**City of White House**

**Parks, Recreation & Cultural Arts**

**Leisure Services Board Meeting**

**March 5, 2020**

1. The meeting was called to order at 7:00pm by Chairman Fran Hutson. Present were Mark Smith, Maureen Boling, Fran Hutson, Farris Bibb, Denis Godek, Jerry Herman, Kevin Whittaker, Dustin Beck, Andrew Woodfin, Dustin Beck and Linda Brooks. Absent – Jim Varellie. Andrew Woodfin, the Assistant Parks Director was introduced to the

board members.

1. A motion was made by Mark and seconded by Maureen to adopt the Agenda. Vote: All in favor / none opposed.
2. Fran asked that a modification be made to the minutes for the January 9, 2020 meeting. Denis had made a suggestion that he would like for the Board Members to be more involved in the Trail of Treats. Farris mentioned that parking was an issue for him to get to the area not that parking was an issue with the Trail of Treats. Denis made a motion to approve the minutes with the modification above. Farris seconded the motion. Vote: all in favor / none opposed.
3. The Director’s Report was given by Kevin. While looking for a replacement for Josh, he has been running both basketball leagues. Now that Andrew is here, the last few weeks have been a much welcomed relief and other things can be focused on.

We will be doing the contracting work for the maintenance building ourselves because the bids kept coming back so high. We have gotten a lot of help from Jason Reynolds (the city engineer) and Public Works. Jason helped with the building specs we want and Public Works has done a tremendous job with the site work. We have found a company to supply us with a building. It will be a shell of a building and we will add garage doors, concrete, electrical, plumbing, an office, a restroom, etc. as we go.

The guys were really excited to get the new infield groomer that was purchased last month.

We are ready to start moving forward making some larger purchases for the Dog Park. There was a meeting this week to go over everything and Denis and Kevin gave an update on everything going on with it.

The Splash Pad will open weekends only starting May 2 until Memorial Day weekend. It will then be open every day until Labor Day. After Labor Day, it will be open weekends only until September 27th and then close for the winter.

Kevin reported the attendance numbers for the Visitor’s Center and Museum for January and February 2020.

The Senior Center Participation numbers were reported for February 2020.

The Recreation Report was given by Andrew. He reported that the 2019-20 Girls and Boys Basketball ended February 29th. There were a total of 36 teams and over 300 participants.

For our co-sponsored leagues, the 2020 Spring Baseball & Softball season began on February 22nd with 440 kids signed up among 25 teams. Soccer started February 24th with their select practices with rec practices soon to follow.

There are 97 girls on 12 different teams signed up to play this spring in our Girls Volleyball League.

The Spring Men’s Softball League only had one team to register, so we will not be able to have a season this spring.

We have nine players and two coaches signed up for our 2020 Little League Challenger Series Baseball. Their season will begin March 31st and run until May 30th ending with a pizza party for them. We have 15 businesses sponsor the league so far this year with more than $2,700 raised.

Men’s Open League basketball season is still underway with semi-finals on March 8th and the championship on March 15th.

Christian Community Lady Colts will begin their season March 5th and will be using Field 5 for all of their home games.

The Maintenance Supervisor Report was given by Dustin. January is a slow month for maintenance since the weather makes it virtually impossible to work outside. Some outside projects were completed when the weather permitted.

The removable of the upstairs bleachers at the City Hall Gymnasium was a big project that has been worked on and is basically completed.

Twenty evergreen trees have been planted in a couple of different areas throughout the parks.

The guys went through all of the equipment to make sure all is in working order for spring. All of the street, building and post lights throughout all the park facilities have been checked. The gutters on the buildings at the soccer complex were cleaned and repaired.

February is the last of the slow months prior to the big rush of spring starting up. We started by getting the restroom at the soccer complex up and running. Everything was de-winterized and thoroughly cleaned. A full tune-up on Kevin’s truck was completed.

Limbs and trash was picked up throughout all of the parks area. All of the equipment was checked to make sure it is in working order for spring.

Since spring has arrived, it is time to start getting things opened up for the spring sports.

Practices have started for soccer and youth baseball/softball.

The trimming of the trees and shrubs at the trail heads and the main park has been started for the spring. Some of the shrubs will require several trimmings during the year.

We began to pour new concrete base anchors for all of the fields at the quad.

Twenty new Arboretum signs were built and put up along the Greenway to help identify certain trees for passers-by.

The last project of the month was to begin making repairs to the brick wall at the dog park. Some of the memorial bricks have begun to come up. We removed them all of the way and then repacked them in with sand.

Denis remarked that the gym looked good now except the bleachers. He would like to see something different constructed. Several options were discussed but this is not in the budget at this time.

1. Mark made a motion to approve these reports and Denis seconded the motion. Vote: all in favor / none opposed.
2. Action Items
3. Review Monthly Report – The monthly reports were distributed and Kevin explained the numbers for each category. He asked if there were any suggestions on the illustrating of the graphs. All agreed it was good.
4. Old Business
5. Optimizing Leisure Service Board – Kevin mentioned he didn’t have anything for this section until we started talking about the next point.
6. Park Land Committee Update – Jerry gave an update on the Park Land. He reported that it had been a long process, but there is a verbal agreement now. It will be going to Planning Commission on Monday night, March 9, 2020. There could be a resolution in May and possibly close by the middle of July. A price has been agreed on for the Tom Byrum property. We would do nothing on the property for at least five years. Mr. Byrum wants to continue to live there. There was discussion that this should become maybe a sub-committee topic to figure out how to best use this land, which refers back to point “A”.
7. Update on New Admin Building –Jerry stated that he saw the design today for the new Admin Building and there were some minor changes to be made. The community will be very pleased with this building that will be put there. We would like for the gym to stay here and just take down part of this building. There is a possibility to have the new rec center put on this campus.

Mark suggested inviting our Representative from the School Board to our next meeting to discuss how the City of White House can work with Sumner County to be able to use the schools gymnasiums. After much discussion, it was decided to discuss this at our May meeting before we invite him to our meeting. Fran asked Kevin to add this to the Action Items for the May meeting.

Fran asked if we could change our next meeting date from May 7 to May 14 because of National Day of Prayer activities at the city on May 7. Mark made a motion to change this date and Denis seconded the motion. All in favor /none opposed.

1. New Business
2. Vote on new Disc Golf Tournament fee Structure - $75 per Round per day

Denis made a motion to approve the fee structure @ $75 per Round per day. Farris seconded the motion Vote: All in favor / none opposed.

1. Adjournment – Mark made a motion to adjourn the meeting and Maureen seconded the motion. Vote: All in favor / none opposed.

Next meeting – May 14, 2020

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Chairman