



City Administrator Report: April 2022

Administrative & Legislative Services Department
April 2022

Administration

City Administrator Gerald Herman attended the following meetings this month:

- April 4:
 - Department Head Staff Meeting
 - Americana Celebration Planning Meeting
 - Staff Plan Reviews
- April 5:
 - WHCC OAC Meeting
 - Meeting on Sumner County Relations
 - Beer Board Meeting
- April 6:
 - TCMA 2022 Spring Conference
- April 7:
 - TCMA 2022 Spring Conference
- April 8:
 - TCMA 2022 Spring Conference
- April 11:
 - Planning Commission Study Session
 - Planning Commission
- April 13:
 - TDEC Grant Meeting
- April 14:
 - Robertson County JECDB
- April 18:
 - Department Head Staff Meeting
 - Story Book Ribbon Cutting
- April 19:
 - Library Supervisor Interviews
 - April Chamber Luncheon
 - Board of Zoning Appeals
- April 20:
 - RTA Meeting
 - GNRC Transportation Policy Board
 - Economic Development Team Meeting
- April 21:
 - Board of Mayor and Alderman Meeting
- April 25:
 - Stonemont Introduction
- April 28:
 - White House Progress Meeting

**Administrative & Legislative Services Department
April 2022**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2021-2022.

| Budget | Budgeted Amount | Expended/ Encumbered* | % Over (↑) or Under (↓) (Anticipated expenditures by this point in the year) |
|------------------------|------------------------|------------------------------|---|
| General Fund | \$10,409,165 | \$ 16,776,322 | ↓4.1 |
| Industrial Development | \$76,063 | \$ 60,488 | ↓4.78 |
| State Street Aid | \$418,172 | \$ 482,193 | ↑4.33 |
| Parks Sales Tax | \$988,260 | \$ 1,092,776 | ↓31.43 |
| Solid Waste | \$1,065,400 | \$ 915,144 | ↓5.43 |
| Parks Impact Fees | \$109,476 | \$ 16,000 | ↑16.66 |
| Police Impact Fees | \$77,976 | \$ 40,494 | ↑11.94 |
| Fire Impact Fees | \$26,904 | \$ 22,069 | ↓65.68 |
| Road Impact Fees | \$105,396 | \$ 235,000 | ↑16.66 |
| Police Drug Fund | \$5,048 | \$ 2,000 | ↓38.89 |
| Debt Services | \$1,217,528 | \$ 98,001 | ↓75.76 |
| Wastewater | \$5,579,100 | \$ 13,320,271 | ↓4.4 |
| Dental Care | \$39,361 | \$ 60,328 | ↑2.84 |
| Stormwater Fund | \$964,600 | \$ 956,068 | ↓19.24 |
| Cemetery Fund | \$45,261 | \$ 72,225 | ↑8.21 |

*Expended/Encumbered amounts reflect charges from July 1, 2021 – June 30, 2022.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

| | FY 2022 | FY 2021 | FY 2020 | FY 2019 | FY 2018 |
|--------------|----------------|----------------|----------------|----------------|----------------|
| July | 325 | 261 | 269 | 346 | 362 |
| August | 132 | 128 | 106 | 151 | 166 |
| September | 98 | 106 | 98 | 126 | 119 |
| October | 98 | 79 | 97 | 91 | 147 |
| November | 103 | 72 | 78 | 120 | 125 |
| December | 73 | 71 | 58 | 72 | 104 |
| January | 117 | 123 | 81 | 122 | 177 |
| February | 105 | 75 | 93 | 119 | 113 |
| March | 145 | 106 | 107 | 131 | 142 |
| April | 105 | 154 | 85 | 138 | 185 |
| May | | 133 | 82 | 129 | 121 |
| June | | 47 | 45 | 50 | 52 |
| Total | 1,301 | 1,355 | 1,199 | 1,595 | 1,813 |

| Purchase Orders by Dollars | April 2022 | FY 2022 | FY 2021 | FY 2020 | Total for FY22 | Total for FY21 | Total for FY20 |
|-----------------------------------|-------------------|----------------|----------------|----------------|------------------------|------------------------|-----------------------|
| Purchase Orders \$0-\$9,999 | 101 | 1,238 | 1281 | 1132 | \$1,479,858.82 | \$1,482,989.65 | \$1,275,419.16 |
| Purchase Orders \$10,000-\$24,999 | 2 | 23 | 29 | 34 | \$359,411.65 | \$417,161.17 | \$551,938.89 |
| Purchase Orders over \$25,000 | 2 | 39 | 45 | 33 | \$11,560,603.37 | \$11,050,535.17 | \$4,035,346.92 |
| Total | 105 | 1,300 | 1355 | 1199 | \$13,399,873.84 | \$12,367,741.04 | \$5,862,704.97 |

**Administrative & Legislative Services Department
April 2022**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

| | 2021-2022 Update Requests | 2020-2021 Update Requests | 2019-2020 Update Requests | 2018-2019 Update Requests | 2021-2022 Page Visits | 2020-2021 Page Visits | 2019-2020 Page Visits | 2018-2019 Page Visits |
|------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| July | 54 | 15 | 152 | 61 | 32,401 | 11,536 | 1,164,517 | 1,080,668 |
| August | 66 | 20 | 126 | 133 | 25,635 | 9,145 | 752,932 | 835,519 |
| September | 48 | 17 | 43 | 22 | 24,833 | 8,335 | 679,248 | 214,406 |
| October | 52 | 10 | 78 | 86 | 23,816 | 8,390 | 386,735 | 864,091 |
| November | 63 | 174 | 56 | 40 | 23,022 | 7,587 | 695,971 | 812,527 |
| December | 39 | 13 | 156 | 82 | 22,904 | 17,483 | 847,724 | 1,055,111 |
| January | 56 | 108 | 67 | 68 | 26,942 | 17,123 | 720,531 | 934,562 |
| February | 52 | 135 | 22 | 40 | 23,253 | 19,796 | N/A | 762,985 |
| March | 57 | 39 | 85 | 61 | 30,026 | 22,930 | N/A | 879,671 |
| April | 68 | 101 | 43 | 56 | 31,127 | 20,881 | N/A | 820,505 |
| May | | 38 | 27 | 29 | | 23,514 | 5,998 | 946,897 |
| June | | 214 | 48 | 123 | | 30,909 | 10,251 | 901,328 |
| Total | 555 | 884 | 901 | 801 | 263,950 | 197,629 | 5,263,907 | 9,053,159 |

“City of White House, TN” Mobile App

| | FY22 New Downloads | FY21 New Downloads | FY20 New Downloads |
|------------------|--------------------------|--------------------------|--------------------------|
| July | 8 | 45 | 19 |
| August | 9 | 44 | 21 |
| September | 13 | 19 | 21 |
| October | 6 | 40 | 12 |
| November | 6 | 29 | 13 |
| December | 10 | 10 | 15 |
| January | 18 | 11 | 23 |
| February | 9 | 20 | 70 |
| March | 14 | 11 | 69 |
| April | 11 | 7 | 41 |
| May | | 11 | 29 |
| June | | 11 | 36 |
| Total | 104 | 258 | 369 |

| | FY22 # of Request | FY21 # of Request | FY20 # of Request |
|------------------|----------------------|----------------------|----------------------|
| July | 38 | 20 | 36 |
| August | 54 | 27 | 39 |
| September | 46 | 16 | 18 |
| October | 64 | 15 | 40 |
| November | 19 | 20 | 27 |
| December | 42 | 27 | 20 |
| January | 41 | 18 | 24 |
| February | 41 | 72 | 41 |
| March | 38 | 36 | 34 |
| April | 26 | 26 | 35 |
| May | | 48 | 26 |
| June | | 58 | 28 |
| FY Total | 409 | 383 | 356 |

**The app went live on January 11, 2016*

**Administrative & Legislative Services Department
April 2022**

White House Farmers Market

The market is closed for the season. The reopening of the market will be in May 2022.

| | Application Fees # (amount collected) | Booth Payments (\$) |
|------------------|--|----------------------------|
| January | 0 | 0 |
| February | 4 | \$150 |
| March | 3 | \$360 |
| April | 5 | \$1,260 |
| May | 0 | 0 |
| June | 0 | 0 |
| July | 0 | 0 |
| August | 0 | 0 |
| September | 0 | 0 |
| October | 0 | 0 |
| November | 0 | 0 |
| December | 0 | 0 |
| Total | 12 | \$1,770 |

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Special Maintenance Projects

-

| | 2021-2022 Work Order Requests | 2020-2021 Work Order Requests | 2019 – 2020 Work Order Requests | 2018 – 2019 Work Order Requests | 2017 – 2018 Work Order Requests | 2016 – 2017 Work Order Requests |
|------------------|--|--|--|--|--|--|
| July | 19 | 11 | 10 | 22 | 21 | 27 |
| August | 8 | 27 | 10 | 26 | 24 | 28 |
| September | 12 | 9 | 13 | 19 | 22 | 13 |
| October | 10 | 6 | 7 | 14 | 18 | 12 |
| November | 23 | 16 | 7 | 18 | 34 | 12 |
| December | 17 | 19 | 3 | 8 | 19 | 9 |
| January | 6 | 11 | 16 | 14 | 16 | 23 |
| February | 8 | 16 | 18 | 7 | 21 | 6 |
| March | 14 | 12 | 11 | 7 | 17 | 16 |
| April | 13 | 17 | 2 | 12 | 25 | 14 |
| May | | 25 | 11 | 6 | 26 | 27 |
| June | | 31 | 10 | 9 | 23 | 14 |
| Total | 130 | 200 | 98 | 162 | 266 | 201 |

**Finance Department
April 2022**

Finance Section

During April the Finance Office continued scanning thousands of documents to reduce physical document storage space, continued collecting the current year property taxes, continued working on FYE 6/30/2023 budget tasks, and began training / planning for new utility customer application process changes. The cumulative total of real estate and personal property taxes for the 2021 tax year billed is approximately \$5 million. As of April 30th, approximately \$4.90 million (98.0%) of the 2021 property taxes were collected. Members of the Finance Office participated in the following events during the month:

- April 5: MTAS Training – Natural Gas 101
- April 12: Cemetery Board meeting
- April 21: Review FY 2023 budget with City Administrator
- April 21: Monthly BMA meeting
- April 25: SLFRF P&E Report Portal (U.S. Treasury) webinar

Performance Measures

Utility Billing

| | April 2022 | FY 2022 Total | FY 2021 Total | FY 2020 Total | FY 2019 Total | FY 2018 Total |
|--|-------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| New Builds (#) | 31 | 205 | 357 | 171 | 62 | 102 |
| Move Ins (#) | 72 | 821 | 737 | 649 | 534 | 553 |
| Move Outs (#) | 68 | 748 | 743 | 602 | 534 | 576 |
| New customer signup via email (#) | 33 | 340 | 300 | 127 | 104 | 163 |
| New customer signup via email (%) | 32% | 33% | 27% | 15% | 17% | 25% |

Business License Activity

| | April 2022 | FY 2022 Total | FY 2021 Total | FY 2020 Total | FY 2019 Total | FY 2018 Total |
|--------------------------------------|-------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Opened | 12 | 77 | 76 | 69 | 75 | 72 |
| Closed (notified by business) | 1 | 6 | 6 | 10 | 9 | 18 |
| Closed (uncollectable) | 0 | 0 | 0 | 0 | 0 | 199 |

Accounts Payable

| | April 2022 | FY 2022 Total | FY 2021 Total | FY 2020 Total | FY 2019 Total | FY 2018 Total |
|--------------------------------------|-------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Total # of Invoices Processed | 330 | 3487 | 4079 | 4003 | 3940 | 4437 |

**Finance Department
April 2022**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

| Operating Fund | Budgeted Operating Revenues (\$) | General Fund Cash Reserves Goal (\$) | Current Month Fund Cash Balance (\$) | G.F. Cash Reserves Goal Performance |
|------------------------|---|---|---|--|
| General Fund | 10,409,165 | 3,122,750 | 3,159,225 | 30% |
| Cemetery Fund | 45,261 | 13,578 | 289,030 | 639% |
| Debt Services | 1,217,528 | 365,258 | 1,617,588 | 133% |
| Dental Care Fund | 39,361 | 11,808 | 199,582 | 507% |
| Roads Impact Fees | 105,396 | 31,619 | 344,576 | 327% |
| Parks Impact Fees | 109,476 | 32,843 | 364,540 | 333% |
| Police Impact Fees | 77,976 | 23,393 | 357,298 | 458% |
| Fire Impact Fees | 26,904 | 8,071 | 214,322 | 797% |
| Industrial Development | 76,063 | 22,819 | 95,963 | 126% |
| Parks Sales Tax | 988,260 | 296,478 | 993,818 | 101% |
| Police Drug Fund | 5,048 | 1,514 | 35,593 | 705% |
| Solid Waste | 1,065,400 | 319,620 | 570,118 | 54% |
| State Street Aid | 418,172 | 125,452 | 258,808 | 62% |
| Stormwater Fund | 964,600 | 289,380 | 1,467,360 | 152% |
| Wastewater | 5,579,100 | 1,673,730 | 6,419,864 | 115% |

*Balances do **not** reflect encumbrances not yet expended.*

The Finance Department’s goal is to meet or exceed each fund’s total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2021-2022.

| Operating Fund | Budgeted Operating Revenues (\$) | YTD Realized* (\$) | % Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year) |
|------------------------|---|---------------------------|--|
| General Fund | 10,409,165 | 9,874,305 | ↑ 11.53% |
| Cemetery Fund | 45,261 | 61,800 | ↑ 53.21% |
| Debt Services | 1,217,528 | 1,168,973 | ↑ 12.68% |
| Dental Care | 39,361 | 32,659 | ↓ 0.36% |
| Roads Impact Fees | 105,396 | 114,688 | ↑ 25.48% |
| Parks Impact Fees | 109,476 | 98,095 | ↑ 6.27% |
| Police Impact Fees | 77,976 | 95,517 | ↑ 39.16% |
| Fire Impact Fees | 26,904 | 56,687 | ↑ 127.37% |
| Industrial Development | 76,063 | 96,758 | ↑ 43.87% |
| Parks Sales Tax | 988,260 | 765,623 | ↓ 5.86% |
| Police Drug Fund | 5,048 | 6,600 | ↑ 47.41% |
| Solid Waste | 1,065,400 | 919,110 | ↑ 2.94% |
| State Street Aid | 418,172 | 372,201 | ↑ 5.67% |
| Stormwater Fund | 964,600 | 846,969 | ↑ 4.47% |
| Wastewater | 5,579,100 | 4,989,489 | ↑ 6.10% |

*Realized amounts reflect revenues realized from July 1, 2021—April 30, 2022

**Human Resources Department
April 2022**

The Human Resources staff participated in the following events during the month:

- April 04: WHPD Annual Awards Meeting
- April 05: Chamber Board Orientation and Meeting
- April 13: Municipal Management Academy Level I Course
- April 14: Chamber of Commerce Ribbon Cutting for Woodgrain
- April 18: Story Book Ribbon Cutting - Sonic Trailhead
- April 19: Chamber of Commerce Luncheon - Non-Profit Showcase

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

| | FYE 2022 | FYE 2021 | FYE 2020 | FYE 2019 |
|-----------|-------------|-------------|-------------|-------------|
| July | 0 | 0 | 0 | 0 |
| August | 0 | 0 | 0 | 0 |
| September | 0 | 1 | 1 | 0 |
| October | 1 | 0 | 0 | 0 |
| November | 0 | 1 | 0 | 0 |
| December | 0 | 0 | 0 | 0 |

Three-year average: 6.67

| | FYE 2022 | FYE 2021 | FYE 2020 | FYE 2019 |
|--------------|-------------|-------------|-------------|-------------|
| January | 0 | 1 | 1 | 1 |
| February | 1 | 0 | 3 | 0 |
| March | 0 | 2 | 0 | 0 |
| April | 0 | 1 | 2 | 0 |
| May | | 0 | 1 | 0 |
| June | | 3 | 0 | 2 |
| Total | 2 | 9 | 8 | 3 |

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

| | FYE 2022 | FYE 2021 | FYE 2020 | FYE 2019 |
|-----------|-------------|-------------|-------------|-------------|
| July | 0 | 1 | 1 | 3 |
| August | 1 | 1 | 0 | 0 |
| September | 0 | 1 | 0 | 0 |
| October | 1 | 1 | 1 | 1 |
| November | 1 | 3 | 1 | 0 |
| December | 0 | 0 | 0 | 0 |

Three-year average: 5.67

| | FYE 2022 | FYE 2021 | FYE 2020 | FYE 2019 |
|--------------|-------------|-------------|-------------|-------------|
| January | 0 | 0 | 1 | 0 |
| February | 0 | 0 | 0 | 0 |
| March | 1 | 0 | 0 | 0 |
| April | 1 | 0 | 0 | 1 |
| May | | 0 | 0 | 1 |
| June | | 0 | 0 | 0 |
| Total | 5 | 7 | 4 | 6 |

**Human Resources Department
April 2022**

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

| | FYE 2022 | FYE 2021 | FYE 2020 | FYE 2019 |
|-----------|-------------|-------------|-------------|-------------|
| July | 1 | 1 | 1 | 0 |
| August | 1 | 1 | 1 | 1 |
| September | 2 | 0 | 2 | 2 |
| October | 0 | 0 | 3 | 0 |
| November | 0 | 1 | 2 | 1 |
| December | 1 | 2 | 1 | 0 |

| | FYE 2022 | FYE 2021 | FYE 2020 | FYE 2019 |
|-------------------|---------------|---------------|---------------|---------------|
| January | 4 | 2 | 2 | 1 |
| February | 2 | 0 | 1 | 0 |
| March | 3 | 0 | 1 | 0 |
| April | 2 | 2 | 0 | 0 |
| May | | 0 | 2 | 5 |
| June | | 3 | 2 | 1 |
| Total | 16 | 12 | 18 | 11 |
| Percentage | 15.53% | 11.65% | 17.48% | 11.34% |

Current year turnovers that occurred within 90 day probationary period: 1

Three-year average: 13.49%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

| | FYE 2022 | FYE 2021 | FYE 2020 | FYE 2019 |
|-----------|-------------|-------------|-------------|-------------|
| July | 0 | 1 (T) | 0 | 0 |
| August | 0 | 0 | 2 (S) | 0 |
| September | 0 | 0 | 0 | 1 (T) |
| October | 0 | 0 | 0 | 0 |
| November | 0 | 0 | 1 (S) | 0 |
| December | 0 | 1 (T) | 0 | 0 |

| | FYE 2022 | FYE 2021 | FYE 2020 | FYE 2019 |
|--------------|-------------|-------------|-------------|-------------|
| January | 1 (T) | 1 (T) | 0 | 1 (T) |
| February | 0 | 0 | 0 | 0 |
| March | 0 | 0 | 0 | 1 (S) |
| April | 0 | 0 | 0 | 0 |
| May | | 0 | 0 | 1 (T) |
| June | | 0 | 1 (T) | 0 |
| Total | 1 | 3 | 4 | 7 |

Three-year average: 4.6667

**Police Department
April 2022**

Meetings/Civic Organizations

➤ **Chief Brady attended the following meetings in April:** Department Head Staff Meeting (April 4th & 18th), Beer Board Meeting (April 5th), White House Rotary Club Meeting (April 7, 14, 21 & 28th), Planning Commission (April 11th), Robertson County Chief's Meeting (April 12th), Leadership Sumner Adult Law Luncheon (April 13th), Sumner County Drug Task Force Meeting (April 20th), White House Rotary (Tal Plumlee) Golf Tournament (April 21st), Board of Mayor & Alderman Meeting (April 21st), White House Police Department Command Staff Meeting (April 27th) and New Hire Testing (April 28th).

➤ **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2023.

Susan Johnson, Accreditation Manager, has started our 4th edition of our TLEA program into PowerDMS which includes 164 standards. Susan is still getting proofs for 2021 and she has done 40 proofs for 2022. She attended the LEACT Conference in Chattanooga on April 27-29.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 27 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,080 hours of training per calendar year.

| Month | Admin Training Hours | Patrol Training Hours | Support Services Training Hours | Total Training Hours |
|-----------------|-----------------------------|------------------------------|--|-----------------------------|
| January | 0 | 105 | 0 | 105 |
| February | 0 | 49 | 16 | 65 |
| March | 15 | 41.4 | 0 | 56.4 |
| April | 3 | 222 | 14 | 239 |
| Total | 18 | 417.4 | 30 | 465.4 |

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 676 shifts during the Fiscal Year 2021-2022. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.***

| Number of Officers on Shift | April 2022 | FY 2021-22 |
|-------------------------------------|-------------------|-------------------|
| Three (3) Officers per Shift | 51 | 468 |
| Four (4) Officers per Shift | 9 | 142 |

1. ***Acquire and place into service two Police Patrol Vehicles.*** We ordered three 2021 Police Interceptors from Lonnie Cobb Ford. We have received two of the new cars. Both cars have been equipped and Striped and are in service. We have one car we are still waiting for.
2. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2021-2022.*** Compliance Checks were conducted in March. We had four businesses fail: Colorado Grill, Tavern 76, Love's Truck Stop and Cracker Barrel. **Complete.**
3. ***Maintain or reduce TBI Group A offenses at the three-year average of 70 per 1, 000 population during the calendar year of 2022.***

**Police Department
April 2022**

| Group A Offenses | April 2022 | Per 1,000 Pop. | Total 2022 | Per 1,000 Pop. |
|--------------------------------------|------------|----------------|------------|----------------|
| <i>Serious Crime Reported</i> | | | | |
| Crimes Against Persons | 12 | 1 | 50 | 4 |
| Crimes Against Property | 25 | 2 | 96 | 7 |
| Crimes Against Society | 35 | 3 | 146 | 11 |
| | | | | |
| Total | 72 | 6 | 292 | 23 |
| Arrests | 41 | | 189 | |

**U.S. Census Estimate 4/1/2020 – 12,982*

4. *Maintain a traffic collision rate at or below the three-year average of 426 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2022.*

| | April 2022 | TOTAL 2022 |
|---------------------------------|------------|------------|
| Traffic Crashes Reported | 36 | 160 |
| Enforce Traffic Laws: | | |
| Written Citations | 79 | 324 |
| Written Warnings | 40 | 109 |
| Verbal Warnings | 267 | 959 |

5. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2021.*

| COLLISION RATIO | | | | |
|------------------------|-------------------|-----------------|----------------------|---------------------|
| <u>2022</u> | <u>COLLISIONS</u> | <u>INJURIES</u> | <u>MONTHLY RATIO</u> | <u>YEAR TO DATE</u> |
| April | 36 | 2 YTD 12 | 6% | 8% YTD 160 |

Traffic School: There was no Traffic School in April.

Staffing:

- Ofc. Terry Brown (TJ) is currently on FTO and will be deployed in the next couple of months for eight months.
- We had New Officer testing on April 28th. Oral Board for three applicants will be held on May 12th.
- We currently have 5 positions open and are continuing to accept applications.

K-9: Ofc. Jason Ghee and K-9, Kailee attended their monthly training.

Sumner County Emergency Response Team:

- April 13th – April 15th – ERT held a 3 Day Spring Training. They conducted marksmanship Fundamentals, night vision qualification, room clearing exercises, force – on – force scenarios, bus assaults and vehicle takedowns.
- April 28th – ERT executed a high-risk narcotics search warrant in Gallatin. Investigators made 3 arrests and recovered a small amount of heroin, several ounces of meth, several pounds of marijuana, ecstasy pills and a few firearms.

**Police Department
April 2022**

Support Services Performance Measurements

1. **Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2022.**

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

| 2022 CLEARANCE RATE | | |
|---------------------|------------------|--------------|
| Month | Group A Offenses | Year to Date |
| <i>April</i> | | |

Communications Section

| | April | Total 2022 |
|-------------------|-------|------------|
| Calls for Service | 909 | 3,822 |
| Alarm Calls | 25 | 153 |

Request for Reports

| | April | FY 2021-22 |
|----------------------|----------|------------|
| Requests for Reports | 22 | 147 |
| Amount taken in | \$14.55 | \$100.35 |
| Tow Bills | \$175.00 | \$175.00 |
| Emailed at no charge | 9 | 164 |
| Storage Fees | \$0.00 | \$0.00 |

Tennessee Highway Safety Office (THSO):

- April 4th- Sgt. Brisson attended Operation Hands Free Press event in Metro Nashville. Sgt. Brisson also participated in the Hands-Free enforcement with Metro Nashville PD.
- April 11th – Sgt. Brisson dropped off over 100 Slow Down TN signs to AAA office in Hendersonville.
- April 15th – Sgt. Brisson dropped off a Hands-Free TN Banner to the Tennessee Welcome Center on I 65.
- April 19th – Sgt. Brisson attended a Metro Nashville Driving Taskforce Meeting at Metro Midtown.

Volunteer Police Explorers: Nothing to report at this time.

Item(s) sold on Govdeals: Nothing to report at this time.

Crime Prevention/Community Relations Performance Measurements

1. **Teach D.A.R.E. Classes (10 Week Program) to two public elementary schools and one private by the end of each school year.** Sgt. Enck is instructing 7 D.A.R.E. classes at White House Middle School with approximately 155 students. He teaches classes on Monday and Tuesdays of each week. Graduation is scheduled for May 5th, 2022.
2. **Plan and coordinate Public Safety Awareness Day as an annual event.** Discover White House Expo & Safety Day date will be announced at a later date.
3. **Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.** 2022 Citizen's Police Academy was cancelled.

**Police Department
April 2022**

4. ***Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.***
- April 14th – Sgt. Enck instructed White House Heritage High School S.P.E.A.R.E. for approximately 35 girls. Sgt. Brisson and Ofc. Loveday assisted.
 - April 21st – Sgt. Enck disseminated DEA Drug Take Back Fliers to local pharmacies and doctor offices.
 - April 21st – Sgt. Enck handed out over 30 badges and ice cream coupons at the park for a home school group.
 - April 22nd – Officer Waller worked Community Christian High School Prom.
 - April 30th – Sgt. Enck and Det. Anglin worked the National DEA Drug Take Back. They collected 145 lbs of drugs at Kroger. Combined with the 112lbs collected in the Police Department Lobby, we collected a total of 257 lbs of drugs.

Special Events: *WHPD Officers participated in the following events during the month of April:*
Nothing at this time.

Upcoming Events:

- D.A.R.E. Graduation (May 5th)
- S.P.E.A.R.E – White House High (May 13th)
- Realtor Safety – (May 19th)
- #No Filter (June 17th)
- Cool off with a Cop (June 22)
- Americana (July 9th)

| <i>2022 Participation in Joint Community Events</i> | | |
|---|--------------|---------------------|
| | <u>April</u> | <u>Year to Date</u> |
| Community Activities | 5 | 21 |

**Fire Department
April 2022**



Summary of Month's Activities

Fire Operations

The Department responded to 150 requests for service during the month with 107 responses being medical emergencies. The Department also responded to 7 vehicle accidents; 2 accidents reported patients being treated for injuries, and 5 accidents reported with no injuries and 2 kitchen fires with minimal damage. Of the 150 responses in the month of April there were 14 calls that overlapped another call for service that is 9.33% of our responses. That brings the overlapping call volume for FY21-22 to 17.06%.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in March from dispatch to on scene time averaged was, five minutes and thirty-two seconds (5:36). The average time a fire unit spent on the scene of an emergency call was eleven minutes and fourteen seconds (11:14).

Department Event

- April 13th – MTAS Municipal Management course
- April 14th – B Shift walkthrough and preplan of BSH Community Center
- April 16th – Fire station 1 tour
- April 18th – C shift walkthrough and preplan of BSH Community Center
- April 19th – A shift walkthrough and preplan of BSH Community Center
- April 28th – Standby for PD testing
- April 30th – FF Chapman and FF Baran Firefighter 2 test...Both Passed
- April 30th – Fire Department Family Cookout

Fire Administration

- April 4th – American Celebration preparation meeting
- April 4th – Asst. Chief Brewer participated in promotion process at Gallatin Fire
- April 7th – Met with Motorola rep concerning new radio system
- April 12th – Monthly Fire Officer meeting
- April 21st – BMA for second reading to update Fire Code

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

| | |
|--------------------------------|------|
| Fires | 35 |
| Rescue & Emergency Services | 1096 |
| Hazardous Conditions (No Fire) | 31 |
| Service Calls | 57 |
| Good Intent Call | 90 |
| False Alarms & False Call | 135 |
| Calls for The Month | 150 |
| Total Responses FY to Date | 1451 |

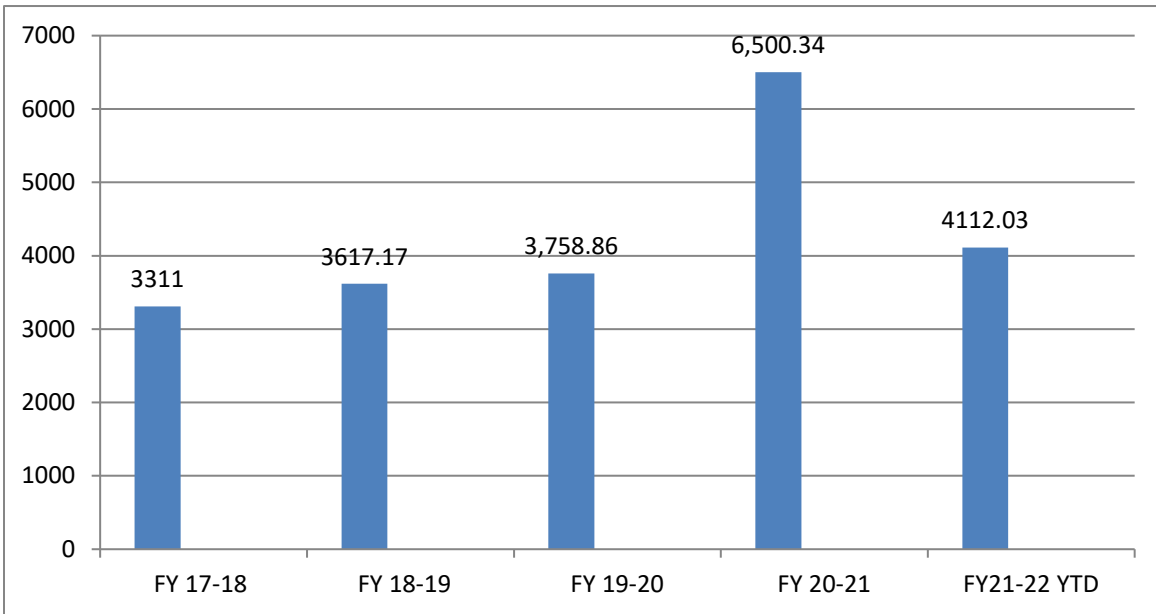
**Fire Department
April 2022**

Response by Station

| | Month | FY to Date | % |
|--------------------------------------|--------------|-------------------|---------------|
| Station #1 (City Park) | 96 | 1021 | 70.5% |
| Station #2 (Business Park Dr) | 54 | 427 | 29.48% |

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4104 hours of training per year is based on eighteen career firefighters.



| | Month | YTD |
|-----------------------------------|--------------|------------|
| Firefighter Training Hours | 291 | 4112.03 |

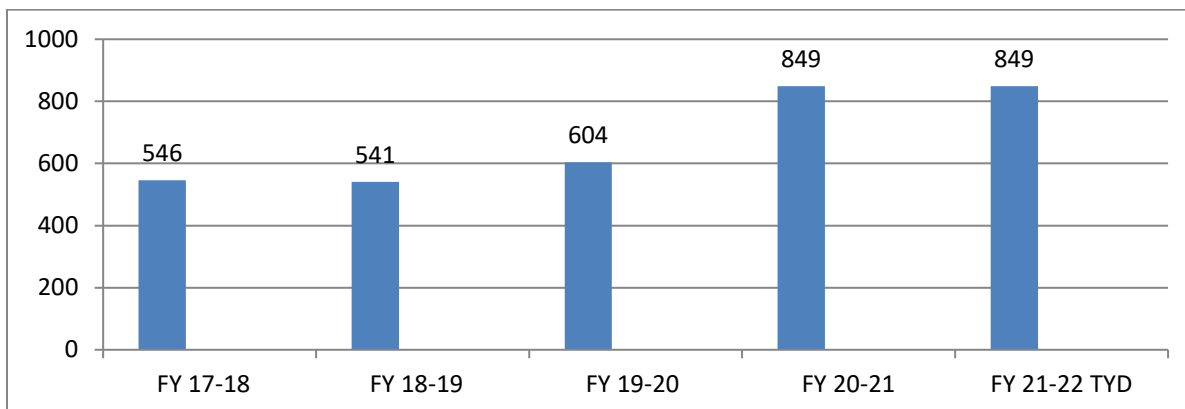
Training breakdown for ISO and NFPA

| | Fire Officer | Company | Facilities | NFPA |
|---------------------|---------------------|----------------|-------------------|----------------|
| Month | 59 | 3 | 21.5 | 38.05 |
| Total for FY | 400 | 1323.75 | 490 | 1347.68 |

**Fire Department
April 2022**

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

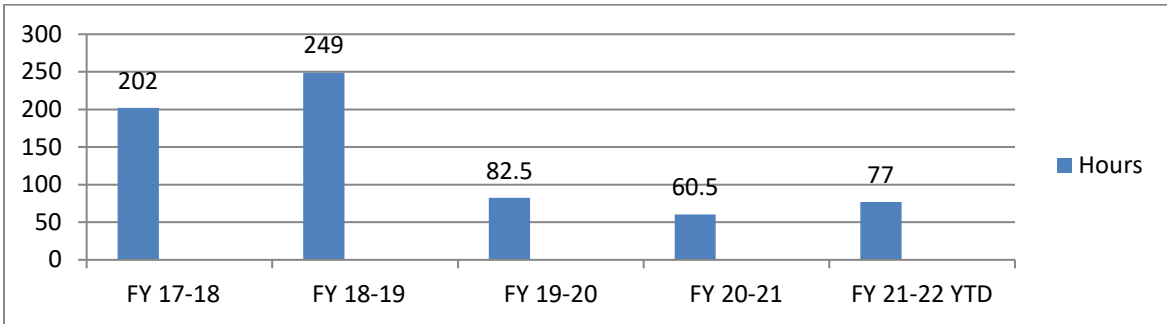
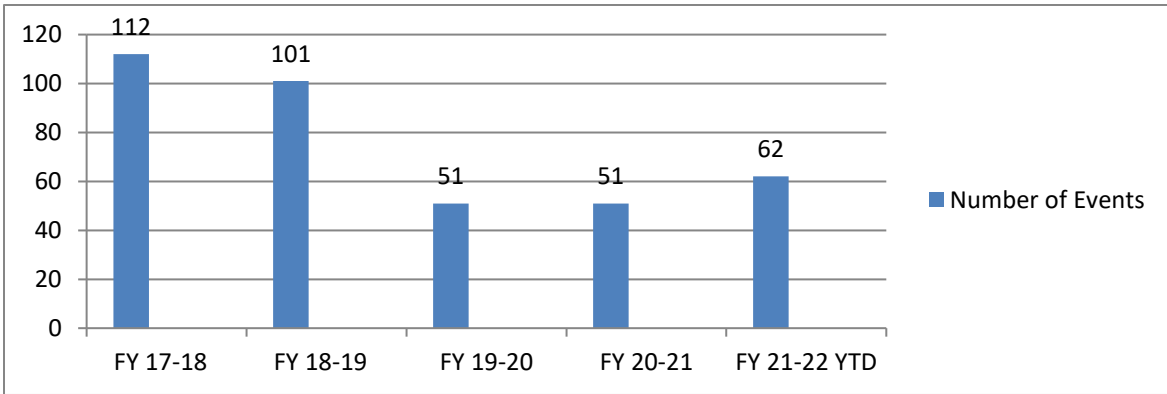
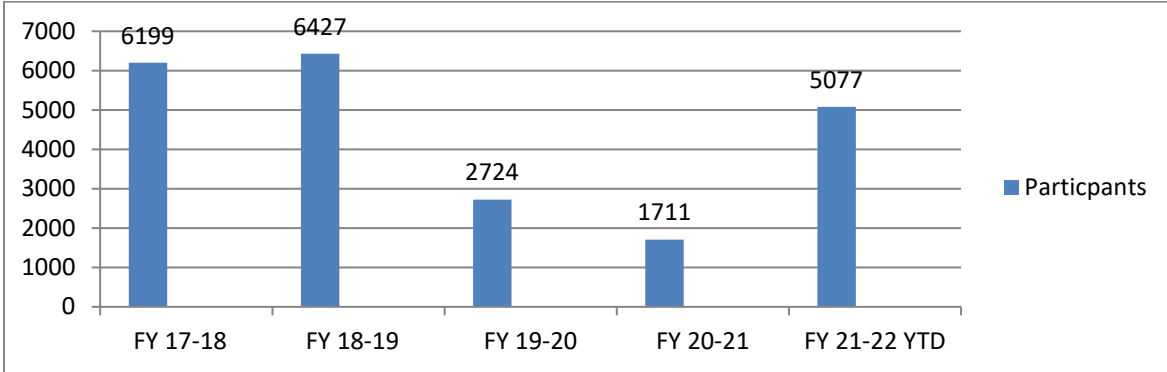


| | Month | YTD |
|---------------------------------|------------|------------|
| April Fire Inspection | 108 | 957 |
| Reinspection | 12 | 153 |
| Code Violation Complaint | 0 | 10 |
| Violations Cleared | 10 | 118 |
| Annual Inspection | 33 | 172 |
| Commercial Burn Pile | 0 | 10 |
| Knox Box | 1 | 20 |
| Fire Alarms | 1 | 16 |
| Measure Fire Hydrant | 1 | 5 |
| Plans Review | 2 | 44 |
| Pre-C/O | 0 | 19 |
| Pre-incident Survey | 39 | 250 |
| Sprinkler Final | 0 | 25 |
| Final/Occupancy | 0 | 29 |

Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized at this time; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.

**Fire Department
April 2022**



| | Month | YTD |
|-------------------------|----------|-------------|
| Participants | 5 | 5077 |
| Number of Events | 2 | 62 |
| Education Hrs. | 2 | 77 |

*Public education numbers were lower than normal due to COVID-19

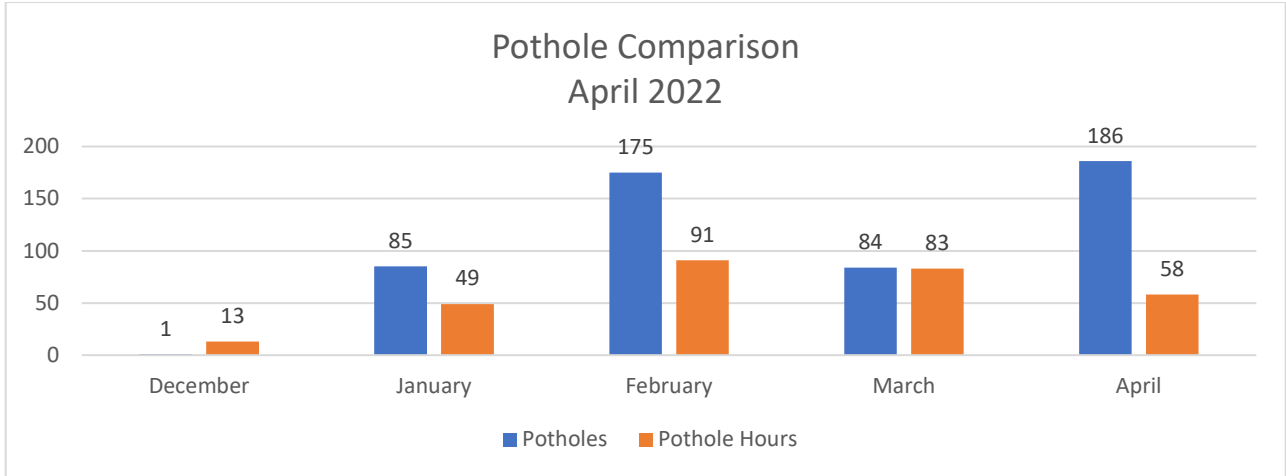
Social Media Statistics for the Month

| | |
|---------------------------|-------------|
| Post Reach | 4775 |
| Post Engagement | 657 |
| New Page Followers | 28 |

**Public Services Department – Public Works Division
April 2022**

Pothole Comparison

The purpose of this chart is to gauge the amount of time spent repairing potholes and the number of potholes repaired in that time frame. It is also going to be used to show how long it currently takes to repair potholes in comparison to how long it will take when the milling head is used to make repairs.

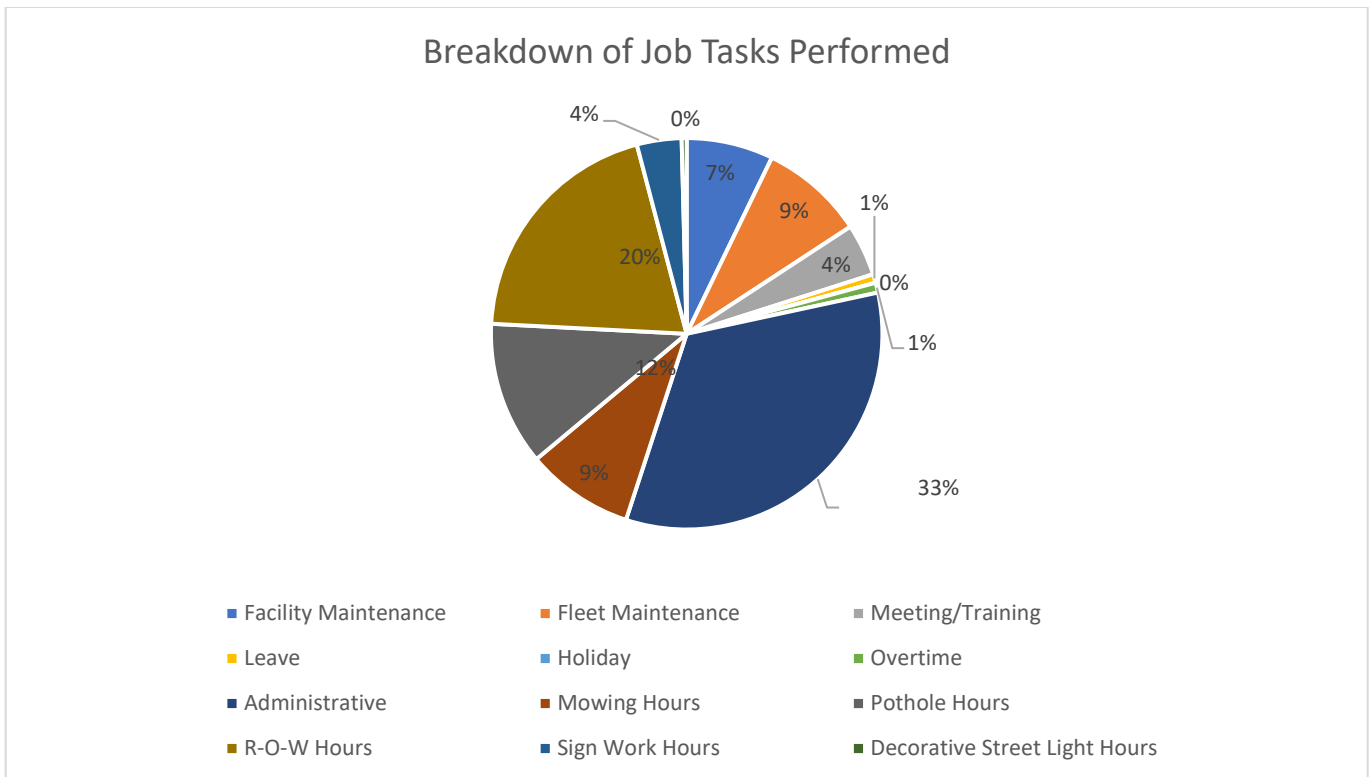


NOTE:

-The goal for this job task is 50 potholes per month. When this chart is completed each month consideration will be given to the size of the potholes that have been repaired that month.

Monthly Activity Log Breakdown

Total Hours Worked in The Public Works Department were 484 Hours. The chart below show what percentage of time was spent on each job task.



Public Services Department – Public Works Division
April 2022

Monthly Work Log

Monday 4-4-2022

- Crew Meeting / Re-installed Stop Sign at Carmack Drive / Installed millings at new Parks Department Property / Gridsmart Camera at Love's

Tuesday 4-5-2022

- Gridsmart Camera at Love's and Dee Cee /Repaired purge valve in Truck 200 / Facility and Fleet Maintenance / Assisted Isaiah with configuration of Gridsmart Camera at Love's and Dee Cee

Wednesday 4-6-2022

- Stop Signs on Sage Road after Traffic Control / Installed sign posts on NPC for WHPD / Installed Speed Limit Signs on Ben Albert Road / Facility and Fleet Maintenance

Thursday 4-7-2022

- Moved Speed Limit Signs on Ben Albert Road / Took 1332 to Serra Chevrolet for PM Service / Facility and Fleet Maintenance

Saturday 4-9-2022

- Came in to pick up dead dog on SR-76

Monday 4-11-2022

- Moved three signs from Thoroughbred Drive, Repaired potholes on Larkspur Drive, ROW Mowing, Facility and Fleet Maintenance.

Tuesday 4-12-2022

- Replaced road signs on Meadow Court, Stoval Drive, Dale Court, Seminole Drive, Target Solutions, Facility and Fleet Maintenance.

Wednesday 4-13-2022

- ROW Mowing / Mowing at Wastewater Facility / Picked up pallets of Cold Patch Asphalt

Thursday 4-14-2022

- Potholes Citywide

Monday 4-18-2022

- Crew Meeting / Installed Drip Loop at Gridsmart Camera at NB, SB Ramp, SR-76 and Love's Gridsmart Camera to keep water from getting into junction box of Gridsmart Camera / Removed dead and fallen trees from On/Off Ramps areas.

Tuesday 4-19-2022

- Pothole Repair Citywide / ROW Mowing

Wednesday 4-20-2022

- Pothole Repair new Parks Department Property off of North Palmers Chapel Road.

Thursday 4-21-2022

- Pothole Repair Citywide / Traffic Control for Brush Pick-up operations / Sprayed weed killer on sidewalks from Hardee's to City Hall

Monday 4-25-2022

- Crew Meeting / ROW Mowing with Sidearm Mower Pleasant Grove and Industrial Drive / Picked up Truck 1332 after having Preventative Maintenance Performed.

Tuesday 4-26-2022

- Repaired Damaged Fence on Marlin Road that was damaged during Salt and Plowing Operations / Cleaned up limbs at back gate of WWTP to prepare for fence installation / Cleaned up tree limbs and debris from N. Swift Road / Removed barricade from ROW on Hobbs Drive.

Wednesday 4-27-2022

- Provided Traffic Control for Stormwater Crew on SPC and Ben Albert Road intersection / Bushhog and finished mowed Industrial Drive / Mowed and String trimmed around antenna building at WWTP

Thursday 4-28-2022

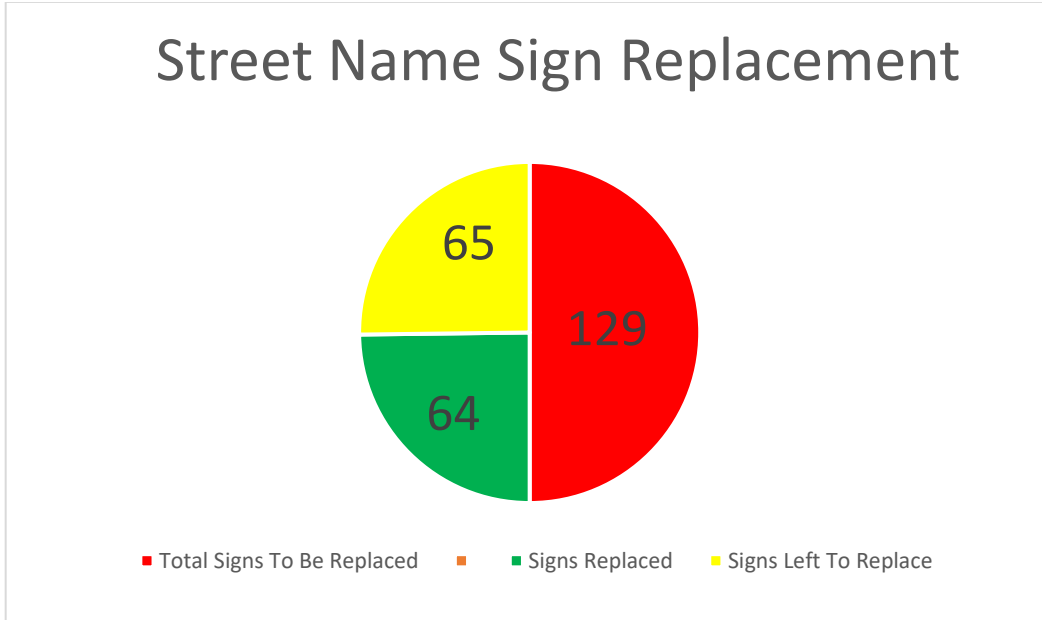
- Crew Meeting / Repaired pothole on Hickory Trail / Removed digital message board at Springbrook Subdivision / Traffic Control for Stormwater / Delivered trash can to 5076 Owens Lane because GFL did not deliver.

**Public Services Department – Public Works Division
April 2022**

Street Name Sign MUTCD Compliance List

The purpose of this list is to track the updating and bringing into compliance The City of White House’s Street name signs with the current requirements the Manual on Uniform Traffic Control Devices (MUTCD) Standards. Street name signs can no longer have all letters capitalized on the sign. (Harpers Way and Loves Lane Road Signs were installed in compliance with current MUTCD Standards).

NOTE: 5 Street Name Signs were replaced in the Month of April



Pothole Complaint Response Time

According to Ordinance the Streets and Roads Department is required to respond to a pothole complaint within 24 business hours from the time the complaint is made until time a satisfactory repair is made.

NOTE: All potholes were repaired according to a list identified by crew members of the Public Works Department and the Sanitation Department.

| STREET ADDRESS OF COMPLAINT | DATE COMPLAINT LOGGED | DATE COMPLAINT RESOLVED | ELAPSED TIME BEFORE REPAIR MADE |
|-----------------------------|-----------------------|-------------------------|---------------------------------|
| | | | |
| | | | |

Public Services Department – Public Works Division
April 2022

Public Works/Streets & Roads Division

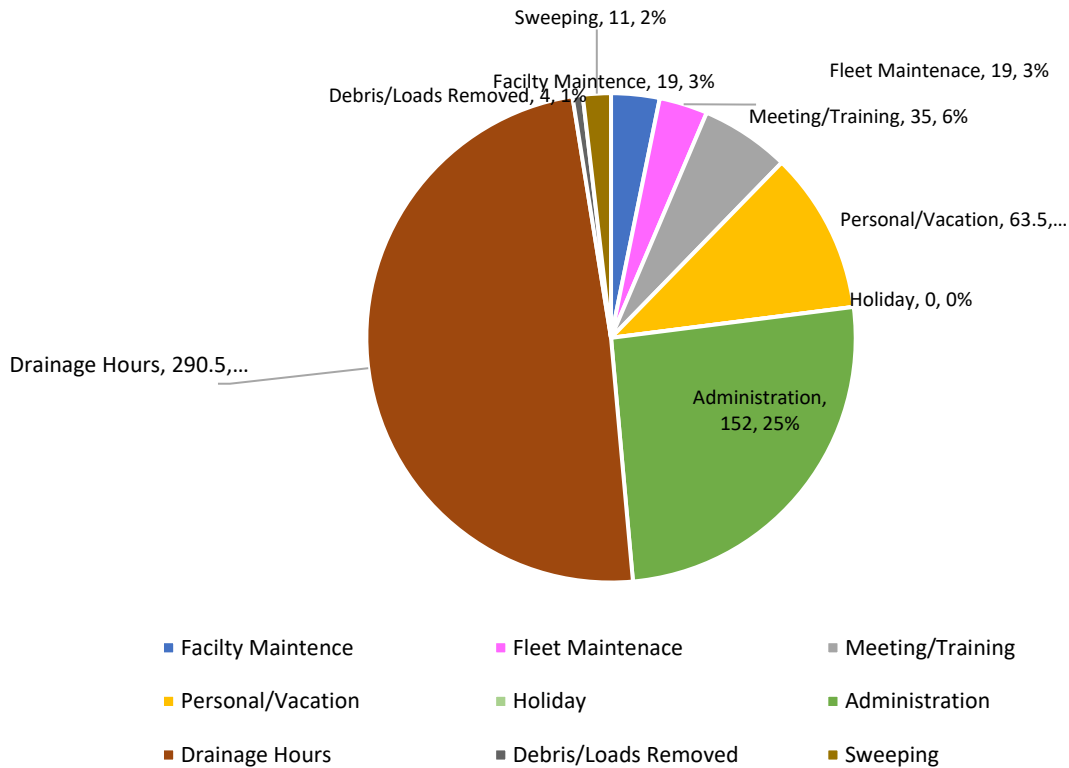
| Total Hours Worked | FY 15/16 | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | 22-Mar | 22-Apr | YTD 21/22 |
|-------------------------------|----------|----------|----------|----------|----------|--------|--------|-----------|
| Street | 8,134 | 9,364 | 8,741 | 10,229 | 9191.25 | 744 | 484 | 13,509 |
| Facility Maintenance | 3494 | 2187 | 1,227 | 1,137 | 887.25 | 86 | 35 | 1375.25 |
| Fleet Maintenance | 1034 | 514 | 282 | 380 | 422.5 | 34 | 42 | 768 |
| Meeting/Training | 502 | 510 | 517 | 400 | 457 | 30 | 21 | 488 |
| Leave | 1,253 | 576 | 613 | 810 | 823 | 51 | 4 | 1597.15 |
| Holiday | 795 | 470 | 385 | 555 | 545 | 0 | 0 | 602 |
| Overtime | 508.5 | 488 | 414 | 311 | 152.75 | 42 | 4 | 509 |
| Administrative | 385 | 698 | 803 | 867 | 1153.25 | 234 | 163 | 2,818 |
| Drainage Work (feet) | 0 | 906 | 2749 | 10 | 0 | 0 | 0 | 546 |
| Drainage Man Hours | 0 | 1470 | 1045 | 170 | 14 | 0 | 0 | 587.28 |
| Debris Removed Load | 0 | 100 | 35 | 44 | 0 | 0 | 0 | 0 |
| Sweeping Man Hours | 0 | 18 | 13 | 0 | 0 | 0 | 0 | 0 |
| Mowing Hours | 0 | 22 | 175 | 219 | 221 | 2 | 44 | 677.5 |
| Curb Repair | 0 | 0 | 0 | 15 | 0 | 0 | 0 | 15 |
| Shoulder LF | 0 | 4485 | 630 | 5 | 640 | 0 | 0 | 30 |
| Shoulder Hours | 0 | 155 | 160 | 49 | 176 | 0 | 0 | 10 |
| # of Potholes | 0 | 250 | 473 | 346 | 385 | 84 | 186 | 679 |
| Pothole Hours | 0 | 759 | 734 | 1,181 | 831.5 | 83 | 58 | 816.25 |
| R-O-W Hours | 0 | 2835 | 2416 | 4,027 | 3044.5 | 168 | 98 | 3,170 |
| Sign/Repaired | 0 | 120 | 91 | 84 | 63 | 11 | 5 | 137 |
| Sign Work Hours | 0 | 289 | 179 | 234 | 109 | 25 | 18 | 304 |
| Salt Hours | 0 | 10 | 143 | 24 | 76.5 | 16 | 0 | 172.5 |
| Salt Tons | 0 | 12 | 20 | 23 | 18 | 27 | 0 | 66.69 |
| Decorative Street Light Hours | 0 | 57 | 46 | 125 | 133.5 | 16 | 2 | 72 |
| Traffic Light Hours | 0 | 0 | 65 | 20 | 158 | 0 | 0 | 81 |

Sanitation Division

| Sanitation Division | FY 15/16 | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | 22-Mar | 22-Apr | YTD 21/22 |
|------------------------------|----------|----------|----------|----------|----------|--------|--------|-----------|
| Total Hours Worked | 2,685 | 3,634 | 4,406 | 4,024 | 4200.5 | 393 | 320 | 6,228 |
| Facility Maintenance | 3494 | 723 | 446 | 574 | 394.5 | 45 | 41 | 761 |
| Fleet Maintenance | 1034 | 488 | 445 | 331 | 294.5 | 26 | 12 | 303 |
| Meeting/Training | 502 | 265 | 130 | 135 | 127.5 | 17 | 20 | 213 |
| Leave | 1,253 | 428 | 700 | 476 | 336 | 0 | 43.5 | 843 |
| Holiday | 795 | 270 | 230 | 230 | 230 | 0 | 0 | 330 |
| Overtime | 508.5 | 119 | 4 | 12 | 39.5 | 13 | 0 | 8 |
| Administrative | 385 | 167 | 1 | 0 | 72.5 | 18.5 | 3 | 58 |
| Sweeping Man Hours | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 |
| Pothole Identification Hours | NEW | | | | | 3 | 25 | 55 |
| R-O-W Hours | 0 | 166 | 30 | 97 | 170 | 21 | 28 | 534 |
| Salt Hours | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Salt Tons | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Sanitation | FY 15/16 | FY 16/17 | FY 17/18 | FY 18/19 | FY 19/20 | 22-Mar | 22-Apr | YTD 21/22 |
|------------------------|----------|----------|----------|----------|----------|--------|--------|-----------|
| Brush Collection Stops | 5,944 | 6,080 | 5,605 | 5,620 | 5161 | 393 | 646 | 8,607 |
| Brush Truck Loads | 459 | 551 | 522 | 578 | 584 | 70 | 52 | 768 |
| Leaves Pickup Bags | 3741 | 3,542 | 3,422 | 3,535 | 2934 | 401 | 364 | 5,955 |
| Brush/Leaves Hours | 1366 | 1,492 | 1,239 | 1,300 | 1225.5 | 146 | 123 | 1,777 |
| Litter Pickup Bags | 334 | 507 | 546 | 511 | 456 | 63 | 13 | 546 |
| Litter Pickup Hours | 1147 | 1132 | 985 | 957 | 892 | 116 | 24 | 972 |

Stormwater Monthly Activity Log Breakdown



Administrative Notes

1. Isaiah Manfredi will now manage the Stormwater/Public Works/Sanitation Divisions and Ed Morris accepted the Stormwater Crew Lead position.
2. Infrastructure for the Wilkinson Stormwater Mitigation Project is underway. Anticipated start date is end of May, depending on infrastructure lead times. This venture will be completed by the stormwater crew.
3. All quotes have been received for the McCurdy Stormwater Mitigation Project. A request has been submitted, once approved, Elkin Brothers will be completing this project.
4. Five Fence Permits were issued.
5. Forty-Two Land Disturbance Permits were issued
6. Fifteen “Certificates of Occupancy” were issued

Stormwater Complaints/Concerns

903 Wilkinson Lane - On 04/05/22 – Stated that the storm drains in front of the house are clogged and asked if someone would be able to come to check it out for them and let them know what needs to be done. **Stormwater met with the homeowner onsite to review the complaint. This is in the active development for Fields at Oakwood. The issue observed was the inlet protection and not draining the water from the road quickly. Stormwater reach out to Ryan Homes to Correct this issue.**

Public Services Department – Stormwater Division
April 2022

301 Stephanie Dr.- Reached out via email and was concerned about an issue with stormwater spilling out of the right of way and shedding onto the property. **The team investigate and found a solution that would provide relief for this issue. The work will be partnered with Meadowlark Dr. Drainage improvements the week of April 18, 2022.**

434 Calista Rd. – Met with Homeowner on April 7, to discuss modifications to EPSC controls on active development site Fields at Oakwood to address sediment-laden runoff onto the property. **Benchmark is scheduling the cleanup process. The sediment was removed and stabilized on April 21, 2022.**

The homeowner called again on April 12, 2022, and stated the same issues are occurring. **Related Information to Benchmark and they will schedule clean-up activities once the weather is sufficient. Scheduled for April 21 2022 at 1:00 pm.**

214 Eastside Drive - called in and stated she thinks that the storm drains may be clogged up. they said that it causes a mess in her yard every time it rains, and they are worried that they are going to have standing water and a mosquito problem come summertime. **The team made contact with the homeowner and identified the problem to be a civil matter. The team suggested making contact with homeowners responsible for restricting access to drainage. County and City Records have no records of easements recorded. Engineering Firm has investigated this area and the existing topography is limited to positive drainage. The root cause is the homeowners on State route 76/ Portland Rd. have installed a 4” PVC pipe on the property line and existing mature trees continue to clog the PVC.**

300 Hamlett Drive - said that the neighbor was seen pouring about a gallon or so of used oil out on the stumps. They wanted to notify us because they don’t want it washing away into the water or onto their property and making a mess. **Visited on-site issue and created work order #041222001 for illicit discharge. Left flier in Mailbox to indicate that the issue was identified and that it was against City Ordinance.**

415 S. Palmer’s Chapel Road - said that a house is being built next door to him, and the water runoff is causing the red clay dirt to shift and fill up the drainage pipes. He wanted to know if someone could come to check it out and tell him what needs to be done to fix it. **Spoke to the homeowner about the issue. The team has made one attempt previously to the contractor at the address of 214 S. Palmers Chapel RD. The team reached out to the property owner on April 11 to discuss the actions needed to correct and prevent the issue from reoccurring. Issued NOV.**

106 Ravenwood Ct. – The homeowner reached out via email to express concerns about water runoff from the adjacent property sheet flowing onto this property. **The stormwater team has made serval attempts in this area to capture the sheet flow and channel it into existing infrastructure. The team has added and installed an area drain and a drop inlet for the properties impacted at the property line. Concerns were brought up again potentially due to earthwork performed at the time of the basin installation. Sheet flow directed into the backyard, the notched a small section to allow stormwater to be direct to infrastructure. The homeowner is aware that this is a private matter.**

103 Dawn Court - said that they were told last September that the Stormwater crew would be in the area doing work to fix drainage issues she’s been experiencing in their yard. The homeowner said that they haven’t heard anything since, and just wanted to circle back and check with us to see if that was still on the list to be completed. **The team contacted the homeowner and will schedule efforts to make repairs to an easement experiencing concentrated flows and eroding soil in the area. The homeowner indicated that she was told that there was a possibility of improvements in the right of way that could be made to redirect the runoff and contain the flow within the Right of Way. The team has looked into that possibility in past and seemed viable to do so., but no update was given after returning basic calculations to previous management. The homeowner also mentioned the potential for new infrastructure was somehow connected to state route 258 improvements?**

3352 Calista Road – The homeowner called the office and stated that the pond near her home holds water all the time and won’t drain correctly. **The team reached out and inspected the basin in question. the basin is between lots.**

Public Services Department – Stormwater Division
April 2022

204 College St – Homeowner brought to the team’s attention the progress of the Towne Center Apartments located behind this property and the progress seems to have created additional runoff on this property. **Spoke to the homeowner and updated her on the NOV sent 4/13/2022, and the design of the property per the plans submitted.**

311 Oakdale Dr. – Homeowner called and stated that the rear of their property is not draining well and is “a muddy mess” and was inquiring about more information they could do to perform or make improvements to the property to better improve the drainage. **The team investigated the property and will need to coordinate with homeowners in this area to have their fences removed before any improvements can be made.**

110 Hobbs Drive – Called regarding the neighbor’s yard. They said that they have been in contact with someone in Stormwater because their neighbors have been building up their yard, which is causing water to fill in this yard. Said they’d put in a silt fence, but it hasn’t caused any relief. They asked if someone would please come to inspect it and make sure everything was installed/is working properly. **The team Investigate and stated that the matter is on private property and provide suggestions for meditation of the issue.**

647 Tyree Springs Road - said that an accident recently tore up the driveway and they are looking to get it fixed up, and wondered if someone could check the drain pipe under the driveway to let them know if there are specific things they can/can’t do when fixing the driveway. **Inspected the culvert and referred him to the State since they maintain this section of Tyree Springs.**

112 Montelena Drive – Reached out via email to inquire about updates to Cambria Phase 3. The homeowner wondered about the Public Hearing sign posted on the property and any updates on the progress. **Meet with them onsite and forwarded links to the state website.**

107 Etude Court said that a couple of neighbors, including them, are experiencing tons of standing water after every rainfall. They had been in contact with previous management, and a team went out to start trenching the yard last summer, but it was never completed. They were looking for a status update as to whether there was a plan for completion or any way to help with all of the standing water. **The Team had made repairs to the drainage easement in June of 2021. W/O# 050620004. The team was able to identify areas that had been ponding water in the established swale in the rear of the property and made repairs by cutting the soil out in areas that are higher and filling areas that were lower to provide consistency in positive drainage. This area had limited topography to work with.**

511 Calista Road – Called in on 4/12/22, said there are townhomes next to the house, and the drainage ditch from the townhomes pours into the driveway and into a fish pond they have. **Reached out on 04/19/22, and left a voicemail.**

333 Brinkley Lane - experiencing some drainage issues where it tends to overflow in her backyard. **Reached out on 4/19/22 to investigate the concern. Left voicemail. The team met onsite and reviewed, stating it was a private matter, and provided suggestions on how to alleviate the issue.**

209 Apache Trail - said that something is messing up the flow of the creek near the end of the house, and it’s causing the water to be sludgy and frothy. **Team Investigated concerns and corrected obstructions in the conveyance. W/O 042522009**

404 Portland Road - reports that the culvert in the yard is all messed up and floods into the driveway. **State Route HWY is maintained by TDOT, Relayed information to TDOT Rep., and Notified the Homeowner via Voicemail.**

**Public Services Department – Stormwater Division
April 2022**



Stormwater Work Orders

Our objective is to establish and maintain a proactive approach to minimize any potential for localized flooding within City limits. This includes but is not limited to ditch maintenance. In addition, a large part of this objective is to respond to citizen complaints in a timely manner.

Below are some work order requests and summaries that have been addressed for the Month of April:

| <i>Address</i> | <i>Scope of Work</i> | <i>Status</i> | <i>Notes</i> |
|--|-------------------------------|--|--|
| <i>434 & Wilkinson LN</i> | Ditch Mitigation | Work Order: 040522001 Complete |  |
| <i>106 S. Palmers Chapel Rd</i> | Infrastructure Safety Concern | Work Order: 040722001 Complete |  |
| <i>206 Hamlett Dr</i> | Drainage Mitigation | Work Order: 041222001 Complete |  |
| <i>Scooters Coffee</i> | Inspection | Work Order: 042522004 Complete |  |

**Public Services Department – Stormwater Division
April 2022**

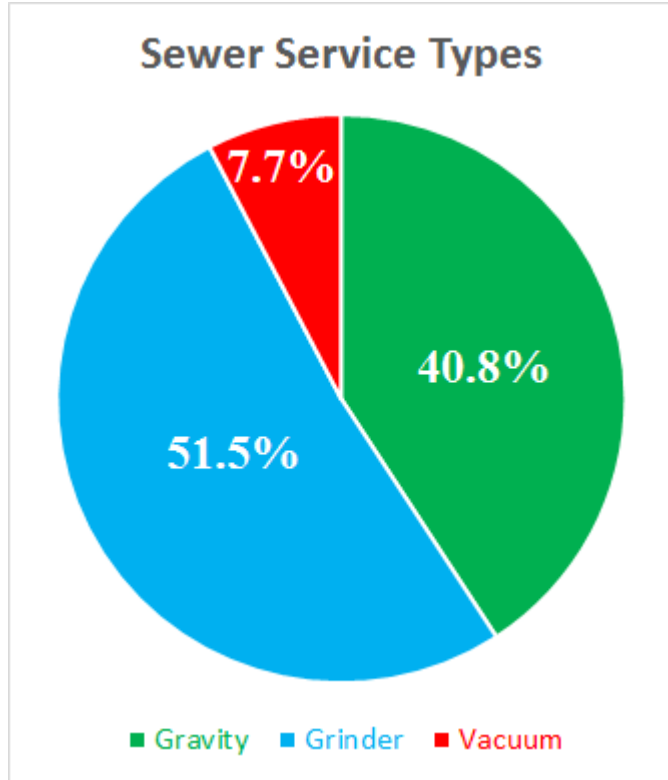
| | | |
|---|--|--|
| <p><i>209 Apache Trail</i></p> <p>Drainage Mitigation</p> | <p>Work Order: 042522009</p> <p>Completed</p> |  |
| <p><i>639 Tyree Springs Rd</i></p> <p>Drainage Mitigation</p> | <p>Work Order: 042622005</p> <p>Complete</p> |  |
| <p><i>179 -189 S. Palmers Chapel Rd</i></p> <p>Drainage Mitigation</p> | <p>Work Order: 042722002</p> <p>Complete</p> |  |
| <p><i>Meadowlark Rd</i></p> <p>Drainage Mitigation</p> | <p>Work Order: 041822005</p> <p>Complete</p> |  |

**Public Services Department - Wastewater Division
April 2022**

Collections System Activities:

The City of White House operates a dynamic and unique sanitary sewer system consisting of gravity services, low-pressure grinder services, and vacuum services. As of **April 30th, 2022**, City personnel count a total of **5,790** sewer system connections, with **30 new** applications for service in **April, 2022**. Totalized counts of each type of connection are provided below:

| | |
|---|--------------|
| Gravity Sewer Connections | 2,363 |
| Low-Pressure Grinder Sewer Connections | 2,983 |
| Vacuum Connections | 444 |



The City counts **187** commercial grinder stations, **2,794** residential grinder stations, and **26** major lift stations integrated into our system.

811 Utility Locate Service:

Tennessee 811 is the underground utility notification center for Tennessee and is not a goal-driven task: This is a service to provide utility locations to residents or commercial contractors. The 811 call system is designed to mitigate the damage to underground utilities, which each year public and private utilities spend millions of dollars in repair costs. TN 811 receives information from callers who are digging, processes it using a sophisticated software mapping system, and notifies underground utility operators that may have utilities in the area. The owners of the utilities then send personnel to locate and mark their utilities.

| <u>Line Marking</u> | <u>FY 16/17</u> | <u>FY 17/18</u> | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | | <u>April 2022</u> | <u>YTD</u> |
|---------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--|-------------------|------------|
| Tennessee 811 | 1,670 | 1849 | 2315 | 2680 | 2933 | | 555 | 5158 |

SCADA (Supervisory Control and Data Acquisition) Alarm Response Goal:

Our goal is to reduce the number of responses through an ongoing, proactive maintenance program at the major lift stations. However, there are uncontrollable factors that create an alarm condition; such as high-water levels due to large rain events, loss of vacuum, power outages, and/or loss of phase. These types of alarms notify us that a problem exists. A service technician can access the SCADA system from any location via a smart device and acknowledge the alarm. The SCADA system at every lift station will allow the technician to remotely operate the components at the station. **We have upgraded the V-cards at four of the station to make them more compatible with the 5G signal.**

**Public Services Department - Wastewater Division
April 2022**

| <u>Lift Station Location</u> | <u>FY 16/17</u> | <u>FY 17/18</u> | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | | <u>Apr 2022</u> | <u>YTD</u> |
|------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--|-----------------|------------|
| North Palmers Chapel | 22 | 23 | 8 | 3 | 1 | | 0 | 6 |
| Calista Road | 55 | 13 | 4 | 2 | 1 | | 1 | 9 |
| Wilkinson Lane | 8 | 4 | 1 | 3 | 1 | | 1 | 3 |
| Portland Road | 1 | 4 | 1 | 0 | 1 | | 0 | 0 |
| Cope's Crossing | 17 | 15 | 7 | 8 | 6 | | 1 | 8 |
| Union Road | 8 | 17 | 6 | 6 | 9 | | 0 | 0 |
| Meadowlark Drive | 11 | 6 | 4 | 2 | 1 | | 0 | 1 |
| Highway 76 (Springfield) | 1 | 0 | 1 | 1 | 0 | | 0 | 0 |
| Cambria Drive | 0 | 0 | 1 | 4 | 3 | | 0 | 4 |
| Sage Road (Hester) | 7 | 2 | 0 | 1 | 0 | | 0 | 0 |
| Kensington Green | n/a | n/a | n/a | 1 | 0 | | 0 | 0 |
| Grove at Kendall | n/a | n/a | n/a | n/a | n/a | | 0 | 0 |
| Settler's Ridge | 0 | 1 | 1 | 1 | 1 | | 0 | 0 |
| Summerlin | 0 | 0 | 2 | 5 | 22 | | 0 | 0 |
| Heritage High School | 22 | 0 | 2 | 1 | 0 | | 0 | 0 |
| Loves Truck Stop | n/a | n/a | n/a | 0 | 0 | | 0 | 3 |
| Concord Springs | n/a | n/a | n/a | 0 | 0 | | 0 | 2 |
| Parks | n/a | n/a | n/a | 0 | 0 | | 0 | 0 |
| Fields at Oakwood | n/a | n/a | n/a | n/a | 2 | | 0 | 1 |
| Treatment Plant | 1 | 6 | 4 | 6 | 3 | | 0 | 0 |

Major Alarms:

Copes Crossing: On 04-18-2022, the Copes Crossing lift-station required minor rewiring in the control panel. Gases had corroded the control wires to the Pump #2 contactor, and had to be replaced. A new control panel for this station has been proposed in the 2022/2023 budget year. Following repairs, the station was returned to normal operation.

Calista: On 04-28-2022, vacuum pump #3 was removed from service to be shipped back to the pump manufacturer for repairs after metal shavings were found in the oil pan of the pump. This pump was installed new approximately 3 years ago. Wastewater personnel are retrofitting one of the older model pumps in inventory to temporarily replace the down pump. The vacuum station is capable of functioning on two of three vacuum pumps in normal operation.

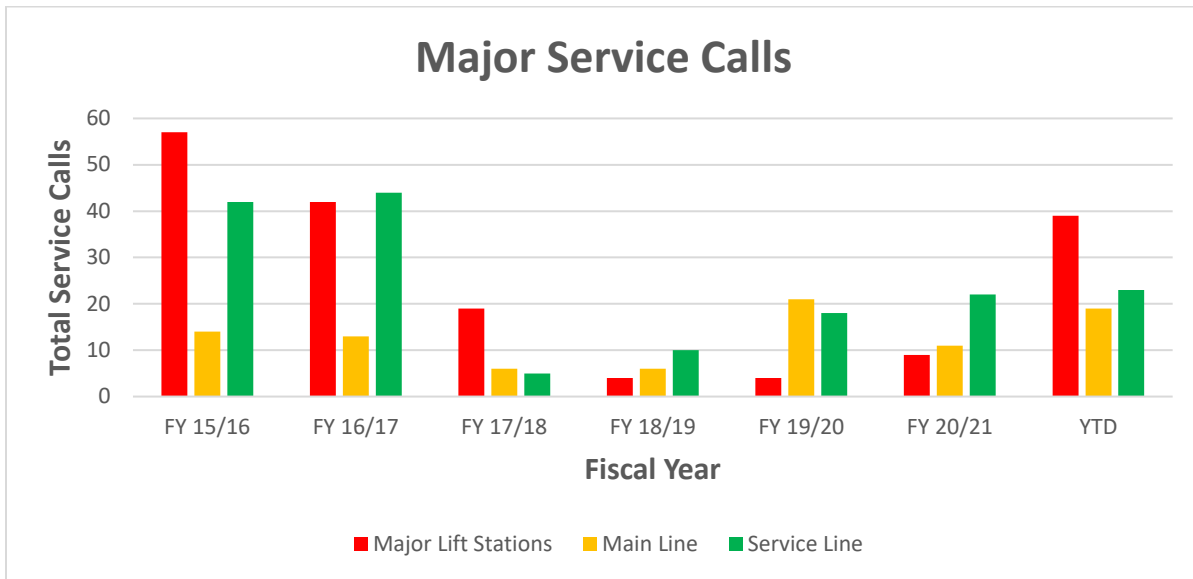
Wilkinson: On 04-30-2022, the Wilkinson Lane lift-station also required minor rewiring in the control panel, and replacement of a float. Gases had corroded wires in the junction box. Following repairs, the station was returned to normal operation.

**Public Services Department - Wastewater Division
April 2022**

System Repair Goals:

The goal is to minimize failures with the major lift stations and the mainline gravity, low-pressure and high-pressure force-mains, and the air-vacuum systems. Key personnel have been trained over the last four (4) years on the proper operation and maintenance of the major lift stations. This program has been very successful in reducing the number of station failures. Some of the lift stations are either at or near their anticipated useful life. Therefore, we will continue to encounter equipment failures until the stations are replaced. The mainline and service line repairs are mitigated in a large part by the 811 line marking program. However, we do encounter residents or contractors that dig without notifying the 811 call center. Under these circumstances the City must make repairs; and if the line break was due to negligence, the responsible party will be billed. In some cases, the breaks are due to weather events or age.

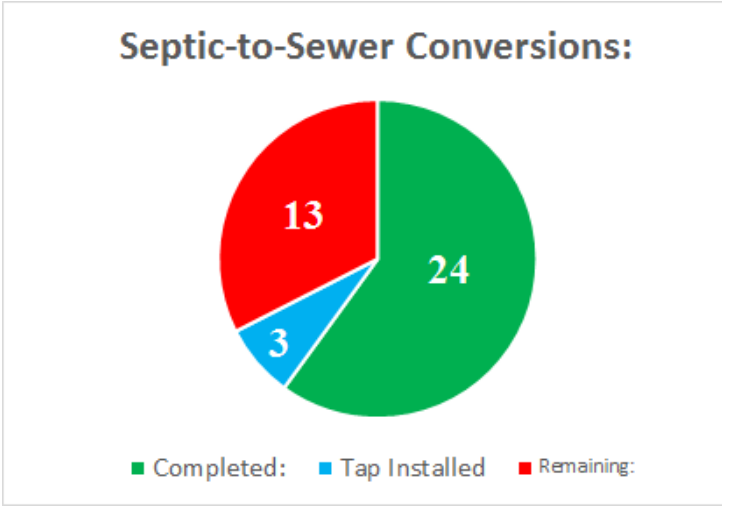
| <u>Repairs</u> | <u>FY 16/17</u> | <u>FY 17/18</u> | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | | <u>Apr 2022</u> | <u>YTD</u> |
|---------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--|-----------------|------------|
| Major Lift Stations | 42 | 19 | 4 | 4 | 9 | | 3 | 39 |
| Main Line | 13 | 6 | 6 | 21 | 11 | | 1 | 19 |
| Service Line | 44 | 5 | 10 | 18 | 22 | | 1 | 23 |



- Settler's Ridge** – In August 2017, just days before Tropical Storm Harvey arrived in White House, a contractor ran over the pump station with a lull. The damage was evaluated the week after Harvey had passed. The tank, rails, and lid were all damaged beyond repair and therefore are on order for replacement. This is a pump station not yet taken over by the City. It shall be repaired and fenced for the City to take it over. **Tank has been delivered to the developer. The corrective action requirements for this station is for the developer and/or contractor to hire a company to patch the damage and supply the City with the replacement tank and a 2-year warranty on the repair, which has not yet been completed.**
- Wilkinson Lane Station** – Station is again running on both pumps. WASCON is working with the City and several different suppliers on installing HDPE piping in the station. The DIP discharge piping is showing severe signs of decay. We anticipate roughly one year of operation before the pipe fails again. This will be the 4th time this station has had to be re-piped, so we have chosen a rigid, yet flexible pipe.
- Vacuum-to-Gravity Conversion Projects:** The North Palmers Chapel vacuum-to-gravity conversion project has begun for the remaining vacuum service customers on North Palmers Chapel Rd and College St Extension from the greenway to Tyree Springs Rd. This project will remove 22 vacuum services from the North Palmers vacuum station, and reroute them to the Copes Crossing station via a new gravity line. **A pre-construction meeting was held with L&G Construction on September 2nd. L&G installed their erosion control and began mobilizing materials to the site on September 3rd. The existing terminal manhole was re-surveyed on September 7th, and L&G crews began stripping soil and setting pipe. All services have now been removed from the vacuum network. Final site cleanup remains to be completed by the contractor.**

**Public Services Department - Wastewater Division
April 2022**

4. **New Southern Force-Main:** The sewer model and master plan updates completed by Jacobs Engineering revealed significant flow restrictions in our existing 12-inch Southern Force-Main, which currently takes approximately 60% of the City’s sewer flows. Replacement of the existing main will require running a new upsized line approximately four (4) miles from the Wastewater Treatment Plant at the end of Industrial Drive to the new Dorris Farm development on Tyree Springs Road. The first phase of the project has been bid out to Twin States, and consists of installing approximately 4,500 ft of 20” DR11 HDPE pipe, including a 490 ft bore under I-65, and running pipe from Hester Dr to the intersection of DeeCee CT and SCT Dr.
5. **Headworks Repairs:** On March 31st, 2022, the Headworks drum screen #2 required a repair to the drive gear. The existing gear stripped due to heavy wear, causing the drum screen to jump off the guide rail, which led to a previous overflow event. Parts were on hand for the repair, and the drum screen was returned to normal operation.
6. **Calista Vacuum Station:** One of the new Mink vacuum pumps installed in 2019 has failed prematurely, and metal shavings have been discovered in the oil pan of the pump. We are sending it back to the manufacturer to discover the cause of the failure, and for a quote on repairs. The replacement cost for a new pump is approximately \$30,000. One of the older model Busch pumps previously removed from the station is being retrofitted as a replacement until the Mink pump can either be repaired or replaced.
7. **Septic-to-Sewer Conversions** – The City continues to make progress on septic to sewer conversions. An additional eight (8) addresses have been approved by the Board to be added to the original list of septic-to-sewer conversion projects. Four (4) conversions were completed in the 2020/2021 budget year, and three (3) additional taps were pre-emptively installed in anticipation of additional projects. **In recent consultation with Public Works regarding upcoming paving schedules, the department plans to target five (5) conversion projects on Union Rd (requiring three (3) additional taps) in mid to late 2021. The department is evaluating bidding out the remaining conversions as a single project. An additional sewer tap has been installed for the storage units. The sewer conversion for 2966 Union Rd has also been completed.** A total of 24 projects have now been completed on the list of 40.

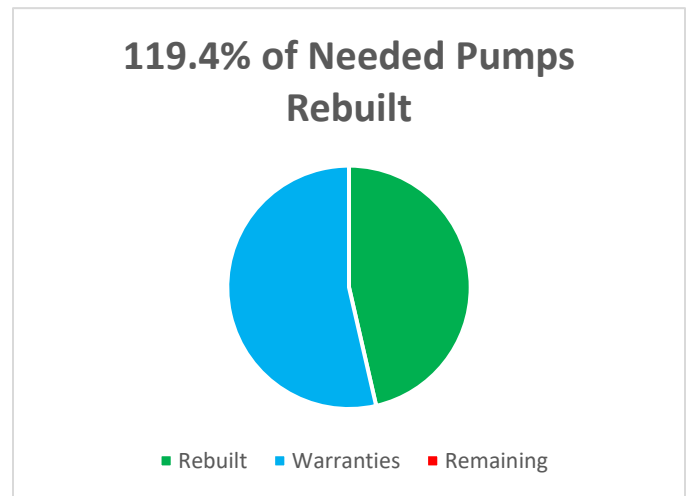


**Public Services Department - Wastewater Division
April 2022**

| <u>Work Orders</u> | <u>FY 16/17</u> | <u>FY 17/18</u> | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | | <u>Apr 2022</u> | <u>YTD</u> |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|--|-----------------|------------|
| Vacuum System Service Request | 172 | 143 | 112 | 82 | 78 | | 27 | 144 |
| Gravity Service Request | 12 | 0 | 10 | 13 | 20 | | 6 | 60 |
| Low Pressure Service Request | 716 | 621 | 728 | 770 | 702 | | 68 | 602 |
| Total Pumps Replaced | 338 | 401 | 361 | 449 | 492 | | 46 | 398 |
| Total Pumps Rebuilt | n/a | n/a | n/a | n/a | 135 | | 14 | 97 |
| Total Warranty Pumps Returned | n/a | n/a | n/a | n/a | n/a | | 6 | 112 |
| Grinder Tank PM Program | 58 | 63 | 358 | 267 | 219 | | 11 | 94 |
| Open Trench Inspections | 23 | 54 | 103 | 226 | 409 | | 53 | 553 |
| Final Inspection for New Service | 55 | 56 | 62 | 110 | 248 | | 19 | 336 |
| Sanitary Sewer Overflow (SSO) | 9 | 1 | 3 | 49 | 19 | | 0 | 26 |
| Odor Complaints | 17 | 28 | 43 | 43 | 35 | | 1 | 16 |

Pump Rebuilds:

The capital outlay budget was designed for a total purchase of 275 new E-One grinder pumps for the 2020/2021 Fiscal Year. However, **492** grinder pumps were needed to meet all the service call requests for the year. To supplement the amount of pumps on-hand, the department rebuilt **135** pumps throughout the year, in addition to all warranty-return pumps received. For the 2021/2022 budget year, the department has budgeted for the purchase of approximately 350 new pumps, and anticipates that 525 pumps will be required throughout the year. To further supplement the number of pumps on-hand, personnel will rebuild an estimated 100 E-One pumps throughout the year, and anticipate approximately 100 warranty-returns. Wascon rebuilds all pumps that fail prior to expiration of their 5-year and 3-month warranty period. Production issues have caused backorders for new pump deliveries.



**Public Services Department - Wastewater Division
April 2022**

Treatment System Activities:

Wastewater Treatment Plant Goals:

The primary goal for the treatment plant is to provide an effluent quality that meets or exceeds the TDEC required limits as set forth in our NPDES permit. This is measured by a violation occurrence that must be notated on the monthly report. The secondary goal is to provide a high-level operation and maintenance program to ensure the plant runs as designed. This plant was built in 2001 and has been experiencing mechanical failures on components that operate 24/7.

| <u>Parameter</u> | <u>Jan - 22</u> | <u>Feb - 22</u> | <u>Mar - 22</u> | <u>Apr - 22</u> | |
|---------------------------------|------------------------|------------------------|------------------------|------------------------|---------------------------|
| Flow – To Creek | 0.703 MGD | 0.829 MGD | 0.736 MGD | 0.767 MGD | MGD = Million Gallons/Day |
| Flow – To Spray Field | 0.000 MGD | 0.000 MGD | 0.000 MGD | 0.000 MGD | |
| Total Flow Through Plant | 0.703 MGD | 0.829 MGD | 0.736 MGD | 0.767 MGD | |
| Capacity | 1.400 MGD | 1.400 MGD | 1.400 MGD | 1.400 MGD | |
| % of Plant Throughput | 50.2% | 59.2% | 52.6% | 54.8% | (0.767 MGD) / (1.400 MGD) |
| Actual Capacity | 1.120 MGD | 1.120 MGD | 1.120 MGD | 1.120 MGD | (1.400 MGD x 80%) |
| % of Allocated Capacity | 62.8% | 74.0% | 65.7% | 68.5% | (0.767 MGD) / (1.120 MGD) |
| Rainfall | 5.68” | 12.41” | 4.48” | 5.86” | |

| <u>Effluent</u> | <u>FY 15/16</u> | <u>FY 16/17</u> | <u>FY 17/18</u> | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>FY 20/21</u> | | <u>Apr 2022</u> | <u>YTD</u> |
|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|--|------------------------|-------------------|
| Violations | 7 | 7 | 13 | 7 | 12 | 7 | | 4 | 20 |

1. **Violations:** One violation for Total Phosphorus Rolling Average in pounds per year. This will continue until the new plant is operational. Violations may continue for several months after completion of construction until the annual rolling average can be reduced below the violation limits by the new facility. Additionally, two (2) daily maximum ammonia violations occurred, as well as a weekly ammonia violation. These violations are a result of a failure of another rotating aerator in the oxidation ditch on 04-13-2022. Parts and equipment availability for the repair were on backorder, though the repair is expected to be completed on 05-12-2022. Attempts to aerate were made with improvised equipment, though unfortunately proved unsuccessful.

TDEC Order and Assessment: On July 15th, 2020, TDEC issued the City of White House an Order and Assessment notice in the amount of \$63,040 for a total of 29 violations that occurred between March 2018 and February 2020 (the only unresolved violation being the rolling total phosphorous average). An initial payment in the amount of \$12,608 was required within 30 days, with other penalties only being applicable if the provisions of the order and assessment were not met. Two (2) provisions were of concern to City staff: The City must begin to initiate the implementation of the state-approved plans for the WWTP expansion within 90 days; and the City must remain within “significant compliance” of the facility’s permit for a period of two (2) years following completion of construction of the new facility. City personnel spoke with TDEC officials on July 29th, and were able to confirm that the City is already compliant with the 90-day initiation period as a result of the progress made with the SRF Loan process for the facility, and received an extension of the “significant compliance” period to begin one (1) year after completion of construction, to allow for the influence of the old facility’s treatment effectiveness on annual rolling averages to be completely phased out. An estimated approximate timeline of anticipated steps required to complete the SRF process and to move forward with plant bidding/construction has been provided below. **The City received written confirmation of this arrangement from TDEC on August 7th, 2020.**

Public Services Department - Wastewater Division
April 2022

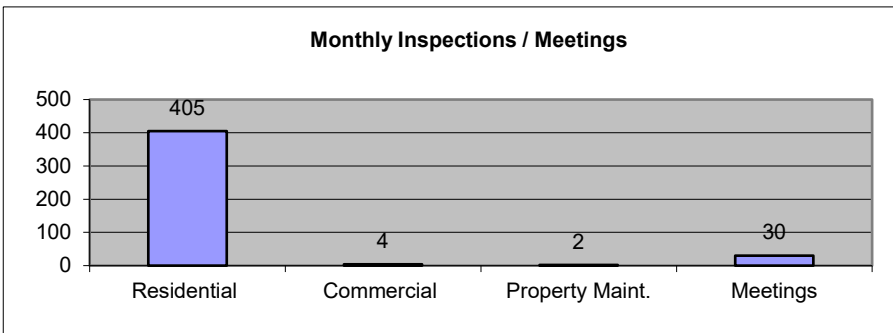
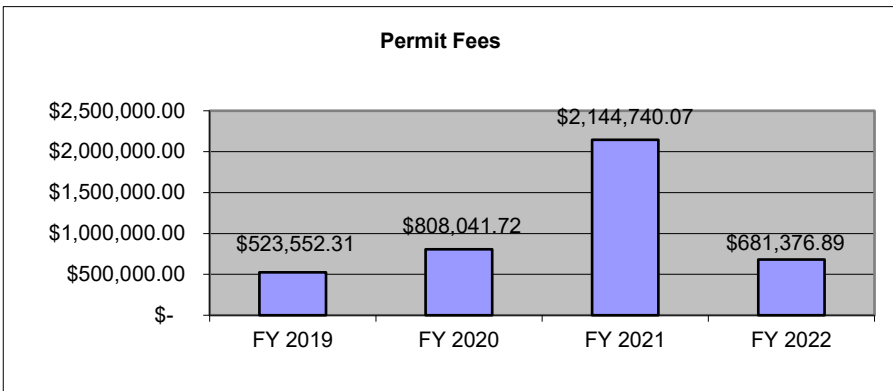
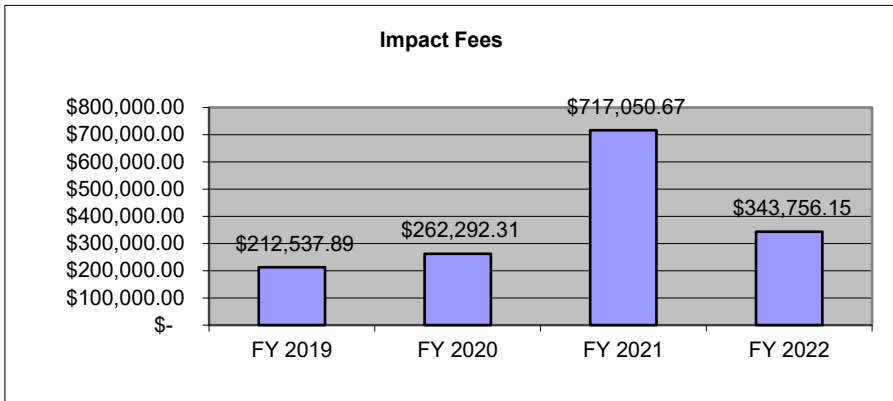
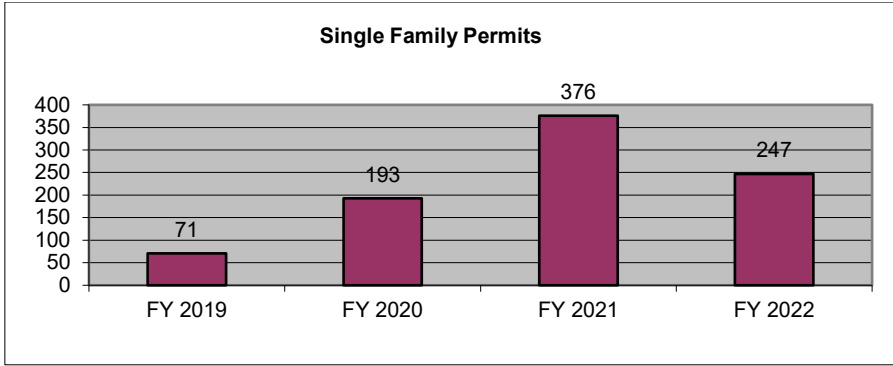
2. **H₂S & Ferric Sulfate**: We have moved away from the Ferric Sulfate feed. The City has installed air scrubbers that pull the H₂S through a series of filters. These units have been installed at the Cope's Crossing and Wilkinson Lane stations.

3. **Peracetic Acid**: TDEC has approved our use of PAA as the method of disinfection and has modified our NPDES permit accordingly.

The PAA feed rate is operating at a constant **2.50** parts per million (ppm). The average residual was **0.13** PPM with a max residual of **0.22** PPM. *Last month the feed rate was 2.00 ppm.*

Our TDEC permit states in part that, "The concentration of the E. Coli group after disinfection shall not exceed **126 CFU's** (colony forming units) per 100 ml." Additionally, our *daily maximum* concentration limit is **941/1000ml**. Our E Coli testing for the month was an average of **15.7 CFU's** which is well below the limit. *Last month the average was 15.5 CFU.*

**Planning and Codes Department
APRIL 2022**



**Planning and Codes Department
APRIL 2022**

| | Month | FY2022 | FY2021 | FY2020 | FY2019 |
|------------------------------|--------------------|----------------------|----------------------|----------------------|---------------------|
| MEETING AGENDA ITEMS# | | | | | |
| Planning Commission | 7 | 67 | 74 | 69 | 66 |
| Construction Appeals | 0 | 0 | 0 | 0 | 0 |
| Zoning Appeals | 1 | 3 | 4 | 5 | 6 |
| Tech. Review/Study Session | 1 | 5 | 2 | 0 | 1 |
| Property Maintenance | 0 | 0 | 0 | 0 | 0 |
| PERMITS | | | | | |
| Single Family Residential | 37 | 247 | 376 | 193 | 71 |
| Multi-Family Residential | 0 | 0 | 22 | 0 | 13 |
| Other Residential | 11 | 75 | 83 | 91 | 93 |
| New Commercial | 3 | 6 | 6 | 6 | 3 |
| New Industrial | 0 | 0 | 2 | 0 | 1 |
| Other Com/Ind | 4 | 19 | 23 | 23 | 33 |
| Sign | 0 | 9 | 17 | 14 | 25 |
| Occupancy Permits | 25 | 301 | 21 | 14 | 25 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Other | 2 | 3 | 11 | 12 | 3 |
| BUILDING INSPECTIONS | | | | | |
| Residential | 405 | 4042 | 2621 | 2858 | 2411 |
| Hours | 75 | 1335.3 | 533 | 699.58 | 414.98 |
| Commercial /Industrial | 4 | 120 | 92 | 110 | 179 |
| Hours | 1 | 55 | 36.93 | 12.83 | 165 |
| CODE ENFORCEMENT | | | | | |
| Total Cases | 2 | 35 | 98 | 330 | 179 |
| Hours | 1.5 | 2.3 | 35.75 | 70.24 | 86.75 |
| Complaints Received | 2 | 55 | 41 | 116 | 98 |
| MEETINGS | | | | | |
| Administration | 8 | 102 | 72 | 58 | 68 |
| Hours | 16 | 104 | 99 | 38.26 | 103.67 |
| Planning | 22 | 115 | 53 | 76 | 135 |
| Hours | 33 | 183.5 | 96.58 | 155.5 | 86.82 |
| Codes | 0 | 6 | 11 | 28 | 35 |
| Hours | 0 | 5 | 9 | 37.85 | 40.16 |
| FEES | | | | | |
| Permit Fees | \$92,378.11 | \$ 681,376.89 | \$2,144,740.07 | \$ 808,041.72 | \$523,552.31 |
| Board Review Fees | \$675.00 | \$ 9,375.00 | \$ 84,775.00 | \$ 11,000.00 | \$3,750.00 |
| City Impact Fee | \$55,778.17 | \$ 343,756.15 | \$ 717,050.67 | \$ 262,292.31 | \$212,537.89 |
| Roads | \$14,097.00 | \$ 618,727.60 | \$ 301,769.60 | \$ 77,860.90 | \$98,885.80 |
| Parks | \$14,652.00 | \$ 97,086.00 | \$ 150,326.00 | \$ 74,646.00 | \$ 23,140.00 |
| Police | \$20,093.91 | \$ 94,704.23 | \$ 191,431.41 | \$ 59,096.30 | \$ 11,704.30 |
| Fire | \$6,935.20 | \$ 56,159.44 | \$ 79,900.66 | \$ 36,749.61 | \$ 23,344.29 |
| OTHER ITEMS | | | | | |
| Subdivision Lots | 0 | 0 | 0 | 235 | 51 |
| Commercial/Ind. Sq Ft | 0 | 0 | 15,216 | 214,206 | 27,006 |
| Multi-Family Units | 0 | 375 | | 0 | 144 |
| Other | n/a | n/a | n/a | n/a | n/a |
| Subdivision Bonds: 20 | \$ 4,092,000.02 | \$3,791,061.30 | \$3,374,092.67 | \$1,633,984.00 | \$922,141.63 |
| Builders Bonds | 0.00 | \$ - | \$ 18,000.00 | \$ 69,366.43 | \$45,366.43 |
| Workings Days in Month | 16 | | 17 | 16 | 15 |

Parks, Recreation, & Cultural Arts Department
April 2022

Update on ongoing projects:

Greenway Trailhead Clock Repair

- The top portion is in production. Hoping to have it installed next month.

Soccer Complex Renovation Phase II – New Parking Lot, pavilion, sidewalks, etc. – Received \$500,00.00 grant for this phase

- Had a meeting with TDEC to discuss next steps.
- Offered 25% increase (due to inflation) in grant funding as long as city agreed to match, which city accepted. – Now a \$1,250,000, 50/50 match grant
- Adjusted grant budget accordingly
- Completed Environmental Clearance Activity
- TDEC to start drafting contract which should take a couple months
- Meanwhile we will work more on the land portion of the grant requirements and design and then submit plans to planning commission for review and approval

Design Work – Splash Pad Maintenance Building & Municipal Park Concession Stand

- Still nearing completion of this project

Fencing – Maintenance Shop, Field 5, Cemetery

- Maintenance Shop
 - Still waiting for the automatic opening component for the gate- expected in by May 9th
- Field 5
 - Complete



- Cemetery
 - Board approved in April meeting
 - Company has been contacted to proceed with project

Greenway paving

- Just a reminder we are forgoing the Dog Park parking lot paving for this year in lieu of the opportunity to get access to the Wayside section of the Greenway for asphalt overlay.
- Board approved this project in April meeting
- Company has been contacted to proceed with project

**Parks, Recreation, & Cultural Arts Department
April 2022**

Upcoming Projects:

Tennis Courts

- Bid opening scheduled for May 9th
- Hoping for construction to begin in June

Grading

- Field 7 work is complete
- Soccer will be done in June, hopefully

Rec Center

- Board approved \$24 million bond for this project
- Design is nearing completion

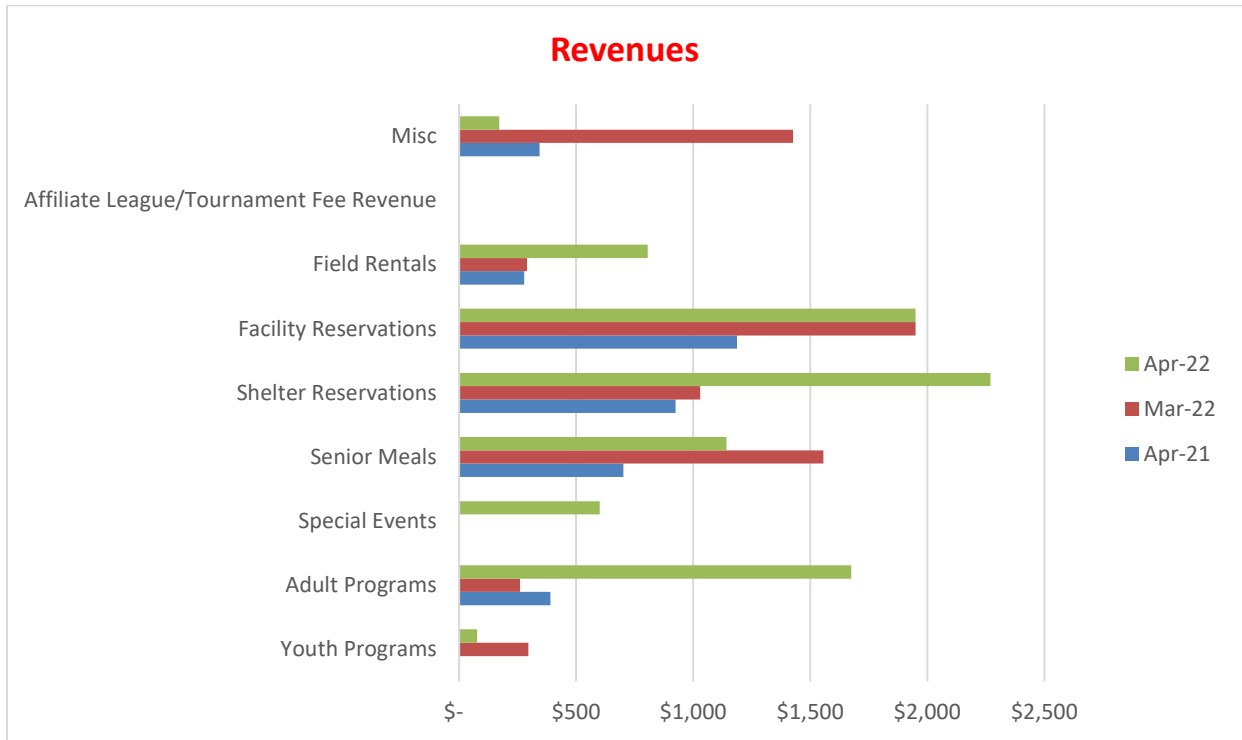
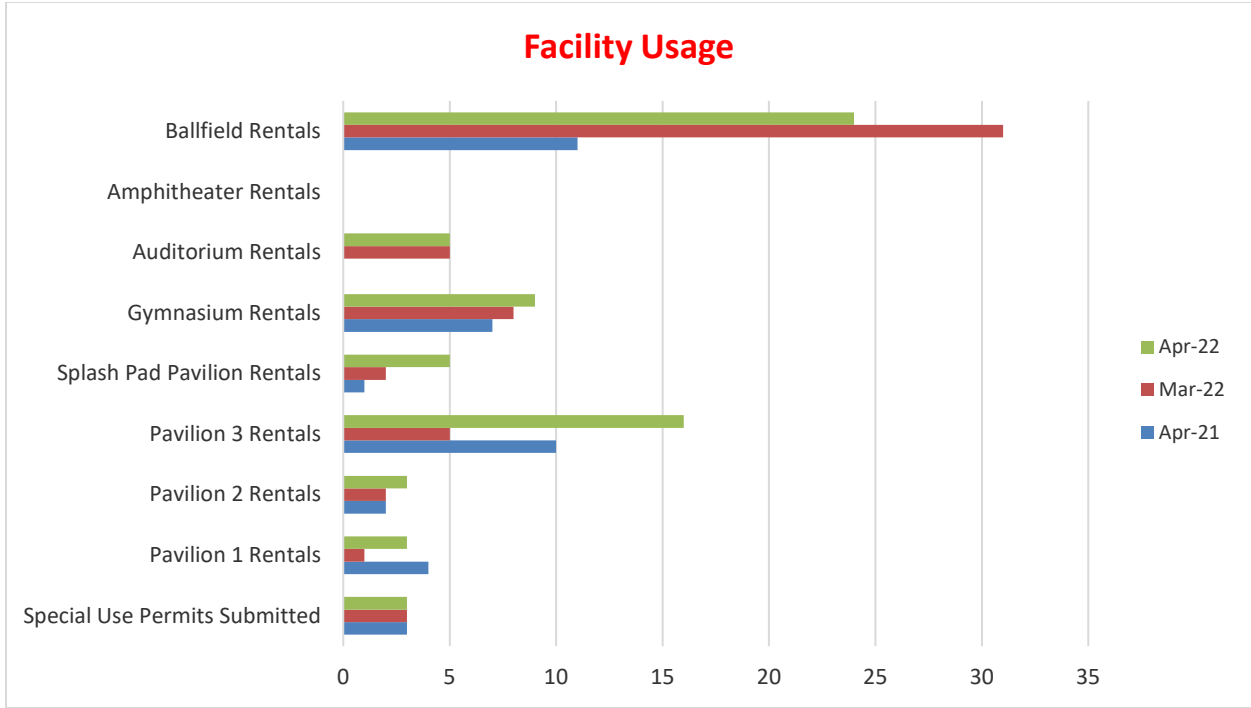


EXTERIOR - SOUTH WEST CORNER

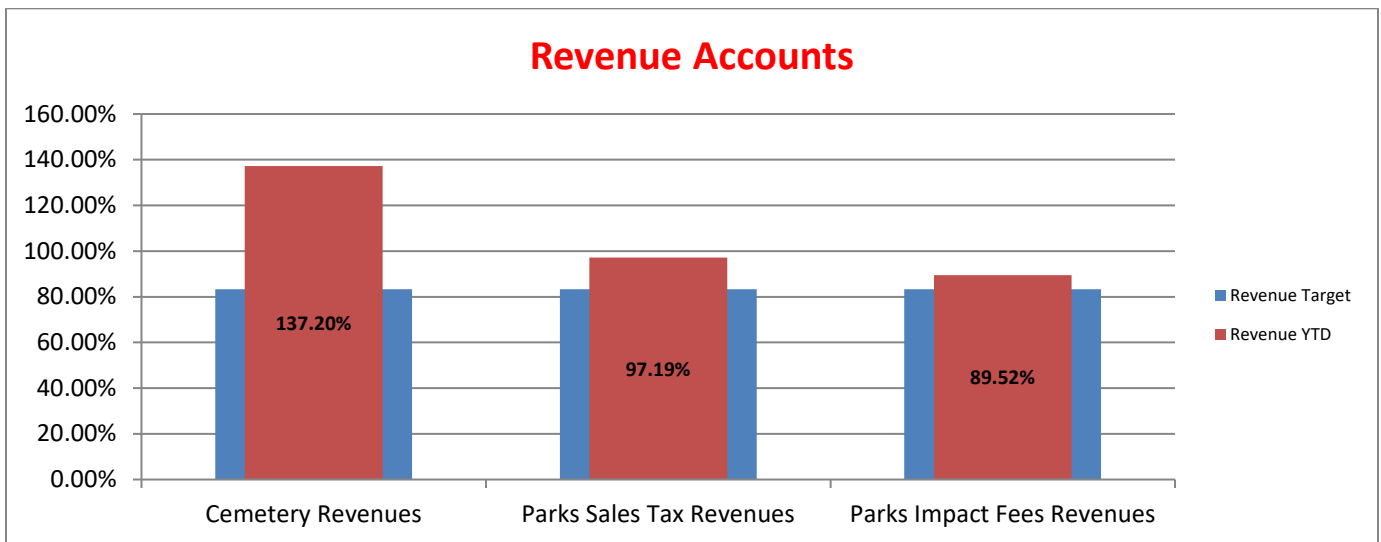
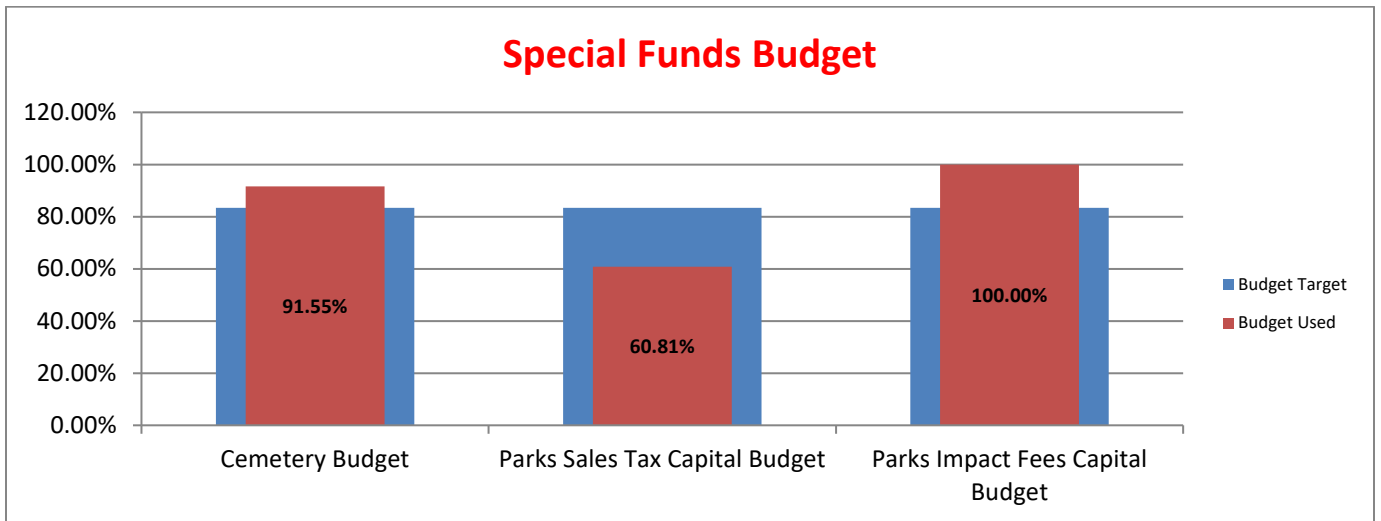
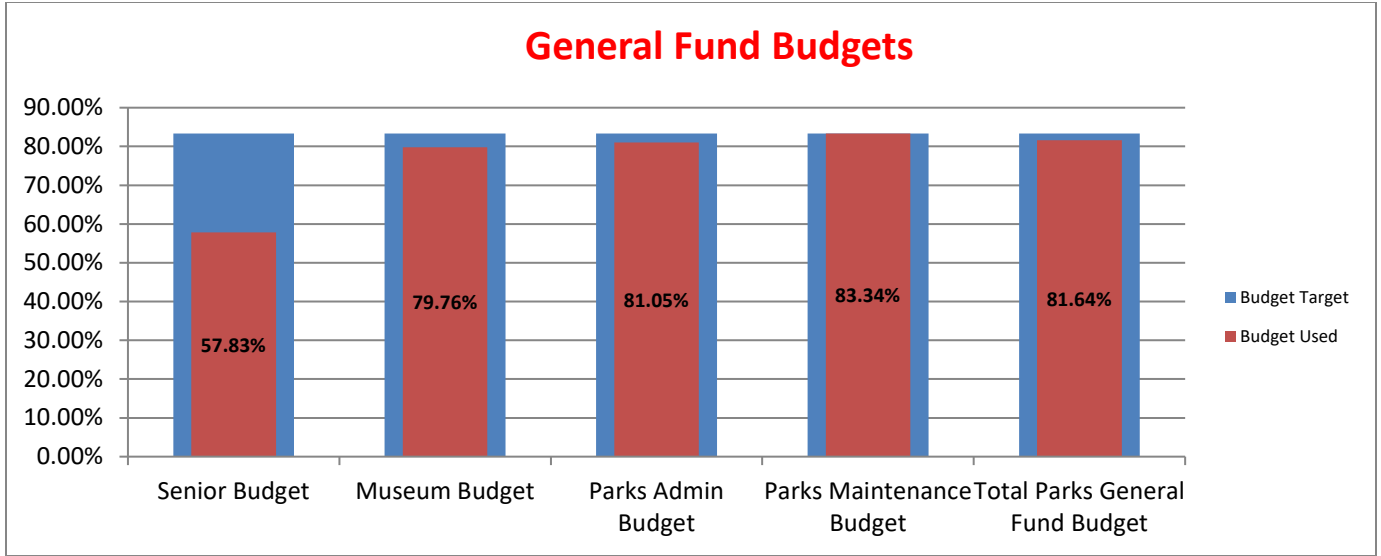


INTERIOR - MAIN GYMNASIUM

**Parks, Recreation, & Cultural Arts Department
April 2022**



**Parks, Recreation, & Cultural Arts Department
April 2022**



**Parks, Recreation, & Cultural Arts Department
April 2022**

Recreation

Girls' Volleyball

- Games began on 4/19
- Uniforms were picked up and handed out on 4/28
- Coach Howard was replaced with Brian Wise due to job related issues
- Medal orders were placed 4/12
- Picture day scheduled for Volleyball

Adult Basketball

- 3 Teams / 5 individuals signed up
- Games will begin two weeks after registration ends
- Games will be on Monday/ Wednesday Nights

Challenger Baseball

- No coach was found
- Refunds for sponsorships have been brought up but no decision yet

Independence 5K

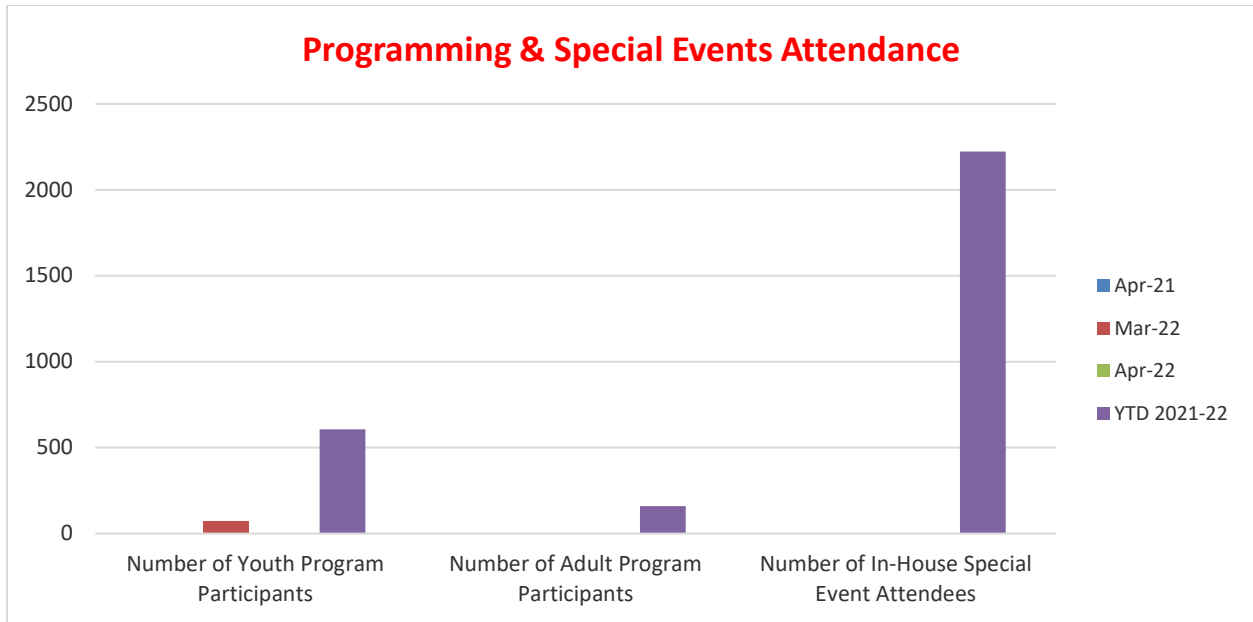
- T-shirt quote was received
- True Royal Heathered favorite choice for this year
- Sponsorship letters were sent out
- Tate Ornamental and Colorado Grill are the two sponsors at the moment
- Yeti Cooler has been purchased for raffle prize
- \$5 increase to help offset costs

Miscellaneous

- More improvements made to E Sports gaming room after discussion with Creative Works
- CCS Softball continued to use Field 5 for games (\$15 per game)
- Cheerleading camp took place April 30 on Jr Pro Field
- Soccer Tournament April 30th-May 1st
- Presentation presented for E Sports Room for BOMA Meeting



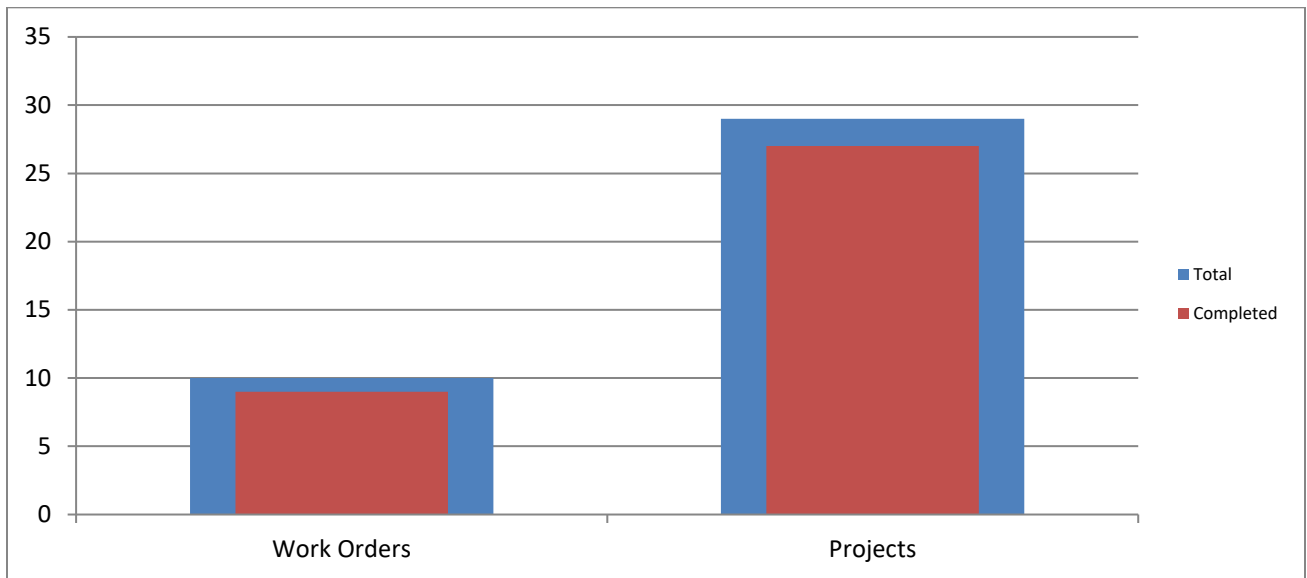
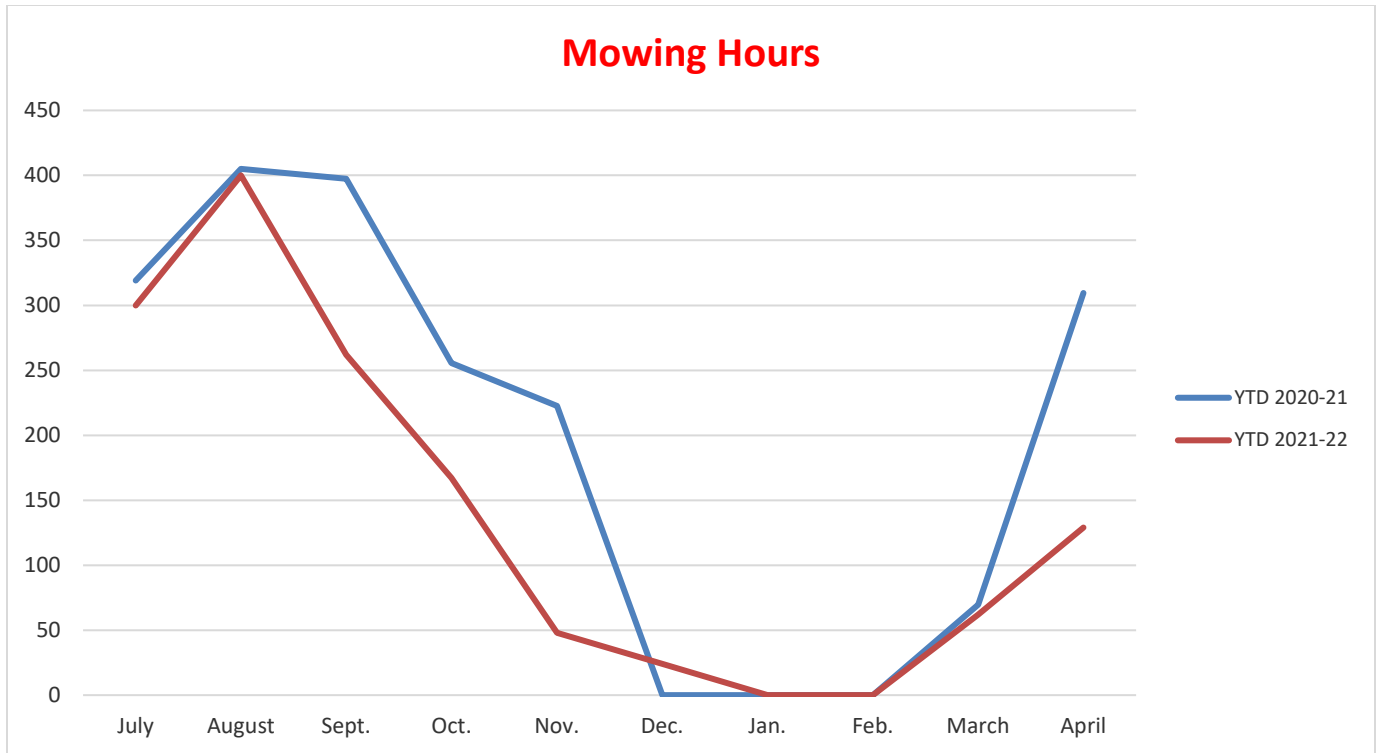
**Parks, Recreation, & Cultural Arts Department
April 2022**



Maintenance

- We cleaned up the old pile of wood chips that had piled up close to the dog park. We put down seed and straw when finished.
- We got about half of the driveway potholes patched at Byrum Park. We hope to get that finished by next month.
- We put down fertilizer at the quad, Jr. Pro Football and Soccer Fields.
- We have been spot spraying round-up to help with weed eating.
- Reel mowing picked up this month. We are mowing more times per week this month than in March.
- We worked two soccer tournaments. (Goodlettsville Quest Tournament and Spring Classic)
- We put new foul poles on Field 5 after the new fence was installed.
- We put up new “No Golfing” signs at the park.
- Put a new alternator on the dump truck
- Put a new starter on one of the Hustler mowers.
- Put two new batteries in the landscape truck
- We cut down two dead trees behind the Fire Hall at the park
- We installed new backstop netting for Field 7 (Baseball league purchased the net).
- We fixed the outfield fence on Field 7. We raised the fence and put rip rap on the back side to help with washing.
- Mowing and weed eating really picked up this month.

**Parks, Recreation, & Cultural Arts Department
April 2022**



**Parks, Recreation, & Cultural Arts Department
April 2022**

Museum

Volunteers

The Museum volunteers have been working to confirm the demonstrators for this year's Gathering at the White House Inn Museum on September 10, 2022. This living history event will be a part of Experience Robertson County this year. Volunteers provided 4.5 hours to the Museum in April.

Exhibits

The newest exhibit portrays Hamilton's Fort and shows the type of items that those settlers would have used during that period in time. Hamilton's Fort was White House's first settlement in 1788



Social Media Promotion

White House History Wednesday's monthly edition was posted on Wednesday, April 27, 2022 with a repeat episode about Pitt's Barber Shop.

Additional posts and shares have been made during the month.

The Museum was the White House Area Chamber of Commerce's Member of the Day on Wednesday, April 27.

Tours at Museum

Tours were given to walk ins.

Events and Meetings Assisted with and/or Attended

April 14 – Leadership Robertson County Industry Day



**Parks, Recreation, & Cultural Arts Department
April 2022**

April 14 – Women of White House at Summer Crest Winery



April 18 – Ribbon Cutting for the Storybook Trail



April 21 – White House Area Chamber Golf Tournament



April 27 – Mugs and Mugshots Event, set up in the Museum

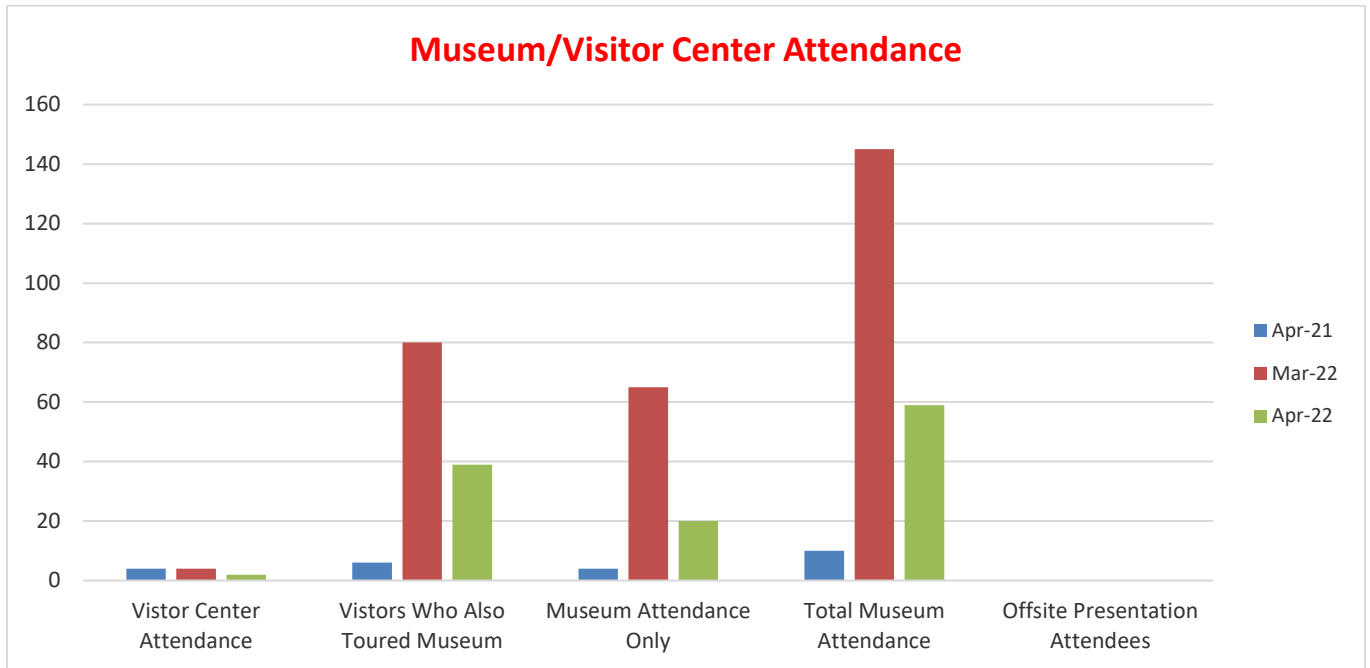


**Parks, Recreation, & Cultural Arts Department
April 2022**

April 28 – Leadership Robertson County Agriculture Day



| Visitors' Center Only | Visitors' Center and Toured Museum | Museum Only | Total Museum Visitors | Off Site Presentations Attendees |
|-----------------------|------------------------------------|-------------|-----------------------|----------------------------------|
| 2 | 39 | 20 | 59 | 0 |

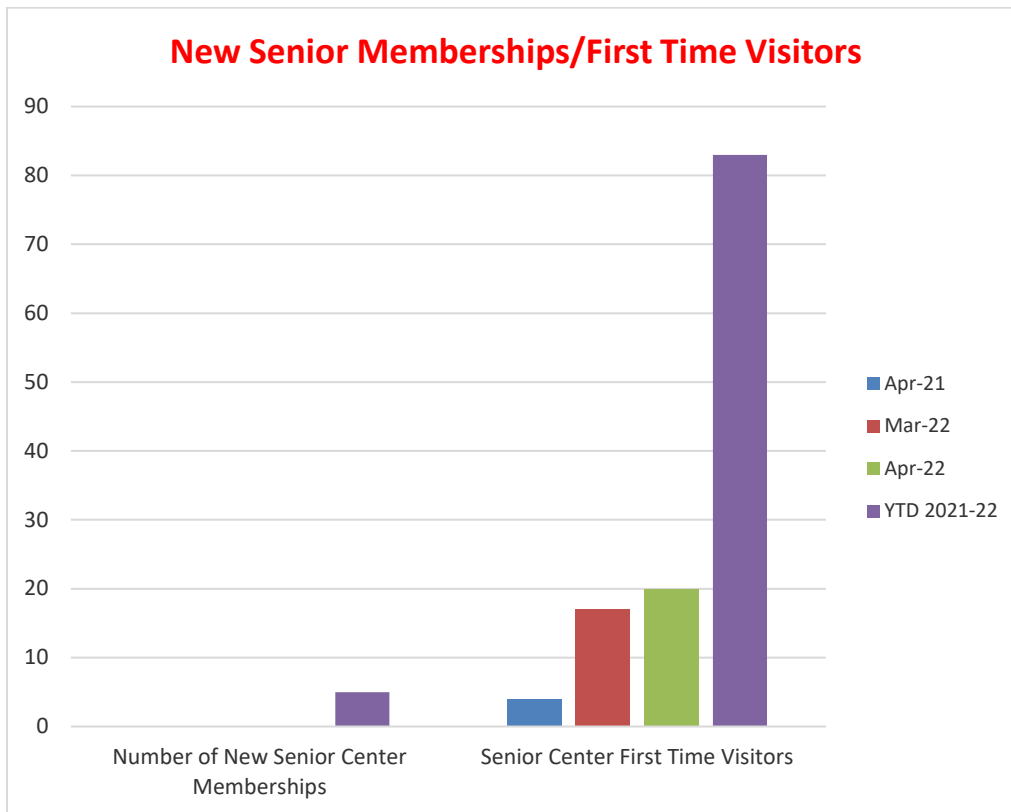
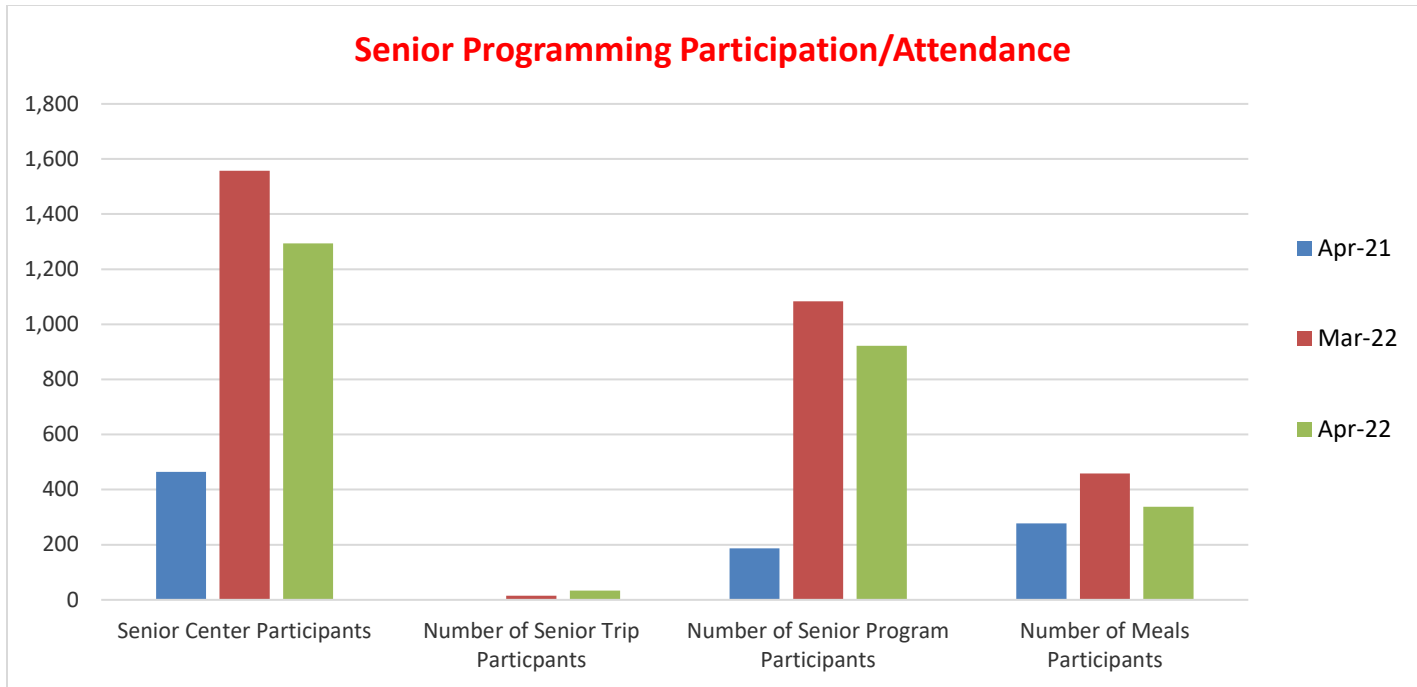


**Parks, Recreation, & Cultural Arts Department
April 2022**

Senior Center

| Senior Center Participation - April 2022 | | | |
|---|-------------|----------------------------|--------------|
| Outings/Events: | | | |
| Birthday Potluck | 11 | | |
| Bowling | 5 | | |
| Crafts | 2 | | |
| Bunco | 3 | | |
| Sack Lunch at Park/Easter Egg | 14 | | |
| Trip to Centennial Park & Lunch | 9 | | |
| Lunch Rudders | 6 | | |
| Bible Study | 8 | | |
| Farmers Rummy | 6 | | |
| Movie at Center | 4 | | |
| Total | 68 | | |
| | | Sr Meals Wednesdays | |
| | | 91 | |
| | | 76 | |
| | | 79 | |
| | | 92 | |
| | | 338 | TOTAL |
| Programs: | | | |
| Fittercise-Strength, Yoga | 513 | | |
| Walk | 230 | | |
| Bingo | 45 | | |
| Cards, Games,Pool | 100 | | |
| | | | |
| TOTAL | 888 | | |
| NEW MEMBERS | | | |
| | 20 | | |
| FIRST TIME ATTENDEE | | | |
| TOTAL Sr Center Participants: | 1365 | Total | 1294 |

**Parks, Recreation, & Cultural Arts Department
April 2022**



Parks, Recreation, Cultural Arts Department
April 2022

| | FYE 2019 | FYE 2020 | Apr. 21 | Mar-22 | Apr-22 | YTD 21-22 |
|--|-------------|-------------|------------|------------|------------|-------------|
| Facility Usage | | | | | | |
| Special Use Permits Submitted | 13 | 15 | 3 | 3 | 3 | 17 |
| Pavilion 1 Rentals | 3 | 7 | 4 | 1 | 3 | 11 |
| Pavilion 2 Rentals | 11 | 5 | 2 | 2 | 3 | 9 |
| Pavilion 3 Rentals | 106 | 38 | 10 | 5 | 16 | 59 |
| Splash Pad Pavilion Rentals | 177 | 106 | 1 | 2 | 5 | 97 |
| Total Number of Pavilion Rentals | 297 | 156 | 17 | 10 | 27 | 176 |
| Gymnasium Rentals | 130 | 79 | 7 | 8 | 9 | 64 |
| Caferia Rentals | 54 | 0 | 0 | 0 | 0 | 0 |
| Auditorium Rentals | 4 | 10 | 0 | 5 | 5 | 53 |
| Amphitheater Rentals | 3 | 0 | 0 | 0 | 0 | 0 |
| Total Number of Facility Rentals | 196 | 89 | 7 | 13 | 14 | 117 |
| Ballfield Rentals | 7 | 45 | 11 | 31 | 24 | 118 |
| Vistor Center Attendance | 6 | 21 | 4 | 4 | 2 | 21 |
| Vistors Who Also Toured Museum | 14 | 84 | 6 | 80 | 39 | 278 |
| Museum Attendance Only | 85 | 668 | 4 | 65 | 20 | 1079 |
| Total Museum Attendance | 99 | 752 | 10 | 145 | 59 | 1362 |
| Programming | | | | | | |
| Number of Youth Program Participants | 679 | 578 | 0 | 75 | 0 | 607 |
| Number of Adult Program Participants | 240 | 76 | 0 | 0 | 0 | 160 |
| Number of In-House Special Events Offered | 8 | 7 | 0 | 0 | 0 | 5 |
| Number of In-House Special Event Attendees | 2987 | 2964 | 0 | 0 | 0 | 2223 |
| Number of Rec Programs Offered | 34 | 18 | 1 | 4 | 0 | 18 |
| Number of Senior Center Memberships | 319 | 1768 | 200 | 205 | 205 | 2044 |
| Number of New Senior Center Memberships | 16 | 16 | 0 | 0 | 0 | 5 |
| Senior Center Participants | 14,966 | 9594 | 465 | 1,557 | 1,294 | 9070 |
| Senior Center First Time Visitors | 32 | 59 | 4 | 17 | 20 | 83 |
| Number of Senior Trips Offered | 54 | 37 | 0 | 2 | 4 | 20 |
| Number of Senior Trip Participants | 896 | 613 | 0 | 15 | 34 | 158 |
| Number of Senior Programs Offered | 117 | 76 | 6 | 12 | 10 | 80 |
| Number of Senior Program Participants | 9,989 | 6798 | 187 | 1083 | 922 | 5545 |
| Number of Senior Meals Served | 54 | 34 | 3 | 5 | 4 | 40 |
| Number of Meals Participants | 4052 | 2235 | 278 | 459 | 338 | 3367 |
| Offsite Presentation Attendees | 0 | 15 | 0 | 0 | 0 | 120 |
| Total Number of Programs Offered | | | 7 | 16 | 10 | 98 |
| Revenues | | | | | | |
| Youth Programs | \$55,825.00 | \$41,183.00 | \$0.00 | \$296.00 | \$77.00 | \$46,379.00 |
| Adult Programs | \$ 8,460.00 | \$ 3,580.00 | \$390.00 | \$260.00 | \$1,675.00 | \$4,500.00 |
| Special Events | \$ 4,355.00 | \$ 2,009.00 | \$0.00 | \$0.00 | \$600.00 | \$1,365.00 |
| Senior Meals | \$10,875.00 | \$ 5,961.50 | \$701.00 | \$1,556.50 | \$1,142.00 | \$9,422.00 |
| Shelter Reservations | \$12,135.00 | \$ 4,780.00 | \$925.00 | \$1,030.00 | \$2,270.00 | \$8,220.00 |
| Facility Reservations | \$19,305.00 | \$ 8,046.88 | \$1,187.50 | \$1,950.00 | \$1,950.00 | \$15,731.75 |
| Field Rentals | \$ 2,521.00 | \$ 1,203.34 | \$277.50 | \$290.00 | \$805.00 | \$3,655.00 |
| Affiliate League/Tournament Fee Revenue | \$13,286.00 | \$16,017.20 | \$0.00 | \$0.00 | \$0.00 | \$13,666.50 |
| Misc | \$11,744.00 | \$15,394.74 | \$343.93 | \$1,426.40 | \$171.36 | \$22,514.31 |
| Workflow | | | | | | |
| Mowing Hours | 1,554 | 2,601 | 309.5 | 62 | 129 | 1392.25 |
| Work Orders Received | N/A | 8 | 0 | 0 | 1 | 10 |
| Work Orders Completed | N/A | 8 | 0 | 0 | 1 | 9 |
| Number of Projects Started | 27 | 40 | 2 | 5 | 4 | 29 |
| Number of Projects Completed | 18 | 35 | 2 | 6 | 3 | 27 |
| Number of ballfield rainouts | | | | 37 | 61 | 151 |
| Bags of Field Dry Used | | | | 10 | 8 | 18 |

White House Library April 2022 Monthly Report

Summary of Activities

The Friends of the Library met with the master gardeners of both Sumner and Robertson County to discuss a garden design in honor of Don and Sherry Eden. The groups looked at plans, but the library director needed to see where utility lines were before they could pick a design. The Friends will discuss their options at their June meeting.

The library director attend the Tennessee Library Association's conference in Knoxville from April 13 to 14. She attended workshops on leadership, library gardens and growing food, weeding, steam programs, math literacy, and more. The conference was helpful and the library director hopes to integrate some of what she learned at the library.

The library held its ribbon cutting for the storybook trail on April 18. The third graders from Heritage elementary came in addition to a number of chamber members, library board trustees, politicians, and White House residents. The Friends of the Library purchased water and cookies to give out as refreshments while the library purchased books to give away to all kids in attendance.

The library director, HR director, and city administrator did interviews to fill the library supervisor position that will become vacant in May. The position was offered and accepted by Rebecca Melvin. She was the circulation supervisor at the Portland Public Library and is currently working at the State Library and Archives in the Library for Accessible Books and Media department. Rebecca will start on May 16 and we think she will be a good fit for the library.

The library director put in a phone call to a former volunteer who works for a marketing firm about marketing strategies for the con. She did recommend putting up a banner by the park in addition to the digital sign and doing some paid Facebook ads. The library director might try those options this year.

The library director has been working on finalizing different aspects of the con. There have been a number of craft vendors applications this year. However, the director was having a hard time getting food vendors. The staff also have a number of items that they need to finish for the escape rooms. Lastly, the director needs one more presenter to fill for the con event.

The library director had individual one-on-one meetings with each library staff member. This meeting gives staff a chance to discuss topics/ideas or issues that they might not want to bring up at a group staff meeting.

Department Highlights

The highlights for the month were the success with the library supervisor interviews and the Tennessee Library Association Conference.

**White House Public Library
April 2022 Performance Measures**

Official Service Area Populations

| 2018 | 2019 | 2020 | 2021 |
|--------|--------|--------|--------|
| 14,035 | 14,202 | 14,363 | 14,455 |

Membership

| April | 2018 | 2019 | 2020 | 2021 | 2022 |
|---------------------------------|-------|-------|-------|-------|-------|
| New Members | 77 | 76 | 16 | 63 | 100 |
| Updated Members | 243 | 253 | 106 | 106 | 519 |
| Yearly Totals | 2018 | 2019 | 2020 | 2021 | 2022 |
| Total Members | 7,073 | 8,376 | 9,496 | 6,940 | 7,847 |
| % of population with membership | 51 | 59 | 66 | 48 | 54 |

The library has switched its system so that all new users register online. Patrons without Internet can use one of our computers at the library and receive help from staff should they need assistance.

Total Material Available: 40,157

Estimated Value of Total Materials: \$1,003,925

Total Materials Available Per Capita: 2.78

State Minimum Standard: 2.00

Last Month: 998,000

Last Month: 2.77

Materials Added in April

| 2018 | 2019 | 2020 | 2021 | 2022 |
|------|------|------|------|------|
| 532 | 472 | 336 | 136 | 304 |

Yearly Material Added

| 2018 | 2019 | 2020 | 2021 | 2022 |
|-------|-------|-------|-------|-------|
| 3,123 | 3,004 | 3,025 | 3,035 | 1,885 |

Physical Items Checked Out in April

| 2018 | 2019 | 2020 | 2021 | 2022 |
|-------|-------|-------|-------|-------|
| 5,003 | 4,852 | 3,340 | 3,650 | 6,444 |

Cumulative Physical Items Check Out

| 2018 | 2019 | 2020 | 2021 | 2022 |
|--------|--------|--------|--------|--------|
| 62,536 | 62,522 | 50,042 | 59,515 | 23,949 |

The library is happy that our checkout numbers have to exceed pre-covid checkouts.

Miscellaneous item checkouts

| April | 2018 | 2019 | 2020 | 2021 | 2022 |
|--------------------|------|------|------|------|------|
| Technology Devices | 24 | 43 | 26 | 65 | 54 |
| Study Rooms | 77 | 100 | 0 | 0 | 54 |
| Games and Puzzles | 51 | 73 | 37 | 37 | 158 |
| Seeds | 30 | 46 | 30 | 30 | 194 |
| STEAM Packs | * | 26 | 0 | 0 | 21 |
| Cake Pans | * | 4 | 0 | 0 | 6 |

Yearly Totals

| 2018 | 2019 | 2020 | 2021 | 2022 |
|-------|------|------|-------|------|
| 644 | 137 | 381 | 725 | 234 |
| 1,082 | 253 | 305 | 395 | 230 |
| 743 | 222 | 955 | 1,263 | 609 |
| 586 | 112 | 302 | 878 | 322 |
| 148 | 61 | 25 | 160 | 71 |
| 6 | 1 | 28 | 21 | 12 |

Library Services Usage

| April | 2018 | 2019 | 2020 | 2021 | 2022 |
|---------------------|-------|-------|-------|-------|-------|
| Lego Table | 132 | 185 | 0 | 0 | 0 |
| Test Proctoring | 0 | 11 | 1 | 30 | 8 |
| Charging Station | 5 | 30 | 0 | 2 | 2 |
| Notary Services | * | * | 4 | 7 | 14 |
| Library Visits | 4,379 | 4,551 | 0 | 2,724 | 3,648 |
| Website Usage | * | 1,084 | 1,101 | 2,113 | 2,244 |
| Reference Questions | 7 | 9 | 16 | 5 | 2 |

Yearly Totals

| 2018 | 2019 | 2020 | 2021 | 2022 |
|--------|--------|--------|--------|--------|
| 1,891 | 553 | 459 | 0 | 0 |
| 152 | 27 | 74 | 108 | 20 |
| 90 | 19 | 47 | 45 | 6 |
| * | 16 | 88 | 144 | 41 |
| 52,565 | 55,728 | 30,007 | 38,913 | 14,097 |
| 2,517 | 16,935 | 17,977 | 27,907 | 9,249 |
| 59 | 77 | 60 | 73 | 15 |

Library Volunteers

| April | 2018 | 2019 | 2020 | 2021 | 2022 |
|--------------------|------|------|------|------|------|
| Library Volunteers | 9 | 13 | 0 | 8 | 8 |
| Volunteer Hours | 68 | 115 | 0 | 114 | 130 |

Yearly Totals

| 18-19 | 19-20 | 20-21 | 21-22 |
|-------|-------|-------|---------|
| 82 | 36 | 20 | 37 |
| 809 | 1,286 | 1,204 | 1,173.5 |

Since teens are needing service hours again for clubs, the number of volunteer hours has gone up again.

Computer Users

| April | 2018 | 2019 | 2020 | 2021 | 2022 |
|-------------|------|------|------|------|------|
| Wireless | 588 | 658 | 140 | 331 | 272 |
| Adult Users | 321 | 384 | 8 | 165 | 191 |
| Kids Users | 141 | 152 | 0 | 80 | 227 |

Yearly Computer Users

| 2018 | 2019 | 2020 | 2021 | 2022 |
|-------|-------|-------|-------|------|
| 9,535 | 2,017 | 3,829 | 3,878 | 1275 |
| 4,642 | 1,103 | 2,138 | 2,235 | 872 |
| 2,088 | 556 | 427 | 957 | 835 |

Universal Class Counts

| April | |
|-------------------|----|
| Sign ups | 3 |
| Courses started | 4 |
| Lessons viewed | 52 |
| Class Submissions | 12 |

Yearly Totals

| 2018 | 2019 | 2020 | 2021 | 2022 |
|------|------|-------|-------|------|
| 24 | 9 | 10 | 13 | 9 |
| 52 | 16 | 53 | 39 | 15 |
| 661 | 194 | 1,771 | 1,008 | 364 |
| 445 | 105 | 800 | 515 | 126 |

Programs

| 1,000 books | 2018 | 2019 | 2020 | 2021 | 2022 |
|------------------|------|------|------|------|------|
| Monthly Sign-ups | 7 | 2 | 1 | 1 | 2 |
| total Sign-ups | 29 | 60 | 83 | 84 | 113 |

| Achievements | 2018 | 2019 | 2020 | 2021 | 2022 |
|--------------|------|------|------|------|------|
| 100 Mark | 2 | 0 | 0 | 22 | 34 |
| 500 Mark | 2 | 2 | 0 | 2 | 4 |
| Completion | 0 | 1 | 2 | 4 | 5 |

Face-to-face Kids Programs

| April | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|-------|-------|-------|-------|-------|
| Programs | 13 | 18 | 0 | 6 | 12 |
| Attendees | 321 | 341 | 0 | 41 | 301 |
| Yearly | 2018 | 2019 | 2020 | 2021 | 2022 |
| Programs | 146 | 154 | 43 | 91 | 49 |
| Attendees | 4,260 | 4,201 | 1,185 | 2,167 | 1,210 |

Virtual Kids Programs

| April | 2020 | 2021 | 2022 |
|--------|-------|------|------|
| Videos | 10 | 2 | 0 |
| Views | 1,907 | 21 | 0 |
| Yearly | 2020 | 2021 | 2022 |
| Videos | 24 | 19 | 0 |
| Views | 4,182 | 230 | 0 |

Grab & Go Kits

| April | 2020 | 2021 | 2022 |
|--------|------|-------|------|
| Kits | 0 | 6 | 0 |
| Taken | 0 | 124 | 0 |
| Yearly | 2020 | 2021 | 2022 |
| Kits | 38 | 44 | 0 |
| Taken | 1094 | 1,699 | 0 |

The children story time attendance has picked up so much that we may need to add another story time session during the week.

Face-to-face Teen Programs

| April | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|------|
| Programs | 6 | 5 | 0 | 0 | 0 |
| Attendees | 16 | 9 | 0 | 0 | 0 |
| Yearly | 2018 | 2019 | 2020 | 2021 | 2022 |
| Programs | 47 | 82 | 68 | 13 | 0 |
| Attendees | 481 | 432 | 518 | 81 | 0 |

Tween Face-to-Face Programs

| April | 2020 | 2021 | 2022 |
|-----------|------|------|------|
| Programs | 0 | 0 | 0 |
| Attendees | 0 | 0 | 0 |
| Yearly | 2020 | 2021 | 2022 |
| Programs | 5 | 0 | 0 |
| Attendees | 18 | 0 | 0 |

Combined Face-to-Face

| April | 2020 | 2021 | 2022 |
|-----------|------|------|------|
| Programs | 0 | 4 | 8 |
| Attendees | 0 | 13 | 43 |
| Yearly | 2020 | 2021 | 2022 |
| Programs | 11 | 43 | 34 |
| Attendees | 77 | 370 | 161 |

Virtual Teen & Tweens

| April | 2020 | 2021 | 2022 |
|--------|-------|------|------|
| Videos | 2 | 1 | 0 |
| Views | 377 | 1 | 0 |
| Yearly | 2020 | 2021 | 2022 |
| Videos | 12 | 6 | 0 |
| Views | 1,591 | 95 | 0 |

Grab & Go

| April | 2020 | 2021 | 2022 |
|--------|------|------|------|
| Kits | 0 | 3 | 0 |
| Taken | 0 | 25 | 0 |
| Yearly | 2020 | 2021 | 2022 |
| Kits | 13 | 24 | 0 |
| Taken | 152 | 409 | 0 |

The library is going to continue to hold combined tween/teen programs at this time due to being short staffed and because both age groups enjoy the programs.

Face-to-face Adult Programs

| April | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------|-------|-------|------|------|------|
| Programs | 17 | 17 | 0 | 5 | 6 |
| Attendees | 56 | 76 | 0 | 15 | 44 |
| Yearly | 2018 | 2019 | 2020 | 2021 | 2022 |
| Programs | 175 | 157 | 42 | 63 | 29 |
| Attendees | 1,009 | 1,343 | 214 | 351 | 127 |

Virtual

| April | 2020 | 2021 | 2022 |
|--------|-------|------|------|
| Videos | 9 | 0 | 0 |
| Views | 2,655 | 0 | 0 |
| Yearly | 2020 | 2021 | 2022 |
| Videos | 18 | 1 | 0 |
| Views | 4,972 | 20 | 0 |

Device Advice

| April | 2019 | 2020 | 2021 | 2022 |
|-----------|------|------|------|------|
| Sessions | * | 42 | 3 | 8 |
| Yearly | 125 | 51 | 81 | 30 |
| Grab & Go | | | | |
| April | | | | |
| Yearly | * | * | 0 | 0 |

The library has added an adult creative writing class and a craft day. Both new programs are doing well.

Interlibrary Loan Services

| April | 2018 | 2019 | 2020 | 2021 | 2022 |
|----------|------|------|------|------|------|
| Borrowed | 49 | 60 | 0 | 50 | 81 |
| Loaned | 27 | 35 | 0 | 18 | 14 |

Yearly Interlibrary Loan Services

| 2018 | 2019 | 2020 | 2021 | 2022 |
|------|------|------|------|------|
| 690 | 690 | 534 | 673 | 256 |
| 410 | 410 | 151 | 226 | 149 |

| April | R.E.A.D.S |
|----------|-----------|
| Adults | 1,670 |
| Juvenile | 97 |

| Yearly Totals | 2018-2019 | 2018-2019 | 2019-2020 | 2020-2021 | 2021-2022 |
|---------------|-----------|-----------|-----------|-----------|-----------|
| Adults | 15,773 | 21,138 | 23,138 | 19,466 | 17,500 |
| Juvenile | 725 | 1,430 | 1,189 | 1,032 | 1,747 |

The READS statistics come from the state.

CITY COURT REPORT

April 2022

CITATIONS

| | |
|--------------------------------------|--------------------|
| TOTAL MONIES COLLECTED FOR THE MONTH | \$5,105.50 |
| TOTAL MONIES COLLECTED YTD | \$68,514.26 |

STATE FINES

| | |
|-----------------------------------|--------------------|
| TOTAL MONIES COLLECTED FOR MONTH | \$5,401.54 |
| TOTAL MONIES COLLECTED YTD | \$21,940.67 |

| | |
|---------------------------------|---------------------------|
| <u>TOTAL REVENUE FOR MONTH</u> | <u>\$10,507.04</u> |
| <u>TOTAL REVENUE YTD</u> | <u>\$90,454.93</u> |

DISBURSEMENTS

| | |
|---------------------------------------|---------------------------|
| LITIGATION TAX | \$491.22 |
| DOS/DOH FINES & FEES | \$527.25 |
| DOS TITLE & REGISTRATION | \$342.00 |
| RESTITUTION/REFUNDS | \$0.00 |
| ON-LINE CC FEES | \$0.00 |
| CREDIT CARD FEES | \$0.00 |
| WORTHLESS CHECKS | \$0.00 |
| <u>TOTAL DISBURSEMENTS FOR MONTH</u> | <u>\$1,360.47</u> |
| <u>TOTAL DISBURSEMENTS YTD</u> | <u>\$11,996.89</u> |

| | |
|--|---------------------------|
| <u>ADJUSTED REVENUE FOR MONTH</u> | <u>\$9,146.57</u> |
| <u>TOTAL ADJUSTED REVENUE YTD</u> | <u>\$78,458.04</u> |

DRUG FUND

| | |
|---------------------------------------|--------------------------|
| <u>DRUG FUND DONATIONS FOR MONTH</u> | <u>\$1,009.37</u> |
| <u>DRUG FUND DONATIONS YTD</u> | <u>\$6,498.46</u> |

| Offenses Convicted & Paid For Month | Count | Paid |
|--|--------------|-------------|
| Careless Driving | | |
| Financial Responsibility Law | 11 | \$420.00 |
| Registration Law | 21 | \$1,530.00 |
| Improper Equipment | | |
| Texting/Hands Free Law | 3 | \$183.00 |
| Parking Prohibited | | |
| DL Exhibited | | |
| Red Light | 6 | \$615.00 |
| Codes Violation | 1 | \$55.00 |
| Stop Sign | 2 | \$235.00 |
| Speeding | 14 | \$1,427.50 |
| Seat Belt-Child Restraint | 5 | \$332.50 |
| Failure To Yield | | |
| Exercise Due Care | 3 | \$307.50 |
| Improper Passing | | |
| Total | 66 | \$5,105.50 |