

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Agenda
May 16, 2024
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Roll Call
5. Adoption of the Agenda
6. Approval of the Minutes from the April 18th Board of Mayor and Aldermen meeting.
7. Welcome Visitors
8. Proclamation
9. Public Comment
10. Public Hearings
 - a. None
11. Communication from Mayor, Aldermen, City Attorney, and City Administrator
12. Acknowledge Reports
 - A. General Government
 - B. Finance
 - C. Human Resources
 - D. Police
 - E. Fire
 - F. Public Services
 - G. Planning & Codes
 - H. Parks & Recreation
 - I. Library
 - J. Municipal Court
13. Consideration of the Following Resolutions:
 - a. **Resolution 24-05:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, Tennessee. *First Reading.*
14. Consideration of the Following Ordinances:
 - a. **Ordinance 24-04:** An ordinance to amend the Zoning Map from Sumner County Residential, to General Commercial, C-2, at 170 Old Highway 31W. *First Reading.*
 - b. **Ordinance 24-05:** An ordinance to de-annex certain territories within the corporate boundaries of the City of White House, Tennessee. *First Reading.*
15. Purchasing:
 - a. To approve or reject the purchase of tactical gear in the amount of \$43,363.20 from ADS, Inc. off GSA Cooperative Contract# 47QSMA19D08Q1. The Police Chief recommends approval.

- b. To approve or reject authorizing the City Administrator Gerald Herman to enter into a one-year Interlocal E911 agreement between E911 Emergency Communication District of Robertson County, Robertson County, the City of Springfield, the City of White House, and other cities within Robertson County in the amount of \$297,274.00 for furnishing dispatching services for the purpose of emergency dispatch at the E911 facility. The Police Chief recommends approval.

16. Other Business:

- a. None

17. Discussion Items:

- a. None

18. Other Information:

- a. None

19. Adjournment:

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Minutes
April 18, 2024
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer by Community Pastor

Prayer was led by Pastor Dillon Davis from Stone Chapel Church.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Corbitt.

4. Roll Call

Mayor Corbitt – Present; Ald. Matthews - Present; Ald. Silver – Present; Ald. Spicer– Present; Ald. Wall – Present;
Quorum – Present.

5. Adoption of the Agenda

Motion was made by Ald. Silver, second by Ald. Wall to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of the Minutes from the March 21st Board of Mayor and Aldermen meeting.

Motion was made by Ald. Wall, second by Ald. Matthews to approve the minutes. A voice vote was called for with all members voting aye. **The March 21st Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

Mayor Corbitt welcomed all visitors.

8. Public Comment

No one signed up to speak.

9. Public Hearings

- a. **Resolution 24-03:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, Tennessee.

No one spoke for or against.

- b. **Ordinance 24-03:** An ordinance to amend the Zoning Map from Robertson County Agricultural, AG-2, to General Commercial, C-2, at 7769 Highway 76.

No one spoke for or against.

10. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Ald. Spicer thanked the Board, City Administrator Gerald Herman, Department Heads, and MTAS consultant Gary Jaeckel for hosting a successful Budget Retreat.

11. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire | I. Library |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Matthews, second by Ald. Spicer to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

12. Consideration of the Following Resolutions:

- a. **Resolution 24-02:** Whereas, T.C.A. 6-51-102 requires that a plan of service be adopted by the governing body of the City prior to passage of a resolution annexing any area.

Motion was made by Ald. Matthews, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Spicer, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Resolution 24-02 was approved.**

- b. **Resolution 24-03:** A resolution to annex certain territories and incorporate same within the corporate boundaries of the City of White House, Tennessee. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Spicer to approve. A roll call vote was requested by Mayor Corbitt; Ald. Matthews – aye; Ald. Spicer – aye; Ald. Silver – Aye; Ald. Wall – aye; Mayor Corbitt - aye. Motion passed. **Resolution 24-03 was approved on Second Reading.**

13. Consideration of the Following Ordinances:

- a. **Ordinance 24-03:** An ordinance to amend the Zoning Map from Robertson County Agricultural, AG-2, to General Commercial, C-2, at 7769 Highway 76. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Silver to approve. A roll call vote was requested by Mayor Corbitt; Ald. Matthews – aye; Ald. Spicer – aye; Ald. Silver – Aye; Ald. Wall – aye; Mayor Corbitt - aye. Motion passed. **Ordinance 24-03 was approved on Second Reading.**

14. Purchasing:

- a. None

15. Other Business:

- a. To approve or reject a Certificate of Compliance for Publix Tennessee, LLC located at 453 Hwy 76. The Administrative Services Director recommends approval.

Motion was made by Ald. Matthews, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

- b. To approve or reject subdivision infrastructures and street acceptance for The Parks Phase 3B. The Planning and Codes Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, a motion was made by Ald. Mathews, second by Ald. Wall to deny. A voice vote was called for by Mayor Corbitt with all members voting no. **Motion passed.**

- c. To approve or reject the City of White House Parks Master Plan from Kimley-Horn. The Leisure Services Board approved the plan at its April 1st meeting. The Parks and Recreation Director recommends approval.

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

16. Discussion Items:

- a. None

17. Other Information:

- a. None

18. Adjournment:

Meeting was adjourned at 7:24 pm.

ATTEST:

John Corbitt, Mayor

Derek Watson, City Recorder

REPORTS....

Administrative & Legislative Services Department
April 2024

Administration

City Administrator Gerald Herman attended the following meetings and events this month:

- April 1:
 - Department Head Staff Meeting
 - Staff Plan Reviews
 - Leisure Services Board Study Session
- April 2:
 - Stagecoach Discussion
 - Beer Board Meeting- Publix and All Seasons Grill
- April 3:
 - White House Recreation Center Meeting
 - Core 5 Open House
- April 4:
 - BMA Budget Retreat
- April 8:
 - Planning Commission
- April 9:
 - Goodwill Center Ribbon Cutting
 - Robertson County Economic Development Board Meeting
- April 11:
 - Robertson County Joint Economic Development Meeting
- April 15:
 - Department Head Staff Meeting
- April 16:
 - Power Hour at White House Pizza Pub
 - Economic Development Meeting
- April 17:
 - TCMA 2024 Spring Conference
- April 18 :
 - TCMA 2024 Spring Conference
 - Board of Mayor and Alderman Meeting
- April 19:
 - TCMA 2024 Spring Conference
- April 23 :
 - Luncheon featuring Congressman John Rose
 - Ribbon Cutting for the Flex Space
- April 25 :
 - Mayor Update Meeting
 - Safety Fair
 - Stagecoach Update Meeting
- April 29 :
 - Department Head Staff Meeting
 - Americana Celebration Planning Meeting #2
 - WWTP Site Visit
- April 30 :
 - Soccer Complex Project Update
 - Multiple Ribbon Cuttings at White House Chamber
 - White House Rotary Scholastic Banquet

**Administrative & Legislative Services Department
April 2024**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2023-2024.

Budget	Budgeted Amount	Expended/Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$34,261,901	\$19,675,956	↓25.91
Economic Development	\$136,600	\$122,358	↑6.23
State Street Aid	\$505,000	\$485,423	↑12.74
Parks Sales Tax	\$2,296,000	\$2,073,630	↑6.97
Solid Waste	\$1,657,227	\$1,362,411	↓1.12
Parks Impact Fees	\$1,055,000	\$984,047	↑9.93
Police Impact Fees	\$110,000	\$101,112	↑8.58
Fire Impact Fees	\$274,000	\$53,044	↓63.98
Road Impact Fees	\$650,000	\$650,000	↑16.66
Police Drug Fund	\$25,000	\$23,436	↑10.40
Debt Services	\$2,512,200	\$247,028	↓73.50
Wastewater	\$15,952,225	\$12,531,113	↓4.78
Dental Care	\$100,000	\$63,348	↓19.99
Stormwater Fund	\$1,672,625	\$1,246,221	↓8.83
Cemetery Fund	\$42,690	\$31,313	↓9.98

*Expended/Encumbered amounts reflect charges from July 1, 2023 – June 30, 2024.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2024	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018
July	341	313	325	261	269	346	362
August	161	166	132	128	106	151	166
September	108	104	98	106	98	126	119
October	145	98	98	79	97	91	147
November	130	104	103	72	78	120	125
December	98	84	73	71	58	72	104
January	125	116	117	123	81	122	177
February	132	111	105	75	93	119	113
March	112	145	145	106	107	131	142
April	147	103	105	154	85	138	185
May		138	153	133	82	129	121
June		35	52	47	45	50	52
Total	1,499	1,517	1,506	1,355	1,199	1,595	1,813

Purchase Orders by Dollars	April 2024	FY 2024	FY 2023	FY 2021	Total for FY24	Total for FY23	Total for FY22
Purchase Orders \$0-\$9,999	144	1,435	1,448	1281	\$1,685,491.99	\$1,645,212.29	\$1,640,827.83
Purchase Orders \$10,000-\$24,999	2	27	32	29	\$461,225.72	\$421,438.69	\$404,406.65
Purchase Orders over \$25,000	1	37	37	45	\$14,433,935.40	\$39,313,456.65	\$11,687,700.37
Total	147	1,499	1,517	1355	\$16,580,653.11	\$41,380,107.63	\$13,732,934.80

**Administrative & Legislative Services Department
April 2024**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2023-2024 Update Requests	2022-2023 Update Requests	2021-2022 Update Requests	2020-2021 Update Requests	2019-2020 Update Requests	2023-2024 Page Visits	2022-2023 Page Visits	2021-2022 Page Visits	2020-2021 Page Visits	2019-2020 Page Visits
July	51	52	54	15	152	34,294	31,946	32,401	11,536	1,164,517
Aug.	44	63	66	20	126	38,060	31,340	25,635	9,145	752,932
Sept.	48	65	48	17	43	31,899	27,594	24,833	8,335	679,248
Oct.	55	47	52	10	78	33,673	29,829	23,816	8,390	386,735
Nov.	42	54	63	174	56	30,149	30,449	23,022	7,587	695,971
Dec.	38	32	39	13	156	30,202	27,768	22,904	17,483	847,724
Jan.	46	53	56	108	67	32,467	31,686	26,942	17,123	720,531
Feb.	58	47	52	135	22	35,251	28,043	23,253	19,796	N/A
Mar.	43	62	57	39	85	35,610	30,614	30,026	22,930	N/A
April	50	72	68	101	43	44,802	31,817	31,127	20,881	N/A
May		51	54	38	27		35,606	31,335	23,514	5,998
June		42	674	214	48		23,919	34,600	30,909	10,251
Total	475	640	609	884	901	346,410	360,611	329,885	197,629	5,263,907

“City of White House, TN” Mobile App

	FY 24 New Downloads	FY 23 New Downloads	FY22 New Downloads	FY21 New Downloads
July	9	8	8	45
Aug.	4	13	9	44
Sept.	4	9	13	19
Oct.	2	11	6	40
Nov.	4	11	6	29
Dec.	3	10	10	10
Jan.	3	18	18	11
Feb.	1	10	9	20
Mar.	4	9	14	11
April	4	11	11	7
May		3	10	11
June		1	10	11
Total	38	114	124	258

	FY24 # of Request	FY23 # of Request	FY22 # of Request	FY21 # of Request
July	55	50	38	20
Aug.	46	43	54	27
Sept.	52	40	46	16
Oct.	40	45	64	15
Nov.	38	53	19	20
Dec.	34	70	42	27
Jan.	61	61	41	18
Feb.	82	20	41	72
March	66	41	38	36
April	61	68	26	26
May		50	39	48
June		47	47	58
FY Total	535	588	495	383

**The app went live on January 11, 2016*

**Administrative & Legislative Services Department
April 2024**

White House Farmers Market 2024

	Application Fees # (amount collected)	Booth Payments (\$)
January	3(\$45)	2(\$300)
February	6(\$90)	5(\$660)
March	3(\$45)	4(\$510)
April	7(\$105)	9 (\$1,260)
May		
June		
July		
August		
September		
October		
November		
December		
Total	19(\$285)	20(\$2,730)

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

	2022-2023 Work Order Requests	2022-2023 Work Order Requests	2021-2022 Work Order Requests	2020-2021 Work Order Requests	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests	2017 – 2018 Work Order Requests
July	18	14	19	11	10	22	21
August	23	23	8	27	10	26	24
September	13	21	12	9	13	19	22
October	13	13	10	6	7	14	18
November	13	12	23	16	7	18	34
December	8	8	17	19	3	8	19
January	14	11	6	11	16	14	16
February	7	10	8	16	18	7	21
March	7	16	14	12	11	7	17
April	10	6	13	17	2	12	25
May		34	20	25	11	6	26
June		19	14	31	10	9	23
Total	126	187	164	200	98	162	266

**Finance Department
April 2024**

Finance Section

During April the Finance Office continued collecting current year property taxes, and continued working on FYE 6/30/2025 budget tasks. The total property taxes billed for tax year 2023 was \$5.6 million. As of the end of April, approximately \$5.5 million (98.2%) was collected. Members of the Finance Office also participated in the following events during the month:

April 3: Budget Retreat planning
 April 4: BMA Budget Retreat
 April 4-5: MTAS Municipal Courts Conference
 April 4: BMA Budget Retreat Review with Alderwoman Linda Silver
 April 9: EPL Software Training
 April 9: Regions Bank master agreement document review meeting
 April 30: Soccer Complex Construction budget meeting
 April 30: Finance Staff meeting

Performance Measures

Utility Billing	Apr 2024	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total
New Build Applications (#)	77	459	307	284	357	171
Move In Applications (#)	94	867	926	977	737	649
Total Applications (#)	171	1326	1233	1261	1094	820
Move Outs (#)	11	298	831	898	743	602
Electronic new customer signups (#)	93	715	476	410	300	127
Electronic new customer signups (%)	54%	54%	39%	33%	27%	15%

Business License Activity	Apr 2024	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total
Opened	9	73	95	92	76	69
Closed (notified by business)	1	11	9	7	6	10

Accounts Payable	Apr 2024	FY 2024 Total	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total
Total # of Invoices Processed	397	4413	4455	4254	4079	4003

Property Tax Relief Applications	Apr 2024	FY 2024 Total	FY 2024 Est.	FY 2023 Total	FY 2022 Total
New Parcels (#)	3	48	29	27	29
Existing Parcels (#)	2	115	124	101	99
Total Parcels (#)	5	163	153	128	128
State Relief Credits (\$)	320	26,510	21,040	23,860	20,844
City Relief Credits (\$)	320	22,984	18,255	16,536	10,155
Combined Relief Credits (\$)	640	49,494	39,295	40,396	30,999

**Finance Department
April 2024**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	12,575,765	3,772,730	8,850,535	70%
Economic Development Fund	141,900	42,570	256,951	181%
State Street Aid Fund	456,800	137,040	598,767	131%
Parks Sales Tax Fund	1,093,500	328,050	1,305,211	119%
Solid Waste Fund	1,577,500	473,250	970,864	62%
Parks Impact Fees Fund	440,484	132,145	204,956	47%
Police Impact Fees Fund	315,200	94,560	1,128,545	358%
Fire Impact Fees Fund	208,200	62,460	722,766	347%
Roads Impact Fees Fund	421,800	126,540	641,521	152%
Police Drug Fund	5,250	1,575	43,989	838%
Debt Services Fund	2,530,300	759,090	2,837,416	112%
Wastewater Fund	6,293,000	1,887,900	9,188,164	146%
Dental Care Fund	78,300	23,490	173,550	222%
Stormwater Fund	1,100,750	330,225	886,423	81%
Cemetery Fund	55,450	16,635	271,278	489%

Balances do not reflect encumbrances not yet expended.

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2023-2024.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	12,575,765	11,671,902	↑ 9.48%
Economic Development Fund	141,900	116,861	↓ 0.98%
State Street Aid Fund	456,800	394,188	↑ 2.96%
Parks Sales Tax Fund	1,093,500	993,445	↑ 7.52%
Solid Waste Fund	1,577,500	1,354,199	↑ 2.51%
Parks Impact Fees Fund	440,484	551,936	↑ 41.97%
Police Impact Fees Fund	315,200	469,143	↑ 65.51%
Fire Impact Fees Fund	208,200	309,635	↑ 65.39%
Roads Impact Fees Fund	421,800	590,195	↑ 56.59%
Police Drug Fund	5,250	8,279	↑ 74.36%
Debt Services Fund	2,530,300	2,287,468	↑ 7.07%
Wastewater Fund	6,293,000	5,868,914	↑ 9.93%
Dental Care Fund	78,300	75,212	↑ 12.72%
Stormwater Fund	1,100,750	969,584	↑ 4.75%
Cemetery Fund	55,450	48,991	↑ 5.02%

*Realized amounts reflect revenues realized from July 1, 2023—April 30, 2024

**Human Resources Department
April 2024**

The Human Resources staff participated in the following events during the month:

April 03: Hitchhiker Toys and Little Shop of Cards Ribbon Cutting
 April 04: Board of Mayor and Aldermen Budget Retreat
 April 10: Chamber of Commerce Board Orientation and Meeting
 April 17: Tennessee City Managers Association Spring Conference
 April 18: Tennessee City Managers Association Spring Conference
 April 19: Tennessee City Managers Association Spring Conference
 April 23: Chamber of Commerce Luncheon
 The Flex Space Ribbon Cutting
 April 25: Health, Safety & Wellness Fair
 April 29: Wastewater Treatment Plant Site Visit

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
July	0	0	0	0
August	1	1	0	0
September	0	1	0	1
October	1	2	1	0
November	0	1	0	1
December	0	0	0	0

Three-year average: 6.33

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
January	1	1	0	1
February	0	0	1	0
March	1	0	0	2
April	1	0	0	1
May		0	1	0
June		0	1	3
Total	5	6	4	9

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
July	0	0	0	1
August	0	0	1	1
September	0	0	0	1
October	0	2	1	1
November	0	0	1	3
December	0	2	0	0

Three-year average: 5.33

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
January	0	0	0	0
February	0	0	0	0
March	0	0	1	0
April	1	0	1	0
May		0	0	0
June		0	0	0
Total	1	4	5	7

Human Resources Department
April 2024

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
July	2	1	1	1
August	3	1	1	1
September	1	1	2	0
October	0	1	0	0
November	1	2	0	1
December	1	1	1	2

Current year turnovers that occurred within
90 day probationary period: 0

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
January	2	0	4	2
February	2	0	2	0
March	0	2	3	0
April	2	0	2	2
May		0	2	0
June		1	1	3
Total	14	10	19	12
Percentage	11.02%	8.40%	16.52%	10.91%

Three-year average: 11.94%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
July	0	0	0	1 (T)
August	1 (T)	0	0	0
September	0	0	0	0
October	0	1 (S)	0	0
November	1 (T)	0	0	0
December	0	0	0	1 (T)

Three-year average: 1.667

	FYE 2024	FYE 2023	FYE 2022	FYE 2021
January	0	0	1 (T)	1 (T)
February	0	0	0	0
March	0	1 (T)	0	0
April	0	0	0	0
May		0	0	0
June		0	0	0
Total	2	1	1	3

**Police Department
April 2024**

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in April:** Department Head Meeting (April 1, 15 & 29), Beer Board Meeting (April 2), Board of Mayor & Alderman Budget Retreat (April 4), Planning Commission (April 8), White House Rotary Club Meeting (April 11, 18 & 25) TDOT Meeting – Homeless Encampment (April 15), TEMA & FEMA Interagency Recovery Meeting (April 16), Command Staff Meeting (April 18), Board of Mayor & Alderman Meeting (April 18), Sumner Drug Task Force Meeting (April 24) and White House Rotary Scholarship Dinner (April 30).

➤ **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2026.

Susan Johnson, Accreditation Manager, is in the 4th edition of our TLEA program into PowerDMS, which includes 164 standards.

We received our 4th TLEA award in April in Franklin, Tn. Susan is now working on our 5th one that will be due in December 2026. She is already collecting proofs for 2024 standards.

Susan will be attending the LEACT conference this September in Pigeon Forge, Tn.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	460	0	460
February	0	300	24	324
March	20	500	38	558
April	0	208	40	248
Total	20	1468	102	1,590

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 570 shifts during the Fiscal Year 2023-2024. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	April 2024	FY 2023-24
Three (3) Officers per Shift	23	167
Four (4) Officers per Shift	37	425

1. ***Acquire and place into service two Police Patrol Vehicles.*** Four new vehicles have been ordered from Lonnie Cobb Ford. We have been advised by Lonnie Cobb Ford the vehicles possibly could be here the first of June.
2. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2023-2024.***
Spring Compliance check letters were sent out to businesses on April 15th.

**Police Department
April 2024**

3. *Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2024.*

Group A Offenses	April 2024	Per 1,000 Pop.	Total 2024	Per 1,000 Pop.
<i>Serious Crime Reported</i>				
Crimes Against Persons	16	1	45	3
Crimes Against Property	23	2	88	6
Crimes Against Society	14	1	58	4
Total	53	4	191	13
Arrests	54		229	

**U.S. Census Estimate 7/1/2022 – 14,516*

4. *Maintain a traffic collision rate at or below the three-year average of 446 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2024.*

	April 2024	TOTAL 2024
Traffic Crashes Reported	38	141
Enforce Traffic Laws:		
Written Citations	47	191
Written Warnings	85	189
Verbal Warnings	341	1,222

5. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2024.*

COLLISION RATIO				
<u>2024</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
April	38	2 YTD 12	5%	9% YTD 141

Staffing:

- Ofc. Blake McClusky graduated from the Tennessee Law Enforcement Academy on March 29th. He has been cleared from FTO and on the road.
- Officer Devin Keen is on FTO. He will be going to the Tennessee Law Enforcement Academy in July.
- Detective Keith Anglin is on FMLA.
- Officer Nicholas Lepore turned in his resignation. His last day was April 20th.
- Officer Tyler Miller turned in his resignation. His last day was April 22nd.
- We have interviewed a Certified Officer. Pending medical and psych.
- We are continuing to accept applications. We have three positions open.

**Police Department
April 2024**

Sumner County Emergency Response Team:

ERT had three training days in April.

- April 17th – New member tryout. Ofc Pharris made the team
- April 18th– Firearms training at the Sumner Co range
- April 19th– Training Scenarios at Vol St CC with negotiators

Support Services Performance Measurements

1. ***Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2024.***

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

2023 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
April		

Communications Section

	April	Total 2024
Calls for Service	996	3,652
Alarm Calls	41	155

Request for Reports

	April	FY 2023-24
Requests for Reports	11	222
Amount taken in	\$8.55	\$213.50
Tow Bills	\$0.00	\$650.00
Emailed at no charge	26	284
Storage Fees	\$0.00	\$0.00

Tennessee Highway Safety Office (THSO):

- Two Stalker handheld radar have been ordered with funding from THSO.
- April 3rd, Robertson EMS, White House Fire, and WHPD assisted WHHHS in their mock crash for their prom. Information on impaired driving was provided to the school for the students.
- Yard signs (speeding) are now available at the PD. Signs are provided by THSO.

Volunteer Police Explorers: Nothing to report currently.

Item(s) sold on Govdeals: Nothing to report currently.

Crime Prevention/Community Relations Performance Measurements

**Police Department
April 2024**

- ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E. should start in the Fall at White House Middle School.
- ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House will be in the Fall.
- ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.***
Citizen's Police Academy has been cancelled. We are planning to have several new programs for the public.
- ***Participate in joint community events monthly to promote the department's crime prevention efforts and community relations programs.***
- 4/2 - Sgt. Enck met with and conducted a Threat Assessment on Summit Prep Academy.
- 4/3 - WHPD participated in a touch a truck at Robert F Woodall.
- 4/3- WHPD assisted Heritage High School with a mock crash scene.
- 4/12 Sgt Enck hosted a SPEARE class at WHHS, approximately 40 Seniors.

Special Events: *WHPD Officers participated in the following events during the month of April:*

- 4/27 WHPD participated in the National DEA Drug take back event. We collected 161.7 lbs of unused RX pills.

Upcoming Events:

- May 7th – WHPD Annual Awards Ceremony
- National Police Week –
May 12 to May 18th, 2024

<i>2024 Participation in Joint Community Events</i>		
	<u>April</u>	<u>Year to Date</u>
Community Activities	5	19

**Fire Department
April 2024**



Summary of Month's Activities

Fire Operations

The Department responded to 147 requests for service during the month with 108 responses being medical emergencies. The Department also responded to 5 vehicle accidents of which 1 had injuries, and 4 had no injuries. Of the 147 responses in the month of April there were 20 calls that overlapped another call for service which is 13.61% of our responses for the month. That brings the overlapping call volume for FY23-24 to 267 or 17.62% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in April from dispatch to on scene time averaged was, six minutes and twenty-nine seconds (6:29). The average time a fire unit spent on the scene of an emergency call was eleven minutes and nine seconds (11:09).

Department Event

- April 3rd – Mock Crash at White House Heritage High School
- April 3rd – Career Day at RF Woodal Elementary School
- April 9th – Monthly Officer Meeting
- April 13th – TN Fire Commission written and practical exams

Fire Administration

- April 4th – BMA Budget retreat
- April 16th – TEMA & FEMA Interagency recovery meeting
- April 22nd – Conference call with ESO (new reporting program)
- April 29th – Americana Celebration meeting #2

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

Fires	31
Rescue & Emergency Services	1062
Hazardous Conditions (No Fire)	27
Service Calls	89
Good Intent Call	89
False Alarms & False Call	178
Calls for The Month	147
Total Responses FY to Date	1502

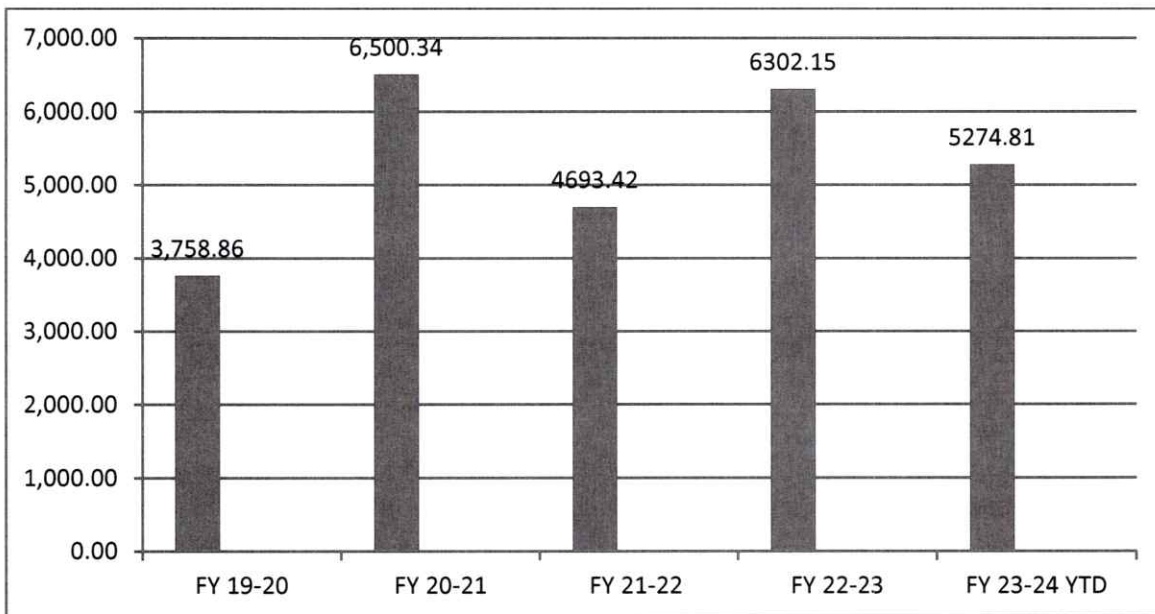
**Fire Department
April 2024**

Response by Station

	Month	FY to Date	%
Station #1 (City Park)	102	983	65.44%
Station #2 (Business Park Dr)	45	514	34.22%

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4788 hours of training per year is based on twenty-one career firefighters.



	Month	FYTD
Firefighter Training Hours	566.89	5274.81

Training breakdown for ISO and NFPA*

	Fire Officer	Company	Facilities	NFPA	Non-ISO
Month	9	287	78.5	91.06	101.33
Total for FY	225	2433.05	846.5	935.19	1415.77

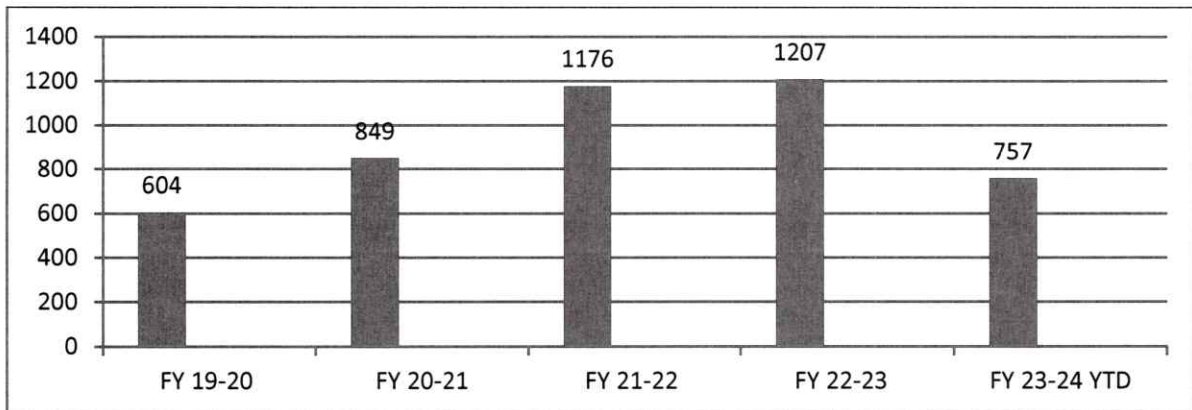
*National Fire Protection Association – The fire service industry standard.

Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

Fire Department April 2024

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

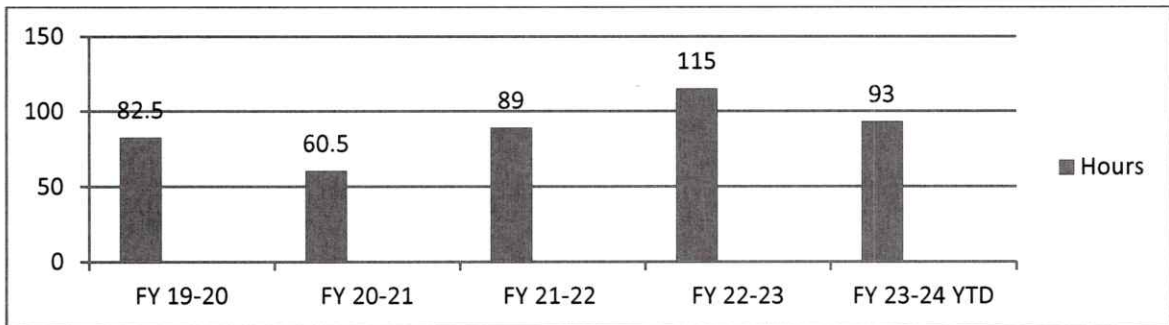
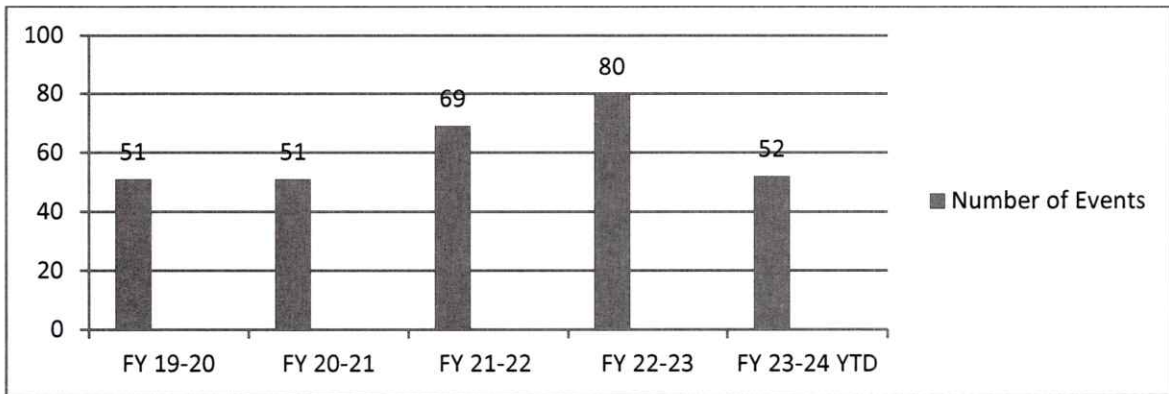
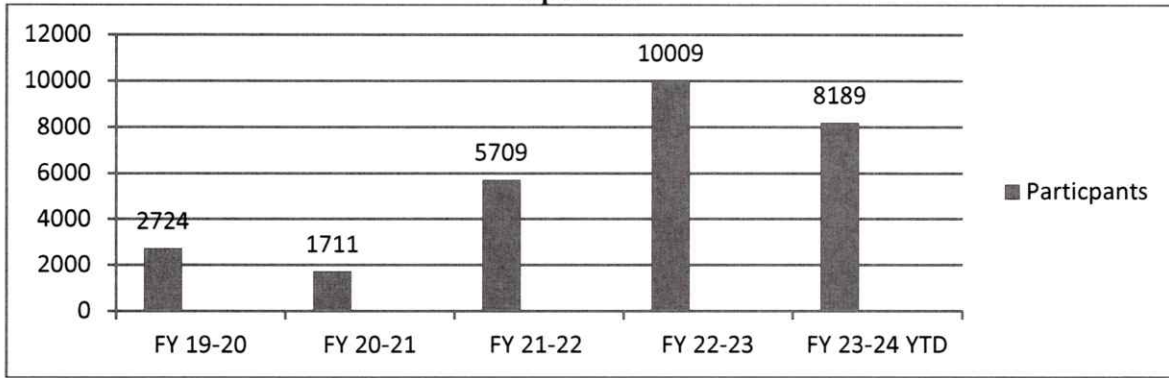


	Month	FYTD
April Fire Inspection	115	872
Reinspection	4	115
Code Violation Complaint	0	12
Violations Cleared	4	82
Annual Inspection	8	107
Knox Box	14	55
Fire Alarms	8	76
Measure Fire Hydrant	0	10
Plans Review	6	58
Pre-C/O	2	24
Pre-incident Survey	13	182
Sprinkler Final	0	1
Final/Occupancy	4	19

Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.

**Fire Department
April 2024**



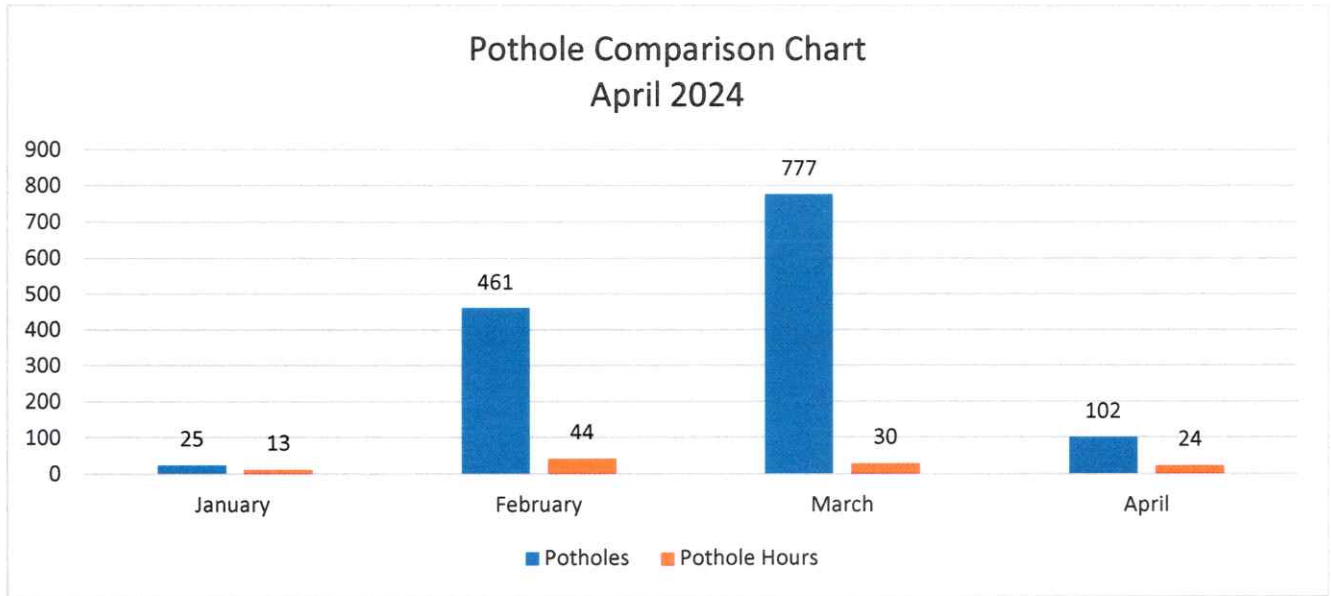
	Month	FYTD
Participants	904	8189
Number of Events	5	52
Education Hrs.	9.5	93

Social Media Statistics for the Month

Post Reach	406
Post Engagement	16
New Page Followers	25

Public Services Department - Public Works Division
April 2024

Pothole Comparison



Location of Pothole Repairs

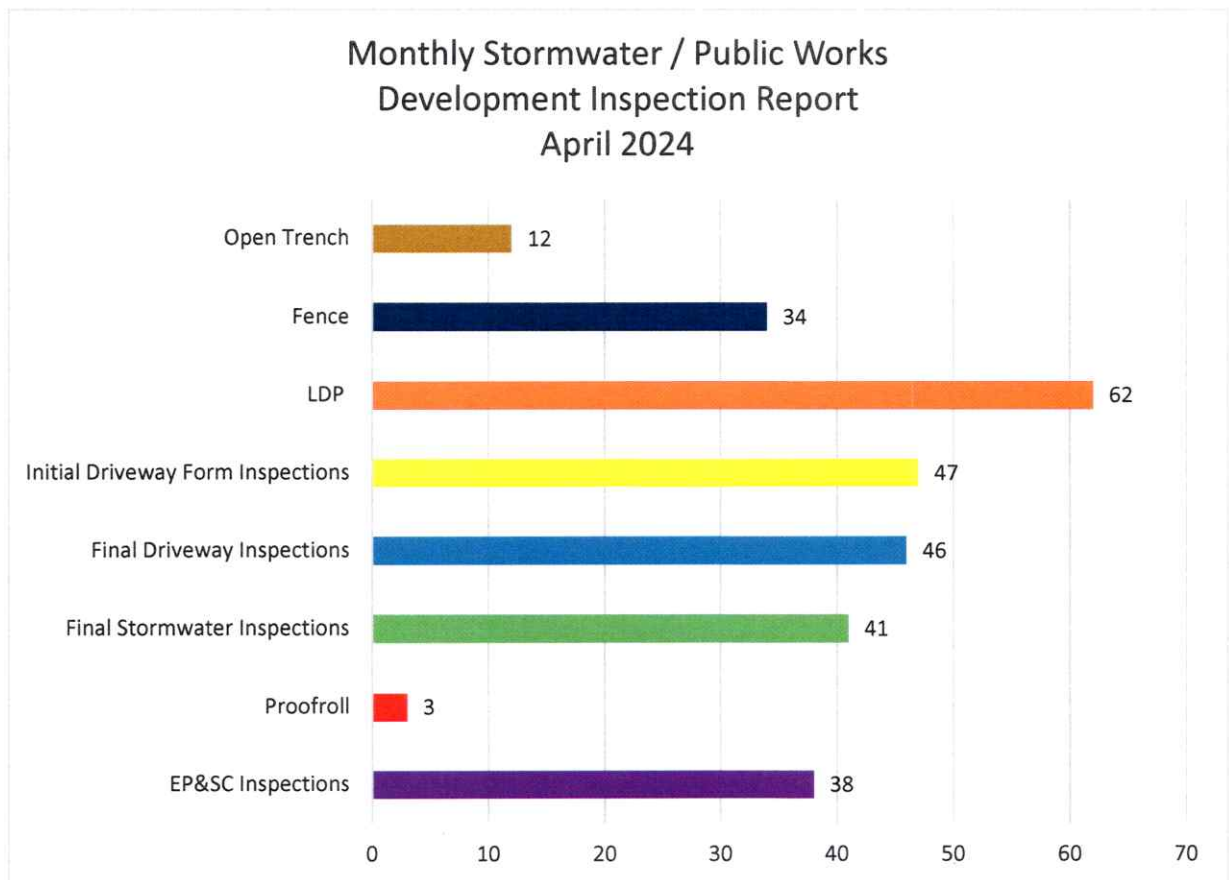
Street Address	Date Resolved
108 Louise Dr.	04-01-2024
106 Larkspur Ct.	04-03-2024
200 Louise Drive	04-03-2024
100-199 Meadow Brook Ln.	04-03-2024
2013 Hwy. 31W	04-09-2024
103-133 Portland Rd.	04-11-2024
156-158 Marlin Rd.	04-11-2024
300-380 Hobbs Dr.	04-12-2024
2807 Hwy. 31W	04-14-2024
101-199 Fieldstone Dr.	04-14-2024
3155 Pleasant Grove Rd.	04-15-2024
141 Covington Bend	04-15-2024
305 Covington Bend	04-15-2024
201-299 Reid Way	04-18-2024
109 Meadow Ct.	04-19-2024
315 Kennedy Dr.	04-21-2024
Marlin Rd.	04-26-2024

**Public Services Department - Public Works Division
April 2024**

Inspector Notes

New Construction and Inspections:

The Public Works Inspector performs various types of inspections throughout the process of a new home being built within City of White House City Limits, additionally the Public Works Inspector performs proof rolls on subgrade and base stone during the construction of new roads within new developments that are being built within The City of White House. The chart below gives an accurate account of how many Initial Drive Form Inspections, Final Driveway Inspections, EP&SC (Erosion Prevention & Sediment Control Inspections), and Final Stormwater Inspections were performed on a monthly basis.



**Public Services Department - Public Works Division
April 2024**

Monthly Work Log

Monday 04-01-24

- Prepared chainsaws to finish cutting up trees on Pleasant Grove Road / Conducted Planning Meeting for tree removal on Pleasant Grove Road / Cut up and removed tree on Pleasant Grove Road ditch / Searched for missing Stop Sign from Bill Moss / Evaluated hole in road at 209 Creekwood Drive repair made with concrete / Trained crew members on proper operation of asphalt crack sealing machine.

Tuesday 04-02-24

- Public Services meeting with Isaiah about maintenance storage building / Evaluated dip in road at Morgan Trace / Performed drainage ditch mitigation work near Calista Road Lift Station prior to paving operations / Evaluated Collins Crossing drainage issue in rear of homes / Refueled in generator and worked around the shop.

Wednesday 04-03-24

- Participated in Touch a Truck Event at Robert F. Woodall Elementary school (Public Outreach to satisfy MS4 Permit Requirements) / Utilized millings to repair roads at Public Services Facility.

Thursday 04-04-24

- Mitigated ditch for drainage at the Public Services Facility in brush disposal area / Repaired road going to brush disposal area / Facility Maintenance.

Monday 04-08-24

- Cleaned and organized in preparation for Safety Walkthrough of Public Services Facility / Received order of road signs, took inventory and stored appropriately / Cleared a drainage easement on Cherokee Drive while also taking preventative measure to remove other possible future issues / Utilized MowerMax to mow on Cherokee Drive / Skidsteer with grapple claw to remove brush and utilized dingo for regrading / Began work on 1326 to replace radiator.

Tuesday 04-09-24

- Torqued MowerMax lugnuts and performed preventative maintenance before use / Repaired Lane Lights on 31W Greenway Crossing / Rights of Way mowing on Loves Ln, Wilkinson Ln, Hickerson Lane, and Raymond Hirsch Parkway / Facility and Fleet Maintenance.

Wednesday 04-10-24

- Disposed of concrete pipe by breaking it up with skidsteer attached jackhammer / Prepared small dump truck for delivery to mechanic shop to be repaired / Cleaned glass out of road on Sage and 31w / Troubleshooting operations Lane Lights on 31W Greenway Crossing (South Trailhead) / Changed two back tires on 1332 / Assisted citizen throw trash into compactor.

Thursday 04-11-24

- Picked up paint/epoxy for breakroom floor / Painted breakroom floor / Repaired potholes on Marlin Rd / Removed signs and installed new signs at Church on Carmack Drive / Ditch remediation at 538 North Palmers Chapel Road / Performed Facility and Fleet Maintenance / Cleaned debris piles at Public Services Facility / Performed troubleshooting operation on Lane Lights at (South Trailhead).

Monday 04-15-24

- Torqued lug nuts and greased boom and wheels on MowerMax / Rights of Way mowing Meadows by ball field, South Palmers Chapel in sharp curve near Ben Albert Road, Marlin Rd near Tyree Springs Intersection, Hillwood, Kennedy near detention pond, Removed hazardous branch on Longview Drive, Mowed pond at WHPD / Moved 3 dumptruck loads to clear spot for possible storage building location.

Tuesday 04-16-24

Public Services Department - Public Works Division
April 2024

- Loaded mini excavator and loaded dump truck with #57 stone / Repaired drainage pipe on Autumnwood Drive / Delivered a load of # 57 stone and 2 loads of dirt to Autumnwood Drive / Removed HDPE pipe out of creek on Walnut Ct. because it was blocking positive flow of water / Repaired decorative solar street light on Rosewood Drive.

Wednesday 04-17-24

- Loaded tri-axle dump truck with 3 loads of dirt for Autumnwood / Ditch restoration (stabilization seed and straw) on Autumnwood Drive / Loaded skidsteer with milling head to prepare for following days road repair project / Changed batteries in radar speed sign at Municipal Park.

Thursday 04-18-24

- Milled Ben Albert and Lola Ln. intersection / Delivered Truck #20 to Cole Brothers for safety light installation, bed liner and running boards / Troubleshooting detection issue at traffic signal cabinet at 31W and Raymond Hirsh.

Monday 04-22-24

- String-trimmed ditch on Tison Ln to prevent drainage issues / String-trimmed hillside in front of McDonalds withing Rights of Way / Removed bushes in Rights of Way, with homeowner permission, from Brinkley Ln due to line-of-sight issue / Straightened and adjusted Yellow Turning Arrow at Hester Drive & SR-76 Intersection / Repaired parking lot light at WHPD / Straightened 3-section signal head at Byrum Dr. / Repaired Zero-Turn Ferris Mower (slipped belt).

Tuesday 04-23-24

- Installed concrete to assist in holding Flex-a-Mat on Pinson Lane withing Rights of Way near Rosewood Drive / String-trimmed sidewalk from SR-76 to College Street, East and West Sidewalks on SR-76 / String-trimmed ditch in front of Public Services Facility / Cleaned out weed sprayer / Sprayed weed killer on rocks at Hardees and sprayed sidewalks on SR-76 to College Street and back to Kroger.

Wednesday 04-24-24

- Traffic control on Union for brush. Fixed sprayer and finished spraying sidewalk from Kroger to McDonalds. Sprayed in front of complex at office. Moved dirt at shop where new building will be.

Thursday 04-25-24

- Removed dead deer near Chamber of Commerce / Conducted Staff Meeting with Public Services Department / Repaired 3 of 5 decorative street lights on Business Park Drive / Attended Health and Safety Fair / Removed overgrown weeds near guardrails on Union Road / Removed weed from ditches in front of Public Services Department / Removed barricades at Meadowlark Drive as well as at Byrum Drive and Stadium Drive intersection.
- Repaired potholes on Marlin Road, Peachtree Drive, Orchard Park Drive, Reidway Drive and Kennedy Drive. Repaired minor air leak on Vehicle #237

Monday 04-29-24

- Went with Ed and Mike to look at issues for Stormwater Division / Placed stickers on trash carts on Meadowlark Drive, informing citizens to remove carts from the side of road as it was causing a more narrow area to navigate / String-trimmed sidewalks on 31W / Cut sidewalk on Indian Ridge Blvd in preparation of repair.

Tuesday 04-30-24

- Loaded skidsteer, concrete, and water for concrete sidewalk trip hazard mitigation on Indian Ridge Blvd on Indian Ridge Blvd removed sidewalk flag and installed new within Public Services / Straightened sign on Lone Oak Drive / Started removing tree on Boyles Rd and loaded into brush truck.

Public Services Department - Public Works Division
April 2024

Traffic Signal Complaint Log

<u>Traffic Signal Complaints Log</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>FY 23/24 YTD</u>
SR-76 & Love's Lane	0	4	0	0	4
SR-76 & I-65 Southbound Ramps	0	1	0	0	1
SR-76 & I-65 Northbound Ramps	0	0	0	0	0
SR-76 & Hester Drive	0	0	1	0	2
SR-76 & Wilkinson Lane	0	0	0	0	1
SR-76 & Sage Road	0	0	0	0	0
SR-76 & Raymond Hirsch	0	0	0	0	3
SR-76 & Hwy 31W	2	3	0	0	5
SR-76 & Pleasant Grove Road (Flashing Signal)	0	0	0	0	2
Hwy 31W & Portland Road	0	0	0	1	1
Hwy 31W & Raymond Hirsch	0	0	1	1	2
Hwy 31W & Sage Road	0	2	0	1	3
Tyree Spring Road & Raymond Hirsch Parkway	0	1	3	0	4
Wilkinson Lane & Richard Wilks	0	0	0	0	0
Tyree Springs Road & South Palmers Chapel	N/A	N/A	6	3	9

Current Month Reported/Identified Issue and Resolutions

Hwy 31W & Ray Hirsch – Reported/Identified Issue: Left turn arrow on Raymond Hirsch traveling South is activating with no vehicles in the zone.

Resolution: Shelf mounted detector was only a portion of the issue. It was later discovered that the in-ground vehicle detection loop is damaged and must be repaired by Stansell Electric

Hwy 31W and Sage – Reported/Identified Issue: Cycle length is too long; vehicles are sitting too long on major approach because minor approaches are being serviced when no vehicles are present.

Resolution: Timing adjustments made. Cameras were rebooted to provide detection.

Hwy 31W and Portland Rd. – Reported/Identified Issue: Vehicle Detection Zone 1 was activating with no vehicles present.

Resolution: Vehicle Detection Zone 1 was adjusted.

Tyree Springs and South Palmers Chapel Road – Reported/Identified Issue: Cycle length is too long; vehicles are sitting too long on Major approach because light minor approaches are being serviced when no vehicles are present.

Resolution: Timing adjustments. Cameras were rebooted to provide detection. CSR Engineering Performing timing study on this signal beginning week of May 6th 2024.

Public Services Department – Stormwater Division
April 2024

04/01/2024

208 Creekwood Dr. – Drainage mitigation, sinkhole in road by curb inlet.



04/01/2024

3159 Pleasant Grove Rd. – Tree cleanup.



04/02/2024

349 Calista Rd. – Drainage mitigation, road shoulder cuts for drainage at new paving.



**Public Services Department – Stormwater Division
April 2024**

04/03/2024

Robert F. Woodall Elementary School – Education/Outreach, Touch-a-Truck



04/03/2024

725 Industrial Dr. – Facility Maintenance, cleanup brush truck dump area.



04/04/2024

3356 Calista Rd. – Drainage Mitigation, Collins Crossing north pond spillway.



**Public Services Department – Stormwater Division
April 2024**

04/06/2024

City Wide – Sumner County Cleanup Day



04/08/2024

109 Bridlewood Dr. – Drainage mitigation, area is flat so owner will redirect drainpipe.



04/09/2024

Union Rd. – Drainage mitigation, cleaned out culvert.



Public Services Department – Stormwater Division
April 2024

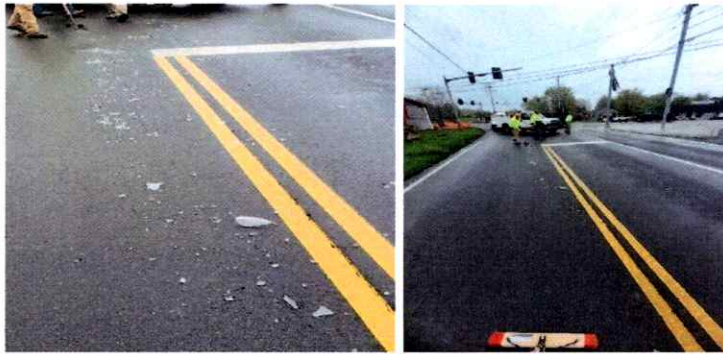
04/09/2024

City wide – Drainage mitigation, hotspots.



04/10/2024

Sage Rd. at McCurdy Rd. – Street sweeping, remove trash and broken glass.



04/10/2024

149 Raymond Hirsch Pkwy – Street sweeping, crash cleanup.



Public Services Department – Stormwater Division
April 2024

04/11/2024

538 N Palmers Chapel – Drainage mitigation, blocked culvert



04/15/2024

City Wide – Street sweeping, vehicle inspections.

04/16/2024

Walnut Ct. – Drainage mitigation, removed pipe left in ditch.



04/17/2024

City wide – public works, camera cleaning, potholes.

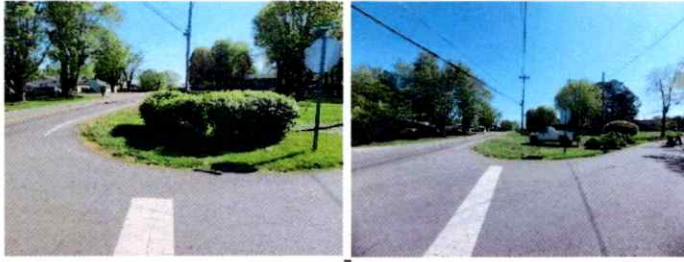
04/18/2024

City wide – facility maintenance.

Public Services Department – Stormwater Division
April 2024

04/22/2024

306 Portland Rd. – General maintenance, tree removal, street sweeping, mowing



04/23/2024

100 Mohawk Ct. – Drainage mitigation, pothole repair & ditch clean.



04/24/2024

725 Industrial Dr. – vehicle preventative maintenance.

04/25/2024

725 Industrial Dr. – facility & vehicle maintenance

04/29/2024

City wide – street sweeping



Public Services Department – Stormwater Division
April 2024

04/29/2024

City wide – Rights of Way mowing



04/30/2024

7724 Bill Moss Rd. – drainage mitigation, reshape ditch.



04/30/2024

725 Industrial Dr. – vehicle & facility maintenance, repairs for street sweeper and excavator.

**Public Services Department – Stormwater Division
April 2024**

Inspectors Notes for April 2024

April 1: Checked email, and notifications in Tyler. Followed up on CPMSM Course information. Started composing Monthly March Report. Discussed the phases of the Project of Fields at Oakwood with the Public Works Inspector, and provided information. Discussed Collins Crossing with Asst. Director and assisted with equipment requests. Open trench inspections at Towne Center. Met the Public Works Inspector at Fields at Oakwood for an impromptu Review of the curbing and sidewalks of phases 2-4. Reviewed Sage Farms' Violations related to the Stop Work Order issued.

April 2: Updated information, notes, and work logs. Consolidated Notes and other documents for Monthly Reports. Viewed TTAP Asphalt Maintenance Webinar. Research into Asphalt Testing Equipment needed for Public Services staff. Reviewed Fence apps and scheduled inspections.

April 3: Updated LDP spreadsheet. Part 2 of TTAP's Asphalt Maintenance online seminar. EPSC Inspections at McInerney, Dollar General, WHIS, Summerlin, Cambria, Towne Center, and Jackson Farms.

April 4: Reviewed Fence Applications, updated Inspection notes, built reports, and updated project and permit information and files. WHUD Pre-Con. LD Inspection at WHUD. Open Trench Inspections at Dollar General, Calista Farms, and Marlin Pointe. Sent EPSC inspection reports for Frey.

April 8: Reviewed email and Notifications in Tyler. Issued LDP for WHUD. Washed and Cleaned truck 1329 and completed weekly inspection along with disconnecting the trailer that was used during the Sumner County Clean event. EPSC Inspections at Highland Park, SRM, Marlin Pointe, Cambria, Summerlin, and 711.

April 9: Reviewed Fence applications. Reviewed ERU for SRM. Assisted homeowner with Property concerns about fence permitting requirements. Reviewed and Updated Inspection reports on EPSC from the previous week. Notified contractors on corrective actions to be taken with EPSC violations. Updated LDP Permit information. Reviewed MS4 Permit. Filed remaining reports from previous weeks' inspections.

April 10: Reviewed Long Term Maintenance Agreement and Plan information. Updated LTMAP Highlight Doc to provide the specific ordinance information on one document. Worked on developing SCM Inspection Document and formatting can be completed digitally. Spoke with the Development Team at Summerlin and Publix about the ongoing EPSC & CGP violations. EPSC Inspections at The Mill, Willow Grove, Springbrook, Dorris 1 & 2. Filed returned signed reports.

April 11: Reviewed and updated Files, notes, pictures, etc. Reviewed Concord Springs Phase 2&3 for Bond considerations to Right of Way appurtenances. Reviewed Stormwater Areas for Maintenance issues.

April 15: Open Trench Inspections at Dollar General. EPSC Inspections at Cardinal Pointe. Sage Farms, White House Assisted Living, Legacy Farms. Reviewed Fence Permits at Legacy Farms.

April 17: Reviewed Fence Applications and other notifications for weekly schedule considerations. Requested New phone and laptop equipment to be more efficient in the field with composing and filing inspection reports, and researching pertinent information on site.

April 18: Impromptu meeting with Public Services Director, Assistant Public Services Director, and Public Services Inspector to discuss concerns about bond reduction and report expectations as identified in an email I sent the previous week. Random Drug Screening. EPSC Inspections at WHUD, Dorris, and Bridal Creek. Open Trench at Dollar General. (P. T. O. 2.5 hrs.)

April 22: Reviewed notifications in Tyler and Email. Edited SCM Inspection Sheet. Consolidated notes on EPSC inspections and uploaded photos. Scheduled Form Inspection for 711. Reviewed Violations noted on inspection reports at Calista Farms, Jackson Farms, Frey Branch, Fields, Marlin, and Towne Center. EPSC Inspections at

Public Services Department – Stormwater Division
April 2024

Jackson, Calista Farms, and Fields at Oakwood. Open trench Inspections at Jackson and Marlin. Consolidated notes, built inspection reports, and provided the correspondence.

April 23: Assisted PW Inspector with accessing the Shared folder and how to navigate to files needed. Reviewed Fence Permit Applications and reviewed onsite conditions. Pre-construction meeting for the Smile Center and Reviewed Initial EPSC then Issued LDP. Checked on Sage Farms Current conditions. Updated Applications and consolidated notes. (P. T. O. 4 hrs.)

April 24: EPSC Inspections at WWTP, Pinson Pointe. Open Trench Inspections at Marlin Pointe, Jackson Farms. Phase 4 Bond Reduction. Reviewed work at Calista Road subdivision on the repair of the sinkhole in Basin 2.

April 25: P. T. O. (2hrs) Completed Reports from previous days' inspections and updated work logs and work orders. Met with the Assistant Director and discussed minor issues, permitting questions, internal issues, etc. EPSC Inspections at Springbrook. Fence Reviews. Open Trench at Marlin and Jackson. Health and Safety Fair.

April 29: Fence reviews and LDP. Reviewed Title 16. Received request on modifications to Temp Drives for consideration to permitting requirements. Composed requests to Directors for consideration and approval. EPSC Inspection at The Mill. SCM inspections at COWH Stormwater Facilities: Community Center, Municipal Park, Fire Hall #2, PD, Northwoods Retention, Chris Keith/Shady Lane Detention Basin, Calista Road Retention Basin.

April 30: Reviewed Notifications, Fence apps, Updated Reports, notes, pictures, etc. Spoke to builders at Dorris Phase 2 about ways to improve EPSC issues, secure the contractors from removing barricades to access neighboring communities, and overall improve the conditions of the site.



EPSC Site Inspections	38
Land Disturbance	62
Open Trench Inspections	12
Fence Inspections	34
Proof Rolls	3
Public Works Inspection	37
Final Storm	41
Final Road	52
Total Inspections Performed for the Month	279

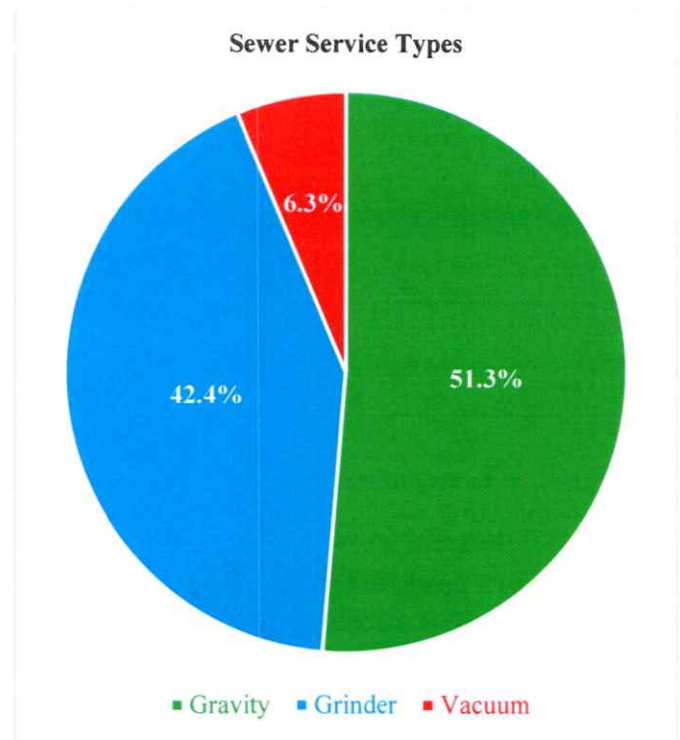
Wastewater Department
April 2024

Collections System Activities:

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **April 30th, 2024**, City personnel count a total of **6,998** sewer system connections, with **76 new** applications for service in **April 2024**. Totalized counts of each type of connection are provided below:

Gravity Sewer Connections	3,630
Low-Pressure Grinder Sewer Connections	2,998
Vacuum Sewer Connections	446

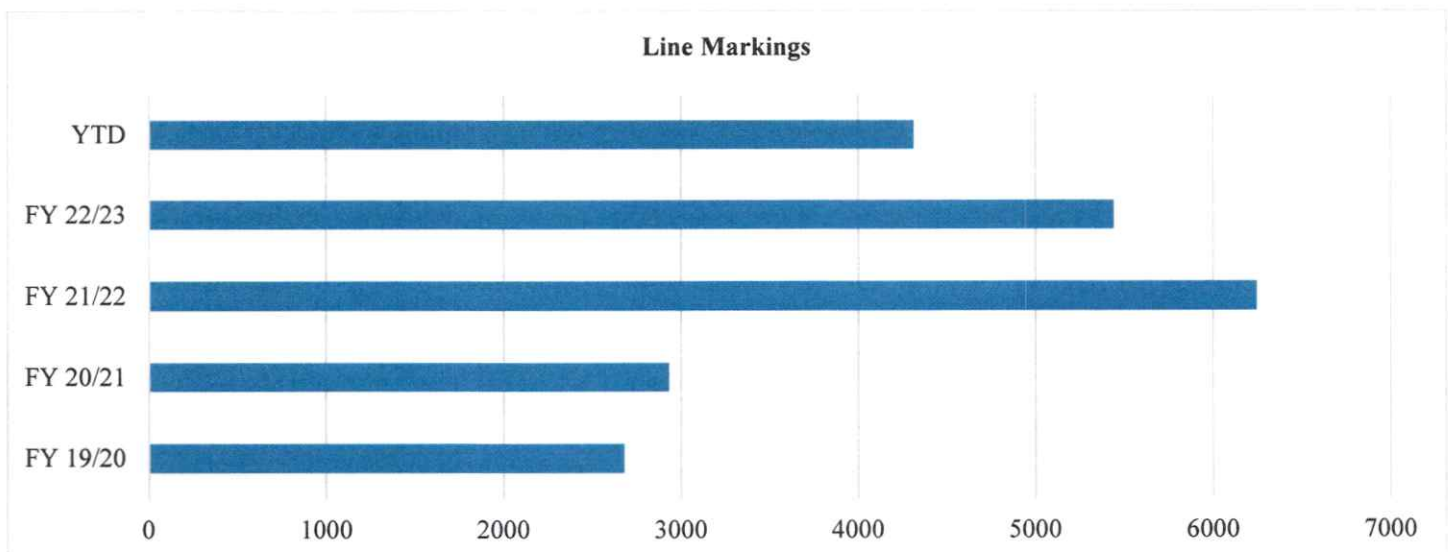
The City counts **197** commercial grinder connections, **2,801** residential grinder stations, and **36** lift-stations integrated into our Sanitary Sewer System.



811 Utility Locate Service:

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task: This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-markings in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities. Total requests decreased slightly in the 2022/2023 fiscal year, but remain nearly double 2020/2021 levels.**

Line Markings	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>		<u>April 2024</u>	<u>FY 23/24 YTD</u>
Tennessee 811	2680	2933	6245	5441		566	4316



Wastewater Department
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<u>Lift-Station Repairs</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>		<u>Apr 2024</u>	<u>FY 23/24 YTD</u>
Union Road	6	9	0	0		0	1
Summerlin	5	22	0	0		0	1
Settlers' Ridge	1	1	1	1		0	0
Springbrook	n/a	n/a	n/a	n/a		0	0
Willow Grove	n/a	n/a	n/a	n/a		0	1
Dorris Farms	n/a	n/a	n/a	n/a		0	0
Cope's Crossing	8	6	9	9		0	4
Cambria	4	3	4	4		0	1
Belmont Apartments	n/a	n/a	0	0		0	0
Kensington Green	1	0	0	0		0	0
Meadowlark Townhomes	n/a	n/a	0	0		0	0
Meadowlark	2	1	1	1		1	2
Sage Farms	n/a	n/a	n/a	n/a		0	1
Sage Rd (Hester Dr)	1	0	0	0		0	0
Loves Truck Stop	0	0	3	3		0	1
Highway 76	1	0	0	0		0	0
Portland	0	1	0	0		0	0
North Palmers Vacuum	3	1	7	7		0	4
Villas at Honey Run	n/a	n/a	1	1		0	0
31W Apartments	n/a	n/a	0	0		0	0
Calista Apartments	n/a	n/a	0	0		0	0
Calista Vacuum	2	1	9	9		0	2
Concord Springs	0	0	2	2		0	0
Fields at Oakwood	n/a	2	2	2		0	0
The Mill	n/a	n/a	n/a	n/a		0	0
Highland Park	n/a	n/a	n/a	n/a		0	0
Los Jalapenos	n/a	n/a	0	0		0	2
Mt. Vernon Apartments	n/a	n/a	0	0		0	3
Grove at Kendall	n/a	n/a	0	0		0	0
Wilkinson Lane	3	1	3	3		0	1
Heritage High School	1	0	0	0		0	0
Legacy Farms	n/a	n/a	0	0		0	1
The Parks #1	0	0	0	0		0	3
The Parks #2	n/a	n/a	n/a	n/a		0	0
Treatment Plant #1	6	3	0	0		0	0
Treatment Plant #2	0	0	0	0		0	1

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

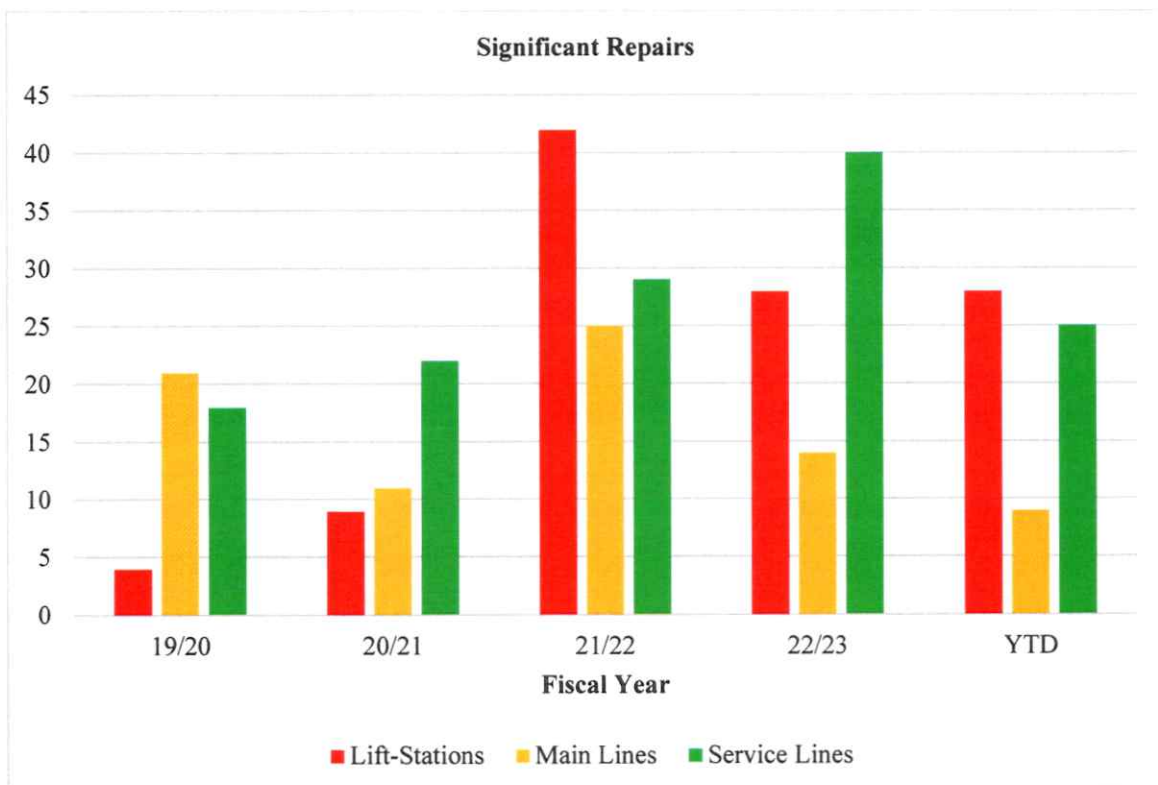
Major Alarms/Repairs:

Meadowlark Station: The station pump contactors tripped out during power supply issues, resulting in the station entering high water. The station overflowed before the pumps could be restored to service. The contactors have been reset and the station returned to normal operation.

System Repair Goals:

The goal is to minimize failures with the major lift stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last six (6) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of the lift stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

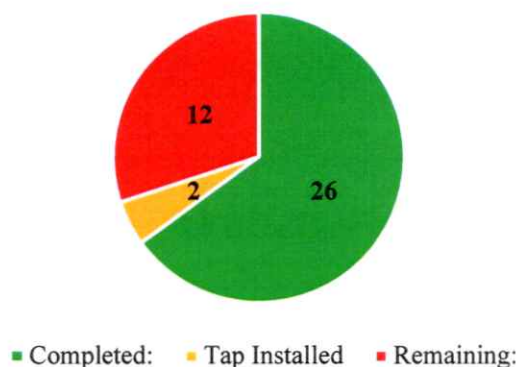
<u>Repairs</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>		<u>Apr 2024</u>	<u>FY 23/24 YTD</u>
Major Stations	4	9	42	28		1	28
Main Line	21	11	25	14		1	9
Service Line	18	22	29	40		4	25



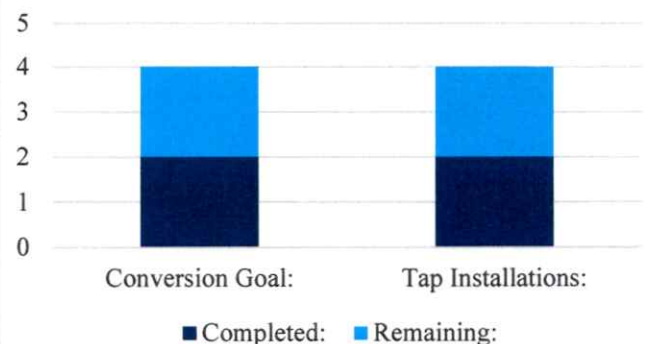
Ongoing Projects:

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City's sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. **Phase-1 (from the intersection of DeeCee/SCT to the end of Hester Dr) has been fully completed. Phase-2 (from Hester Dr to the intersection of Sage/Cardinal) has been fully completed. Phase-3 (from the intersection of DeeCee/SCT to the Wastewater Treatment Plant) has been completed.** As of October 31st, 2023, all three phases of the new Southern Force-Main are receiving active flow (flow is diverting from the old 12" line into the new upsized line beginning at the intersection of Sage Rd / Cardinal Dr and flowing to the Wastewater Treatment Plant located at 725 Industrial Dr), and the old 12" and old 6" lines along Industrial Dr have been physically disconnected and abandoned from the intersection of SCT Dr and Industrial Dr to the treatment plant. Bids for Phase-4 were opened on February 5th, and the contract has been awarded to Norris Bros. Excavation. Phase-4 Project work began with a bore and casing installation under Hwy 31W at the Sage/31W intersection, with the bore now complete. Pipe has now been delivered and fusing is underway, with crews prepping for tree clearing along Sage Rd as necessary.
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. We are sending pumps #2 and #3 back to the manufacturer to discover the cause of the failure, and for a quote on repairs. The replacement cost for a new pump is approximately \$30,000. **One of the older model Busch pumps previously removed from the station has been retrofitted as a replacement until the Mink pump can either be repaired or replaced. A second Busch pump has been rebuilt by the manufacturer and installed, and the station is currently operating normally.**
- 3. North Palmers Vacuum Station:** The volute of one of the in-line centrifugal sewer pumps has cracked, and the pump has been removed from service. Due to the age of the pump, a matching volute cannot be sourced, and the entire pump must be replaced. **A replacement pump has been ordered and delivery is anticipated in August, 2024. The old pump was been pulled and sent out for an emergency interior repair patch to the failed volute, and has been received and returned to service. The patch will not hold permanently, but is anticipated to function until the new pump gets delivered.**
- 4. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) full conversions are planned for the FY23/24 fiscal year, with one of the conversions already having a tap installed. **A total of 26 projects have now been completed on the list of 40, and taps are installed for two additional locations.**
- 5. Copes Crossing Lift-Station:** The control panel for the Copes Crossing lift-station has been replaced. However, an additional issue was identified with the pump power cables during the panel replacement, and following that the pump itself experienced a mechanical failure. **A quote for replacement of the cables was solicited, and the replacement power cables have been placed on order. Pump #2 has since experienced an electrical and mechanical issue due to the corroded cables, and has been pulled for repairs. The new power cables have been delivered, and we are awaiting installation. The condition of the damaged pump is such that full replacement is warranted, and a quote has been acquired.**

Total Planned Septic-to-Sewer Conversions:



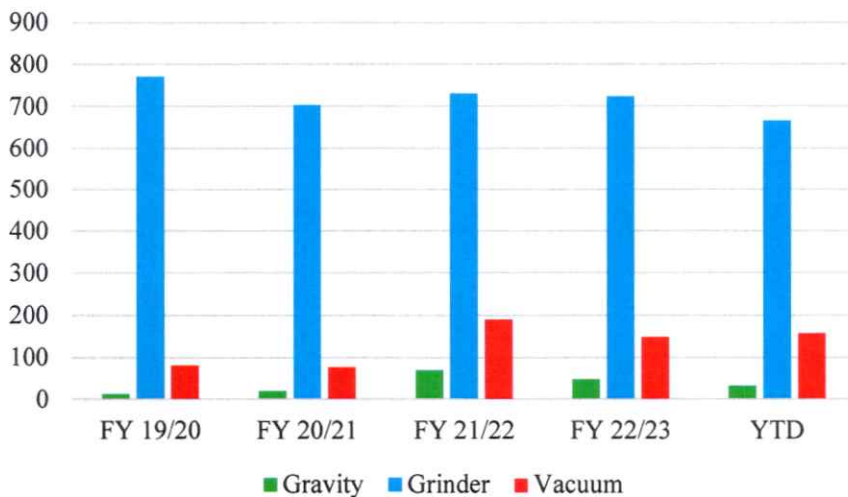
**Septic-to-Sewer Conversion Goals
(FY-2023/2024)**



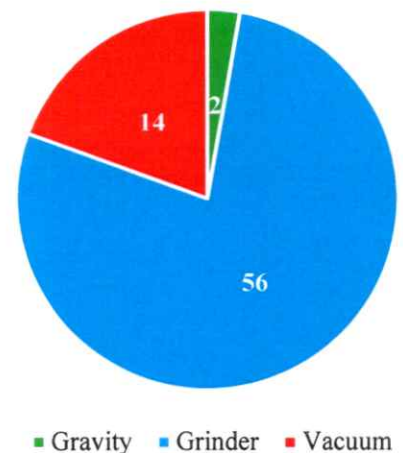
Wastewater Department
April 2024

<u>Work Orders</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>		<u>Apr 2024</u>	<u>FY 23/24 YTD</u>
Vacuum System Service Request	82	78	191	149		14	158
Gravity Service Request	13	20	69	48		2	32
Low Pressure Service Request	770	702	730	723		56	665
Total Pumps Replaced	449	492	472	459		32	383
Total Pumps Rebuilt	n/a	135	114	30		7	22
Total Warranty Pumps Returned	n/a	n/a	129	125		7	74
Grinder Tank PM Program	267	219	117	132		15	121
Open Trench Inspections	226	409	702	653		88	747
Final Inspection for New Service	110	248	405	489		54	529
Grease Trap Inspections	n/a	n/a	n/a	162		7	137
Sanitary Sewer Overflow (SSO)	49	19	28	14		1	12
Odor Complaints	43	35	22	28		2	29

Sewer Service Calls by Connection Type (YTD)

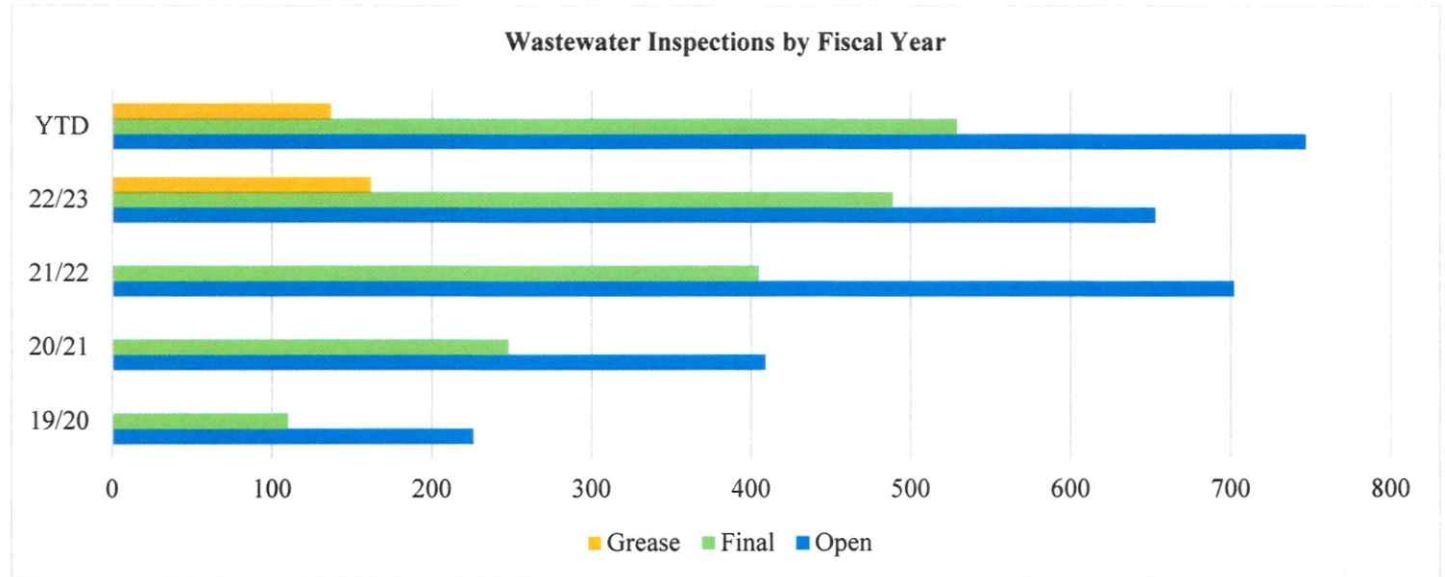


Sewer Service Calls by Connection Type (April 2024)



New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for five years, with FY22/23 numbers remaining similar to the FY21/22 inspection requests.

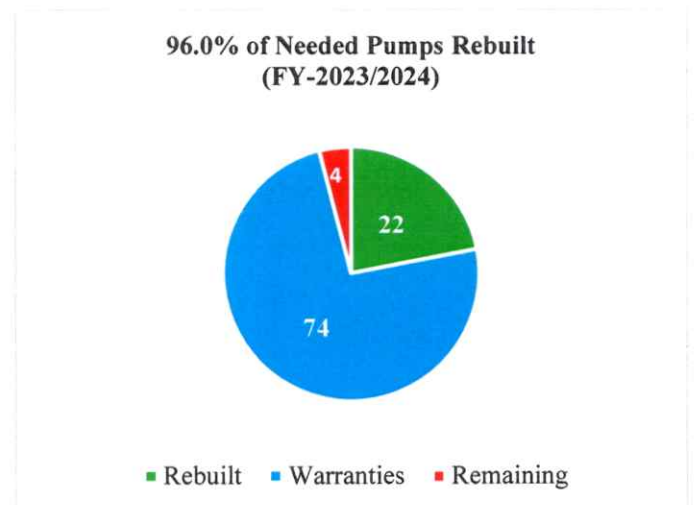


Pump Rebuilds:

The capital outlay budget was designed for a total purchase of 350 new E-One grinder pumps for the 2022/2023 Fiscal Year, though product price increases reduced the total number of anticipated new pumps to approximately 325. However, **459** grinder pumps were needed to meet all the service call requests for the year, and supply-chain issues led to long delays in receiving new pumps that were on order. To supplement the amount of pumps on-hand, the department rebuilt **30** pumps throughout the year, in addition to **125** warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2023/2024 fiscal year was again designed for the purchase of approximately 325 new pumps, though the City was able to secure better pricing for a brief window to enable the purchase of 400 pumps, with an anticipated need for approximately 475 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps). As such, the City is targeting to rebuild a minimum of 100 pumps (inclusive of rebuilt warranty-return pumps) throughout the year for buffer.

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There have been an abnormally high number of warranty-returns in the last three years caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



Wastewater Department
April 2024

Treatment System Activities:

Wastewater Treatment Plant Goals:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

<u>Parameter</u>	<u>Jan - 24</u>	<u>Feb - 24</u>	<u>Mar - 24</u>	<u>Apr - 24</u>	
Influent – To Plant	-	0.955 MGD	See Note	0.915 MGD	MGD = Million Gallons/Day
Effluent – To Creek	0.820 MGD	0.763 MGD	See Note	0.952 MGD	MGD = Million Gallons/Day
Effluent – To Spray Field	0.000 MGD	0.000 MGD	0.000 MGD	0.000 MGD	
Total Flow Through Plant	0.820 MGD	0.763 MGD	See Note	See Note	
Design Capacity	1.400 MGD	1.400 MGD	1.400 MGD	1.400 MGD	
% of Influent Capacity	-	68.2%	See Note	65.4%	(Influent) / (1.400 MGD)
% of Effluent Capacity	58.6%	54.5%	See Note	68.0%	(Effluent) / (1.400 MGD)
Actual Capacity	1.120 MGD	1.120 MGD	1.120 MGD	1.120 MGD	(1.400 MGD x 80%)
% Actual Influent Capacity	73.2%	68.1%	See Note	81.7%	(Influent) / (1.120 MGD)
% Actual Effluent Capacity	-	85.3%	See Note	85.0%	(Effluent) / (1.120 MGD)
Rainfall	11.02"	4.53"	1.76"	3.63"	

	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>		<u>Apr 2024</u>	<u>FY 23/24</u> <u>YTD</u>
Effluent Violations	12	7	32	25		8	23

- Violations:** One (1) violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility. Five (5) additional violations were daily ammonia exceedances caused by difficulty regulating sludge age due to an issue with RAS pump #2's flow meter wiring, plus inaccurate readings of flow through the plant from the new effluent flow meter. Two (2) failures on quarterly WET testing occurred due to elevated nitrite and ammonia levels during the issues with sludge regulation.
- TDEC Order and Assessment:** On July 15th, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within "significant compliance" of the facility's permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29th, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the "significant compliance" period to begin one (1) year after completion of construction, to allow for the influence of the old facility's treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7th, 2020.**

Wastewater Department
April 2024

3. **Flow Readings:** The installation and calibration issues of the new plant effluent meter caused the plant discharge numbers to be unreliable (facility was routinely recording discharge numbers in great excess of our influent, which is not physically possible). The ultrasonic meter was found to be installed/calibrated to read a greater distance between the meter head and the water level than the actual depth of the flume itself, causing it to record flow even when the channel was dry. This issue has been corrected, with the meter installed at the proper height, recalibrated based on exact installation height, and certified/verified by a third-party agency. **Once this was completed, the meter continued to provide higher than anticipated readings. Upon further investigation, it was found that the dimensions of the new flume channel differed from what was designed. The flume was cut, ground, and reformed to the exact specifications called for in the design, and the new flow meter recalibrated again. Metered flow now agrees with anticipated values, and is holding steady.**
4. **Peracetic Acid:** Although TDEC has approved our use of peracetic acid (PAA) as the method of disinfection and has modified our NPDES permit accordingly, our new permit allows for the use of Ultraviolet (UV) Light disinfection, and the UV system has recently been brought online as part of the new facility expansion. As such, we operated primarily on UV disinfection for the month of April, 2024, only returning to the PAA feed for a few days during repairs/modifications to the new effluent flume. ***Last month there was no PAA feed rate.***

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed **126 CFU's** (colony forming units) per 100 ml." Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our **E Coli** testing for the month operating on the new UV disinfection system showed an average of **less than 6.1 CFU's**. ***Last month the average was 1.0 CFU, operating on the UV for disinfection.***

5. **WWTP Expansion Project:**

Effluent Flow-Meter: Following repairs to the new flume, the effluent flow meter is reading within expected parameters. The flume was found to be misshapen and not to design width. The flume was cut, ground, and concrete repoured to exact measurements, and the flow-meter is now providing anticipated measurements.

UV Disinfection: The UV disinfection has been successfully started up and is functioning normally. The UV is now being used as the primary means of disinfection for the existing plant, and preliminary analyses have shown it is providing more effective disinfection than the PAA. PAA totes are still on-site as a backup if needed.

Secondary Effluent Filters: The secondary effluent filters have also been successfully started up and are now functioning.

RAS/WAS Pumps: The Return (RAS) and Waste (WAS) sludge pumps for clarifiers #1 and #2 have been replaced and are operating, and flow rates for these pumps are being adjusted to the needs of the facility. An issue was identified with the wiring of the flow-meter on RAS pump #2, and has since been corrected.

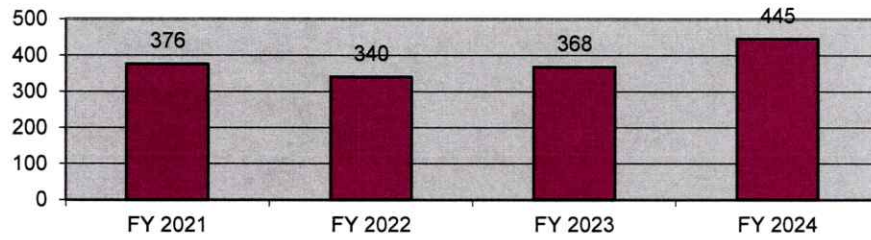
Clarifier #3: As of May 6th, 2024, Clarifier #3 is live and functional. We will operate exclusively on the new clarifier until the existing clarifiers #1 and #2 can be disconnected from the old oxidation ditch and reconnected to the new bioreactors.

Bioreactor #1: As of May 6th, 2024, Bioreactor #1 is live and functional. We will operate exclusively on this new bioreactor until Bioreactor #2 is completed and brought online, and the old oxidation ditch is disconnected and decommissioned.

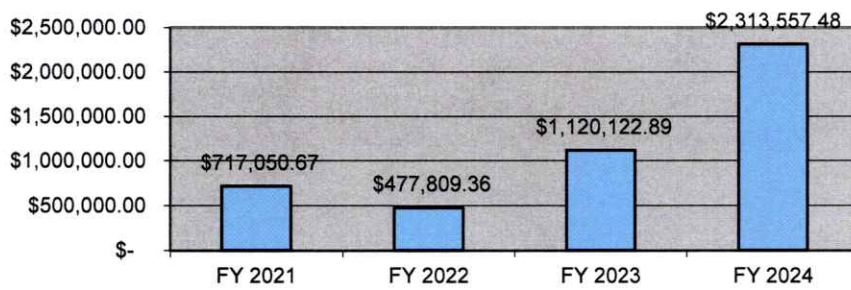
Grit Chamber: As of May 6th, 2024, the Grit Chamber is live and functional.

Planning and Codes Department
APRIL 2024

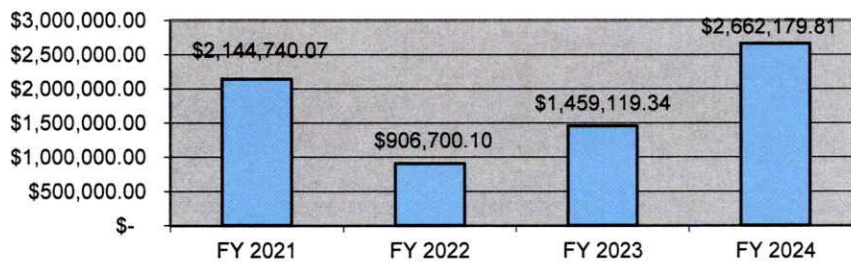
Single Family Permits



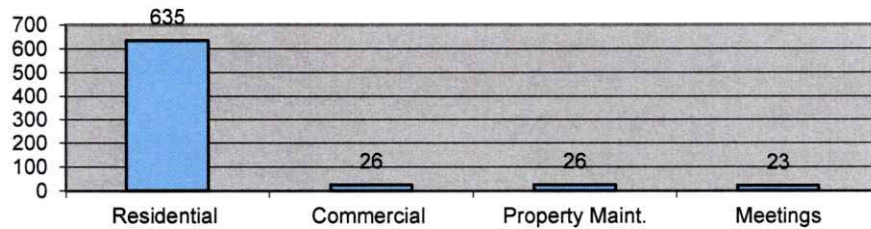
Impact Fees



Permit Fees



Monthly Inspections / Meetings



Planning and Codes Department
APRIL 2024

	Month	FY2024	FY2023	FY2022	FY2021
MEETING AGENDA ITEMS#					
Planning Commission	4	66	91	67	74
Construction Appeals	0	0	0	0	0
Zoning Appeals	0	0	6	5	4
Tech. Review/Study Session	0	0	0	5	2
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	50	445	368	340	376
Multi-Family Residential	0	0	226	0	22
Other Residential	14	70	96	89	83
New Commercial	2	11	7	7	6
New Industrial	0	1	0	0	0
Other Com/Ind	7	45	51	25	23
Sign	3	17	22	11	17
Occupancy Permits	27	310	397	319	400
Other	2	3	31	11	12
BUILDING INSPECTIONS					
Residential	635	4237	4885	5452	2621
Hours	317.5	1783.75	2250.5	1367	533
Commercial /Industrial	26	165	125	139	92
Hours	6.5	64.75	125	139	92
CODE ENFORCEMENT					
Total Cases	26	179	35	98	179
Hours	6.5	62.25	35.75	70.24	86.75
Complaints Received	26	168	199	55	41
MEETINGS					
Administration	6	61	80	117	72
Hours	3	31.25	86	127	70
Planning	14	122	112	127	53
Hours	7	63.75	116.5	96	50
Codes	3	19	10	8	11
Hours	1.5	12.5	13	10	9
FEES					
Permit Fees	\$239,581.55	\$2,662,179.81	\$ 1,459,119.34	\$ 906,700.10	\$2,144,740.07
Board Review Fees	\$4,850.00	\$ 12,930.00	\$ 18,050.00	\$ 14,100.00	\$84,775.00
City Impact Fee	\$187,000.00	\$ 2,313,557.48	\$ 1,120,122.89	\$ 477,809.36	\$717,050.67
Roads	\$66,040.00	\$ 705,813.48	\$ 323,964.51	\$ 664,873.38	\$301,769.60
Parks	\$59,450.00	\$ 517,215.00	\$ 291,189.00	\$ 114,114.00	\$ 150,326.00
Police	\$59,496.81	\$ 613,306.25	\$ 239,697.73	\$ 125,535.54	\$ 191,431.41
Fire	\$39,250.74	\$ 404,847.02	\$ 169,728.00	\$ 76,498.26	\$ 79,900.66
OTHER ITEMS					
Subdivision Lots	70	173	0	0	235
Commercial/Ind. Sq Ft	5,915	337,914	0	15,216	214,206
Multi-Family Units	0	0	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 41	\$ 25,282,255.33		\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	18		17	16	15

Parks, Recreation, & Cultural Arts Department
April 2024

Update on ongoing projects:

Soccer Complex Renovation Phase II

- Project ongoing – concrete work for pavilion and sidewalks should start soon
- First reimbursement received
- Substantial completion still on schedule for June 15th



Splash Pad Maintenance Building

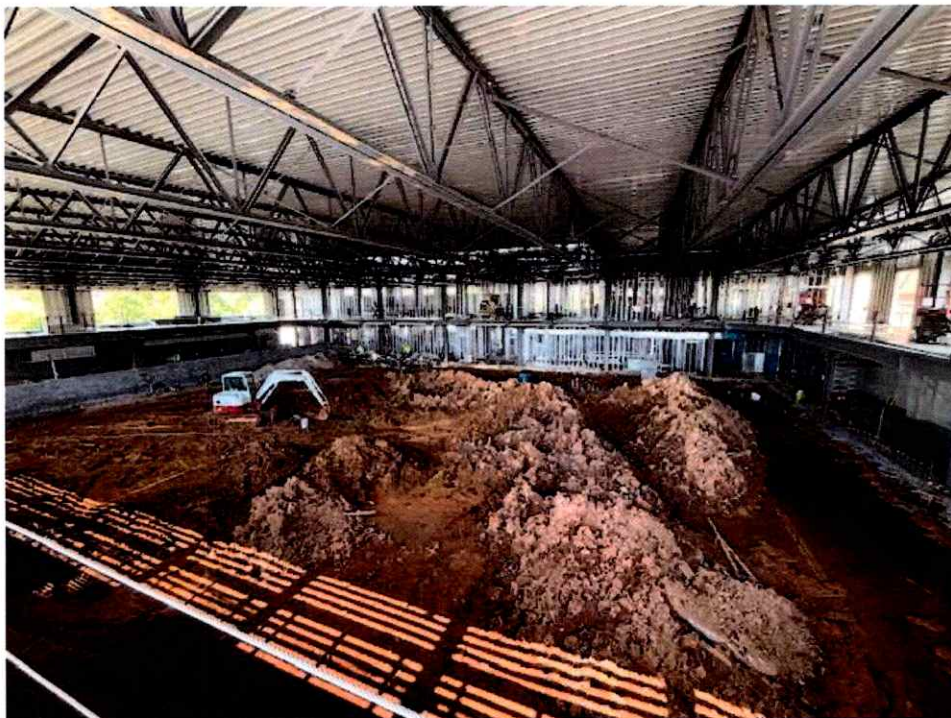
- Work picked up towards the end of this month
- Concrete and electrical work to be completed in early May
- Tank will be replaced sometime in May – still no firm date provided
- Target opening date is Memorial Day weekend but looking less likely



Parks, Recreation, & Cultural Arts Department
April 2024

Rec Center

- Roof work is ongoing
- Outside block work has begun
- Brick work should start shortly



Parks, Recreation, & Cultural Arts Department
April 2024



Master Plan

- Approved at April Board of Mayor & Alderman Meeting
- Submitted with Application for LPRF Grant

2024 LPRF Grant

- Moved to application stage
- Application items due May 22nd

Parks, Recreation, & Cultural Arts Department
April 2024

List of upcoming projects yet to begin:

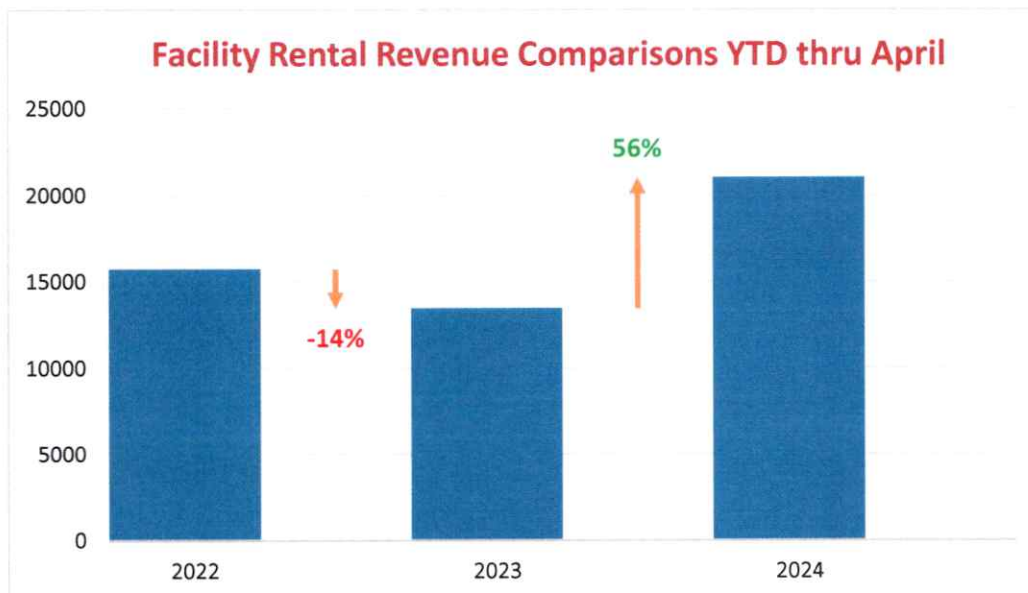
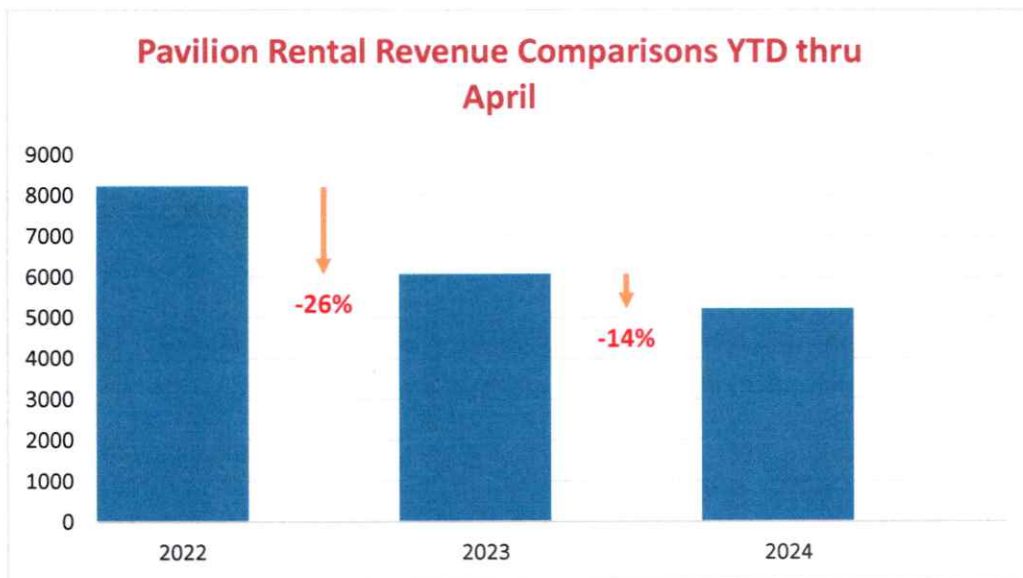
Parks Truck

- Still waiting on this project

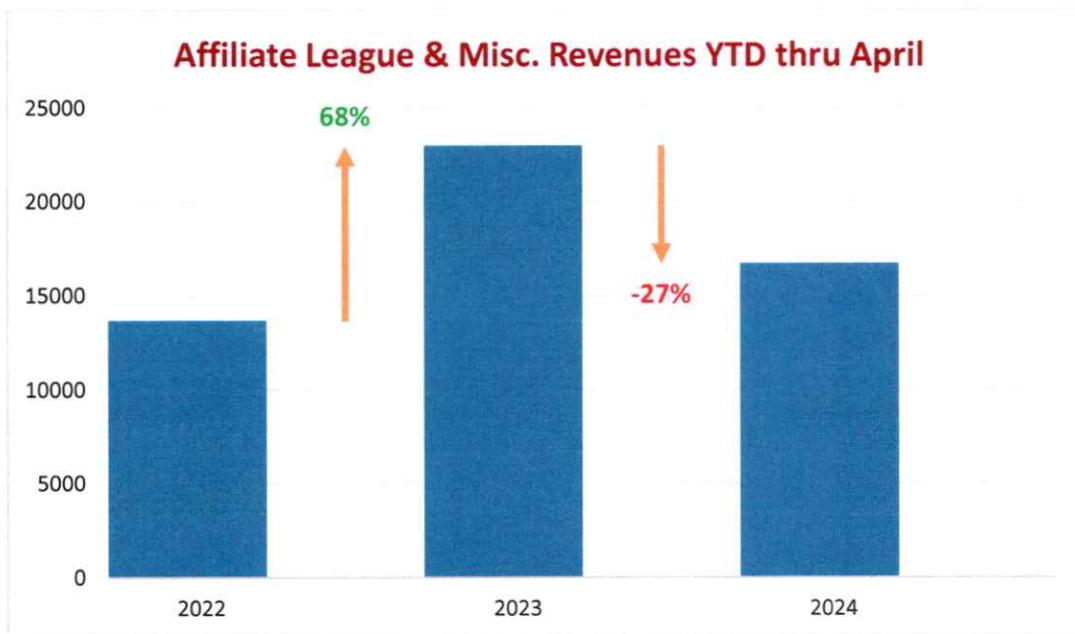
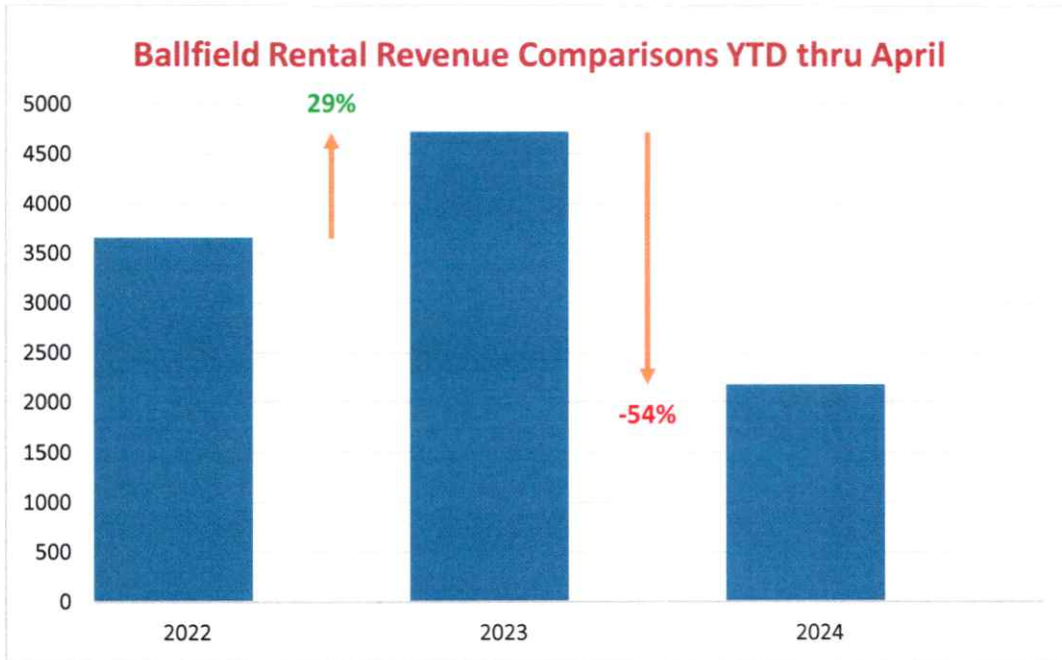
Dirt for Laser Grading & Sand for Top Dressing

- Laser grading

****No charts this month for pavilion usage, ballfield usage, facility usage, youth programming, special event attendance, and program offerings as trends are the same and percentages do not differ by much more than a few percentage points****



Parks, Recreation, & Cultural Arts Department
April 2024



Parks, Recreation, & Cultural Arts Department
April 2024

Recreation- Assistant Director

Adult Programs

Women's Exercise Class:

- Dates: 3rd, 10th, 17th, 24th
- Total Attendees: 14

Adult Softball:

- Playing on Thursday nights
- First game 04/04

Men's Basketball: Registration

- Playing Wednesday nights
- First game 04/10

4V4 Sand Volleyball

- Registration opened 04/07

Youth Athletics

Girl's Volleyball:

- First games: 04/06
- Picture Day: 04/20

Challenger Baseball:

- First Practice: 04/02
 - 03/26 & 03/30 rained out
- First game: 04/27

Other Programming:

- Nature Hide and Seek Brochure
 - Added to website & Front desk

Special Events

- Independence 5k:
 - Sponsor Letters and information sent out: 04/08

Other

Open gyms: Averaged totals per a day

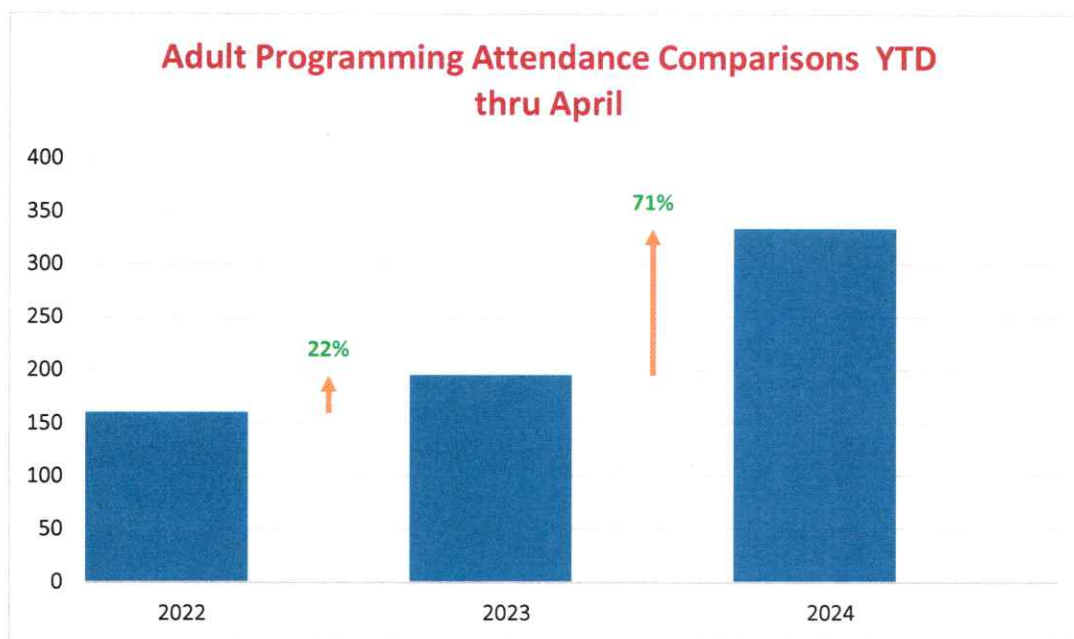
- Pickle Ball Open Gym- 13
- Open Gym - 13

Social Media

- Facebook
 - 1,238 Followers
 - Reach: 2,700
 - Total posts: 13
 - Best Performing Post: Women's exercise (04/02)
 - Reach: 934
 - Shares: 4



Parks, Recreation, & Cultural Arts Department
April 2024



Maintenance

- Painted a pickle ball court on basketball court in the back of park. Purchased a pickle ball net.



- Sprayed all bermudagrass fields to kill out the ryegrass and any weeds that had started to grow.
- Cleaned up Burney Cemetery and took down a section of damaged fence.
- Pulled shrubs at the museum to be ready for the new concrete sidewalk/pad.
- Lumber has been delivered for the Greenway bridge. We will start on it soon.
- We are mowing daily now with tractor and zero turn mowers. We are reel mowing three times a week.

Parks, Recreation, & Cultural Arts Department
April 2024

- Added another round of sand to the quad infields to help with rainouts and compaction.



- Took fiberglass hoods that covered the splash pad equipment off to make access much easier.



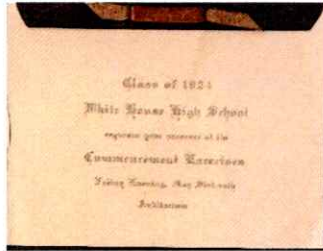
- Put up new Greenway signs at the Sonic Trailhead.

**Parks, Recreation, & Cultural Arts Department
April 2024**

Museum

Volunteers

The volunteers are helping with new displays. Terry Palmer provided a tour for a small homeschool group while I was out of office. The volunteers have provided the museum with 19 volunteer hours.



Exhibits – Celebrating the 100th graduating class of WHHS.

Mabel Baggett Rhodes and Josette Williams are also our special exhibits for Women's History Month which will stay up until the end of May.

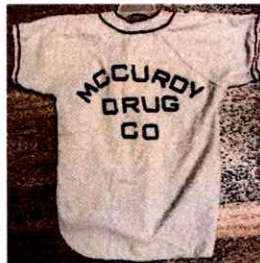
Tours at Museum - Tours were given to walk ins. Volunteer, Terry Palmer, provided a tour for a

homeschool group at a time that I had to be out.

Social Media – The video series “What is This?” is getting some traction on Facebook. Volunteer, Terry Palmer, gives the insight on an artifact that is in the museum.



Donations – Terry Palmer has donated an Ind eraser, 4 Civil War books, Demi John and a Portmanteau which he made himself to fit in the back of the buggy.



Valerie donated Leonard Widick's baseball jersey from 1930/40s.



Events and Meetings Assisted with and/or Attended
April 2 – Ribbon Cutting at Extreme Exteriors

April 3 – Ribbon Cutting Hitchhiker Toys and Little House of Cards

April 18 – Mugs and Mugshots in Museum

April 23 – Chamber Luncheon

April 23 – After Hours and Ribbon Cutting Prosperity Mortgage/FlexSpace

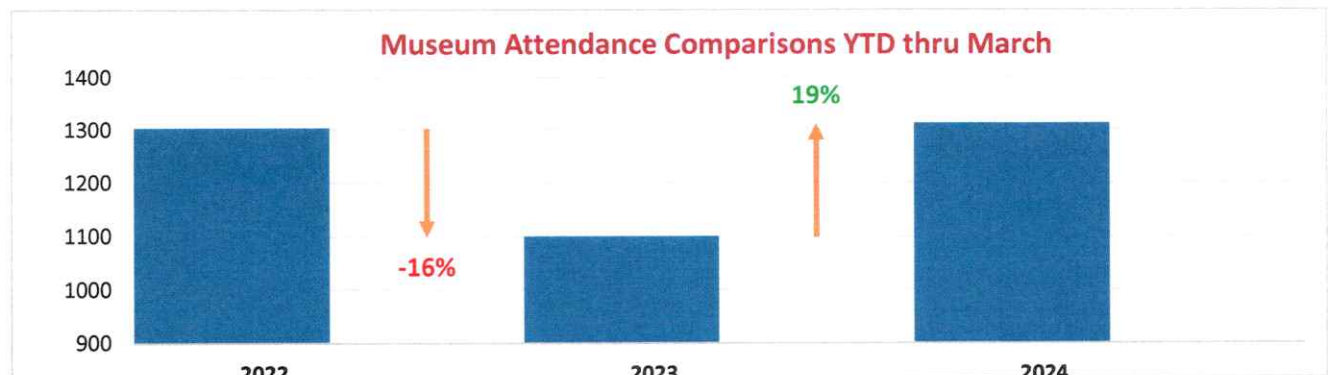
April 29 – Attended Travel & Tourism Multi-County Alliance

April 30 – Multi Ribbon Cutting at Chamber



Visitors' Center and Museum Attendance

Visitors' Center Only	Visitors' Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
3	25	19	44	

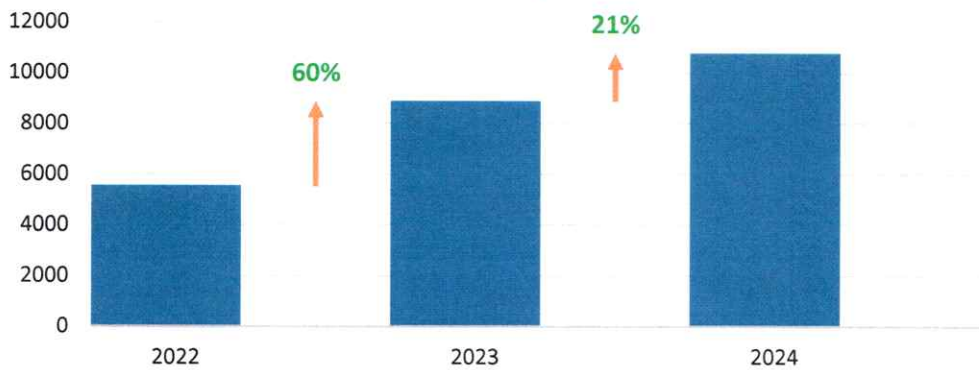


**Parks, Recreation, & Cultural Arts Department
April 2024**

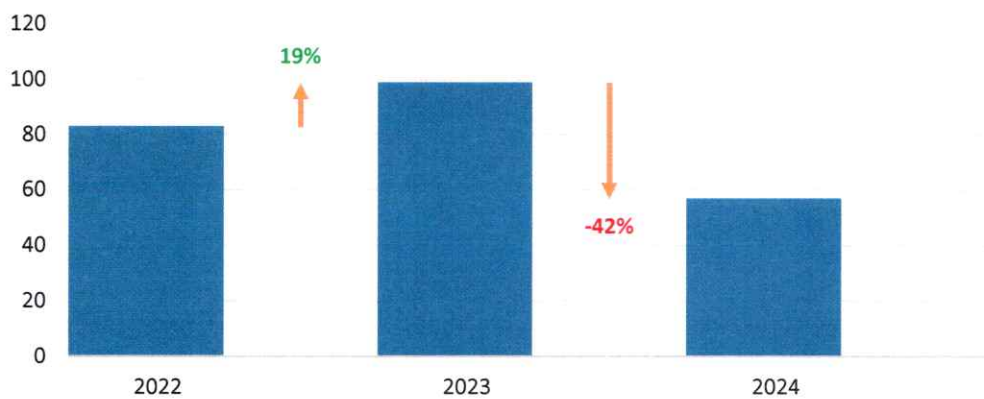
Senior Center Participation – APRIL 2024			
<u>Outings:</u>			
Bowling	17		
Total	17		
<u>Events:</u>			
BBQ Place	15		
Total	15		
		<u>Sr Meals Wednesdays</u>	
		118	
		134	
		105	
		124	
		481	TOTAL
<u>Programs:</u>			
Fittercise-Strength, Yoga	595		
Walk	102		
Bingo	58		
Birthday Potluck	35		
Ballroom & Country Western Dance Lessons	14		
Farmers Rummy	9		
Garden Club	46		
Quilting	0		
Meals on Wheels	93		
Bunco	22		
Bible Study	0		
Crafts	0		
Cards, Games, Pool, Puzzles	226		
Pickle Ball	102		
TOTAL	1302		
MEMBERS	402	Updated members	as of 4/30
1st time visitors	2		
New Members	6		
TOTAL Sr Center Participants:	1396	Total	1815

Parks, Recreation, & Cultural Arts Department
April 2024

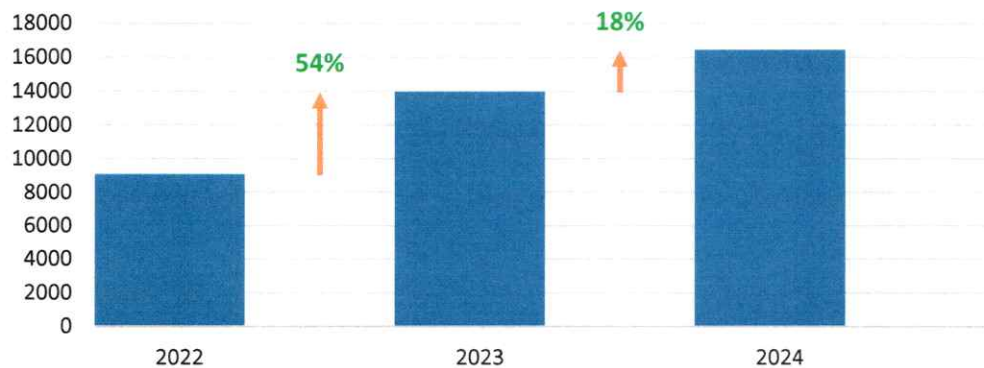
Senior Programming Attendance Comparisons YTD
thru April



Senior Center First Time Visitors Comparisons YTD
thru April



Total Senior Center Participants Comparisons YTD
thru April



Parks, Recreation, Cultural Arts Department
April 2024

	FYE 2021	FYE 2022	FYE 2023	YTD April 2022	YTD April 2023	April 2024	YTD 23-24
Facility Usage							
Special Use Permits Submitted	39	20	23	17	19	2	22
Pavilion 1 Usage	21	16	16	11	11	1	14
Pavilion 2 Usage	13	16	14	9	7	3	12
Pavilion 3 Usage	74	94	137	59	88	11	91
Splash Pad Pavilion Usage	99	165	136	97	130	7	25
Total Number of Pavilions Usage	207	291	303	176	236	22	142
Gymnasium Rentals	23	83	82	64	71	4	27
Amphitheater Usage	1	9	9	0	7	1	2
Community Room			66		47	19	168
Total Number of Facility Rentals	30	92	157	64	125	24	197
Ballfield Rentals	146	134	165	118	132	4	83
Vistor Center Attendance	20	29	30	21	27	3	29
Vistors Who Also Toured Museum	70	303	191	278	172	25	205
Museum Attendance Only	115	1116	1142	1,079	976	19	1151
Total Museum Attendance	185	1419	1333	1357	1148	44	1356
Programming							
Number of Youth Program Participants	417	615	800	607	800	10	789
Number of Adult Program Participants	100	260	195	160	195	146	334
Number of In-House Special Events Offered	9	7	11	5	9	0	9
Number of In-House Special Event Attendees	1077	2223	2158	2,223	2,158	0	3355
Number of Rec Programs Offered	19	21	24	18	17	2	25
Number of Senior Center Memberships	2000	2454	3186	2044	2539	402	3755
Number of New Senior Center Memberships	0	5	38	5	25	6	74
Senior Center Participants	4412	11605	16,821	9,070	13,971	1,815	16427
Senior Center First Time Visitors	36	95	115	83	99	2	57
Number of Senior Trips Offered	9	28	46	20	39	2	27
Number of Senior Trip Participants	81	235	617	158	510	32	426
Number of Senior Programs Offered	34	101	142	80	117	14	149
Number of Senior Program Participants	1061	7304	10,566	5545	8891	1302	10800
Number of Senior Meals Served	36	47	48	40	40	4	42
Number of Meals Participants	3277	3965	5658	3367	4590	481	5833
Offsite Presentation Attendees	0	145	435	120	435	0	525
Total Number of Programs Offered	53	124	166	98	134	16	174
Revenues							
Youth Programs	\$44,261.00	\$57,366.00	\$ 79,821.40	\$46,379.00	\$68,765.00	\$0.00	\$ 65,718.00
Adult Programs	\$ 6,230.00	\$ 7,925.00	\$ 11,780.00	\$4,500.00	\$11,580.00	\$445.00	\$ 12,235.00
Special Events	\$ 3,495.00	\$ 3,080.00	\$ 2,940.00	\$1,365.00	\$780.00	\$500.00	\$ 1,285.00
Senior Meals	\$ 8,222.50	\$11,442.00	\$ 18,754.00	\$9,422.00	\$15,211.00	\$1,592.50	\$ 19,394.00
Shelter Reservations	\$ 9,112.50	\$12,995.00	\$ 7,675.00	\$8,220.00	\$6,070.00	\$1,652.50	\$ 5,215.00
Facility Reservations	\$ 2,956.25	\$19,181.75	\$ 16,978.25	\$15,731.75	\$13,462.00	\$3,026.25	\$ 21,033.75
Field Rentals	\$ 5,820.50	\$ 3,913.00	\$ 5,578.50	\$3,655.00	\$4,721.00	\$85.00	\$ 2,178.00
Affiliate League/Tournament Fee Revenue	\$ -	\$13,666.50	\$ 29,825.50	\$13,666.50	\$22,995.50	\$5,171.00	\$ 16,698.50
Misc	\$ 9,686.39	\$25,818.31	\$ 8,763.20	\$22,514.31	\$6,263.20	\$247.16	\$ 8,689.11
Maintenance							
Mowing Hours	2,195	1660.25	1548.5	1392.25	1054.5	126	1125
Work Orders Received	9	15	24	10	20	2	15
Work Orders Completed	9	14	23	9	19	2	15
Number of Projects Started	39	31	8	29	8	1	16
Number of Projects Completed	32	29	8	27	8	1	15
Number of ballfield rainouts	NA	156	321	151	227	25	280
Bags of Field Dry Used	NA	100	42	18	26	39	72

White House Library
April 2024

Summary of Activities

The library closed on Wednesday, April 3rd for a staff development day in Franklin TN. The staff attended the TN Library Association (TLA) Conference. At the conference, staff attended various trainings on topics ranging from: de-escalation techniques, Artificial Intelligence, creating a virtual tour of the library, having strong friends groups, homeschooling programs, displays, teaching technology, grant writing and others. The event was very helpful and staff will work on implementing some of the tips that were discussed.

The director attended the city budget retreat on April 4th. At this meeting, the department heads presented any CIP requests over \$25,000 to the Board of Mayor and Aldermen.

The library director attended a training on Emotional Intelligence on April 8th and learned ways to increase that skill.

The director submitted her budget projections for the 2023-2024 fiscal year as well as her proposed 2024-2025 budget to the city on April 11th.

The library director attended a Lions club meeting on April 12th. The director was given the application of two new members as well as more membership forms to give out other interested individuals.

The assistant director and library assistant attended a regional training on ordering titles and spending guidelines on April 16th.

The library director attended a marketing committee meeting on April 16th. The group discussed updates on the Fandom Fair, a patron survey and reviewed marketing plans of other libraries to see what type of plan should be created for White House.

The library director met with the library board chair on April 18th. The two discussed the director progress on her goals as well as the upcoming executive committee agenda.

The executive committee met on April 25th. The group reviewed the director's goals, discussed the long range plan, and future director evaluations.

The library held a food drive for the month of April. The library was able to raise a barrel of food that will be donated to the local Hope Food Bank.

The library held its first homeschool program. There were two sessions held, one for children in pre-k through 2nd grade and one for children in grades 3rd through 6th. Both sessions were very successful with positive feedback from those in attendance. The library will continue to hold this program in the future.

Department Highlights

The highlights for the month included the TLA conference, the food drive success and the homeschool program success.

White House Public Library
April 2024 Performance Measures

Official Service Area Populations

2020	2021	2022	2023	2024
14,363	14,455	14,820	15,094	

Membership

April	2020	2021	2022	2023	2024
New Members	16	63	100	91	151
Updated Members	106	106	519	167	348
Yearly Totals	2020	2021	2022	2023	2024
Total Members	9,496	7,027	7,125	7,442	7,920
% of population with membership	66	49	48	49	52

Every year the library will purge the system of patrons that have not used their cards in the past 3 years.

Total Material Available: 39,728

Estimated Value of Total Materials: \$993,200

Total Materials Available Per Capita: 2.63

Last Month: \$990,875

Last Month: 2.63

State Minimum Standard: 2.00

Materials Added in April

2020	2021	2022	2023	2024
336	136	304	179	109

Yearly Material Added

2020	2021	2022	2023	2024
3,025	3,035	3,573	2,641	618

Physical Items Checked Out in April

2020	2021	2022	2023	2024
3,340	3,650	6,444	6,588	6,573

Cumulative Physical Items Check Out

2020	2021	2022	2023	2024
50,042	59,515	80,653	81,667	25,894

Miscellaneous item checkouts

April	2020	2021	2022	2023	2024
Technology Devices	26	65	54	53	61
Study Rooms	0	0	54	65	82
Games and Puzzles	37	37	158	81	147
Seeds	30	30	194	132	217
STEAM Packs	0	0	21	14	34
Cake Pans	0	0	6	1	6
Outdoor Items	*	*	*	3	4
Honor Books	*	*	*	16	4
Adult Kits	*	*	*	*	12
Museum Passes	*	*	*	*	1

Yearly Totals

2020	2021	2022	2023	2024
381	725	743	794	272
305	395	746	888	316
955	1,263	2,060	1,855	710
302	878	883	767	578
25	160	234	351	117
28	21	69	45	36
*	*	17	59	26
*	*	19	104	24
*	*	*	*	15
*	*	*	*	1

Library Services Usage

April	2020	2021	2022	2023	2024
Test Proctoring	1	30	8	2	24
Charging Station	0	2	2	2	1
Notary Services	4	7	14	2	8
Library Visits	0	2,724	3,648	3,945	4,420*
Website Usage	1,101	2,113	2,244	3,704	851
Reference Questions	16	5	2	4	12

Yearly Totals

2020	2021	2022	2023	2024
74	108	61	54	39
47	45	21	16	4
88	144	135	167	50
30,007	38,913	48,253	48,053	16,082
17,977	27,907	33,678	36,648	3,514
60	73	31	37	20

Computer Users

April	2020	2021	2022	2023	2024
Wireless	140	331	272	329	347
Adult Users	8	165	191	205	213
Kids Users	0	80	227	167	173

Yearly Computer Users

2020	2021	2022	2023	2024
3,829	3,878	4,544	4,338	1,305
2,138	2,235	2,608	2,255	817
427	957	2,987	2,030	537

**White House Public Library
April 2024 Performance Measures**

Library Volunteers

April	2020	2021	2022	2023	2024
Library Volunteers	0	8	8	13	7
Volunteer Hours	0	114	130	74.5	39

Yearly Totals

19-20	20-21	21-22	22-23	23-24
36	20	48	54	40
1,286	1,204	1,492.5	1,227	463.5

Universal Class Counts

April	
Sign ups	0
Courses started	3
Lessons viewed	95
Submissions	125

Yearly Totals

2020	2021	2022	2023	2024
10	13	18	22	4
53	39	2	24	15
1,771	1,008	876	419	332
800	515	465	559	408

Kanopy

April	
Visits	315
Pages	434
Plays	73
Accounts	8

2023	2024
2,350	1,927
3,547	2,555
608	499
89	23

Programs

1,000 books	2020	2021	2022	2023	2024
Monthly Sign-ups	1	1	2	1	1
Total program Sign-ups	82	84	113	143	69

Achievements

500 Mark	21
Total Completion	19

We did a purge of participants that have aged out of the program.

Face-to-face Kids Programs

April	2020	2021	2022	2023	2024
Programs	0	6	12	13	16
Attendees	0	41	301	292	312
Yearly	2020	2021	2022	2023	2024
Programs	43	91	136	129	52
Attendees	1,185	2,167	3,646	3,805	1,158

Grab & Go Kits

April	2020	2021	2022	2023	2024
Kits	0	6	0	0	0
Taken	0	162	0	0	0
Yearly	2020	2021	2022	2023	2024
Kits	38	44	7	7	0
Taken	1094	1,699	334	184	0

Teen/tween Face-to-Face Programs

April	2020	2021	2022	2023	2024
Programs	0	4	8	11	12
Attendees	0	13	43	46	33
Yearly	2020	2021	2022	2023	2024
Programs	11	43	98	112	44
Attendees	77	370	437	361	116

Teens Programs

April	2024
Programs	2
Attendance	5
Yearly	
Programs	8
Attendance	12

Grab & Go

April	2020	2021	2022	2023	2024
Kits	0	4	0	0	0
Taken	0	36	0	0	0
Yearly	2020	2021	2022	2023	2024
Kits	13	24	7	10	0
Taken	152	409	151	100	0

We are trying to hold teen only programs and are hoping those will start to draw more attendance.

Face-to-face Adult Programs

April	2020	2021	2022	2023	2024
Programs	0	5	6	7	13
Attendees	0	15	44	42	94
Yearly	2020	2021	2022	2023	2024
Programs	42	63	75	107	51
Attendees	214	351	377	589	375

Device Advice

April	2020	2021	2022	2023	2024
Sessions	42	3	8	7	7
Yearly	51	81	131	144	58
Passive					
April	*	0	0	0	0
Yearly	*	0	20	0	0

Interlibrary Loan Services

April	2020	2021	2022	2023	2024
Borrowed	0	50	81	42	46
Loaned	0	18	14	6	22

Yearly Interlibrary Loan Services

2020	2021	2022	2023	2024
534	673	872	597	230
151	226	317	184	120

April	R.E.A.D.S
Adults	2,540
Juvenile	157

Yearly Totals	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Adults	23,138	19,466	21,110	25,066	24,550
Juvenile	1,189	1,032	2,013	1,788	1,924

The READS statistics come from the state.

CITY COURT REPORT**APRIL 2024****CITATIONS**

TOTAL MONIES COLLECTED FOR THE MONTH	\$3,258.50
TOTAL MONIES COLLECTED YTD	\$54,626.75

STATE FINES

TOTAL MONIES COLLECTED FOR MONTH	\$2,710.66
TOTAL MONIES COLLECTED YTD	\$19,841.55

<u>TOTAL REVENUE FOR MONTH</u>	<u>\$5,969.16</u>
TOTAL REVENUE YTD	\$74,468.30

DISBURSEMENTS

LITIGATION TAX	\$211.71
DOS/DOH FINES & FEES	\$104.50
DOS TITLE & REGISTRATION	\$137.75
RESTITUTION/REFUNDS	\$0.00
ON-LINE CC FEES	\$0.00
CREDIT CARD FEES	\$0.00
WORTHLESS CHECKS	\$0.00
<u>TOTAL DISBURSEMENTS FOR MONTH</u>	<u>\$453.96</u>
TOTAL DISBURSEMENTS YTD	\$8,357.79

<u>ADJUSTED REVENUE FOR MONTH</u>	<u>\$5,515.20</u>
TOTAL ADJUSTED REVENUE YTD	\$66,110.51

DRUG FUND

<u>DRUG FUND DONATIONS FOR MONTH</u>	<u>\$1,282.50</u>
DRUG FUND DONATIONS YTD	\$5,016.87

Offenses Convicted & Paid For Month	Count	Paid
Careless Driving	1	\$85.00
Financial Responsibility Law	5	\$390.00
Registration Law	8	\$640.00
Improper Equipment	2	\$20.00
Texting/Hands Free Law	1	\$61.00
Codes Violation	2	\$55.00
DL Exhibited		
Red Light	1	\$75.00
Open Container	1	\$55.00
Stop Sign		
Speeding	18	\$1,470.00
Seat Belt-Child Restraint		
Following Too Close	4	\$270.00
Exercise Due Care	2	\$167.50
Failure to Yield		
Total	45	\$3,288.50

RESOLUTIONS....

RESOLUTION 24-05

A RESOLUTION TO ANNEX CERTAIN TERRITORIES AND INCORPORATE SAME WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE.

WHEREAS, a public hearing before this body will be held the 20th day of June 2024, and notice thereof published in the White House Connection on June 4, 2024; and,

WHEREAS, application from the property owner to annex the below mentioned territories into the City limits which is adjacent to the current city limits; and,

WHEREAS, a Plan of Services for such territory will be duly adopted by the City of White House Board of Mayor and Aldermen; and,

WHEREAS, the annexation completed per provisions of TCA 6-5-104 of such territories is deemed reasonable for the overall well-being of the community and the annexation is necessary for the health, safety, and welfare of the property owner and future citizens with the residential development of the annexed territories thereof and of the City as a whole;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Tennessee that the territories described below be annexed and incorporated within the corporate boundaries of the City of White House:

1 ACRE IS REFERENCED AS PART OF SUMNER COUNTY TAX MAP 097, PARCEL 041.00. PROPERTY IS LOCATED AT 170 OLD HIGHWAY 31W. **“EXHIBIT A”**.

SECTION 1. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Resolution has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Resolution shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

First Reading: May 16, 2024

Second Reading: June 20, 2024

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

RESOLUTION 24-04
EXHIBIT A



ORDINANCES....

ORDINANCE 24-04

**AN ORDINANCE TO AMEND THE ZONING MAP FROM SUMNER COUNTY
RESIDENTIAL, TO GENERAL COMMERCIAL, C-2, AT 170 OLD HIGHWAY
31W**

WHEREAS, the City's Zoning Ordinance intent and purpose includes but is not limited to dividing the city into zones and districts restricting and regulating therein the location, construction, reconstruction, alteration, and use of buildings, structures, and land for residential, business, commercial uses; and,

WHEREAS, the City's Comprehensive Plan defines the area as a transitional place between existing uses and development patterns. The intent of this Character Area is to be flexible and accommodating to development, while fitting new development into the City's overall character.; and,

WHEREAS, The City of White House Planning Commission on Monday April 8, 2024 reviewed and approved the rezoning request; and,

**NOW, THEREFORE, BE IT ORDNANIED BY THE BOARD OF MAYOR AND ALDERMEN OF THE
CITY OF WHITE HOUSE, TENNESSEE THAT THE FOLLOWING APPLY:**

SECTION 1. That the City of White House Zoning Map be amended from Sumner County Residential, to General Commercial, C-2, for the property included in "EXHIBIT A" and described as follows:

1 ACRE IS REFERENCED AS PART OF SUMNER COUNTY TAX MAP 097, Parcel 041.00. PROPERTY IS LOCATED AT 170 OLD HIGHWAY 31W. **"EXHIBIT A"**.

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare demanding it.

SECTION 3. If any section, clause, provision, or portion of this Ordinance is for any reason declared invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision or portion of this Ordinance which is not itself invalid or unconstitutional.

SECTION 4. In case of conflict between this Ordinance or any part thereof and the whole or part of any existing or future Ordinance of the City of White House, the most restrictive shall in all cases apply.

First Reading: May 16, 2024

Second Reading: June 20, 2024

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 24-04
"EXHIBIT A"



ORDINANCE 24-05

AN ORDINANCE TO CONTRACT (DE-ANNEX) CERTAIN TERRITORY WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE, TENNESSEE LOCATED AT 7727 BOYLES ROAD, WHITE HOUSE TN

WHEREAS, Per Tennessee Code Annotated Section 6-51-201 provisions, cities may contract or de-annex property when the contraction or de-annexation is determined to be in the best interest of the affected territory; and,

WHEREAS, Maintaining the territory within the municipal corporate boundaries is no longer deemed necessary and would not affect the continuity of the city limits boundary; and,

WHEREAS, The White House Planning Commission at the May 13, 2024, meeting reviewed and discussed this contraction of the city limits boundaries and voted to recommend its passage to the Board of Commissioners; and

NOW, THEREFORE, BE IT ORDAINED AND IT IS HEREBY ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE, THAT THE TERRITORY DESCRIBED BELOW BE CONTRACTED (DE-ANNEXED) AND REMOVED FROM THE CORPORATE BOUNDARIES OF THE CITY OF WHITE HOUSE:

SECTION 1. The contracted (de-annexed) territory contains property at 7727 Boyles Road, which is found on the Robertson County Tax Map 095, Parcel 134.01 per "EXHIBIT A".

SECTION 2. That the Board of Mayor and Aldermen of the City of White House, Tennessee, hereby certify that this Ordinance has been submitted to the Planning Commission of the City of White House for a recommendation, and a notice of hearing thereon has been ordered after at least fifteen (15) days' notice of the time and place of said meeting has been published in a newspaper circulated in the City of White House, Tennessee. This Ordinance shall take effect fifteen (15) days from the date of its final passage, the public welfare demanding it.

First Reading: May 16, 2024

Second Reading: June 20, 2024

John Corbitt, Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 24-05
"EXHIBIT A"

Area Requesting to be DeAnnexed



PURCHASING....

White House Police Department

John W. Decker Police Facility

303 North Palmers Chapel Rd.
White House, Tennessee 37188
615-672-4903
Fax 615-672-4915

John Corbitt
Mayor

Patrick M. Brady
Chief of Police

Gerald O. Herman
City Administrator

To: The Board of Mayor and Alderman

From: Patrick Brady, Chief of Police

Date: May 1, 2024

Re: Tactical Gear

Reimbursed VCIF Grant

Contract (GSA 47QSMA19D08Q1)

The White House Police Department is requesting approval to purchase the following Tactical Gear from ADS, Inc. using the VCIF Grant.

30 Defender 2.0 Active Shooter Kits	\$2,699.70
60 10 x 12 Ballistic Plates	\$28,392.00
30 Helmets	<u>\$12,271.50</u>
Total	\$43,363.20

The purchase will be reimbursed through the State VCIF (Violent Crimes Intervention Funding) Grant which has been approved for us.

The Chief of Police recommends approval.



OUR PURPOSE.
YOUR MISSION.

621 Lynnhaven Pkwy Ste 160
Virginia Beach, VA 23452
PHONE: (757) 481-7758 FAX: (757) 481-7758

CAGE: 1CAY9 DUNS: 027079776
UEI: GJMSFBCNMSK3
FEDERAL TAX ID: 54-1867268

QUOTE Q-436008

QUOTE NUMBER	Q-436008
QUOTE DATE	4/22/2024
CONTRACT TYPE	GSA 47QSMA19D08Q1

BILL TO

NAME WHITE HOUSE TN PD
ATTN: David Segerson

ADDRESS 303 N Palmers Chapel Rd
White House, TN 37188
US

SHIP TO

NAME WHITE HOUSE TN PD
ATTN: David Segerson

ADDRESS 303 N Palmers Chapel Rd
White House, TN 37188
US

TERMS	DODAAC / TIN	INSIDE SALESREP	OUTSIDE SALESREP
30 NET		REYNOLDS, BRENDAN (757) 802-4633 breynolds@adsinc.com	HOUSE, VERTICAL-FEDSTATE OR fedstate@adsinc.com

MANUFACTURER PART NUMBER	ADS PART NUMBER	PART DESCRIPTION	QTY	COUNTRY OF ORIGIN	LEAD TIME (DAYS)	GSA REMARKS	UNIT PRICE	EXTENDED PRICE
SBT-9040-BK	SBT-9040-BK- 4544484	Defender 2.0 Active Shooter Kit	30	China		Open Market	\$89.99	\$2,699.70
23620-3	23620-3	10X12 MULTI-CURVE LEVEL III, NIJ 0101.06, POLYETHYLENE, STAND ALONE	60	United States		GSA 47QSMA19D08Q1 S&L	\$473.20	\$28,392.00
CAG-501-HC-MD- BK	CAG-501-HC- MD-BK	LVL IIIA, HIGH CUT ACH HELMET , COLOR BLACK, SIZE MEDIUM, INCLUDES 4 PT ACH H SUSPENSION W/ 7 PADS	30	United Kingdom	90	GSA 47QSMA19D08Q1 S&L	\$409.05	\$12,271.50

SUBTOTAL:	\$43,363.20
TAX:	
FREIGHT:	
TOTAL:	\$43,363.20

Notes:

Compliance Statement for Shipment of Controlled Items

ITAR and EAR: These items are controlled by the U.S. Government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

FCC: N/A

Returns and Exchanges

Returns and exchanges may be subject to restocking fees. Certain products are not eligible for returns or exchanges

**Product availability, prices and delivery dates are based upon current information at the time of quote. All information is subject to reconfirmation upon finalization of order.
Quotes with the DRAFT watermark are not official ADS quotes and are subject to change at any time.**

This document is confidential and proprietary property of ADS, Inc. and is provided on the express condition that the data contained in it are not to be used, disclosed, or reproduced in whole or in part for any purpose without the express written consent of ADS, Inc.

ADS's ability to provide the products listed herein is contingent on ADS's ability to obtain any and all required export/import licenses. If licenses are required, additional fees may be added to account for these regulatory obligations. If the recipient is not a US federal government entity, this quote is an offer to sell expressly conditioned on the buyer's acceptance of the standard Terms and Conditions of sale posted at www.adsinc.com/termsandconditionsofsale, unless agreed terms are expressly referenced elsewhere on this quote. All other terms and conditions are rejected.



Clyde W. Richert III
Gary L. Dilliha
Jarod C. Richert

516 South Main Street
Springfield, TN 37172
Telephone 615.384.8774
Facsimile 615.384.6708
www.richertdillihalaw.com

April 30, 2024

VIA US MAIL

Mr. Wayne Evans
City of Adams, Mayor
PO Box 67
Adams, TN 3710

Mr. Lanny Adcock
City of Greenbrier, Mayor
PO Box 466, 202 W. College Street
Greenbrier, TN 37073

Ms. Becca Werner
City of Coopertown, Mayor
2525 Burgess Gower Road
Springfield, TN 37172

Ms. Tabitha Swearingen
City of Orlinda, Mayor
PO Box 95, 1203 E. Church
Orlinda, TN 37142

Mr. Barry Faulkner
City of Cross Plains, Mayor
7622 Hwy 25 East
Cross Plains, TN 37049

Mr. Timothy Shaw
City of Ridgetop, Mayor
1730 Hwy 41S
Ridgetop, TN 37152

Billy Vogle
Robertson County Mayor
108 Courthouse
Springfield, TN 37172

Ryan Martin
Springfield City Manager
405 N. Main Street
Springfield, TN 37172

✓ Gerald Herman
White House City Manager
105 College Street
White House, TN 37188

Ms. Rachel Payne
E-911
115 Pinnacle Drive
Springfield, TN 37172

Re: **E-911 Emergency District dispatching fees**

RE: **E-911 Agreement**

Dear Mayor and/or City Manager:

Please see enclosed a copy of the proposed new E-911 dispatch agreement for new upcoming fiscal year beginning July 1st, 2024. If you find all agreeable, please present this to your governing body at its June meeting such that it can be signed by each participant before July 1st. I expect this copy will be approved by the Robertson County Commission in its May meeting.

This Agreement follows the agreed CTAS- MTAS formula as calculated by the E-911 office and as attached to the agreement.

Please advise with any questions or concerns.

Sincerely,



Clyde W. Richert III

CWRIII: cl
Attachments
CC: Rachael Payne, E911 Director
Billy Vogle, County Mayor
Jody Stewart, Finance Director

**INTERLOCAL AGREEMENT BETWEEN THE E911 EMERGENCY
COMMUNICATION DISTRICT OF ROBERTSON COUNTY, TENNESSEE, AND
ROBERTSON COUNTY, TENNESSEE, THE CITY OF SPRINGFIELD, TENNESSEE,
THE CITY OF WHITE HOUSE, TENNESSEE, THE CITY OF ADAMS, TENNESSEE,
THE CITY OF RIDGETOP, TENNESSEE, THE CITY OF CROSS PLAINS,
TENNESSEE, THE CITY OF ORLINDA, TENNESSEE, THE TOWN OF
COOPERTOWN, TENNESSEE, AND THE CITY OF GREENBRIER, TENNESSEE.**

This Joint Agreement made and entered into between the E911 Emergency Communications District of Robertson County, Tennessee, a corporate body politic organized pursuant to the provisions of Tennessee Code Ann. 7-86-105 (hereinafter referred to as '**The District**'); Robertson County, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as '**The County**'); The City of Springfield, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Springfield**"); The City of White House, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**White House**"), the City of Adams, a political subdivision of the State of Tennessee (hereinafter referred to as "**Adams**"), the City of Ridgetop, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Ridgetop**"), the City of Cross Plains, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Cross Plains**"), the City of Orlinda, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Orlinda**"), the Town of Coopertown, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Coopertown**"), and the City of Greenbrier, Tennessee, a political subdivision of the State of Tennessee (hereinafter referred to as "**Greenbrier**"),

WHEREAS, dispatch operations of police, fire and emergency personnel in Robertson County have been studied and discussed for the last several years, and

WHEREAS, currently, the District provides such dispatch services by Interlocal Agreement (the Agreement"), utilizing the District facilities and equipment located at 115 Pinnacle Drive, Springfield, Tennessee; and

WHEREAS, the County, Springfield, White House, Adams, Ridgetop, Cross Plains, Orlinda, Coopertown, and Greenbrier, have currently contracted with the District for Dispatch services and the "Agreement" is subject to annual renewal; and

WHEREAS, the most recent Contract between these parties has been effective for a period beginning on July 1, 2023 and to end June 30, 2024; and

WHEREAS, these parties wish to renew the current dispatch agreement upon the terms as provided for herein.

NOW, THEREFORE, the parties agree as follows:

1. The term of this Renewal Agreement is for a one (1) year period, beginning July 1, 2024 and ending June 30, 2025. The terms of future renewals based upon joint agreement of the parties will be on a 12 month fiscal year basis, beginning July 1st of each year.

2. During this term of this Agreement, and any renewal, the District agrees to provide for the dispatching of the respective governmental entity fire services, law enforcement services, emergency medical and other emergency services as provided within the jurisdictions of the participating governmental entities, twenty-four (24) hours a day, seven (7) days a week.

3. Cost allocation as set forth herein shall be based on the CTAS- MTAS, formula, referred to herein as the "formula payment". As compensation for the emergency dispatch services provided for the term of this Agreement, each above named governmental entity will pay by formula the updated designated amounts to the District as set forth in the attached Exhibit "1".

4. The parties therefore agree that upon joint renewal of this Agreement for the succeeding fiscal years, the parties will use "the same formula" to determine the amount payable by each participant. The budget costs for each upcoming prospective fiscal year shall be established by the District and presented to each entity by April 15th of each year, using the dispatch information available for the 12 months preceding April 1st of that year, to allow each entity to establish that amount in their upcoming fiscal year budget which would take effect July 1st, and to renew this Agreement by action of their respective governing body each year.

5. The dispatch services referenced above shall be provided by the District using its own employees who are subject to being hired, disciplined and terminated by the District and who are compensated as employees of the District out of its annual budget for the fiscal year 2024- 2025 and for each fiscal year thereafter for any annual renewal of this Agreement.

6. Neither the District or any of the contracting entities will withdraw from this Agreement during any contract year without first giving prior 6 months written notice to all other contracting parties.

7. The parties further agree that the purpose of this Interlocal Agreement is to comply with E911 Revenue Standard Number 21 adopted by the Tennessee Emergency Communication Board pursuant to the authority granted by TN. Code Ann. 7-86-306(9) and to comply with the provisions of Tenn. Code. Ann. 12-9-101, et seq., regarding Interlocal Agreements between local governmental units.

These amounts as set forth are payable monthly, beginning July 1, 2024, by each entity to the District during the term of this Agreement. Each monthly installment will be billed to the respective entity on the first day of each month with payment due no later than the tenth day.

IN WITNESS WHEREOF, each party has caused this Interlocal Agreement to be executed by an authorized person on the date indicated by his or her name.

ROBERTSON COUNTY, TENNESSEE:

Date: _____

By: _____
WILLIAM A. VOGLE, County Mayor

**THE EMERGENCY COMMUNICATIONS
DISTRICT OF ROBERTSON COUNTY:**

Date: _____

By: _____
BRUCE DEAN, Chairman

CITY OF SPRINGFIELD, TENNESSEE:

Date: _____

By: _____
ANN SCHNEIDER, Mayor

CITY OF WHITE HOUSE, TENNESSEE:

Date: _____

By: _____
JOHN CORBITT, Mayor

CITY OF ADAMS, TENNESSEE:

Date: _____

BY: _____
WAYNE EVANS, Mayor

CITY OF RIDGETOP, TENNESSEE:

Date: _____

By: _____
TIMOTHY SHAW, Mayor

CITY OF CROSS PLAINS, TENNESSEE:

Date: _____

By: _____
BARRY FAULKNER, Mayor

CITY OF ORLINDA, TENNESSEE:

Date: _____

By: _____
TABITHA SWEARINGEN, Mayor

TOWN OF COOPERTOWN, TENNESSEE:

Date: _____

By: _____
BECCA WERNER, Mayor

CITY OF GREENBRIER, TENNESSEE:

Date: _____

By: _____
LANNY ADCOCK, Mayor

2023 CFS Totals (Used for Budget Year 2024-2025)

MTAS/CTAS Formula

Department	Total Calls	% of calls	Population	% Population	Total Budget
Adams Fire	184	0.18%	624	0.79%	9,362.24
Coopertown PD	1457	1.41%	4480	5.64%	68,497.40
Cross Plains Fire	388	0.38%			
Cross Plains PD	1249	1.21%			
Cross Plains TOTAL	1637	1.59%	1789	2.25%	37,296.37
Greenbrier Fire	878	0.85%			
Greenbrier PD	6008	5.83%			
Greenbrier TOTAL	6886	6.68%	6898	8.68%	149,216.55
Orlinda Fire	226	0.22%	947	1.19%	13,706.66
Ridgetop Fire	280	0.27%	2155	2.71%	28,983.21
Springfield Gas	385	0.37%			
Springfield Fire	3215	3.12%			
Springfield PD	21069	20.45%			
Springfield TOTAL	24669	23.94%	18782	23.65%	462,072.65
White House PD	12783	12.41%			
White House Fire	1922	1.87%			
White House TOTAL	14705	14.27%	12982	16.34%	297,274.00
RC Animal Control	498	0.48%			
RC EMA	524	0.51%			
RC EMS	10488	10.18%			
North Robertson Fire	517	0.50%			
White House Community	592	0.57%			
Pleasant View Fire	1172	1.14%			
RC Sheriff	37583	36.47%			
RC Fire Calls Outside City Limits	1624	1.58%			
Robertson County TOTAL	52998	51.43%	30771	38.74%	875,590.92
TOTAL	103042	100.00%	79428	100.00%	1,942,000.00

OTHER BUSINESS...

DISCUSSION ITEMS...

OTHER INFORMATION....