**City of White House**

**Parks, Recreation & Cultural Arts Department**

**Leisure Services Board Meeting**

 **March 7, 2024**

1. The meeting was called to order at 7:00pm by Chairman Jim Varellie.

1. Present were Jim Varellie, Maureen Boling Jana Spicer, Morgan Holloway, Carlos Payne, Gerald Herman, Kevin Whittaker, Selena Clouse, Steven Russell and Linda Brooks. Absent: Mark Smith
2. A motion was made by Morgan and seconded by Jana to adopt the agenda. Vote: all in favor / none opposed.
3. Approval of Minutes from the January 4, 2024 Meeting – Jana made a motion to approve the January 4, 2024 minutes and Morgan seconded the motion. Vote: all in favor / none opposed.

Approval of Minutes from the January 20, 2024 Study Session Meeting – Morgan made a motion to approve January 20, 2024 Study Session minutes and Maureen seconded the motion. Vote: all in favor / none opposed.

1. Public Comment: Brandon Funk, Chris Taylor, Avery Mouser, Brenda Causey and Debbie Martin spoke on the need for pickleball. Paul Gibson spoke for greenway expansion and Stephanie Mitchell spoke for the need of more adult activities.
2. The Director’s Report was given by Kevin.

**Update on ongoing projects:**

*Soccer Complex Renovation Phase II*

* Project ongoing
* Completion date set for June 15th

*Splash Pad Maintenance Building*

* Should be nearing completion of the building
* Plan to go ahead and replace tank
* Target opening date is Memorial Day weekend (because of our parking situation, we will try to have it open as much as possible)

*Master Plan*

* SWOT analysis performed
* Rough draft to be presented at this meeting
* Need to approve final draft before April BOMA, so it can be approved before May 3rd deadline for LPRF Grant

2024 LPRF Grant

* Submitted Intent to Apply for 2024 LPRF Grant
* Would include Concession Stand Renovation and new storage/meeting building for baseball/softball league, dog park parking lot and tennis court shade structure
* Likely won’t hear anything until summer or fall regarding whether we were awarded the grant or not

**List of upcoming projects yet to begin:**

*Dirt for Laser Grading & Sand for Top Dressing*

* *Laser Grading Complete*
* *Sand top dressing will take place in May/June*

Parks Truck

* Still waiting on this

The Assistant Director’s Report was given Selena

**Adult Programs**

 Women’s Exercise Class

* Wednesdays: 8:00-9:00am
* Largest Class – 2/21 ( 6 participants)

 Adult Softball – Registration Open

* Registration Jan. 28th-March 10th
* Men’s Basketball Registration Open
* Registration Open: Feb. 18th-March 31st

 **Youth Programs**

 Youth Basketball

* Final Games Played Feb. 24th

Girl’s Volleyball

 \*- Registration closed Feb.18th

 \* 165 Girls Registered

Challenger Baseball-Registration Open

* Registration Open: Jan. 1st-March 17t

 **Special Events**

Egg Hunt: March 17th-31st

 **Other**

Open Gyms:

* Pickle Ball:

Tuesdays-14

Thursdays-13

* Basketball-15

 The Maintenance Supervisor’s Report was given by Steven

* We put down pre-emergent on all of our sports fields at the park and soccer complex. In a few weeks we will put down the first round of fertilizer.
* We pressure washed the floors on all bridges along the greenway.
* We have added clay and laser graded the infields on quad fields 2 and 4.
* We have gone down the greenway and trimmed back any low hanging limbs and where brush has grown too close to the trail.

Jana made a motion to approve these three reports and Morgan seconded the motion, Vote: all in favor / none opposed.

1. Action Items
2. Monthly Report – Kevin put on view the monthly report numbers and briefly went over the numbers.
3. Cemetery Report- No report for cemetery since that report is done quarterly.

Morgan made a motion to approve the Action Items. Jana seconded the motion. Vote: all in favor / none opposed.

1. Old Business
2. Rec Center Update – Jerry stated that the Rec Center project is going as planned. The scheduled date to be in is December 20, 2024.
3. Fees- Kevin stated that since our time is running short tonight if it is agreeable with the board he will send you the proposed rate and we will discuss it at our next meeting. All agreed. He stated that the prices are in line with several in the Nashville area.
4. Non-resident Fees – To be discussed at the next meeting
5. City Staff and family fees – To be discussed at the next meeting

1. New Business
2. Master Plan Rough Draft Presentation – Ashley with Kimley Horn presented and displayed the rough draft of the full master plan.

1. Master Plan Open House – Everyone was invited to come and view the display boards and place a note on the board with any suggestions or concerns. Leisure Board members joined the attendees to answer questions and discuss the Master Plan.
2. Adjournment - Morgan made a motion to adjourn the meeting and Maureen seconded the motion. Vote: all in favor / none opposed.

Next Meeting – May 2, 2024

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Chairman