



City Administrator Report: April 2023

Administrative & Legislative Services Department
April 2023

Administration

City Administrator Gerald Herman attended the following meetings and events this month:

- April 3:
 - Department Head Staff Meeting
 - Sage Road Sidewalks Meeting
 - White House Bid Discussion
 - Staff Plan Reviews
- April 4:
 - Mayor Update Meeting
 - Twin Springs Sidewalk Meeting
 - Beer Board Meeting
- April 6:
 - White House Recreation Center Meeting
 - Woodgrain Water Tower Meeting
- April 10:
 - Planning Commission
- April 11:
 - Cemetery Board Meeting
 - Robertson County Economic Development Board
- April 12:
 - TCMA Conference
- April 13:
 - TCMA Conference
- April 14:
 - TCMA Conference
- April 17:
 - Department Head Staff Meeting
 - Americana Celebration Planning Meeting
- April 18:
 - Mayor Update Meeting
 - State of Robertson County Luncheon
 - Board of Zoning Appeals
- April 19:
 - RTA Board Meeting
 - GNRC Transportation Policy Board
 - Economic Development Meeting
- April 20:
 - Budget 2023-2024 Meeting
 - Board of Mayor and Alderman Meeting
- April 25:
 - General Fund Budget Meeting 2024
 - Power Hour at El Rancho
- April 26:
 - Budget 2023-24 Meeting
 - Monthly Progress Meeting

**Administrative & Legislative Services Department
April 2023**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2022-2023.

Budget	Budgeted Amount	Expended/ Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$26,329,432	\$19,867,493	↓7.88
Industrial Development	\$86,000	\$57,237	↓16.78
State Street Aid	\$495,000	\$470,467	↑11.7
Parks Sales Tax	\$2,595,500	\$1,519,162	↓24.8
Solid Waste	\$1,356,081	\$1,001,532	↓9.48
Parks Impact Fees	\$405,744	\$405,744	↑16.66
Police Impact Fees	\$25,098	\$25,098	↑16.66
Fire Impact Fees	\$116,554	\$16,554	↓69.13
Road Impact Fees	\$33,909	\$33,909	↑16.66
Police Drug Fund	\$4,500	\$2,000	↓38.89
Debt Services	\$1,281,600	\$192,286	↓68.33
Wastewater	\$20,265,581	\$17,037,397	↑0.73
Dental Care	\$87,500	\$61,781	↓12.73
Stormwater Fund	\$1,972,599	\$1,581,377	↓3.17
Cemetery Fund	\$90,565	\$64,324	↓12.31

*Expended/Encumbered amounts reflect charges from July 1, 2022 – June 30, 2023.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018
July	313	325	261	269	346	362
August	166	132	128	106	151	166
September	104	98	106	98	126	119
October	98	98	79	97	91	147
November	104	103	72	78	120	125
December	84	73	71	58	72	104
January	116	117	123	81	122	177
February	111	105	75	93	119	113
March	145	145	106	107	131	142
April	103	105	154	85	138	185
May		153	133	82	129	121
June		52	47	45	50	52
Total	1,344	1,506	1,355	1,199	1,595	1,813

Purchase Orders by Dollars	Mar 2023	FY 2023	FY 2022	FY 2021	Total for FY23	Total for FY22	Total for FY21
Purchase Orders \$0-\$9,999	101	1,280	1,442	1281	\$1,485,155.56	\$1,640,827.83	\$1,482,989.65
Purchase Orders \$10,000-\$24,999	2	28	24	29	\$359,365.64	\$404,406.65	\$417,161.17
Purchase Orders over \$25,000	0	36	40	45	\$39,093,456.65	\$11,687,700.37	\$11,050,535.17
Total	103	1,344	1,506	1355	\$40,937,977.85	\$13,732,934.80	\$12,367,741.04

**Administrative & Legislative Services Department
April 2023**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2022-2023 Update Requests	2021-2022 Update Requests	2020-2021 Update Requests	2019-2020 Update Requests	2018-2019 Update Requests	2022-2023 Page Visits	2021-2022 Page Visits	2020-2021 Page Visits	2019-2020 Page Visits	2018-2019 Page Visits
July	52	54	15	152	61	31,946	32,401	11,536	1,164,517	1,080,668
Aug.	63	66	20	126	133	31,340	25,635	9,145	752,932	835,519
Sept.	65	48	17	43	22	27,594	24,833	8,335	679,248	214,406
Oct.	47	52	10	78	86	29,829	23,816	8,390	386,735	864,091
Nov.	54	63	174	56	40	30,449	23,022	7,587	695,971	812,527
Dec.	32	39	13	156	82	27,768	22,904	17,483	847,724	1,055,111
Jan.	53	56	108	67	68	31,686	26,942	17,123	720,531	934,562
Feb.	47	52	135	22	40	28,043	23,253	19,796	N/A	762,985
March	62	57	39	85	61	30,614	30,026	22,930	N/A	879,671
April	72	68	101	43	56	31,817	31,127	20,881	N/A	820,505
May		54	38	27	29		31,335	23,514	5,998	946,897
June		674	214	48	123		34,600	30,909	10,251	901,328
Total	547	609	884	901	801	301,086	329,885	197,629	5,263,907	9,053,159

“City of White House, TN” Mobile App

	FY 23 New Downloads	FY22 New Downloads	FY21 New Downloads	FY20 New Downloads
July	8	8	45	19
Aug.	13	9	44	21
Sept.	9	13	19	21
Oct.	11	6	40	12
Nov.	11	6	29	13
Dec.	10	10	10	15
Jan.	18	18	11	23
Feb.	10	9	20	70
March	9	14	11	69
April	11	11	7	41
May		10	11	29
June		10	11	36
Total	110	124	258	369

	FY23 # of Request	FY22 # of Request	FY21 # of Request	FY20 # of Request
July	50	38	20	36
Aug.	43	54	27	39
Sept.	40	46	16	18
Oct.	45	64	15	40
Nov.	53	19	20	27
Dec.	70	42	27	20
Jan.	61	41	18	24
Feb.	20	41	72	41
March	41	38	36	34
April	68	26	26	35
May		39	48	26
June		47	58	28
FY Total	491	495	383	356

**The app went live on January 11, 2016*

**Administrative & Legislative Services Department
April 2023**

White House Farmers Market

	Application Fees # (amount collected)	Booth Payments (\$)
January	2 (\$30)	\$300
February	5(\$75)	\$360
March	5(\$75)	\$600
April	4(\$60)	\$600
May	0	0
June	0	0
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0
Total	12	\$1,860

Building Maintenance Projects

The Building Maintenance Department’s goal is to establish priorities for maintenance and improvement projects.

Major projects this month include:

	2022-2023 Work Order Requests	2021-2022 Work Order Requests	2020-2021 Work Order Requests	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests	2017 – 2018 Work Order Requests	2016 – 2017 Work Order Requests
July	14	19	11	10	22	21	27
August	23	8	27	10	26	24	28
September	21	12	9	13	19	22	13
October	13	10	6	7	14	18	12
November	12	23	16	7	18	34	12
December	8	17	19	3	8	19	9
January	11	6	11	16	14	16	23
February	10	8	16	18	7	21	6
March	16	14	12	11	7	17	16
April	6	13	17	2	12	25	14
May		20	25	11	6	26	27
June		14	31	10	9	23	14
Total	134	164	200	98	162	266	201

**Finance Department
April 2023**

Finance Section

During April the Finance Office continued training / planning for new utility customer application process changes and continued working on fiscal year 2024 budgeting tasks. The total property taxes billed for tax year 2022 is \$5.4 million. As of the end of April, approximately \$5.18 million (95.9%) was collected. Members of the Finance Office also participated in the following events during the month:

- April 11: Cemetery Board meeting
- April 18: Fire Budget meeting
- April 20: FY 2024 Budget meeting
- April 20: Monthly BMA meeting
- April 25: Safety committee meeting
- April 25: FY 2024 Budget meeting
- April 25: Finance staff meeting
- April 26: FY 2024 Budget meetings
- April 27: FY 2023 Pre-Audit meeting with KraftCPAs

Performance Measures

Utility Billing

	April 2023	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total
New Builds (#)	44	221	284	357	171	62
Move Ins (#)	70	759	977	737	649	534
Move Outs (#)	71	686	898	743	602	534
Electronic new customer signups (#)	45	381	410	300	127	104
Electronic new customer signups (%)	39%	39%	33%	27%	15%	17%

Business License Activity

	April 2023	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total
Opened	4	82	92	76	69	75
Closed (notified by business)	1	7	7	6	10	9

Accounts Payable

	April 2023	FY 2023 Total	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total
Total # of Invoices Processed	388	3517	4254	4079	4003	3940

Property Tax Relief Applications

	April 2023	FY 2023 Total	FY 2023 Est.	FY 2022 Total
New Parcels (#)	1	27	30	29
Existing Parcels (#)	1	101	109	99
State Relief Credits (\$)	172	23,860	22,472	20,844
City Relief Credits (\$)	172	16,536	16,018	10,155
Combined Relief Credits (\$)	344	40,396	38,490	30,999

**Finance Department
April 2023**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	11,933,868	3,580,160	7,010,101	59%
Cemetery Fund	69,355	20,807	269,150	388%
Debt Services	1,112,015	333,605	1,667,561	150%
Dental Care Fund	38,650	11,595	170,199	440%
Roads Impact Fees	59,190	17,757	479,185	810%
Parks Impact Fees	61,429	18,429	208,711	340%
Police Impact Fees	43,930	13,179	540,729	1231%
Fire Impact Fees	28,875	8,663	357,766	1239%
Industrial Development	120,145	36,044	187,505	156%
Parks Sales Tax	1,207,310	362,193	430,632	36%
Police Drug Fund	5,050	1,515	56,888	1126%
Solid Waste	1,146,400	343,920	668,016	58%
State Street Aid	467,832	140,350	592,761	127%
Stormwater Fund	1,036,000	310,800	1,559,531	151%
Wastewater	5,011,600	1,503,480	9,254,512	185%

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department’s goal is to meet or exceed each fund’s total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2022-2023.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	11,933,868	10,605,617	↑ 5.54%
Cemetery Fund	69,355	41,527	↓ 23.46%
Debt Services	1,112,015	999,011	↑ 6.50%
Dental Care	38,650	36,584	↑ 11.32%
Roads Impact Fees	59,190	264,503	↑ 363.54%
Parks Impact Fees	61,429	222,665	↑ 279.14%
Police Impact Fees	43,930	211,574	↑ 398.28%
Fire Impact Fees	28,875	139,726	↑ 400.57%
Industrial Development	120,145	161,983	↑ 51.49%
Parks Sales Tax	992,310	867,863	↑ 4.13%
Police Drug Fund	5,050	22,082	↑ 353.93%
Solid Waste	1,146,400	987,553	↑ 2.81%
State Street Aid	467,832	386,370	↓ 0.75%
Stormwater Fund	1,036,000	889,506	↑ 2.53%
Wastewater	5,011,600	6,332,726	↑ 43.03%

*Realized amounts reflect revenues realized from July 1, 2022—April 30, 2023

**Human Resources Department
April 2023**

The Human Resources staff participated in the following events during the month:

- April 03: Wastewater Tech I New Hire Orientation
- April 05: Fitness 1440 Ribbon Cutting
- April 06: White House Small Engine Ribbon Cutting
- April 10: Wastewater Tech I New Hire Orientation
Public Works Maintenance Worker Interviews
- April 11: Chamber of Commerce Board Meeting
- April 12: Tennessee City Managers Association Spring Conference
- April 13: Tennessee City Managers Association Spring Conference
- April 14: Tennessee City Managers Association Spring Conference
- April 24: Public Works Maintenance Worker New Hire Orientation
- April 27: Health & Safety Fair

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	0	0	0	0
August	1	0	0	0
September	1	0	1	1
October	2	1	0	0
November	1	0	1	0
December	0	0	0	0

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January	1	0	1	1
February	0	1	0	3
March	0	0	2	0
April	0	0	1	2
May		1	0	1
June		1	3	0
Total	6	4	9	8

Three-year average: 8.5

**Human Resources Department
April 2023**

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	0	0	1	1
August	0	1	1	0
September	0	0	1	0
October	2	1	1	1
November	0	1	3	1
December	2	0	0	0

Three-year average: 5.5

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January	0	0	0	1
February	0	0	0	0
March	0	1	0	0
April	0	1	0	0
May		0	0	0
June		0	0	0
Total	4	5	7	4

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	1	1	1	1
August	1	1	1	1
September	1	2	0	2
October	1	0	0	3
November	2	0	1	2
December	1	1	2	1

Current year turnovers that occurred within
90 day probationary period: 5

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January	0	4	2	2
February	0	2	0	1
March	2	3	0	1
April	0	2	2	0
May		2	0	2
June		1	3	2
Total	9	19	12	18
Percentage	8.74%	18.45%	11.65%	17.48%

Three-year average: 14.56%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
July	0	0	1 (T)	0
August	0	0	0	2 (S)
September	0	0	0	0
October	1 (S)	0	0	0
November	0	0	0	1 (S)
December	0	0	1 (T)	0

Three-year average: 3.5

	FYE 2023	FYE 2022	FYE 2021	FYE 2020
January	0	1 (T)	1 (T)	0
February	0	0	0	0
March	0	0	0	0
April		0	0	0
May		0	0	0
June		0	0	1 (T)
Total	1	1	3	4

**Police Department
April 2023**

Meetings/Civic Organizations

➤ **Chief Brady attended the following meetings in April:** Department Head Staff Meeting (Dec. 3 & 17), White House Rotary Club Meeting (April 6, 13, 20), White House Planning Commission (April 10), Meeting to discuss Robert F. Woodall Traffic (April 11), Robertson County Chief's Meeting (April 12), Command Staff Meeting (April 20), Board of Mayor & Alderman Meeting (April 20) and 2023 Tal Plumlee White House Farm Bureau Golf Tournament (April 27).

➤ **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2023.

Susan Johnson, Accreditation Manager, is in the 4th edition of our TLEA program into PowerDMS which includes 164 standards.

She is working on finishing up 2021, 2022 and starting on 2023 proofs.

Goal is to achieve re-accreditation from the Tennessee Law Enforcement Accreditation program December 2023.

Susan Johnson will be attending a LEACT meeting at TBI this Friday, May 12th. Asst Chief Jeff Abeln will speak on behalf of TACP and the Professional Standards Committee.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 28 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,120 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	168	0	168
February	0	610	0	610
March	0	652	24	676
April	0	280	0	280
Total	0	1,710	24	1,734

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 676 shifts during the Fiscal Year 2022-2023. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	April 2023	FY 2022-23
Three (3) Officers per Shift	56	527
Four (4) Officers per Shift	4	25

*Two Officer Minimum staffing was put in place due to staff shortage. In the month of March, we had 12 shifts with Two (2) Officers per shift.

2. ***Acquire and place into service two Police Patrol Vehicles.*** Two new vehicles were approved at the August Board of Mayor & Alderman Meeting. The vehicles have been ordered from Lonnie Cobb Ford.
3. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2022-2023.***
Fall Compliance Checks – 100% Passed.

**Police Department
April 2023**

4. *Maintain or reduce TBI Group A offenses at the three-year average of 60 per 1,000 population during the calendar year of 2023.*

***Tyler Technologies did an update last week on the Software. Now our reporting software is not showing any data. April's stats are not available at the present time.

Group A Offenses	April 2023	Per 1,000 Pop.	Total 2023	Per 1,000 Pop.
Serious Crime Reported				
Crimes Against Persons			32	2
Crimes Against Property			72	6
Crimes Against Society			51	4
Total			155	12
Arrests			72	

*U.S. Census Estimate 4/1/2020 – 12,982

5. *Maintain a traffic collision rate at or below the three-year average of 405 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2023.*

	April 2023	TOTAL 2023
Traffic Crashes Reported	51	158
Enforce Traffic Laws:		
Written Citations	37	99
Written Warnings	98	192
Verbal Warnings	227	590

6. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2023.*

COLLISION RATIO				
<u>2023</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
April	51	7 YTD 25	14%	16% YTD 158

Traffic School: There was no Traffic School in the month of April.

Staffing:

- Ofc. Katie Sizemore, Ofc. Kris Sykes, Ofc. Dillon Loafman and Ofc. Nicholas Lepore have been released from FTO and are on the road.
- Ofc. Terry Brown (TJ) started the Tennessee Law Enforcement Academy April 2nd.
- Ofc. Christopher Sampson and Ofc. Blake McClusky are on FTO. They have been approved for the Tennessee Law Enforcement Academy that will start July 9th.
- We currently have 1 position open and are continuing to accept applications.

Sumner County Emergency Response Team:

- The Bearcat for ERT has been approved by the county.
- ERT had try outs on April 19th and training April 20th & 21st.

**Police Department
April 2023**

Support Services Performance Measurements

1. *Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2023.*

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

2023 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
April		

Communications Section

	April	Total 2023
Calls for Service	1,126	3,718
Alarm Calls	46	175

Request for Reports

	April	FY 2022-23
Requests for Reports	22	340
Amount taken in	\$15.30	\$254.95
Tow Bills	\$0.00	\$615.00
Emailed at no charge	25	441
Storage Fees	\$0.00	\$0.00

Tennessee Highway Safety Office (THSO):

- Nothing to report at this time.

Volunteer Police Explorers: Nothing to report at this time.

Item(s) sold on Govdeals: Nothing to report at this time.

Crime Prevention/Community Relations Performance Measurements

1. ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** D.A.R.E Graduation is scheduled for May 11th at 10:00 am at White House Middle School.
2. ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House Expo & Safety Day is normally in October.
3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.***
Citizen's Police Academy has been cancelled. We are planning to have several new programs for the public.
4. ***Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.***
 - April 3rd – Sgt. Enck instructed SPEARE at East Robertson High School to 30 girls.
 - April 19th – Sgt. Enck presented a helmet for Wheels in Motion at Community Christian School.
 - April 20th – Sgt. Enck instructed Active Shooter training at Farmers Bank (Hwy 31W).
 - April 20th – Sgt. Enck presented a helmet for Wheels in Motion at Heritage Elementary.
 - April 22nd – Sgt. Enck and Ofc. Sizemore worked DEA Drug Take Back at Kroger's. They collected 99 pounds of old prescription drugs.

**Police Department
April 2023**

Special Events: *WHPD Officers participated in the following events during the month of April:*

- April 27th – City of White House Health & Safety Fair.

Upcoming Events:

- May 5th – SPEARE at White House Heritage High School.
- May 16th – White House Police Department Annual Awards Ceremony.
- June 23rd - #NoFilter.
- July 1st - White House Americana.

<i>2023 Participation in Joint Community Events</i>		
	<u>April</u>	<u>Year to Date</u>
Community Activities	6	20

**Fire Department
April 2023**



Summary of Month's Activities

Fire Operations

The Department responded to 155 requests for service during the month with 113 responses being medical emergencies. The Department also responded to 7 vehicle accidents 1 of which had injuries, and 7 had no injuries. On April 18th the department responded to I-65 in Orinda to assist with a fatal wreck, and on April 23rd the department responded to a house fire on Larkspur Dr. Of the 155 responses in the month of April there were 29 calls that overlapped another call for service that is 18.71% of our responses for the month. That brings the overlapping call volume for FY22-23 to 263 or 16.25% of the call volume.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in April from dispatch to on scene time averaged was, five minutes and thirty-nine seconds (5:39). The average time a fire unit spent on the scene of an emergency call was twenty-two minutes and thirty-eight seconds (22:38).

Department Event

- April 7th – Breathing apparatus fit testing
- April 11th – Monthly Officer meeting
- April 18th – State of Rob. Co. luncheon
- April 20th – Fire Drill at Woodgrain
- April 22th – Hendersonville FD recruit testing at drill tower

Fire Administration

- April 11th – Robertson Co. radio system meeting
- April 11th – Court meeting concerning Days Inn
- April 17th – Americana Celebration meeting
- April 23rd & 27th Fire investigation of Larkspur Dr. structure fire

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

Fires	33
Rescue & Emergency Services	1097
Hazardous Conditions (No Fire)	51
Service Calls	99
Good Intent Call	117
False Alarms & False Call	160
Calls for The Month	155
Total Responses FY to Date	1574

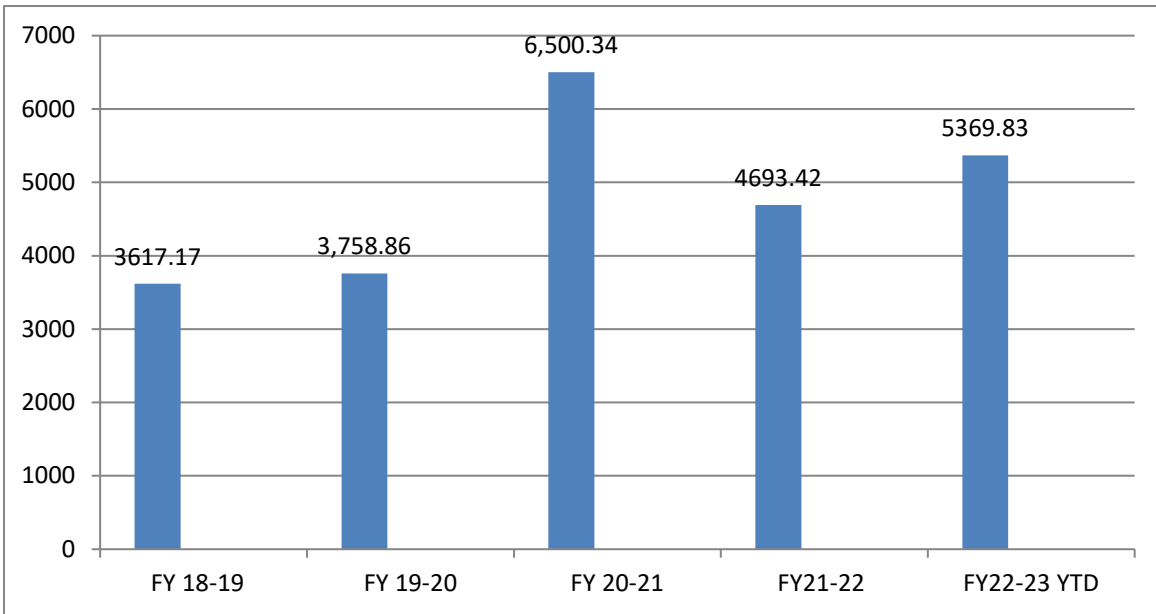
**Fire Department
April 2023**

Response by Station

	Month	FY to Date	%
Station #1 (City Park)	108	1025	65.12%
Station #2 (Business Park Dr)	47	549	34.87%

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4560 hours of training per year is based on twenty career firefighters.



	Month	FYTD
Firefighter Training Hours	386.83	5369.83

Training breakdown for ISO and NFPA*

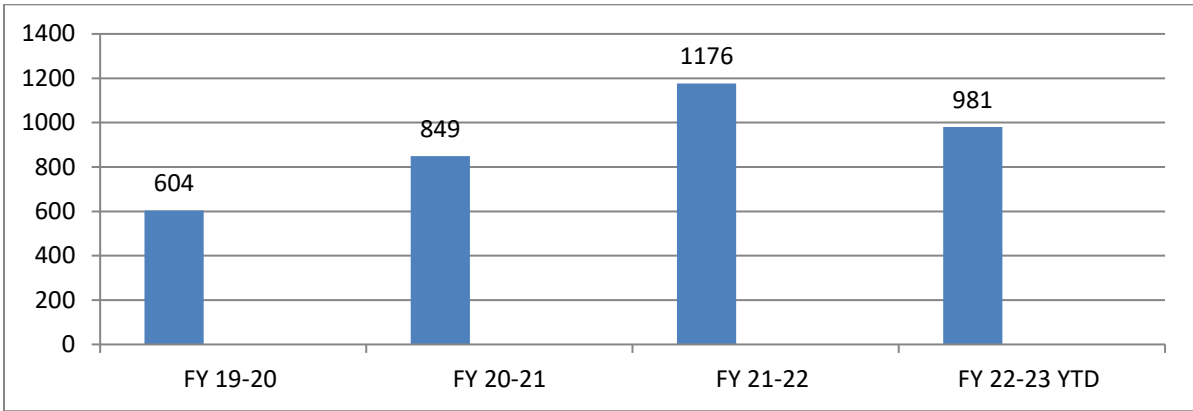
	Fire Officer	Company	Facilities	NFPA	Non-ISO
Month	29.5	169.5	46	66	3
Total for FY	508.05	2205	556	643.36	1394.59

*National Fire Protection Association – The fire service industry standard.
Insurance Service Office – A nationally recognized agency that rates fire departments on their level of readiness. This rating is used by insurance companies to determine insurance rates for their customers.

**Fire Department
April 2023**

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

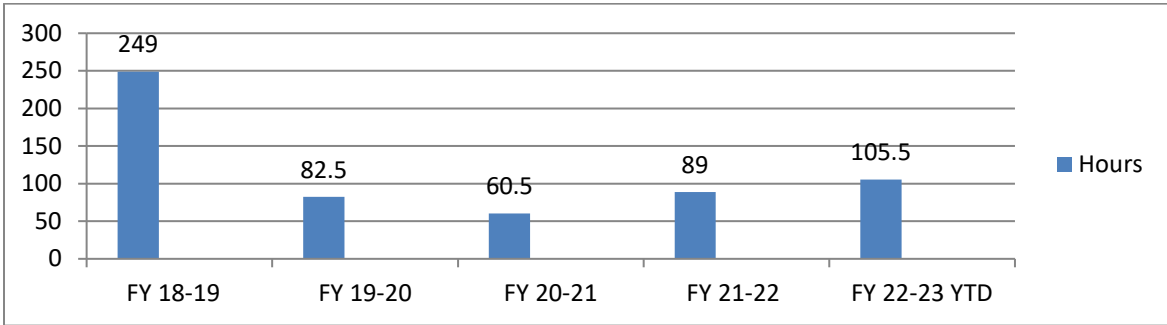
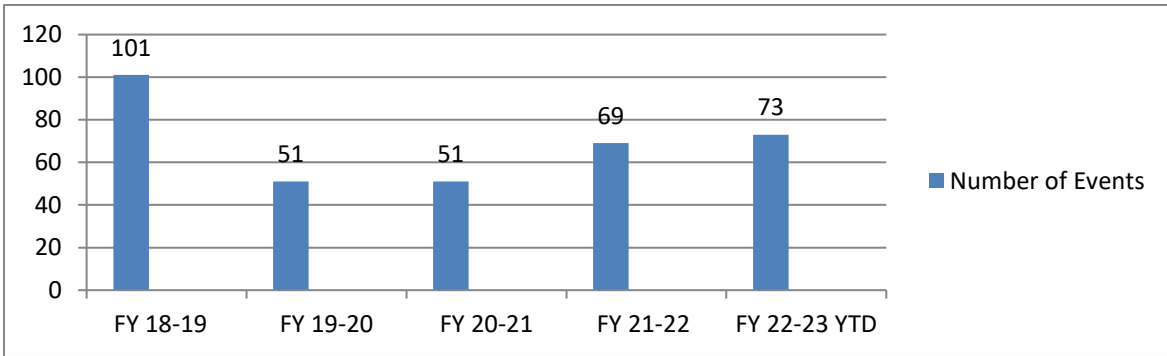
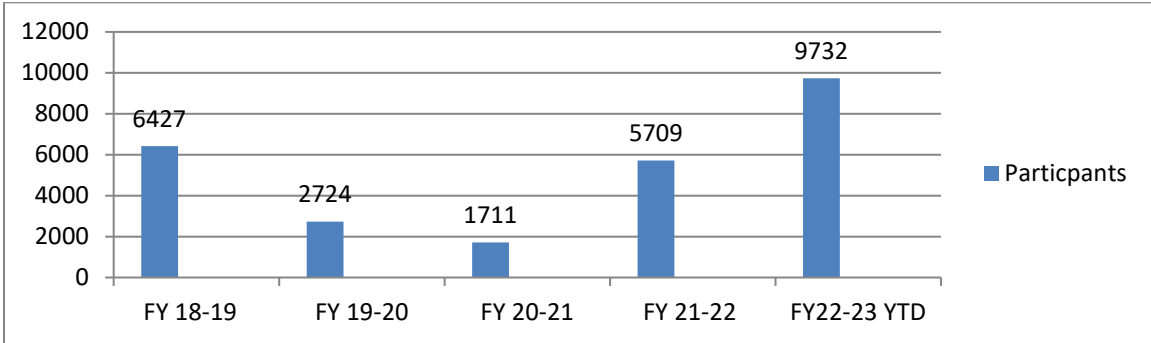


	Month	FYTD
April Fire Inspection	118	981
Reinspection	8	91
Code Violation Complaint	4	12
Violations Cleared	6	67
Annual Inspection	20	103
Commercial Burn Pile	Discontinued	9
Knox Box	2	27
Fire Alarms	2	31
Measure Fire Hydrant	0	1
Plans Review	9	57
Pre-C/O	1	15
Pre-incident Survey	21	221
Sprinkler Final	0	19
Final/Occupancy	2	21

**Fire Department
April 2023**

Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized currently; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



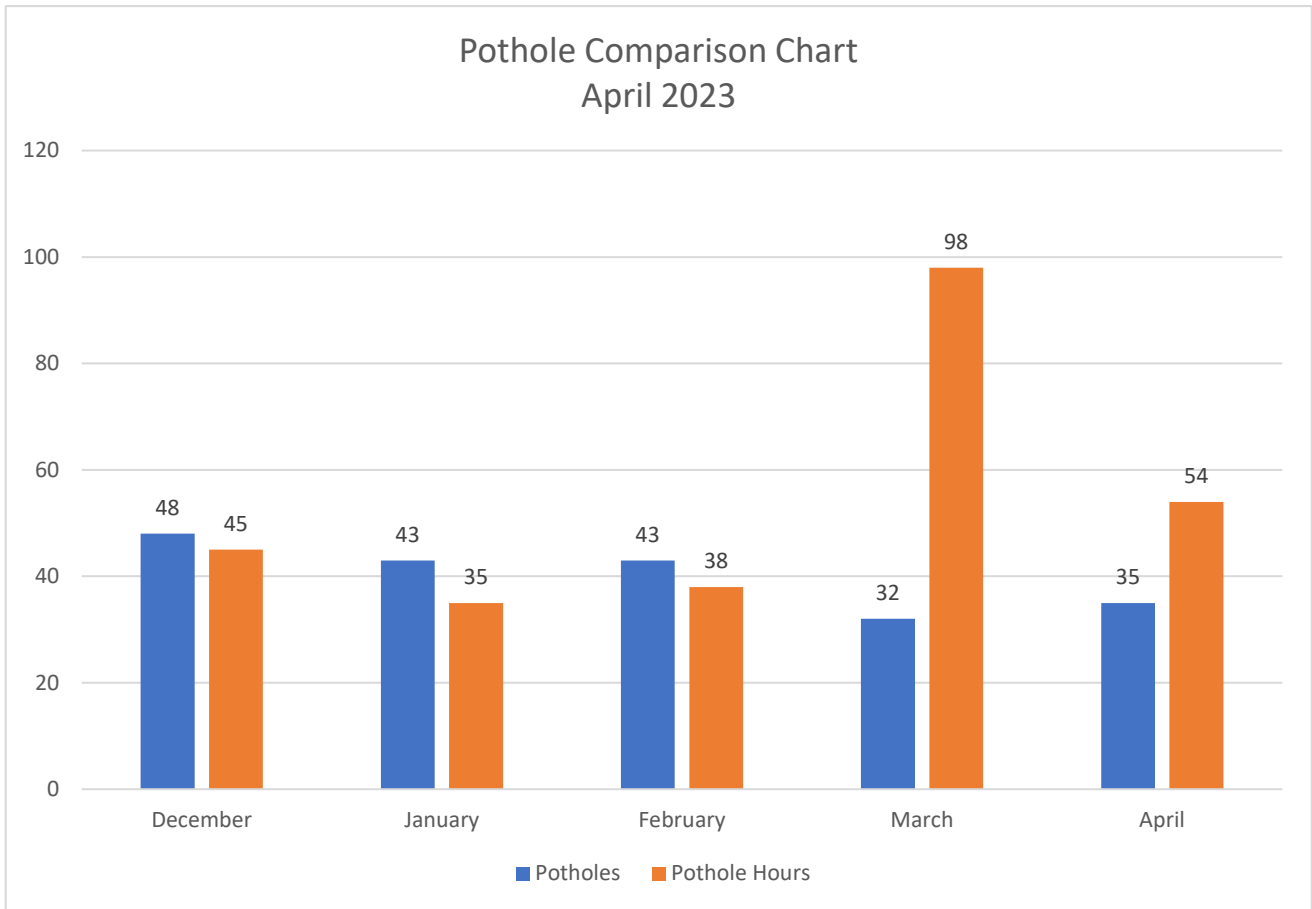
	Month	FYTD
Participants	162	9732
Number of Events	3	73
Education Hrs.	3	105.5

Social Media Statistics for the Month

Post Reach	1503
Post Engagement	495
New Page Followers	20

**Public Services Department – Public Works Division
April 2023**

Pothole Comparison



The purpose of this chart is to gauge the amount of time spent repairing potholes and the number of potholes repaired in that time frame. It is also going to be used to show how long it currently takes to repair potholes in comparison to how long it will take when the milling head is used to make repairs.

-The goal for this job task is 50 potholes per month. When this chart is completed each month consideration will be given to the size of the potholes that have been repaired that month.

**Public Services Department – Public Works Division
April 2023**

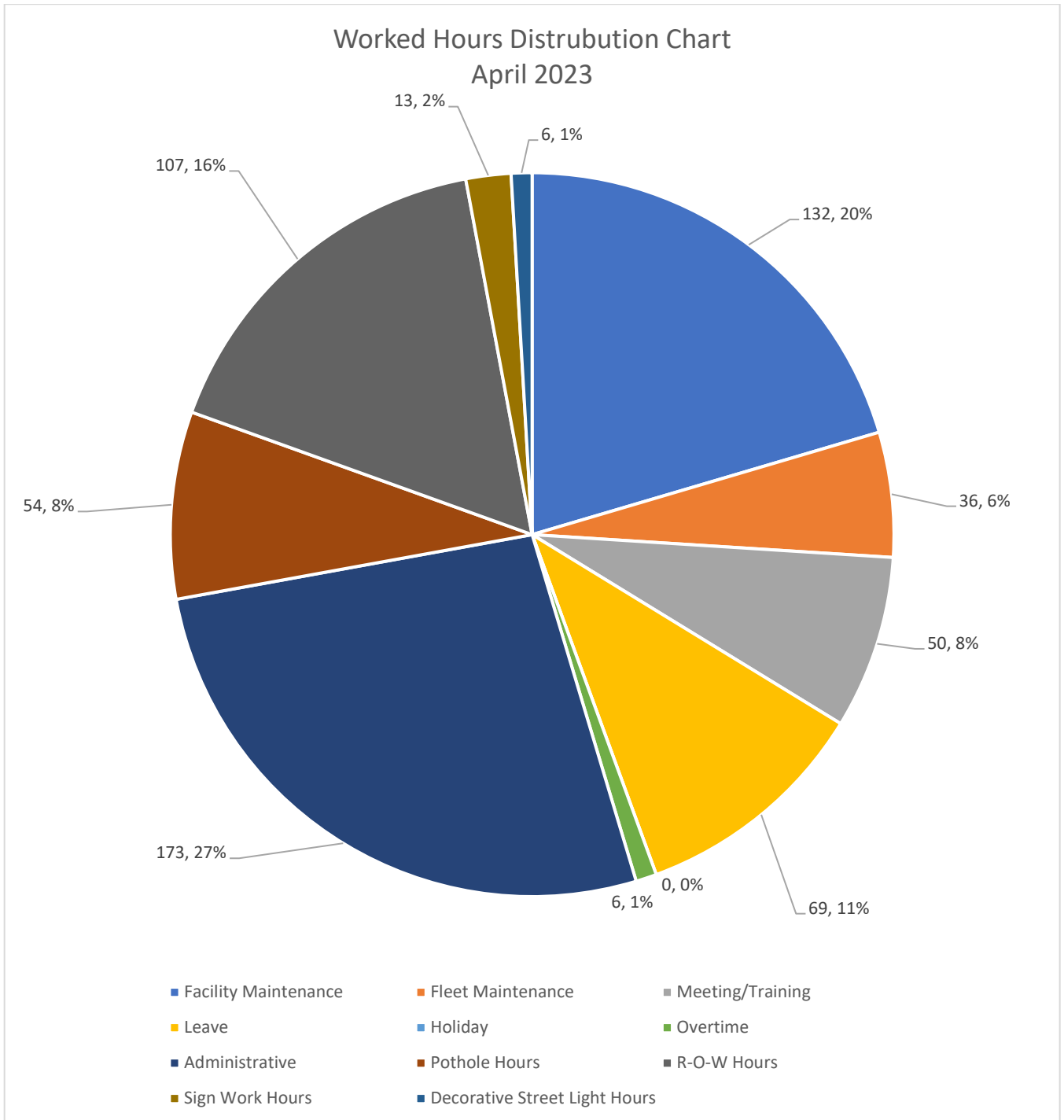
Pothole Complaint Response Time

According to Ordinance the Streets and Roads Department is required to respond to a pothole complaint within 24 business hours from the time the complaint is made until time a satisfactory repair is made.

STREET ADDRESS OF COMPLAINT	DATE COMPLAINT LOGGED	DATE COMPLAINT RESOLVED	ELAPSED TIME BEFORE REPAIR MADE
South Aztec	March 22	April 10	18 days
Covington Bend	March 22	April 11	18 days
Patana	March 21	April 11	17 days
Meadowbrook	March 21	April 11	17 days
Larkspur	March 21	April 11	17 days
Donal Terrace	April 4	April 11	7 days
Peachtree	April 4	April 11	7 days
Cherry Lane	April 4	April 11	7 days
Orchard Park Drive	April 3	April 11	8 days
Shady Lane	April 6	April 11	5 days
Calista Road	April 6	April 11	5 days
Cheyenne Drive	April 3	April 11	8 days
Barksdale Drive	April 3	April 11	8 days
Wilkinson Lane	April 17	April 20	3 days
Pleasant Grove Road	April 17	April 20	3 days
Marlin Road	March 21	April 20	29 days
Ben Albert Road	April 17	April 20	3 days

**Public Services Department – Public Works Division
April 2023**

Total Hours Worked in The Public Works Department were 686 Hours. The chart below show what percentage of time was spent on each job task.



Public Services Department – Public Works Division
April 2023

Monthly Work Log

Monday 4-3-2023

- Installed No Parking Sign on Blossom Court / Fixed Right on Red Arrow at the NB Ramps / Repaired Yield Sign on SB Exit Ramps / Brought back Chevron Signs from Tyree Springs so that it could be returned / Started cutting trees between I-65 SB Lanes and 65 NB Lanes.

Tuesday 4-4-2023

- PW Crew Member operated second brush truck to assist with brush route that was behind schedule / Hot Mix Asphalt Certification Course

Wednesday 4-5-2023

- Hot Mix Asphalt Certification Course

Thursday 4-6-2023

- Hot Mix Asphalt Certification Course / Evaluated potholes to be repaired on Pleasant Grove Road / Evaluated a different option to repair the sign at the NB Off Ramp.

Monday 4-10-2023

- Repaired potholes on Pleasant Grove Road and Ben Albert Road as well as Marlin Road, Patana and Meadowbrook / Evaluated Road at 215 S. Aztec due to stormwater eroding this area / Leveled dirt between sidewalk and curb at 502 Highland Drive so that water would drain off of the sidewalk / Sidewalk inspection conducted and failed because it was not ready at Lot #51 in The Reserve at Palmers Crossing.

Tuesday 4-11-2023

- PW Crew Member Operated extra brush truck due to large volume of brush caused by storms in early March / Had meeting to discuss how parking lot needed cut for the installation of electrical conduit for compactor / Repaired potholes on South Aztec, Covington Bend, Patana, Meadowbrook, Larkspur, Donal Terrace, Peachtree Drive, Cherry Lane, Orchard Park Drive, Shady Lane, Calista Road, Cheyenne, Barksdale, Wilkinson Lane / Repaired Speed Limit sign on Tyree Springs Road because it was leaning.

Wednesday 4-12-2023

- Repaired old brush truck / Repaired Ped Button at 31W Greenway Crossing near Animal Hospital

Thursday 4-13-2023

- Finished repairing hydraulic hoses on back up brush truck / Picked up brush on Brooklawn Drive / Mowed around the Wastewater Ponds at the Wastewater Treatment Facility.

Monday 4-17-2023

- Repaired Yellow Light at Tyree Springs and Raymond Hirsch Parkway Intersection / Pulled and installed new wire for 31W Greenway Crossing / Re-installed and installed epoxy on Lane Loop at Tyree Springs and Raymond Hirsch Parkway Intersection

Tuesday 4-18-2023

- PW Crew Member operated back up brush truck in an effort to catch up the brush route due to the fact there is a large volume of brush because of the storms in early March / Repaired potholes on Winchester Drive and Hickory Trail / Shipped back GS2 Processor / Installed Crusher Run in electrical ditch at the shop for compactor.

Wednesday 4-19-2023

- PW Crew Member operated back up brush truck in an effort to catch up the brush route due to the fact there is a large volume of brush because of the storms in early March

Thursday 4-20-2022

- PW Crew Member operated back up brush truck in an effort to catch up the brush route due to the fact there is a large volume of brush because of the storms in early March

Monday 4-24-2023

- PW Crew Member operated back up brush truck in an effort to catch up the brush route due to the fact there is a large volume of brush because of the storms in early March / Installed asphalt in electrical ditch for compactor / Deployed Message Boards on Sage Road for road closure / Installed new Gridsmart Camera at Wilkinson Lane and 76.

Tuesday 4-25-2023

- Installed asphalt in open cut ditch on Greenway after new drainage pipe was installed by Stormwater Crew / Installed new Gridsmart Camera and Junction Box at 65SB Ramps and delivered a load of Rip Rap for drainage ditch at Greenway / Safety Committee Meeting / Temporary Stop Sign Installation on Madeline Way because the permanent Stop Sign was damaged / Finished asphalt in open cut in the electrical conduit ditch

Wednesday 4-26-2023

- Repaired large potholes on Union Road and 31W intersection and finished repairing open cut at shop for the electrical conduit ditch / Repaired Potholes on Peachtree Street and Cherry Lane / Repaired Red Light at Westbound Red Light on SR-76 at Hester Drive / Assembled new 100 gallon weed sprayer.

Thursday 4-27-2023

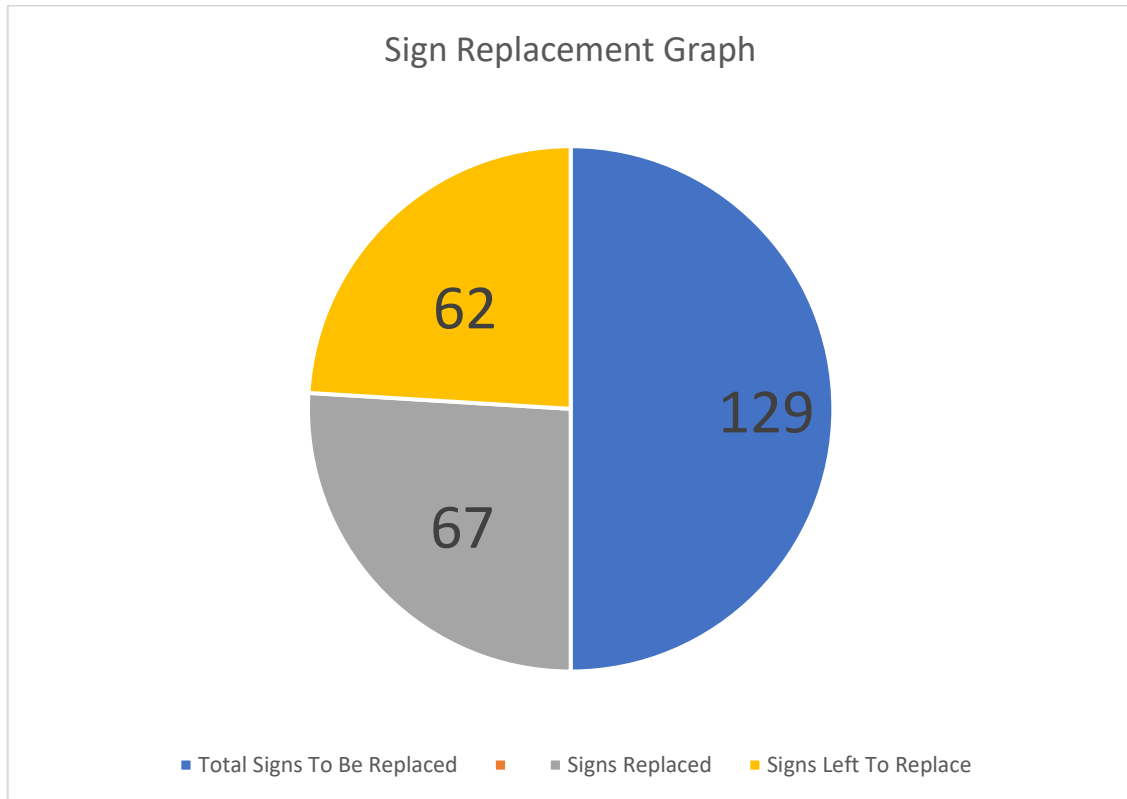
- Picked up cutting edge for snow plow blade from Stringfellow / Picked up metal pump sprayer A & M Sales / Attended Health and Safety Fair / Met with William for Gridsmart at 65 SB and SR-76 / Picked up Yoshino Cherry Trees for island in front of Speedway.

**Public Services Department – Public Works Division
April 2023**

Street Name Sign MUTCD Compliance List

The purpose of this list is to track the updating and bringing into compliance The City of White House’s Street name signs with the current requirements the Manual on Uniform Traffic Control Devices (MUTCD) Standards. Street name signs can no longer have all letters capitalized on the sign. (Harpers Way and Loves Lane Road Signs were installed in compliance with current MUTCD Standards).

NOTE: No Signs were installed in the month of April. Only signs in need of repair were replaced in the month of April.



Public Services Department – Public Works Division
April 2023

Public Works/Streets & Roads Division

Total Hours Worked	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	23-Feb	23-Apr	YTD 22/23
Street	8,134	9,364	8,741	10,229	9191.25	819	686	6,461
Facility Maintenance	3494	2187	1,227	1,137	887.25	84	132	789
Fleet Maintenance	1034	514	282	380	422.5	31	36	445
Meeting/Training	502	510	517	400	457	42	50	253
Leave	1,253	576	613	810	823	162	69	633
Holiday	795	470	385	555	545	0	0	305
Overtime	508.5	488	414	311	152.75	22	6	273
Administrative	385	698	803	867	1153.25	80	173	1,432
Drainage Work (feet)	0	906	2749	10	0	0	0	0
Drainage Man Hours	0	1470	1045	170	14	22	0	85
Debris Removed Load	0	100	35	44	0	0	0	0
Sweeping Man Hours	0	18	13	0	0	0	0	0
Mowing Hours	0	22	175	219	221	0	0	176.5
Curb Repair	0	0	0	15	0	0	0	0
Shoulder LF	0	4485	630	5	640	0	0	0
Shoulder Hours	0	155	160	49	176	0	0	0
# of Potholes	0	250	473	346	385	32	35	289
Pothole Hours	0	759	734	1,181	831.5	98	54	338
R-O-W Hours	0	2835	2416	4,027	3044.5	231	107	1,521
Sign/Repaired	0	120	91	84	63	10	0	60
Sign Work Hours	0	289	179	234	109	69	13	144
Salt Hours	0	10	143	24	76.5	0	0	78.5
Salt Tons	0	12	20	23	18	0	0	18
Decorative Street Light Hours	0	57	46	125	133.5	0	6	159
Traffic Light Hours	0	0	65	20	158	0	0	15

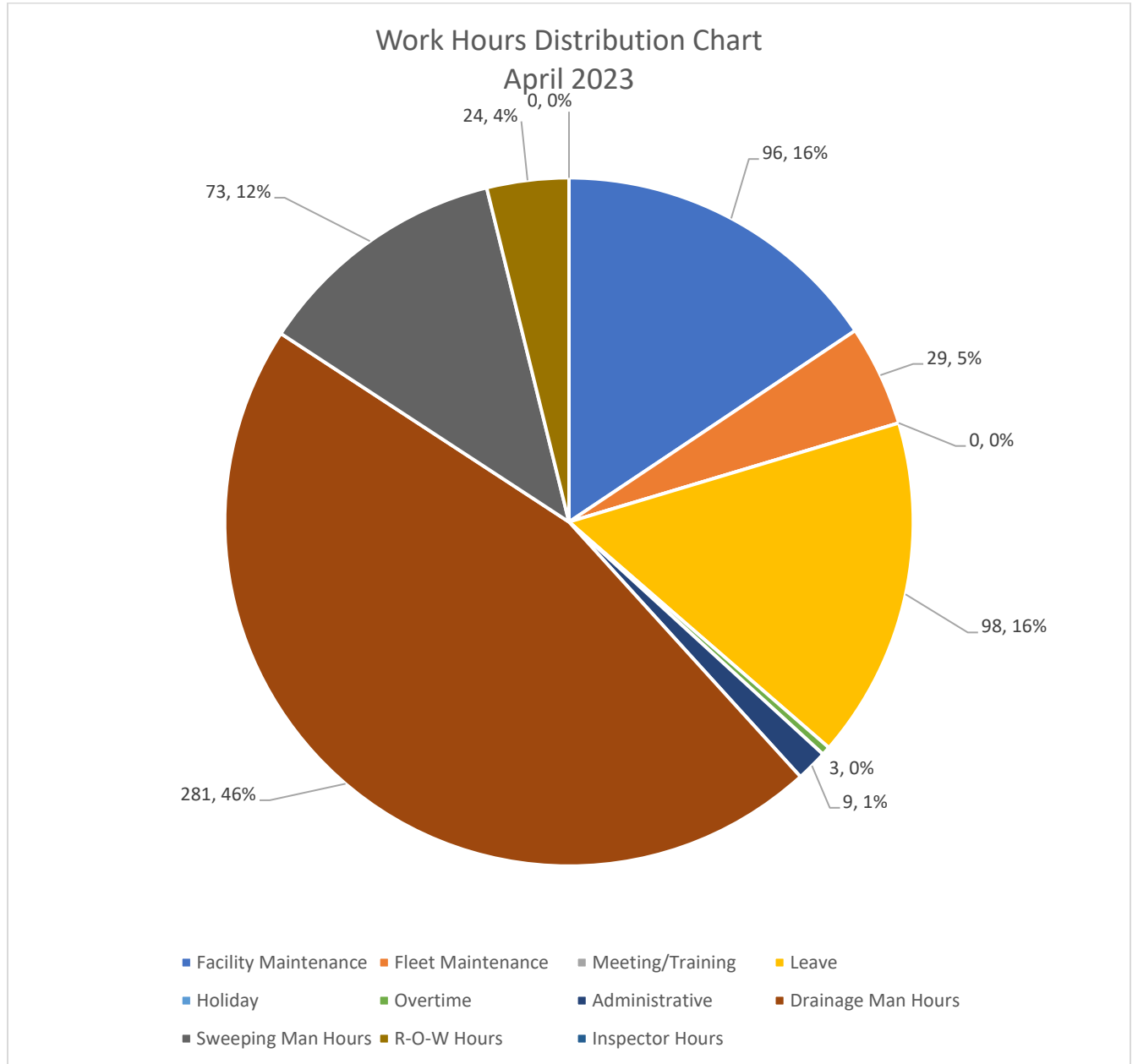
Sanitation Division

Sanitation Division	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Feb	23-Apr	YTD 22/23
Total Hours Worked	2,685	3,634	4,406	4,024	4200.5	332	330	3,046
Facility Maintenance	3494	723	446	574	394.5	14	19	334
Fleet Maintenance	1034	488	445	331	294.5	4	3	115
Meeting/Training	502	265	130	135	127.5	5	14	117
Leave	1,253	428	700	476	336	34	20	395
Holiday	795	270	230	230	230	0	0	190
Overtime	508.5	119	4	12	39.5	12	10	26
Administrative	385	167	1	0	72.5	1	2	19
Sweeping Man Hours	0	1	0	0	0	0	0	0
Pothole Identification Hours	NEW					0	0	36
R-O-W Hours	0	166	30	97	170	15	5	114
Salt Hours	0	0	0	0	0	0	0	79
Salt Tons	0	0	0	0	0	0	0	15

Sanitation	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Feb	23-Apr	YTD 22/23
Brush Collection Stops	5,944	6,080	5,605	5,620	5161	543	648	4,347
Brush Truck Loads	459	551	522	578	584	88	84	436
Leaves Pickup Bags	3741	3,542	3,422	3,535	2934	352	487	3,283
Brush/Leaves Hours	1366	1,492	1,239	1,300	1225.5	150	191	986
Litter Pickup Bags	334	507	546	511	456	79	66	422
Litter Pickup Hours	1147	1132	985	957	892	109	122	772

**Public Services Department – Stormwater Division
April 2023**

Total Hours Worked in The Stormwater Division were 642.5 Hours. The chart below show what percentage of time was spent on each job task.



Public Services Department – Stormwater Division
April 2023

Monthly Work Log

Monday 04/03/2023

- 104 Larkspur Court. Mr. Jimmy Ray came in looking to speak with someone regarding the clogged culvert in his backyard. He said nothing's getting through it and it's rutting out the yard. After inspection we cleaned the front yard due to fencing in the way to access the back yard. Mr. Ray stated he would repair the back yard because he didn't want to remove his fence.



Public Services Department – Stormwater Division
April 2023

Tuesday 04/04/2023

- WO040423007 402 Sunnybrook. Homeowner called in stating that AJ was going to have her ditch fixed from the last time. After inspection the ditch was at the wrong grade, we reshaped to allow the water to flow.



Wednesday 04/05/2023

- Inspection of Pleasant Grove Road, checking drainage system, Fleet maintenance.

Thursday 04/06/2023

- 504 Hunterwood Drive, Ms. Wing reports that there is a drainage ditch in her back yard, and when there is a rain event, it doesn't drain properly and it's starting to affect her fence. After inspection Ms. Wing will need to remove and repair her fence before we can repair the drainage.

Public Services Department – Stormwater Division
April 2023

Monday 04/10/2023

- WO041923001 Street Sweeping



Tuesday 04/11/2023

- WO041123004 725 Industrial Drive, Needed to cut parking lot for installation of electrical for the new trash compactor.

Wednesday 04/12/2023

- WO041123004 Continue



Public Services Department – Stormwater Division
April 2023

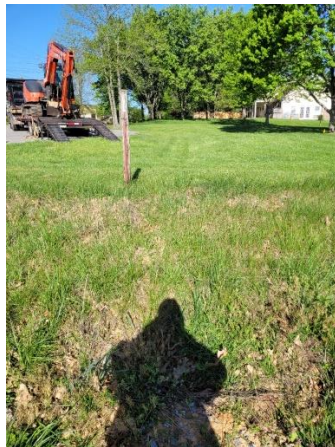
Thursday 04/13/2023

- WO0413004 725 Industrial Dr, Mowing



Monday 04/17/2023

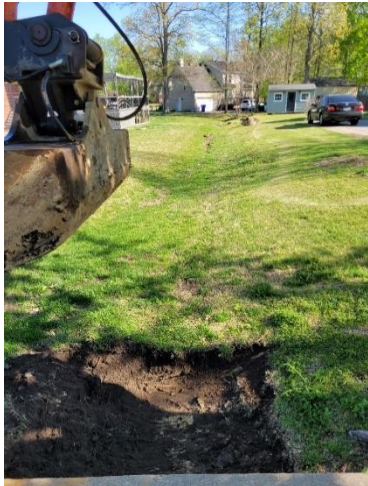
- WO041723001 505 Cedarbrook, Homeowner requested that we reshape ditch to stop the water from flowing into his back yard.



Public Services Department – Stormwater Division
April 2023

Tuesday 04/18/2023

- WO031623006 Resident spoke with Mr. Andy earlier in the week and was hoping someone would come and check out his drainage ditch. He stays that it retains water and the water just stands and gets stagnant. After inspection we reshaped to drainage to allow it to flow properly.



Wednesday 04/19/2023

- Street Sweeping and Mowing

**Public Services Department – Stormwater Division
April 2023**

Thursday 04/20/2023

- WO042623005 404 Wilkerson Lane, Due to wastewater crushing the homeowner's pipe we're going to have to replace 2 of them.



Monday 04/24/2023

- Street Sweeping and Mowing

Tuesday 04/25/2023

- WO040623003 Mr. Wilkinson reports that his property backs up to the greenway, and every time there is a rain event, his yard gets flooded. After inspection the problem is on the greenway and Stormwater, Parks and Street and Road worked together to correct this problem.

Public Services Department – Stormwater Division
April 2023

04/26/2023

- Wo040623003 Continue



04/27/2023 Street Sweeping and Mowing

Public Services Department – Stormwater Division
April 2023

April 2023 Inspectors Notes

Monday 4/3/2023

- Updating work orders.

Tuesday 4/4/2023

- TDOT Hot Mix Class (All Day)

Wednesday 4/5/2023

- TDOT Hot Mix Class (All Day)

Thursday 4/6/2023

- TDOT Hot Mix Class (Half Day)

Monday 4/10/2023

- Vacation

Tuesday 4/11/2023

- Form inspections at the Reserve, Copes. Proof Roll at Legacy.

Wednesday 4/12/2023

- Form Inspections at Reserve, Copes. Work on LTMAPs.

Thursday 4/13/2023

- Inspections at Summerlin, Sage Farms, Springbrook, Highland Park. Tidal Final discussion.

Monday 4/17/2023

- Moved Equipment for the Maintenance Team. Entered LDP, and reviewed CCTV for Sage. Proof Roll at Legacy Farms.

Tuesday 4/18/2023

- LTMAP discussion with ADMIN. Open Trench Inspection at Highland Park. Proof Roll at Legacy Farms. Open Trench Inspection at Hobbs.

Wednesday 4/19/2023

- Form Inspections at Reserve. Entered LDPS. Sage Farms CCTV Review with Contractor onsite. Springbrook Open Trench.

Thursday 4/20/2023

- Proof Roll at Legacy Farms. Willow Grove Form Inspections.

Monday 4/24/2023

- Moved Equipment to Fire Hall for Maintenance Team. Proof Roll Legacy Farms. Willow Grove Form Inspections.

Tuesday 4/25/2023

- Proof Roll at The Parks. Checked infrastructure at The Parks. EPSC Inspection at The Parks.

**Public Services Department – Stormwater Division
April 2023**

Wednesday 4/26/2023

- ADA Class (4 Hours) EPSC and Open Trench inspections at Springbrook.

Thursday 4/27/2023

- ADA Class (4 hours) Health and Safety Fair. EPSC at Fields at Oakwood and Calista Farms. Open trench at Hobbs and Highland Park.

Inspections:

Inspections:	Quantity:
Proof Roll	6
Open Trench	12
Fence Permits	16
Land Disturbance	21
Final Storm	8
Final Road	5
Public Works	47
EP&SC Active Construction Sites	8
Total Inspections	123

Inspectors Hours:

Hours Worked: 150.25

PTO: 10

OT: .25

Totals: 160.25

Public Services Department – Stormwater Division
April 2023

Public Works Stormwater Division

Total Hours Worked	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	23-Mar	23-Apr	YTD 22/23
Stormwater	8,134	9,364	8,741	10,229	9191.25	755	643	7,925
Facility Maintenance	3494	2187	1,227	1,137	887.25	101	96	815
Fleet Maintenance	1034	514	282	380	422.5	106	29	642
Meeting/Training	502	510	517	400	457	71	0	418
Leave	1,253	576	613	810	823	73	98	1132.25
Holiday	795	470	385	555	545	0	0	435
Overtime	508.5	488	414	311	152.75	34	3	219
Administrative	385	698	803	867	1153.25	18	9	227
Drainage Work (feet)	0	906	2749	10	0	495	915	8,976
Drainage Man Hours	0	1470	1045	170	14	259	281	3020
Debris Removed Load	0	100	35	44	0	1	20	132
Sweeping Man Hours	0	18	13	0	0	7	73	153
Mowing Hours	0	22	175	219	221	0	10	118.5
Curb Repair	0	0	0	15	0	0	0	0
Shoulder LF	0	4485	630	5	640	0	0	20
Shoulder Hours	0	155	160	49	176	0	0	12
# of Potholes	0	250	473	346	385	0	0	69
Pothole Hours	0	759	734	1,181	831.5	0	24	81
R-O-W Hours	0	2835	2416	4,027	3044.5	89	24	544
Sign/Repaired	0	120	91	84	63	1	0	7
Sign Work Hours	0	289	179	234	109	8	0	12
Salt Hours	0	10	143	24	76.5	0	0	56
Salt Tons	0	12	20	23	18	0	0	0
Decorative Street Light Hours	0	57	46	125	133.5	0	0	11
Traffic Light Hours	0	0	65	20	158	0	0	0
Inspector Hours						0	160	786

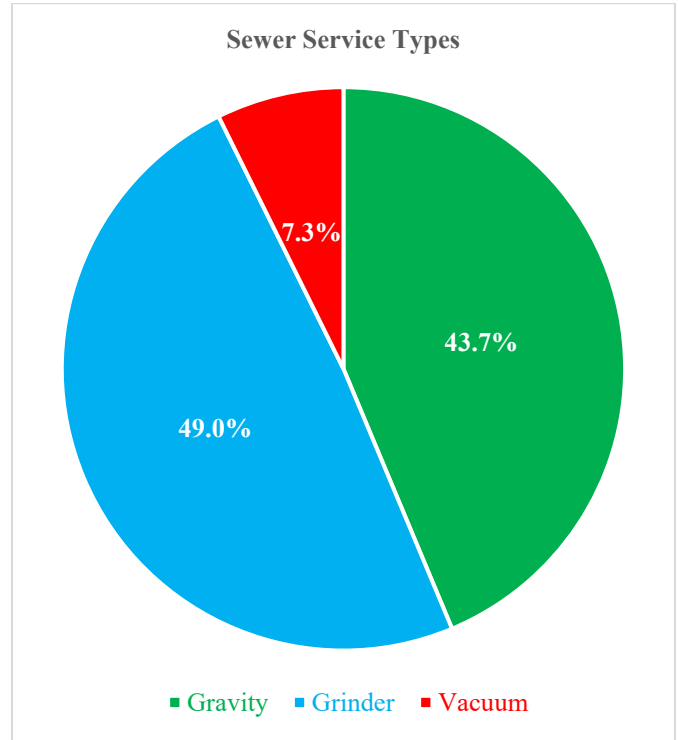
**Public Services Department - Wastewater Division
April 2023**

Collections System Activities:

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **April 30th, 2023**, City personnel count a total of **6,087** sewer system connections, with **44 new** applications for service in **April 2023**. Totalized counts of each type of connection are provided below:

Gravity Sewer Connections	2,660
Low-Pressure Grinder Sewer Connections	2,982
Vacuum Sewer Connections	445

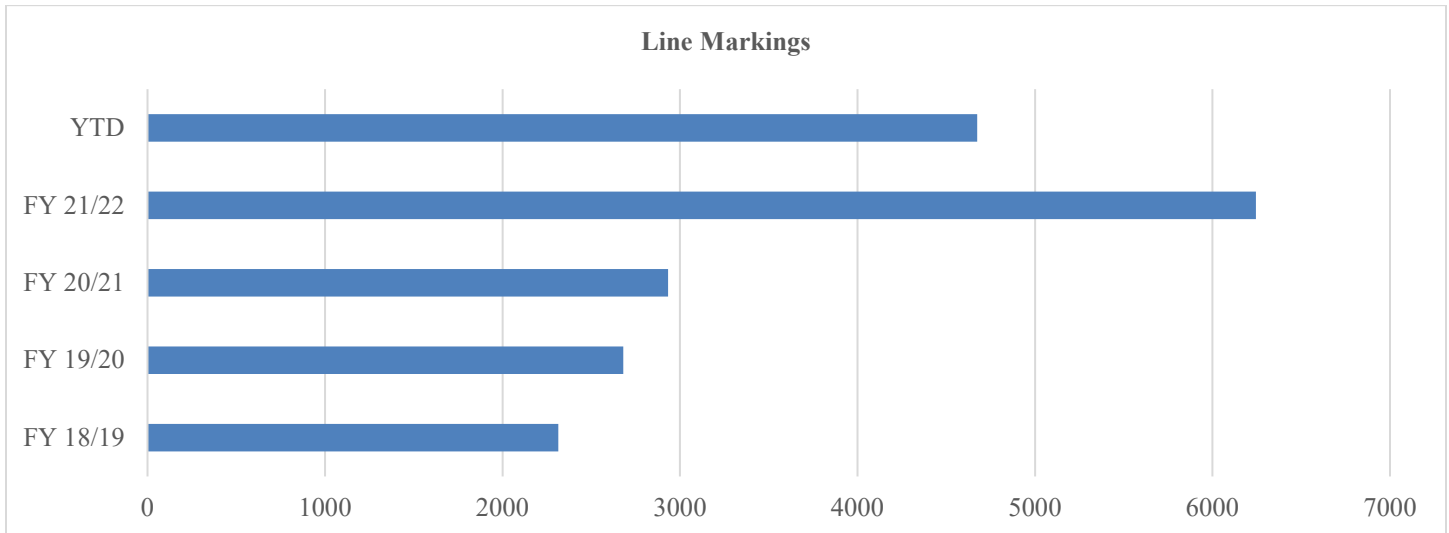
The City counts **187** commercial grinder stations, **2,795** residential grinder stations, and **28** major lift stations integrated into our system.



811 Utility Locate Service:

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task: This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-marking in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities.**

Line Markings	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>April 2023</u>	<u>FY 22/23 YTD</u>
Tennessee 811	2315	2680	2933	6245	385	4674



**Public Services Department - Wastewater Division
April 2023**

<u>Lift Station Location</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>Apr 2023</u>	<u>FY 22/23 YTD</u>
Union Road	6	6	9	0		0	1
Summerlin	2	5	22	0		0	0
Settlers' Ridge	1	1	1	1		0	0
Willow Grove	n/a	n/a	n/a	n/a		0	0
Cope's Crossing	7	8	6	9		0	3
Cambria	1	4	3	4		0	0
Belmont Lodge Apartments	n/a	n/a	n/a	0		0	1
Kensington Green	n/a	1	0	0		0	0
Meadowlark Townhomes	n/a	n/a	n/a	0		0	0
Meadowlark	4	2	1	1		0	2
Sage (aka Hester)	0	1	0	0		0	1
Loves Truck Stop	n/a	0	0	3		0	1
Highway 76 (aka Springfield)	1	1	0	0		0	0
Portland	1	0	1	0		0	1
North Palmers Chapel Vacuum Station	8	3	1	7		1	2
Villas at Honey Run	n/a	n/a	n/a	1		1	3
31W Apartments	n/a	n/a	n/a	0		0	0
Calista Apartments	n/a	n/a	n/a	0		0	0
Calista Vacuum Station	4	2	1	9		1	4
Concord Springs	n/a	0	0	2		0	0
Fields at Oakwood	n/a	n/a	2	2		0	0
Los Jalapenos	n/a	n/a	n/a	0		1	1
Mt. Vernon Apartments	n/a	n/a	n/a	0		0	0
Grove at Kendall	n/a	n/a	n/a	0		0	0
Wilkinson Lane	1	3	1	3		1	2
Heritage High School	2	1	0	0		0	0
Legacy Farms	n/a	n/a	n/a	0		0	0
The Parks #1	n/a	0	0	0		0	0
Treatment Plant	4	6	3	0		0	0

**Public Services Department - Wastewater Division
April 2023**

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

Major Alarms:

North Palmers Chapel vacuum station: Vacuum pump #3 experienced trip-out issues due to a faulty contactor. The contactor was replaced and the pump returned to normal operation.

Calista vacuum station: A second rebuilt Busch R5 pump was placed in operation to serve as vacuum pump #2 for this station until the Mink vacuum pump can be repaired. The station is currently operating normally, and actually maintaining vacuum more consistently with the R5 pumps than with the Minks, as the R5 pumps have noticeably more horsepower.

Villas at Honey Run: The VFD on pump #2 failed shortly after the expiration of the warranty period. The VFD has been replaced, and the station has returned to normal operation.

Los Jalapenos: A wiring issue in the transformer for this duplex grinder station was causing contactors to repeatedly trip out. This issue has been repaired, and one of the two pumps has been restored to normal operation. The second pump is jammed and has been turned off temporarily, and we are currently awaiting repairs to be completed to our crane truck in order to pull the pump and unjam it.

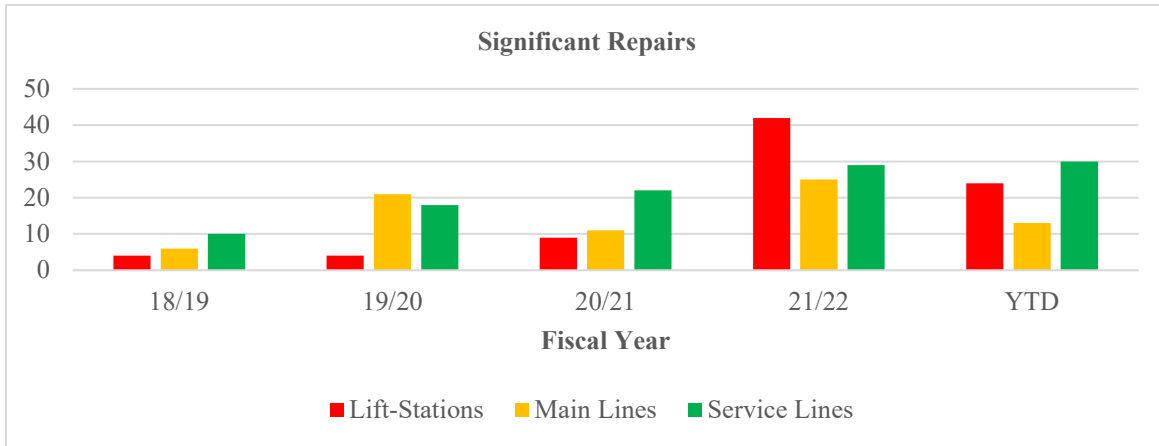
Wilkinson Lane: Station discharge pipe repairs are complete, and the station has been returned to normal operation.

System Repair Goals:

The goal is to minimize failures with the major lift stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last four (4) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of the lift stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

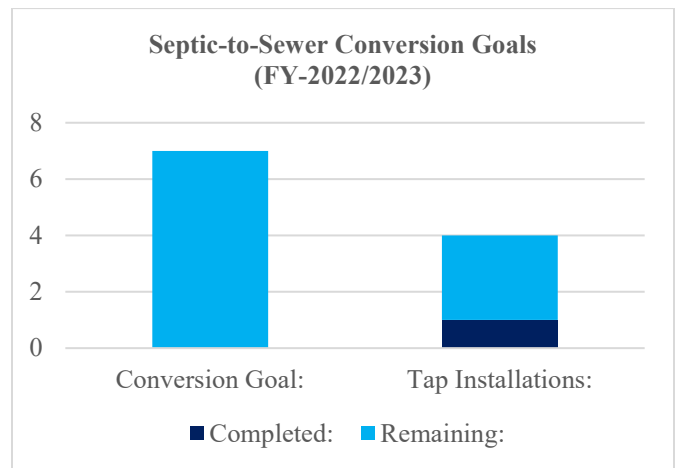
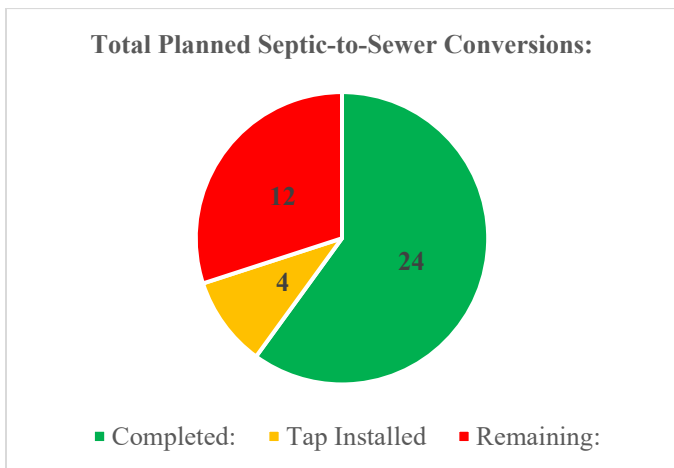
<u>Repairs</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>Apr 2023</u>	<u>FY 22/23 YTD</u>
Major Stations	4	4	9	42		5	24
Main Line	6	21	11	25		2	13
Service Line	10	18	22	29		9	30

**Public Services Department - Wastewater Division
April 2023**



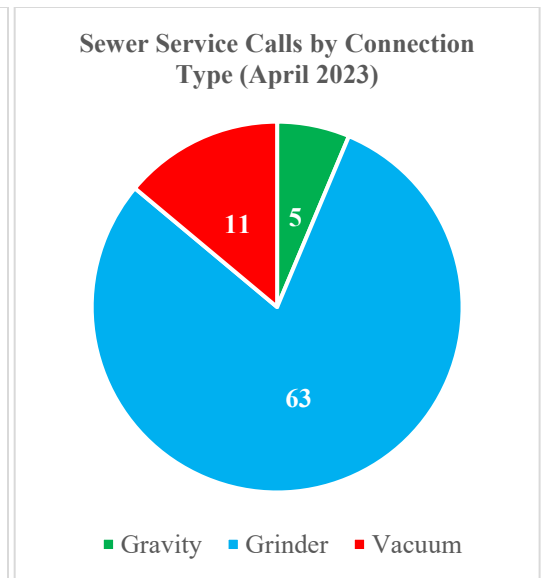
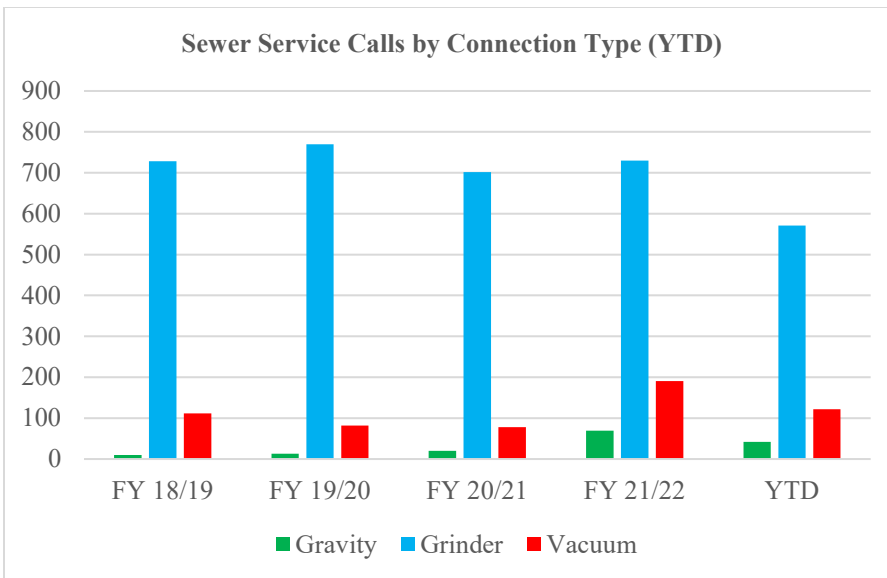
Ongoing Projects:

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City’s sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. The first phase of the project has been bid out to Twin States, and consists of installing approximately 4,500 ft of 20” DR11 HDPE pipe, including a 490 ft bore under I-65, and running pipe from Hester Dr to the intersection of DeeCee CT and SCT Dr. **Phase-1 and Phase-2 pipe installation is complete, and both phases have passed testing and are pending final site cleanup. Phase-3 bids were opened on May 1st, and the bid packages are currently under review. Phase-3 will run from the intersection of DeeCee and SCT Dr to the Wastewater Treatment Plant located at the end of Industrial Dr.**
- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pumps #2 and #3, and a splined coupler failure in both pump #1 and pump #2. We are sending pumps #2 and #3 back to the manufacturer to discover the cause of the failure, and for a quote on repairs. The replacement cost for a new pump is approximately \$30,000. **One of the older model Busch pumps previously removed from the station has been retrofitted as a replacement until the Mink pump can either be repaired or replaced. A second Busch pump has been rebuilt by the manufacturer and installed, and the station is currently operating normally.**
- 3. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Seven (7) conversion projects are planned for the 2022/2023 fiscal year. **A total of 24 projects have now been completed on the list of 40.**



**Public Services Department - Wastewater Division
April 2023**

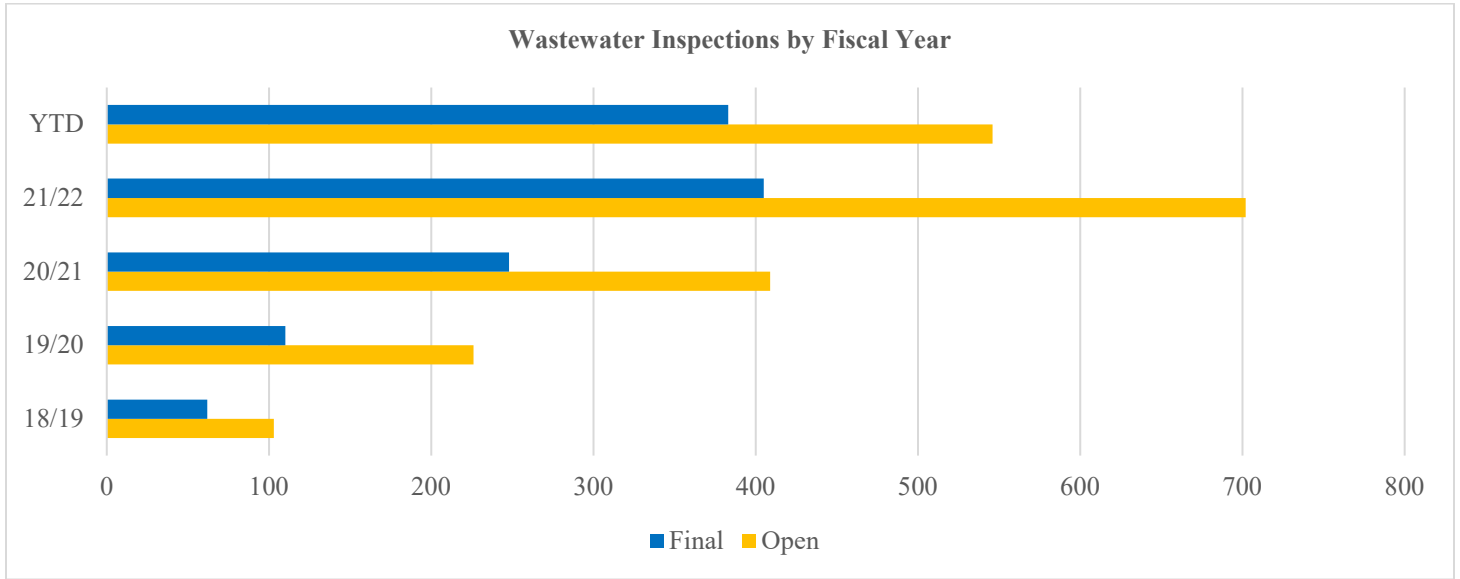
<u>Work Orders</u>	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>Apr 2023</u>	<u>FY 22/23 YTD</u>
Vacuum System Service Request	112	82	78	191		11	122
Gravity Service Request	10	13	20	69		5	42
Low Pressure Service Request	728	770	702	730		63	571
Total Pumps Replaced	361	449	492	472		28	370
Total Pumps Rebuilt	n/a	n/a	135	114		0	30
Total Warranty Pumps Returned	n/a	n/a	n/a	129		8	110
Grinder Tank PM Program	358	267	219	117		7	101
Open Trench Inspections	103	226	409	702		56	546
Final Inspection for New Service	62	110	248	405		20	383
Grease Trap Inspections	n/a	n/a	n/a	n/a		25	114
Sanitary Sewer Overflow (SSO)	3	49	19	28		2	12
Odor Complaints	43	43	35	22		2	21



**Public Services Department - Wastewater Division
April 2023**

New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for the last 5 years.

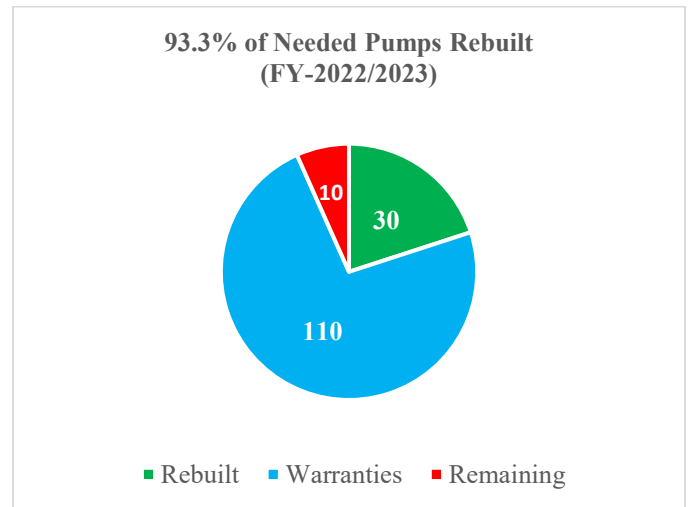


Pump Rebuilds:

The capital outlay budget was designed for a total purchase of 350 new E-One grinder pumps for the 2021/2022 Fiscal Year. However, 472 grinder pumps were needed to meet all the service call requests for the year, and supply-chain issues led to long delays in receiving new pumps that were on order. To supplement the amount of pumps on-hand, the department rebuilt 114 pumps throughout the year, in addition to 129 warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2022/2023 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 500 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps).

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There was an abnormally high number of warranty-returns in the 2021/2022 fiscal year caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Public Services Department - Wastewater Division
April 2023**

Treatment System Activities:

Wastewater Treatment Plant Goals:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

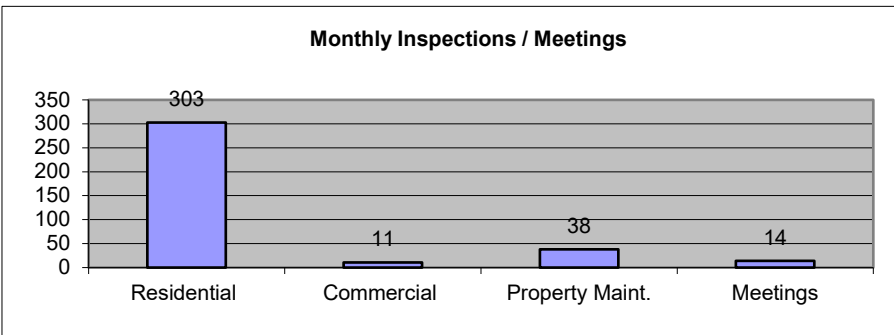
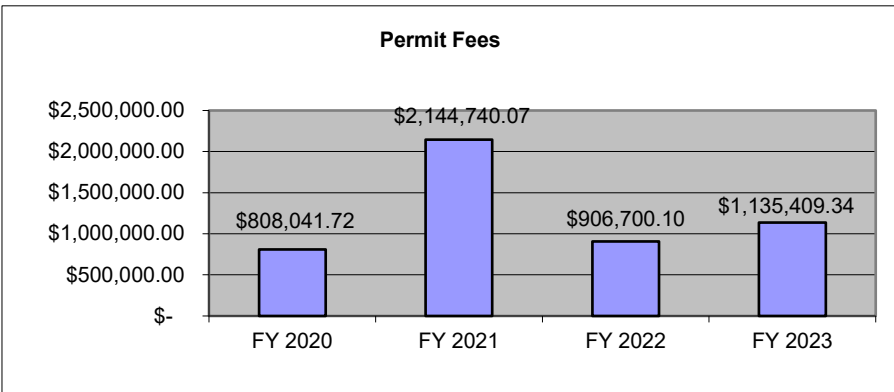
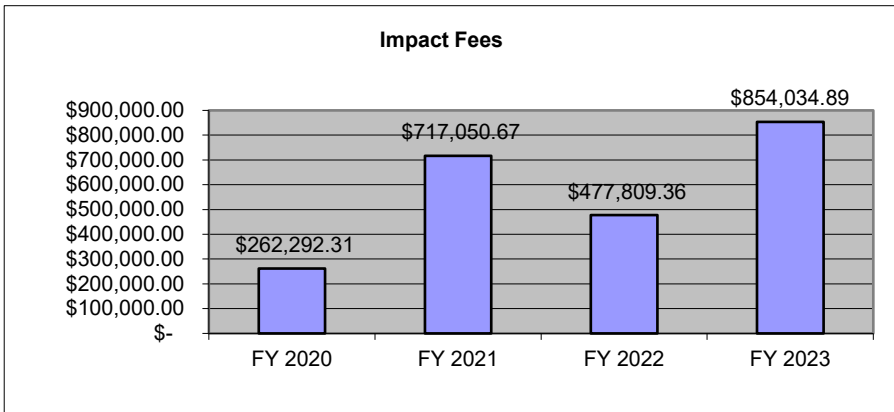
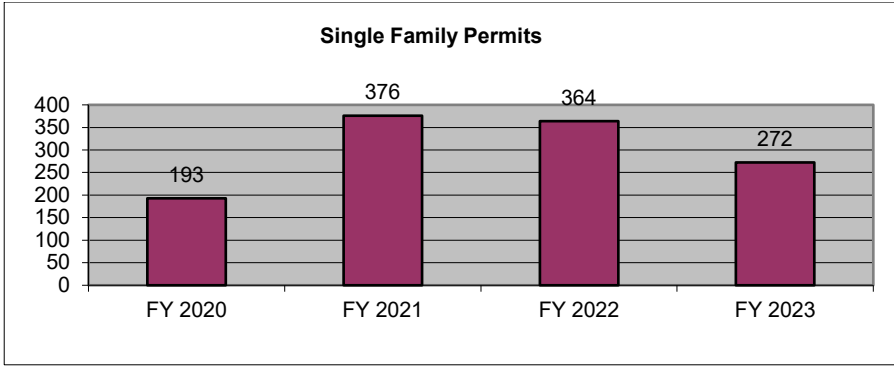
Parameter	Jan - 23	Feb - 23	Mar - 23	Apr - 23	
Flow – To Creek	0.718 MGD	0.701 MGD	0.711 MGD	0.725 MGD	MGD = Million Gallons/Day
Flow – To Spray Field	0.000 MGD	0.000 MGD	0.000 MGD	0.000 MGD	
Total Flow Through Plant	0.718 MGD	0.701 MGD	0.711 MGD	0.725 MGD	
Capacity	1.400 MGD	1.400 MGD	1.400 MGD	1.400 MGD	
% of Plant Throughput	51.3%	50.1%	50.8%	51.8%	(0.725 MGD) / (1.400 MGD)
Actual Capacity	1.120 MGD	1.120 MGD	1.120 MGD	1.120 MGD	(1.400 MGD x 80%)
% of Allocated Capacity	64.1%	62.6%	63.5%	64.7%	(0.725 MGD) / (1.120 MGD)
Rainfall	6.37”	3.36”	4.99”	3.31”	

	<u>FY 18/19</u>	<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>		<u>April 2023</u>	<u>FY 22/23 YTD</u>
Effluent Violations	7	12	7	32		1	19

- Violations:** One violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility.
- TDEC Order and Assessment:** On July 15th, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within “significant compliance” of the facility’s permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29th, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the “significant compliance” period to begin one (1) year after completion of construction, to allow for the influence of the old facility’s treatment effectiveness on annual rolling averages to be completely phased out. **The City received written confirmation of this arrangement from TDEC on August 7th, 2020.**
- Peracetic Acid:** TDEC has approved our use of PAA as the method of disinfection and has modified our NPDES permit accordingly. The PAA feed rate is operating at a constant **2.25** parts per million (ppm). The average residual was **0.17** PPM with a max residual of **0.33** PPM. **Last month the feed rate was 2.20 ppm.**

Our TDEC permit states in part that, “The concentration of the E. Coli group after disinfection shall not exceed **126 CFU’s** (colony forming units) per 100 ml.” Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our **E Coli** testing for the month was an average of **27.3 CFU’s** which is well below the limit. **Last month the average was 34.0 CFU.**

**Planning and Codes Department
April 2023**



**Planning and Codes Department
April 2023**

	Month	FY2023	FY2022	FY2021	FY2020
MEETING AGENDA ITEMS#					
Planning Commission	12	85	67	74	69
Construction Appeals	0	0	0	0	0
Zoning Appeals	1	5	5	4	5
Tech. Review/Study Session	0	0	5	2	0
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	53	272	340	376	193
Multi-Family Residential	0	226	0	22	13
Other Residential	10	78	89	83	91
New Commercial	0	7	7	6	6
New Industrial	0	0	0	2	0
Other Com/Ind	11	42	25	23	33
Sign	2	18	11	17	14
Occupancy Permits	14	327	319	400	212
Other	3	23	11	12	3
BUILDING INSPECTIONS					
Residential	292	3880	5452	2621	2858
Hours	83.5	1748	1367	533	699
Commercial /Industrial	11	106	139	92	110
Hours	5.5	62.5	48	18	12.83
CODE ENFORCEMENT					
Total Cases	38	144	35	98	179
Hours	19	86.5	35.75	70.24	86.75
Complaints Received	30	131	55	41	116
MEETINGS					
Administration	4	71	117	72	58
Hours	2	81.5	127	70	38
Planning	8	100	127	53	76
Hours	4	100.5	96	50	70
Codes	2	8	8	11	28
Hours	1	11	10	9	37
FEES					
Permit Fees	\$112,390.00	\$ 1,135,409.34	\$ 906,700.10	#####	\$808,041.72
Board Review Fees	\$0.00	\$ 14,925.00	\$ 14,100.00	\$ 84,775.00	\$11,000.00
City Impact Fee	\$65,985.00	\$ 854,034.89	\$ 477,809.36	\$ 717,050.67	\$262,292.31
Roads	\$20,193.00	\$ 246,774.51	\$ 664,873.68	\$ 301,769.60	\$77,860.90
Parks	\$20,988.00	\$ 204,006.00	\$ 114,114.00	\$ 150,326.00	\$ 74,646.00
Police	\$14,946.00	\$ 177,657.73	\$ 125,535.54	\$ 191,431.41	\$ 59,096.30
Fire	\$9,858.00	\$ 128,808.00	\$ 76,498.26	\$ 79,900.66	\$ 36,749.61
OTHER ITEMS					
Subdivision Lots	0	0	0	235	51
Commercial/Ind. Sq Ft	0	0	15,216	214,206	27,006
Multi-Family Units	216	428	22	0	96
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 34	\$ 13,639,223.95	\$25.00	\$3,374,092.67	\$1,633,984.00	\$922,141.63
Workings Days in Month	16		17	16	15

Parks, Recreation, & Cultural Arts Department
April 2023

Update on ongoing projects:

Soccer Complex Renovation Phase II

- Continued submitting items to TDEC
- Put up required signage at all locations where grant funds were used
- Bid package has been put together and we plan to go out for bid in July
- Pre-bid set for July 27th
- Bid opening: August 7th at 2pm

Tennis Courts

- Expect materials for repairs to be received by the end of May
- Plan to get demolition and clean-up of damaged materials by end of month
- Hoping for end of May/early June for completion

Rec Center

- The parking lot continues to progress but hit a bit of a snag after binder was installed.
- They were able to get dirt work going a little bit but still waiting for parking lot to finish before it can really kick into gear

Splash Pad Maintenance Building

- Re-design completed
- Waiting until next progress meeting to hear about a start date

Playground Restoration

- Complete



Cemetery Software

- Errors were fixed and software is now live to the public
- We will make an announcement sometime next month and put in Word on WH

Greenway Bridge Restoration

- No progress this month
- Will likely get done late next month or early June

**Parks, Recreation, & Cultural Arts Department
April 2023**

Cemetery Fencing

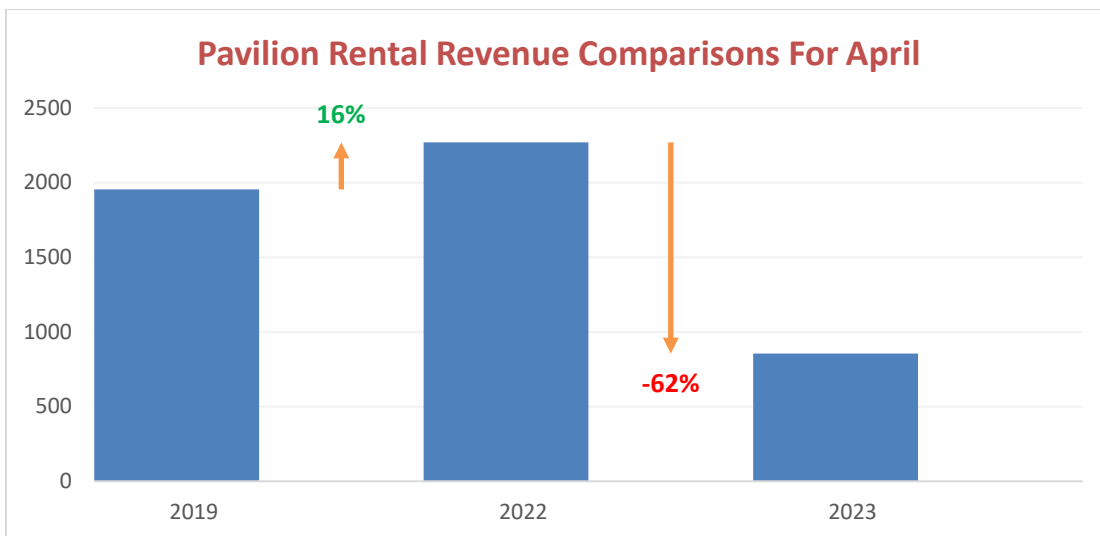
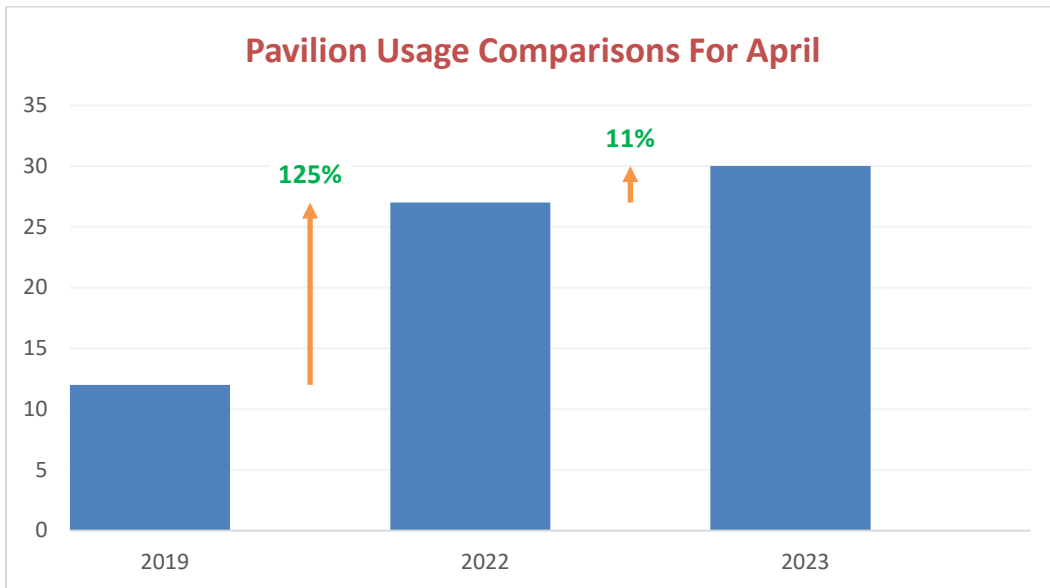
- First section of fence should be installed early next month
- They are having trouble with the change order materials but hopefully it will be a quick turn-around and they can get it done before the end of next month or early June

Dog Park Parking Lot Paving/Striping

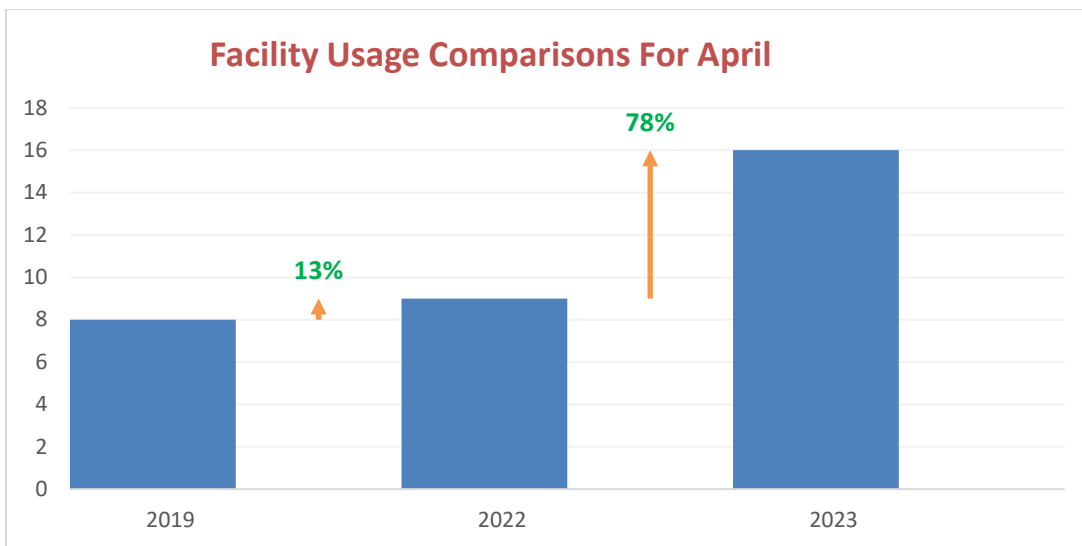
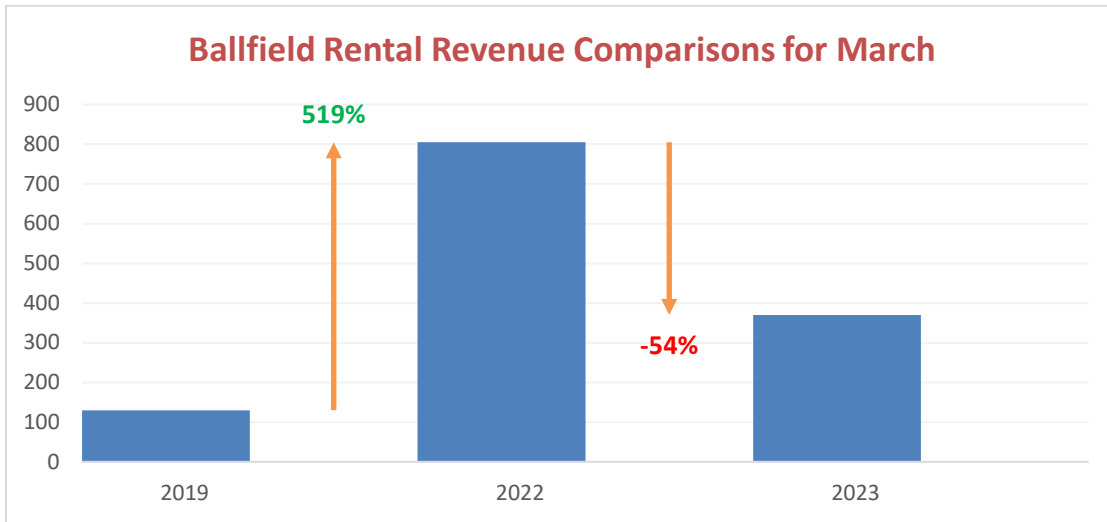
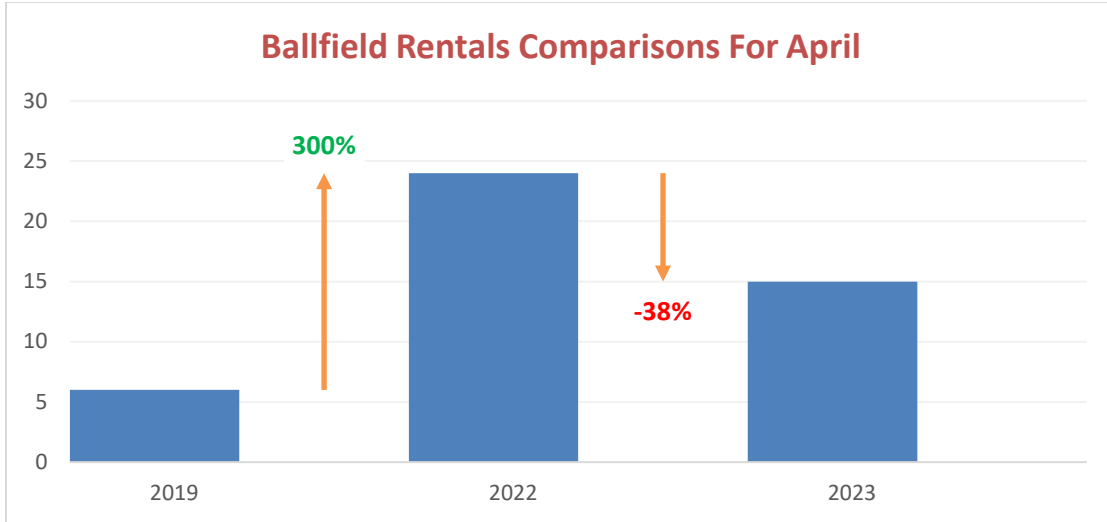
- Decided to carry this project over to another budget year to allow more time for design

Laser Grading & Top-Dressing Fields

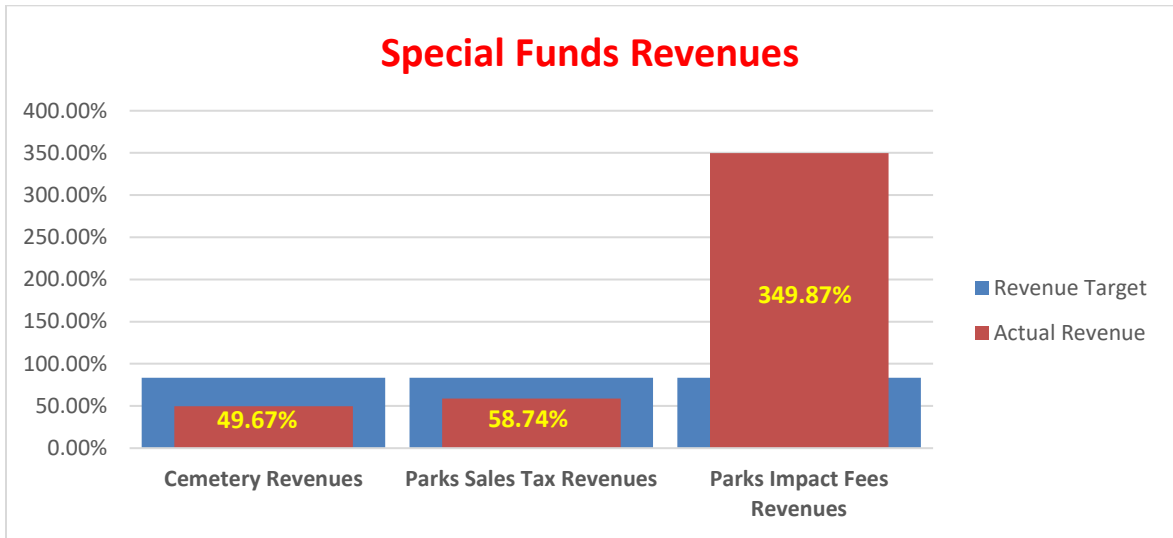
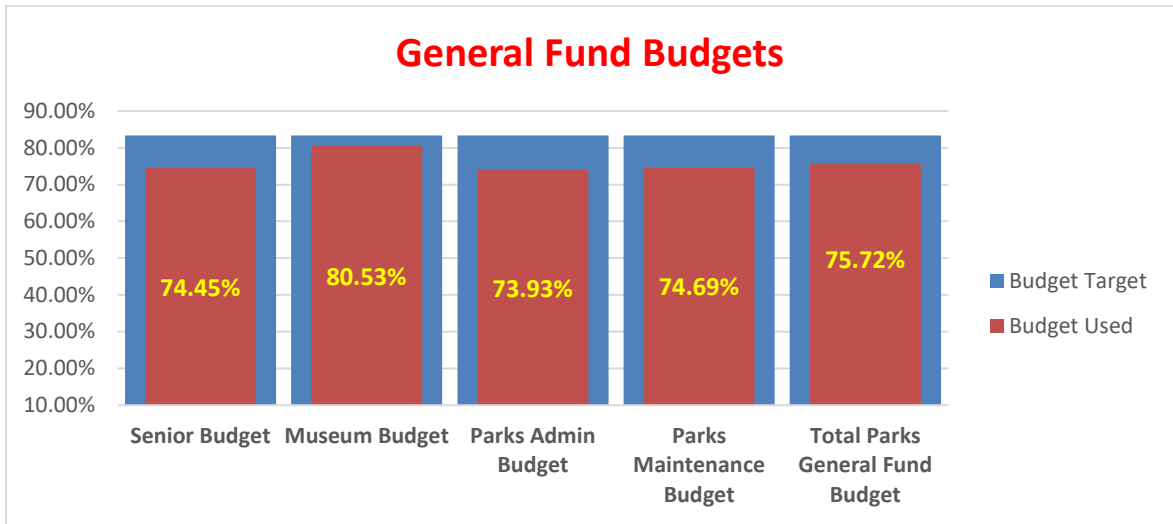
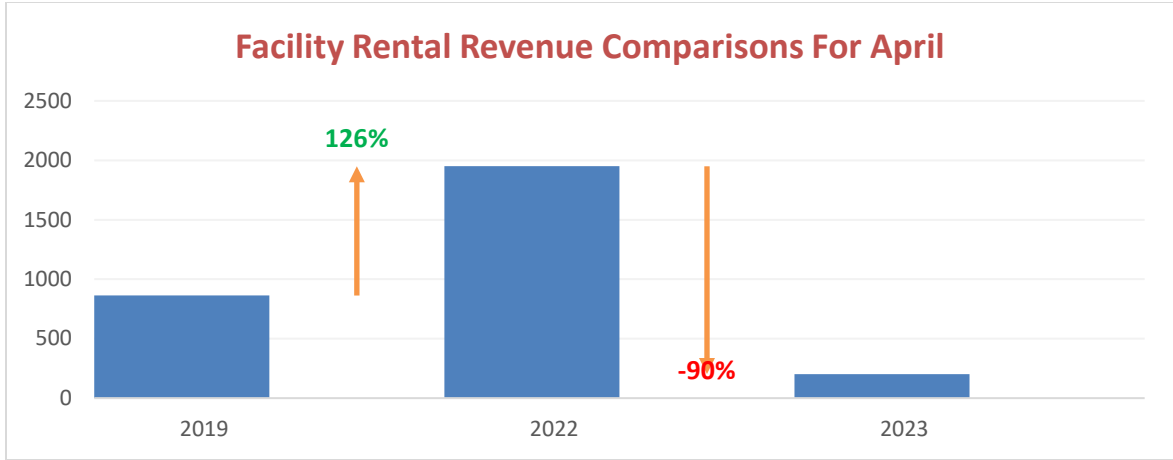
- Laser Grading is complete
- Top dressing of soccer fields will not happen until June



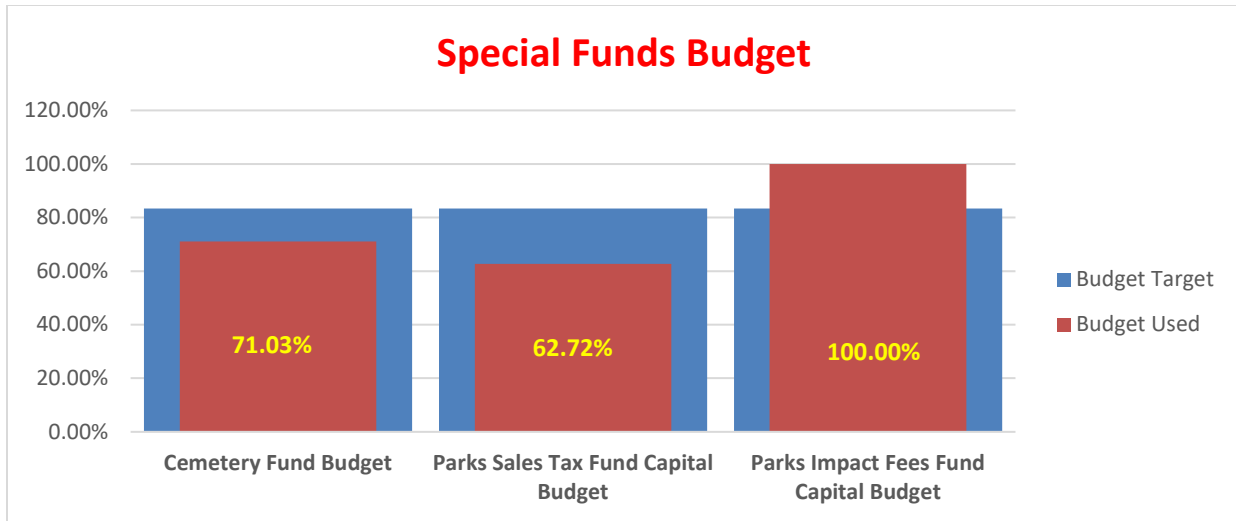
Parks, Recreation, & Cultural Arts Department
April 2023



**Parks, Recreation, & Cultural Arts Department
April 2023**



**Parks, Recreation, & Cultural Arts Department
April 2023**



**April 2023 Monthly Report
Recreation- Assistant Director**

Special Events

The Great Egg Hunt- 03/27-04/09

- 10 Eggs Hidden
 - 80 households participated
 - 240 Total Submissions
 - Broussard Family Won The basket
- Gift basket- \$60 of Gift cards



Adult Athletics

Men's Basketball: 9 Teams total

Adult Softball: 4 Teams total

Youth Athletics

Girls' Volleyball: 14 Teams Total

- Picture Day 04/15
- Challenger Baseball: 8 Players Total
 - First Game 04/22 (rained out)



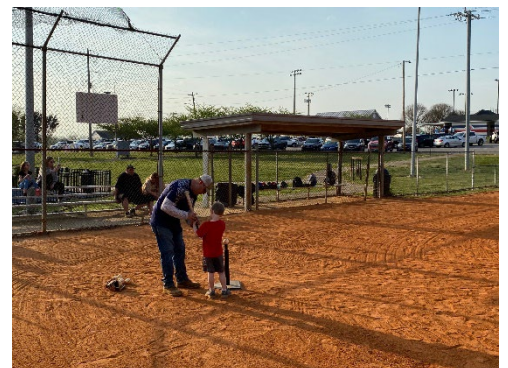
Other

Open gyms: Averaged totals per a day

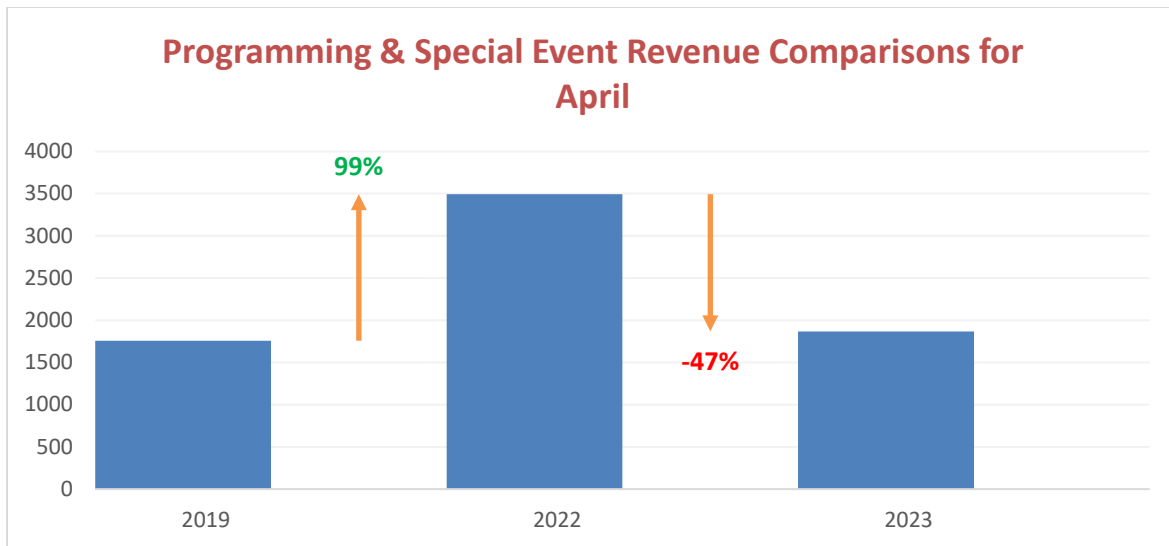
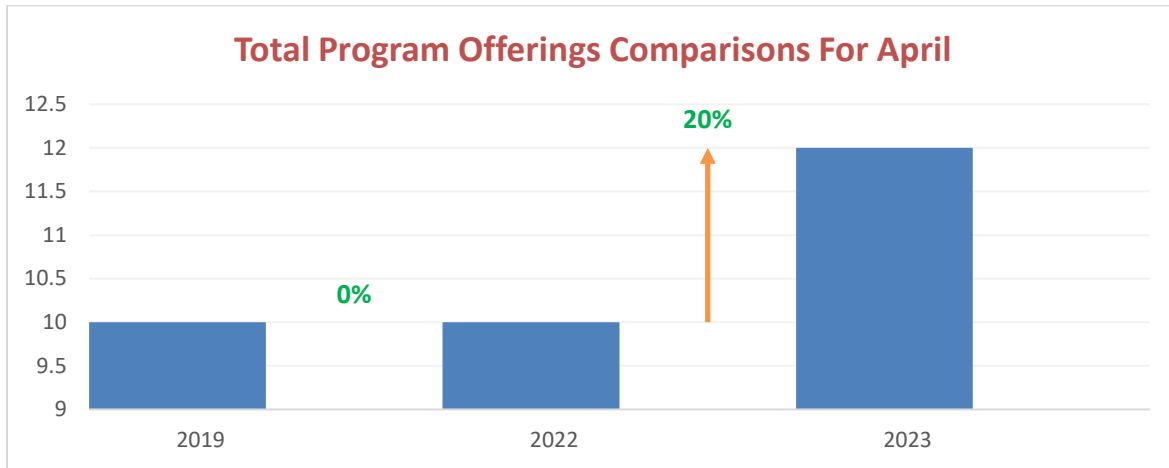
- Pickle Ball Open Gym
 - Tuesdays- 7
 - Thursdays- 12
- Open Gym Basketball - 12

Facebook

- 528 Followers
- Total posts for April: 25
- Best Performing Post: Facility Announcements
 - 2k Reach



Parks, Recreation, & Cultural Arts Department
April 2023



Maintenance

- We fixed spots on the Greenway that have washed out next to the asphalt. We added gravel and poured concrete to help with any further damage.



**Parks, Recreation, & Cultural Arts Department
April 2023**

- We borrowed a walk behind grinder from Public Works and smoothed out some high spots in the asphalt that were tripping hazards at the park and along Greenway.



- We have all of the trees cut up that fell from the big windstorm we had. We still have a large stockpile of brush to haul off that we have at the park.



- Mowing is in full swing now and we are mowing every day. We are mowing the sports fields twice a week.
- We have been spot-spraying roundup around fences, curbs, beds to help us out with weed eating.
- We fixed a damaged section of the sidewalk at the soccer complex. We cut out the busted area and poured a new concrete pad.



- We have been fixing some irrigation leaks we found when the water was turned back on this spring.

**Parks, Recreation, & Cultural Arts Department
April 2023**

Museum

Volunteers

The museum volunteers and I have been working on a new exhibit for the summer. We have been getting it set up for viewing beginning June. The museum volunteers have provided 13 volunteer hours to the museum.

Exhibits

Expect a new exhibit to be completed in June, 2023.

Tours at Museum

Tours were given to walk ins.



The chamber had Mugs and Mugshots set up in the museum which allowed the individuals waiting for their turn to look through the museum.

Events and Meetings Assisted with and/or Attended



April 4 – Heritage Days at Mansker – Was able to view their set up for this event and speak with some of the demonstrators for their information to be part of The Gathering.

April 5 - Ribbon Cutting at 1440 Fitness

April 6 – Ribbon Cutting at White House Small Engine

**Parks, Recreation, & Cultural Arts Department
April 2023**

Events and Meetings Assisted with and/or Attended (Cont.)



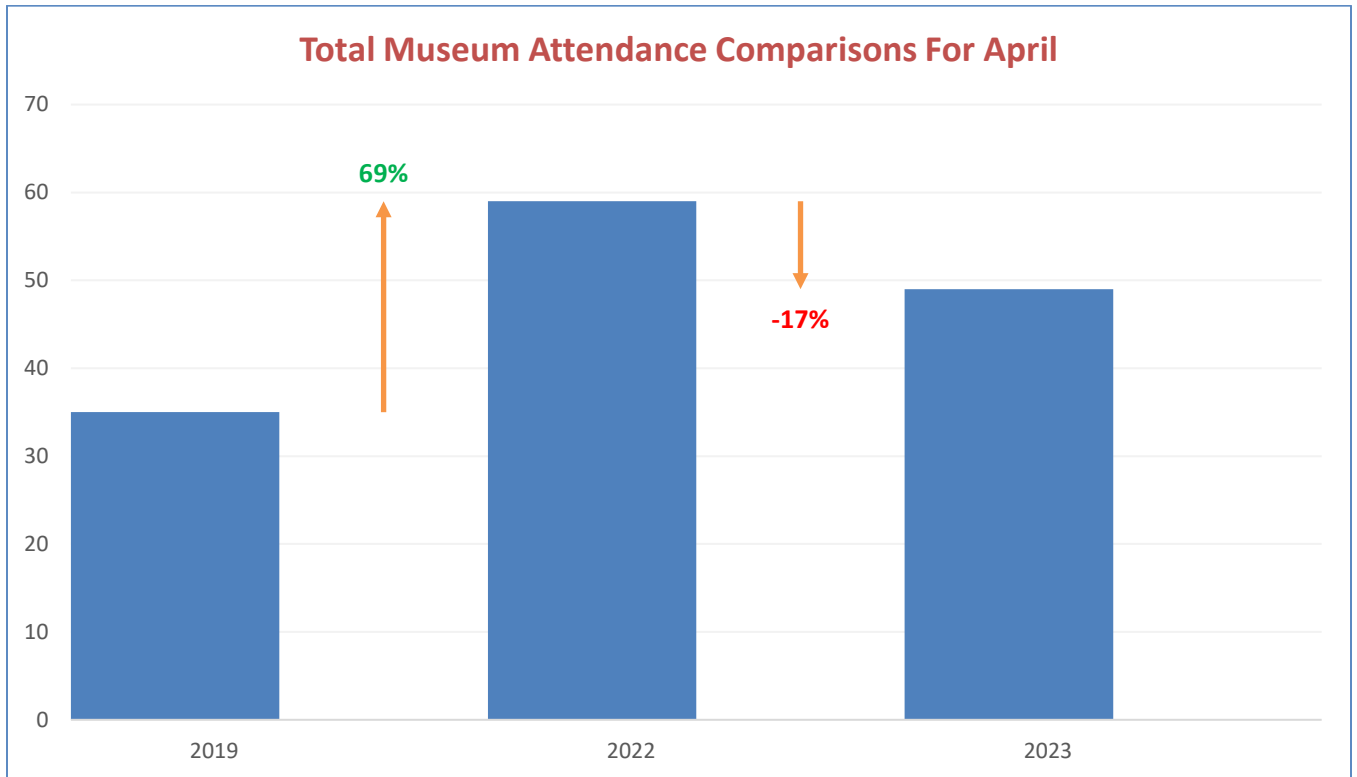
April 20 – Meeting with Sarah and Brenda “the sewing ladies” about period clothing for myself and volunteers

April 20 – Meeting with Jane Langford about White House High School’s 100th graduation class next school year.

April 24 – Meeting with new museum volunteer, Sally Givens Rogers

Visitors’ Center and Museum Attendance

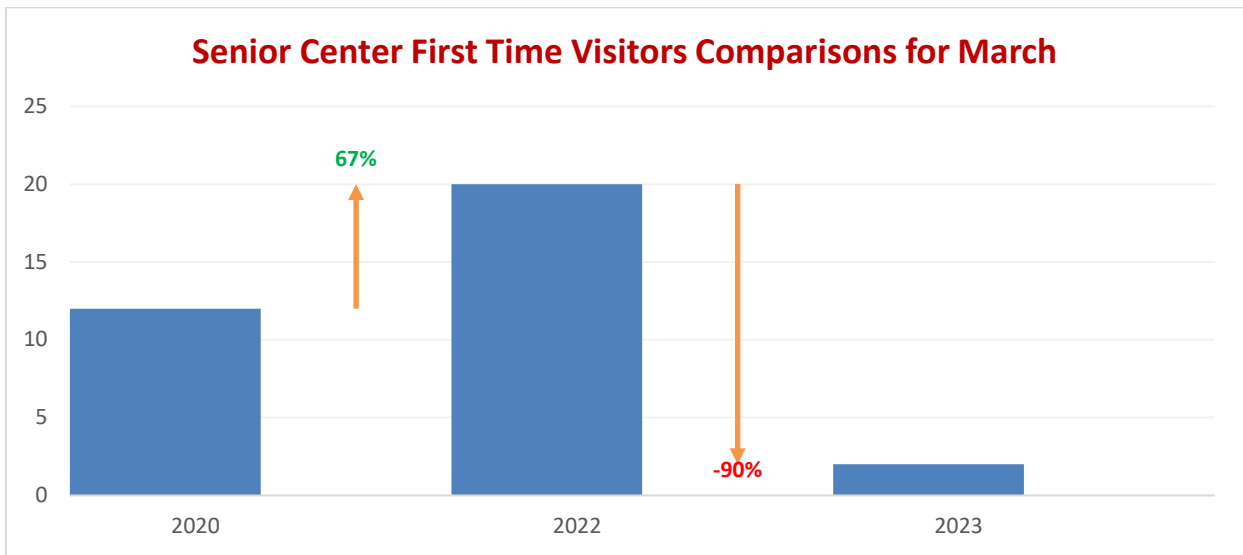
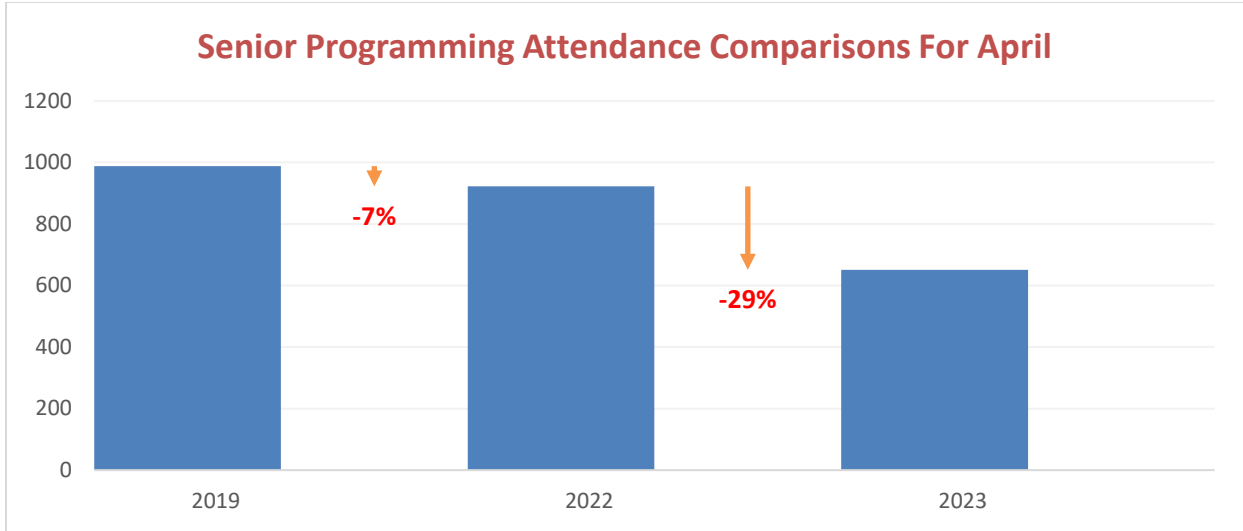
Visitors’ Center Only	Visitors’ Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
2	37	12	49	



**Parks, Recreation, & Cultural Arts Department
April 2023**

Senior Center Participation - April 2023			
<u>Outings:</u>			
National Weather	18		
Bowling	11		
Riverview Restaurant-Ashland City	23		
Total	52		
<u>Events:</u>			
Easter Egg Hunt	5		
Total	5		
		<u>Sr Meals Wednesdays</u>	
		138	
		143	
		149	
		135	
		565	TOTAL
<u>Programs:</u>			
Fittercise-Strength, Yoga	257		
Walk	84		
Bingo	39		
Birthday Potluck	25		
Garden Club	26		
Bunco	17		
Crafts	5		
Farmers Rummy	12		
Bible Study	4		
Cards, Games,Pool, Puzzles	129		
Pickle Ball	48		
TOTAL	646		
MEMBERS	316	Updated members	as of 4/30
1st time visitors			2
New Members			5
TOTAL Sr Center Participants:	1396	Total	1248

**Parks, Recreation, & Cultural Arts Department
April 2023**



Parks, Recreation, Cultural Arts Department
April 2023

	FYE 2020	FYE 2021	FYE 2022	April 2019	Apr-22	April 2023	YTD 22-23
Facility Usage							
Special Use Permits Submitted	15	39	20	1	3	2	19
Pavilion 1 Usage	7	21	16	2	3	4	11
Pavilion 2 Usage	5	13	16	2	3	1	7
Pavilion 3 Usage	38	74	94	8	16	17	88
Splash Pad Pavilion Usage	106	99	165	0	5	8	130
Total Number of Pavilions Usage	156	207	291	12	27	30	236
Gymnasium Rentals	79	23	83	8	9	3	71
Amphitheater Usage	0	1	9	0	0	0	7
Community Room						13	47
Total Number of Facility Rentals	89	30	92	8	9	16	125
Ballfield Rentals	45	146	134	6	24	15	132
Vistor Center Attendance	21	20	29	2	2	2	27
Vistors Who Also Toured Museum	84	70	303	3	39	37	172
Museum Attendance Only	668	115	1116	32	20	12	976
Total Museum Attendance	752	185	1419	35	59	49	1148
Programming							
Number of Youth Program Participants	578	417	615	6	0	0	800
Number of Adult Program Participants	76	100	260	0	0	0	195
Number of In-House Special Events Offered	7	9	7	0	0	1	9
Number of In-House Special Event Attendees	2964	1077	2223	0	0	8	2158
Number of Rec Programs Offered	18	19	21	1	0	0	17
Number of Senior Center Memberships	1768	2000	2454		205	316	2539
Number of New Senior Center Memberships	16	0	5	12	0	5	25
Senior Center Participants	9594	4412	11605	1,408	1,294	1,248	13971
Senior Center First Time Visitors	59	36	95	12	20	2	99
Number of Senior Trips Offered	37	9	28	5	4	3	39
Number of Senior Trip Participants	613	81	235	71	34	52	510
Number of Senior Programs Offered	76	34	101	9	10	12	117
Number of Senior Program Participants	6798	1061	7304	988	922	651	8891
Number of Senior Meals Served	34	36	47	4	4	4	40
Number of Meals Participants	2235	3277	3965	349	338	565	4590
Offsite Presentation Attendees	15	0	145		0	0	435
Total Number of Programs Offered	94	53	124	10	10	12	134
Revenues							
Youth Programs	\$41,183.00	\$44,261.00	\$57,366.00	\$447.00	\$77.00	\$0.00	\$ 68,765.00
Adult Programs	\$ 3,580.00	\$ 6,230.00	\$ 7,925.00	\$0.00	\$1,675.00	\$0.00	\$ 11,580.00
Special Events	\$ 2,009.00	\$ 3,495.00	\$ 3,080.00	\$400.00	\$600.00	\$0.00	\$ 780.00
Senior Meals	\$ 5,961.50	\$ 8,222.50	\$11,442.00	\$911.00	\$1,142.00	\$1,869.00	\$ 15,211.00
Shelter Reservations	\$ 4,780.00	\$ 9,112.50	\$12,995.00	\$1,955.00	\$2,270.00	\$855.00	\$ 6,070.00
Facility Reservations	\$ 8,046.88	\$ 2,956.25	\$19,181.75	\$862.50	\$1,950.00	\$203.00	\$ 13,462.00
Field Rentals	\$ 1,203.34	\$ 5,820.50	\$ 3,913.00	\$130.00	\$805.00	\$370.00	\$ 4,721.00
Affiliate League/Tournament Fee Revenue	\$16,017.20	\$ -	\$13,666.50	\$0.00	\$0.00	\$0.00	\$ 22,995.50
Misc	\$15,394.74	\$ 9,686.39	\$25,818.31	\$5,301.10	\$171.36	\$796.02	\$ 6,263.20
Maintenance							
Mowing Hours	2,601	2,195	1660.25	75	129	162	1054.5
Work Orders Received	8	9	15		1	1	20
Work Orders Completed	8	9	14		1	1	19
Number of Projects Started	40	39	31	1	4		8
Number of Projects Completed	35	32	29	1	3		8
Number of ballfield rainouts	NA	NA	156		61	55	227
Bags of Field Dry Used	NA	NA	100		8	20	26

White House Library April 2023

Summary of Activities

The library director and library supervisor attended Library Legislative Day on April 4th. The two met with the House Representatives and Senators from Sumner and Robertson County. The two presented information about things happening at the White House Public library along with concerns about different upcoming legislative bills.

The library director and library supervisor attended the Tennessee Library Association Conference in Memphis TN on April 12-13. The two attended presentations on different public library related topics. In addition, the library director toured one of the new Memphis branch libraries, spoke with a branch manager about going fine free and found a new mentor.

Deana at the city did another training with staff on how to use Canva as well as gave helpful tips with Instagram and Facebook posts. The library staff is trying to improve their marketing of its programs and hopes to see good results from these changes.

The library director attended an Americana meeting on April 17th to hear about the progress being made with that city event.

The library director attended the Chamber Luncheon to hear the State of Robertson County address on April 18th. The presenters at this address included: Robertson County Mayor Billy Vogle, Director of School Dr. Chris Causey, and the Economic Development Director, Vonda Gates. After the luncheon, the library director met with the Stokes Brown library director and Regional Library director to discuss censorship issues happening around the state.

The library opened late to the public on April 19th in order to switch the YA and Juvenile collections. The staff weeded both collections before the move. With the help of volunteers, the staff was able to complete the project that morning and only had to go back and make minor shifting adjustments. The move has received positive feedback from the public and the staff who agree the collections work better in their new location.

The library director attended a virtual partnership fair that the state library and archives hosted. During this fair, attendees got to hear from different government organizations that libraries could potentially partner with in the future.

The marketing committee met on April 25th. The group discussed the progress of the Fandom Fair so far as well as some issues such as placement location of everything, tent logistics, and the teen escape room.

Department Highlights

The biggest highlight of the month was the shift in the collection. It was a big task that all the staff and volunteers worked hard to complete and it has had a positive turnout.

**White House Public Library
April 2023 Performance Measures**

Official Service Area Populations

2019	2020	2021	2022
14,202	14,363	14,455	14,820

Membership

April	2019	2020	2021	2022	2023
New Members	76	16	63	100	91
Updated Members	253	106	106	519	167
Yearly Totals	2019	2020	2021	2022	2023
Total Members	8,376	9,496	7,027	7,125	7,539
% of population with membership	59	66	49	48	51

Every year the library will purge the system of patrons that have not used their cards in the past 3 years. The library is also sending out notices when a patron's card is expired to help reduce the number of inactive cards.

Total Material Available: 38,386

Estimated Value of Total Materials: \$959,650

Total Materials Available Per Capita: 2.60

Last Month: \$992,750

Last Month: 2.68

State Minimum Standard: 2.00

Materials Added in April

2019	2020	2021	2022	2023
472	336	136	304	179

Yearly Material Added

2019	2020	2021	2022	2023
3,004	3,025	3,035	3,573	812

Physical Items Checked Out in April

2019	2020	2021	2022	2023
4,852	3,340	3,650	6,444	6,588

Cumulative Physical Items Check Out

2019	2020	2021	2022	2023
62,522	50,042	59,515	80,653	26,961

Miscellaneous item checkouts

April	2019	2020	2021	2022	2023
Technology Devices	43	26	65	54	53
Study Rooms	100	0	0	54	65
Games and Puzzles	73	37	37	158	81
Seeds	46	30	30	194	132
STEAM Packs	26	0	0	21	14
Cake Pans	4	0	0	6	1
Outdoor Items	*	*	*	*	3
Honor Books	*	*	*	*	16

Yearly Totals

2019	2020	2021	2022	2023
137	381	725	743	243
253	305	395	746	248
222	955	1,263	2,060	586
112	302	878	883	534
61	25	160	234	78
1	28	21	69	10
*	*	*	17	12
*	*	*	19	63

Library Services Usage

April	2019	2020	2021	2022	2023
Test Proctoring	11	1	30	8	2
Charging Station	30	0	2	2	2
Notary Services	*	4	7	14	2
Library Visits	4,551	0	2,724	3,648	3,945
Website Usage	1,084	1,101	2,113	2,244	3,704
Reference Questions	9	16	5	2	4

Yearly Totals

2019	2020	2021	2022	2023
27	74	108	61	9
19	47	45	21	8
16	88	144	135	31
55,728	30,007	38,913	48,253	15,693
16,935	17,977	27,907	33,678	16,019
77	60	73	31	15

Computer Users

April	2019	2020	2021	2022	2023
Wireless	658	140	331	272	329
Adult Users	384	8	165	191	205
Kids Users	152	0	80	227	167

Yearly Computer Users

2019	2020	2021	2022	2023
2,017	3,829	3,878	4,544	1,631
1,103	2,138	2,235	2,608	816
556	427	957	2,987	698

Library Volunteers

April	2019	2020	2021	2022	2023
Library Volunteers	13	0	8	8	13
Volunteer Hours	115	0	114	130	74.5

Yearly Totals

18-19	19-20	20-21	21-22	22-23
82	36	20	48	31
809	1,286	1,204	1,492.5	920

**White House Public Library
April 2023 Performance Measures**

Universal Class Counts

April	
Sign ups	3
Courses started	1
Lessons viewed	3
Class Submissions	4

Yearly Totals

2019	2020	2021	2022	2023
9	10	13	18	11
16	53	39	2	4
194	1,771	1,008	876	169
105	800	515	465	233

Programs

1,000 books	2019	2020	2021	2022	2023
Monthly Sign-ups	2	1	1	2	1
total Sign-ups	60	83	84	113	143

Achievements	2019	2020	2021	2022	2023
100 Mark	0	0	22	10	0
500 Mark	2	0	2	5	5
Completion	1	2	4	7	3

Face-to-face Kids Programs

April	2019	2020	2021	2022	2023
Programs	18	0	6	12	13
Attendees	341	0	41	301	292
Yearly	2019	2020	2021	2022	2023
Programs	154	43	91	136	51
Attendees	4,201	1,185	2,167	3,646	1,325

Grab & Go Kits

April	2020	2021	2022	2023
Kits	0	6	0	0
Taken	0	162	0	0
Yearly	2020	2021	2022	2023
Kits	38	44	7	0
Taken	1094	1,699	334	0

We did not have story time the week we opened late in order to move the Juvenile and YA collections. Thus, our numbers for April are a bit smaller.

Teen/tween Face-to-Face Programs

April	2020	2021	2022	2023
Programs	0	4	8	11
Attendees	0	13	43	46
Yearly	2020	2021	2022	2023
Programs	11	43	98	42
Attendees	77	370	437	131

Grab & Go

April	2020	2021	2022	2023
Kits	0	3	0	0
Taken	0	36	0	0
Yearly	2020	2021	2022	2023
Kits	13	24	7	0
Taken	152	409	151	0

Since the library has only done combined teen/tween classes for the last year, the director will only record those numbers until the program grows and needs to be divided by age.

Face-to-face Adult Programs

April	2019	2020	2021	2022	2023
Programs	17	0	5	6	7
Attendees	76	0	15	44	42
Yearly	2019	2020	2021	2022	2023
Programs	157	42	63	75	30
Attendees	1,343	214	351	377	147

Device Advice

April	2019	2020	2021	2022	2023
Sessions	*	42	3	8	7
Yearly	125	51	81	131	37
Passive					
April	*	*	0	0	0
Yearly	*	*	0	20	0

Interlibrary Loan Services

April	2019	2020	2021	2022	2023
Borrowed	60	0	50	81	42
Loaned	35	0	18	14	6

Yearly Interlibrary Loan Services

2019	2020	2021	2022	2023
690	534	673	872	212
410	151	226	317	79

April	R.E.A.D.S
Adults	2,106
Juvenile	154

Yearly Totals	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Adults	21,138	23,138	19,466	21,110	20,217
Juvenile	1,430	1,189	1,032	2,013	1,410

The READS statistics come from the state.

City Court Report
April 2023

CITATIONS

TOTAL MONIES COLLECTED FOR THE MONTH \$1,828.50
TOTAL MONIES COLLECTED YTD

STATE FINES

TOTAL MONIES COLLECTED FOR MONTH \$2,065.29 **\$32,117.50**
TOTAL MONIES COLLECTED YTD

TOTAL REVENUE FOR MONTH \$3,893.79 **\$19,859.99**
TOTAL REVENUE YTD

DISBURSEMENTS

LITIGATION TAX \$168.17 **\$51,977.49**
DOS/DOH FINES & FEES \$99.75
DOS TITLE & REGISTRATION \$114.00
RESTITUTION/REFUNDS \$0.00
ON-LINE CC FEES \$0.00
CREDIT CARD FEES \$0.00
WORTHLESS CHECKS \$0.00
TOTAL DISBURSEMENTS FOR MONTH \$381.92
TOTAL DISBURSEMENTS YTD

ADJUSTED REVENUE FOR MONTH \$3,511.87 **\$6,293.70**
TOTAL ADJUSTED REVENUE YTD

\$45,683.79

DRUG FUND

DRUG FUND DONATIONS FOR MONTH \$237.50
DRUG FUND DONATIONS YTD

\$5,889.98

Offenses Convicted & Paid For Month	Count	Paid
Careless Driving		
Financial Responsibility Law	6	\$360.00
Registration Law	8	\$620.00
Improper Equipment		
Texting/Hands Free Law	1	\$61.00
Codes Violation	2	\$0.00
DL Exhibited		
Red Light	1	\$55.00
Animal Control	2	\$187.50
Stop Sign		
Speeding	3	\$287.50
Seat Belt-Child Restraint	1	\$30.00
Improper Passing	1	\$117.50
Exercise Due Care	2	\$110.00
Following Too Close		
Total	27	\$1,828.50