.***

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed **126 CFU's** (colony forming units) per 100 ml." Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our E Coli testing for the month operating on the new UV disinfection system showed an average of **1.6 CFU's**. ***Last month the average was 1.7 CFU, operating on the UV for disinfection.***

4. **WWTP Expansion Project:**

Effluent Flow-Meter: The flume was found to be misshapen and not to design width. The flume was cut, ground, and concrete repoured to exact measurements, and the flow-meter provided anticipated measurements for a time, but has since been found to be off again. [Re]recalibration and reprogramming has again been completed, and effluent totals now report as expected.

UV Disinfection: The UV disinfection has been successfully started up and is functioning normally. The UV is now being used as the primary means of disinfection for the existing plant, and preliminary analyses have shown it is providing more effective disinfection than the PAA. PAA totes are still on-site as a backup if needed.

Secondary Effluent Filters: The secondary effluent filters have also been successfully started up and are now functioning.

RAS/WAS Pumps: The Return (RAS) and Waste (WAS) sludge pumps for clarifiers #1 and #2 have been replaced and are operating, and flow rates for these pumps are being adjusted to the needs of the facility. An issue was identified with the wiring of the flow-meter on RAS pump #2, and has since been corrected.

Clarifier #1: Upgrades to Clarifier #1 are mostly completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #2: Upgrades to Clarifier #2 are mostly completed, and it has been returned to service following the transition to the bioreactors for treatment.

Clarifier #3: As of May 6<sup>th</sup>, 2024, Clarifier #3 was live and functional. However, it experienced a mechanical failure due to electrical phase reversal in early June. The electrical issue has been corrected and the mechanical failures repaired, and Clarifier #3 has now been returned to service.

Bioreactor #1: As of May 6<sup>th</sup>, 2024, Bioreactor #1 is live and functional. We will operate exclusively on this new bioreactor until Bioreactor #2 is completed and brought online, and the old oxidation ditch is disconnected and decommissioned.

Bioreactor #2: As of July 31<sup>st</sup>, Bioreactor #2 has entered testing, though raw water flows have not been directed to it at this time.

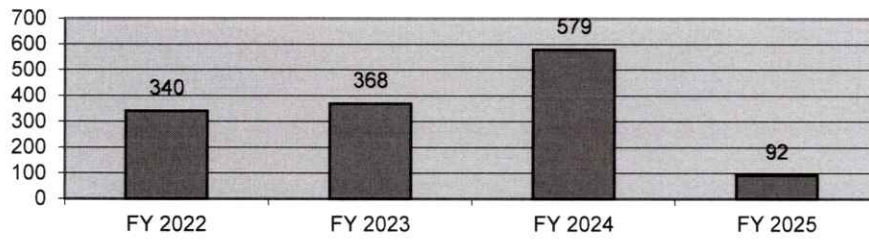
Grit Chamber: As of May 6<sup>th</sup>, 2024, the Grit Chamber is live and functional.

Generator: The generator is currently functioning normally / as expected. An issue was discovered in the wiring of the transfer switch in early June that was causing the phases to be reversed when running exclusively on the generator-feed for the facility. Once the issue was identified and corrected, as well as several components trouble-shot and reprogrammed, then the phasing issues were eliminated.

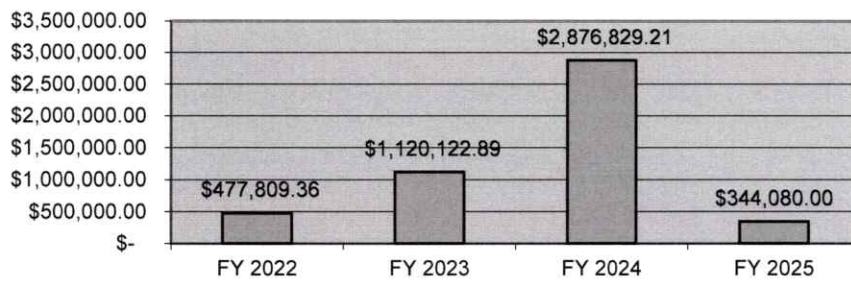
Site Work: Final paving has been completed around the facility. Final site cleanup is in progress.

Planning and Codes Department  
AUGUST 2024

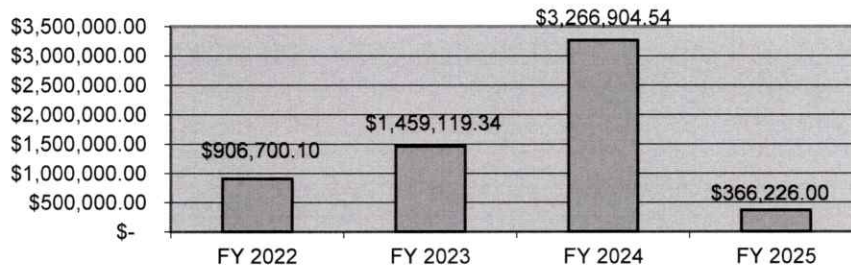
Single Family Permits



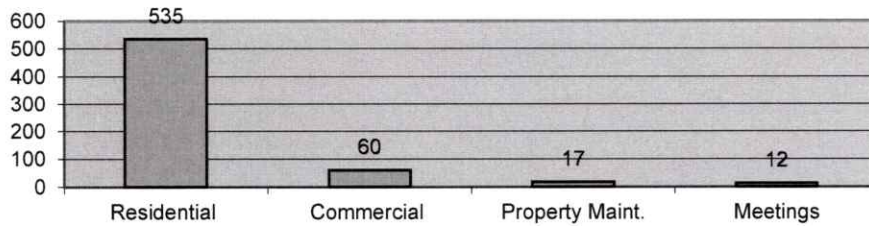
Impact Fees



Permit Fees



Monthly Inspections / Meetings





**Planning and Codes Department**  
**AUGUST 2024**

	Month	FY2025	FY2024	FY2023	FY2022
<b>MEETING AGENDA ITEMS#</b>					
Planning Commission	10	15	74	91	67
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	0	0	6	5
Tech. Review/Study Session	0	0	0	0	5
Property Maintenance	0	0	0	0	0
<b>PERMITS</b>					
Single Family Residential	35	92	579	368	340
Multi-Family Residential	0	0	0	226	0
Other Residential	4	13	83	96	89
New Commercial	2	4	13	7	7
New Industrial	0	0	1	0	0
Other Com/Ind	5	7	55	51	25
Sign	3	7	19	22	11
Occupancy Permits	28	76	366	397	319
Other	0	0	8	31	11
<b>BUILDING INSPECTIONS</b>					
Residential	535	1196	5291	4885	5452
Hours	267.5	598	2385	2250.5	1367
Commercial /Industrial	60	72	205	125	139
Hours	30	36	84.75	125	139
<b>CODE ENFORCEMENT</b>					
Total Cases	17	36	247	35	98
Hours	8.5	18	96.25	35.75	70.24
Complaints Received	17	36	220	199	55
<b>MEETINGS</b>					
Administration	5	12	73	80	117
Hours	2.5	6	37.25	86	127
Planning	5	14	143	112	127
Hours	2.5	7	74.25	116.5	96
Codes	2	6	24	10	8
Hours	1	3	14.5	13	10
<b>FEES</b>					
Permit Fees	\$151,100.00	\$366,226.00	\$ 3,266,904.54	\$ 1,459,119.34	\$906,700.10
Board Review Fees	\$2,550.00	\$ 2,550.00	\$ 15,790.00	\$ 18,050.00	\$14,100.00
City Impact Fee	<b>\$130,900.00</b>	<b>\$ 213,180.00</b>	<b>\$ 2,876,829.21</b>	<b>\$ 1,120,122.89</b>	<b>\$477,809.36</b>
Roads	\$40,145.00	\$ 84,263.00	\$ 904,039.09	\$ 323,964.51	\$664,873.38
Parks	\$41,615.00	\$ 83,510.00	\$ 670,596.00	\$ 291,189.00	\$ 114,114.00
Police	\$29,610.00	\$ 59,364.00	\$ 742,656.45	\$ 239,697.73	#####
Fire	\$19,530.00	\$ 39,195.00	\$ 487,161.85	\$ 169,728.00	\$ 76,498.26
<b>OTHER ITEMS</b>					
Subdivision Lots	85	0	173	0	0
Commercial/Ind. Sq Ft	10,500	0	337,914	0	15,216
Multi-Family Units	0	0	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 30			\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	17	18	17	16	15



Parks, Recreation, & Cultural Arts Department  
August 2024

Update on ongoing projects:

*Soccer Complex Renovation Phase II*

- Project nearly complete
  - All that remains is getting the lighting operational and some punch list items like finishing the handicap parking painting and landscaping around the retention pond



*Splash Pad Maintenance Building*

- Weather stripping for doors was installed this month
- Fencing and site cleanup should take place soon now that the Splash Pad is closed during the week.

**Parks, Recreation, & Cultural Arts Department**  
**August 2024**

*Rec Center*

- Brick work has continued and should be complete soon
- Window installation began
- Drywall has begun to be hung
- Generator in place
- Concrete pour for gym floor should take place sometime next month



*Columbarium*

- Quotes have come back extremely high, so we may have to push this to next budget year
  - We should have enough niches available to get us through if need be

*Infield Groomer*

- On order - could be several months before it is delivered

*Furniture for Rec Center*

- Continue to work with NOI to ensure we have everything we need by the time we are ready to order

*Parks Admin Truck*

- Have quote from state contract – will be taking to BOMA next month

**List of upcoming projects yet to begin:**

*Miscellaneous Rec Center Equipment*

*Field 8 Renovation*

*Bleacher Pads at Fields 5 & 6*

*Drinking Fountain for the Quad*

*Park Signage*

*Dirt for Laser Grading*

*Northwoods Park Improvements*

*Split HVAC Unit for Museum Storage Room*

*Tri-Max Mower*

*Fitness Equipment for Rec Center*

*Lean-To Renovation*

*Gaming & Game Room Equipment for Rec Center*



Parks, Recreation, & Cultural Arts Department  
August 2024

August 2024 Monthly Report  
Recreation- Assistant Director

Adult Programs

4v4 Sand Volleyball:

- Final games played: 08/ 25

Fall Adult Softball

- Registration: 06/16/24- 08/04/24
- 3 Teams & 2 Free Agents
- Did not move forward with the season

Fall Men's Basketball

- Registration: 06/30/24-08/11/24
- 1 Team & 3 Free agents
- Did not move forward with league

Youth Athletics

Fall Baseball:

- First games: August 24<sup>th</sup>

Fall Girl's Volleyball:

- First games: August 26<sup>th</sup>

Special Events

- None

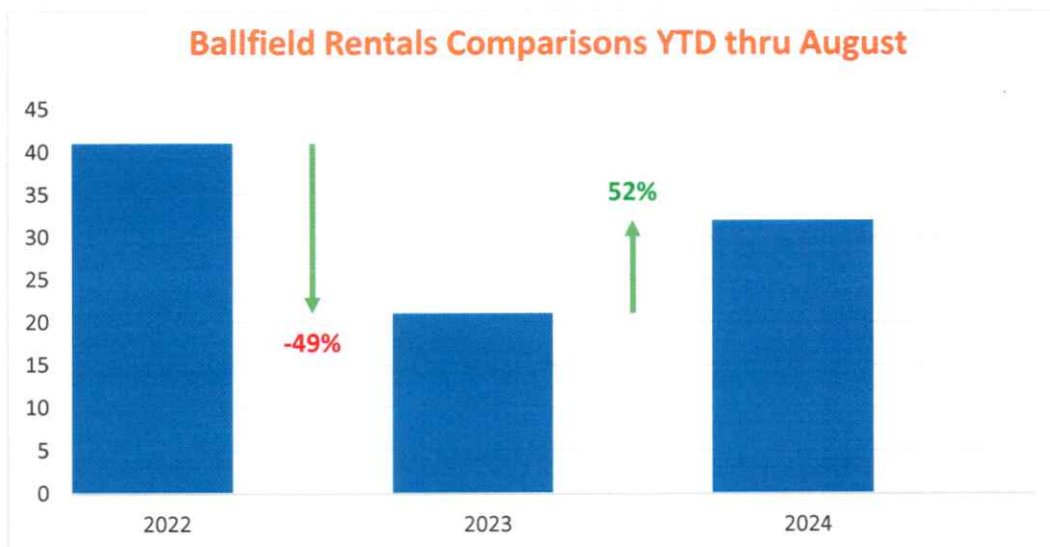
Other

Open gyms: Averaged totals per a day

- Pickle Ball Open Gym- 11
- Open Gym - 6

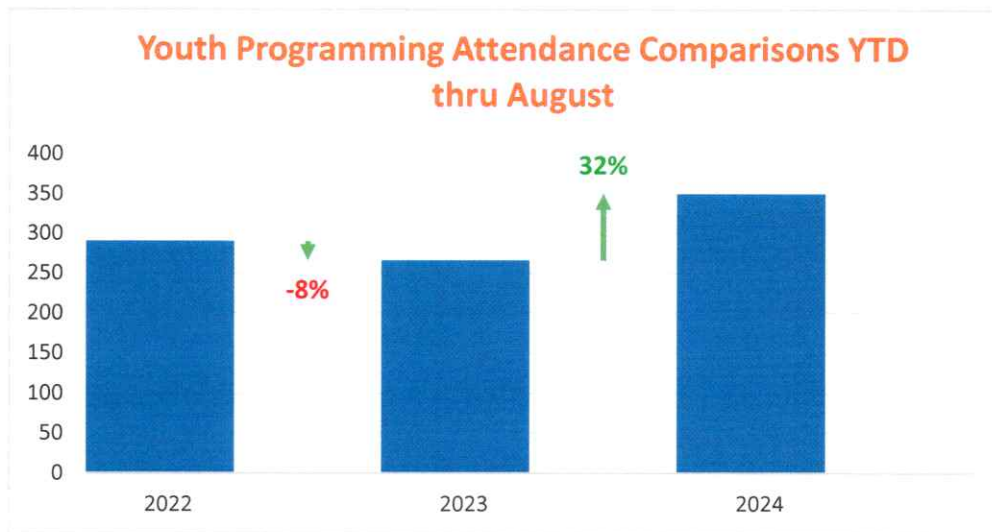
Social Media:

- 1,642 Followers
- Reach: 22,700
- Total posts: 23
- Best Performing Posts:
  - Creation of Trail of Treats Event Page
    - 26,500 Reach
  - Youth Basketball Registration
    - 3,000 Reach
    - 14 Shares





Parks, Recreation, & Cultural Arts Department  
August 2024

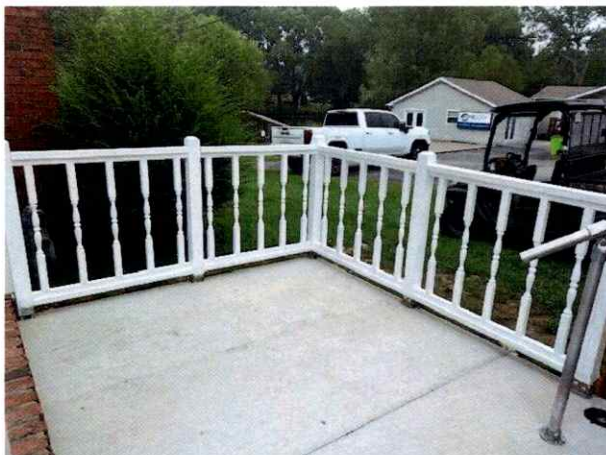


**Maintenance**

- Finished clearing out overgrown spots along the Greenway and at Byrum Park.



- Painted the handrails at the Museum for the stagecoach.



**Parks, Recreation, & Cultural Arts Department**  
**August 2024**

- Moved the drinking fountain at Honey Run Trailhead to a different location close by. We poured a new concrete pad for fountain.



- We have been doing irrigation maintenance at the park and soccer complex.
- We are loading up and hauling out a bunch of creek gravel that has washed up on the sides of the Greenway from past floods.
- We have painted all of the parking spaces at all locations.
- We assembled new pickleball nets and put them on the tennis courts.
- We fixed the settled pavers as you enter the dog park pavilion. We fixed by adding sand under them to level them up.
- Replaced a light fixture for the cemetery sign.



**Parks, Recreation, & Cultural Arts Department**  
**August 2024**

**Museum**

**Volunteers** - The volunteers have provided the museum with 14 volunteer hours. We have been preparing for all the upcoming fall events which include Ribbon Cutting for Stagecoach followed by Robertson County Historical Society picnic, Experience Robertson County, The Gathering at the White House Inn, Discover White House Expo & Safety Day, Fall Family Block Party and Trail of Treats.

**Exhibit** – The exhibit celebrating the 100<sup>th</sup> graduating class of WHHS is in place for the remainder of the year.

**Tours at Museum** –Tours were given to walk ins. There is a significant increase in foot traffic since the signage on the building and the stagecoach have been in place.



**Social Media** – The video series “What is This?” on going on Facebook. Volunteer, Terry Palmer, gives the insight on an artifact that is in the museum.

**History Chat** – I am working with the videographer to create clips to show on our social media page.

**Events and Meetings Assisted with and/or Attended**

Aug 6 – Discover White House Expo & Safety Day Committee Meeting

Aug 13 – Thrive (Annual Women’s Luncheon)

Aug 21 – Power Hour @ All Seasons (Shelby’s Goodbye)

Aug 21 – Ribbon Cutting for White House Burger at Farmers Market

Aug 22 – Ribbon Cutting for Sweetsicle @ The Patio

Aug 27 – Chamber Monthly Luncheon Mike Keith

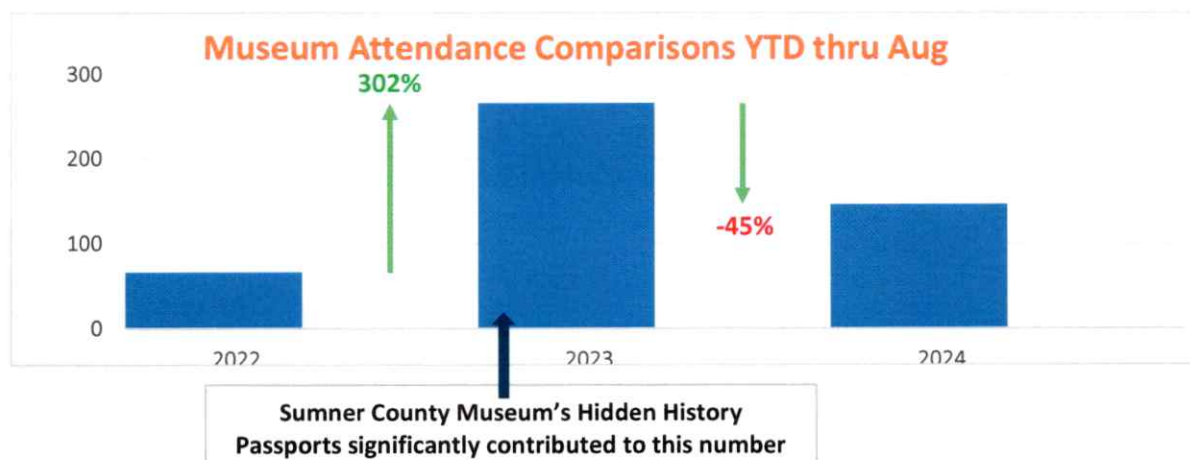
Aug 28 – Podcast with Clint Grubbs yourfarmerscoop.com

Aug 29 – Ribbon Cutting for All Gone Pest



**Visitors’ Center and Museum Attendance**

Visitors’ Center Only	Visitors’ Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
13	15	13	28	





**Parks, Recreation, & Cultural Arts Department**  
**August 2024**

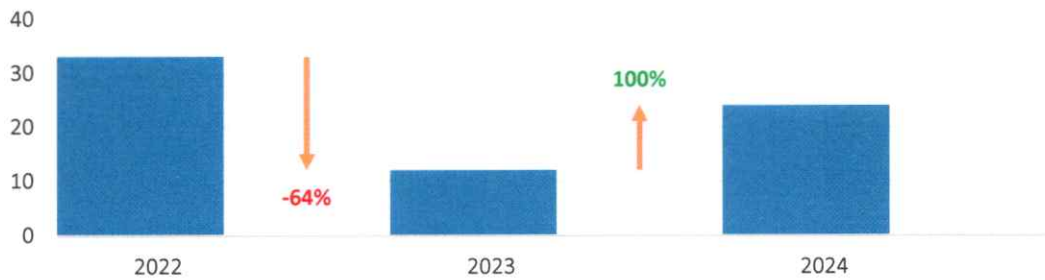
<b>Senior Center Participation - AUGUST 2024</b>			
<b><u>Outings:</u></b>			
Bowling	17		
Lunch at Milo's	21		
Dr Martin Walton House	17		
McKays Book Store	15		
<b>TOTALS</b>	70		
<b><u>Events:</u></b>			
Paint w/Nicole	20		
Movie at Center	18		
Puzzle Rodeo	11		
<b>Total</b>	<b>49</b>		
		<b><u>Sr Meals Wednesdays</u></b>	
		110	
		97	
		126	
		118	
		<b>451</b>	<b>TOTAL</b>
<b><u>Programs:</u></b>			
Fittercise-Strength, Yoga	466		
Walk	112		
Bingo	56		
Birthday Potluck	45		
Farmers Rummy	0		
Garden Club	25		
Meals on Wheels	100		
Bunco/Golf	11		
Bible Study	0		
Cards, Games, Pool, Puzzles	201		
Pickle Ball	119		
<b>TOTAL</b>	<b>1135</b>		
<b>MEMBERS</b>	<b>417</b>	Updated members	through August 31
<b>1st time visitors</b>	12	7	
<b>New Members</b>	<b>5</b>		
<b>TOTAL Sr Center Participants:</b>	<b>1396</b>	<b>Total</b>	<b>1705</b>

Parks, Recreation, & Cultural Arts Department  
August 2024

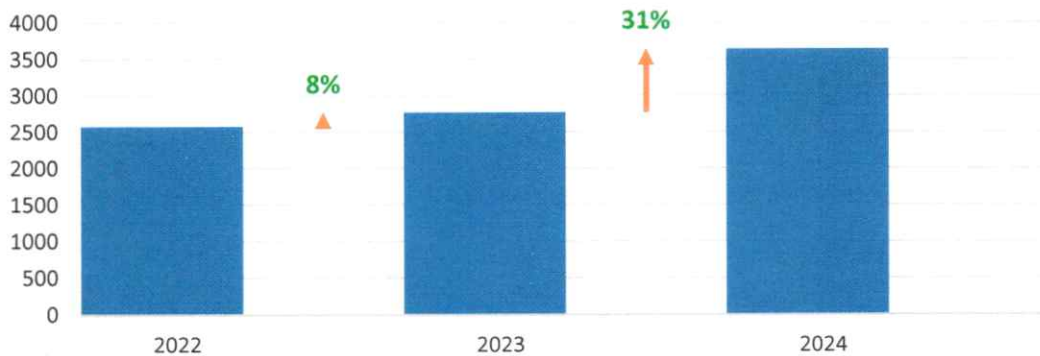
Senior Programming Attendance Comparisons YTD  
thru August



Senior Center First Time Visitors Comparisons YTD thru  
August



Total Senior Center Participants Comparisons YTD thru  
August



## **White House Library August Monthly Report**

### **Summary of Activities**

The library director had a strength coaching session on August 6. The director and strengths coach looked at strategies for implementing changes in a way that staff members would understand and get behind.

The library director and cataloger met with 2 companies to get quotes to remake the library's website since the company they are using will no longer provide updates or support.

The director attended a Lions Club meeting on August 9<sup>th</sup>. The director is working on getting them a new email, Facebook account and GoFundMe page set up.

The director did a new trustee orientation meeting on August 12 to explain board procedures, committees, etc.

The marketing committee met on August 13<sup>th</sup>. The group looked at the progress made on the marketing plan. The group assigned new tasks to each group member to complete by their next meeting in October.

The library director met with the Stewart County Public Library Director via zoom. The two discussed their friends group set up and fundraiser ideas as well as budgeting, cameras, etc.

The policy committee met on August 27<sup>th</sup>. The group reviewed and discussed possible policy updates. The committee will bring some of the board meeting in September, but asked the director to do some more brainstorm before deciding on other changes. Lastly, the policy committee will ask the budget committee to request some funding for floor replacement before making a food policy update.

The library director met with the Allen County Public Library Director on August 30<sup>th</sup>. The director toured the library, looked at some software their system was using, and discussed creative writing. The Allen County Director will be presenting at the White House Adult Creative Writing group on September 26<sup>th</sup>.

The library director conducted individual one-on-one meetings with all her staff to check their progress on programs, their goals, and any other issues they might be having. The director also did some individual training/role playing with some staff members and will provide time management training as well to those who need it.

The broken security gate and broken window were both replaced and repaired. The library also had some HVAC work completed this month as well.

### **Department Highlights**

The highlights for the month were the many building repairs that were made in addition to meeting with the website companies and other library directors. The information received from these meetings will help to improve the library in certain software areas.



# White House Public Library

## August 2024 Performance Measures

### Official Service Area Populations

2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
14,363	14,455	14,820	15,094	15,355

### Membership

August 2024 Performance Measures	2020	2021	2022	2023	2024
New Members	106	100	134	141	119
Updated members	390	403	327	324	397
Yearly Totals	2020	2021	2022	2023	2024
Total Members	9,496	7,027	7,125	8,102	7,722
% of population with membership	66	49	48	53	50

Every Year the library will purge the system of patrons that have not used their cards in the past 3 years.

**Total Material Available:** 40,193

**Estimated Value of Total Materials:** \$1,004,825

**Total Materials Available Per Capita:** 2.62

**Last Month:** \$1,000,800

**Last Month:** 2.61

**State Minimum Standard:** 2.00

### Materials Added in August

2020	2021	2022	2023	2024
395	228	443	376	189

### Yearly Material Added

2020	2021	2022	2023	2024
3,025	3,035	3,573	1,718	1,457

### Physical Items Checked Out in August

2020	2021	2022	2023	2024
4,287	5,845	8,496	7,716	7,981

### Cumulative Physical Items Checked Out

2020	2021	2022	2023	2024
50,042	59,515	80,653	56,869	57,030

### Miscellaneous Items Checked Out

August	2020	2021	2022	2023	2024
Technology Devices	35	60	63	77	96
Study Rooms	55	38	78	79	103
Games and Puzzles	77	124	211	166	165
Seeds	17	12	71	33	43
STEAM Packs	0	14	26	43	41
Cake Pans	3	3	5	8	0
Outdoor Items	*	*	*	5	8
Honor Books	*	*	*	5	10
Adult Kits	*	*	*	*	7
Museum Passes	*	*	*	*	13

### Miscellaneous Items Checked Out

Yearly Totals	2020	2021	2022	2023	2024
Technology Devices	381	725	743	523	616
Study Rooms	305	395	746	519	614
Games and Puzzles	955	1,263	2,060	1,188	1,384
Seeds	302	878	883	739	876
STEAM Packs	25	160	234	179	279
Cake Pans	28	21	69	23	42
Outdoor Items	*	*	17	43	58
Honor Books	*	*	19	96	53
Adult Kits	*	*	*	*	37
Museum Passes	*	*	*	*	63

### Library Services Usage

August	2020	2021	2022	2023	2024
Test Proctoring	8	9	4	0	1
Charging Station	3	2	1	1	1
Notary Services	8	13	21	20	30
Library Visits	3,004	3,589	4,898	3,849	5465
Website Usage	1,156	2,629	3,413	4,103	1565
Reference Questions	7	2	1	1	5

### Library Services Usage

Yearly Totals	2020	2021	2022	2023	2024
Test Proctoring	74	108	61	51	73
Charging Station	47	45	21	11	8
Notary Services	88	144	135	119	157
Library Visits	30,007	38,913	48,253	33,421	38,339
Website Usage	17,977	27,907	33,678	29,908	8,461
Reference Questions	60	73	31	27	46

### Computer Users

August	2020	2021	2022	2023	2024
Wireless Users	315	328	512	410	224
Adult Users	238	230	254	210	201
Kids Users	1	121	210	246	194
Osmo Users (hours)	*	*	*	*	80

### Computer Users

Yearly Totals	2020	2021	2022	2023	2024
Wireless	3,829	3,878	4,544	3,110	2,571
Adult Users	2,138	2,235	2,608	1,623	1,671
Kids Users	427	957	2,987	1,509	1,133
Osmo Users (hours)	*	*	*	*	170

### Library Volunteers

August	2020	2021	2022	2023	2024
Library Volunteers	6	5	8	9	4

### Library Volunteers

Yearly Totals	20-21	21-22	22-23	23-24	24-25
Library Volunteers	36	20	48	56	11

Volunteer Hours	93.00	133.50	138.00	62.00	40.00
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Volunteer Hours	1,204.00	1,492.50	1,289.00	533.50	124.00
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#### Databases

Universal Class	August
Sign-ups	3
Courses Started	5
Lessons Viewed	66
Submissions	86

Yearly Totals	2020	2021	2022	2023	2024
Sign-ups	10	13	18	17	8
Courses Started	53	39	2	12	22
Lessons Viewed	1,771	1,008	876	348	407
Submissions	800	515	465	537	503

Fiero Code	August
Logins	19
Hours	10.1
Tasks	65

Yearly Totals	2020	2021	2022	2023	2024
Logins	*	*	*	31	74
Hours	*	*	*	19.6	52.7
Tasks	*	*	*	29	222

Comics Plus	August
Sign ups	0
Check Outs	8

Yearly Totals	2020	2021	2022	2023	2024
Users	*	*	*	*	25
Check Outs	*	*	*	*	78

Kanopy	August
Visits	516
Plays	69
Accounts	15

Yearly Totals	2020	2021	2022	2023	2024
Visits	*	*	*	2,350	3,895
Plays	*	*	*	608	734
Accounts	*	*	*	89	146

#### Programs

1,000 Books	2020	2021	2022	2023	2024
Monthly Sign-ups	11	2	2	1	0
Total Program Sign-ups	83	84	113	150	69

Achievements	
500 Mark	25
Total Completion	23

#### Face-to-Face Kids Programs

August	2020	2021	2022	2023	2024
Programs	3	11	12	9	12
Attendees	67	174	267	255	249

#### Face-to-Face Kids Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	43	91	136	97	100
Attendees	1,185	2,167	3,646	3,010	2,144

#### Face-to-Face Teen / Tween Programs

August	2020	2021	2022	2023	2024
Programs	3	4	9	11	10
Attendees	14	23	55	53	38

#### Face-to-Face Teen / Tween Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	11	43	98	82	81
Attendees	77	370	437	271	218

#### Teen Programs

August	2020	2021	2022	2023	2024
Programs	*	*	*	*	1
Attendees	*	*	*	*	2

#### Teen Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	*	*	*	*	13
Attendees	*	*	*	*	17

#### Face-to-Face Adult Programs

August	2020	2021	2022	2023	2024
Programs	4	7	6	13	13
Attendees	16	29	31	92	98

#### Face-to-Face Adult Programs

Yearly Totals	2020	2021	2022	2023	2024
Programs	42	63	75	67	97
Attendees	214	351	377	346	713

#### Device Advice

August	2020	2021	2022	2023	2024
Sessions	0	81	21	19	15

#### Device Advice

Yearly Totals	2020	2021	2022	2023	2024
Sessions	51	81	131	100	108

#### Passive

August	2020	2021	2022	2023	2024
Adult	*	0	0	0	23
Teen / Tween	0	0	0	4	0

#### Passive

Yearly Totals	2020	2021	2022	2023	2024
Adult	*	0	20	0	36
Teen / Tween	152	409	151	19	20

Kids	0	0	0	0	0
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Kids	1,094	1,699	334	0	0
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Interlibrary Loan Services

August	2020	2021	2022	2023	2024
Borrowed	71	71	101	58	50
Loaned	34	18	28	25	20

Interlibrary Loan Services

Yearly Totals	2020	2021	2022	2023	2024
Borrowed	534	673	872	430	423
Loaned	151	226	317	140	260

August	R.E.A.D.S
E-books	1,107
Audiobooks	1,882
E-videos	0
E-series	205
Adults	3002
Juvenile	192

The R.E.A.D.S statistics come from the state

Yearly Totals	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
E-books	*	*	*	*	1,107
Audiobooks	*	*	*	*	1,882
E-videos	*	*	*	*	0
E-series	*	*	*	*	205
Adults	19,466	21,110	25,066	5,136	6,129
Juvenile	1,032	2,013	1,788	379	345



<b><u>CITY COURT REPORT</u></b>		
<b>August 2024</b>		
<b>CITATIONS</b>		
TOTAL MONIES COLLECTED FOR THE MONTH		\$6,369.75
<b>TOTAL MONIES COLLECTED YTD</b>		<b>\$8,491.25</b>
<b>STATE FINES</b>		
TOTAL MONIES COLLECTED FOR MONTH		\$2,274.86
<b>TOTAL MONIES COLLECTED YTD</b>		<b>\$3,794.12</b>
<b>TOTAL REVENUE FOR MONTH</b>		
		\$8,644.61
<b>TOTAL REVENUE YTD</b>		<b>\$12,285.37</b>
<b>DISBURSEMENTS</b>		
LITIGATION TAX	\$465.25	
DOS/DOH FINES & FEES	\$204.25	
DOS TITLE & REGISTRATION	\$57.00	
RESTITUTION/REFUNDS	\$0.00	
ON-LINE CC FEES	\$0.00	
CREDIT CARD FEES	\$0.00	
NSF CK/REFUND	\$112.50	
TOTAL DISBURSEMENTS FOR MONTH		\$839.00
<b>TOTAL DISBURSEMENTS YTD</b>		<b>\$1,199.16</b>
<b>ADJUSTED REVENUE FOR MONTH</b>		
		\$7,805.61
<b>TOTAL ADJUSTED REVENUE YTD</b>		<b>\$11,086.21</b>
<b>DRUG FUND</b>		
DRUG FUND DONATIONS FOR MONTH		\$1,267.28
<b>DRUG FUND DONATIONS YTD</b>		<b>\$1,463.95</b>
<b>Offenses Convicted &amp; Paid For Month</b>		
	<b>Count</b>	<b>Paid</b>
Animal Control	1	\$0.00
Financial Responsibility Law	6	\$532.50
Registration Law	3	\$280.00
Improper Equipment	1	\$107.50
Texting/Hands Free Law	1	\$61.00
Codes Violation	1	\$82.50
DL Exhibited		
Red Light	6	\$705.00
Misc	2	\$265.00
Stop Sign	2	\$175.00
Speeding	39	\$3,801.25
Seat Belt-Child Restraint	2	\$60.00
Following Too Close		
Exercise Due Care	1	\$0.00
Failure to Yield	1	\$55.00
Total	66	\$6,124.75

# RESOLUTIONS....

**RESOLUTION 24-10**

**A RESOLUTION OF THE CITY OF WHITE HOUSE, TENNESSEE, AUTHORIZING PARTICIPATION  
IN THE JAMES L. RICHARDSON “DRIVER SAFETY” MATCHING GRANT PROGRAM**

**WHEREAS**, the safety and well being of the employees of the City of White House is of the greatest importance; and

**WHEREAS**, all efforts shall be made to provide a safe and hazard-free workplace for the City of White House employees; and

**WHEREAS**, Public Entity Partners seeks to encourage the establishment of a safe workplace by offering a “*Driver Safety*” *Matching Grant Program*; and

**WHEREAS**, the City of White House now seeks to participate in this important program.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Mayor and Aldermen of the City of White House that:

Section 1. That the City of White House is hereby authorized to submit application for a “*Driver Safety*” *Matching Grant Program* through Public Entity Partners.

Section 2. That the City of White House is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Adopted this 19<sup>th</sup> day of September 2024.

\_\_\_\_\_  
John C. Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder



ORDINANCES....

**ORDINANCE 24-11**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE ESTABLISHING THE TAX RATE FOR THE TAX YEAR 2024.**

**BE IT ORDAINED** by the Board of Mayor and Aldermen of the City of White House, Robertson and Sumner Counties, Tennessee as follows:

There is hereby levied the following tax rate on each one-hundred dollars of assessed valuation of all utilities and all other taxable properties within the corporate limits of the City of White House, Tennessee for the tax year 2024.

Robertson County	\$ 0.8961
Sumner County	\$ 0.8961

This ordinance shall become effective upon final reading, the public welfare requiring it.

First Reading: August 15, 2024 PASSED

Second Reading: September 19, 2024

\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder

**ORDINANCE 24-12**

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, ABANDONING THE CITY'S 30 FOOT EASEMENT FOR RIGHT OF WAY OVER THE UNIMPROVED WESTERN SECTION OF CARDINAL DRIVE, AND THE APPURTENANCES THERETO.**

**WHEREAS**, Mark A. Johnson and Robert T. Johnson (collectively, the "Johnsons") are the owners of certain unimproved real property located in the City of White House, Robertson County, Tennessee consisting of Lot Nos. 47 and 48 of Meadow Lark Subdivision, Section "A," as recorded in Plat Book 2, Page 73, Register's Office for Robertson County, Tennessee, such lots being identified and depicted on Exhibit A attached hereto (such lots are collectively referred to herein as the "Johnson Property"); and

**WHEREAS**, the City of White House, Tennessee has an easement running over the Johnson Property, and such easement consists of the unimproved Western section of Cardinal Drive, 30-foot right-of-way, and the appurtenances thereto, being depicted on Exhibit A attached hereto and being more particularly described on Exhibit B attached hereto (the "Meadowlark City Property"); and

**WHEREAS**, at the request of the Johnsons, the Johnsons and the City of White House, Tennessee intend to enter into a Land Exchange Agreement (the "Johnson Agreement"), pursuant to which the Johnsons shall agree to grant a slope easement over other real property owned by the Johnsons located near the intersection of Highway 76 and Pleasant Grove Road (the "Johnson Easement") as consideration for the City of White House, Tennessee agreeing to abandon the Meadowlark City Property, thus allowing the Meadowlark City Property to revert back to the Johnsons by operation of law; and

**WHEREAS**, the White House Municipal Planning Commission has reviewed and approved the abandonment of the Meadowlark City Property as required by T.C.A. § 13-4-104; and

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE, as follows:**

**Section 1.** The Meadowlark City Property is hereby abandoned and shall revert back to the Johnsons by operation of law when all conditions required by the Johnson Agreement are satisfied, specifically including the delivery by the Johnsons of an executed slope easement agreement, in form and substance reasonably acceptable to the City, granting the Johnson Easement to the City.

First Reading: August 15, 2024 PASSED

Second Reading: September 19, 2024

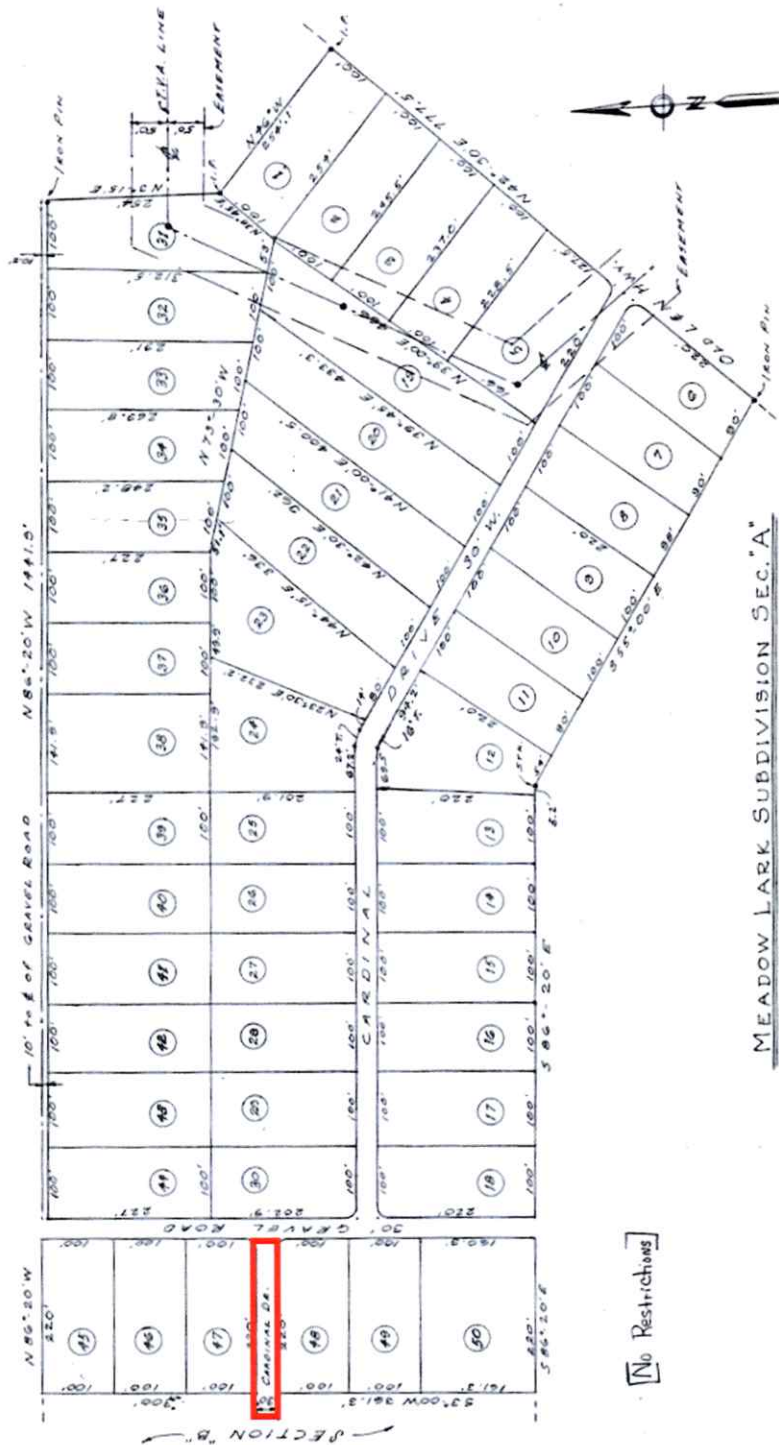
\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder



**EXHIBIT A**  
**THE JOHNSON PROPERTY**



[No Restrictions]

**MEADOW LARK SUBDIVISION SEC. A**

**ROBERTSON COUNTY, TENN.**

**ELEVENTH CIVIL DISTRICT**

**SCALE 1 INCH = 100 FT.**

RECEIVED OFFICE  
of the County Clerk  
of Robertson County  
Tenn. this 15th day of May, 1965  
at 10:00 A.M. and recorded in Plat  
Book No. 2, Page 12.

**ZACK G. MYERS**  
OWNER & DEVELOPER

72

72

**EXHIBIT B**  
**DESCRIPTION OF THE MEADOWLARK CITY PROPERTY**

This Right-Of-Way Abandonment Area being a section of right-of-way, lying, being and situated in the 11th Civil District of Robertson County, Tennessee, the 2nd County Commission District of Robertson County, Tennessee and the 2nd City Aldermanic Ward of White House, Tennessee. Said Right-Of-Way Abandonment Area being the Western section of Cardinal Drive, 30-Foot right-of-way, as shown on the plat of Meadow Lark Subdivision, Section A as of record in Plat Book 2, Page 72, Register's Office of Robertson County, Tennessee. Said Right-Of-Way Abandonment Area being generally described as bounded on the North by the Mark A. Johnson and Robert T. Johnson property, a portion of Tract A, as of record in Record Book 1498, Page 913, R.O.R.C., TN, being Lot 47 of said Meadow Lark Subdivision, Section A, said reference; bounded on the East by Gravel Road, 30-Foot right-of-way, as shown on said plat of Meadow Lark Subdivision, Section A, said reference; bounded on the South by the Mark A. Johnson and Robert T. Johnson property, a portion of Tract A, said reference, being Lot 48 of Meadow Lark Subdivision, Section A, said reference; and bounded on the West by the Mark A. Johnson and Robert T. Johnson property, Tract C, said reference. Said Right-Of-Way Abandonment Area, based on deeds and plats of record, being more particularly described as follows:

Beginning at a point located at the intersection of the Westerly right-of-way of said Gravel Road and the Northerly right-of-way of said Western section of Cardinal Drive. Said point being the Southeastern corner of said Lot 47, and being the Northeastern corner of the Right-Of-Way Abandonment Area herein described. Thence, leaving said Northerly right-of-way of the Western section of Cardinal Drive, with said Westerly right-of-way of Gravel Road, and with the Eastern terminus of said Western section of Cardinal Drive, South 03°00'00" West, 30.00 Feet to a point. Said point being the Northeastern corner of said Lot 48, and being the Southeastern corner of the Right-Of-Way Abandonment Area herein described. Thence, leaving said Westerly right-of-way of Gravel Road, leaving said Eastern terminus of the Western section of Cardinal Drive, and with the Southerly right-of-way of said Western section of Cardinal Drive, being the Northern boundary line of said Lot 48, North 86°20'00" West, 220.00 Feet to a point in the Eastern boundary line of said Tract C. Said point being the Northwestern corner of said Lot 48, and being the Southwestern corner of the Right-Of-Way Abandonment Area herein described. Thence, leaving said Southerly right-of-way of the Western section of Cardinal Drive, being said Northern boundary line of Lot 48, with said Eastern boundary line of Tract C, and with the Western terminus of said Western section of Cardinal Drive, North 03°00'00" East, 30.00 Feet to a point. Said point being the Southwestern corner of said Lot 47, and being the Northwestern corner of the Right-Of-Way Abandonment Area herein described. Thence, leaving said Eastern boundary line of Tract C, leaving said Western terminus of said Western section of Cardinal Drive, and with said Northerly right-of-way of the Western section of Cardinal Drive, being the Southern boundary line of said Lot 47, South 86°20'00" East, 220.00 Feet to the point of beginning. This Right-Of-Way Abandonment Area being found to containing 0.152 Acres or 6,599.55 Square Feet, more or less. This Right-Of-Way Abandonment Area description having been prepared by CSR Engineering and Christopher L. Clay, R.L.S., TN License # 2614, CSR Project Number 21-918, dated June 24, 2024.



## ORDINANCE 24-13

### AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 18, CHAPTER 4 STORMWATER MANAGEMENT, SECTION 18-408.

**WHEREAS**, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Stormwater Ordinance, Fees and Charges;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 18, Chapter 4 STORMWATER MANAGEMENT, Sections 18-408 be added to the Municipal Code as follows:

TITLE 18: WATER AND SEWERS  
CHAPTER 4: STORMWATER MANAGEMENT  
SECTIONS: 18-408

***\*Amends are made in bold, italics, and underlined text.***

**18-408. Illicit discharges.** (1) Scope. This section shall apply to all water generated on developed or undeveloped land entering the city's separate storm sewer system.

(2) Prohibition of illicit discharges. No person shall introduce or cause to be introduced into the municipal separate storm sewer system any discharge that is not composed entirely of stormwater or any discharge that flows from a stormwater facility that is not inspected in accordance with § 18-407 shall be an illicit discharge. Illicit discharges are defined above in § 18-403 and further consist of non-stormwater discharges including, but shall not be limited to, sanitary wastewater, car wash wastewater, radiator flushing disposal, spills from roadway accidents, carpet cleaning wastewater, effluent from septic tanks, improper oil disposal, laundry wastewater/gray water, improper disposal of auto and household toxics. The commencement, conduct or continuance of any non-stormwater discharge to the municipal separate storm sewer system is prohibited except as described as follows:

(a) Uncontaminated discharges from the following sources:

- (i) Water line flushing ~~or other potable water sources~~;
- (ii) Landscape irrigation ~~or lawn watering with potable water~~;
- (iii) Diverted stream flows;
- (iv) Rising groundwater;
- (v) **Uncontaminated** groundwater infiltration to storm drains;
- (vi) **Uncontaminated** pumped groundwater;
- (vii) ~~Foundation or footing drains~~; **Discharges from potable water sources**;
- (viii) ~~Crawl space pumps~~; **Foundation drains**;
- (ix) Air conditioning condensation;
- (x) ~~Springs~~; **Irrigation water**;
- (xi) ~~Non-commercial washing of vehicles~~; **Springs**;
- (xii) ~~Natural riparian habitat or wetland flows~~; **Water from crawl space pumps**;
- (xiii) ~~Swimming pools (if dechlorinated – typically less than one (1) PPM chlorine)~~; **Footing drains**;
- (xiv) Firefighting activities; **Lawn watering**;
- (xv) ~~Any other uncontaminated water source~~; **Individual residential car washing**;
- (xvi) **Flows from riparian habitats and wetlands**;
- (xvii) **Dechlorinated swimming pool discharges**;
- (xviii) **Street wash water (including tunnel cleaning)**;
- (xix) **Discharges or flows from firefighting activities are excluded from the effective prohibition against non-stormwater and need only be addressed where they are identified as significant sources of pollutants to waters.**

(b) Discharges specified in writing by the city as being necessary to protect public health and safety.

(c) Dye testing is an allowable discharge if the city has so specified in writing.

(d) Discharges authorized by the Construction General Permit (CGP), which comply with the current permit.

- (i) Dewatering of work areas of collected stormwater and groundwater (filtering or chemical treatment may be necessary prior to discharge);



- (ii) Waters used to wash vehicles (of dust and soil, not process materials such as oils, asphalt or concrete) where detergents are not used and detention and/or filtering is provided before the water leaves the site;
- (iii) Water used to control dust in accordance with the current permit.
- (iv) Potable water sources including waterline ~~flushings~~ flushing's from which chlorine has been removed to the maximum extent practicable;
- (v) Routine external building washdown that does not use detergents or other chemicals;
- (vi) Uncontaminated groundwater or spring water; and
- (vii) Foundation or footing drains where flows are not contaminated with pollutants (process materials such as solvents, heavy metals, etc.).

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading:                      August 15, 2024                      PASSED

Second Reading:                      September 19, 2024

ATTEST:

\_\_\_\_\_  
John Corbitt, Mayor

\_\_\_\_\_  
Derek Watson, City Recorder

## ORDINANCE 24-14

### AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 16, CHAPTER 2 STREET, SIDEWALK AND DRAINAGE DESIGN STANDARDS, SECTION 16-234.

**WHEREAS**, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Street, Sidewalk and Drainage Standards;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Mayor and Aldermen that the White House Municipal Code Title 16, Chapter 2 STREET, SIDEWALK AND DRAINAGE DESIGN STANDARDS, Sections 16-234 be amended from the Municipal Code as follows:

TITLE 16: STREETS AND SIDEWALKS, ETC.  
CHAPTER 2: STREET, SIDEWALK AND DRAINAGE DESIGN STANDARDS  
SECTIONS: 16-234

***\*Amends are made in bold, italics, and underlined text.***

**16-234. Pipe, culverts, and storm sewers.** Pipe used for cross drains under the street and within the city's R-O-W ~~may be HDPE or Polypropylene Pipe and must meet AASHTO Standards or~~ **shall be** Reinforced Concrete Pipe (RCP). Side drains under driveways, or within the interior of the development, may be RCP or HDPE ~~ADS~~ plastic pipe **and must meet AASHTO Standards**. Driveway culverts and interior development piping shall be the responsibility of the property owner or the HOA.

(1) **Concrete pipe.** Concrete pipe shall be reinforced Class III rigid pipe and shall be round, oval or flat based as shown on the approved plans or special provisions, so long as these meet or exceed specification of this section. All precast concrete pipe shall be manufactured in accordance with the "TDOT Procedures for Manufacture and Acceptance of Precast Drainage Structures, Noise Wall Panels and Retaining Walls."

(2) **Plastic and polyethylene corrugated pipe.** This pipe shall be dual wall HDPE, or, HP storm high-performance Polypropylene Pipe (PP) corrugated outside with smooth finish inside wall. (Referenced in TDOT Spec 914.10 and 914.12): High Density Polyethylene (HDPE) pipe shall conform to AASHTO M294, Type S [Type S is smooth-walled interior, corrugated exterior] and Polypropylene (PP) pipe shall conform to AASHTO M330. Installation (Referenced in TDOT Spec 607); Joint Performance: (TDOT Spec 607.07): HDPE, PP pipe shall be joined in accordance with ASTM D3212 and meet performance requirements for water-tight joints; Fill heights (Table 6A-1): HDPE, PP pipe shall be utilized in applications that are in accordance with TDOT Table 6A-1 (all roadways with up to sixteen feet (16') of fill height - with the exception of interstate systems and any arterial with full access control); Bedding and Backfill (referenced in TDOT Spec 204.04, 204.11.B): Bedding for pipe culverts shall conform to the requirements of Class A, B, or C bedding, whichever is shown on the plans or in the special provisions; Trench detail (reference in standard detail D-PB-2/Flexible pipe): Specifies Class "B" bedding material, six inch (6") structural backfill over the crown of the flexible pipe, as well as a trench width eighteen inches (18") on either side of the pipe OD. This pipe may be used for site drainage and may be used under streets at the discretion of the public services director or his/her designee. Plastic pipe may exit from the back side of a street drainage structure and extend off the city R-O-W. The development HOA shall be responsible for the maintenance of the HDPE or PP plastic pipe outside of the R-O-W. Plastic and polyethylene corrugated pipe shall meet TDOT specifications for pipe material, bedding material, installation, and backfill.

(3) **Pipe materials and requirements.** All **outfall structures and** storm sewer drainage pipes located within the roadway right-of-way shall be reinforced concrete pipe (RCP). The minimum size diameter for storm water culvert, is fifteen inches (15"). The minimum slope shall be one-half percent (0.5%) or that necessary to create a full-flow velocity of two feet per second (2 fps).

(4) **Pipe bedding.** Pipe bedding for concrete pipe shall be #57 or #67 stone, requiring a minimum of six inches (6") inches of stone below the pipe and shaped by a template to fit the lower part of the pipe exterior for at least ten percent (10%) of its overall height. The depth of bedding material is predicated on soil conditions. **Pervious materials such as sand, gravel, or stone shall not be used as bedding or backfill around outfall structures or anti-seep collars.**

*Fill material shall be placed around the pipe in 4- inch layers and compacted until 95% compaction of the standard proctor is achieved ~~by~~ with the use of mechanical compaction equipment (compact ~~by hand~~ with plate compactor, if necessary). A minimum of two feet of fill shall be hand-compacted around and over the barrel before crossing it with construction equipment. Soil should be hand-tamped around the pipe barrel, especially below the haunches, to achieve good compaction around the pipe and to prevent damage to the joints and anti-seep collars.*

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: August 15, 2024 PASSED

Second Reading: September 19, 2024

\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder



ORDINANCE 24-15

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 18, CHAPTER 7 STORMWATER MANAGEMENT, SECTION 18-702.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding the Stormwater Advisory Board,

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 18, Chapter 7 STORMWATER ADVISORY BOARD, Sections 18-702 be added to the Municipal Code as follows:

TITLE 18: WATER AND SEWERS  
CHAPTER 4: STORMWATER ADVISORY BOARD  
SECTIONS: 18-702

*\*Amends are made in bold, italics, and underlined text.*

**18-702. Composition; terms; filling vacancies.** The seven (7) members of this board shall be appointed by the mayor, subject to the approval of the board of mayor and aldermen. The mayor shall appoint members with the following representations: one (1) representative from the planning department, one (1) representative from public services, one (1) representative from the city administration at large, one (1) representative from the ~~finance department~~ City Engineer, one (1) representative employed or retired from a business establishment regulated by this article, one (1) citizen residing within the city limits of White House, and one (1) representative that is a current member of the board of mayor and aldermen. The stormwater coordinator ~~and city engineer~~ will not be an appointed members of the stormwater advisory board but shall attend the meetings of the stormwater advisory board on behalf of the city. All members shall serve until their successor is appointed. In the event of a vacancy, the mayor shall appoint a member to fill the unexpired term subject to approval by the board of mayor and aldermen. The stormwater advisory board shall select its own chair and vice chair. All officers shall serve for terms of one (1) year.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: September 19, 2024

Second Reading: October 17, 2024

\_\_\_\_\_  
John Corbitt, Mayor

ATTEST:

\_\_\_\_\_  
Derek Watson, City Recorder

PURCHASING....

September 11, 2024

## MEMORANDUM

**To:** Board of Mayor and Aldermen

**From:** Gerald Herman, City Administrator

**Re:** CEMC Utility Relocation – Hwy76 / Pleasant Grove Road Intersection Improvements Project

---

As part of the Hwy 76 / Pleasant Grove Intersection Improvements project, the city is responsible for paying Cumberland Electric Membership Corporation (CEMC) for 5 pole shifts and associated work. Attached you will see the total cost estimate with the City's portion as \$91,302.32.

For this project to move forward, I am requesting approval for this utility relocation payment to CEMC in the amount of \$91,302.32

If you have any questions or concerns, please do not hesitate to contact me at 672-4350, option 4.





## UTILITY ENGINEERING AND RELOCATION ESTIMATE

### UTILITY INFORMATION

Utility Name: Cumberland Electric Membership Corporation

Utility Address: 1940 Madison St

City, State: Clarksville, TN Zip Code: 37043

Phone: 931.645.2481

Contact Name: Jonathan Fielder

Email: [jfielder@cemc.org](mailto:jfielder@cemc.org)

### CONSULTANT INFORMATION

Consultant Name: Gresham Smith

Consultant Address: 222 Second Ave. South, Suite 1400

Nashville, TN Zip Code: 37201

Phone: 615.770.8464

Contact Name: Scott Ribble, P.E.

Email: [scott.ribble@greshamsmith.com](mailto:scott.ribble@greshamsmith.com)

### TDOT PROJECT INFORMATION

Project Description: SR-76 & Pleasant Grove Rd Intersection Improvements

Federal Project No.:

State Project No.:

County(ies): Robertson

Revision 04/12/2024



# ESTIMATE OF ENGINEERING COST

TDOT Project Number(s): \_\_\_\_\_  
Utility Name & Address:  
Cumberland Electric Membership Corporation  
1940 Madison St  
Clarksville, TN 37043

County(ies): Robertson  
Consultant Name & Address:  
Gresham Smith  
222 Second Ave. South, Suite 1400  
Nashville, TN 37201

## CONSULTANT ENGINEERING ESTIMATE

Place an "X" in the appropriate box:

☐ Standard Contract

☒ Continuing Contract (attach copy of Contract for TDOT verification)

### I. ENGINEERING SERVICES

Classification	Rate/Hr	PRE-CONSTRUCTION		CONSTRUCTION		CONSTRUCTION INSPECTION	
		Hours	Total	Hours	Total	Hours	Total
Principal	\$ 245.00	4	\$ 980.00		\$ -		\$ -
Project Manager	\$ 205.00	49	\$ 10,045.00	12	\$ 2,460.00		\$ -
Design Engineer	\$ 150.00	40	\$ 6,000.00	4	\$ 600.00		\$ -
Designer / Senior Designer	\$ 135.00	91	\$ 12,285.00	20	\$ 2,700.00		\$ -
Technician / Draftsperson			\$ -		\$ -		\$ -
Administrative	\$ 135.00	10	\$ 1,350.00	4	\$ 540.00		\$ -
Field Inspector	\$ 145.00	14	\$ 2,030.00		\$ -		\$ -
Licensed Surveyor			\$ -		\$ -		\$ -
Rod Person			\$ -		\$ -		\$ -
	\$ -		\$ -		\$ -		\$ -
<b>Total Engineering Services</b>		<b>208</b>	<b>\$ 32,690.00</b>	<b>40</b>	<b>\$ 6,300.00</b>	<b>0</b>	<b>\$ -</b>

### II. REIMBURSABLE EXPENSES

Cost/Unit	Quantity	Total	Quantity	Total	Quantity	Total
Transportation / Mile:	\$ 0.670 X 1500 =	\$ 1,005.00		\$ -		\$ -
Meals / Day:	X =	\$ -		\$ -		\$ -
Lodging / Day:	X =	\$ -		\$ -		\$ -
Printing / Shipping:		\$ 205.00				
Other (Specify):						
Other (Specify):						
<b>Total Reimbursable Expenses</b>		<b>\$ 1,210.00</b>		<b>\$ -</b>		<b>\$ -</b>

### III. INDIRECT / OVERHEAD EXPENSES

Indirect/Overhead Rate (not to exceed 145%): 125.00% \$ - 125.00% \$ - 125.00% \$ -

### IV. PROFIT: (2.35x(1,2,3)x ALLOWABLE RATE)

Allowable Rate (Maximum of 13%): 10.00% \$ - 10.00% \$ - 10.00% \$ -

(Expenses for Sections III and IV only apply to Consultant Engineering Services without a Continuing Contract agreement with the Utility)

### TOTAL ENGINEERING / SURVEY COST:

Standard Consultant: (I+II+III+IV) = \$ -

Continuing Contract: (I+II) = \$ 40,200.00

### INSPECTION (Standard)

Private: \$ -

Public: \$ -

### INSPECTION (Continuing)

Private: \$ -

Public: \$ -

### TOTAL COST (Engineering and Inspection)

Standard Consultant: \$ -

Continuing Contract: \$ 40,200.00

## IN-HOUSE ENGINEERING ESTIMATE

### I. ENGINEERING SERVICES

Classification	Rate/Hr	PRE-CONSTRUCTION		CONSTRUCTION		CONSTRUCTION INSPECTION	
		Hours	Total	Hours	Total	Hours	Total
Project Manager		1	\$ -		\$ -		\$ -
Engineer			\$ -		\$ -		\$ -
Draftsperson			\$ -		\$ -		\$ -
Administrative			\$ -		\$ -		\$ -
Field Inspector			\$ -		\$ -		\$ -
Licensed Surveyor			\$ -		\$ -		\$ -
Rod Person			\$ -		\$ -		\$ -
	\$ -		\$ -		\$ -		\$ -
<b>Total Engineering Services</b>		<b>1</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>	<b>0</b>	<b>\$ -</b>

### II. REIMBURSABLE EXPENSES

Cost/Unit	Quantity	Total	Quantity	Total	Quantity	Total
Transportation / Mile:	X =	\$ -		\$ -		\$ -
Meals / Day:	X =	\$ -		\$ -		\$ -
Lodging / Day:	X =	\$ -		\$ -		\$ -
Printing / Shipping:						
Other (Specify):						
Other (Specify):						
<b>Total Reimbursable Expenses</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>

### III. INDIRECT / OVERHEAD EXPENSES

Indirect/Overhead Rate (not to exceed 145%): 0.00% \$ - 0.00% \$ - 0.00% \$ -

### TOTAL ENGINEERING COST:

\$ -

### TOTAL INSPECTION COST:

Private: \$ -

Public: \$ -

**INSTALLATION LABOR AND MATERIALS; BETTERMENT; MATERIALS PROVIDED TO THE STATE**

EQUIPMENT COST INCLUDED WITH INSTALLATION COST ☒

TDOT Item No.	Item Description	Qty	LABOR				MATERIAL			BETTERMENT	
			In House Cost		Contract (Bid/Continuing)		Unit Cost	Provided to State	Install Extended	Labor	Material
			Unit Cost	Extended	Unit Cost	Extended					
	INSTALL STEEL POLES (EACH)	5	2000	\$ -		\$ -			\$ -		
	INSTALL OHD PRIM FRAMING ASSEMBLIES (EACH)	6	\$3,150.00	\$ 18,900.00		\$ -	\$8,000.00		\$ 40,000.00		
	INSTALL OHD SEC FRAMING ASSEMBLIES (EACH)	12	105	\$ 1,260.00		\$ -	\$2,250.00		\$ 13,500.00		
	INSTALL OHD ASSEMBLIES (EACH)	13	245	\$ 3,185.00		\$ -	\$75.00		\$ 900.00		
	INSTALL DOWN GUYS (EACH)	9	210	\$ 1,890.00		\$ -	\$175.00		\$ 2,275.00		
	INSTALL SPAN GUYS (EACH)	2	385	\$ 770.00		\$ -	\$150.00		\$ 1,350.00		
	INSTALL ANCHORS (EACH)	5	525	\$ 2,625.00		\$ -	\$275.00		\$ 550.00		
	INSTALL GUY GUARDS	9	20	\$ 180.00		\$ -	\$375.00		\$ 1,875.00		
	INSTALL GROUNDING	5	210	\$ 1,050.00		\$ -	\$20.00		\$ 180.00		
	INSTALL TRANSFORMER	2	4900	\$ 9,800.00		\$ -	\$150.00		\$ 750.00		
	TRANSFER LIGHT	3	1200	\$ 3,600.00		\$ -	\$3,500.00		\$ 7,000.00		
	INSTALL SERVICE RISER	3	1680	\$ 5,040.00		\$ -			\$ -		
	INSTALL OVERHEAD PRIM COND LARGE (LF)	3,600	2.8	\$ 10,080.00		\$ -	\$1,200.00		\$ 3,600.00		
	INSTALL OVERHEAD PRIM COND SMALL (LF)	700	2.1	\$ 1,470.00		\$ -	\$2.00		\$ 7,200.00		
				\$ -		\$ -	\$1.50		\$ 1,050.00		
				\$ -		\$ -			\$ -		
				\$ -		\$ -			\$ -		
				\$ -		\$ -			\$ -		
	INSTALL FIBER OPTIC CABLE ENCLOSURE (EACH)	1	1500	\$ 1,500.00		\$ -	\$1,000.00		\$ 1,000.00		
	INSTALL FIBER OPTIC CABLE SPLICE (EACH)	9	500	\$ 4,500.00		\$ -			\$ -		
	INSTALL 1/4IN EHS STEEL STRAND (LF)	1,116	4.2	\$ 4,687.20		\$ -	\$2.80		\$ 3,124.80		
	INSTALL COMMUNICATION ASSEMBLY (TAP)	1	1080	\$ 1,080.00		\$ -	\$720.00		\$ 720.00		
	INSTALL COMMUNICATION ASSEMBLY (BOND/SC)	1	2100	\$ 2,100.00		\$ -	\$1,400.00		\$ 1,400.00		
	INSTALL COMMUNICATION ASSEMBLY (CSC)	4	2700	\$ 10,800.00		\$ -	\$1,800.00		\$ 7,200.00		
	INSTALL COMMUNICATION ASSEMBLY (DE)	1	2100	\$ 2,100.00		\$ -	\$1,400.00		\$ 1,400.00		
	INSTALL COMMUNICATION ASSEMBLY (E1-2)	4	720	\$ 2,880.00		\$ -	\$480.00		\$ 1,920.00		
	INSTALL COMMUNICATION ASSEMBLY (LOOP)	1	720	\$ 720.00		\$ -	\$480.00		\$ 480.00		
	INSTALL FIBER OPTIC CABLE (12F) (LF)	546	10.8	\$ 5,896.80		\$ -	\$7.20		\$ 3,931.20		
	INSTALL FIBER OPTIC CABLE (48F) (LF)	989	10.8	\$ 10,681.20		\$ -	\$7.20		\$ 7,120.80		
				\$ -		\$ -			\$ -		
				\$ -		\$ -			\$ -		
TOTAL INSTALLATION COSTS				\$ 116,795.20		\$ -		\$ -	\$ 108,526.80	\$ -	\$ -
			(To Page 4.1; F44)		(To Page 4.1; F44)		(To Page 4.1; F48)		(To Page 4.1; F45)	(To Page 4.1; F56)	(To Page 4.1; F57)

**REMOVAL LABOR; SALVAGE AND NON-USABLE (JUNKED) MATERIALS**

TDOT Item No.	Item Description	Qty	LABOR				MATERIAL	
			In House Cost		Contract (Bid/Continuing)		Salvage / Reused	Junked / Scrapped
			Unit Cost	Extended	Unit Cost	Extended		
	REMOVE POLES (EACH)	5	\$1,710.00	\$ 8,550.00		\$ -		
	REMOVE FRAMING / MISC. APPARATUS (EACH)	39	\$516.00	\$ 20,124.00		\$ -		
	REMOVE WIRE	4,340	\$2.71	\$ 11,761.40		\$ -		
				\$ -		\$ -		
	REMOVE STEEL STRAND (LF)	1,129	\$1.50	\$ 1,693.50		\$ -		
	REMOVE AERIAL CABLE/TERMINALS (EACH)	1,584	\$1.50	\$ 2,376.00		\$ -		
	REMOVE POLES, GUYS, ANCHORS (EACH)	3	\$656.00	\$ 1,968.00		\$ -		
	REMOVE STRAND POLE FRAMING (EACH)	7	\$250.00	\$ 1,750.00		\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
				\$ -		\$ -		
TOTAL REMOVAL COSTS				\$ 48,222.90		\$ -	\$ -	\$ -
			(To Page 4.1; F46)		(To Page 4.1; F46)		(To Page 4.1; F49)	(To Page 4.1; F50)

**SITE COSTS**

(Move Prior Only)	
Clearing & Grubbing:	
Traffic Control:	
Erosion Control:	
TOTAL SITE COST	\$ -
(To Page 4.1; F47)	



**\*\*Submittal and completion of this form is required for consideration of reimbursement on this project.\*\***

Primary Contact: Jonathan Fielder  
 E-mail: jfielder@cemc.org Phone: 931.645.2481  
 Secondary Contact: \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Utility Name: Cumberland Electric Membership Corporation  
 Address: 1940 Madison St  
 City, State: Clarksville, TN Zip: 37043

Percent On Private: 33% Private ROW - #Poles / Length of facility: 2  
 Percent On Public: 67% Public ROW - #Poles / Length of facility: 4  
 Total Percentage: 100% Total #Poles / Length of facility: 6

Is Utility Chapter 86 Certified (Obtained from Certification Sheet)? ☒ Y

(If project does not qualify for Chapter 86 Reimbursement, then "Percent on Private" will be used to calculate total amount due to Utility)

**NO COST / NO REIMBURSEMENT (STOP HERE, REMAINDER OF FORM IS NOT REQUIRED)** ☐

#### CHAPTER 86

REIMBURSEMENT MOVE PRIOR ☐  
 REQUESTED MOVE IN State Contract ☐  
 (Please check ONE) Move Again ☐

#### NON-CHAPTER 86

% Private / Public Relocation ☒  
 % Private / Public MOVE IN State Contract ☐  
 Utility Replacement Easement Reimbursement ☐

#### ENGINEERING

Description	Amount
Pre-Construction	\$ 32,690.00
Construction	\$ 6,300.00
Construction Inspection Private	\$ -
Construction Inspection Public	\$ -
Reimbursable Expenses	\$ 1,210.00
<b>ENGINEERING COST:</b>	<b>\$ 40,200.00</b>

#### CONSTRUCTION (LABOR & MATERIAL)

Description	Amount
Installation Labor	\$ 94,178.08
Installation Materials	\$ 96,448.72
Removal Labor	\$ 45,846.90
Site Costs	\$ -
Material Provided to State	\$ -
Salvage Materials	\$ -
Non-Usable Materials	\$ -
<b>ESTIMATED CONSTRUCTION COST:</b>	<b>\$ 236,473.70</b>

#### BETTERMENT

Description	Amount
Installation Labor	\$ -
Installation Materials	\$ -
<b>ESTIMATED UTILITY BETTERMENT COST:</b>	<b>\$ -</b>

**ESTIMATED REPLACEMENT EASEMENT COST:** \$ -

If cost is listed above, separate Easement Contract is needed

**ESTIMATED TOTAL CONSTRUCTION COST:** \$ 276,673.70

#### TDOT USE ONLY

RG Approval and Date:

Consult Appr. Date: / /

Amount Approved: \$ -

HQ Approval and Date:

CH86 Y / N

PIN#:

LET: / /

Contract #:

Easement Contract #

#### UTILITY REIMBURSEMENT

CHAPTER 86 MOVE-IN CONTRACT: \$ -

CHAPTER 86 MOVE PRIOR: \$ -

NON-CHAPTER 86 MOVE-IN CONTRACT: \$ -

NON-CHAPTER 86 % PUBLIC/PRIVATE: \$ 91,302.32

Does Estimate Exceed \$2.5M Cap? - N

Does Estimate Require 75% Cap? - N

#### UTILITY DEPOSIT (IF APPLICABLE)

RELOCATION EXCEEDS \$2.5M CAP: \$0.00

AMOUNT OVER 75% REIMBURSEMENT: \$0.00

ESTIMATED UTILITY BETTERMENT COST: \$0.00

NON-CHAPTER 86 MOVE-IN CONS'T COST: \$0.00

**TOTAL UTILITY DEPOSIT:** \$0.00

The Utility will reference the page number where designated on the form when other Detail Cost Estimate sheets are attached.



## Declaration of Scheduled Calendar Days

Project Number: \_\_\_\_\_ Date: \_\_\_\_\_

Description: SR-76 & Pleasant Grove Rd Intersection Improvements

County: Robertson

Utility Name: Cumberland Electric Membership Corporation

Address: 1940 Madison St

City, State: Clarksville, TN

Zip Code: 37043

Phone Number: 931.645.2481

Fax Number: \_\_\_\_\_

Type of Facilities: ☐ Water ☐ Sewer ☐ Gas ☐ Telephone ☒ Electric  
☐ CATV ☐ Fiberoptic ☐ Other

Required Period services cannot be interrupted: \_\_\_\_\_

All estimated days should be expressed in "Calendar" days to complete installation, relocation or adjustment of the utility facilities on the above referenced project. The utility can as an option submit an "On or Before" date all work will be completed. In accordance with provisions set forth in TCA 54-5-854.

Task	Days to Complete	Special Conditions
Stock Pile Material (Including ordering material)	60	
Mobilize Work Force (including Bidding process if Required)	15	
Complete Relocation	30	
Total Days To Complete	105	

Special Conditions:

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Signature of submitting \_\_\_\_\_ Date \_\_\_\_\_  
Utility Representative

Signature of submitting \_\_\_\_\_ Date \_\_\_\_\_  
State Representative

**Subject to provisions of the TDOT Utility Office Maintenance of Traffic Procedures.**

## **TDOT Utility Office Maintenance of Traffic Procedures.**

Except in emergencies, no lane closures will be permitted on any state routes with 30,000 or greater Average Daily traffic or any interstate routes, without the explicit consent of the TDOT Project Engineer. On projects where work is required in traffic lane(s) or where a lane closure is necessary for public safety, the Utility must submit a request to the Department at least seven (7) working days prior to the date of the anticipated lane closure(s). All requests for lane closure(s) must list the exact location, the time that the closure will begin, the estimated duration and reasons for the proposed lane closure(s).

If all lanes in one or both directions on an interstate route are to be closed for any length of time, the Utility must submit their request at least fourteen (14) calendar days before the anticipated event.

No lane closures or traffic restrictions will be allowed on the following days

### **Good Friday**

### **Easter**

After 6:00 pm on the Thursday preceding Good Friday through and including Easter Sunday

### **Memorial Day**

After 12:00 noon on the preceding Friday through Memorial Day

### **July 4**

The observed holiday and preceding day plus weekend days either preceding or following these two days

### **Labor Day**

After 12:00 noon on the preceding Friday through Labor Day

### **Thanksgiving**

After 12:00 noon on Wednesday before Thanksgiving through Sunday following Thanksgiving

### **Christmas/New year's Day**

December 24 through January 1 and any preceding and/or following days that fall on a weekend

Offroad work will be allowed but only to the extent that NO impact will be caused to the highway users.

During any suspension of work, the Utility shall make passable and shall open to traffic such portions of the project and temporary roadways or portions thereof as may be directed by the TDOT Project Engineer for the temporary accommodation of necessary traffic during the anticipated period of suspension. Thereafter, and until issuance of an order for the resumption of construction operations, the maintenance of the temporary route or line of travel will be by the Utility. When work is resumed, the Utility will replace or renew any work or materials lost or damaged because of such temporary use of the project; shall remove, to the extent directed by the TDOT Project Engineer, any work or materials used in the temporary maintenance, and shall complete the project in every respect as though its prosecution had been continuous.





*September 11, 2024*

## **M E M O R A N D U M**

**To:** Board of Mayor and Alderman

**From:** Isaiah Manfredi, Director of Public Services

**Re:** Land Acquisition of property at 210 Longview Drive White House TN, 37188

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The reason for this Memorandum is to request payment to the homeowner at 210 Longview Drive White House TN, 37188 in the amount of \$100,600.00 for the purchase of the property of 0.867 acres (\$100,000.00) and the relocation of a storage shed (\$600.00) in the rear of the property so that it is outside of the construction area of the pond expansion.

If you have any questions, I can be reached at 615-672-3654 Ext. 5106

## PURCHASE AND SALE AGREEMENT

### KEY TERMS AND DEFINITIONS:

For the purposes of this PURCHASE AND SALE AGREEMENT (this “**Agreement**”), the following terms shall have the meanings set forth below, in addition to the terms defined in the body of this Agreement:

A. “**Buyer**” shall mean the CITY OF WHITE HOUSE, TENNESSEE, a Tennessee municipal nonprofit corporation. Buyer’s notice addresses shall be as follows:

Street & Mailing Address: Attn: Gerald Herman  
City of White House, Tennessee  
105 College St.  
White House, TN 37188

With a copy to: Attn: Valerie Webb  
Valerie Webb & Associates, PLLC  
3037 Highway 31W  
P.O. Box 887  
White House, TN 37188

Email Address: gherman@whitehousetn.gov

With a copy to: vwebb@vwebblaw.com

B. “**Seller**” shall mean STEPHANIE L. HOWARD. Seller’s notice addresses shall be as follows:

Street/Mailing Address: 210 Longview Drive  
White House, TN 37188

Email Address: [stephanieleeHoward@gmail.com](mailto:stephanieleeHoward@gmail.com)

Phone Number: 847-302-5520

C. The “**Seller Property**” shall mean that certain real property located in Robertson County, Tennessee, commonly known as 210 Longview Drive, White House, Tennessee, 37188, being Robertson County map/parcel no. 107B-A-018.00 000.

D. The “**New Lot**” shall mean that portion of the Seller Property described on Exhibit A and depicted as “Lot 1” on Exhibit A-1, both of which are attached hereto and incorporated herein by reference.

E. The “**Purchase Price**” shall be One Hundred Thousand Six Hundred and No/100 Dollars (\$100,600.00).



**F.** The “*Effective Date*” shall mean the date upon which the last of the Parties executes this Agreement or causes the execution of this Agreement, as evidenced by the date or dates on the signature page or pages to this Agreement.

**G.** “*Closing Agent*” shall mean Valerie Webb & Associates, PLLC, a Tennessee professional limited liability company. Closing Agent’s address and contact information shall be as follows:

Street Address: 3037 Highway 31W, White House, TN 37188

Mailing Address: P.O. Box 887, White House, TN 37188

Email Address: csummers@vwebblaw.com

Phone Number: (615) 581-0804

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**THIS PURCHASE AND SALE AGREEMENT** is made and entered into as of the Effective Date by and between Buyer and Seller (each, a “*Party*” and collectively, the “*Parties*”).

WHEREAS, Seller is the owner of the Seller Property;

WHEREAS, Buyer desires to purchase the New Lot from Seller and Seller desires to sell the same to Buyer, pursuant to the terms and conditions hereof.

**NOW, THEREFORE,** in consideration of the mutual promises and agreements hereinafter set forth, the purchase price set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound hereby, the Parties hereby agree as follows:

**1. Sale and Purchase.** Subject to the terms and conditions of this Agreement, Seller agrees to sell and convey the New Lot to Buyer, and Buyer agrees to purchase and take the New Lot from Seller. In furtherance thereof, Seller shall execute, acknowledge, and deliver to Closing Agent for recording the Special Warranty Deed attached hereto and incorporated herein as Exhibit B (the “*Deed*”)

**2. Purchase Price.** As consideration for the New Lot, Buyer shall pay to Seller the Purchase Price. The Purchase Price, as the same may be adjusted pursuant to the terms hereof, shall be paid via check made payable to the order of Seller, which check shall be mailed by Buyer to Seller after the Closing in accordance with Buyer’s standard payment practices. Buyer’s current standard payment practice is to print and mail checks each Thursday for all payment requests received before noon on the immediately preceding Tuesday.

**3. Closing.** The Deed shall be delivered to Closing Agent on or before 5:00 p.m. C.S.T. on the date which is five (5) business days after Buyer has notified Seller that Buyer, in Buyer’s sole discretion, has satisfied and/or waived all preclosing contingencies in Section 12 below, or at such other place and time as the Parties may mutually agree upon in a writing executed by both Parties.

Such event shall be referred to herein as the “**Closing**,” and the date on which the Closing occurs shall be referred to herein as the “**Closing Date**.”

4. **Title.** Seller shall cooperate with and provide reasonable assistance to Buyer, Closing Agent, and other relevant third parties in resolving any matters which would prevent Buyer from obtaining good, clean, and marketable title to the New Lot, including, but not limited to, executing an Owner’s Affidavit & Indemnity Agreement and such other standard closing documents and/or instruments as Closing Agent may reasonably require. The obligations of Seller in the foregoing sentence shall survive the Closing. In the event that Buyer is unable to obtain such title for reasons outside of the reasonable control of Buyer, Buyer shall have the right to terminate this Agreement by delivering written notice of the same to Seller, whereupon the Parties shall be released from any further obligations hereunder.

5. **Encumbrances.** At or prior to the Closing, Seller shall pay and discharge any indebtedness or lien secured by a deed of trust or other recorded encumbrance on the New Lot. At the Closing, Seller shall deliver instruments in recordable form sufficient to satisfy such liens and encumbrances of record, together with funds necessary to pay the cost of recording or filing such instruments.

6. **Taxes.** At or prior to the Closing, Seller shall pay and discharge any unpaid real property taxes and/or assessments on the New Lot (collectively, the “**Taxes**”) which are due and payable as of the Closing Date. Any Taxes which are not due and payable as of the Closing Date shall be apportioned and prorated as of the end of the day preceding the Closing, such that Buyer shall be responsible for the Taxes starting at 12:00 a.m. on the Closing Date. If the amount of the Taxes for the year in which the Closing takes place are not known at the Closing, they shall be apportioned on the basis of the prior year’s Taxes, and such apportionment shall be final and binding on the Parties and no additional adjustments or reallocations shall be made. Seller shall be responsible and solely liable for any rollback taxes pursuant to Tenn. Code Ann. § 67-5-1001 et seq.

7. **Costs and Expenses.** Unless otherwise specified herein, Buyer shall be responsible for and pay all costs and expenses of the transaction completed by this Agreement, including but not limited to the drafting of this Agreement, the drafting of the Deed, the closing services provided by Closing Agent, and the recording of the Deed. Notwithstanding the foregoing, each Party shall pay its own attorney’s fees and similar fees or expenses of its own advisors and experts, if applicable, in connection with the transaction contemplated by this Agreement.

8. **Preparation of Documents.** Closing Agent shall prepare and/or approve all documents for the transaction contemplated by this Agreement, which shall be subject to the reasonable approval of the Parties, which approval shall not be unreasonably delayed, conditioned, or withheld.

9. **Seller Closing Deliveries.** At or before the Closing, Seller shall deliver the following documents to Closing Agent, properly executed and acknowledged as appropriate, which delivery shall be a condition precedent to Buyer’s obligation to close the transaction contemplated by this Agreement:



- a. the Deed;
- b. a settlement statement;
- c. a substitute form 1099-S;
- d. an Owner's Affidavit and Indemnity Agreement;
- e. a Foreign Investment in Real Property Tax Act (FIRPTA) certificate;
- f. such resolutions, certificates of existence, and other documents evidencing the signing authority and good standing of Seller, to the reasonable satisfaction of Buyer and Closing Agent; and
- g. all other documents reasonably requested by Buyer or Closing Agent necessary to consummate the transaction contemplated by this Agreement.

**10. Risk of Loss Prior to the Closing.** The risk of loss or damage to the New Lot (including loss through a taking by exercise of the power of eminent domain), except as it may relate to actions taken by Buyer prior to the Closing, shall remain with Seller. In the event that any part of the New Lot is taken by exercise of the power of eminent domain or the New Lot is materially damaged or destroyed prior to the Closing, Buyer shall have the right to terminate this Agreement by delivering written notice of the same to Seller, whereupon the Parties shall be released from any further obligations hereunder.

**11. Brokerage Commissions.** Seller and Buyer represent and warrant that neither has dealt with any real estate broker in connection with this transaction. If any claim is made or brought by any such broker in connection with this transaction, the Party whose agreement gave rise to such claim shall indemnify the other for any damage or expenses sustained in connection therewith including, without limitation, reasonable attorney's fees.

**12. Contingencies.** Buyer's obligation to proceed to close the purchase of the New Lot and/or the Easement is expressly contingent on the following:

a. **Partial Release of Liens.** Closing Agent shall have received a release or releases (or evidence satisfactory to Closing Agent and Buyer that such release(s) will be received), as to the New Lot, of any deed of trust, security instrument, lien, or other such encumbrance on the Seller Property (an "***Encumbrance***"). The obligations of Seller contained in this paragraph shall survive the Closing.

b. **Governmental Approvals.** Buyer shall have received any and all necessary governmental approvals necessary to complete the transaction contemplated by this Agreement, including but not limited to the approval of the Board of Mayor and Aldermen of the City of White House, Tennessee.

In the event that one or more of the above contingencies are not fulfilled and/or satisfied prior to the Closing, Buyer shall have the right to terminate this Agreement by delivering written notice of the same to Seller. Notwithstanding the foregoing, Buyer may elect to waive any such



contingency or contingencies by delivering written notice of the same to Seller or by proceeding to and completing the Closing.

**13. Condition of the Property.** Seller makes no representations or warranties, express or implied, as to the condition of the New Lot or any improvements constituting a part thereof. Buyer has inspected the New Lot, is thoroughly acquainted with the condition thereof and will be receiving and will accept the same "as is," that is, with all defects that may exist, if any, unless otherwise specifically provided in this Agreement.

**14. Default; Remedies.**

**a. Seller Default.** In the event that Seller is unable or fails to convey the New Lot and/or the Easement to Buyer accordance with the terms of this Agreement, then Buyer shall be entitled to pursue any remedies available at law or equity.

**b. Buyer Default.** In the event that Buyer defaults in the performance of this Agreement at the time and in the manner specified, then Seller shall be entitled to pursue any remedies available at law or equity.

**15. Offer and Acceptance.** This Agreement, as executed by the Party first executing it, shall constitute an offer to the other Party. The offeree shall accept the same, if at all, by delivering a fully executed original of this Agreement to the offeror on or before the date that is five (5) business days after the date of execution by the offeror, as evidenced by the date below such Party's signature to this Agreement. The offer, if not timely accepted as aforesaid, shall expire and be of no further force and effect at the time and date set forth in this Section.

**16. Notices.** All written notices provided or to be provided pursuant to this Agreement shall be (i) hand delivered; (ii) sent via reputable overnight courier (such as UPS or FedEx); (iii) sent via certified mail, return receipt requested; or (iv) sent via email, each to the street address, mailing address, or email address, as applicable, of the receiving Party as set forth herein, or as such Party may designate in a written notice to the other from time to time. Any such notice shall be deemed received on (i) the date such notice is actually delivered to the recipient in the case of hand delivery or overnight courier delivery, (ii) three (3) days following the postmark date in the case of certified mail; or (iii) the date the email is actually sent in the case of email. Rejection or other refusal by the addressee to accept, or the inability to deliver because of a changed address or changed email address of which no notice was given, shall be deemed to be receipt of the notice sent.

**17. Miscellaneous Provisions.**

**a.** This Agreement represents the entire and integrated Agreement between the Parties as to the transaction contemplated in this Agreement and supersedes any prior negotiations, representations, or agreements, either written or oral, regarding the same. This Agreement may be amended only by a written instrument executed by the Party against whom enforcement of such amendment is sought.

**b.** This Agreement shall be binding upon and inure to the benefit of the Parties and their heirs, executors, administrators, successors, and assigns.

c. Time is of the essence of this Agreement; however, whenever herein there is a day or time period established for performance and such day or the expiration of such time period is a Saturday, Sunday, or legal holiday in the State of Tennessee, then such time for performance shall be automatically extended to the next following business day.

d. The invalidity or unenforceability of a particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.

e. The Parties acknowledge that they have read, understand, and have had the opportunity to be advised by legal counsel as to each and every one of the terms, conditions, restrictions, and effects of all of the provisions of this Agreement, all of which are incorporated herein by reference and made a part hereof, and agree to the enforcement of any and all of these provisions with full knowledge of the same. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one Party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same. It is further agreed that words of any gender used in this Agreement shall be held to include any other gender, any words in the singular number shall be held to include the plural wherever applicable, and that captions and paragraphs numbers appearing in this Agreement are inserted only as a matter of convenience and in no way define, limit, construe, or describe the scope or intent of such paragraph or in any way affect this Agreement.

f. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, which together shall constitute one and the same instrument, and any executed counterparts of this Agreement delivered by facsimile or other electronic transmission to a Party hereto shall constitute an original counterpart to this Agreement.

g. This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Tennessee.

h. Should any suit be brought to enforce the terms of this Agreement or any obligation herein, the prevailing Party shall be entitled to recover its reasonable attorneys' fees, costs, and expenses therein incurred, in addition to any other damages or relief awarded. The provisions of preceding sentence shall survive the termination of this Agreement.

**18. Relocation of Shed.** Seller acknowledges and agrees that Seller shall relocate Seller's shed located in New Lot (the "***Seller Shed***") to an area on the Seller Property within thirty (30) days after the Closing Date (the "***Seller Shed Relocation Date***"), and that the Purchase Price includes, is intended to provide, and shall be, fair and just compensation to Seller for such relocation of the Seller Shed and any incidental damages to the Seller Property or Seller resulting therefrom. In the event Seller has not relocated the Seller Shed on or before the Seller Shed Relocation Date, Buyer may remove the Seller Shed, at Seller's sole cost and expense, to an area on the Seller Property such that the Seller Shed does not interfere with or delay Buyer's intended

use of the New Lot, and Seller shall indemnify, defend, and hold Buyer and Buyer's employees, agents, and contractors harmless from and against any and all loss, liability, damage, claim, and/or expense (including reasonable attorney fees) arising from Buyer's removal of the Seller Shed.

**[Signature pages follow; the remainder of this page intentionally left blank]**



**IN WITNESS WHEREOF**, the Parties have executed this Purchase and Sale Agreement or have caused the same to be executed as of the date or dates set forth below.

**SELLER:**

\_\_\_\_\_  
Stephanie L. Howard

Date: \_\_\_\_\_

**[Signature page follows; the remainder of this page intentionally left blank]**

**BUYER:**

CITY OF WHITE HOUSE, TENNESSEE, a  
Tennessee municipal non-profit corporation

By: \_\_\_\_\_  
Name: Gerald O. Herman  
Its: City Administrator  
Date: \_\_\_\_\_

**[Exhibits follow; the remainder of this page intentionally left blank]**

## EXHIBIT A

### DESCRIPTION OF NEW LOT

The subject property being a portion of a parcel of land, lying, being and situated in the 11th Civil District of Robertson County, Tennessee, in the 2nd County Commission District of Robertson County, Tennessee, and in the 1st City Aldermanic Ward of White House, Tennessee. Said subject property being a portion of the same property conveyed unto Stephanie L. Howard by deed as of record in Record Book 2093, Page 284, Register's Office of Robertson County, Tennessee (R.O.R.C., TN), currently shown as Parcel 107B A 018.00 000, Assessor's Office of Robertson County, Tennessee (A.O.R.C., TN) and currently identified as 210 Longview Drive, White House, Tennessee 37188. Said subject property being generally bounded on the North by the Joseph Lancaster (Lancaster) property, as of record in Record Book 1974, Page 923, R.O.R.C., TN, and by the Tracey D. Nichols and Harold Lane Atkinson (Nichols and Atkinson) property, as of record in Record Book 1574, Page 61, R.O.R.C., TN, being Lot 1, Hugh Lamberth Property, as of record in Plat Book 10, Page 78, R.O.R.C., TN, on the East by the The City Of White House (City Of White House) property, as of record in Record Book 1507, Page 553, R.O.R.C., TN, on the South by the Timothy Gayle Murphy and Sandra Faye Harrison Murphy, Co-Trustees Of The Murphy Family Trust (Murphy Family Trust) property, as of record in Record Book 2239, Page 399, R.O.R.C., TN, and by the Arlen Moya Aznar (Aznar) property, as of record in Record Book 1868, Page 528, R.O.R.C., TN, and on the West by the remaining Stephanie L. Howard (Howard) property, as of record in Record Book 2093, Page 284, R.O.D.C., TN, the parent tract from which said subject property is derived, and by the Eddie Joe Dorris and Paula Louise Dorris (Dorris) property, as of record in Record Book 1545, Page 733, R.O.R.C., TN. Now, according to a survey performed by CSR Engineering and Christopher L. Clay, R.L.S., Tennessee License Number 2614, of said subject property, CSR Project Number 18-019, fieldwork performed on June 19, 2024, being based upon found monumentation and historical documentation, being tied and oriented to the Tennessee State Plane Coordinate System per the TDOT CORS Network, thus varying from the previous property description, said subject property is more thoroughly described, as follows:

Commencing at an iron pin with no cap (found) in the Easterly right of way of Longview Drive (varying right-of-way), approximately 25 Feet East of the approximate centerline of said Longview Drive, being South 09°51'42" West, 387.34 Feet from the approximate centerline intersection of said Longview Drive and Calista Road, and having Tennessee State Plane Coordinates of Northing: 780,522.27, Easting: 1,776,583.54. Said iron pin being the Southwestern corner of said Dorris property, and being the Northwestern corner of the remaining said Howard property. Thence, leaving said Easterly right-of-way of Longview Drive, with the Southerly boundary line of said Dorris property, and with the Northerly boundary line of said remaining Howard property, South 89°43'36" East, 139.89 Feet to a 1/2" rebar iron pin with "CSR" cap (set). Said iron pin being the Point Of Beginning of the property herein described, being the Northeastern corner of said remaining Howard property, and being a Northwestern corner of the property herein described. Thence, leaving said Northerly boundary line of the remaining Howard property, and continuing with said Southerly boundary line of the Dorris property, South 89°43'36" East, 79.70 Feet to an iron pin with no cap (found). Said iron pin being the Southeastern corner of said Dorris property. Thence, leaving said Southerly boundary line of the Dorris property, and with the Easterly boundary line of said Dorris property, North 05°24'59" West, 129.93 Feet to an iron pin with no cap (found) in the Southerly boundary line of said Lancaster property. Said iron pin being the Northeastern corner of said Dorris property, and being a Northwestern corner of the property herein described. Thence, leaving said Easterly boundary line of the Dorris property, and with said Southerly boundary line of the Lancaster property, South 78°35'10" East, 53.37 Feet to an iron pin with "Cole" cap (found). Said iron pin being the Southeastern corner of said Lancaster property, and being the Southwestern corner of said Nichols and Atkinson property. Thence, leaving said Southerly boundary line of the Lancaster property, and with the Southerly boundary line of said Nichols and Atkinson property, South 78°59'46" East, 103.51 Feet to an iron pin with no cap (found) in the Westerly boundary line of said City Of White House property. Said iron pin being the Southeastern corner of said Nichols and Atkinson property, and being the Northeastern corner of the property herein described. Thence, leaving said Southerly boundary line of the Nichols and Atkinson property, and with said Westerly boundary line of the City Of White House property, South 14°18'57" West, 222.13 Feet to an iron pin with no cap (found) in the Northerly boundary line of said Murphy Family Trust property. Said iron pin being the Northernmost corner of said Murphy Family Trust property, and being the Southeastern corner of the property herein described. Thence, leaving said Westerly boundary line of the City Of White House property, and with said Northerly boundary line of the Murphy Family Trust property, South 79°42'02" West, 75.34 Feet to an iron pin with no cap (found). Said iron pin being the Northwestern corner of said Murphy Family Trust property, and being the Northeastern corner of said Aznar property. Thence, leaving said Northerly boundary line of the Murphy Family Trust property, and with the Northerly boundary line of said Aznar property, South 80°34'51" West, 81.15 Feet to a 1/2" rebar iron pin with "CSR" cap (set). Said iron pin being the Southeastern corner of said remaining Howard property, and being the Southwestern corner of the property herein described. Thence, leaving said Northerly boundary line of the Aznar property, and with a new line severing the said Howard property, North 04°53'15" West, 143.86 Feet to the point of beginning. Subject property being found to containing 0.876 Acres or 38,149 Square Feet, more or less, according to said survey performed by CSR Engineering and Christopher L. Clay, R.L.S., Tennessee License Number 2614, of subject property, CSR Project Number 18-019, fieldwork performed on June 19, 2024.

Being a portion of that same property conveyed to Stephanie L. Howard by deed as of record in Record Book 2093, Page 284, Register's Office of Robertson County, Tennessee.





**EXHIBIT B**  
**SPECIAL WARRANTY DEED**

<u>RECORDING INFORMATION</u>	This conveyance is exempt from recordation tax pursuant to Tenn. Code Ann. § 67-4-409(f).
	<u>PREPARED BY AND RETURN TO:</u> Valerie Webb & Associates, PLLC 3037 Highway 31 W P.O. Box 887 White House, TN 37188

**SPECIAL WARRANTY DEED**

<b>Address New Owner(s):</b>	<b>Send Tax Bills To:</b>	<b>Map/Parcel Number(s):</b>
City of White House, Tennessee Attn: Gerald Herman 105 College St. White House, TN 37188	New Owners	Part of 107B-A-018.00 000

This Indenture is made and effective on the \_\_\_\_ day of \_\_\_\_\_, 2024 (the “**Effective Date**”), by and between:

STEPHANIE L. HOWARD, an individual (“**Grantor**”) and;

CITY OF WHITE HOUSE, TENNESSEE, a Tennessee nonprofit corporation (“**Grantee**”).

Grantor, for and in consideration of Ten Dollars (\$10.00) and other good and valuable consideration in hand paid (which consideration includes payment for the property described below and any incidental damages to the remainder), bargains, sells, and conveys to Grantee that certain real property situated in the County of Robertson, State of Tennessee, being more particularly described on Exhibit A, both attached hereto and incorporated herein by reference (the “**Property**”).

This is an unimproved portion of improved property known as 210 Longview Drive, White House, TN 37188.

**EXHIBIT B**  
**SPECIAL WARRANTY DEED**

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**SPECIAL WARRANTY DEED**

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This is an unimproved portion of improved property known as 210 Longview Drive, White House, TN 37188.



This conveyance is being made subject to (i) taxes for the year 2024 and subsequent years which are not yet due and payable; (ii) all applicable zoning and setback requirements, if any; and (iii) all matters of public record.

TO HAVE AND TO HOLD the Property, together with the appurtenances, hereditaments, estate, title, and interest thereto belonging, to Grantee.

Grantor covenants that, subject to the matters set forth above or as otherwise set forth herein, Grantor is lawfully seized and possessed of the Property in fee simple, has good right to convey it, and that it is free from all encumbrances made by Grantor. Grantor further covenants and binds itself to warrant and forever defend the title to the Property to Grantee and Grantee's successors and assigns against the lawful claims of all persons whomsoever claiming by, through, or under Grantor, but not otherwise.

**IN WITNESS WHEREOF**, Grantor has executed this Special Warranty Deed or has caused the same to be executed as of the Effective Date.

**GRANTOR:**

\_\_\_\_\_  
Stephanie L. Howard

STATE OF TENNESSEE            )  
COUNTY OF ROBERTSON        )

Personally appeared before me, the undersigned Notary Public for the aforesaid State and County, STEPHANIE L. HOWARD, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who acknowledged that such person executed the within instrument for the purposes therein contained.

Witness my hand, at office, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**[Exhibits follow; the remainder of this page intentionally left blank]**

July 10, 2024

CSR Project No. 18-019

**PROPERTY TRANSFER DESCRIPTION FOR  
THE CITY OF WHITE HOUSE  
PORTION OF PARCEL 107B A 018.00 000, A.O.R.C., TN  
PORTION OF RECORD BOOK 2093, PAGE 284, R.O.R.C., TN  
PORTION OF 210 LONGVIEW DRIVE, WHITE HOUSE, TN 37188**

*Christopher L. Clay, RLS*  
REGISTERED LAND SURVEYOR

TN RLS # 2614

DATE: 7-10, 20 24



The subject property being a portion of a parcel of land, lying, being and situated in the 11th Civil District of Robertson County, Tennessee, in the 2nd County Commission District of Robertson County, Tennessee, and in the 1st City Aldermanic Ward of White House, Tennessee. Said subject property being a portion of the same property conveyed unto Stephanie L. Howard by deed as of record in Record Book 2093, Page 284, Register's Office of Robertson County, Tennessee (R.O.R.C., TN), currently shown as Parcel 107B A 018.00 000, Assessor's Office of Robertson County, Tennessee (A.O.R.C., TN) and currently identified as 210 Longview Drive, White House, Tennessee 37188. Said subject property being generally bounded on the North by the Joseph Lancaster (Lancaster) property, as of record in Record Book 1974, Page 923, R.O.R.C., TN, and by the Tracey D. Nichols and Harold Lane Atkinson (Nichols and Atkinson) property, as of record in Record Book 1574, Page 61, R.O.R.C., TN, being Lot 1, Hugh Lamberth Property, as of record in Plat Book 10, Page 78, R.O.R.C., TN, on the East by the The City Of White House (City Of White House) property, as of record in Record Book 1507, Page 553, R.O.R.C., TN, on the South by the Timothy Gayle Murphy and Sandra Faye Harrison Murphy, Co-Trustees Of The Murphy Family Trust (Murphy Family Trust) property, as of record in Record Book 2239, Page 399, R.O.R.C., TN, and by the Arlen Moya Aznar (Aznar) property, as of record in Record Book 1868, Page 528, R.O.R.C., TN, and on the West by the remaining Stephanie L. Howard (Howard) property, as of record in Record Book 2093, Page 284, R.O.D.C., TN, the parent tract from which said subject property is derived, and by the Eddie Joe Dorris and Paula Louise Dorris (Dorris) property, as of record in Record Book 1545, Page 733, R.O.R.C., TN. Now, according to a survey performed by CSR Engineering and Christopher L. Clay, R.L.S., Tennessee License Number 2614, of said subject property, CSR Project Number 18-019, fieldwork performed on June 19, 2024, being based upon found monumentation and historical documentation, being tied and oriented to the Tennessee State Plane Coordinate System per the TDOT CORS Network, thus varying from the previous property description, said subject property is more thoroughly described, as follows:

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property, South 78°35'10" East, 53.37 Feet to an iron pin with "Cole" cap (found). Said iron pin being the Southeastern corner of said Lancaster property, and being the Southwestern corner of said Nichols and Atkinson property. Thence, leaving said Southerly boundary line of the Lancaster property, and with the Southerly boundary line of said Nichols and Atkinson property, South 78°59'46" East, 103.51 Feet to an iron pin with no cap (found) in the Westerly boundary line of said City Of White House property. Said iron pin being the Southeastern corner of said Nichols and Atkinson property, and being the Northeastern corner of the property herein described. Thence, leaving said Southerly boundary line of the Nichols and Atkinson property, and with said Westerly boundary line of the City Of White House property, South 14°18'57" West, 222.13 Feet to an iron pin with no cap (found) in the Northerly boundary line of said Murphy Family Trust property. Said iron pin being the Northernmost corner of said Murphy Family Trust property, and being the Southeastern corner of the property herein described. Thence, leaving said Westerly boundary line of the City Of White House property, and with said Northerly boundary line of the Murphy Family Trust property, South 79°42'02" West, 75.34 Feet to an iron pin with no cap (found). Said iron pin being the Northwestern corner of said Murphy Family Trust property, and being the Northeastern corner of said Aznar property. Thence, leaving said Northerly boundary line of the Murphy Family Trust property, and with the Northerly boundary line of said Aznar property, South 80°34'51" West, 81.15 Feet to a 1/2" rebar iron pin with "CSR" cap (set). Said iron pin being the Southeastern corner of said remaining Howard property, and being the Southwestern corner of the property herein described. Thence, leaving said Northerly boundary line of the Aznar property, and with a new line severing the said Howard property, North 04°53'15" West, 143.86 Feet to the point of beginning. Subject property being found to containing 0.876 Acres or 38,149 Square Feet, more or less, according to said survey performed by CSR Engineering and Christopher L. Clay, R.L.S., Tennessee License Number 2614, of subject property, CSR Project Number 18-019, fieldwork performed on June 19, 2024.

Said subject property shall be immediately add to said City Of White House property, with the resulting combined tract of land comprising Lot 1, as shown on the Final Plat of White House / Howard 2 Lot Property Reconfiguration, as of record in Plat Book \_\_\_\_\_, Page \_\_\_\_\_, R.O.R.C., TN. Said plat being prepared by CSR Engineering and Christopher L. Clay, R.L.S., Tennessee License Number 2614, CSR Project Number 18-019, stamped July 10, 2024. Said remaining Howard property shall constitute Lot 2 of said subdivision. Said subject property is made subject to any and all matters as shown on said plat. Said subject property is additionally made subject to any and all easements, rights-of-way, restrictions, covenants, zoning, etc. which may be found to apply, whether recorded or unrecorded, expressed or implied.



**CSR Engineering Inc.**  
2010 Hwy. 49E  
Pleasant View, TN 37146  
Phone: (615) 212-2389  
Fax: (615) 246-3815  
[www.csengineers.com](http://www.csengineers.com)

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August 20, 2024

Gerald Herman  
City of White House  
105D College Street  
White House, TN 37188

Re: NPC Widening Project Bid Certification

Dear Mr. Herman,

To the best of my knowledge, the attached Bid Tab is a true and exact tabulation of bids received. CSR has reviewed the bids for responsiveness and responsibility. After review with City Staff, we are in support of awarding to the lowest responsive and responsible bidder, Rogers Group Inc., in the amount of \$320,190.00.

Sincerely,

A handwritten signature in black ink, appearing to read "J L Reynolds", with a stylized flourish at the end.

Jason Reynolds, P.E.  
CSR Engineering

Attachment: Bid Tab Summary (All Bidders)  
NPC Bid Forms (Rogers Group Inc.)



**CITY OF WHITE HOUSE**

Bid No. 25-1115E

North Palmers Chapel Widening Project

Bid Opening: August 19, 2024 @ 2:00p.m..

DESCRIPTION				
<b>Company Name</b>	Rogers Group, Inc.	Sessions Paving Company		
<b>Address</b>	2124 Nashville Pike Gallatin, TN 37066	P.O. Box 90266 Nashville, TN 37209		
<b>License Number</b>	1774	6962		
<b>License Expiration</b>	3/31/2026	1/31/2026		
<b>License Classification and Limit</b>	Unlimited BC; HRA; MU; MU-A.2; MU-A.3	AGLM Unlimited Class BC; CE-A; CE- B; HC-D; HRA; MU		
IF ALL ITEMS LISTED ABOVE ARE INCLUDED - OPEN BID				
<b>SIGNED BID BOND</b>	Yes	Yes		
<b>SIGNED BID</b>	Yes	Yes		
<b>BASE BID TOTAL</b>	\$320,190.00	\$532,110.00		



## BID FORM

Place: City of White House, Tennessee

Date : August 19, 2024

BID for the City of White House, Tennessee.

TO THE PURCHASING COORDINATOR  
CITY OF WHITE HOUSE, TENNESSEE

I/WE \_\_\_\_\_ Rogers Group, Inc.  
Name of Bidder  
2124 Nashville Pike, Gallatin, Tennessee 37066  
Address of Bidder

The undersigned, as Bidder, in compliance with your invitation for bids for the **2024 NORTH PALMERS CHAPEL ROAD WIDENING PROJECT**, propose to furnish all necessary labor, machinery, tools, apparatus, equipment, service, and other necessary supplies, in strict accordance with the terms and conditions of the Plans and Bid Documents hereto attached and the Specifications referred to herein and do such other work incidental thereto as may be ordered by the Engineer or his/her agent, in writing, within the time set forth therein, and the price stated below.

The Bidder declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Plans, Specifications and Bid Documents for the work, and has read all documents furnished prior to the opening of bids; and that he has satisfied himself relative to the work expected to be performed.

**TIME FOR COMPLETION AND LIQUIDATED DAMAGES:** Bidder hereby agrees that if he is awarded the contract for this work, he will commence work within 7 days from the date of a Notice to Proceed from the Owner and to fully complete the work within sixty (60) calendar days inclusive of any and all weather delays. As time is of the essence, bidder also agrees to pay **\$800.00/day** as liquidated damages for each consecutive calendar day thereafter and shall include completion of all punch list items.

**PROJECT PROPOSAL:** Bidder agrees to perform all of the WORK on said roadway work described in the bid documents and shown on the plans as estimated and itemized below and to be completed within the project duration limits, as follows:

### PROJECT BID ITEMS

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	EXTENDED TOTAL
1	MOBILIZATION	LS	1	29,600.00	29,600.00
2	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1	1,400.00	1,400.00
3	ROAD & DRAINAGE EXCAVATION (UNCLASSIFIED)	LS	1	52,700.00	52,700.00
4	UNDERCUTTING (includes removal, haul off and surge backfill if needed)	C.Y.	50	140.00	7,000.00
5	MINERAL AGGREGATE, TYPE A BASE, GRADING D	LS	1	29,500.00	29,500.00
6	ASPHALT CONCRETE MIX (PG64-22) (BPMB-HM) GRADING B-M2	LS	1	74,000.00	74,000.00
7	BITUMINOUS MATERIAL FOR PRIME COAT & TACK COAT	LS	1	4,400.00	4,400.00
8	ACS MIX(PG64-22) GRADING D	LS	1	48,500.00	48,500.00
9	CLASS A CONCRETE (ENDWALLS)	EA	1	3,200.00	3,200.00
10	18" CONCRETE PIPE CULVERT (CLASS III) extension	EA	1	2,000.00	2,000.00
11	TRAFFIC CONTROL, DRUMS, FLAGGERS, SIGNS	LS	1	17,700.00	17,700.00
12	THERMOPLASTIC PAVEMENT MARKING (STOP LINE)	LS.	1	1,390.00	1,390.00
13	ENHANCED FLATLINE THERMO PVMT MRKNG (4IN LINE)	LS	1	23,400.00	23,400.00
14	FINISH GRADE/PLACING AND SPREADING TOPSOIL	LS	1	8,400.00	8,400.00
15	FINAL STABILIZATION	LS	1	3,000.00	3,000.00
16	EPSC	LS	1	14,000.00	14,000.00

and for the **Project total** of

Three hundred twenty thousand, one hundred ninety dollars and zero cents (\$ 320,190.00 )

(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.

The above itemized and total prices for the project shall include all labor, materials, shoring, removal, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for.

Bidder understands that the Owner reserves the right to reject any or all bids, and any combination including or not including add alternatives, and to waive any informality in the bidding. The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving bids. Upon receipt of written notice of the acceptance of this bid, Bidder will execute a formal Agreement provided by the City and deliver as defined in the attached project schedule below.

The undersigned Bidder does hereby declare and stipulate that this bid is made in good faith, without collusion or connection with any other person or persons bidding for the same work, and that it is made in pursuance of and subject to all the terms and conditions of the Bid Documents and Specifications, and the Plans pertaining to the work to be done.

Respectfully submitted:

  
\_\_\_\_\_  
Prime Contractor Signature

Name: George J. Monachino III

Company: Rogers Group, Inc.

Title: Estimator/Project Manager

Business Address: 2124 Nashville Pike

Gallatin, Tennessee 37066

Contractor's License No: 1774

License Expiration Date: March 31, 2026

Telephone Number: 615-604-7682

Email Contact: george.monachino@rogersgroupinc.com





# City of White House

*Parks, Recreation & Cultural Arts*

105 College Street  
White House, TN 37188  
Phone: 615.672.4350 x.2114  
Fax: 615.616.1057

**Kevin Whittaker**  
Director

**Selena Clouse**  
Assistant Director

**Linda Brooks**  
Office Administrator

**Steven Russell**  
Park Maintenance Supervisor

## MEMORANDUM

Date: September 5, 2024

To: Board of Mayor and Aldermen  
Gerald Herman, City Administrator

From: Kevin Whittaker, Director of Parks and Recreation

Re: Parks Admin Truck



The Parks Department would like to purchase a new truck for its Administration Division to replace the Dodge Ram it currently has. The Dodge Ram was purchased in 2009 but still runs well. However, it will be better served out at the Maintenance Division, which is in need of additional vehicles. The original intention of this truck was to get something smaller as a larger truck like the Dodge was unnecessary for what we do. However, it seems no smaller trucks have been available the last couple of years. So, we decided to settle on a Chevrolet Silverado as it is the closest in the price range we were looking for.

This particular truck is a 2024 Chevrolet Silverado 1500 4X4 Double Cab and is to be purchased off state contract from Wilson County Motors SWC #209 Vendor #0000000869 at a price of \$39,669.60. This will be coming out of the Parks Impact Fee budget line. I am recommending approval.

Thank You

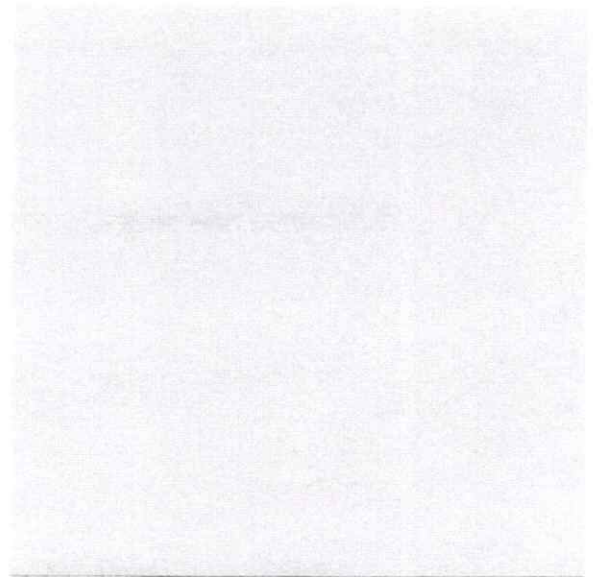


**Wilson County Motors SWC# 209 Vendor# 0000000869**

Danielle Rodriguez | 615-444-9642 | [danielle@wilsoncountyauto.com](mailto:danielle@wilsoncountyauto.com)

## **2024 1500 DBL Cab 4x4 SWC 209**

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck





## **Wilson County Motors SWC# 209 Vendor# 0000000869**

Danielle Rodriguez | 615-444-9642 | danielle@wilsoncountyauto.com

## **Wilson County Motors SWC# 209 Vendor# 0000000869**

### **Prepared By:**

Danielle Rodriguez

Wilson County Motors SWC# 209 Vendor# 0000000869

615-444-9642

danielle@wilsoncountyauto.com

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Wilson County Motors SWC# 209 Vendor# 0000000869

Danielle Rodriguez | 615-444-9642 | danielle@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

Price Summary

PRICE SUMMARY		
	VQ2	MSRP
Base Price	\$40,405.40	\$43,400.00
Total Options	(\$2,730.80)	\$368.00
Vehicle Subtotal	\$37,674.60	\$43,768.00
Destination Charge	\$1,995.00	\$1,995.00
Grand Total	\$39,669.60	\$45,763.00

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

**Weight Ratings**

**WEIGHT RATINGS**

Front Gross Axle Weight Rating:	3800 lbs
Rear Gross Axle Weight Rating:	3800 lbs
Gross Vehicle Weight Rating:	7000.00 lbs

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## Wilson County Motors SWC# 209 Vendor# 0000000869

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

### Technical Specifications

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# Wilson County Motors SWC# 209 Vendor# 0000000869

Danielle Rodriguez | 615-444-9642 | danielle@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

## Selected Model and Options

### MODEL

CODE	MODEL	VQ2	MSRP
CK10753	2024 Chevrolet Silverado 1500 4WD Double Cab 147" Work Truck	\$40,405.40	\$43,400.00

### COLORS

CODE	DESCRIPTION
GAZ	Summit White

### EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs	\$0.00	\$0.00

### ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
L3B	Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb -ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.) *GROSS*	0.00 lbs	0.00 lbs	\$0.00	\$0.00

### TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
MFC	Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

### AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
GU6	Rear axle, 3.42 ratio	0.00 lbs	0.00 lbs	\$0.00	\$0.00

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

## PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	\$0.00	\$0.00

## WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

## TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
QBN	Tires, 255/70R17 all-season, blackwall (STD)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

## SPARE TIRE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
QBR	Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

## PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
GAZ	Summit White	0.00 lbs	0.00 lbs	\$0.00	\$0.00

## SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck (Complete)

### SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
H2G	Jet Black, Vinyl seat trim	0.00 lbs	0.00 lbs	\$0.00	\$0.00

### RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

### OPTION DISCOUNT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
—	Option/package discount (Requires (L3B) TurboMax engine or (PEB) WT Value Package.) *DISCOUNT*	0.00 lbs	0.00 lbs	(\$1,188.00)	(\$1,350.00)

### ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
Z82	Trailering Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (With (L84) 5.3L EcoTec3 V8 engine requires (G80) locking differential. Included with (PEB) WT Value Package.)	-4.00 lbs	19.00 lbs	\$374.00	\$425.00
ZLQ	WT Fleet Convenience Package includes (K34) cruise control and (DLF) power mirrors (Upgradeable to (DPO) trailer mirrors and includes (DD8) auto dimming rearview mirror. Not available with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	\$325.60	\$370.00

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

### ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
G80	Auto-locking rear differential (Required with (L84) 5.3L EcoTec3 V8 engine when (Z82) Trailering Package is ordered. Included with (Z71) Z71 Off-Road Package or (9C1) Police Pursuit Package.)	0.00 lbs	4.00 lbs	\$347.60	\$395.00
NZZ	Skid Plates (Included with (BAQ) Work Truck Package, (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (9C1) Police Pursuit Package.)	6.00 lbs	1.00 lbs	\$132.00	\$150.00

### ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
DLF	Mirrors, outside heated power-adjustable (Standard on Regular Cab models. Included and only available with (ZLQ) WT Fleet Convenience Package or (PCV) WT Convenience Package on Crew Cab and Double Cab models. When (PQA) WT Safety Package is ordered, includes (DP6) high gloss Black mirror caps.)	1.00 lbs	0.00 lbs	Inc.	Inc.

### ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
K34	Cruise control, electronic with set and resume speed, steering wheel-mounted (Included with (ZLQ) WT Fleet Convenience Package, (PCV) WT Convenience Package or (9C1) Police Pursuit Package. Upgradeable to (KSG) Adaptive Cruise Control.)	0.00 lbs	0.00 lbs	Inc.	Inc.

### ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
CTT	Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Included and only available with (Z82) Trailering Package.)	0.00 lbs	0.00 lbs	Inc.	Inc.

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

**CUSTOM EQUIPMENT**

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
Adjust	SWC Adjustment	0.00 lbs	0.00 lbs	\$368.00	\$368.00
Assist	Assistance	0.00 lbs	0.00 lbs	(\$3,100.00)	\$0.00
Fed Tire	Federal Tire Fee	0.00 lbs	0.00 lbs	\$10.00	\$10.00
Options Total		3.00 lbs	24.00 lbs	(\$2,730.80)	\$368.00

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# Wilson County Motors SWC# 209 Vendor# 0000000869

Danielle Rodriguez | 615-444-9642 | danielle@wilsoncountyauto.com

Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

## Standard Equipment

### Package

Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam

### Mechanical

- Durabed, pickup bed
- Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.)
- Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)
- GVWR, 7000 lbs. (3175 kg) (Requires Crew Cab or Double Cab 4WD model and (L3B) TurboMax engine. Requires Double Cab 4WD model and (L84) 5.3L EcoTec3 V8 engine.)
- Rear axle, 3.42 ratio
- Push Button Start
- Automatic Stop/Start (Not available with (5W4) Special Services Package, (9C1) Police Pursuit Package or (FHS) E85 FlexFuel capability.)
- Transfer case, single speed electronic Autotrac with push button control (4WD models only)
- Four wheel drive
- Battery, heavy-duty 730 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power
- Alternator, 220 amps (Included with (L3B) TurboMax engine, (VYU) Snow Plow Prep Package, (5W4) Special Service Package or (9C1) Police Pursuit Package.)
- Recovery hooks, front, frame-mounted, Black
- Frame, fully-boxed, hydroformed front section
- Suspension Package, Standard
- Steering, Electric Power Steering (EPS) assist, rack-and-pinion
- Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors
- Brake lining wear indicator
- Capless Fuel Fill
- Exhaust, single outlet

### Exterior

Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

### Exterior

Tires, 255/70R17 all-season, blackwall (STD)

Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.)

Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare

Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door

Bumpers, front, Black (semi-gloss)

Bumpers, rear, Black (semi-gloss)

CornerStep, rear bumper

Cargo tie downs (12), fixed rated at 500 lbs per corner

Headlamps, halogen reflector with halogen Daytime Running Lamps

IntelliBeam, automatic high beam on/off

Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel (incandescent on Regular Cab models, LED on Crew Cab and Double Cab models)

Taillamps with incandescent tail, stop and reverse lights

Mirrors, outside manual, Black (Standard on Crew Cab and Double Cab models only. Not available on Regular Cab models.)

Glass, solar absorbing, tinted

Door handles, Black

Tailgate and bed rail protection cap, top

Tailgate, standard

Tailgate, locking utilizes same key as ignition and door (Removed when (QT5) EZ Lift power lock and release tailgate is ordered.)

Tailgate, gate function manual, no EZ Lift

### Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

Sirius XM, delete (Can be upgraded to (U2K) SiriusXM.)

Audio system feature, 6-speaker system (Requires Crew Cab or Double Cab model.)

Wireless phone projection for Apple CarPlay and Android Auto

Bluetooth for phone, connectivity to vehicle infotainment system

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck (Complete)

### Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Seat trim, Vinyl

Seat adjuster, driver 4-way manual

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor) (Requires Crew Cab or Double Cab model.)

Floor covering, rubberized-vinyl (Not available with LPO floor liners.)

Steering wheel, urethane

Steering column, Tilt-Wheel, manual with wheel locking security feature

Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Exterior Temperature Display located in radio display

Compass located in instrument cluster

Window, power front, drivers express up/down

Window, power front, passenger express down

Windows, power rear, express down (Not available with Regular Cab models.)

Door locks, power

Remote Keyless Entry, with 2 transmitters

Power outlet, front auxiliary, 12-volt

USB Ports, 2, Charge/Data ports located on instrument panel

Air conditioning, single-zone manual

Air vents, rear, heating/cooling (Not available on Regular Cab models.)

Mirror, inside rearview, manual tilt

Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

### Safety-Mechanical

Automatic Emergency Braking

Front Pedestrian Braking

StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

### Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

### Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

HD Rear Vision Camera

Lane Keep Assist with Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Rear Seat Reminder (Requires Crew Cab or Double Cab model.)

Rear Seat Belt Indicator (Requires Crew Cab or Double Cab model.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

3 Years of Remote Access. The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

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## Wilson County Motors SWC# 209 Vendor# 0000000869

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Vehicle: [Fleet] 2024 Chevrolet Silverado 1500 (CK10753) 4WD Double Cab 147" Work Truck ( Complete )

### WARRANTY

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Silverado TurboMax<sup>TM</sup> engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Silverado TurboMax<sup>TM</sup> engines, 3.0L & 6.0L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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# OTHER BUSINESS...

# DISCUSSION ITEMS...



# OTHER INFORMATION....