

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Minutes
November 16, 2023
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer by Community Pastor

Prayer was led by Pastor Dillon Davis of Stone Chapel Church.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Corbitt.

4. Roll Call

Mayor Corbitt – Present; Ald. Matthews - Present; Ald. Silver – Present; Ald. Spicer– Present; Ald. Wall – Present;
Quorum – Present.

5. Adoption of the Agenda

Motion was made by Ald. Spicer, second by Ald. Silver to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of the Minutes from the October 10th Study Session and October 19th Board of Mayor and Aldermen meeting.

Motion was made by Ald. Silver, second by Ald. Spicer to approve the minutes. A voice vote was called for with all members voting aye. **The October 10th Study Session and October 19th Board of Mayor and Aldermen meeting minutes were approved.**

7. Welcome Visitors

Mayor Corbitt welcomed all visitors.

8. Proclamation

Mayor Corbitt read aloud and signed a proclamation recognizing the 2023 CCS High School Volleyball Team for their athletic achievement and commendable representation of White House in the Tennessee State Independent Athletic Association Division I State Tournament.

9. Public Comment

No one signed up to speak.

10. Public Hearings

- a. **Ordinance 23-17:** An ordinance amending the fiscal budget for the period ending June 30, 2024.

No one spoke for or against.

- b. **Ordinance 23-18:** An ordinance amending the Municipal Code Title 16, Chapter 2 Street, Sidewalk and Drainage Design Standards Section 16-220.

No one spoke for or against.

11. Communication from Mayor, Aldermen, City Attorney, and City Administrator

Ald. Matthews thanked White House High School for inviting him to their Veterans Day Ceremony. Ald. Matthews praised the students, teachers, and faculty on how well the ceremony went. Mayor Corbitt and Ald. Wall who also attended the ceremony agreed.

City Administrator Gerald Herman stated that Phase 3 of the Southern Force Main project is substantially complete. Mr. Herman noted that Industrial Drive was repaved due to the project tearing up the road to run the new wastewater line. Mr. Herman continued that a portion of the force main was opened from Hester Drive to the treatment plant to help alleviate pressures on the old line. Mr. Herman mentioned that Phase 4 is nearing the bid phase and in the process of obtaining a few easements and right of ways.

Mr. Herman discussed a meeting he had with Kraft CPA and Finance Director Jason Barnes earlier in the day. Mr. Herman mentioned that the audit will be slightly delayed by 30 days due to staff turnover in the Finance Department during a crucial part of the audit and the December Board of Mayor and Aldermen meeting moved up a week in December. Mr. Herman noted that there will be a study session in January to present the draft audit report.

Mr. Herman announced that Finance Director Jason Barnes and his team was awarded the Certificate of Achievement for Excellence in Financial Reporting by Government Finance Officers Association. Mr. Herman noted that this award has not been received by the City in almost 20 years. Mr. Herman stated that one of his goals when he first started as City Administrator in 2012 was for the Finance Department to work toward achieving this award. Mr. Herman and the Board congratulated Mr. Barnes and his staff for their hard work and accomplishment.

12. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire | I. Library |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | |
| D. Police | H. Parks & Recreation | |

13. Consideration of the Following Resolutions:

- a. **Resolution 23-12:** A resolution approving certain amendments and revisions to the Personnel Manual.

Motion was made by Ald. Silver, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Wall, second by Ald. Spicer to approve. A voice vote was called for with all members voting aye. Motion passed. **Resolution 23-12 was approved.**

- b. **Resolution 23-13:** A resolution to discontinue a period of temporary employment for employees of a political subdivision participating in the Tennessee Consolidated Retirement System (TCRS) in accordance with Title 8 Section 34 through 37 of the Tennessee Code Annotated.

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Resolution 23-13 was approved.**

- c. **Resolution 23-14:** A resolution authorizing participation in the James L. Richardson "Driver Safety" matching grant program.

Motion was made by Ald. Silver, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Resolution 23-14 was approved.**

14. Consideration of the Following Ordinances:

- a. **Ordinance 23-17:** An ordinance amending the fiscal budget for the period ending June 30, 2024.
Second Reading.

Motion was made by Ald. Silver, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A roll call vote was requested by Mayor Corbitt; Ald. Matthews – aye; Ald. Silver – aye; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt - aye. Motion passed. **Ordinance 23-17 was approved on Second Reading.**

- b. **Ordinance 23-18:** An ordinance amending the Municipal Code Title 16, Chapter 2 Street, Sidewalk and Drainage Design Standards Section 16-220. *Second Reading.*

Motion was made by Ald. Spicer, second by Ald. Silver to discuss. After discussion, a roll call vote was requested by Mayor Corbitt to approve; Ald. Matthews – aye; Ald. Silver – aye; Ald. Spicer – aye; Ald. Wall – aye; Mayor Corbitt - aye. Motion passed. **Ordinance 23-18 was approved on Second Reading.**

- c. **Ordinance 23-19:** An ordinance deleting the Municipal Code Title 2, Chapter 3 Cemetery Board of Trustees. *First Reading.*

Motion was made by Ald. Spicer, second by Ald. Wall to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for with all members voting aye. Motion passed. **Ordinance 23-19 was approved on First Reading.**

15. Purchasing:

- a. To approve or reject the bid from Rogers Group, Inc. in the amount of \$2,939,750 and allow City Administrator Gerald Herman to enter into a construction agreement for the Soccer Complex parking lot expansion project. The Parks and Recreation Director recommends approval.

Motion was made by Ald. Matthews, second by Ald. Silver to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Spicer to approve. A voice vote was called for by Mayor Corbitt with all members voting aye except for Ald. Matthews who voted no. **Motion passed.**

16. Other Business:

- a. To approve or reject appointing Mr. Gary Faust to the Beer Board.

Motion was made by Ald. Silver, second by Ald. Spicer to discuss. After discussion, a motion was made by Ald. Silver, second by Ald. Wall to approve. A voice vote was called for by Mayor Corbitt with all members voting aye. **Motion passed.**

17. Discussion Items:

- a. None

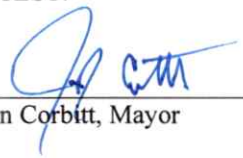
18. Other Information:

- a. None

19. Adjournment:

Meeting was adjourned at 7:39 pm.

ATTEST:



John Corbett, Mayor



Derek Watson, City Recorder