



City Administrator Report: November 2022

Administrative & Legislative Services Department
November 2022

Administration

City Administrator Gerald Herman attended the following meetings and events this month:

- November 2:
 - Union Springs Industrial Park Discussion
- November 3:
 - Wastewater Treatment Plant Expansion Progress meeting
 - Robertson County State of the County and School Board
 - Leisure Services Board meeting
- November 7:
 - Christmas on Main Street preparation meeting
 - Sage/McCurdy Road Intersection Project discussion
- November 8:
 - Mid-TN TCMA Luncheon
- November 9:
 - Community Center Progress meeting
- November 14:
 - Grant Webinar for Police Department
 - Planning Commission
- November 16:
 - RTA Board meeting
 - GNRC Transportation Policy Board meeting
- November 17:
 - Sumner County Joint Economic Development Board meeting
 - Forward Sumner Community Development & Infrastructure Committee meeting
 - Bond Discussion with Tennessee Municipal Bond Fund representative Kevin Krushinski
 - Board of Mayor and Aldermen meeting
- November 23:
 - Wastewater Treatment Plant Expansion meeting
 - Public Services Employee of the Year luncheon
- November 30:
 - Recreation Center Kick-off meeting

**Administrative & Legislative Services Department
November 2022**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2022-2023.

| Budget | Budgeted Amount | Expended/ Encumbered* | % Over (↑) or Under (↓) (Anticipated expenditures by this point in the year) |
|------------------------|------------------------|------------------------------|---|
| General Fund | \$26,329,432 | \$15,000,496 | ↑15.28 |
| Industrial Development | \$86,000 | \$7,940 | ↓32.45 |
| State Street Aid | \$495,000 | \$444,630 | ↑48.13 |
| Parks Sales Tax | \$2,526,000 | \$1,878,889 | ↑32.69 |
| Solid Waste | \$1,356,081 | \$547,547 | ↓1.29 |
| Parks Impact Fees | \$405,744 | \$11,919 | ↓20.30 |
| Police Impact Fees | \$25,098 | \$- | ↓41.69 |
| Fire Impact Fees | \$116,554 | \$- | ↓41.69 |
| Road Impact Fees | \$33,909 | \$- | ↓41.69 |
| Police Drug Fund | \$4,500 | \$- | ↓41.69 |
| Debt Services | \$1,236,600 | \$192,286 | ↓26.14 |
| Wastewater | \$20,265,581 | \$14,174,398 | ↑28.25 |
| Dental Care | \$74,500 | \$29,196 | ↓2.49 |
| Stormwater Fund | \$1,972,599 | \$351,939 | ↓23.84 |
| Cemetery Fund | \$90,565 | \$30,559 | ↓7.94 |

*Expended/Encumbered amounts reflect charges from July 1, 2022 – June 30, 2023.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

| | FY 2023 | FY 2022 | FY 2021 | FY 2020 | FY 2019 | FY 2018 |
|--------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| July | 313 | 325 | 261 | 269 | 346 | 362 |
| August | 166 | 132 | 128 | 106 | 151 | 166 |
| September | 104 | 98 | 106 | 98 | 126 | 119 |
| October | 98 | 98 | 79 | 97 | 91 | 147 |
| November | 104 | 103 | 72 | 78 | 120 | 125 |
| December | | 73 | 71 | 58 | 72 | 104 |
| January | | 117 | 123 | 81 | 122 | 177 |
| February | | 105 | 75 | 93 | 119 | 113 |
| March | | 145 | 106 | 107 | 131 | 142 |
| April | | 105 | 154 | 85 | 138 | 185 |
| May | | 153 | 133 | 82 | 129 | 121 |
| June | | 52 | 47 | 45 | 50 | 52 |
| Total | 785 | 1,506 | 1,355 | 1,199 | 1,595 | 1,813 |

| Purchase Orders by Dollars | Nov 2022 | FY 2023 | FY 2022 | FY 2021 | Total for FY23 | Total for FY22 | Total for FY21 |
|-----------------------------------|---------------------|--------------------|--------------------|--------------------|------------------------|------------------------|------------------------|
| Purchase Orders \$0-\$9,999 | 97 | 742 | 1,442 | 1281 | \$968,087.28 | \$1,640,827.83 | \$1,482,989.65 |
| Purchase Orders \$10,000-\$24,999 | 2 | 15 | 24 | 29 | \$257,077.18 | \$404,406.65 | \$417,161.17 |
| Purchase Orders over \$25,000 | 5 | 28 | 40 | 45 | \$28,982,063.90 | \$11,687,700.37 | \$11,050,535.17 |
| Total | 104 | 785 | 1,506 | 1355 | \$30,207,228.36 | \$13,732,934.80 | \$12,367,741.04 |

**Administrative & Legislative Services Department
November 2022**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

| | 2022-2023 Update Requests | 2021-2022 Update Requests | 2020-2021 Update Requests | 2019-2020 Update Requests | 2018-2019 Update Requests | 2022-2023 Page Visits | 2021-2022 Page Visits | 2020-2021 Page Visits | 2019-2020 Page Visits | 2018-2019 Page Visits |
|--------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| July | 52 | 54 | 15 | 152 | 61 | 31,946 | 32,401 | 11,536 | 1,164,517 | 1,080,668 |
| Aug. | 63 | 66 | 20 | 126 | 133 | 31,340 | 25,635 | 9,145 | 752,932 | 835,519 |
| Sept. | 65 | 48 | 17 | 43 | 22 | 27,594 | 24,833 | 8,335 | 679,248 | 214,406 |
| Oct. | 47 | 52 | 10 | 78 | 86 | 29,829 | 23,816 | 8,390 | 386,735 | 864,091 |
| Nov. | 54 | 63 | 174 | 56 | 40 | 30,449 | 23,022 | 7,587 | 695,971 | 812,527 |
| Dec. | | 39 | 13 | 156 | 82 | | 22,904 | 17,483 | 847,724 | 1,055,111 |
| Jan. | | 56 | 108 | 67 | 68 | | 26,942 | 17,123 | 720,531 | 934,562 |
| Feb. | | 52 | 135 | 22 | 40 | | 23,253 | 19,796 | N/A | 762,985 |
| March | | 57 | 39 | 85 | 61 | | 30,026 | 22,930 | N/A | 879,671 |
| April | | 68 | 101 | 43 | 56 | | 31,127 | 20,881 | N/A | 820,505 |
| May | | 54 | 38 | 27 | 29 | | 31,335 | 23,514 | 5,998 | 946,897 |
| June | | 674 | 214 | 48 | 123 | | 34,600 | 30,909 | 10,251 | 901,328 |
| Total | 281 | 609 | 884 | 901 | 801 | 151,158 | 329,885 | 197,629 | 5,263,907 | 9,053,159 |

“City of White House, TN” Mobile App

| | FY 23 New Downloads | FY22 New Downloads | FY21 New Downloads | FY20 New Downloads |
|--------------|---------------------|--------------------|--------------------|--------------------|
| July | 8 | 8 | 45 | 19 |
| Aug. | 13 | 9 | 44 | 21 |
| Sept. | 9 | 13 | 19 | 21 |
| Oct. | 11 | 6 | 40 | 12 |
| Nov. | 11 | 6 | 29 | 13 |
| Dec. | | 10 | 10 | 15 |
| Jan. | | 18 | 11 | 23 |
| Feb. | | 9 | 20 | 70 |
| March | | 14 | 11 | 69 |
| April | | 11 | 7 | 41 |
| May | | 10 | 11 | 29 |
| June | | 10 | 11 | 36 |
| Total | 52 | 124 | 258 | 369 |

| | FY23 # of Request | FY22 # of Request | FY21 # of Request | FY20 # of Request |
|-----------------|-------------------|-------------------|-------------------|-------------------|
| July | 50 | 38 | 20 | 36 |
| Aug. | 43 | 54 | 27 | 39 |
| Sept. | 40 | 46 | 16 | 18 |
| Oct. | 45 | 64 | 15 | 40 |
| Nov. | 53 | 19 | 20 | 27 |
| Dec. | | 42 | 27 | 20 |
| Jan. | | 41 | 18 | 24 |
| Feb. | | 41 | 72 | 41 |
| March | | 38 | 36 | 34 |
| April | | 26 | 26 | 35 |
| May | | 39 | 48 | 26 |
| June | | 47 | 58 | 28 |
| FY Total | 231 | 495 | 383 | 356 |

**The app went live on January 11, 2016*

**Administrative & Legislative Services Department
November 2022**

White House Farmers Market

| | Application Fees # (amount collected) | Booth Payments (\$) |
|------------------|--|----------------------------|
| January | 0 | 0 |
| February | 3 | \$150 |
| March | 4 | \$350 |
| April | 1 | \$150 |
| May | 6 | \$1,000 |
| June | 1 | \$240 |
| July | 2 | \$75 |
| August | 1 | 0 |
| September | 0 | 0 |
| October | 0 | 0 |
| November | 0 | 0 |
| December | 0 | 0 |
| Total | 18 | \$1,965 |

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Major projects this month include:

- Christmas decorations around the Municipal Complex
- Cleaning out lean-to area of old City Hall building

| | 2022-2023 Work Order Requests | 2021-2022 Work Order Requests | 2020-2021 Work Order Requests | 2019 – 2020 Work Order Requests | 2018 – 2019 Work Order Requests | 2017 – 2018 Work Order Requests | 2016 – 2017 Work Order Requests |
|------------------|--|--|--|--|--|--|--|
| July | 14 | 19 | 11 | 10 | 22 | 21 | 27 |
| August | 23 | 8 | 27 | 10 | 26 | 24 | 28 |
| September | 21 | 12 | 9 | 13 | 19 | 22 | 13 |
| October | 13 | 10 | 6 | 7 | 14 | 18 | 12 |
| November | 12 | 23 | 16 | 7 | 18 | 34 | 12 |
| December | | 17 | 19 | 3 | 8 | 19 | 9 |
| January | | 6 | 11 | 16 | 14 | 16 | 23 |
| February | | 8 | 16 | 18 | 7 | 21 | 6 |
| March | | 14 | 12 | 11 | 7 | 17 | 16 |
| April | | 13 | 17 | 2 | 12 | 25 | 14 |
| May | | 20 | 25 | 11 | 6 | 26 | 27 |
| June | | 14 | 31 | 10 | 9 | 23 | 14 |
| Total | 83 | 164 | 200 | 98 | 162 | 266 | 201 |

**Finance Department
November 2022**

Finance Section

During November the Finance Office continued training / planning for new utility customer application process changes, continued working with the City audit firm (KraftCPAs) for FYE 6/30/2022 audit tasks, and researched & updated mailing addresses for bills. The total property taxes billed for tax year 2022 is \$5.4 million. As of the end of November, approximately \$362k (6.7%) was collected. Members of the Finance Office also participated in the following events during the month:

November 1: Economic Development financial discussion

November 2-4: TAUD Fall Conference – Gatlinburg, TN

November 9: State Violent Crime Intervention Fund Grant planning

November 14: State Violent Crime Intervention Fund Grant webinar

November 17: Tennessee Municipal Bond Fund meeting

November 29: Audit planning meeting

November 29: Finance Staff meeting

Performance Measures

Utility Billing

| | November 2022 | FY 2023 Total | FY 2022 Total | FY 2021 Total | FY 2020 Total | FY 2019 Total |
|--|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| New Builds (#) | 14 | 117 | 284 | 357 | 171 | 62 |
| Move Ins (#) | 71 | 400 | 977 | 737 | 649 | 534 |
| Move Outs (#) | 63 | 367 | 898 | 743 | 602 | 534 |
| Electronic new customer signups (#) | 37 | 172 | 410 | 300 | 127 | 104 |
| Electronic new customer signups (%) | 44% | 33% | 33% | 27% | 15% | 17% |

Business License Activity

| | November 2022 | FY 2023 Total | FY 2022 Total | FY 2021 Total | FY 2020 Total | FY 2019 Total |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Opened | 11 | 55 | 92 | 76 | 69 | 75 |
| Closed (notified by business) | 0 | 2 | 7 | 6 | 10 | 9 |

Accounts Payable

| | November 2022 | FY 2023 Total | FY 2022 Total | FY 2021 Total | FY 2020 Total | FY 2019 Total |
|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Total # of Invoices Processed | 374 | 1715 | 4254 | 4079 | 4003 | 3940 |

Property Tax Relief Applications

| | November 2022 | FY 2023 Total | FY 2023 Est. | FY 2022 Total |
|-------------------------------------|----------------------|----------------------|---------------------|----------------------|
| New Parcels (#) | 2 | 3 | 30 | 29 |
| Existing Parcels (#) | 27 | 33 | 109 | 99 |
| State Relief Credits (\$) | 6,533 | 8,093 | 22,472 | 20,844 |
| City Relief Credits (\$) | 3,938 | 5,044 | 16,018 | 10,155 |
| Combined Relief Credits (\$) | 10,471 | 13,137 | 38,490 | 30,999 |

**Finance Department
November 2022**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

| Operating Fund | Budgeted Operating Revenues (\$) | General Fund Cash Reserves Goal (\$) | Current Month Fund Cash Balance (\$) | G.F. Cash Reserves Goal Performance |
|------------------------|---|---|---|--|
| General Fund | 11,933,868 | 3,580,160 | 4,105,790 | 34% |
| Cemetery Fund | 69,355 | 20,807 | 261,719 | 377% |
| Debt Services | 1,112,015 | 333,605 | 1,129,640 | 102% |
| Dental Care Fund | 38,650 | 11,595 | 183,118 | 474% |
| Roads Impact Fees | 59,190 | 17,757 | 395,566 | 668% |
| Parks Impact Fees | 61,429 | 18,429 | 494,793 | 805% |
| Police Impact Fees | 43,930 | 13,179 | 479,576 | 1092% |
| Fire Impact Fees | 28,875 | 8,663 | 317,354 | 1099% |
| Industrial Development | 120,145 | 36,044 | 175,624 | 146% |
| Parks Sales Tax | 1,207,310 | 362,193 | 12,534 | 1% |
| Police Drug Fund | 5,050 | 1,515 | 40,736 | 807% |
| Solid Waste | 1,146,400 | 343,920 | 629,740 | 55% |
| State Street Aid | 467,832 | 140,350 | 424,821 | 91% |
| Stormwater Fund | 1,036,000 | 310,800 | 1,384,986 | 134% |
| Wastewater | 5,011,600 | 1,503,480 | 7,685,119 | 153% |

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department’s goal is to meet or exceed each fund’s total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2022-2023.

| Operating Fund | Budgeted Operating Revenues (\$) | YTD Realized* (\$) | % Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year) |
|------------------------|---|---------------------------|--|
| General Fund | 11,933,868 | 3,274,524 | ↓ 14.23% |
| Cemetery Fund | 69,355 | 23,693 | ↓ 7.50% |
| Debt Services | 1,112,015 | 461,090 | ↓ 0.20% |
| Dental Care | 38,650 | 17,656 | ↑ 4.02% |
| Roads Impact Fees | 59,190 | 146,975 | ↑ 206.64% |
| Parks Impact Fees | 61,429 | 114,922 | ↑ 145.41% |
| Police Impact Fees | 43,930 | 125,322 | ↑ 243.61% |
| Fire Impact Fees | 28,875 | 82,761 | ↑ 244.95% |
| Industrial Development | 120,145 | 102,496 | ↑ 43.64% |
| Parks Sales Tax | 992,310 | 408,627 | ↓ 0.49% |
| Police Drug Fund | 5,050 | 3,931 | ↑ 36.17% |
| Solid Waste | 1,146,400 | 486,604 | ↑ 0.78% |
| State Street Aid | 467,832 | 197,970 | ↑ 0.65% |
| Stormwater Fund | 1,036,000 | 440,846 | ↑ 0.89% |
| Wastewater | 5,011,600 | 3,243,434 | ↑ 23.05% |

*Realized amounts reflect revenues realized from July 1, 2022—November 30, 2022

**Human Resources Department
November 2022**

The Human Resources staff participated in the following events during the month:

- November 01: Chamber of Commerce Board Meeting
- November 02: Tennessee Public Risk Management Association (TnPrima) 36th Annual Conference
- November 03: Tennessee Public Risk Management Association (TnPrima) 36th Annual Conference
- November 04: Tennessee Public Risk Management Association (TnPrima) 36th Annual Conference
- November 08: Tennessee City Management Association Meeting (TCMA)
- November 15: RetireReadyTN Plan Service Center Functionality Enhancement Meeting
Interview for Wastewater Tech I
- November 21: Interview for Police Officer
- November 22: Interview for Part Time Parks Attendant
- November 28: Police Sergeant and Corporal Testing
- November 30: Firefighter Testing

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

| | FYE 2023 | FYE 2022 | FYE 2021 | FYE 2020 |
|-----------|-------------|-------------|-------------|-------------|
| July | 0 | 0 | 0 | 0 |
| August | 1 | 0 | 0 | 0 |
| September | 1 | 0 | 1 | 1 |
| October | 2 | 1 | 0 | 0 |
| November | 1 | 0 | 1 | 0 |
| December | | 0 | 0 | 0 |

Three-year average:

8.5

| | FYE 2023 | FYE 2022 | FYE 2021 | FYE 2020 |
|--------------|-------------|-------------|-------------|-------------|
| January | | 0 | 1 | 1 |
| February | | 1 | 0 | 3 |
| March | | 0 | 2 | 0 |
| April | | 0 | 1 | 2 |
| May | | 1 | 0 | 1 |
| June | | 1 | 3 | 0 |
| Total | 5 | 4 | 9 | 8 |

**Human Resources Department
November 2022**

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

| | FYE 2023 | FYE 2022 | FYE 2021 | FYE 2020 |
|-----------|-------------|-------------|-------------|-------------|
| July | 0 | 0 | 1 | 1 |
| August | 0 | 1 | 1 | 0 |
| September | 0 | 0 | 1 | 0 |
| October | 2 | 1 | 1 | 1 |
| November | 0 | 1 | 3 | 1 |
| December | | 0 | 0 | 0 |

Three-year average: 5.5

| | FYE 2023 | FYE 2022 | FYE 2021 | FYE 2020 |
|--------------|-------------|-------------|-------------|-------------|
| January | | 0 | 0 | 1 |
| February | | 0 | 0 | 0 |
| March | | 1 | 0 | 0 |
| April | | 1 | 0 | 0 |
| May | | 0 | 0 | 0 |
| June | | 0 | 0 | 0 |
| Total | 2 | 5 | 7 | 4 |

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

| | FYE 2023 | FYE 2022 | FYE 2021 | FYE 2020 |
|-----------|-------------|-------------|-------------|-------------|
| July | 1 | 1 | 1 | 1 |
| August | 1 | 1 | 1 | 1 |
| September | 1 | 2 | 0 | 2 |
| October | 1 | 0 | 0 | 3 |
| November | 2 | 0 | 1 | 2 |
| December | | 1 | 2 | 1 |

Current year turnovers that occurred within
90 day probationary period: 2

| | FYE 2023 | FYE 2022 | FYE 2021 | FYE 2020 |
|-------------------|--------------|---------------|---------------|---------------|
| January | | 4 | 2 | 2 |
| February | | 2 | 0 | 1 |
| March | | 3 | 0 | 1 |
| April | | 2 | 2 | 0 |
| May | | 2 | 0 | 2 |
| June | | 1 | 3 | 2 |
| Total | 6 | 19 | 12 | 18 |
| Percentage | 5.83% | 18.45% | 11.65% | 17.48% |

Three-year average: 14.56%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

| | FYE 2023 | FYE 2022 | FYE 2021 | FYE 2020 |
|-----------|-------------|-------------|-------------|-------------|
| July | 0 | 0 | 1 (T) | 0 |
| August | 0 | 0 | 0 | 2 (S) |
| September | 0 | 0 | 0 | 0 |
| October | 1 (S) | 0 | 0 | 0 |
| November | 0 | 0 | 0 | 1 (S) |
| December | | 0 | 1 (T) | 0 |

Three-year average: 3.5

| | FYE 2023 | FYE 2022 | FYE 2021 | FYE 2020 |
|--------------|-------------|-------------|-------------|-------------|
| January | | 1 (T) | 1 (T) | 0 |
| February | | 0 | 0 | 0 |
| March | | 0 | 0 | 0 |
| April | | 0 | 0 | 0 |
| May | | 0 | 0 | 0 |
| June | | 0 | 0 | 1 (T) |
| Total | 0 | 1 | 3 | 4 |

**Police Department
November 2022**

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in November:** White House Rotary Club Meeting (Nov. 3, 10, and 17), Christmas on Main Meeting (Nov. 7), FCA Banquet (Nov. 7), Robertson County Chief’s Meeting (Nov.9), State Grant Meeting with Staff (Nov. 9), Webinar for State Grant (Nov. 14), Planning Commission Meeting (Nov. 14), Board of Mayor and Alderman Meeting (Nov. 17) and Sumner County Drug Task Force Meeting (Nov. 23).

➤ **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2023.

Susan Johnson, Accreditation Manager, is working on our 4th edition of our TLEA program into PowerDMS which includes 164 standards. Susan is still getting a few more proofs for 2021 and has done 95 proofs for 2022.

Our 3-year cycle will end in Dec. 2023 which means our onsite should be in December 2023. This will be our 4th award for our accreditation.

Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 27 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,080 hours of training per calendar year.

| Month | Admin Training Hours | Patrol Training Hours | Support Services Training Hours | Total Training Hours |
|--------------|----------------------|-----------------------|---------------------------------|----------------------|
| January | 0 | 105 | 0 | 105 |
| February | 0 | 49 | 16 | 65 |
| March | 15 | 41.4 | 0 | 56.4 |
| April | 3 | 222 | 14 | 239 |
| May | 4 | 45 | 0 | 49 |
| June | 29 | 200 | 0 | 229 |
| July | 24.5 | 0 | 0 | 24.5 |
| August | 0 | 270 | 30 | 300 |
| September | 0 | 236 | 22 | 258 |
| October | 16 | 256 | 8 | 280 |
| November | 0 | 174 | 32 | 206 |
| Total | 91.5 | 1,598.4 | 122 | 1,811.9 |

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 676 shifts during the Fiscal Year 2022-2023. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.***

| Number of Officers on Shift | November 2022 | FY 2022-23 |
|------------------------------|---------------|------------|
| Three (3) Officers per Shift | 60 | 286 |
| Four (4) Officers per Shift | 0 | 7 |

1. ***Acquire and place into service two Police Patrol Vehicles.*** Two new vehicles were approved at the August Board of Mayor & Alderman Meeting. The vehicles have been ordered from Lonnie Cobb Ford.
2. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2022-2023.*** Fall Compliance Checks have been completed. We had 100% pass.

**Police Department
November 2022**

3. Maintain or reduce TBI Group A offenses at the three-year average of 70 per 1,000 population during the calendar year of 2022.

- Tyler Technology Reporting System is currently having technical issues. We will not be able to provide stats for this month. We will hopefully be able to include them next month.

| Group A Offenses | November 2022 | Per 1,000 Pop. | Total 2022 | Per 1,000 Pop. |
|-------------------------------|---------------|----------------|------------|----------------|
| Serious Crime Reported | | | | |
| Crimes Against Persons | | | 101 | |
| Crimes Against Property | | | 223 | |
| Crimes Against Society | | | 287 | |
| | | | | |
| Total | | | 610 | |
| Arrests | | | 415 | |

**U.S. Census Estimate 4/1/2020 – 12,982*

4. Maintain a traffic collision rate at or below the three-year average of 426 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2022.

| | November 2022 | TOTAL 2022 |
|---------------------------------|---------------|------------|
| Traffic Crashes Reported | 49 | 458 |
| Enforce Traffic Laws: | | |
| Written Citations | 31 | 588 |
| Written Warnings | 43 | 426 |
| Verbal Warnings | 141 | 2,315 |

5. Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2022.

| COLLISION RATIO | | | | |
|------------------------|------------|-------------|---------------|---------------|
| <u>2022</u> | COLLISIONS | INJURIES | MONTHLY RATIO | YEAR TO DATE |
| November | 49 | 6 YTD 37 | 12% | 8% YTD 458 |

Traffic School: There was no Traffic School in the month of November.

Staffing:

- Ofc. Terry Brown (TJ) has been deployed for eight months. He is expected back in February.
- Ofc. Triston Twedt and Ofc. Jake Hunter are in the Tennessee Law Enforcement Training Academy. They will graduate in December.
- Ofc. Katie Sizemore is on FTO. She will start the Academy in January.
- Ofc. Kristopher Sykes started on October 3rd. He is on FTO and will start the Academy in January.
- Ofc. Dillon Loafman started on October 4th. He is on FTO and will start the Academy in January.
- Sgt. Joel Brisson resigned on November 1st. He took a position with Tennessee Highway Safety Office.
- We tested two people on November 9th. One passed. He has been offered a position contingent on a Psychological, Physical and Drug Testing.
- We currently have 4 positions open and are continuing to accept applications.

**Police Department
November 2022**

Sumner County Emergency Response Team:

- Barricaded suspect on Nov 2 in Cottontown. Monthly training on Nov 18 (CQB, hallways & stairwells). Cpl. Segerson taught a Basic SWAT School Nov 28- Dec 2 with Hendersonville SWAT and FBI Hostage Rescue Team.

Support Services Performance Measurements

1. ***Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2022.***

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

| 2022 CLEARANCE RATE | | |
|----------------------------|-------------------------|---------------------|
| Month | Group A Offenses | Year to Date |
| November | | |

Communications Section

| | November | Total 2022 |
|-------------------|-----------------|-------------------|
| Calls for Service | 776 | 9,880 |
| Alarm Calls | 45 | 418 |

Request for Reports

| | November | FY 2021-22 |
|----------------------|-----------------|-----------------------|
| Requests for Reports | 26 | 279 |
| Amount taken in | \$19.35 | \$200.95 |
| Tow Bills | | \$375.00 |
| Emailed at no charge | 33 | 344 |
| Storage Fees | | \$0.00 |

Tennessee Highway Safety Office (THSO):

- Nothing to report at this time.

Volunteer Police Explorers: Nothing to report at this time.

Item(s) sold on Govdeals: Nothing to report at this time.

Crime Prevention/Community Relations Performance Measurements

1. ***Teach D.A.R.E. Classes (10 Week Program) to one public elementary school by the end of each school year.*** Sgt. Enck will be instructing D.A.R.E. classes at White House Elementary School in the Spring.
2. ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House Expo & Safety Day is on October 1st. **Complete.**
3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.***
We are currently accepting applications for 2023 Citizen's Police Academy.
4. ***Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.***
 - November 17th – Wheels in Motion H.B. Williams. We gave a helmet.
 - November 17th – Wheels in Motion Heritage Elementary. We gave a helmet.
 - November 28th – Asst. Chief Ring and Sgt. Enck went to Volunteer State College and spoke to a Criminal Justice Class and gave out recruiting cards.

**Police Department
November 2022**

Special Events: *WHPD Officers participated in the following events during the month of November:*

- Nothing to report.

Upcoming Events:

- December 3rd – Christmas Parade
- December 10th – Shop with a Cop/Fireman

| <i>2022 Participation in Joint Community Events</i> | | |
|---|-----------------|---------------------|
| | <u>November</u> | <u>Year to Date</u> |
| Community Activities | 3 | 75 |

**Fire Department
November 2022**



Summary of Month's Activities

Fire Operations

The Department responded to 161 requests for service during the month with 113 responses being medical emergencies. The Department also responded to 13 vehicle accidents 4 of which had injuries, 6 had no injuries, and 3 were general clean up. Of the 161 responses in the month of November there were 5 calls that overlapped another call for service that is 3.11% of our responses for the month. That brings the overlapping call volume for FY22-23 to 15.2%.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in November from dispatch to on scene time averaged was, five minutes and twenty-one seconds (5:21). The average time a fire unit spent on the scene of an emergency call was thirteen minutes and twelve seconds (13:12).

Department Event

- November 7th – WH Heritage High School Pre-plan
- November 9th – Medical Standby for PD testing
- November 17th – Thankful Thursday at CCS
- November 30th – Firefighter recruit testing (21 applicants tested)

Fire Administration

- November 8th – Monthly Officer meeting
- November 14th – Planning Meeting
- November 15th – Met with Mr. Herman about fire stations
- November 16th – Met with RC EMS Director concerning a second ambulance
- November 18th – Career Day at WH High School

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

| | |
|--------------------------------|-----|
| Fires | 18 |
| Rescue & Emergency Services | 557 |
| Hazardous Conditions (No Fire) | 19 |
| Service Calls | 43 |
| Good Intent Call | 58 |
| False Alarms & False Call | 83 |
| Calls for The Month | 161 |
| Total Responses FY to Date | 781 |

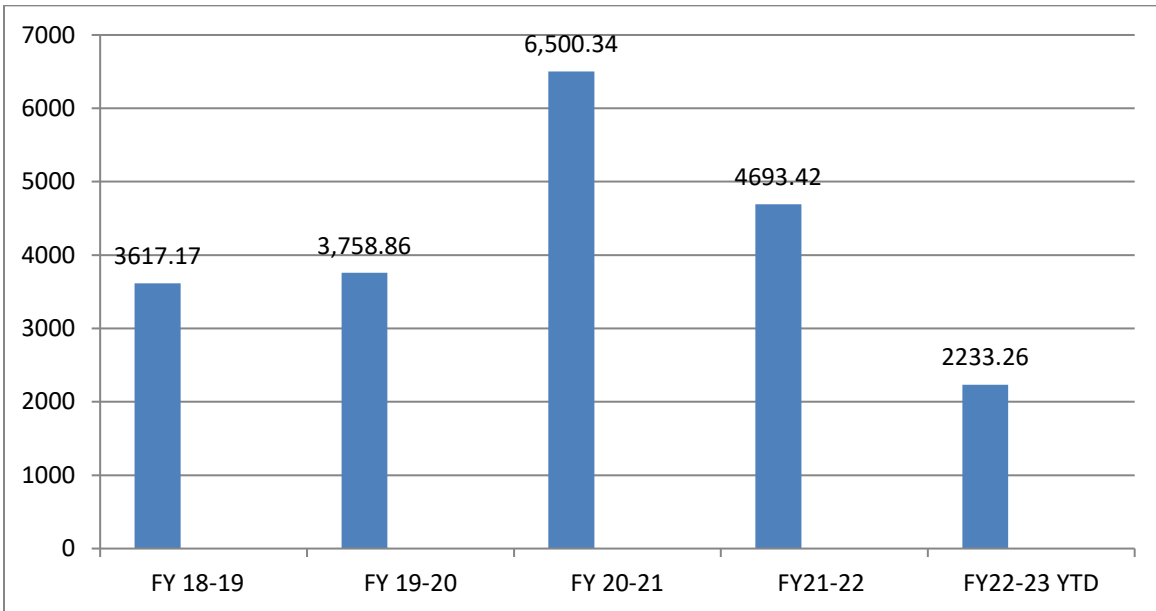
**Fire Department
November 2022**

Response by Station

| | Month | FY to Date | % |
|--------------------------------------|--------------|-------------------|---------------|
| Station #1 (City Park) | 102 | 499 | 63.89% |
| Station #2 (Business Park Dr) | 59 | 282 | 36.10% |

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4104 hours of training per year is based on eighteen career firefighters.



| | Month | FYTD |
|-----------------------------------|--------------|-------------|
| Firefighter Training Hours | 482.83 | 2233.26 |

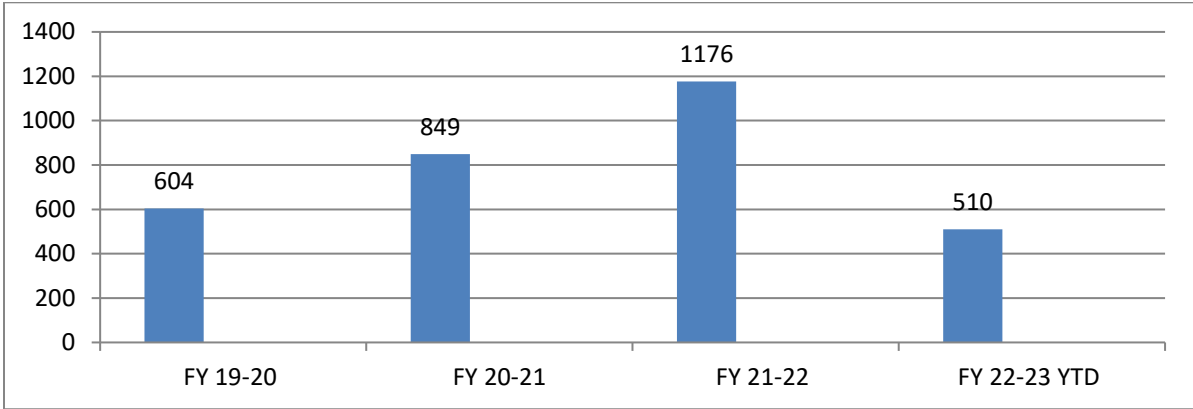
Training breakdown for ISO and NFPA

| | Fire Officer | Company | Facilities | NFPA |
|---------------------|---------------------|----------------|-------------------|--------------|
| Month | 31.5 | 229.5 | 20 | 39.58 |
| Total for FY | 177.5 | 1070.55 | 235 | 260.8 |

**Fire Department
November 2022**

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

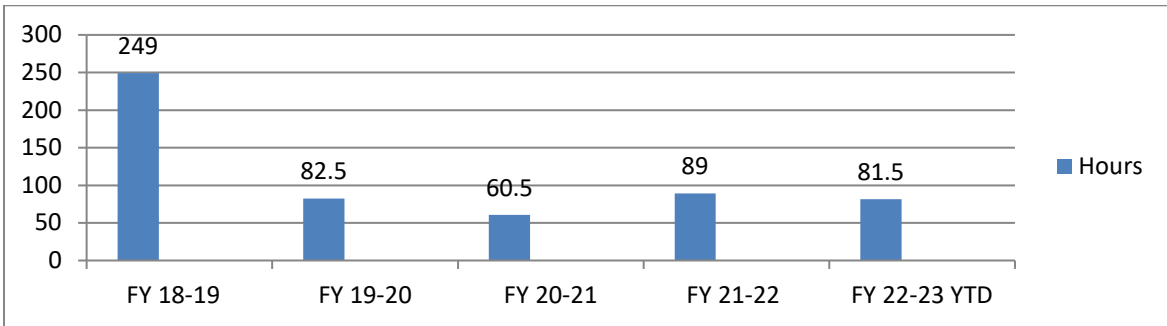
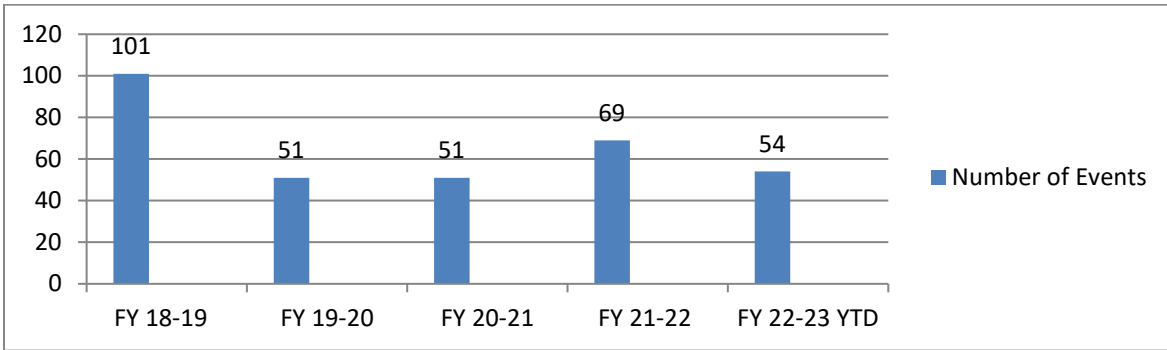
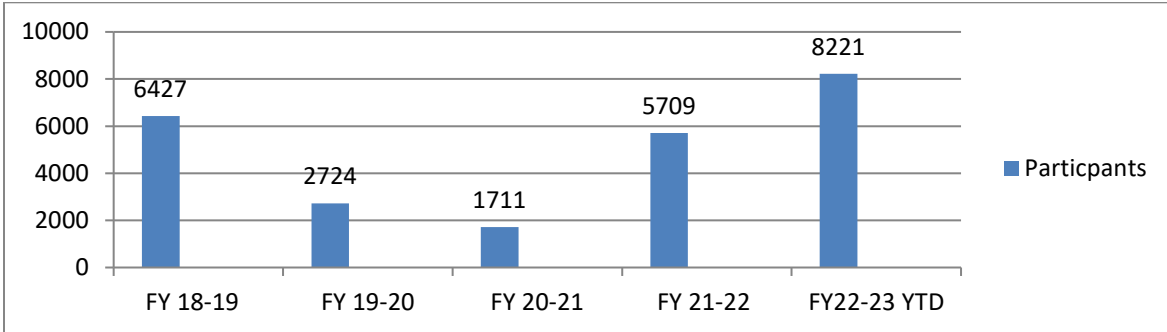


| | Month | FYTD |
|---------------------------------|--------------|-------------|
| November Fire Inspection | 105 | 510 |
| Reinspection | 9 | 40 |
| Code Violation Complaint | 3 | 3 |
| Violations Cleared | 8 | 37 |
| Annual Inspection | 8 | 42 |
| Commercial Burn Pile | 4 | 8 |
| Knox Box | 2 | 12 |
| Fire Alarms | 8 | 16 |
| Measure Fire Hydrant | 0 | 0 |
| Plans Review | 5 | 26 |
| Pre-C/O | 2 | 7 |
| Pre-incident Survey | 19 | 121 |
| Sprinkler Final | 5 | 19 |
| Final/Occupancy | 3 | 9 |

**Fire Department
November 2022**

Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized at this time; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.



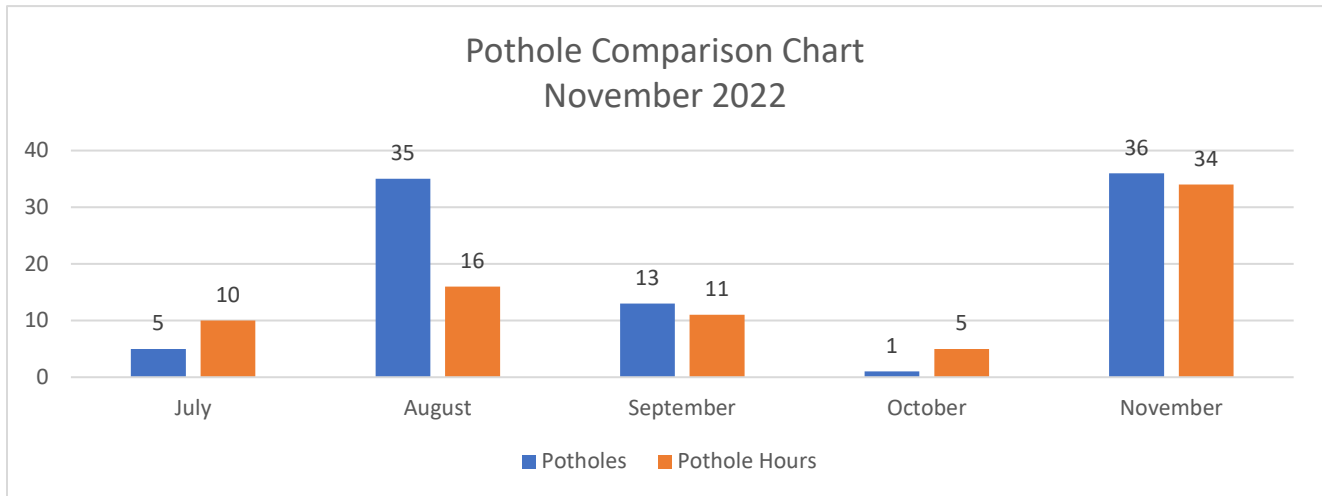
| | Month | FYTD |
|-------------------------|------------|-------------|
| Participants | 212 | 8221 |
| Number of Events | 7 | 54 |
| Education Hrs. | 9 | 81.5 |

Social Media Statistics for the Month

| | |
|---------------------------|--------------|
| Post Reach | 2,507 |
| Post Engagement | 773 |
| New Page Followers | 9 |

**Public Services Department – Public Works Division
November 2022**

Pothole Comparison



The purpose of this chart is to gauge the amount of time spent repairing potholes and the number of potholes repaired in that time frame. It is also going to be used to show how long it currently takes to repair potholes in comparison to how long it will take when the milling head is used to make repairs.

-The goal for this job task is 50 potholes per month. When this chart is completed each month consideration will be given to the size of the potholes that have been repaired that month.

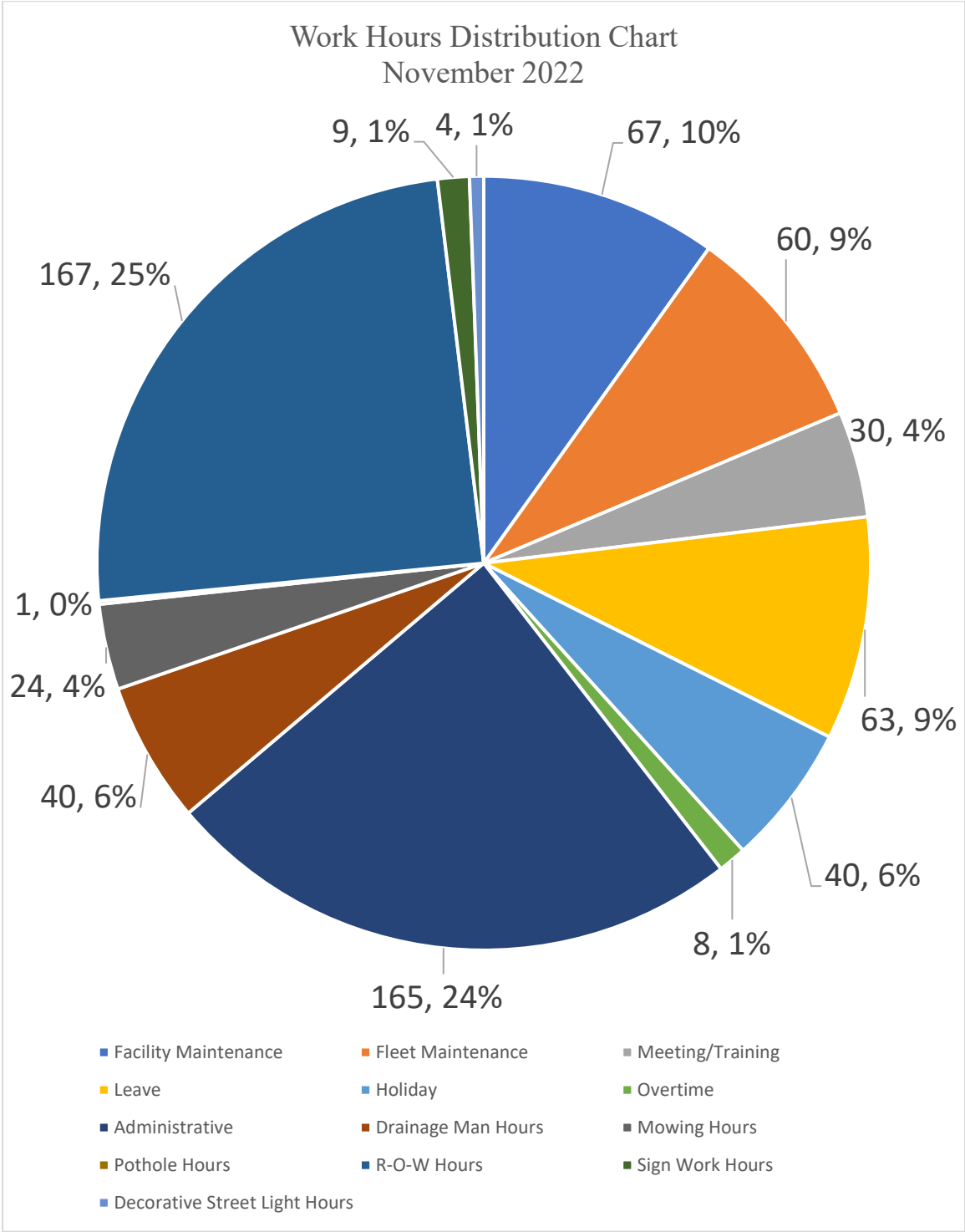
Pothole Complaint Response Time

According to Ordinance the Streets and Roads Department is required to respond to a pothole complaint within 24 business hours from the time the complaint is made until time a satisfactory repair is made.

| STREET ADDRESS OF COMPLAINT | DATE COMPLAINT LOGGED | DATE COMPLAINT RESOLVED | ELAPSED TIME BEFORE REPAIR MADE |
|------------------------------------|------------------------------|--------------------------------|--|
| 113 Larkspur Drive | October 31, 2022 | November 3, 2022 | 3 days |
| 101 Larkspur Drive | October 31, 2022 | November 3, 2022 | 3 days |
| 305 Meadowbrook Lane | October 31, 2022 | November 3, 2022 | 3 days |
| 100 – 102 Peachtree Street | November 3, 2022 | November 3, 2022 | No elapsed time because repair was made same day |
| 222 Peachtree Street | November 3, 2022 | November 3, 2022 | No elapsed time because repair was made same day |
| 181 Cherry Lane | November 3, 2022 | November 3, 2022 | No elapsed time because repair was made same day |
| 107 Kennedy Drive | November 3, 2022 | November 3, 2022 | No elapsed time because repair was made same day |
| 400 Kennedy Drive | November 3, 2022 | November 3, 2022 | No elapsed time because repair was made same day |
| 217 Peachtree Street | November 3, 2022 | November 3, 2022 | No elapsed time because repair was made same day |

**Public Services Department – Public Works Division
November 2022**

Total Hours Worked in The Public Works Department were 726 Hours. The chart below show what percentage of time was spent on each job task.



**Public Services Department – Public Works Division
November 2022**

Monthly Work Log

Tuesday 11-1-2022

- Crew Scheduling Meeting / Lane Lights at 31W / Installed and evaluated salt box / Re-Installed Right on Red Arrow Sign at NB Ramps

Wednesday 11-2-2022

- Decorative streetlights on Casandra Drive / Picked up LED Bulbs / Dorchester Drive drainage issue / Bulk Pick up

Thursday 11-3-2022

- Put up signs for Gridsmart work / Fire extinguisher check / Installed saltbox in stormwater dually / Sidearm Mowing Raymond Hirsch / Checked Gridsmart at SB Ramps / Worked on lights on vehicle 1326

Monday 11-7-2022

- Scheduling Meeting / Evaluated Decorative Street Light on Holly Lane / Fixed tires on RTV / Traffic Control for dead deer

Tuesday 11-8-2022

- Meeting / Line of site issue on Tyree Springs and Hobbs intersections

Wednesday 11-9-2022

- Dug test holes at Calista Pond / Cut wire from Dee Cee & 76 that was hanging over the road / Employee Luncheon / Installed SDS Books in Admin Building

Thursday 11-10-2022

- Holidays (Veterans Day) Thank you Veterans.

Monday 11-14-2022

- Scheduling Meeting / Traffic Control for Travis / Put signs up to work on light at Sage & 31W / Checked Cabinet @ NB Ramps for Gridsmart

Tuesday 11-15-2022

- Gridsmart Troubleshooting processes / NIMS / Picked up metal cover from splash pad parking lot / Safety evaluation

Wednesday 11-16-2022

- Installed No Parking Signs on Knight Circle / Ran new wire for Gridsmart Camera at SB Ramps / Changed batteries in Radar Signs.

Thursday 11-17-2022

- Changed batteries in Radar Signs / Fixed Stop Sign on Loves Lane / Changed Junction Box at NB Ramps on Gridsmart Camera

Monday 11-21-2022

- Crew Scheduling Meeting / Replaced CAT 5 cable on Camera at SB Ramp / Infrared asphalt repair on intersections

Tuesday 11-22-2022

- Helped install Christmas Decorations at City Hall / Installed Christmas Lights on Traffic Signal Poles

Wednesday 11-23-2022

- Replaced Pedestrian signal Heads at Portland Road and 31W / Shoveled out culvert on 31W and Magnolia Village with Stormwater / Facility maintenance / Employee Luncheon

Thursday 11-24-2022

- Holiday (Happy Thanksgiving)

Monday 11-28-2022

- Crew Scheduling Meeting / Target Solutions / Fixed light on Landon Circle

Tuesday 11-29-2022

- Fleet Maintenance / Picked up water and Christmas Decorations to decorate trucks for Christmas Parade

Wednesday 11-30-2022

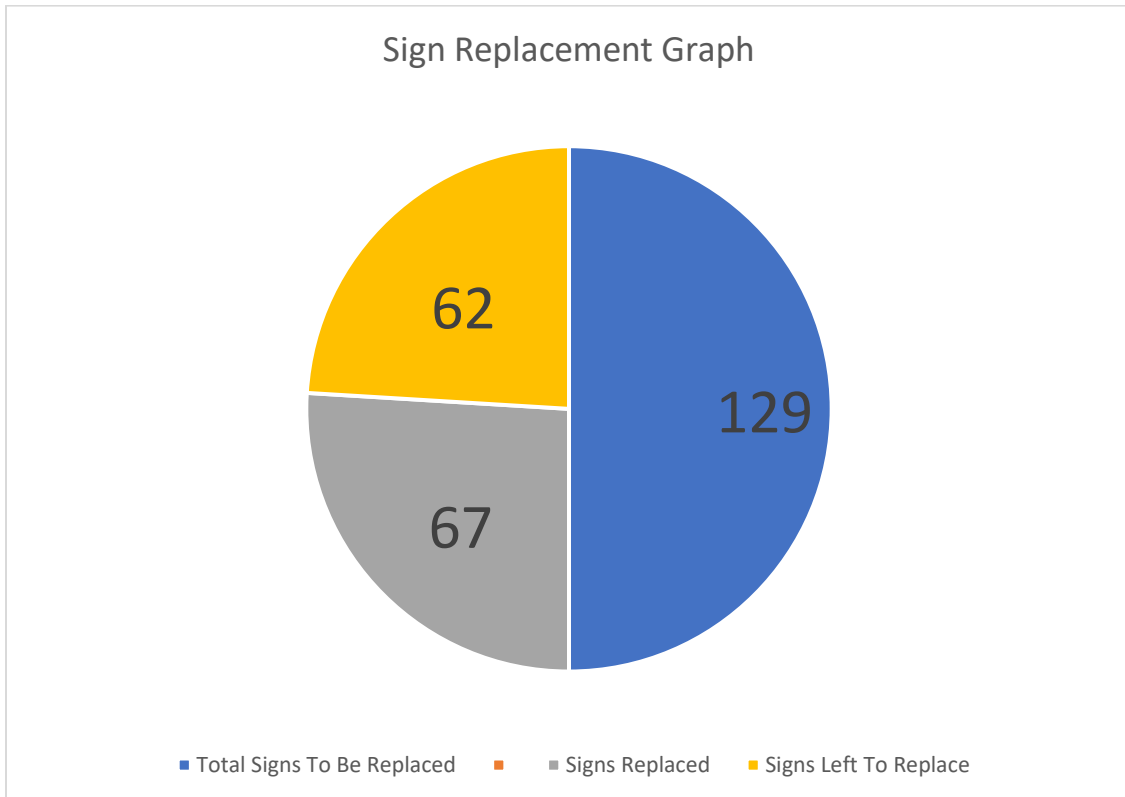
- Traffic control for Travis / Staged Barricades for Parade / Decorated Fire Truck / Decorated Brush Truck

**Public Services Department – Public Works Division
November 2022**

Street Name Sign MUTCD Compliance List

The purpose of this list is to track the updating and bringing into compliance The City of White House’s Street name signs with the current requirements the Manual on Uniform Traffic Control Devices (MUTCD) Standards. Street name signs can no longer have all letters capitalized on the sign. (Harpers Way and Loves Lane Road Signs were installed in compliance with current MUTCD Standards).

NOTE: In the Month October the Public Works Division Replaced 3 Road Name Signs (Westchester and Williamsburg Drive, as well as Winterberry Trail W.)



**Public Services Department – Public Works Division
December 2022**

Public Works/Streets & Roads Division

| Total Hours Worked | FY 15/16 | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | 22-Oct | 22-Nov | YTD 22/23 |
|-------------------------------|----------|----------|----------|----------|----------|--------|--------|-----------|
| Street | 8,134 | 9,364 | 8,741 | 10,229 | 9191.25 | 695 | 726 | 3,563 |
| Facility Maintenance | 3494 | 2187 | 1,227 | 1,137 | 887.25 | 67 | 76 | 342 |
| Fleet Maintenance | 1034 | 514 | 282 | 380 | 422.5 | 60 | 92 | 233 |
| Meeting/Training | 502 | 510 | 517 | 400 | 457 | 30 | 37 | 140 |
| Leave | 1,253 | 576 | 613 | 810 | 823 | 63 | 30 | 199 |
| Holiday | 795 | 470 | 385 | 555 | 545 | 40 | 60 | 180 |
| Overtime | 508.5 | 488 | 414 | 311 | 152.75 | 8 | 6 | 128 |
| Administrative | 385 | 698 | 803 | 867 | 1153.25 | 165 | 190 | 911 |
| Drainage Work (feet) | 0 | 906 | 2749 | 10 | 0 | 0 | 0 | 0 |
| Drainage Man Hours | 0 | 1470 | 1045 | 170 | 14 | 40 | 3 | 20 |
| Debris Removed Load | 0 | 100 | 35 | 44 | 0 | 0 | 0 | 0 |
| Sweeping Man Hours | 0 | 18 | 13 | 0 | 0 | 0 | 0 | 0 |
| Mowing Hours | 0 | 22 | 175 | 219 | 221 | 24 | 1 | 177.5 |
| Curb Repair | 0 | 0 | 0 | 15 | 0 | 0 | 0 | 0 |
| Shoulder LF | 0 | 4485 | 630 | 5 | 640 | 0 | 0 | 0 |
| Shoulder Hours | 0 | 155 | 160 | 49 | 176 | 0 | 0 | 0 |
| # of Potholes | 0 | 250 | 473 | 346 | 385 | 1 | 36 | 124 |
| Pothole Hours | 0 | 759 | 734 | 1,181 | 831.5 | 1 | 34 | 105 |
| R-O-W Hours | 0 | 2835 | 2416 | 4,027 | 3044.5 | 167 | 177 | 1,058 |
| Sign/Repaired | 0 | 120 | 91 | 84 | 63 | 6 | 5 | 49 |
| Sign Work Hours | 0 | 289 | 179 | 234 | 109 | 9 | 5 | 41 |
| Salt Hours | 0 | 10 | 143 | 24 | 76.5 | 0 | 0 | 0 |
| Salt Tons | 0 | 12 | 20 | 23 | 18 | 0 | 0 | 0 |
| Decorative Street Light Hours | 0 | 57 | 46 | 125 | 133.5 | 4 | 21 | 124 |
| Traffic Light Hours | 0 | 0 | 65 | 20 | 158 | 0 | 0 | 0 |

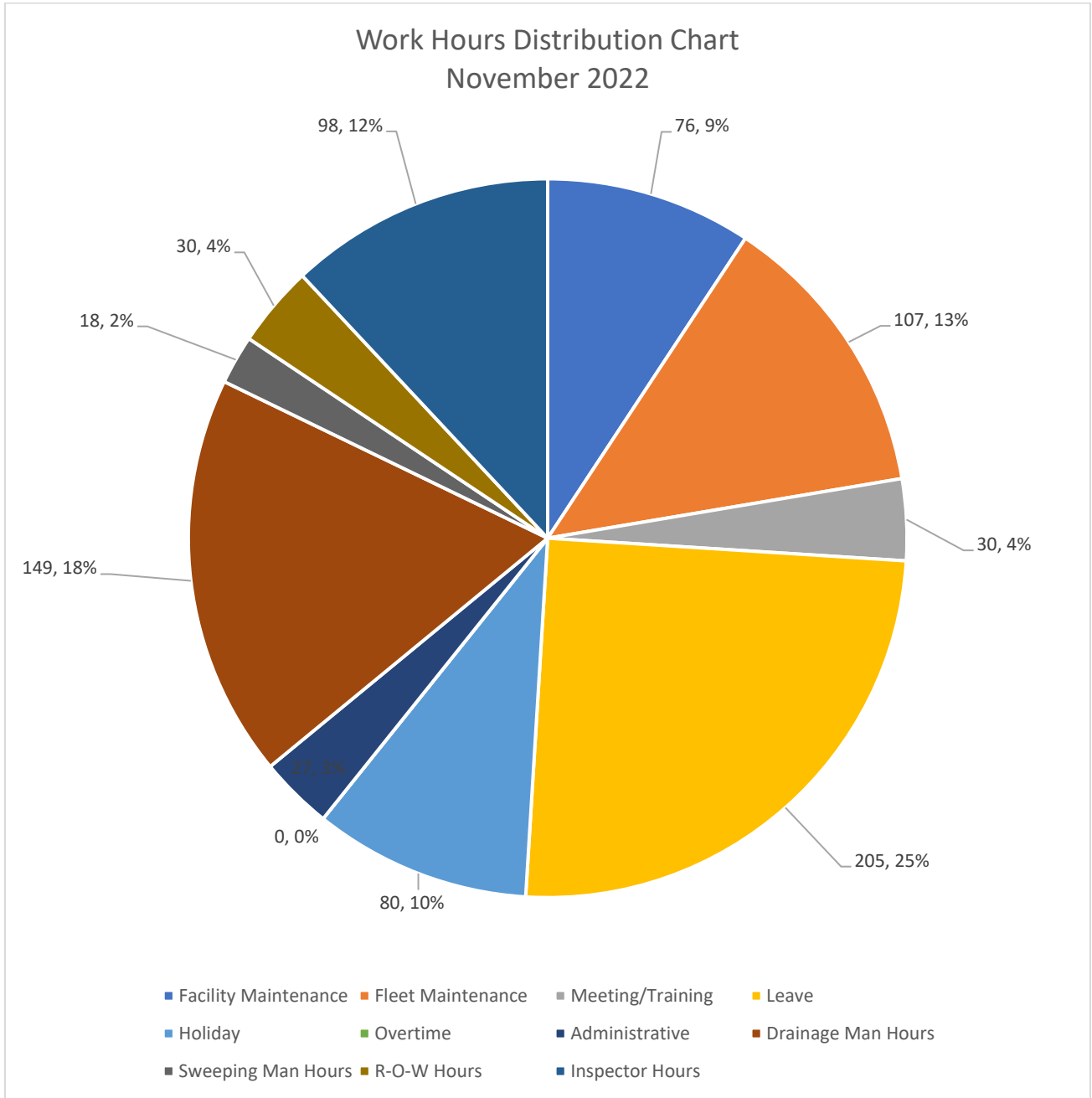
Sanitation Division

| Sanitation Division | FY 15/16 | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | 22-Oct | 22-Nov | YTD 22/23 |
|------------------------------|----------|----------|----------|----------|----------|--------|--------|-----------|
| Total Hours Worked | 2,685 | 3,634 | 4,406 | 4,024 | 4200.5 | 340 | 360 | 1,760 |
| Facility Maintenance | 3494 | 723 | 446 | 574 | 394.5 | 20 | 28 | 142 |
| Fleet Maintenance | 1034 | 488 | 445 | 331 | 294.5 | 22 | 19 | 77 |
| Meeting/Training | 502 | 265 | 130 | 135 | 127.5 | 17 | 23 | 93 |
| Leave | 1,253 | 428 | 700 | 476 | 336 | 13 | 47 | 253 |
| Holiday | 795 | 270 | 230 | 230 | 230 | 20 | 40 | 120 |
| Overtime | 508.5 | 119 | 4 | 12 | 39.5 | 0 | 0 | 0 |
| Administrative | 385 | 167 | 1 | 0 | 72.5 | 4 | 0 | 11 |
| Sweeping Man Hours | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| Pothole Identification Hours | NEW | | | | | 0 | 0 | 4 |
| R-O-W Hours | 0 | 166 | 30 | 97 | 170 | 19 | 9 | 61 |
| Salt Hours | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Salt Tons | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Sanitation | FY 15/16 | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | 22-Oct | 22-Nov | YTD 22/23 |
|------------------------|----------|----------|----------|----------|----------|--------|--------|-----------|
| Brush Collection Stops | 5,944 | 6,080 | 5,605 | 5,620 | 5161 | 520 | 442 | 2,634 |
| Brush Truck Loads | 459 | 551 | 522 | 578 | 584 | 52 | 35 | 225 |
| Leaves Pickup Bags | 3741 | 3,542 | 3,422 | 3,535 | 2934 | 333 | 910 | 2,473 |
| Brush/Leaves Hours | 1366 | 1,492 | 1,239 | 1,300 | 1225.5 | 109 | 108 | 552 |
| Litter Pickup Bags | 334 | 507 | 546 | 511 | 456 | 57 | 50 | 214 |
| Litter Pickup Hours | 1147 | 1132 | 985 | 957 | 892 | 116 | 86 | 435 |

**Public Services Department – Stormwater Division
November 2022**

Total Hours Worked in The Stormwater Division were 720 Hours. The chart below show what percentage of time was spent on each job task.



Public Services Department – Stormwater Division
November 2022

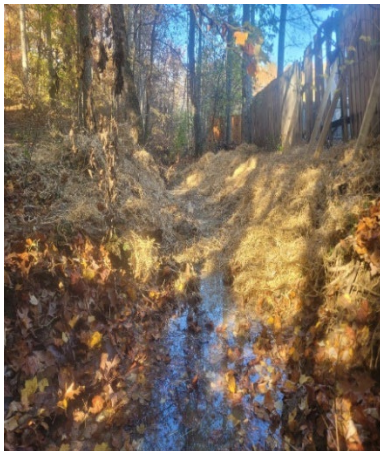
Monthly Work Log

11/1/2022 Facility and Fleet Maintenance getting Plows ready.

11/2/2022 WO110222014 120 Business Park Dr Cleaning for the Fire Hall Drainage.



11/03/2022 WO110322015 116 Sundance Way Reshape rebuild prop up fence do to homeowners wouldn't take down. It was falling apart. Move flow of creek and move all dirt to homeowners side so now the creek will flow away from the property



Public Services Department – Stormwater Division
November 2022

11/04/2022 Off
11/05/2022 Off
11/06/2022 Off

11/07/2022 *WO11082022004* Joint project with Street and Roads on Tryee and Hobbs trees grown up and blocking views.



11/08/2022 Continue the cleanup of Hobbs and Tryee

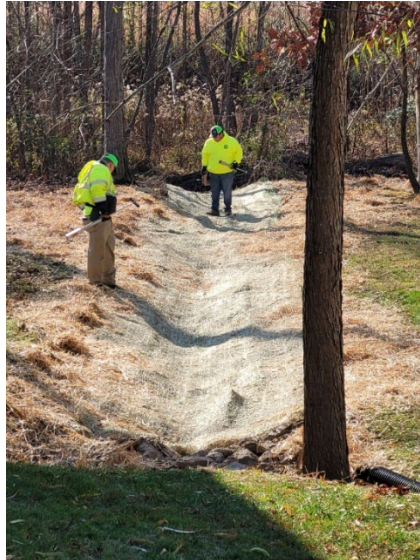
11/09/2022 *WO110922005* Calista Pond mitigation. Dug down 12 feet and only found red clay.



Public Services Department – Stormwater Division
November 2022

11/10/2022 Holiday Veterans Day
11/11/2022 Off
11/12/2022 Off
11/13/2022 Off

11/14/2022 WO111422004 412 Artesia Dr Drainage system was built up with debris and system made its own path and needed to be reshaped and hole filled in.



**Public Services Department – Stormwater Division
November 2022**

11/15/22 *WO111522008* 105 College Street Clean both catch basins in Splash Pad parking lot.



11/16/2022 *WO111422004* 412 Artesia Dr Drainage system was built up with debris and system made its own path and needed to be reshaped and hole filled in.

11/17/2022 *WO111422004* 412 Artesia Dr Drainage system was built up with debris and system made its own path and needed to be reshaped and hole filled in.

11/18/2022 Off

11/19/2022 Off

11/20/2022 Off

11/21/2022 *WO112122002* 104 Sheffield Drive Sink Hole reported.



**Public Services Department – Stormwater Division
November 2022**

11/22/2022 WO101322003 2121 US-31W Drain Clogged.



11/23/2022 Facility and fleet

11/24/2022 Holiday Thanksgiving

11/25/2022 Off

11/26/2022 Off

11/27/2022 Off

11/28/2022 WO110222011 Street Sweeping

11/29/2022 Getting ready for Christmas Parade

11/30/2022 Facility Fleet

**Public Services Department – Stormwater Division
November 2022**

Inspectors November Stormwater Report

Monthly Work Log:

Nov. 1 – “Sick Time”

Nov. 2 – Open trench inspections at Fields, Sage, The Parks, and Dorris Farms. LD inspections at Fields (201,82).

Nov. 3 – Open Trench Inspections at Sage and The Parks. Pumped Calista Pond. Walk through of Concord PH3.

Nov. 7 – Final Inspections at The Parks (3368,374,375,339,295,294) Fields (75,78,80,131,208) Form inspections at Summerlin (161,172,153,154) Reserve (35,67) Pumped Calista Pond. LDP Willow Grove (10,11) Summerlin (139) Frey Cottages.

Nov. 8 – LDP Copes Crossing. Open Trench Inspections at The Parks and Cardinal Point. Met Homeowner at 173 Honeysuckle Dr. EP&SC inspection at Dorris Farms.

Nov. 9 – Moved Equipment from Tyree & Hobbs to Calista. Open Trench inspections at Cardinal Point and Sage Rd. Checked progress at Marlin Pointe, Dorris Farms, Highland Park, and Villas at Honey Run.

Nov. 14 – LDP at Copes (1,2,5,6,7) Willow Grove (12,13,14,72,73) Fence Inspections at 228 Emmet, 511 Stinson, and 510 Stinson. Open Trench at Cardinal Point. Finals at Fields (68) Form inspections at The Parks (299, 376-379) Checked lot in Covington Bend. Checked Copes Crossing EP&SC.

Nov. 15 – EP&SC at Dorris Ph. 1 & 2, Wrote NOV. Fence inspections 2438 Brokeshire Dr. Finals at The Parks (295,294) Forms at Parks (379).

Nov. 16 – Form inspection at Reserve (40,65) Finals at Reserve (67,35) Met Contractor at Concord to discuss manhole repairs. Completed MTAS Training.

Nov. 17 – Open Trench at Cardinal Point. Form Inspections at Legacy Farms (33,32)

Nov. 21 – Met Parker with Safe harbor and discussed ongoing Issues with Developments. Moved equipment to Shady. Open Trench at Legacy Farms (Box Culverts) LDP at Summerlin (178) Fence Permit at 8249 Jesse Way. Finals at the Parks. Forms at The Reserve.

Nov. 22 – Walk through of PH 1 & 2.1 at Fields. Open Trench Inspections at Legacy Farms. LD at Fields (204,138). Finals at Honey Run.

Nov. 23 – Open Trench at Cardinal Point and Legacy Farms. Finished walk through of curbs and sidewalks in Fields. Prepared 237 for Parks use. Form inspection at Foster Supply.

Nov. 24 – “Holiday Hours”

Nov. 28 – EP&SC Inspections at Jackson Farms. Fence Permits at 701 Calista Rd. 8284 Jesse Way. Calista Farms LDP Inspection. Artesa Markings. Set up Pre-Con with Foley. Updated Reports and Work Logs.

Nov. 29 – Entered LDP’s for Willow Grove and Copes. Open Trench at Cardinal Point. Spoke with Mike B. w/Davidson Homes to talk through the permitting and Inspection processes. Checked 128 Grayson Ln. Followed up with Sidewalk questions at Copes Crossing.

Nov. 30 – EP&SC Inspections at Jackson Farms, Dorris Farms, Willow Grove, Fields. Fence Permits at 2038 Quinn Dr. Submitted ERU value for Scooters Coffee. Form Inspection at The Parks (380)

Public Services Department – Stormwater Division
November 2022

Inspector's Work Orders:

110222013: EP&SC Inspection: Sage Road Development



110722005: EP&SC Inspection: Frey Cottages



111722004: EP&SC Inspection: Legacy Farms



111422005: EP&SC Inspection: Cambria Phase 3B



112222001: EP&SC Inspection: Dorris Farms Phase 1



**Public Services Department – Stormwater Division
November 2022**



112822004: Land Disturbance Permit: Calista Farms



113022002: EP&SC Inspection: Willow Grove



112822003: EP&SC Inspection: Jackson Farms



**Public Services Department – Stormwater Division
November 2022**

113022005: Jackson Farms: Jackson Farms



Total Inspections: 149

Fence Permits – 7

Public Works Inspections – 26

Final Road Inspections – 32

Final Stormwater Inspections – 31

Land Disturbance Permits – 28

EP&SC Inspections – 11

Open Trench Inspections – 15

Monthly Hours: 180

Hours Worked – 150

PTO – 10

Holiday – 20

OT – 0

Public Services Department – Public Works Division
November 2022

Public Works Stormwater Division

| Total Hours Worked | FY 15/16 | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | 22-Oct | 22-Nov | YTD 22/23 |
|-------------------------------|----------|----------|----------|----------|----------|--------|--------|-----------|
| Stormwater | 8,134 | 9,364 | 8,741 | 10,229 | 9191.25 | 850 | 720 | 4,257 |
| Facility Maintenance | 3494 | 2187 | 1,227 | 1,137 | 887.25 | 68 | 76 | 325 |
| Fleet Maintenance | 1034 | 514 | 282 | 380 | 422.5 | 57 | 107 | 317 |
| Meeting/Training | 502 | 510 | 517 | 400 | 457 | 91 | 30 | 273 |
| Leave | 1,253 | 576 | 613 | 810 | 823 | 121 | 205 | 515.75 |
| Holiday | 795 | 470 | 385 | 555 | 545 | 50 | 80 | 240 |
| Overtime | 508.5 | 488 | 414 | 311 | 152.75 | 19 | 0 | 108 |
| Administrative | 385 | 698 | 803 | 867 | 1153.25 | 32 | 27 | 136 |
| Drainage Work (feet) | 0 | 906 | 2749 | 10 | 0 | 1,380 | 585 | 5,278 |
| Drainage Man Hours | 0 | 1470 | 1045 | 170 | 14 | 314 | 149 | 1881.5 |
| Debris Removed Load | 0 | 100 | 35 | 44 | 0 | 20 | 9 | 69 |
| Sweeping Man Hours | 0 | 18 | 13 | 0 | 0 | 26 | 18 | 62 |
| Mowing Hours | 0 | 22 | 175 | 219 | 221 | 0 | 0 | 109 |
| Curb Repair | 0 | 0 | 0 | 15 | 0 | 0 | 0 | 0 |
| Shoulder LF | 0 | 4485 | 630 | 5 | 640 | 0 | 0 | 0 |
| Shoulder Hours | 0 | 155 | 160 | 49 | 176 | 0 | 0 | 0 |
| # of Potholes | 0 | 250 | 473 | 346 | 385 | 0 | 0 | 25 |
| Pothole Hours | 0 | 759 | 734 | 1,181 | 831.5 | 0 | 0 | 32 |
| R-O-W Hours | 0 | 2835 | 2416 | 4,027 | 3044.5 | 13 | 30 | 284 |
| Sign/Repaired | 0 | 120 | 91 | 84 | 63 | 0 | 0 | 6 |
| Sign Work Hours | 0 | 289 | 179 | 234 | 109 | 0 | 0 | 4 |
| Salt Hours | 0 | 10 | 143 | 24 | 76.5 | 0 | 0 | 0 |
| Salt Tons | 0 | 12 | 20 | 23 | 18 | 0 | 0 | 0 |
| Decorative Street Light Hours | 0 | 57 | 46 | 125 | 133.5 | 0 | 0 | 0 |
| Traffic Light Hours | 0 | 0 | 65 | 20 | 158 | 0 | 0 | 0 |
| Inspector Hours | | | | | | 98 | 0 | 268 |

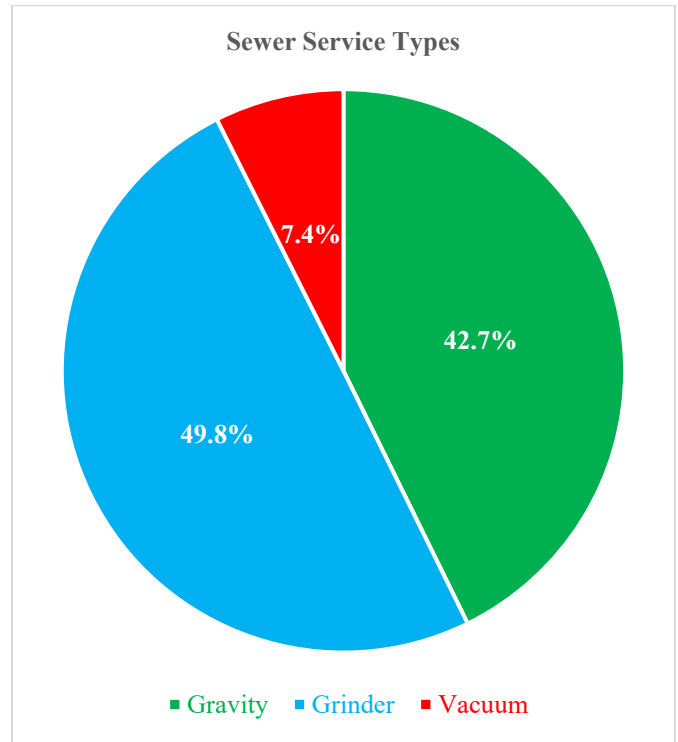
**Public Services Department - Wastewater Division
November 2022**

Collections System Activities:

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, vacuum services, and various types of lift-stations. As of **November 30th, 2022**, City personnel count a total of **5,982** sewer system connections, with **14 new** applications for service in **November, 2022**, and **2 residential grinder connections demolished**. Totalized counts of each type of connection are provided below:

| | |
|---|--------------|
| Gravity Sewer Connections | 2,556 |
| Low-Pressure Grinder Sewer Connections | 2,982 |
| Vacuum Sewer Connections | 444 |

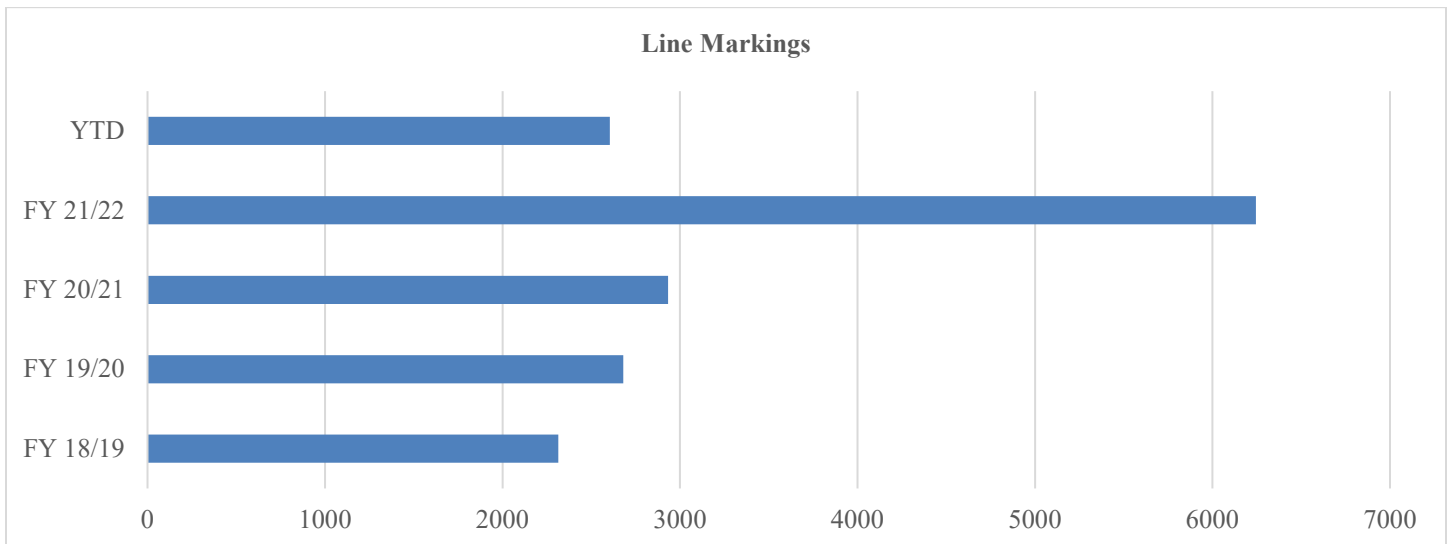
The City counts **187** commercial grinder stations, **2,797** residential grinder stations, and **28** major lift stations integrated into our system.



811 Utility Locate Service:

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task: This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities. **Wastewater personnel received 213% more line-marking in the 2021/2022 fiscal year than in the 2020/2021 fiscal year, largely due to new construction and utility boring activities.**

| Line Markings | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | <u>FY 21/22</u> | <u>November 2022</u> | <u>YTD</u> |
|----------------------|------------------------|------------------------|------------------------|------------------------|-----------------------------|-------------------|
| Tennessee 811 | 2315 | 2680 | 2933 | 6245 | 459 | 2605 |



**Public Services Department - Wastewater Division
November 2022**

| <u>Lift Station Location</u> | <u>FY 17/18</u> | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | <u>FY 21/22</u> | | <u>Nov 2022</u> | <u>YTD</u> |
|-------------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--|-----------------|------------|
| Union Road | 17 | 6 | 6 | 9 | 0 | | 0 | 1 |
| Summerlin | 0 | 2 | 5 | 22 | 0 | | 0 | 0 |
| Settlers' Ridge | 1 | 1 | 1 | 1 | 1 | | 0 | 0 |
| Cope's Crossing | 15 | 7 | 8 | 6 | 9 | | 0 | 2 |
| Cambria | 0 | 1 | 4 | 3 | 4 | | 0 | 0 |
| Belmont Lodge Apartments | n/a | n/a | n/a | n/a | 0 | | 0 | 0 |
| Kensington Green | n/a | n/a | 1 | 0 | 0 | | 0 | 0 |
| Meadowlark Townhomes | n/a | n/a | n/a | n/a | 0 | | 0 | 0 |
| Meadowlark | 6 | 4 | 2 | 1 | 1 | | 0 | 2 |
| Sage (aka Hester) | 2 | 0 | 1 | 0 | 0 | | 0 | 1 |
| Loves Truck Stop | n/a | n/a | 0 | 0 | 3 | | 0 | 1 |
| Highway 76 (aka Springfield) | 0 | 1 | 1 | 0 | 0 | | 0 | 0 |
| Portland | 4 | 1 | 0 | 1 | 0 | | 0 | 1 |
| North Palmers Chapel Vacuum Station | 23 | 8 | 3 | 1 | 7 | | 0 | 1 |
| Villas at Honey Run | n/a | n/a | n/a | n/a | 1 | | 0 | 2 |
| 31W Apartments | n/a | n/a | n/a | n/a | 0 | | 0 | 0 |
| Calista Apartments | n/a | n/a | n/a | n/a | 0 | | 0 | 0 |
| Calista Vacuum Station | 13 | 4 | 2 | 1 | 9 | | 0 | 2 |
| Concord Springs | n/a | n/a | 0 | 0 | 2 | | 0 | 0 |
| Fields at Oakwood | n/a | n/a | n/a | 2 | 2 | | 0 | 0 |
| Los Jalapenos | n/a | n/a | n/a | n/a | 0 | | 0 | 0 |
| Mt. Vernon Apartments | n/a | n/a | n/a | n/a | 0 | | 0 | 0 |
| Grove at Kendall | n/a | n/a | n/a | n/a | 0 | | 0 | 0 |
| Wilkinson Lane | 4 | 1 | 3 | 1 | 3 | | 0 | 0 |
| Heritage High School | 0 | 2 | 1 | 0 | 0 | | 0 | 0 |
| Legacy Farms | n/a | n/a | n/a | n/a | 0 | | 0 | 0 |
| The Parks #1 | n/a | n/a | 0 | 0 | 0 | | 0 | 0 |
| Treatment Plant | 6 | 4 | 6 | 3 | 0 | | 0 | 0 |

**Public Services Department - Wastewater Division
November 2022**

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station.

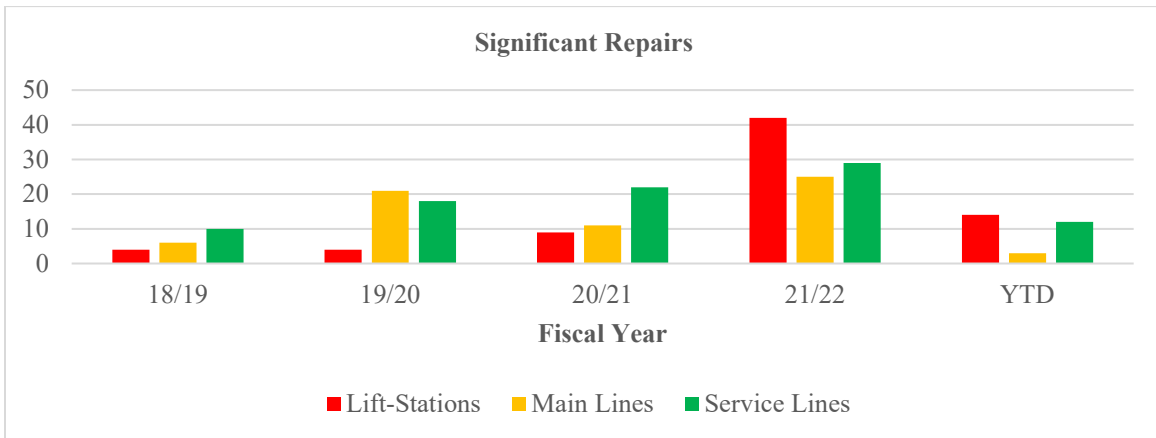
Major Alarms:

- No major station alarms/repairs for the month of November, 2022.

System Repair Goals:

The goal is to minimize failures with the major lift stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last four (4) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of the lift stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

| <u>Repairs</u> | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | <u>FY 21/22</u> | <u>Nov 2022</u> | <u>YTD</u> |
|---------------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------|
| Major Lift Stations | 4 | 4 | 9 | 42 | 0 | 14 |
| Main Line | 6 | 21 | 11 | 25 | 2 | 3 |
| Service Line | 10 | 18 | 22 | 29 | 3 | 12 |

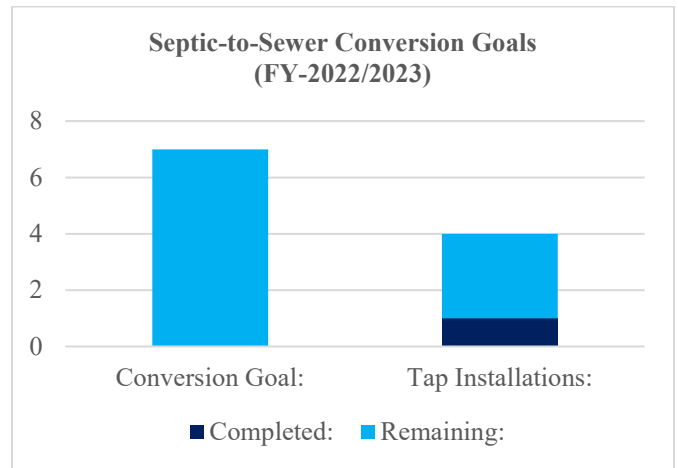
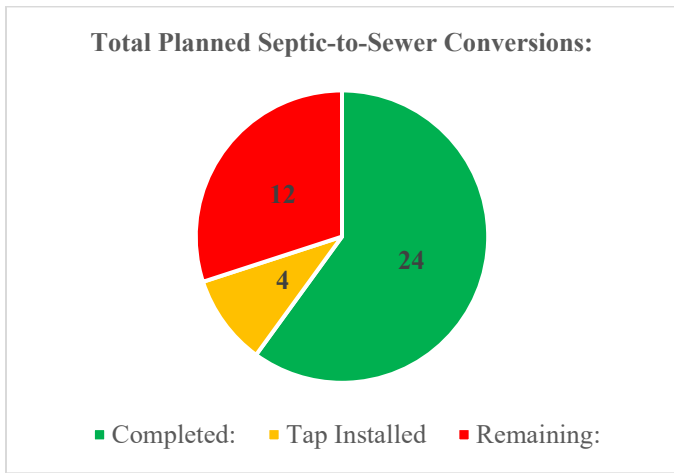


Ongoing Projects:

- 1. New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City’s sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. The first phase of the project has been bid out to Twin States, and consists of installing approximately 4,500 ft of 20” DR11 HDPE pipe, including a 490 ft bore under I-65, and running pipe from Hester Dr to the intersection of DeeCee CT and SCT Dr. **Phase-1 installation is almost complete, pending the installation of one final valve and final site cleanup / road patches. Phase-2 bids have been received, and Twin States awarded the contract for the second phase as well. Phase-2 will run approximately 5,600 ft from Hester Dr to the intersection of Sage Rd and Cardinal Dr. The pre-construction meeting for Phase-2 was held on Monday, 12-05-2022.**

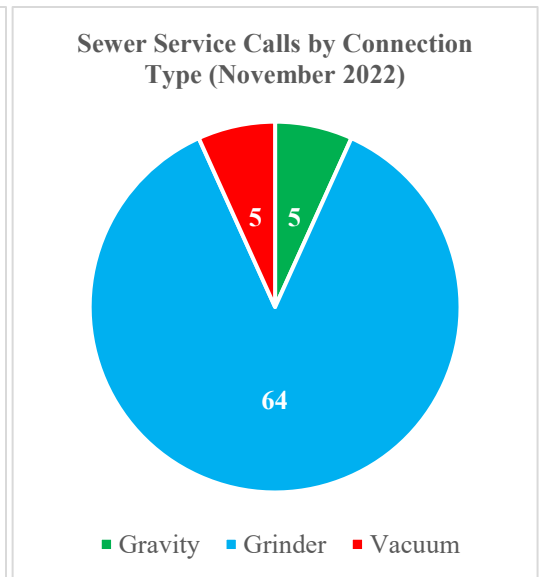
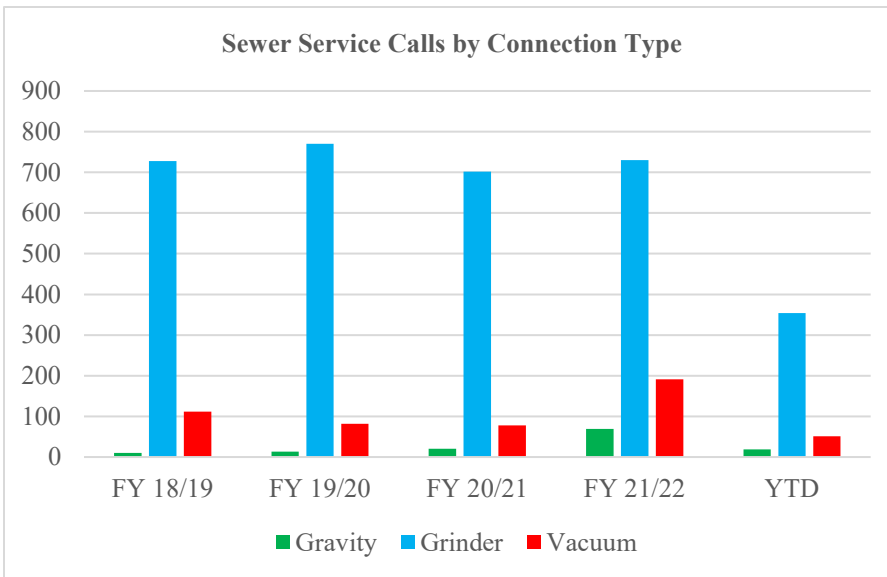
Public Services Department - Wastewater Division
November 2022

- 2. Calista Vacuum Station:** All three of the new Mink vacuum pumps installed in 2019 have failed prematurely, with metal shavings discovered in the oil pan of pump #3, and a splined coupler failure in both pump #1 and pump #2. We are sending pump #3 back to the manufacturer to discover the cause of the failure, and for a quote on repairs. The replacement cost for a new pump is approximately \$30,000. **One of the older model Busch pumps previously removed from the station has been retrofitted as a replacement until the Mink pump can either be repaired or replaced. Pumps 1 and 2 have been repaired and are operating normally once again. The exhaust pipes for pump 3 have been modified to reduce smoking from the older Busch pump.**
- 3. Copes Crossing:** One of the submersible pump seals has failed, and the motor has gotten wet. This is the second time this pump has experienced this failure, and it has been sent back to the vendor for diagnostics and repairs to determine and correct the cause of the seal failure. **Repairs are currently underway.**
- 4. Septic-to-Sewer Conversions:** The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Seven (7) conversion projects are planned for the 2022/2023 fiscal year. **A total of 24 projects have now been completed on the list of 40.**



**Public Services Department - Wastewater Division
November 2022**

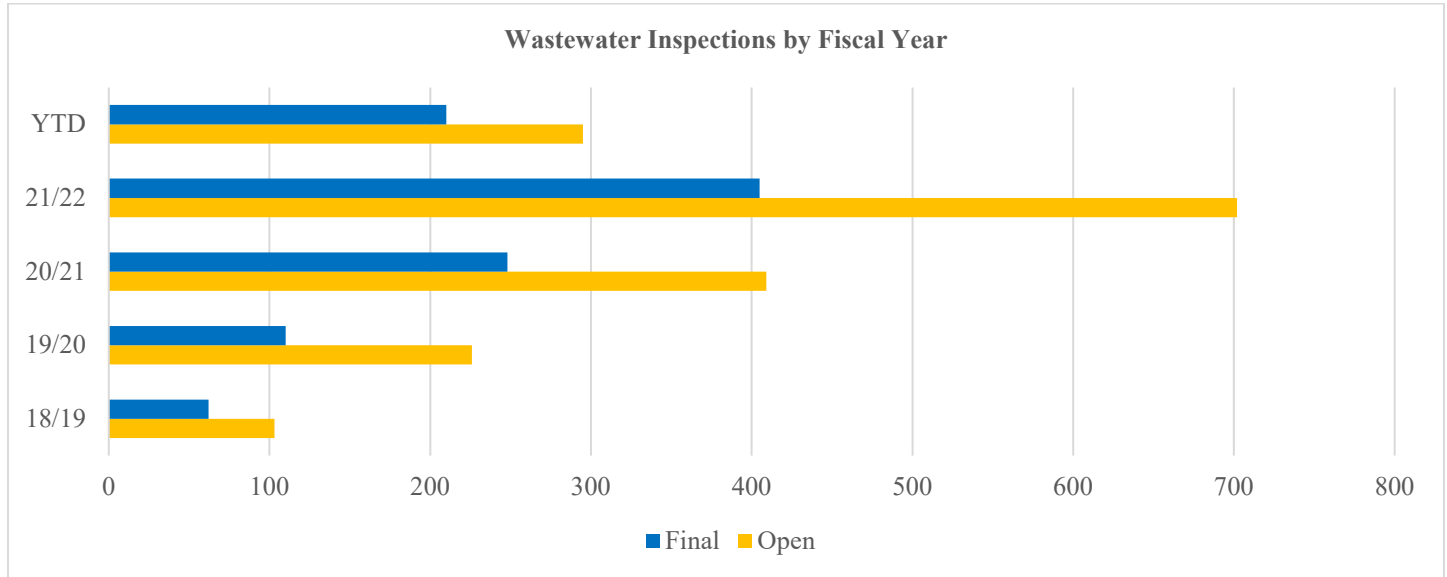
| <u>Work Orders</u> | <u>FY 17/18</u> | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | <u>FY 21/22</u> | <u>Nov 2022</u> | <u>YTD</u> |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|------------|
| Vacuum System Service Request | 143 | 112 | 82 | 78 | 191 | 5 | 51 |
| Gravity Service Request | 0 | 10 | 13 | 20 | 69 | 5 | 19 |
| Low Pressure Service Request | 621 | 728 | 770 | 702 | 730 | 64 | 354 |
| Total Pumps Replaced | 401 | 361 | 449 | 492 | 472 | 52 | 206 |
| Total Pumps Rebuilt | n/a | n/a | n/a | 135 | 114 | 0 | 16 |
| Total Warranty Pumps Returned | n/a | n/a | n/a | n/a | 129 | 6 | 62 |
| Grinder Tank PM Program | 63 | 358 | 267 | 219 | 117 | 11 | 54 |
| Open Trench Inspections | 54 | 103 | 226 | 409 | 702 | 34 | 295 |
| Final Inspection for New Service | 56 | 62 | 110 | 248 | 405 | 40 | 210 |
| Sanitary Sewer Overflow (SSO) | 1 | 3 | 49 | 19 | 28 | 1 | 3 |
| Odor Complaints | 28 | 43 | 43 | 35 | 22 | 4 | 13 |



**Public Services Department - Wastewater Division
November 2022**

New Constructions and Inspections:

Wastewater inspectors perform open-trench inspections for all sewer infrastructure installed within our Collections System, as well as final inspections on all new construction buildings. New constructions throughout the City, both commercial and residential, have drastically increased the frequency of both inspection activities. We have seen an approximate doubling in the number of inspections every year for the last 5 years.

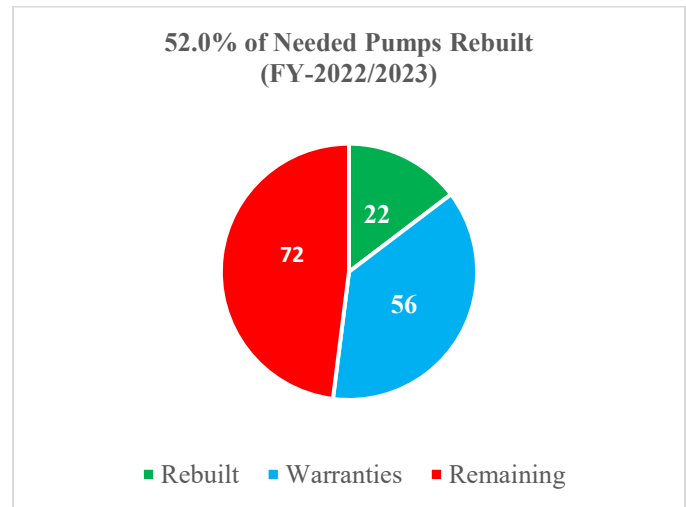


Pump Rebuilds:

The capital outlay budget was designed for a total purchase of 350 new E-One grinder pumps for the 2021/2022 Fiscal Year. However, 472 grinder pumps were needed to meet all the service call requests for the year, and supply-chain issues led to long delays in receiving new pumps that were on order. To supplement the amount of pumps on-hand, the department rebuilt 114 pumps throughout the year, in addition to 129 warranty-return pumps received. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. The capital outlay budget for the 2022/2023 fiscal year was again designed for the purchase of approximately 350 new pumps, with an anticipated need for approximately 500 pumps throughout the year (to be supplemented by in-house rebuilds and warranty-return pumps).

New pumps are anticipated to have an average operating lifespan of approximately 7-10 years. Rebuilt pumps are anticipated to have an average operating lifespan of approximately 2-3 years.

There was an abnormally high number of warranty-returns in the 2021/2022 fiscal year caused by a known manufacturing defect in the 2018/2019 E-One models that the manufacturer has since corrected.



**Public Services Department - Wastewater Division
November 2022**

Treatment System Activities:

Wastewater Treatment Plant Goals:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

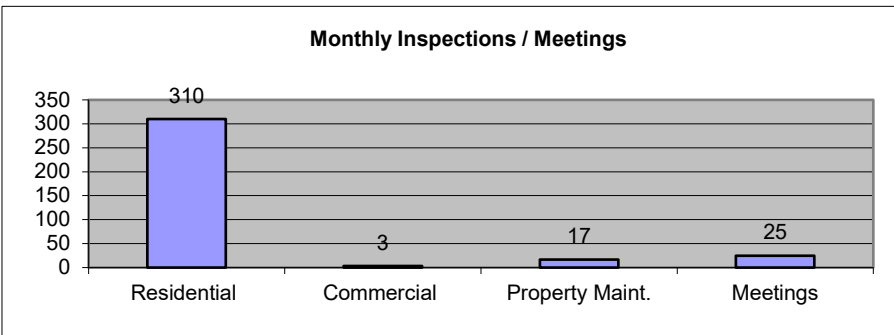
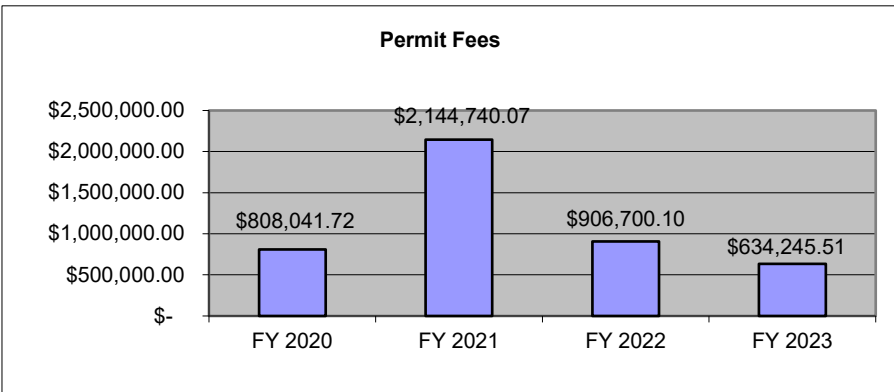
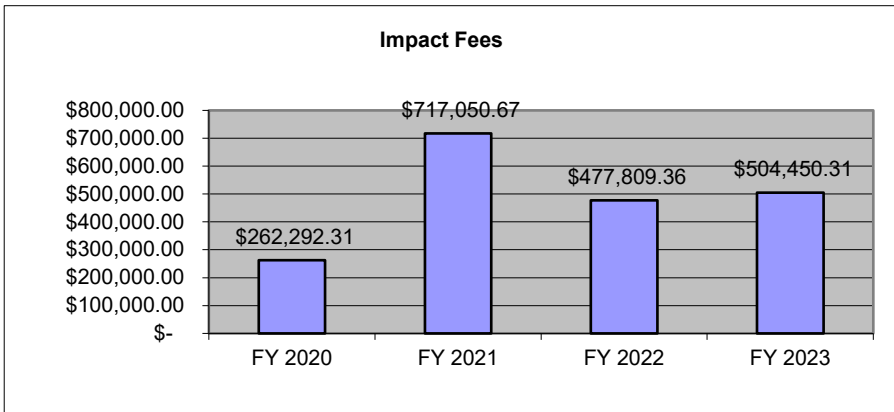
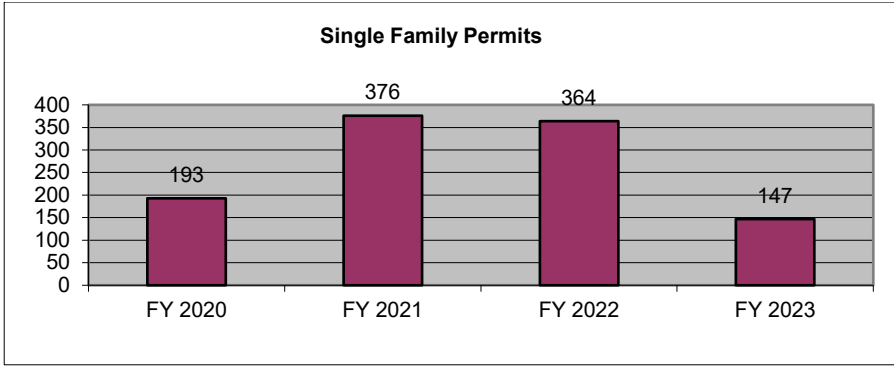
| Parameter | Aug - 22 | Sep - 22 | Oct - 22 | Nov - 22 | |
|---------------------------------|-----------------|-----------------|-----------------|-----------------|---------------------------|
| Flow – To Creek | 0.661 MGD | 0.671 MGD | 0.518 MGD | 0.648 MGD | MGD = Million Gallons/Day |
| Flow – To Spray Field | 0.000 MGD | 0.000 MGD | 0.000 MGD | 0.000 MGD | |
| Total Flow Through Plant | 0.661 MGD | 0.671 MGD | 0.518 MGD | 0.648 MGD | |
| Capacity | 1.400 MGD | 1.400 MGD | 1.400 MGD | 1.400 MGD | |
| % of Plant Throughput | 47.2% | 47.9% | 37.0% | 46.3% | (0.648 MGD) / (1.400 MGD) |
| Actual Capacity | 1.120 MGD | 1.120 MGD | 1.120 MGD | 1.120 MGD | (1.400 MGD x 80%) |
| % of Allocated Capacity | 59.0% | 59.9% | 46.3% | 57.9% | (0.648 MGD) / (1.120 MGD) |
| Rainfall | 5.67” | 5.18” | 2.13” | 4.95” | |

| | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | <u>FY 21/22</u> | | <u>November 2022</u> | <u>YTD</u> |
|----------------------------|------------------------|------------------------|------------------------|------------------------|--|-----------------------------|-------------------|
| Effluent Violations | 7 | 12 | 7 | 32 | | 1 | 5 |

1. **Violations:** One violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility.
2. **TDEC Order and Assessment:** On July 15th, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within “significant compliance” of the facility’s permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29th, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the “significant compliance” period to begin one (1) year after completion of construction, to allow for the influence of the old facility’s treatment effectiveness on annual rolling averages to be completely phased out. An estimated approximate timeline of anticipated steps required to complete the SRF process and to move forward with plant bidding/construction has been provided below. **The City received written confirmation of this arrangement from TDEC on August 7th, 2020.**
3. **Peracetic Acid:** TDEC has approved our use of PAA as the method of disinfection and has modified our NPDES permit accordingly. The PAA feed rate is operating at a constant **2.90** parts per million (ppm). The average residual was **0.15** PPM with a max residual of **0.22** PPM. **Last month the feed rate was 2.50 ppm.**

Our TDEC permit states in part that, “The concentration of the E. Coli group after disinfection shall not exceed **126 CFU’s** (colony forming units) per 100 ml.” Additionally, our **daily maximum** concentration limit is **941/1000ml**. Our E Coli testing for the month was an average of **51.4 CFU’s** which is well below the limit. **Last month the average was 85.7 CFU.**

**Planning and Codes Department
NOVEMBER 2022**



**Planning and Codes Department
NOVEMBER 2022**

| | Month | FY2023 | FY2022 | FY2021 | FY2020 |
|---|---------------------|----------------------|----------------------|----------------------|---------------------|
| MEETING AGENDA ITEMS# | | | | | |
| Planning Commission | 11 | 45 | 67 | 74 | 69 |
| Construction Appeals | 0 | 0 | 0 | 0 | 0 |
| Zoning Appeals | 0 | 2 | 5 | 4 | 5 |
| Tech. Review/Study Session | 0 | 0 | 5 | 2 | 0 |
| Property Maintenance | 0 | 0 | 0 | 0 | 0 |
| PERMITS | | | | | |
| Single Family Residential | 24 | 147 | 340 | 376 | 193 |
| Multi-Family Residential | 10 | 10 | 0 | 22 | 13 |
| Other Residential | 5 | 37 | 89 | 83 | 91 |
| New Commercial | 1 | 6 | 7 | 6 | 6 |
| New Industrial | 0 | 0 | 0 | 2 | 0 |
| Other Com/Ind | 3 | 8 | 25 | 23 | 33 |
| Sign | 1 | 8 | 11 | 17 | 14 |
| Occupancy Permits | 48 | 172 | 319 | 400 | 212 |
| Twin Springs Townhomes-F1 529 Raymond Hirsch Pkwy | | | | | |
| Twin Springs Townhomes F-2 529 Raymond Hirsch Pkwy | | | | | |
| Temple Baptist Church-Marlin Road-Tempor | | | | | |
| | | | | | |
| Other | 0 | 10 | 11 | 12 | 3 |
| BUILDING INSPECTIONS | | | | | |
| Residential | 310 | 2601 | 5452 | 2621 | 2858 |
| Hours | 232 | 1173 | 1367 | 533 | 699 |
| Commercial /Industrial | 3 | 39 | 139 | 92 | 110 |
| Hours | 1.5 | 25 | 48 | 18 | 12.83 |
| CODE ENFORCEMENT | | | | | |
| Total Cases | 17 | 66 | 35 | 98 | 179 |
| Hours | 8.5 | 37.5 | 35.75 | 70.24 | 86.75 |
| Complaints Received | 17 | 61 | 55 | 41 | 116 |
| MEETINGS | | | | | |
| Administration | 7 | 38 | 117 | 72 | 58 |
| Hours | 5 | 51 | 127 | 70 | 38 |
| Planning | 13 | 47 | 127 | 53 | 76 |
| Hours | 8 | 65 | 96 | 50 | 70 |
| Codes | 1 | 1 | 8 | 11 | 28 |
| Hours | 1.5 | 4 | 10 | 9 | 37 |
| FEES | | | | | |
| Permit Fees | \$300,596.60 | \$ 634,245.51 | \$ 906,700.10 | ##### | \$808,041.72 |
| Board Review Fees | \$2,050.00 | \$ 6,750.00 | \$ 14,100.00 | \$ 84,775.00 | \$11,000.00 |
| City Impact Fee | \$229,056.60 | \$ 504,450.31 | \$ 477,809.36 | \$ 717,050.67 | \$262,292.31 |
| Roads | \$75,022.80 | \$ 138,122.51 | \$ 664,873.68 | \$ 301,769.60 | \$77,860.90 |
| Parks | \$61,590.00 | \$ 101,586.00 | \$ 114,114.00 | \$ 150,326.00 | \$ 74,646.00 |
| Police | \$56,464.00 | \$ 101,285.13 | \$ 125,535.54 | \$ 191,431.41 | \$ 59,096.30 |
| Fire | \$35,699.80 | \$ 78,479.87 | \$ 76,498.26 | \$ 79,900.66 | \$ 36,749.61 |
| OTHER ITEMS | | | | | |
| Subdivision Lots | 0 | 0 | 0 | 235 | 51 |
| Commercial/Ind. Sq Ft | 0 | 0 | 15,216 | 214,206 | 27,006 |
| Multi-Family Units | 212 | 212 | 22 | 0 | 96 |
| Other | n/a | n/a | n/a | n/a | n/a |
| Subdivision Bonds: 29 | \$ 9,395,228.58 | \$7,074,276.17 | \$3,374,092.67 | \$1,633,984.00 | \$922,141.63 |
| Workings Days in Month | 16 | | 17 | 16 | 15 |

Parks, Recreation, & Cultural Arts Department
November 2022

Update on ongoing projects:

Soccer Complex Renovation Phase II

- CSR completed plans
- Will go to Planning Commission next month for review / approval
- Attended the “Managing Your Grant Workshop” to go over next steps in the process
- Grant signage will be purchased and put up in the coming weeks

Tennis Courts

- All work for Tennis Courts is essentially complete at this point
- Parking lot work has continued



Rec Center

- First Pre-construction meeting set for December
- Civic Center demolition is essentially complete
- Backflow work was completed and tested, so now the fire protection can start getting back on line.
- Still waiting to get natural gas setup so we can have heat in the building

Greenway Bridge Restoration

- This involves repairing the small Greenway bridge along Tyree Springs that is slumping and needs repairs to its foundation
- No updates in November

Greenway Lighting

- This involves adding lighting to the area where we normally have Trail of Treats on the Greenway
- Received one quote back from Stansell Electric that included options for hard wired poles and solar
- We will look this information over and see if it is something worth investing in the future

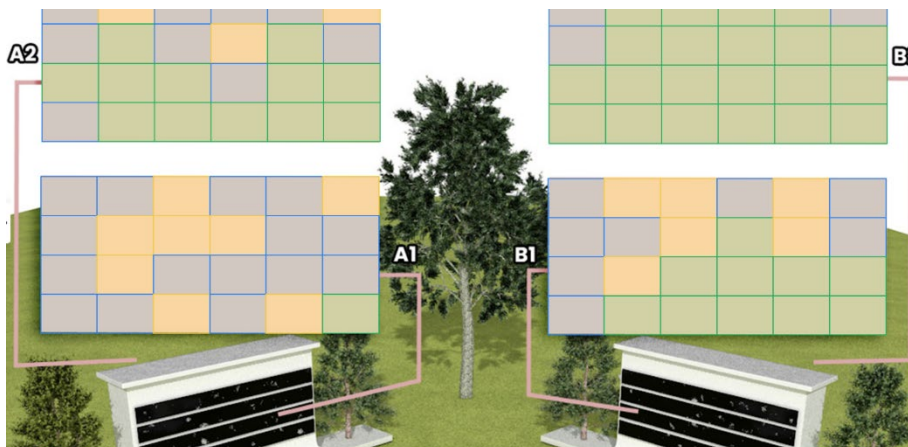
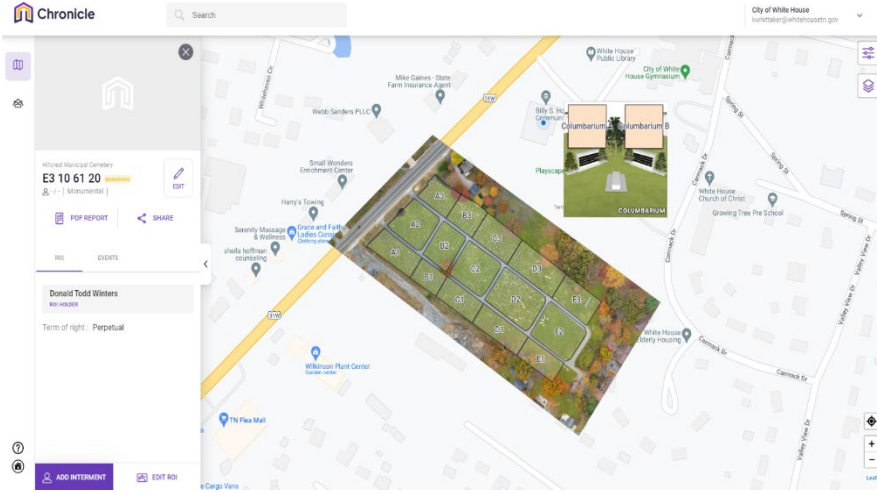
Tyler Parks Software

- No update

Parks, Recreation, & Cultural Arts Department November 2022

Cemetery Software

- Company has completed data migration
- We now have some time to play with the software and make changes if we want
- Once we feel comfortable enough with it, we will be able to go live to the public
- Here are a few photos of what our cemetery will look like once it goes public:



**Parks, Recreation, & Cultural Arts Department
November 2022**

Museum Chimney Restoration

- Collecting quotes

Playground Restoration

- Ordered parts for swing
- Waiting for quote on surfacing

Field 5 Fencing

- This is to hopefully be able to finish the fencing (dugouts and backstop) for Field 5 at the Municipal Park
- Updated specs
- RFQ is out and ends December 14th

Maintenance Building Fencing

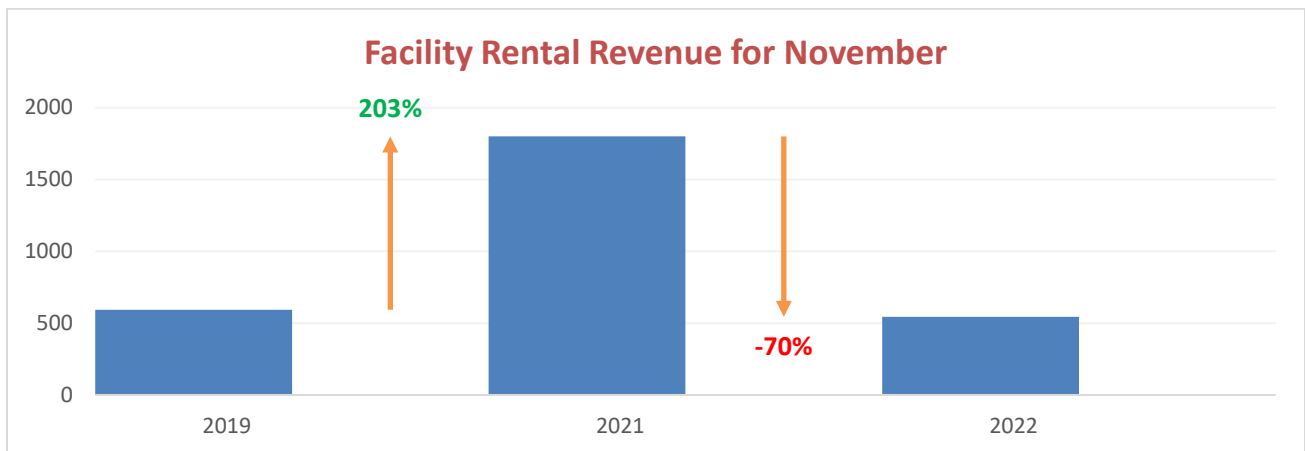
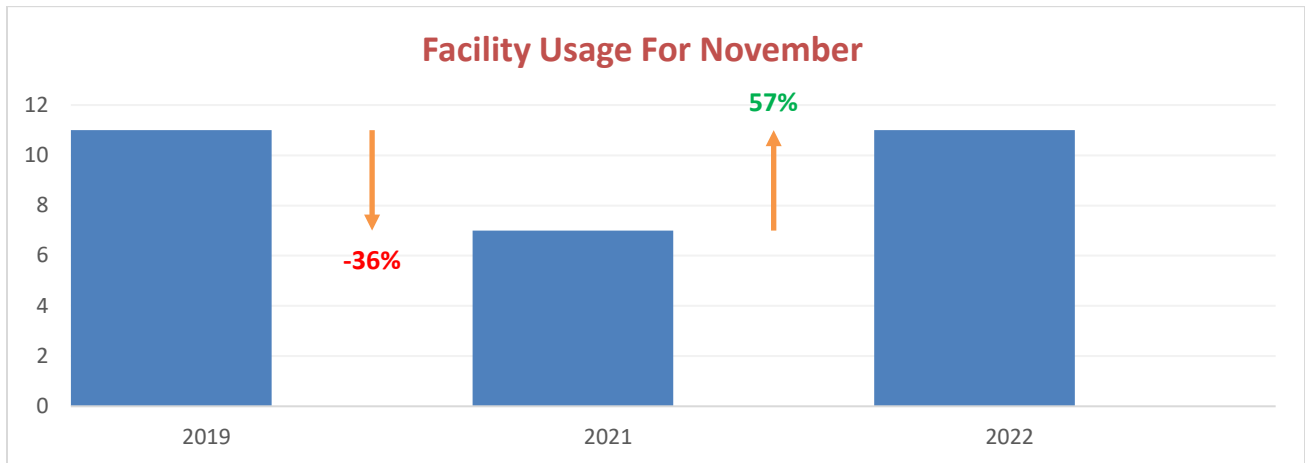
- This is to hopefully be able to finish the fencing surrounding the maintenance shop (side and back portion)
- Updated specs
- RFQ is out and ends December 14th

List of upcoming projects yet to begin:

Cemetery Fencing

Utility Vehicle

Dog Park Parking lot paving/stripping



Parks, Recreation, & Cultural Arts Department
November 2022

Recreation

Special Events:

- Preparing for Christmas parade- December 3rd

Adult Athletics

Adult Softball

- Final game: November 7th
- Champions: Dirty Ducks
 - Awarded Champion T-shirts

Pickle Ball Open Gym

- Tuesdays and Thursdays- Averaging 11 people a day
 - Best Attendance Day: 11/22 - 22 people in attendance

Open Gym Basketball

- Averaging 4 people per day

Youth Athletics

Youth Basketball

- 377 kids registered- 49 teams
- Practices started November 5th
- Games set to start December 10th

Other

Facebook

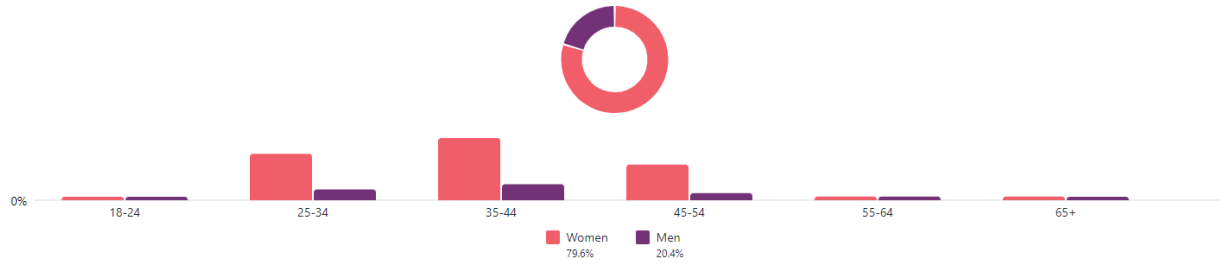
- 115 Followers
- 2 Post per a week
- Best Performing Post: Youth basketball reminder
- Audience: Mostly Women ages 25-45
- Post Overview: Senior Lunches, Veterans' Day, youth basketball updates, sharing City Administration post on tennis courts and parades.

The screenshot shows a Facebook post titled "No Basketball Practice Saturday, Dec. 3rd" with a graphic of a red truck. The post text says "No youth basketball practice Saturday, Dec. 3rd! Come and enjoy our Christm...". It has 3 reactions, 0 comments, and 2 shares. Below the post is a "Performance" section with three columns: "Reach" (Total 1,308), "Reactions, comments and shares" (Total 5), and "Results" (Total --).

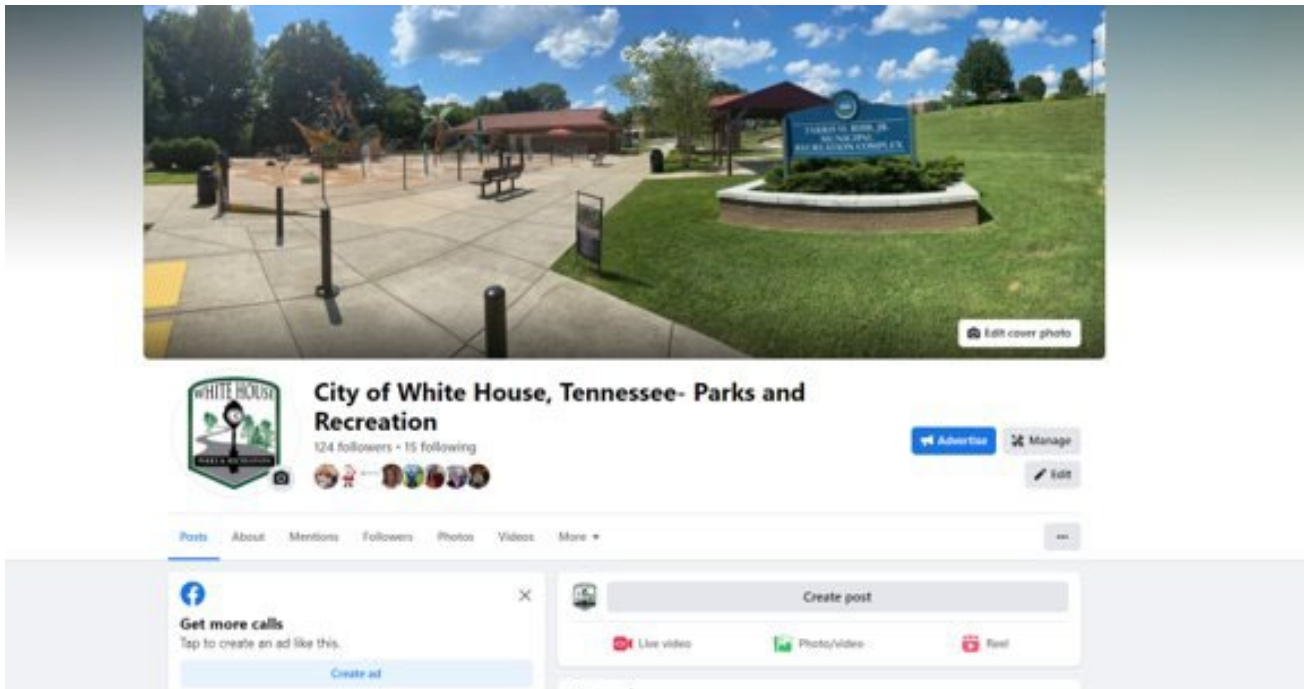
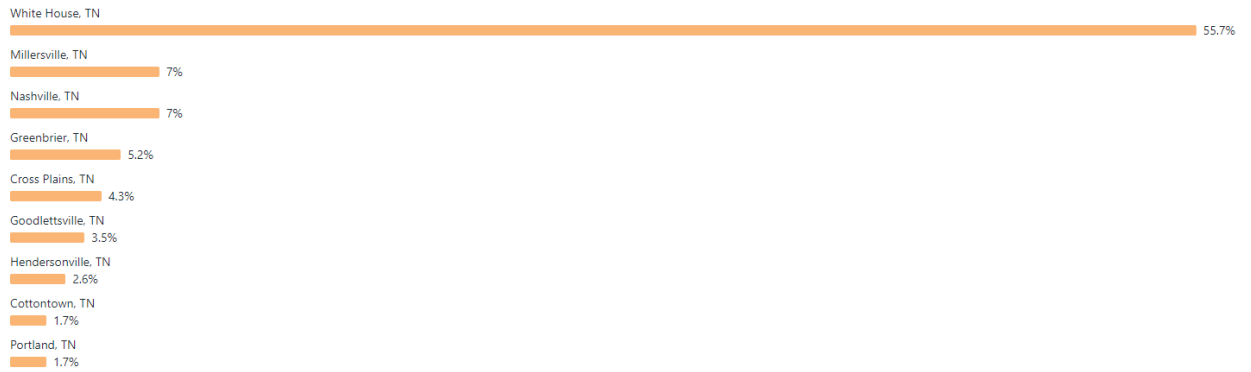
| Category | Total | Worst | Best |
|--------------------------------|-------|-------|------|
| Reach | 1,308 | | |
| Reactions, comments and shares | 5 | | |
| Reactions | 3 | | |
| Comments | 0 | | |
| Shares | 2 | | |
| Results | -- | | |
| Link clicks | -- | | |

Parks, Recreation, & Cultural Arts Department November 2022

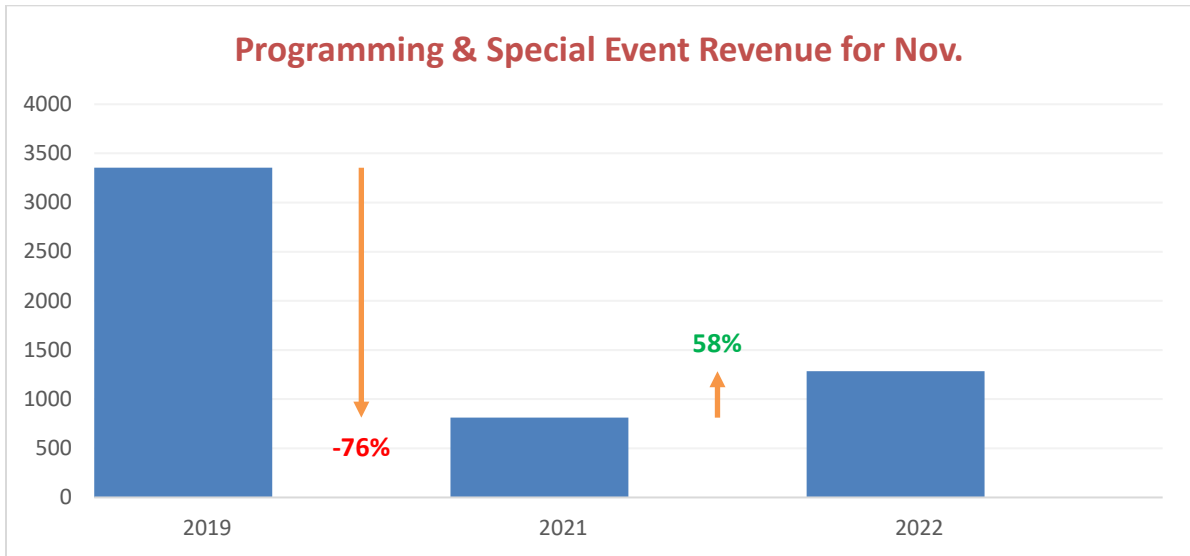
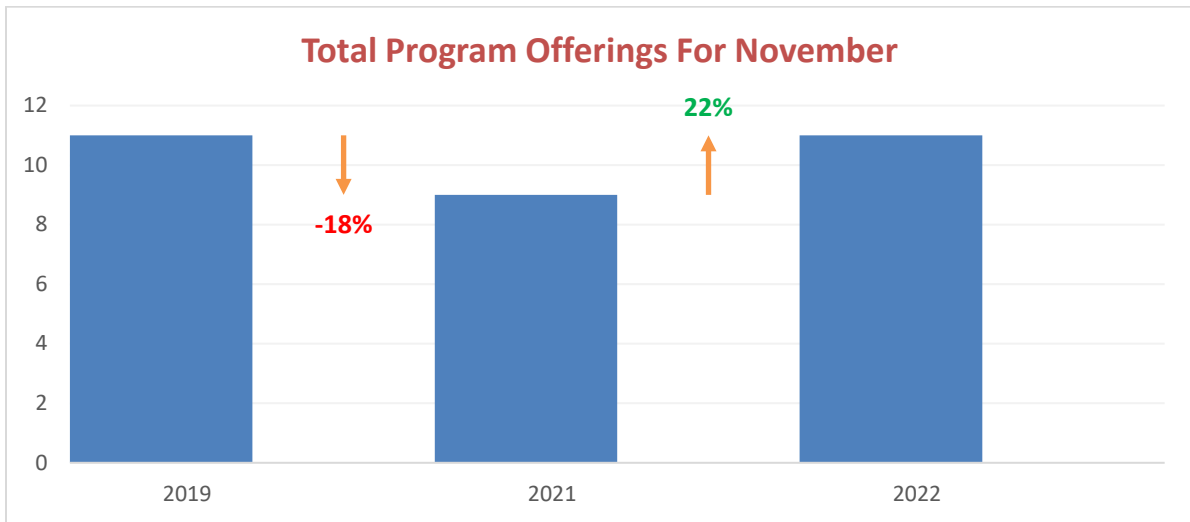
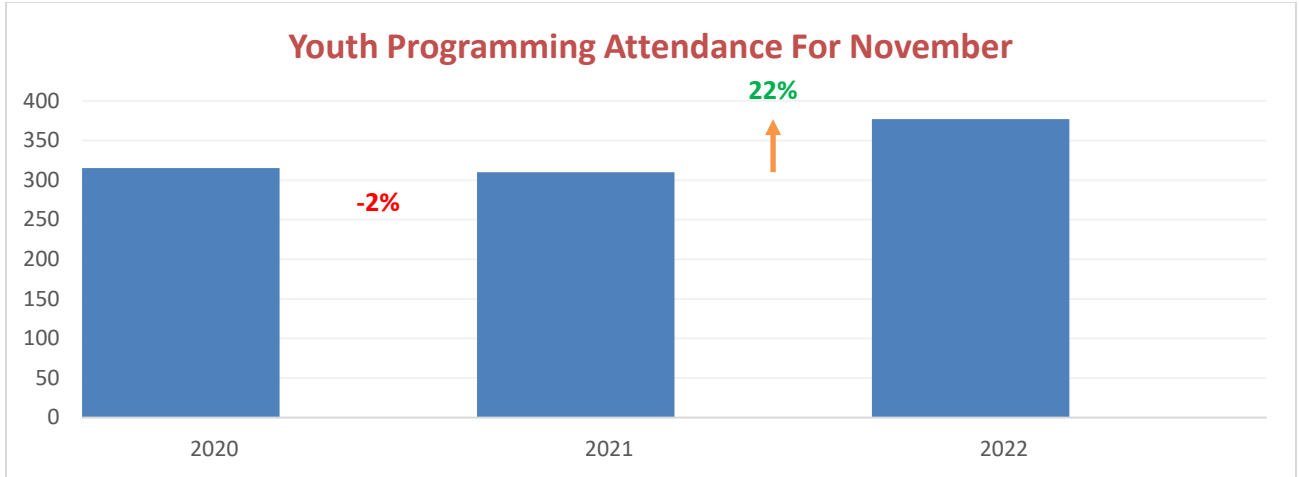
Age & gender



Top cities



**Parks, Recreation, & Cultural Arts Department
November 2022**



**Parks, Recreation, & Cultural Arts Department
November 2022**

Museum

Volunteers

The museum volunteers presented about pioneers to the second graders at Beech Elementary, HB Williams Elementary, Madison Creek Elementary and Merrol Hyde Magnet. After seeing post of the museum's pioneer visits on Sumner County Facebook page, another school's fourth grade representative has reached out to me requesting a community partner to provide the students a presentation on the American Revolution in February, so my volunteers and I have already begun preparation.

We decorated the museum's float for the city's parade. We have been in discussion about the museum's next exhibit in January 2023. The volunteers provided the Museum with 45 hours of service in November.



Exhibits

The exhibit which celebrates the life of Mrs. Evelyn Palmer Guill will remain up until the end of the year.

Social Media Promotion

Post were made about our visits to the schools as well as a visit from the Robertson County Leadership 2022.



Recognition

The Gathering, a living history event at The White House Inn Museum, was recognized on a full page of the Tennessee Military Collectors Association newsletter ("The TMCA News").

Volume 46, Issue II The TMCA News Page 3


White House, Tennessee. Second Annual : "The Gathering"

This year was focused on the Revolutionary War to WW1

TMCA members Rick Moody, Terry Palmer, Maurice Kellogg along with others set up historical military displays to help out with the White House Inn Museum's open house, called "The Gathering". The Museum is part of the White House Parks and Recreation. Director Susan Holcraft organized this years event and it appears to have been a great success with over 1,000 visitors.

The Museum is located at 412 Hwy 76, White House, TN 37188. Phone 615-672-5223
Hours of operation are : Monday through Thursdays, 9:am to 4:pm

<https://www.whitehousetn.gov/departments/parks-and-recreation/white-house-inn-museum>
<https://www.facebook.com/media/set/?vanity=WhiteHouseInnMuseum&set=a.391712666477593>



White House Inn Museum

**Parks, Recreation, & Cultural Arts Department
November 2022**

Building Maintenance

Gathering bids for repair on both chimneys.

Tours at Museum

Tours were given to walk ins. Leadership Robertson County was provided a tour of the museum for their history day.

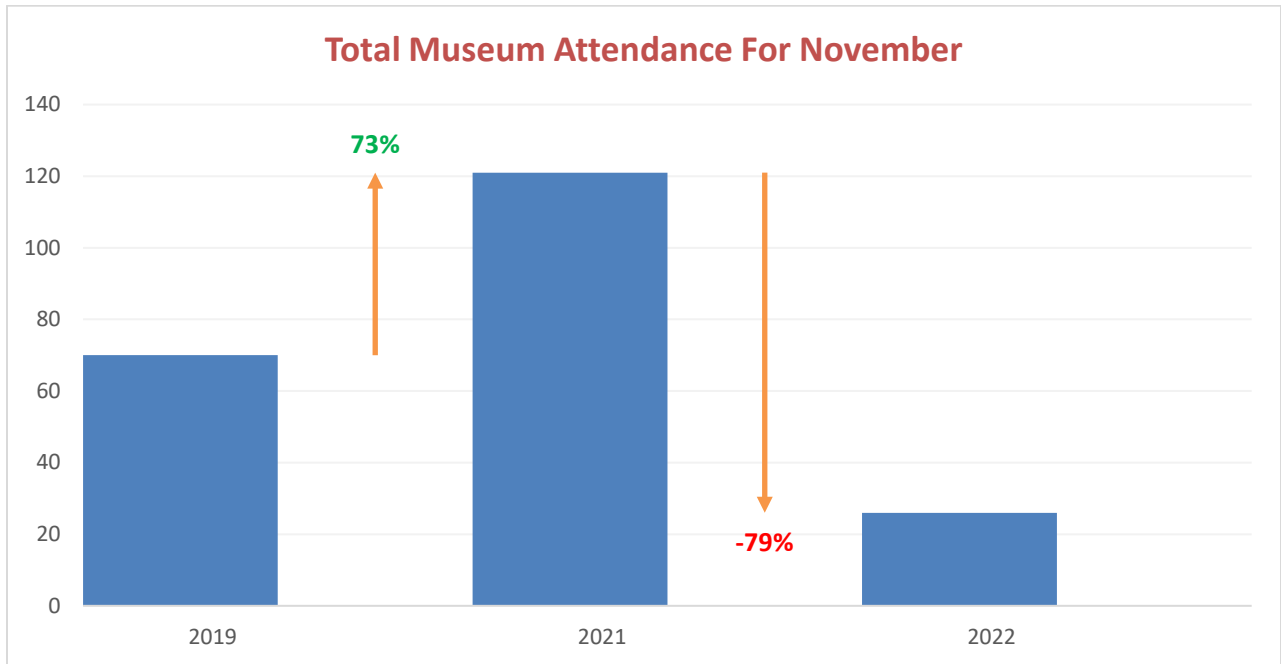
Events and Meetings Assisted with and/or Attended

November 5 – Jingle and Mingle Around Town

November 16 – Ribbon Cutting for The Shasta Booth

Visitors' Center and Museum Attendance

| Visitors' Center Only | Visitors' Center and Toured Museum | Museum Only | Total Museum Visitors | Off Site Presentations Attendees |
|-----------------------|------------------------------------|-------------|-----------------------|----------------------------------|
| 3 | 8 | 18 | 26 | 300 |

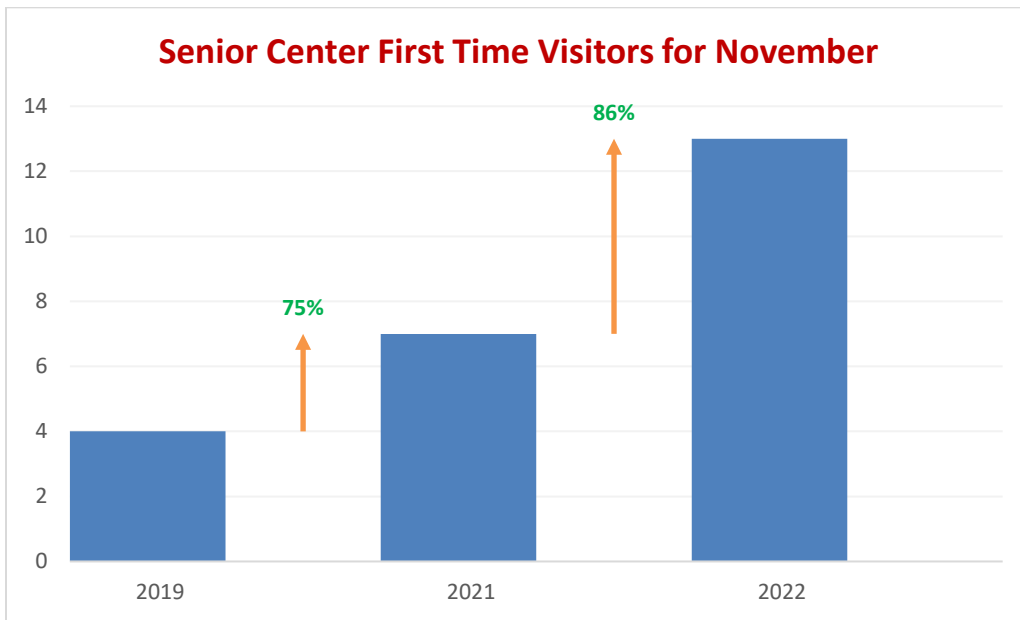
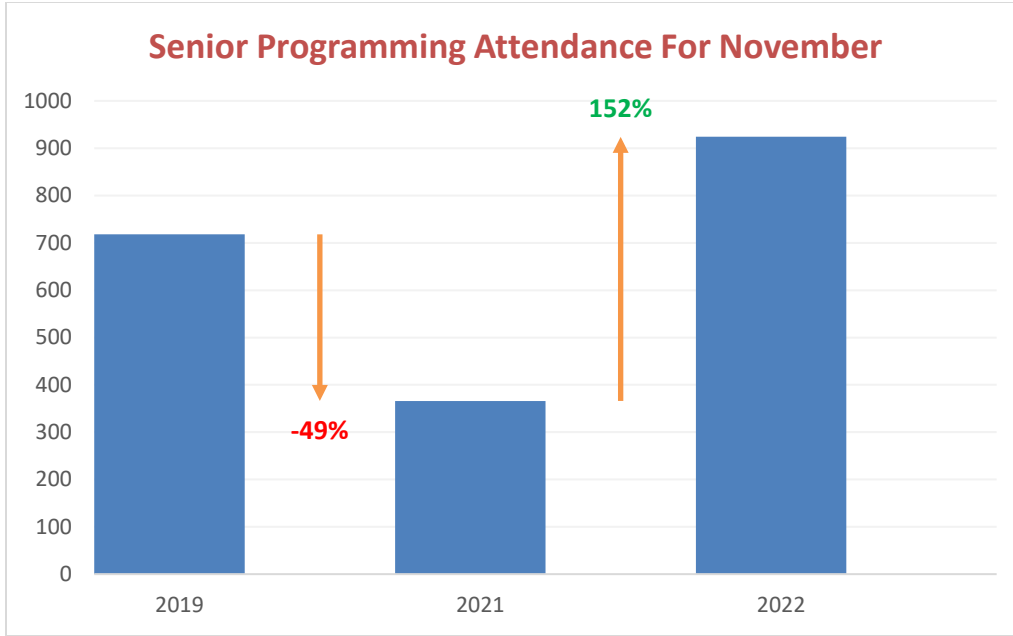


**Parks, Recreation, & Cultural Arts Department
November 2022**

Senior Center

| Senior Center Participation - November 2022 | | | |
|--|-------------|----------------------------|--------------|
| <u>Outings/Events:</u> | | | |
| Birthday Lunch | 29 | | |
| Bowling | 8 | | |
| Crafts | 4 | | |
| NCG Movie | 11 | | |
| White House Garden Club | 13 | | |
| Bunco | 7 | | |
| Veterans Celebration | 27 | | |
| Top Golf | 8 | | |
| Bible Study | 4 | | |
| Total | 111 | | |
| | | | |
| | | Sr Meals Wednesdays | |
| | | 124 | |
| | | 110 | |
| | | 128 | |
| | | 107 | |
| | | 111 | |
| | | 580 | TOTAL |
| <u>Programs:</u> | | | |
| Fittercise-Strength, Yoga | 487 | | |
| Walk | 108 | | |
| Bingo | 57 | | |
| Cards, Games, Pool | 114 | | |
| Pickle Ball | 74 | | |
| TOTAL | 840 | | |
| NEW MEMBERS | | | |
| | | | |
| FIRST TIME ATTENDEE | 13 | | |
| TOTAL Sr Center Participants: | 1413 | Total | 1531 |

**Parks, Recreation, & Cultural Arts Department
November 2022**



White House Library November 2022

Summary of Activities

The library director attended a Christmas event meeting on November 7th. The group finalized most of the details for the Christmas parade and event. The library director was having a hard time finding a Santa Claus, and so she reached out to the Mayor who agreed to be Santa for the pictures with Santa at the library.

The Winter Reading Challenge began on November 7th. It will run through December 29th. Staff have put out new grab and go kits each week for kids, tweens, and teens. The kits have been successful with almost every kit being picked up each week. There are also a number of prizes that each age group can win and participants have entered to win almost all of them. In addition to these reading prizes, there are also guessing jars that patrons can try to win. The patron that guesses the closest without going over will win a prize. New prizes will be put out in December as well as new guessing jars.

The library director attended a Lions Club meeting on November 9th. The group asked if she would be the secretary and she agreed.

The library director also attended a safety training at the Brentwood Public Library on November 9th. At this training the director learned of different safety techniques, ways to talk to patrons and proper rules and guidelines for a library. The library director has already gone over some of this with staff and will be reviewing the library's behavior policy.

The library director painted the three pillars in the library. The library director plans to have murals painted on these pillars. The library director might also paint some accent walls in the study rooms. In addition, she is looking at getting better signage for the teen, juvenile, and book sale area.

The library closed on November 28th due to staff illnesses. Almost all the staff were sick with different illnesses, causing there to be too few individuals to open the library.

Department Highlights

The department highlights for the month were finding a Santa for the Christmas event, the starting success of the Winter Reading Challenge, and getting the pillars prepped for the murals.

**White House Public Library
November 2022 Performance Measures**

Official Service Area Populations

| 2018 | 2019 | 2020 | 2021 | 2022 |
|--------|--------|--------|--------|--------|
| 14,035 | 14,202 | 14,363 | 14,455 | 14,820 |

Membership

| November | 2018 | 2019 | 2020 | 2021 | 2022 |
|---------------------------------|-------|-------|-------|-------|-------|
| New Members | 73 | 74 | 53 | 64 | 95 |
| Updated Members | 194 | 207 | 214 | 258 | 192 |
| Yearly Totals | 2018 | 2019 | 2020 | 2021 | 2022 |
| Total Members | 7,073 | 8,376 | 9,496 | 7,027 | 7,157 |
| % of population with membership | 51 | 59 | 66 | 49 | 50 |

Every year the library will purge the system of patrons that have not used their cards in the past 3 years. The library just did one to update our records, which is why there is a drop in users.

Total Material Available: 39,204

Estimated Value of Total Materials: \$980,100

Total Materials Available Per Capita: 2.71

Last Month: \$978,250

Last Month: 2.70

State Minimum Standard: 2.00

Materials Added in November

| 2018 | 2019 | 2020 | 2021 | 2022 |
|------|------|------|------|------|
| 230 | 311 | 127 | 326 | 120 |

Yearly Material Added

| 2018 | 2019 | 2020 | 2021 | 2022 |
|-------|-------|-------|-------|-------|
| 3,123 | 3,004 | 3,025 | 3,035 | 3,471 |

Physical Items Checked Out in November

| 2018 | 2019 | 2020 | 2021 | 2022 |
|-------|-------|-------|-------|-------|
| 4,313 | 4,393 | 4,465 | 5,438 | 6,353 |

Cumulative Physical Items Check Out

| 2018 | 2019 | 2020 | 2021 | 2022 |
|--------|--------|--------|--------|--------|
| 62,536 | 62,522 | 50,042 | 59,515 | 75,834 |

The library is happy that our checkout numbers have to exceed pre-covid checkouts.

Miscellaneous item checkouts

| November | 2018 | 2019 | 2020 | 2021 | 2022 |
|--------------------|------|------|------|------|------|
| Technology Devices | 48 | 65 | 56 | 68 | 61 |
| Study Rooms | 117 | 65 | 14 | 59 | 65 |
| Games and Puzzles | 57 | 77 | 140 | 125 | 180 |
| Seeds | 0 | 6 | 8 | 28 | 3 |
| STEAM Packs | 22 | 37 | 0 | 20 | 13 |
| Cake Pans | * | 2 | 1 | 0 | 12 |
| Outdoor Items | * | * | * | * | 3 |
| Honor Books | * | * | * | * | 4 |

Yearly Totals

| 2018 | 2019 | 2020 | 2021 | 2022 |
|-------|------|------|-------|-------|
| 644 | 137 | 381 | 725 | 679 |
| 1,082 | 253 | 305 | 395 | 700 |
| 743 | 222 | 955 | 1,263 | 1,902 |
| 586 | 112 | 302 | 878 | 882 |
| 148 | 61 | 25 | 160 | 222 |
| 6 | 1 | 28 | 21 | 66 |
| * | * | * | * | 14 |
| * | * | * | * | 18 |

Library Services Usage

| November | 2018 | 2019 | 2020 | 2021 | 2022 |
|---------------------|-------|-------|-------|-------|-------|
| Lego Table | 52 | 77 | 140 | 0 | 0 |
| Test Proctoring | 9 | 6 | 0 | 5 | 1 |
| Charging Station | 9 | 8 | 7 | 4 | 6 |
| Notary Services | * | 9 | 4 | 14 | 3 |
| Library Visits | 3,746 | 3,891 | 2,566 | 3,236 | 3,517 |
| Website Usage | 874 | 1,372 | 2,094 | 2,191 | 3,040 |
| Reference Questions | 6 | 5 | 10 | 5 | 1 |

Yearly Totals

| 2018 | 2019 | 2020 | 2021 | 2022 |
|--------|--------|--------|--------|--------|
| 1,891 | 553 | 459 | 0 | 0 |
| 152 | 27 | 74 | 108 | 56 |
| 90 | 19 | 47 | 45 | 21 |
| * | 16 | 88 | 144 | 122 |
| 52,565 | 55,728 | 30,007 | 38,913 | 44,823 |
| 2,517 | 16,935 | 17,977 | 27,907 | 30,886 |
| 59 | 77 | 60 | 73 | 30 |

Our library visits are very close to our pre-covid numbers. The library hopes that this number will continue to increase.

Computer Users

| November | 2018 | 2019 | 2020 | 2021 | 2022 |
|-------------|------|------|------|------|------|
| Wireless | 609 | 443 | 387 | 425 | 331 |
| Adult Users | 336 | 292 | 261 | 171 | 188 |
| Kids Users | 145 | 136 | 8 | 89 | 219 |

Yearly Computer Users

| 2018 | 2019 | 2020 | 2021 | 2022 |
|-------|-------|-------|-------|-------|
| 9,535 | 2,017 | 3,829 | 3,878 | 4,248 |
| 4,642 | 1,103 | 2,138 | 2,235 | 2,447 |
| 2,088 | 556 | 427 | 957 | 2,793 |

Library Volunteers

| November | 2018 | 2019 | 2020 | 2021 | 2022 |
|--------------------|------|------|------|------|------|
| Library Volunteers | 20 | 24 | 6 | 12 | 10 |
| Volunteer Hours | 125 | 183 | 67 | 159 | 102 |

Yearly Totals

| 18-19 | 19-20 | 20-21 | 21-22 | 22-23 |
|-------|-------|-------|---------|-------|
| 82 | 36 | 20 | 48 | 23 |
| 809 | 1,286 | 1,204 | 1,492.5 | 605 |

**White House Public Library
November 2022 Performance Measures**

Universal Class Counts

| November | |
|-------------------|----|
| Sign ups | 3 |
| Courses started | 8 |
| Lessons viewed | 64 |
| Class Submissions | 44 |

Yearly Totals

| 2018 | 2019 | 2020 | 2021 | 2022 |
|------|------|-------|-------|------|
| 24 | 9 | 10 | 13 | 16 |
| 52 | 16 | 53 | 39 | 51 |
| 661 | 194 | 1,771 | 1,008 | 765 |
| 445 | 105 | 800 | 515 | 320 |

Programs

| 1,000 books | 2018 | 2019 | 2020 | 2021 | 2022 |
|------------------|------|------|------|------|------|
| Monthly Sign-ups | 7 | 2 | 1 | 2 | 0 |
| total Sign-ups | 163 | 214 | 67 | 174 | 132 |

| Achievements | 2018 | 2019 | 2020 | 2021 | 2022 |
|--------------|------|------|------|------|------|
| 100 Mark | 2 | 0 | 0 | 22 | 10 |
| 500 Mark | 2 | 2 | 0 | 2 | 5 |
| Completion | 0 | 1 | 2 | 4 | 7 |

Face-to-face Kids Programs

| November | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|-------|-------|-------|-------|-------|
| Programs | 11 | 9 | 1 | 11 | 9 |
| Attendees | 182 | 202 | 17 | 203 | 246 |
| Yearly | 2018 | 2019 | 2020 | 2021 | 2022 |
| Programs | 146 | 154 | 43 | 91 | 129 |
| Attendees | 4,260 | 4,201 | 1,185 | 2,167 | 3,547 |

Virtual Kids Programs

| November | 2020 | 2021 | 2022 |
|----------|-------|------|------|
| Videos | 0 | 0 | 0 |
| Views | 0 | 0 | 0 |
| Yearly | 2020 | 2021 | 2022 |
| Videos | 24 | 19 | 0 |
| Views | 4,182 | 230 | 0 |

Grab & Go Kits

| November | 2020 | 2021 | 2022 |
|----------|------|-------|------|
| Kits | 8 | 5 | 4 |
| Taken | 225 | 212 | 189 |
| Yearly | 2020 | 2021 | 2022 |
| Kits | 38 | 44 | 4 |
| Taken | 1094 | 1,699 | 189 |

The library cancelled all programs the last week of November due to staff illness. This caused there to be less programs held than in previous years.

Face-to-face Teen Programs

| November | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|
| Programs | 4 | 5 | 3 | 0 | 0 |
| Attendees | 30 | 11 | 15 | 0 | 0 |
| Yearly | 2018 | 2019 | 2020 | 2021 | 2022 |
| Programs | 47 | 82 | 68 | 13 | 0 |
| Attendees | 481 | 432 | 518 | 81 | 0 |

Tween Face-to-Face Programs

| November | 2020 | 2021 | 2022 |
|-----------|------|------|------|
| Programs | 0 | 0 | 0 |
| Attendees | 0 | 0 | 0 |
| Yearly | 2020 | 2021 | 2022 |
| Programs | 5 | 0 | 0 |
| Attendees | 18 | 0 | 0 |

Combined Face-to-Face

| November | 2020 | 2021 | 2022 |
|-----------|------|------|------|
| Programs | 0 | 7 | 7 |
| Attendees | 0 | 60 | 23 |
| Yearly | 2020 | 2021 | 2022 |
| Programs | 11 | 43 | 94 |
| Attendees | 77 | 370 | 404 |

Virtual Teen & Tweens

| November | 2020 | 2021 | 2022 |
|----------|-------|------|------|
| Videos | 0 | 0 | 0 |
| Views | 0 | 0 | 0 |
| Yearly | 2020 | 2021 | 2022 |
| Videos | 12 | 6 | 0 |
| Views | 1,591 | 95 | 0 |

Grab & Go

| November | 2020 | 2021 | 2022 |
|----------|------|------|------|
| Kits | 0 | 0 | 4 |
| Taken | 0 | 0 | 96 |
| Yearly | 2020 | 2021 | 2022 |
| Kits | 13 | 24 | 4 |
| Taken | 152 | 409 | 96 |

The library cancelled all programs the last week of November due to staff illness. This caused there to be less programs held than in previous years.

Face-to-face Adult Programs

| November | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|-------|-------|------|------|------|
| Programs | 12 | 10 | 2 | 8 | 3 |
| Attendees | 115 | 27 | 6 | 23 | 9 |
| Yearly | 2018 | 2019 | 2020 | 2021 | 2022 |
| Programs | 175 | 157 | 42 | 63 | 71 |
| Attendees | 1,009 | 1,343 | 214 | 351 | 349 |

Virtual

| November | 2020 | 2021 | 2022 |
|----------|-------|------|------|
| Videos | 0 | 0 | 0 |
| Views | 0 | 20 | 0 |
| Yearly | 2020 | 2021 | 2022 |
| Videos | 18 | 1 | 0 |
| Views | 4,972 | 20 | 0 |

Device Advice

| November | 2019 | 2020 | 2021 | 2022 |
|----------|------|------|------|------|
| Sessions | * | 0 | 5 | 6 |
| Yearly | 125 | 51 | 81 | 127 |
| Passive | | | | |
| November | * | * | 0 | 0 |
| Yearly | * | * | 0 | 20 |

The library cancelled all programs the last week of November due to staff illness. This caused there to be less programs held than in previous years.

Interlibrary Loan Services

| November | 2018 | 2019 | 2020 | 2021 | 2022 |
|----------|------|------|------|------|------|
| Borrowed | 54 | 59 | 46 | 42 | 66 |
| Loaned | 43 | 36 | 23 | 32 | 12 |

Yearly Interlibrary Loan Services

| 2018 | 2019 | 2020 | 2021 | 2022 |
|------|------|------|------|------|
| 690 | 690 | 534 | 673 | 811 |
| 410 | 410 | 151 | 226 | 304 |

| November | R.E.A.D.S |
|----------|-----------|
| Adults | 1,778 |
| Juvenile | 102 |

| Yearly Totals | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
|---------------|-----------|-----------|-----------|-----------|-----------|
| Adults | 21,138 | 23,138 | 19,466 | 21,110 | 9,896 |
| Juvenile | 1,430 | 1,189 | 1,032 | 2,013 | 665 |

The READS statistics come from the state.

CITY COURT REPORT

November 2022

CITATIONS

| | |
|--------------------------------------|--------------------|
| TOTAL MONIES COLLECTED FOR THE MONTH | \$3,318.00 |
| TOTAL MONIES COLLECTED YTD | \$20,985.00 |

STATE FINES

| | |
|-----------------------------------|--------------------|
| TOTAL MONIES COLLECTED FOR MONTH | \$2,052.35 |
| TOTAL MONIES COLLECTED YTD | \$11,156.61 |

| | |
|--------------------------------|--------------------|
| <u>TOTAL REVENUE FOR MONTH</u> | <u>\$5,370.35</u> |
| TOTAL REVENUE YTD | \$32,141.61 |

DISBURSEMENTS

| | |
|--------------------------------------|-------------------|
| LITIGATION TAX | \$276.78 |
| DOS/DOH FINES & FEES | \$204.25 |
| DOS TITLE & REGISTRATION | \$185.25 |
| RESTITUTION/REFUNDS | \$0.00 |
| ON-LINE CC FEES | \$0.00 |
| CREDIT CARD FEES | \$0.00 |
| WORTHLESS CHECKS | \$0.00 |
| <u>TOTAL DISBURSEMENTS FOR MONTH</u> | <u>\$666.28</u> |
| TOTAL DISBURSEMENTS YTD | \$4,493.82 |

| | |
|-----------------------------------|--------------------|
| <u>ADJUSTED REVENUE FOR MONTH</u> | <u>\$4,704.07</u> |
| TOTAL ADJUSTED REVENUE YTD | \$27,647.79 |

DRUG FUND

| | |
|--------------------------------------|-------------------|
| <u>DRUG FUND DONATIONS FOR MONTH</u> | <u>\$1,052.12</u> |
| DRUG FUND DONATIONS YTD | \$3,537.87 |

| Offenses Convicted & Paid For Month | Count | Paid |
|--|--------------|-------------|
| Improper Passing | 1 | \$0.00 |
| Financial Responsibility Law | 7 | \$337.50 |
| Registration Law | 11 | \$915.00 |
| Improper Equipment | 1 | \$20.00 |
| Texting/Hands Free Law | 2 | \$102.00 |
| Codes Violation | | |
| DL Exhibited | 2 | \$102.50 |
| Red Light | 2 | \$187.50 |
| Animal Control | 1 | \$55.00 |
| Stop Sign | | |
| Speeding | 11 | \$1,170.00 |
| Seat Belt-Child Restraint | 1 | \$30.00 |
| Helmet Required | 1 | \$60.00 |
| Exercise Due Care | 4 | \$165.00 |
| Following Too Close | 1 | \$0.00 |
| Total | 45 | \$3,144.50 |