



CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Agenda
May 19, 2022
7:00 p.m.

1. Call to Order by the Mayor
2. Prayer by Community Pastor
3. Pledge by Aldermen
4. Swearing In Ceremony for Ward 2 Alderman position
5. Roll Call
6. Adoption of the Agenda
7. Approval of Minutes of the April 21st Board of Mayor and Aldermen meeting and May 2nd Study Session
8. Welcome Visitors
9. Public Hearings
 - a. **Ordinance 22-04:** An ordinance to amend the fiscal budget for the period ending June 30, 2022.
 - b. **Ordinance 22-06:** An ordinance to amend the Zoning Ordinance to provide amendment to Article 5, Section 5.056.7, Design Development Standards.
 - c. **Ordinance 22-07:** An ordinance to amend the Zoning Ordinance to provide an amendment to Article 4, Section 4.203, Development Standards for Campgrounds.
10. Communication from Mayor, Aldermen, City Attorney, and City Administrator
11. Acknowledge Reports
 - A. General Government
 - B. Finance
 - C. Human Resources
 - D. Police
 - E. Fire
 - F. Public Services
 - G. Planning & Codes
 - H. Parks & Recreation
 - I. Library/Museum
 - J. Municipal Court
12. Consideration of the Following Resolutions:
 - a. None
13. Consideration of the Following Ordinances:
 - a. **Ordinance 22-04:** An ordinance to amend the fiscal budget for the period ending June 30, 2022.
Second Reading.

- b. **Ordinance 22-06:** An ordinance to amend the Zoning Ordinance to provide amendment to Article 5, Section 5.056.7, Design Development Standards. *Second Reading.*
- c. **Ordinance 22-07:** An ordinance to amend the Zoning Ordinance to provide an amendment to Article 4, Section 4.203, Development Standards for Campgrounds. *Second Reading.*
- d. **Ordinance 22-08:** An ordinance to adopt the annual budget for the fiscal year beginning July 1, 2022 through June 30, 2023. *First Reading.*
- e. **Ordinance 22-09:** An ordinance establishing the tax rate for the tax year 2022. *First Reading.*
- f. **Ordinance 22-10:** An ordinance amending the Municipal Code Title 18, Chapter 3 Sewer Rates, Fees and Charges, Sections 18-301 and 18-302. *First Reading.*

14. Purchasing:

- a. To approve or reject the original bid or revised bid from FTM Contracting for tennis courts at the Municipal Park. The Parks and Recreation Director recommends approval.

15. Other Business:

- a. None

16. Discussion Items:

- a. None

17. Other Information:

- a. None

18. Adjournment:



CITY OF WHITE HOUSE
Board of Mayor and Aldermen Meeting
Minutes
April 21, 2022
7:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 7:00 pm.

2. Prayer by Community Pastor

Prayer was led by Fire Inspector Jimmy Johnson.

3. Pledge by Aldermen

The Pledge to the American Flag was led by Mayor Bibb.

4. Roll Call

Mayor Bibb - Present; Ald. Decker - Present; Ald. Corbitt – Present; Ald. Hutson – Present; **Quorum – Present.**

5. Adoption of the Agenda

Motion was made by Ald. Decker, second by Ald. Hutson to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

6. Approval of Minutes of the March 17th Board of Mayor and Aldermen meeting and March 24th Study Session

Motion was made by Ald. Hutson, second by Ald. Corbitt to approve the minutes. A voice vote was called for with all members voting aye. **The March 17th Board of Mayor and Aldermen meeting and March 24th Study Session minutes were approved.**

7. Welcome Visitors

Mayor Bibb welcomed all visitors.

8. Public Hearings

- a. **Ordinance 22-02:** An ordinance to amend the Municipal Code Title 12, Chapter 5 Housing Code, Sections 12-501 and 12-502.

No one spoke for or against.

- b. **Ordinance 22-03:** An ordinance to amend the Municipal Code Title 7, Chapter 2 Fire Code, Sections 7-201 and 7-205.

No one spoke for or against.

9. Communication from Mayor, Aldermen, City Attorney, and City Administrator

City Administrator Gerald Herman discussed that the town center water line construction is still progressing. Herman mentioned that the water has been tested and ready to connect to the Community Center. Mr. Herman continued that the boring team has finished boring under College Street and are working on boring under US31W towards Advance Auto.

City Administrator Gerald Herman stated that the tennis courts construction project is out for bid.

City Administrator Gerald Herman noted that the ribbon cutting scheduled on June 16th for the Community Center is still on track.

City Administrator Gerald Herman thanked the Sumner County Health Committee, volunteers, and City staff that participated in the Clean Up Sumner day. Mr. Herman stated that there were many volunteers that went around the City picking up trash.

10. Acknowledge Reports

- | | | |
|-----------------------|-----------------------|--------------------|
| A. General Government | E. Fire | I. Library/Museum |
| B. Finance | F. Public Services | J. Municipal Court |
| C. Human Resources | G. Planning & Codes | |
| D. Police | H. Parks & Recreation | |

Motion was made by Ald. Decker, second by Ald. Corbitt to acknowledge reports and order them filed. A voice vote was called for with all members voting aye. **Motion passed.**

11. Consideration of the Following Resolutions:

- a. **Resolution 22-04:** Initial Resolution authorizing the incurrence of indebtedness by the City of White House, Tennessee, of not to exceed \$24,000,000, by the execution with the Public Building Authority of the City of Clarksville, Tennessee, of a loan agreement to provide funding for certain public works projects.

Motion was made by Ald. Decker, second by Ald. Corbitt to discuss. After discussion, a motion was made by Ald. Hutson, second by Ald. Decker to approve. A voice vote was called for with all members voting aye. **Resolution 22-04 was approved.**

- b. **Resolution 22-05:** Resolution authorizing a loan pursuant to a loan agreement between the City of White House, Tennessee, and the Public Building Authority of the City of Clarksville, Tennessee, in the principal amount of not to exceed \$24,000,000; authorizing the execution and delivery of such loan agreement and other documents relating to said loan; approving the issuance of a bond by such Public Building Authority; providing for the application of the proceeds of said loan and the payment of such indebtedness; consenting to the assignment of the City's obligation under such loan agreement; and, certain other matters.

Motion was made by Ald. Decker, second by Ald. Corbitt to discuss. After discussion, a motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Resolution 22-05 was approved.**

12. Consideration of the Following Ordinances:

- a. **Ordinance 22-02:** An ordinance to amend the Municipal Code Title 12, Chapter 5 Housing Code, Sections 12-501 and 12-502. *Second Reading.*

Motion was made by Ald. Hutson, second by Ald. Corbitt to approve. A roll call vote was requested by Mayor Bibb: Ald. Corbitt - aye; Ald. Decker - aye; Ald. Hutson - aye; Mayor Bibb - aye. Motion was approved. **Ordinance 22-02 was approved on Second Reading.**

- b. **Ordinance 22-03:** An ordinance to amend the Municipal Code Title 7, Chapter 2 Fire Code, Sections 7-201 and 7-205. *Second Reading.*

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A roll call vote was requested by Mayor Bibb: Ald. Corbitt - aye; Ald. Decker – aye; Ald. Hutson - aye; Mayor Bibb - aye. Motion was approved. **Ordinance 22-03 was approved on Second Reading.**

- c. **Ordinance 22-04:** An ordinance to amend the fiscal budget for the period ending June 30, 2022. *First Reading.*

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 22-04 was approved on First Reading.**

- d. **Ordinance 22-05:** An ordinance to amend the Zoning Map and resubdivide land from R-20 Low Density Residential to NCRPUD, Neighborhood Center Residential Planned Unit Development on Raymond Hirsch Parkway. *First Reading.*

Motion was made by Ald. Hutson, second by Ald. Corbitt to discuss. After discussion, a motion was made by Ald. Corbitt, second by Ald. Hutson to deny. A voice vote was called for with all members voting aye. **Ordinance 22-05 was denied on First Reading.**

- e. **Ordinance 22-06:** An ordinance to amend the Zoning Ordinance to provide amendment to Article 5, Section 5.056.7, Design Development Standards. *First Reading.*

Motion was made by Ald. Hutson, second by Ald. Corbitt to discuss. After discussion, a motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 22-06 was approved on First Reading.**

- f. **Ordinance 22-07:** An ordinance to amend the Zoning Ordinance to provide an amendment to Article 4, Section 4.203, Development Standards for Campgrounds. *First Reading.*

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Ordinance 22-07 was approved on First Reading.**

13. Purchasing:

- a. To approve or reject the bid of \$37,500 from Cobblestone Installation for fencing at the Hillcrest Cemetery. The Parks and Recreation Director recommends approval.

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- b. To approve or reject the bid of \$89,597 from Sessions Paving for the greenway asphalt paving project. The Parks and Recreation Director recommends approval.

Motion was made by Ald. Hutson, second by Ald. Corbitt to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- c. To approve or reject amendment from R.G. Anderson in the amount of \$1,029,118 for the demolition of the Municipal Building and renovation of the gymnasium. The City Administrator recommends approval.

Motion was made by Ald. Decker, second by Ald. Hutson to approve. A voice vote was called for with all members voting aye. **Motion passed.**

- d. To approve or reject City Administrator Gerald Herman, to enter into an Attorney Agreement with Reynolds, Potter, Ragan, and Vandivort, PLC for an ethics investigation concerning Former Mayor Michael Arnold.

Motion was made by Ald. Corbitt, second by Ald. Hutson to approve. A voice vote was called for with Mayor Bibb, Ald. Corbitt, Ald. Hutson voting aye, and Ald. Decker voting nay. **Motion passed.**

14. Other Business:

- a. Appointment of Ward 2 Alderman

Motion was made by Ald. Corbitt, second by Ald. Hutson to discuss. During discussion, motion was made by Ald. Corbitt with no second to nominate Ms. Jana Spicer for the Ward 2 Alderman position. Motion was made by Ald. Decker, second by Ald. Hutson to nominate Mr. Carlos Payne for the Ward 2 Alderman position. A voice vote was called for with Mayor Bibb, Ald. Decker, and Ald. Hutson voting aye, and Ald. Corbitt voting nay. **Motion passed.**

15. Discussion Items:

- a. None

16. Other Information:

- a. None

17. Adjournment:

Meeting was adjourned at 8:27 pm.

ATTEST:

Farris H. Bibb, Jr., Mayor

Derek Watson, City Recorder

CITY OF WHITE HOUSE
Board of Mayor and Aldermen Minutes
Study Session
May 2, 2022
6:00 p.m.

1. Call to Order by the Mayor

Meeting was called to order at 6:00 pm.

2. Roll Call

Mayor Bibb - Present; Ald. Corbitt - Present; Ald. Decker - Present; Ald. Hutson - Present; Ald.-Select Payne - Present; **Quorum – Present.**

3. Adoption of the Agenda

Motion was made by Ald. Decker, second by Ald. Corbitt to adopt the agenda. A voice vote was called for with all members voting aye. **Motion passed.**

4. New Business

a. Review the FY 2022-2023 proposed budget

City Administrator Gerald Herman presented the Board of Mayor and Aldermen the proposed budgets for FYE 2023. The Board reviewed each budget, line by line, and asked questions as needed.

Following the Board of Mayor and Aldermen Budget Retreat in March each requested capital project was ranked based on the CIP Matrix score, department head priority, and Board member priorities. City Administrator Gerald Herman advised that the City is in great financial standing and most capital projects for FYE 2023 will be budgeted. City Administrator Gerald Herman stated that the wastewater charge will increase by three percent (3%) as recommended in previous years to allow the fund balance to stay at the recommended percentage.

The FYE 2021 budget will be presented before the Board for its first reading on Thursday, May 19, 2022.

5. Adjournment

Meeting was adjourned at 7:51 pm.

ATTEST:

Farris H. Bibb, Jr., Mayor

Derek Watson, City Recorder

REPORTS....

Administrative & Legislative Services Department
April 2022

Administration

City Administrator Gerald Herman attended the following meetings this month:

- April 4:
 - Department Head Staff Meeting
 - Americana Celebration Planning Meeting
- April 5:
 - WHCC OAC Meeting
 - Beer Board Meeting
- April 6:
 - TCMA 2022 Spring Conference
- April 7:
 - TCMA 2022 Spring Conference
- April 8:
 - TCMA 2022 Spring Conference
- April 11:
 - Planning Commission Study Session
 - Planning Commission Meeting
- April 18:
 - Department Head Staff Meeting
 - Story Book Ribbon Cutting
- April 19:
 - April Luncheon
 - Board of Zoning Appeals
- April 20:
 - RTA Board Meeting
 - GNRC Transportation Policy Board Meeting
 - Economic Development Team Meeting
- April 21:
 - Walkthrough of White House Community Center
 - Board of Mayor and Alderman Meeting
- April 28:
 - White House Progress Meeting

**Administrative & Legislative Services Department
April 2022**

Performance Measurements

Finance Update

The Administration Department's goal is to keep each budgetary area's expenditures at or under the approved budget as set by the Board of Mayor and Aldermen by the end of fiscal year 2021-2022.

Budget	Budgeted Amount	Expended/Encumbered*	% Over (↑) or Under (↓) (Anticipated expenditures by this point in the year)
General Fund	\$21,172,626	\$ 16,776,322	↓4.10
Industrial Development	\$77,000	\$ 60,488	↓4.78
State Street Aid	\$550,000	\$ 482,193	↑4.33
Parks Sales Tax	\$2,105,361	\$ 1,092,776	↓31.43
Solid Waste	\$1,175,418	\$ 915,144	↓5.43
Parks Impact Fees	\$16,000	\$ 16,000	↑16.66
Police Impact Fees	\$42,500	\$ 40,494	↑11.94
Fire Impact Fees	\$125,000	\$ 22,069	↓65.68
Road Impact Fees	\$235,000	\$ 235,000	↑16.66
Police Drug Fund	\$4,500	\$ 2,000	↓38.89
Debt Services	\$1,293,500	\$ 98,001	↓75.76
Wastewater	\$16,874,057	\$ 13,320,271	↓4.40
Dental Care	\$70,000	\$ 60,328	↑2.84
Stormwater Fund	\$1,491,663	\$ 956,068	↓19.24
Cemetery Fund	\$78,890	\$ 72,225	↑8.21

*Expended/Encumbered amounts reflect charges from July 1, 2021 – June 30, 2022.

Purchasing

The main function of purchasing is to aid all departments within the City by securing the best materials, supplies, equipment, and service at the lowest possible cost, while keeping high standards of quality. To have a good purchasing program, all City employees directly or indirectly associated with buying must work as a team to promote the City's best interests in getting the maximum value for each dollar spent.

Total Purchase Orders

	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018
July	325	261	269	346	362
August	132	128	106	151	166
September	98	106	98	126	119
October	98	79	97	91	147
November	103	72	78	120	125
December	73	71	58	72	104
January	117	123	81	122	177
February	105	75	93	119	113
March	145	106	107	131	142
April	105	154	85	138	185
May		133	82	129	121
June		47	45	50	52
Total	1,301	1,355	1,199	1,595	1,813

Purchase Orders by Dollars	Apr 2022	FY 2022	FY 2021	FY 2020	Total for FY22	Total for FY21	Total for FY20
Purchase Orders \$0-\$9,999	101	1,238	1281	1132	\$1,409,135.21	\$1,482,989.65	\$1,275,419.16
Purchase Orders \$10,000-\$24,999	2	23	29	34	\$388,060.65	\$417,161.17	\$551,938.89
Purchase Orders over \$25,000	2	39	45	33	\$11,630,534.17	\$11,050,535.17	\$4,035,346.92
Total	105	1,300	1355	1199	\$13,427,730.03	\$12,367,741.04	\$5,862,704.97

**Administrative & Legislative Services Department
April 2022**

Website Management

It is important that the city maintain a reliable web site that is updated as requests come in from various sources. The number of page visits confirms that we are providing reliable and useful information for staff and the public.

	2021-2022 Update Requests	2020-2021 Update Requests	2019-2020 Update Requests	2018-2019 Update Requests	2021-2022 Page Visits	2020-2021 Page Visits	2019-2020 Page Visits	2018-2019 Page Visits
July	54	15	152	61	32,401	11,536	1,164,517	1,080,668
August	66	20	126	133	25,635	9,145	752,932	835,519
September	48	17	43	22	24,833	8,335	679,248	214,406
October	52	10	78	86	23,816	8,390	386,735	864,091
November	63	174	56	40	23,022	7,587	695,971	812,527
December	39	13	156	82	22,904	17,483	847,724	1,055,111
January	56	108	67	68	26,942	17,123	720,531	934,562
February	52	135	22	40	23,253	19,796	N/A	762,985
March	57	39	85	61	30,026	22,930	N/A	879,671
April	68	101	43	56	31,127	20,881	N/A	820,505
May		38	27	29		23,514	5,998	946,897
June		214	48	123		30,909	10,251	901,328
Total	555	884	901	801	263,950	197,629	5,263,907	9,053,159

“City of White House, TN” Mobile App

	FY22 New Downloads	FY21 New Downloads	FY20 New Downloads
July	8	45	19
August	9	44	21
September	13	19	21
October	6	40	12
November	6	29	13
December	10	10	15
January	18	11	23
February	9	20	70
March	14	11	69
April	11	7	41
May		11	29
June		11	36
Total	104	258	369

**The app went live on January 11, 2016*

	FY22 # of Request	FY21 # of Request	FY20 # of Request
July	38	20	36
August	54	27	39
September	46	16	18
October	64	15	40
November	19	20	27
December	42	27	20
January	41	18	24
February	41	72	41
March	38	36	34
April	26	26	35
May		48	26
June		58	28
FY Total	409	383	356

**Administrative & Legislative Services Department
April 2022**

White House Farmers Market

The market is closed for the season. The reopening of the market will be in May 2022.

	Application Fees # (amount collected)	Booth Payments (\$)
January	0	0
February	4	\$150
March	3	\$360
April	5	\$1,560
May	0	0
June	0	0
July	0	0
August	0	0
September	0	0
October	0	0
November	0	0
December	0	0
Total	12	\$1,770

Building Maintenance Projects

The Building Maintenance Department's goal is to establish priorities for maintenance and improvement projects.

Special Maintenance Projects

- Took down and stored Christmas decorations
- Deiced City Hall and Library Complex during winter weather events

	2021-2022 Work Order Requests	2020-2021 Work Order Requests	2019 – 2020 Work Order Requests	2018 – 2019 Work Order Requests	2017 – 2018 Work Order Requests	2016 – 2017 Work Order Requests
July	19	11	10	22	21	27
August	8	27	10	26	24	28
September	12	9	13	19	22	13
October	10	6	7	14	18	12
November	23	16	7	18	34	12
December	17	19	3	8	19	9
January	6	11	16	14	16	23
February	8	16	18	7	21	6
March	14	12	11	7	17	16
April	13	17	2	12	25	14
May		25	11	6	26	27
June		31	10	9	23	14
Total	130	200	98	162	266	201

**Finance Department
April 2022**

Finance Section

During April the Finance Office continued scanning thousands of documents to reduce physical document storage space, continued collecting the current year property taxes, continued working on FYE 6/30/2023 budget tasks, and began training / planning for new utility customer application process changes. The cumulative total of real estate and personal property taxes for the 2021 tax year billed is approximately \$5 million. As of April 30th, approximately \$4.90 million (98.0%) of the 2021 property taxes were collected. Members of the Finance Office participated in the following events during the month:

April 5: MTAS Training – Natural Gas 101

April 12: Cemetery Board meeting

April 21: Review FY 2023 budget with City Administrator

April 21: Monthly BMA meeting

April 25: SLFRF P&E Report Portal (U.S. Treasury) webinar

Performance Measures

Utility Billing

	April 2022	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total	FY 2018 Total
New Builds (#)	31	205	357	171	62	102
Move Ins (#)	72	821	737	649	534	553
Move Outs (#)	68	748	743	602	534	576
New customer signup via email (#)	33	340	300	127	104	163
New customer signup via email (%)	32%	33%	27%	15%	17%	25%

Business License Activity

	April 2022	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total	FY 2018 Total
Opened	12	77	76	69	75	72
Closed (notified by business)	1	6	6	10	9	18
Closed (uncollectable)	0	0	0	0	0	199

Accounts Payable

	April 2022	FY 2022 Total	FY 2021 Total	FY 2020 Total	FY 2019 Total	FY 2018 Total
Total # of Invoices Processed	330	3487	4079	4003	3940	4437

**Finance Department
April 2022**

Fund Balance – City will strive to maintain cash balances of at least 30% of operating revenues in all funds.

Operating Fund	Budgeted Operating Revenues (\$)	General Fund Cash Reserves Goal (\$)	Current Month Fund Cash Balance (\$)	G.F. Cash Reserves Goal Performance
General Fund	10,409,165	3,122,750	3,159,225	30%
Cemetery Fund	45,261	13,578	289,030	639%
Debt Services	1,217,528	365,258	1,617,588	133%
Dental Care Fund	39,361	11,808	199,582	507%
Roads Impact Fees	105,396	31,619	344,576	327%
Parks Impact Fees	109,476	32,843	364,540	333%
Police Impact Fees	77,976	23,393	357,298	458%
Fire Impact Fees	26,904	8,071	214,322	797%
Industrial Development	76,063	22,819	95,963	126%
Parks Sales Tax	988,260	296,478	993,818	101%
Police Drug Fund	5,048	1,514	35,593	705%
Solid Waste	1,065,400	319,620	570,118	54%
State Street Aid	418,172	125,452	258,808	62%
Stormwater Fund	964,600	289,380	1,467,360	152%
Wastewater	5,579,100	1,673,730	6,419,864	115%

Balances do not reflect encumbrances not yet expended.

The Finance Department's goal is to meet or exceed each fund's total revenues as proposed in the approved budget as set by the Board of Mayor and Aldermen by the end of the fiscal year 2021-2022.

Operating Fund	Budgeted Operating Revenues (\$)	YTD Realized* (\$)	% Over (↑) or Under (↓) (Anticipated revenues realized by this point in the year)
General Fund	10,409,165	9,874,305	↑ 11.53%
Cemetery Fund	45,261	61,800	↑ 53.21%
Debt Services	1,217,528	1,168,973	↑ 12.68%
Dental Care	39,361	32,659	↓ 0.36%
Roads Impact Fees	105,396	114,688	↑ 25.48%
Parks Impact Fees	109,476	98,095	↑ 6.27%
Police Impact Fees	77,976	95,517	↑ 39.16%
Fire Impact Fees	26,904	56,687	↑ 127.37%
Industrial Development	76,063	96,758	↑ 43.87%
Parks Sales Tax	988,260	765,623	↓ 5.86%
Police Drug Fund	5,048	6,600	↑ 47.41%
Solid Waste	1,065,400	919,110	↑ 2.94%
State Street Aid	418,172	372,201	↑ 5.67%
Stormwater Fund	964,600	846,969	↑ 4.47%
Wastewater	5,579,100	4,989,489	↑ 6.10%

*Realized amounts reflect revenues realized from July 1, 2021—April 30, 2022

Human Resources Department
April 2022

The Human Resources staff participated in the following events during the month:

April 04: WHPD Annual Awards Meeting
 April 05: Chamber Board Orientation and Meeting
 April 13: Municipal Management Academy Level I Course
 April 14: Chamber of Commerce Ribbon Cutting for Woodgrain
 April 18: Story Book Ribbon Cutting - Sonic Trailhead
 April 19: Chamber of Commerce Luncheon - Non-Profit Showcase

Injuries Goal: To maintain a three-year average of less than 10 injuries per year.

	FYE 2022	FYE 2021	FYE 2020	FYE 2019
July	0	0	0	0
August	0	0	0	0
September	0	1	1	0
October	1	0	0	0
November	0	1	0	0
December	0	0	0	0

Three-year average: 6.67

	FYE 2022	FYE 2021	FYE 2020	FYE 2019
January	0	1	1	1
February	1	0	3	0
March	0	2	0	0
April	0	1	2	0
May		0	1	0
June		3	0	2
Total	2	9	8	3

Property/Vehicle Damage Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2022	FYE 2021	FYE 2020	FYE 2019
July	0	1	1	3
August	1	1	0	0
September	0	1	0	0
October	1	1	1	1
November	1	3	1	0
December	0	0	0	0

Three-year average: 5.67

	FYE 2022	FYE 2021	FYE 2020	FYE 2019
January	0	0	1	0
February	0	0	0	0
March	1	0	0	0
April	1	0	0	1
May		0	0	1
June		0	0	0
Total	5	7	4	6

Human Resources Department
April 2022

Full Time Turnover Goal: To maintain a three-year average of less than 10% per year.

	FYE 2022	FYE 2021	FYE 2020	FYE 2019
July	1	1	1	0
August	1	1	1	1
September	2	0	2	2
October	0	0	3	0
November	0	1	2	1
December	1	2	1	0

Current year turnovers that occurred within 90
day probationary period: 1

	FYE 2022	FYE 2021	FYE 2020	FYE 2019
January	4	2	2	1
February	2	0	1	0
March	3	0	1	0
April	2	2	0	0
May		0	2	5
June		3	2	1
Total	16	12	18	11
Percentage	15.53%	11.65%	17.48%	11.34%

Three-year average: 13.49%

Employee Disciplinary Goal: To maintain a three-year average of less than 10 incidents per year.

	FYE 2022	FYE 2021	FYE 2020	FYE 2019
July	0	1 (T)	0	0
August	0	0	2 (S)	0
September	0	0	0	1 (T)
October	0	0	0	0
November	0	0	1 (S)	0
December	0	1 (T)	0	0

Three-year average: 4.6667

	FYE 2022	FYE 2021	FYE 2020	FYE 2019
January	1 (T)	1 (T)	0	1 (T)
February	0	0	0	0
March	0	0	0	1 (S)
April	0	0	0	0
May		0	0	1 (T)
June		0	1 (T)	0
Total	1	3	4	7

**Police Department
April 2022**

Meetings/Civic Organizations

- **Chief Brady attended the following meetings in April:** Department Head Staff Meeting (April 4th & 18th), Beer Board Meeting (April 5th), White House Rotary Club Meeting (April 7, 14, 21 & 28th), Planning Commission (April 11th), Robertson County Chief's Meeting (April 12th), Leadership Sumner Adult Law Luncheon (April 13th), Sumner County Drug Task Force Meeting (April 20th), White House Rotary (Tal Plumlee) Golf Tournament (April 21st), Board of Mayor & Alderman Meeting (April 21st), White House Police Department Command Staff Meeting (April 27th) and New Hire Testing (April 28th).

➤ **Police Department Administration Performance Measurements**

Achieve re-accreditation from the Tennessee Law Enforcement Accreditation program by December 2023.

Susan Johnson, Accreditation Manager, has started our 4th edition of our TLEA program into PowerDMS which includes 164 standards. Susan is still getting proofs for 2021 and she has done 40 proofs for 2022. She attended the LEACT Conference in Chattanooga on April 27-29.

1. Our department training goal is that each police employee receives 40 hours of in-service training each year. The White House Police Department has 27 Employees. With a goal of 40 hours per employee, we should have an overall Department total of 1,080 hours of training per calendar year.

Month	Admin Training Hours	Patrol Training Hours	Support Services Training Hours	Total Training Hours
January	0	105	0	105
February	0	49	16	65
March	15	41.4	0	56.4
April	3	222	14	239
Total	18	417.4	30	465.4

Patrol Division Performance Measurements

1. ***Maintain or reduce the number of patrol shifts staffed by only three officers at the two-year average of 676 shifts during the Fiscal Year 2021-2022. (There are 730 Patrol Shifts each year.) *Three officer minimum staffing went into effect August 5, 2015.***

Number of Officers on Shift	April 2022	FY 2021-22
Three (3) Officers per Shift	51	468
Four (4) Officers per Shift	9	142

1. ***Acquire and place into service two Police Patrol Vehicles.*** We ordered three 2021 Police Interceptors from Lonnie Cobb Ford. We have received two of the new cars. Both cars have been equipped and Striped and are in service. We have one car we are still waiting for.
2. ***Conduct two underage alcohol compliance checks during the Fiscal Year 2021-2022.*** Compliance Checks were conducted in March. We had four businesses fail: Colorado Grill, Tavern 76, Love's Truck Stop and Cracker Barrel. **Complete.**
3. ***Maintain or reduce TBI Group A offenses at the three-year average of 70 per 1, 000 population during the calendar year of 2022.***

**Police Department
April 2022**

Group A Offenses	April 2022	Per 1,000 Pop.	Total 2022	Per 1,000 Pop.
<i>Serious Crime Reported</i>				
Crimes Against Persons	12	1	50	4
Crimes Against Property	25	2	96	7
Crimes Against Society	35	3	146	11
Total	72	6	292	23
Arrests	41		189	

**U.S. Census Estimate 4/1/2020 – 12,982*

4. *Maintain a traffic collision rate at or below the three-year average of 426 collisions by selective traffic enforcement and education through the Tennessee Highway Safety Program during calendar year 2022.*

	April 2022	TOTAL 2022
Traffic Crashes Reported	36	160
Enforce Traffic Laws:		
Written Citations	79	324
Written Warnings	40	109
Verbal Warnings	267	959

5. *Maintain an injury to collision ratio of not more than the three-year average of 11% by selective traffic enforcement and education during the calendar year 2021.*

COLLISION RATIO				
<u>2022</u>	COLLISIONS	INJURIES	MONTHLY RATIO	YEAR TO DATE
April	36	2 YTD 12	6%	8% YTD 160

Traffic School: There was no Traffic School in April.

Staffing:

- Ofc. Terry Brown (TJ) is currently on FTO and will be deployed in the next couple of months for eight months.
- We had New Officer testing on April 28th. Oral Board for three applicants will be held on May 12th.
- We currently have 5 positions open and are continuing to accept applications.

K-9: Ofc. Jason Ghee and K-9, Kailee attended their monthly training.

Sumner County Emergency Response Team:

- April 13th – April 15th – ERT held a 3 Day Spring Training. They conducted marksmanship Fundamentals, night vision qualification, room clearing exercises, force – on – force scenarios, bus assaults and vehicle takedowns.
- April 28th – ERT executed a high-risk narcotics search warrant in Gallatin. Investigators made 3 arrests and recovered a small amount of heroin, several ounces of meth, several pounds of marijuana, ecstasy pills and a few firearms.

**Police Department
April 2022**

Support Services Performance Measurements

1. ***Maintain or exceed a Group A crime clearance rate at the three-year average of 83% during calendar year 2022.***

We are unable to provide the above stats at the present time. Tyler Technologies will be providing this capability to our new software in the future.

2022 CLEARANCE RATE		
Month	Group A Offenses	Year to Date
<i>April</i>		

Communications Section

	April	Total 2022
Calls for Service	909	3,822
Alarm Calls	25	153

Request for Reports

	April	FY 2021-22
Requests for Reports	22	147
Amount taken in	\$14.55	\$100.35
Tow Bills	\$175.00	\$175.00
Emailed at no charge	9	164
Storage Fees	\$0.00	\$0.00

Tennessee Highway Safety Office (THSO):

- April 4th- Sgt. Brisson attended Operation Hands Free Press event in Metro Nashville. Sgt. Brisson also participated in the Hands-Free enforcement with Metro Nashville PD.
- April 11th – Sgt. Brisson dropped off over 100 Slow Down TN signs to AAA office in Hendersonville.
- April 15th – Sgt. Brisson dropped off a Hands-Free TN Banner to the Tennessee Welcome Center on I 65.
- April 19th – Sgt. Brisson attended a Metro Nashville Driving Taskforce Meeting at Metro Midtown.

Volunteer Police Explorers: Nothing to report at this time.

Item(s) sold on Govdeals: Nothing to report at this time.

Crime Prevention/Community Relations Performance Measurements

1. ***Teach D.A.R.E. Classes (10 Week Program) to two public elementary schools and one private by the end of each school year.*** Sgt. Enck is instructing 7 D.A.R.E. classes at White House Middle School with approximately 155 students. He teaches classes on Monday and Tuesdays of each week. Graduation is scheduled for May 5th, 2022.
2. ***Plan and coordinate Public Safety Awareness Day as an annual event.*** Discover White House Expo & Safety Day date will be announced at a later date.
3. ***Plan, recruit, and coordinate a Citizen's Police Academy as an annual event.*** 2022 Citizen's Police Academy was cancelled.

**Police Department
April 2022**

4. ***Participate in joint community events monthly in order to promote the department's crime prevention efforts and community relations programs.***
- April 14th – Sgt. Enck instructed White House Heritage High School S.P.E.A.R.E. for approximately 35 girls. Sgt. Brisson and Ofc. Loveday assisted.
 - April 21st – Sgt. Enck disseminated DEA Drug Take Back Fliers to local pharmacies and doctor offices.
 - April 21st – Sgt. Enck handed out over 30 badges and ice cream coupons at the park for a home school group.
 - April 22nd – Officer Waller worked Community Christian High School Prom.
 - April 30th – Sgt. Enck and Det. Anglin worked the National DEA Drug Take Back. They collected 145 lbs of drugs at Kroger. Combined with the 112lbs collected in the Police Department Lobby, we collected a total of 257 lbs of drugs.

Special Events: *WHPD Officers participated in the following events during the month of April:*
Nothing at this time.

Upcoming Events:

- D.A.R.E. Graduation (May 5th)
- S.P.E.A.R.E – White House High (May 13th)
- Realtor Safety – (May 19th)
- #No Filter (June 17th)
- Cool off with a Cop (June 22)
- Americana (July 9th)

2022 Participation in Joint Community Events		
	<u>April</u>	<u>Year to Date</u>
Community Activities	5	21

**Fire Department
April 2022**



Summary of Month's Activities

Fire Operations

The Department responded to 150 requests for service during the month with 107 responses being medical emergencies. The Department also responded to 7 vehicle accidents; 2 accidents reported patients being treated for injuries, and 5 accidents reported with no injuries and 2 kitchen fires with minimal damage. Of the 150 responses in the month of April there were 14 calls that overlapped another call for service that is 9.33% of our responses. That brings the overlapping call volume for FY21-22 to 17.06%.

UT MTAS recommends for the WHFD an average response time from dispatched to on scene arrival of first "Fire Alarm" to be six minutes and thirty-five seconds (6:35). The average response time for all calls in March from dispatch to on scene time averaged was, five minutes and thirty-two seconds (5:36). The average time a fire unit spent on the scene of an emergency call was eleven minutes and fourteen seconds (11:14).

Department Event

- April 13th – MTAS Municipal Management course
- April 14th – B Shift walkthrough and preplan of BSH Community Center
- April 16th – Fire station 1 tour
- April 18th – C shift walkthrough and preplan of BSH Community Center
- April 19th – A shift walkthrough and preplan of BSH Community Center
- April 28th – Standby for PD testing
- April 30th – FF Chapman and FF Baran Firefighter 2 test...Both Passed
- April 30th – Fire Department Family Cookout

Fire Administration

- April 4th – American Celebration preparation meeting
- April 4th – Asst. Chief Brewer participated in promotion process at Gallatin Fire
- April 7th – Met with Motorola rep concerning new radio system
- April 12th – Monthly Fire Officer meeting
- April 21st – BMA for second reading to update Fire Code

Emergency Calls Breakdown

The Department goal in this area is to display the different emergency calls personnel have responded to during the month as well as the response from each station.

Incident Responses FY to Date

Fires	35
Rescue & Emergency Services	1096
Hazardous Conditions (No Fire)	31
Service Calls	57
Good Intent Call	90
False Alarms & False Call	135
Calls for The Month	150
Total Responses FY to Date	1451

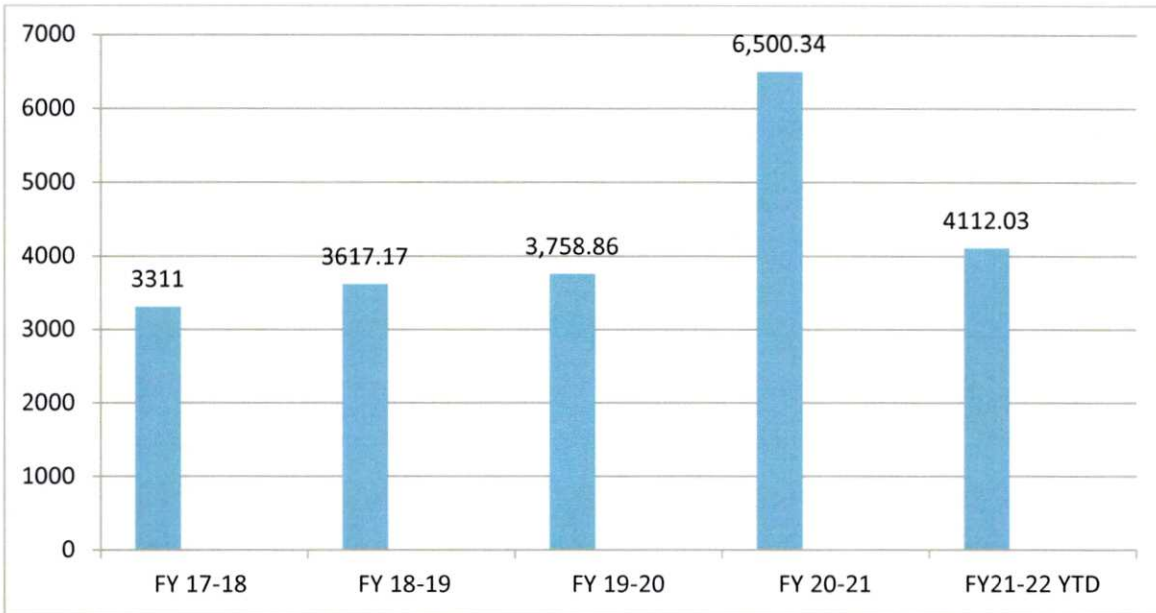
**Fire Department
April 2022**

Response by Station

	Month	FY to Date	%
Station #1 (City Park)	96	1021	70.5%
Station #2 (Business Park Dr)	54	427	29.48%

Fire Fighter Training

The Department goal is to complete the annual firefighter training of 228 hours for career firefighters. The total hours of 4104 hours of training per year is based on eighteen career firefighters.



	Month	YTD
Firefighter Training Hours	291	4112.03

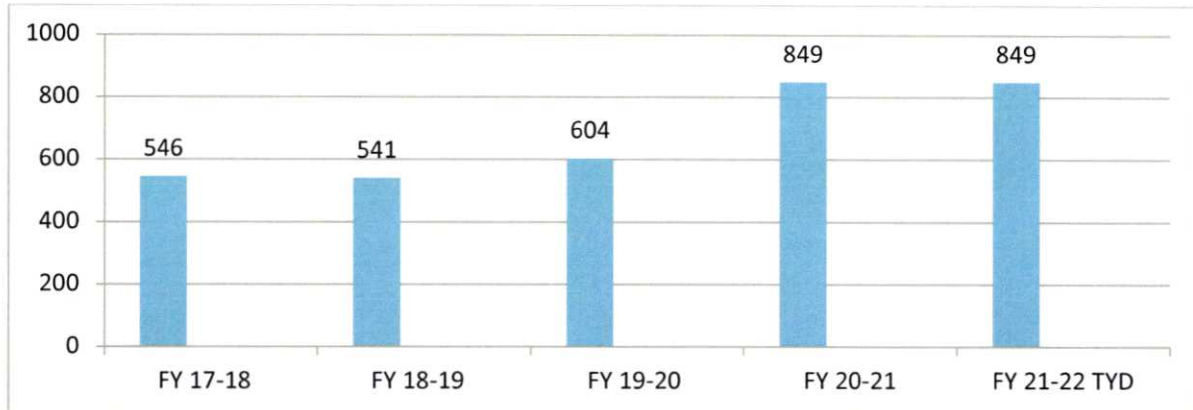
Training breakdown for ISO and NFPA

	Fire Officer	Company	Facilities	NFPA
Month	59	3	21.5	38.05
Total for FY	400	1323.75	490	1347.68

**Fire Department
April 2022**

Fire Inspection

It is part of our fire prevention goals to complete a fire inspection for each business annually.

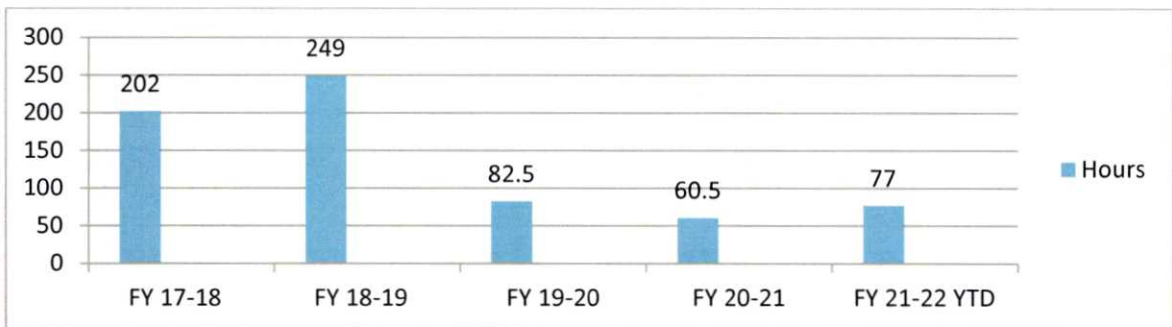
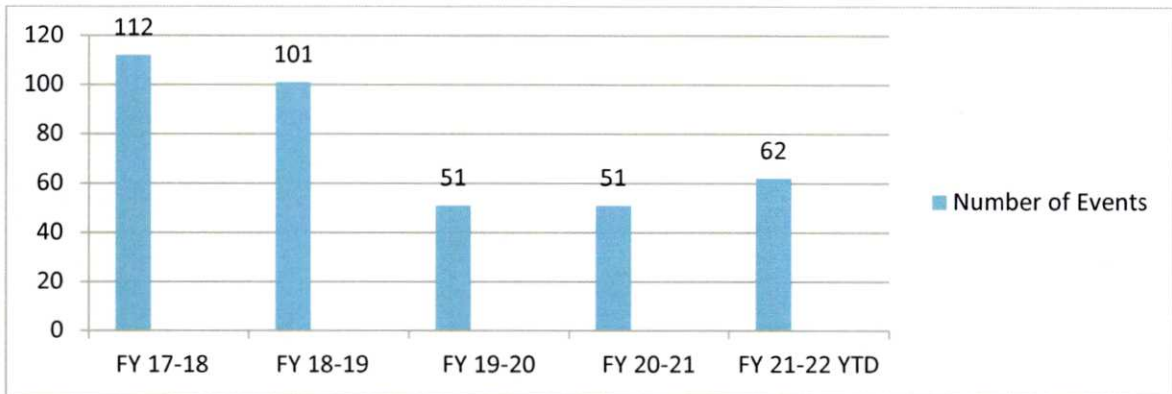
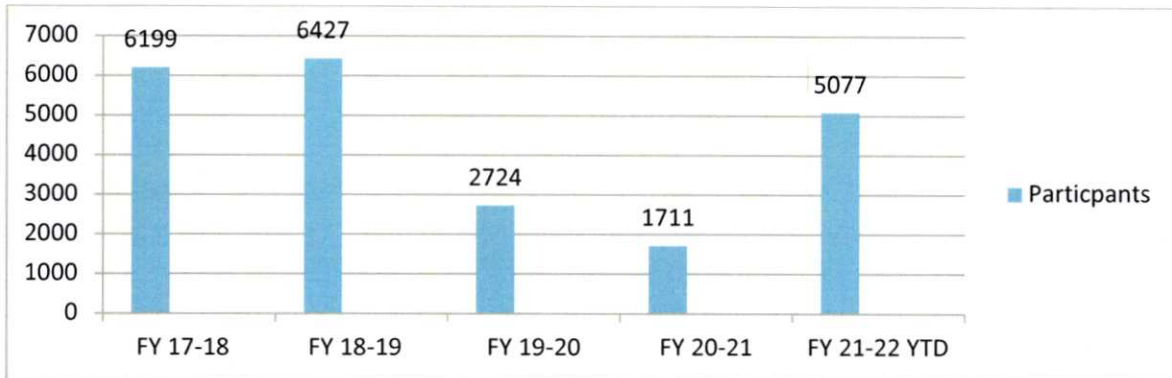


	Month	YTD
April Fire Inspection	108	957
Reinspection	12	153
Code Violation Complaint	0	10
Violations Cleared	10	118
Annual Inspection	33	172
Commercial Burn Pile	0	10
Knox Box	1	20
Fire Alarms	1	16
Measure Fire Hydrant	1	5
Plans Review	2	44
Pre-C/O	0	19
Pre-incident Survey	39	250
Sprinkler Final	0	25
Final/Occupancy	0	29

Public Fire Education

It is a department goal to exceed our last three years averages in Participants (5720) Number of Events (112) and Contact Hours (215). The following programs are being utilized at this time; Career Day, Station tours, Fire Extinguisher training and Discover WH/Safety Day.

**Fire Department
April 2022**



	Month	YTD
Participants	5	5077
Number of Events	2	62
Education Hrs.	2	77

*Public education numbers were lower than normal due to COVID-19

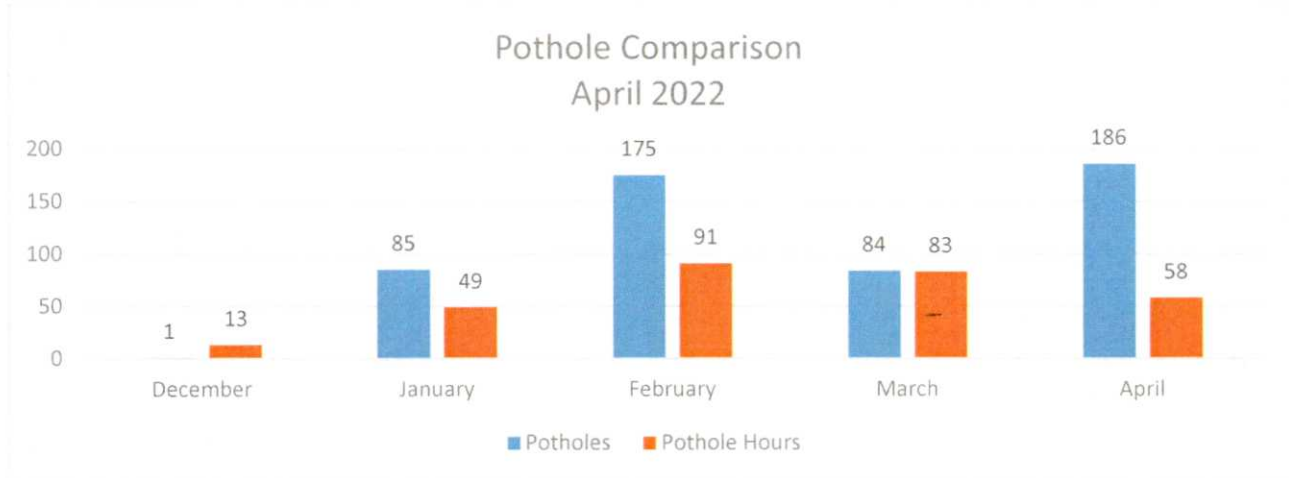
Social Media Statistics for the Month

Post Reach	4775
Post Engagement	657
New Page Followers	28

Public Services Department – Public Works Division
April 2022

Pothole Comparison

The purpose of this chart is to gauge the amount of time spent repairing potholes and the number of potholes repaired in that time frame. It is also going to be used to show how long it currently takes to repair potholes in comparison to how long it will take when the milling head is used to make repairs.

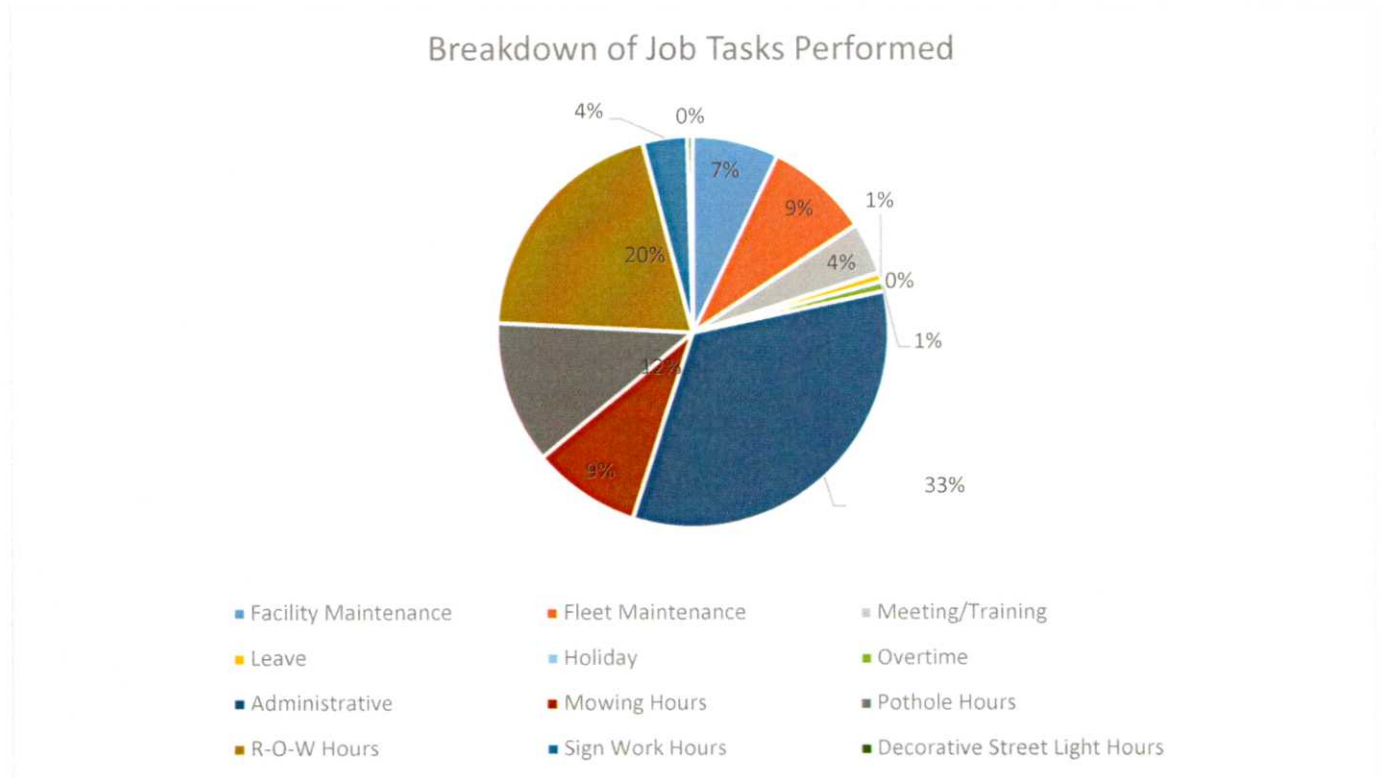


NOTE:

-The goal for this job task is 50 potholes per month. When this chart is completed each month consideration will be given to the size of the potholes that have been repaired that month.

Monthly Activity Log Breakdown

Total Hours Worked in The Public Works Department were 484 Hours. The chart below show what percentage of time was spent on each job task.



**Public Services Department – Public Works Division
April 2022**

Monthly Work Log

Monday 4-4-2022

- Crew Meeting / Re-installed Stop Sign at Carmack Drive / Installed millings at new Parks Department Property / Gridsmart Camera at Love's

Tuesday 4-5-2022

- Gridsmart Camera at Love's and Dee Cee / Repaired purge valve in Truck 200 / Facility and Fleet Maintenance / Assisted Isaiah with configuration of Gridsmart Camera at Love's and Dee Cee

Wednesday 4-6-2022

- Stop Signs on Sage Road after Traffic Control / Installed sign posts on NPC for WHPD / Installed Speed Limit Signs on Ben Albert Road / Facility and Fleet Maintenance

Thursday 4-7-2022

- Moved Speed Limit Signs on Ben Albert Road / Took 1332 to Serra Chevrolet for PM Service / Facility and Fleet Maintenance

Saturday 4-9-2022

- Came in to pick up dead dog on SR-76

Monday 4-11-2022

- Moved three signs from Thoroughbred Drive, Repaired potholes on Larkspur Drive, ROW Mowing, Facility and Fleet Maintenance.

Tuesday 4-12-2022

- Replaced road signs on Meadow Court, Stoval Drive, Dale Court, Seminole Drive, Target Solutions, Facility and Fleet Maintenance.

Wednesday 4-13-2022

- ROW Mowing / Mowing at Wastewater Facility / Picked up pallets of Cold Patch Asphalt

Thursday 4-14-2022

- Potholes Citywide

Monday 4-18-2022

- Crew Meeting / Installed Drip Loop at Gridsmart Camera at NB, SB Ramp, SR-76 and Love's Gridsmart Camera to keep water from getting into junction box of Gridsmart Camera / Removed dead and fallen trees from On/Off Ramps areas.

Tuesday 4-19-2022

- Pothole Repair Citywide / ROW Mowing

Wednesday 4-20-2022

- Pothole Repair new Parks Department Property off of North Palmers Chapel Road.

Thursday 4-21-2022

- Pothole Repair Citywide / Traffic Control for Brush Pick-up operations / Sprayed weed killer on sidewalks from Hardee's to City Hall

Monday 4-25-2022

- Crew Meeting / ROW Mowing with Sidearm Mower Pleasant Grove and Industrial Drive / Picked up Truck 1332 after having Preventative Maintenance Performed.

Tuesday 4-26-2022

- Repaired Damaged Fence on Marlin Road that was damaged during Salt and Plowing Operations / Cleaned up limbs at back gate of WWTP to prepare for fence installation / Cleaned up tree limbs and debris from N. Swift Road / Removed barricade from ROW on Hobbs Drive.

Wednesday 4-27-2022

- Provided Traffic Control for Stormwater Crew on SPC and Ben Albert Road intersection / Bushhog and finished mowed Industrial Drive / Mowed and String trimmed around antenna building at WWTP

Thursday 4-28-2022

- Crew Meeting / Repaired pothole on Hickory Trail / Removed digital message board at Springbrook Subdivision / Traffic Control for Stormwater / Delivered trash can to 5076 Owens Lane because GFL did not deliver.

**Public Services Department – Public Works Division
April 2022**

Street Name Sign MUTCD Compliance List

The purpose of this list is to track the updating and bringing into compliance The City of White House's Street name signs with the current requirements the Manual on Uniform Traffic Control Devices (MUTCD) Standards. Street name signs can no longer have all letters capitalized on the sign. (Harpers Way and Loves Lane Road Signs were installed in compliance with current MUTCD Standards).

NOTE: 5 Street Name Signs were replaced in the Month of April

Street Name Sign Replacement



Pothole Complaint Response Time

According to Ordinance the Streets and Roads Department is required to respond to a pothole complaint within 24 business hours from the time the complaint is made until time a satisfactory repair is made.

NOTE: All potholes were repaired according to a list identified by crew members of the Public Works Department and the Sanitation Department.

STREET ADDRESS OF COMPLAINT	DATE COMPLAINT LOGGED	DATE COMPLAINT RESOLVED	ELAPSED TIME BEFORE REPAIR MADE

Public Services Department – Public Works Division
April 2022

Public Works/Streets & Roads Division

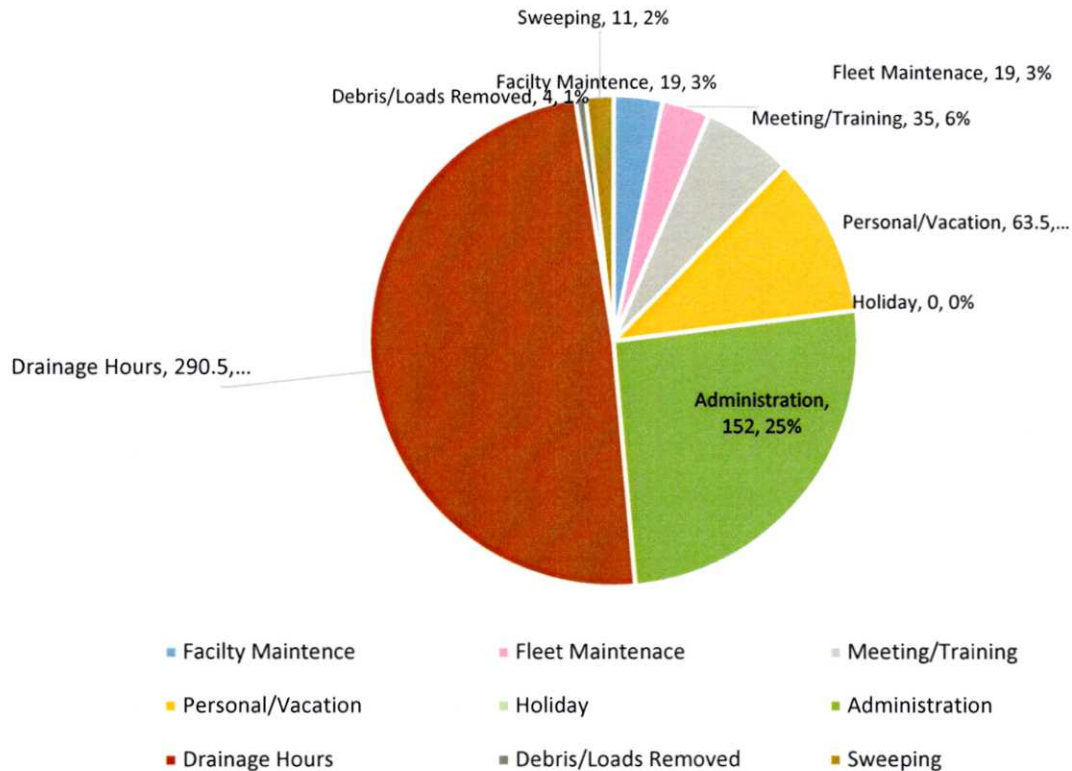
Total Hours Worked	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Mar	22-Apr	YTD 21/22
Street	8,134	9,364	8,741	10,229	9191.25	744	484	13,509
Facility Maintenance	3494	2187	1,227	1,137	887.25	86	35	1375.25
Fleet Maintenance	1034	514	282	380	422.5	34	42	768
Meeting/Training	502	510	517	400	457	30	21	488
Leave	1,253	576	613	810	823	51	4	1597.15
Holiday	795	470	385	555	545	0	0	602
Overtime	508.5	488	414	311	152.75	42	4	509
Administrative	385	698	803	867	1153.25	234	163	2,818
Drainage Work (feet)	0	906	2749	10	0	0	0	546
Drainage Man Hours	0	1470	1045	170	14	0	0	587.28
Debris Removed Load	0	100	35	44	0	0	0	0
Sweeping Man Hours	0	18	13	0	0	0	0	0
Mowing Hours	0	22	175	219	221	2	44	677.5
Curb Repair	0	0	0	15	0	0	0	15
Shoulder LF	0	4485	630	5	640	0	0	30
Shoulder Hours	0	155	160	49	176	0	0	10
# of Potholes	0	250	473	346	385	84	186	679
Pothole Hours	0	759	734	1,181	831.5	83	58	816.25
R-O-W Hours	0	2835	2416	4,027	3044.5	168	98	3,170
Sign/Repaired	0	120	91	84	63	11	5	137
Sign Work Hours	0	289	179	234	109	25	18	304
Salt Hours	0	10	143	24	76.5	16	0	172.5
Salt Tons	0	12	20	23	18	27	0	66.69
Decorative Street Light Hours	0	57	46	125	133.5	16	2	72
Traffic Light Hours	0	0	65	20	158	0	0	81

Sanitation Division

Sanitation Division	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Mar	22-Apr	YTD 21/22
Total Hours Worked	2,685	3,634	4,406	4,024	4200.5	393	320	6,228
Facility Maintenance	3494	723	446	574	394.5	45	41	761
Fleet Maintenance	1034	488	445	331	294.5	26	12	303
Meeting/Training	502	265	130	135	127.5	17	20	213
Leave	1,253	428	700	476	336	0	43.5	843
Holiday	795	270	230	230	230	0	0	330
Overtime	508.5	119	4	12	39.5	13	0	8
Administrative	385	167	1	0	72.5	18.5	3	58
Sweeping Man Hours	0	1	0	0	0	0	0	0
Pothole Identification Hours	NEW					3	25	55
R-O-W Hours	0	166	30	97	170	21	28	534
Salt Hours	0	0	0	0	0	0	0	0
Salt Tons	0	0	0	0	0	0	0	0

Sanitation	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20	22-Mar	22-Apr	YTD 21/22
Brush Collection Stops	5,944	6,080	5,605	5,620	5161	393	646	8,607
Brush Truck Loads	459	551	522	578	584	70	52	768
Leaves Pickup Bags	3741	3,542	3,422	3,535	2934	401	364	5,955
Brush/Leaves Hours	1366	1,492	1,239	1,300	1225.5	146	123	1,777
Litter Pickup Bags	334	507	546	511	456	63	13	546
Litter Pickup Hours	1147	1132	985	957	892	116	24	972

Stormwater Monthly Activity Log Breakdown



Administrative Notes

1. Isaiah Manfredi will now manage the Stormwater/Public Works/Sanitation Divisions and Ed Morris accepted the Stormwater Crew Lead position.
2. Infrastructure for the Wilkinson Stormwater Mitigation Project is underway. Anticipated start date is end of May, depending on infrastructure lead times. This venture will be completed by the stormwater crew.
3. All quotes have been received for the McCurdy Stormwater Mitigation Project. A request has been submitted, once approved, Elkin Brothers will be completing this project.
4. Five Fence Permits were issued.
5. Forty-Two Land Disturbance Permits were issued
6. Fifteen "Certificates of Occupancy" were issued

Stormwater Complaints/Concerns

903 Wilkinson Lane - On 04/05/22 – Stated that the storm drains in front of the house are clogged and asked if someone would be able to come to check it out for them and let them know what needs to be done. **Stormwater met with the homeowner onsite to review the complaint. This is in the active development for Fields at Oakwood. The issue observed was the inlet protection and not draining the water from the road quickly. Stormwater reach out to Ryan Homes to Correct this issue.**

Public Services Department – Stormwater Division
April 2022

301 Stephanie Dr.- Reached out via email and was concerned about an issue with stormwater spilling out of the right of way and shedding onto the property. **The team investigate and found a solution that would provide relief for this issue. The work will be partnered with Meadowlark Dr. Drainage improvements the week of April 18, 2022.**

434 Calista Rd. – Met with Homeowner on April 7, to discuss modifications to EPSC controls on active development site Fields at Oakwood to address sediment-laden runoff onto the property. **Benchmark is scheduling the cleanup process. The sediment was removed and stabilized on April 21, 2022.**

The homeowner called again on April 12, 2022, and stated the same issues are occurring. **Related Information to Benchmark and they will schedule clean-up activities once the weather is sufficient. Scheduled for April 21 2022 at 1:00 pm.**

214 Eastside Drive - called in and stated she thinks that the storm drains may be clogged up. they said that it causes a mess in her yard every time it rains, and they are worried that they are going to have standing water and a mosquito problem come summertime. **The team made contact with the homeowner and identified the problem to be a civil matter. The team suggested making contact with homeowners responsible for restricting access to drainage. County and City Records have no records of easements recorded. Engineering Firm has investigated this area and the existing topography is limited to positive drainage. The root cause is the homeowners on State route 76/ Portland Rd. have installed a 4" PVC pipe on the property line and existing mature trees continue to clog the PVC.**

300 Hamlett Drive - said that the neighbor was seen pouring about a gallon or so of used oil out on the stumps. They wanted to notify us because they don't want it washing away into the water or onto their property and making a mess. **Visited on-site issue and created work order #041222001 for illicit discharge. Left flier in Mailbox to indicate that the issue was identified and that it was against City Ordinance.**

415 S. Palmer's Chapel Road - said that a house is being built next door to him, and the water runoff is causing the red clay dirt to shift and fill up the drainage pipes. He wanted to know if someone could come to check it out and tell him what needs to be done to fix it. **Spoke to the homeowner about the issue. The team has made one attempt previously to the contractor at the address of 214 S. Palmers Chapel RD. The team reached out to the property owner on April 11 to discuss the actions needed to correct and prevent the issue from reoccurring. Issued NOV.**

106 Ravenwood Ct. – The homeowner reached out via email to express concerns about water runoff from the adjacent property sheet flowing onto this property. **The stormwater team has made serval attempts in this area to capture the sheet flow and channel it into existing infrastructure. The team has added and installed an area drain and a drop inlet for the properties impacted at the property line. Concerns were brought up again potentially due to earthwork performed at the time of the basin installation. Sheet flow directed into the backyard, the notched a small section to allow stormwater to be direct to infrastructure. The homeowner is aware that this is a private matter.**

103 Dawn Court - said that they were told last September that the Stormwater crew would be in the area doing work to fix drainage issues she's been experiencing in their yard. The homeowner said that they haven't heard anything since, and just wanted to circle back and check with us to see if that was still on the list to be completed. **The team contacted the homeowner and will schedule efforts to make repairs to an easement experiencing concentrated flows and eroding soil in the area. The homeowner indicated that she was told that there was a possibility of improvements in the right of way that could be made to redirect the runoff and contain the flow within the Right of Way. The team has looked into that possibility in past and seemed viable to do so., but no update was given after returning basic calculations to previous management. The homeowner also mentioned the potential for new infrastructure was somehow connected to state route 258 improvements?**

3352 Calista Road – The homeowner called the office and stated that the pond near her home holds water all the time and won't drain correctly. **The team reached out and inspected the basin in question. the basin is between lots.**

Public Services Department – Stormwater Division
April 2022

204 College St – Homeowner brought to the team's attention the progress of the Towne Center Apartments located behind this property and the progress seems to have created additional runoff on this property. **Spoke to the homeowner and updated her on the NOV sent 4/13/2022, and the design of the property per the plans submitted.**

311 Oakdale Dr. – Homeowner called and stated that the rear of their property is not draining well and is "a muddy mess" and was inquiring about more information they could do to perform or make improvements to the property to better improve the drainage. **The team investigated the property and will need to coordinate with homeowners in this area to have their fences removed before any improvements can be made.**

110 Hobbs Drive – Called regarding the neighbor's yard. They said that they have been in contact with someone in Stormwater because their neighbors have been building up their yard, which is causing water to fill in this yard. Said they'd put in a silt fence, but it hasn't caused any relief. They asked if someone would please come to inspect it and make sure everything was installed/is working properly. **The team Investigate and stated that the matter is on private property and provide suggestions for meditation of the issue.**

647 Tyree Springs Road - said that an accident recently tore up the driveway and they are looking to get it fixed up, and wondered if someone could check the drain pipe under the driveway to let them know if there are specific things they can/can't do when fixing the driveway. **Inspected the culvert and referred him to the State since they maintain this section of Tyree Springs.**

112 Montelena Drive – Reached out via email to inquire about updates to Cambria Phase 3. The homeowner wondered about the Public Hearing sign posted on the property and any updates on the progress. **Meet with them onsite and forwarded links to the state website.**

107 Etude Court said that a couple of neighbors, including them, are experiencing tons of standing water after every rainfall. They had been in contact with previous management, and a team went out to start trenching the yard last summer, but it was never completed. They were looking for a status update as to whether there was a plan for completion or any way to help with all of the standing water. **The Team had made repairs to the drainage easement in June of 2021. W/O# 050620004. The team was able to identify areas that had been ponding water in the established swale in the rear of the property and made repairs by cutting the soil out in areas that are higher and filling areas that were lower to provide consistency in positive drainage. This area had limited topography to work with.**

511 Calista Road – Called in on 4/12/22, said there are townhomes next to the house, and the drainage ditch from the townhomes pours into the driveway and into a fish pond they have. **Reached out on 04/19/22, and left a voicemail.**

333 Brinkley Lane - experiencing some drainage issues where it tends to overflow in her backyard. **Reached out on 4/19/22 to investigate the concern. Left voicemail. The team met onsite and reviewed, stating it was a private matter, and provided suggestions on how to alleviate the issue.**

209 Apache Trail - said that something is messing up the flow of the creek near the end of the house, and it's causing the water to be sludgy and frothy. **Team Investigated concerns and corrected obstructions in the conveyance. W/O 042522009**

404 Portland Road - reports that the culvert in the yard is all messed up and floods into the driveway. **State Route HWY is maintained by TDOT, Relayed information to TDOT Rep., and Notified the Homeowner via Voicemail.**

**Public Services Department – Stormwater Division
April 2022**

Stormwater Work Orders

Our objective is to establish and maintain a proactive approach to minimize any potential for localized flooding within City limits. This includes but is not limited to ditch maintenance. In addition, a large part of this objective is to respond to citizen complaints in a timely manner.

Below are some work order requests and summaries that have been addressed for the Month of April:

<i>Address</i>	<i>Scope of Work</i>	<i>Status</i>	<i>Notes</i>
<i>434 & Wilkinson LN</i>	Ditch Mitigation	Work Order: 040522001 Complete	
<i>106 S. Palmers Chapel Rd</i>	Infrastructure Safety Concern	Work Order: 040722001 Complete	
<i>206 Hamlett Dr</i>	Drainage Mitigation	Work Order: 041222001 Complete	
<i>Scooters Coffee</i>	Inspection	Work Order: 042522004 Complete	

Public Services Department – Stormwater Division
April 2022

209 Apache Trail

Drainage Mitigation

Work Order:
042522009

Completed



639 Tyree Springs Rd

Drainage Mitigation

Work Order:
042622005

Complete



179 -189 S. Palmers Chapel Rd

Drainage Mitigation

Work Order:
042722002

Complete



Meadowlark Rd

Drainage Mitigation

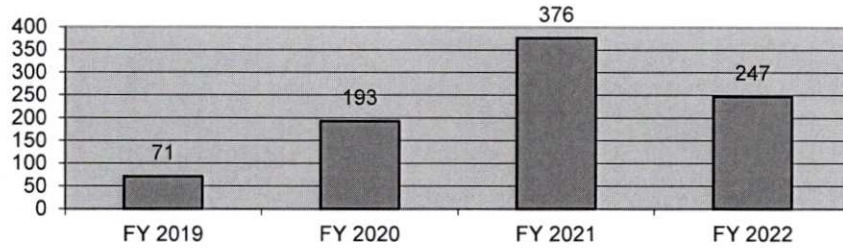
Work Order:
041822005

Complete

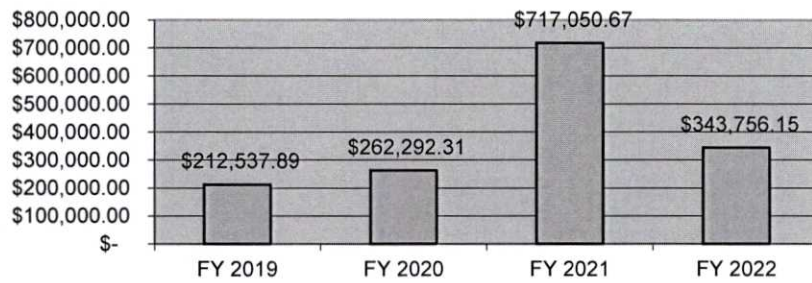


Planning and Codes Department
APRIL 2022

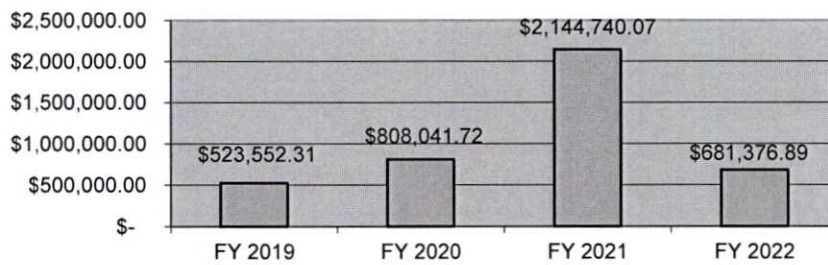
Single Family Permits



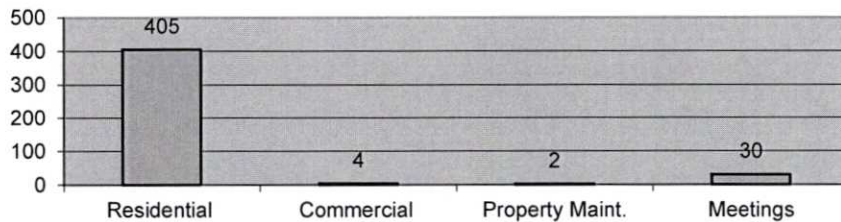
Impact Fees



Permit Fees



Monthly Inspections / Meetings



Planning and Codes Department
APRIL 2022

	Month	FY2022	FY2021	FY2020	FY2019
MEETING AGENDA ITEMS#					
Planning Commission	7	67	74	69	66
Construction Appeals	0	0	0	0	0
Zoning Appeals	1	3	4	5	6
Tech. Review/Study Session	1	5	2	0	1
Property Maintenance	0	0	0	0	0
PERMITS					
Single Family Residential	37	247	376	193	71
Multi-Family Residential	0	0	22	0	13
Other Residential	11	75	83	91	93
New Commercial	3	6	6	6	3
New Industrial	0	0	2	0	1
Other Com/Ind	4	19	23	23	33
Sign	0	9	17	14	25
Occupancy Permits	25	301	21	14	25
Other	2	3	11	12	3
BUILDING INSPECTIONS					
Residential	405	4042	2621	2858	2411
Hours	75	1335.3	533	699.58	414.98
Commercial /Industrial	4	120	92	110	179
Hours	1	55	36.93	12.83	165
CODE ENFORCEMENT					
Total Cases	2	35	98	330	179
Hours	1.5	2.3	35.75	70.24	86.75
Complaints Received	2	55	41	116	98
MEETINGS					
Administration	8	102	72	58	68
Hours	16	104	99	38.26	103.67
Planning	22	115	53	76	135
Hours	33	183.5	96.58	155.5	86.82
Codes	0	6	11	28	35
Hours	0	5	9	37.85	40.16
FEES					
Permit Fees	\$92,378.11	\$ 681,376.89	\$2,144,740.07	\$ 808,041.72	\$523,552.31
Board Review Fees	\$675.00	\$ 9,375.00	\$ 84,775.00	\$ 11,000.00	\$3,750.00
City Impact Fee	\$55,778.17	\$ 343,756.15	\$ 717,050.67	\$ 262,292.31	\$212,537.89
Roads	\$14,097.00	\$ 618,727.60	\$ 301,769.60	\$ 77,860.90	\$98,885.80
Parks	\$14,652.00	\$ 97,086.00	\$ 150,326.00	\$ 74,646.00	\$ 23,140.00
Police	\$20,093.91	\$ 94,704.23	\$ 191,431.41	\$ 59,096.30	\$ 11,704.30
Fire	\$6,935.20	\$ 56,159.44	\$ 79,900.66	\$ 36,749.61	\$ 23,344.29
OTHER ITEMS					
Subdivision Lots	0	0	0	235	51
Commercial/Ind. Sq Ft	0	0	15,216	214,206	27,006
Multi-Family Units	0	375		0	144
Other	n/a	n/a	n/a	n/a	n/a
Subdivision Bonds: 20	\$ 4,092,000.02	\$3,791,061.30	\$3,374,092.67	\$1,633,984.00	\$922,141.63
Builders Bonds	0.00	\$ -	\$ 18,000.00	\$ 69,366.43	\$45,366.43
Workings Days in Month	16		17	16	15

Parks, Recreation, & Cultural Arts Department
April 2022

Update on ongoing projects:

Greenway Trailhead Clock Repair

- The top portion is in production. Hoping to have it installed next month.

Soccer Complex Renovation Phase II – New Parking Lot, pavilion, sidewalks, etc. – Received \$500,00.00 grant for this phase

- Had a meeting with TDEC to discuss next steps.
- Offered 25% increase (due to inflation) in grant funding as long as city agreed to match, which city accepted. – Now a \$1,250,000, 50/50 match grant
- Adjusted grant budget accordingly
- Completed Environmental Clearance Activity
- TDEC to start drafting contract which should take a couple months
- Meanwhile we will work more on the land portion of the grant requirements and design and then submit plans to planning commission for review and approval

Design Work – Splash Pad Maintenance Building & Municipal Park Concession Stand

- Still nearing completion of this project

Fencing – Maintenance Shop, Field 5, Cemetery

- Maintenance Shop
 - Still waiting for the automatic opening component for the gate- expected in by May 9th
- Field 5
 - Complete



- Cemetery
 - Board approved in April meeting
 - Company has been contacted to proceed with project

Greenway paving

- Just a reminder we are forgoing the Dog Park parking lot paving for this year in lieu of the opportunity to get access to the Wayside section of the Greenway for asphalt overlay.
- Board approved this project in April meeting
- Company has been contacted to proceed with project

Parks, Recreation, & Cultural Arts Department
April 2022

Upcoming Projects:

Tennis Courts

- Bid opening scheduled for May 9th
- Hoping for construction to begin in June

Grading

- Field 7 work is complete
- Soccer will be done in June, hopefully

Rec Center

- Board approved \$24 million bond for this project
- Design is nearing completion



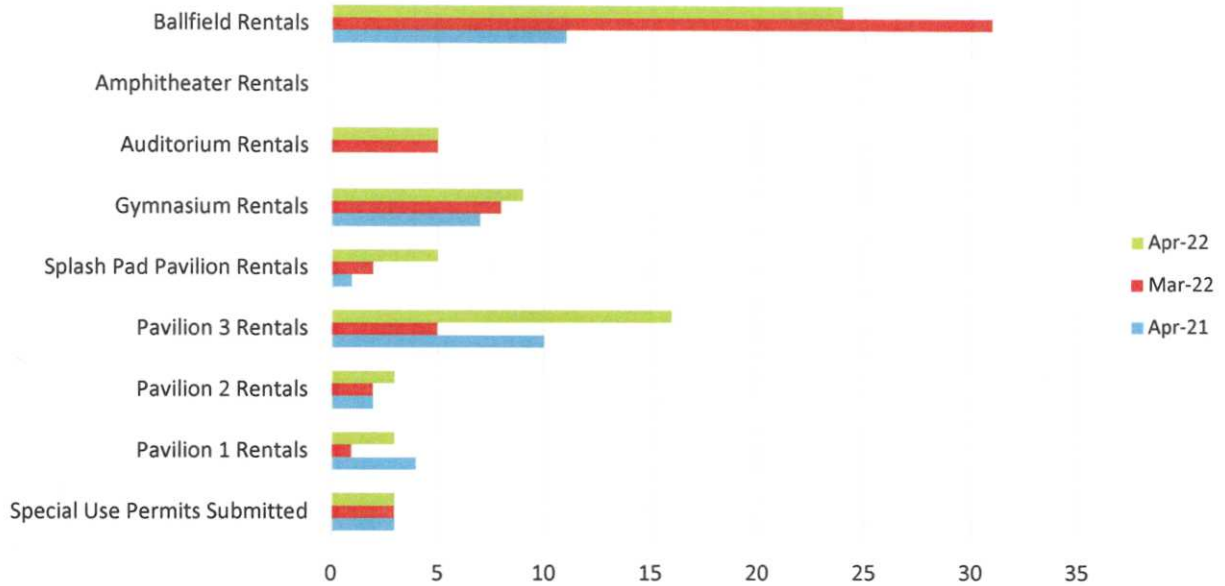
EXTERIOR - SOUTH WEST CORNER



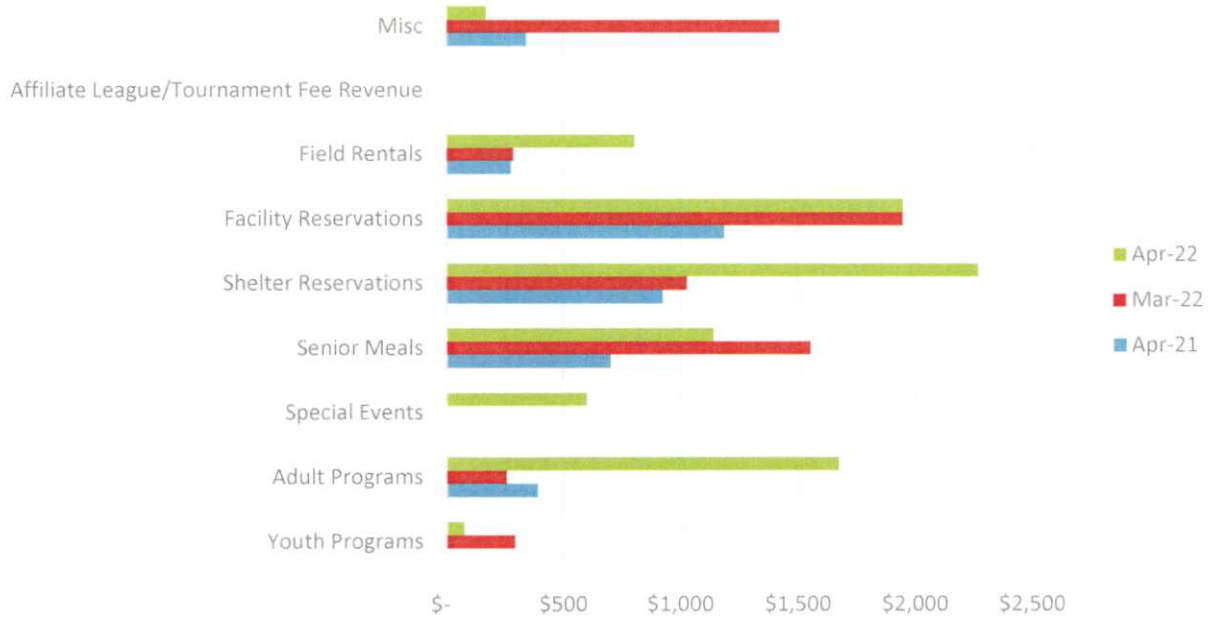
INTERIOR - MAIN GYMNASIUM

**Parks, Recreation, & Cultural Arts Department
April 2022**

Facility Usage

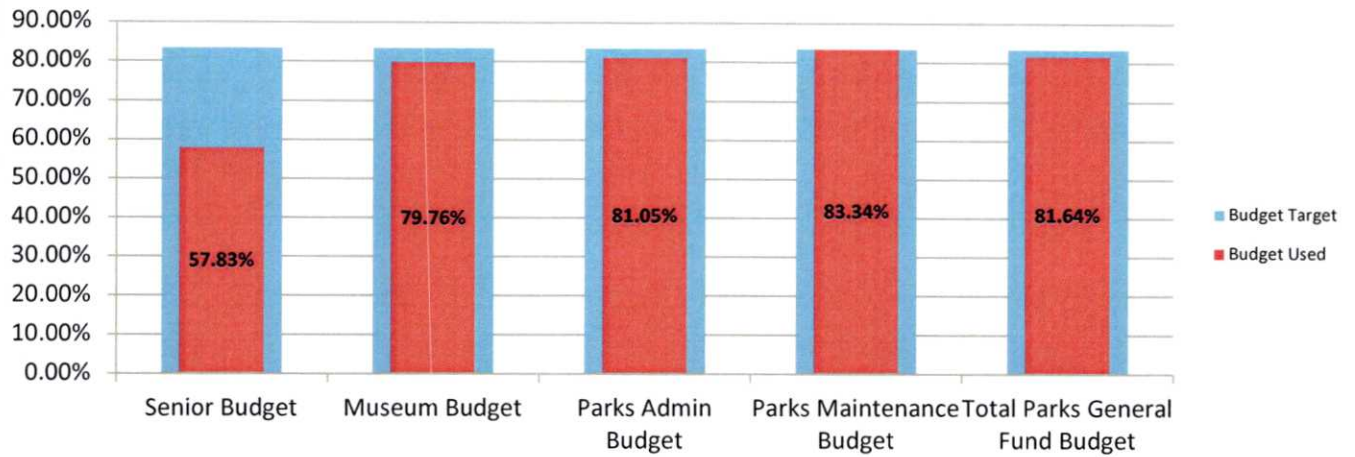


Revenues

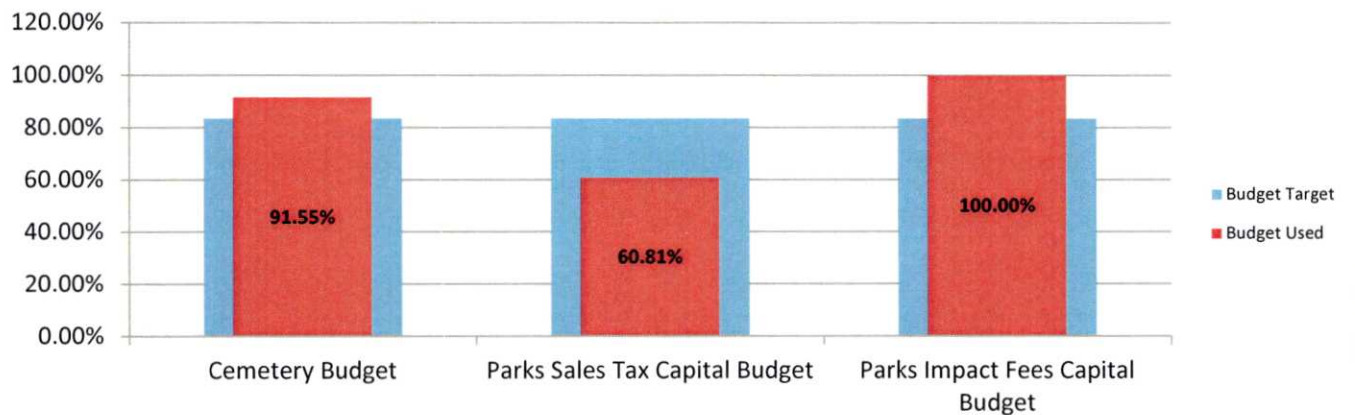


**Parks, Recreation, & Cultural Arts Department
April 2022**

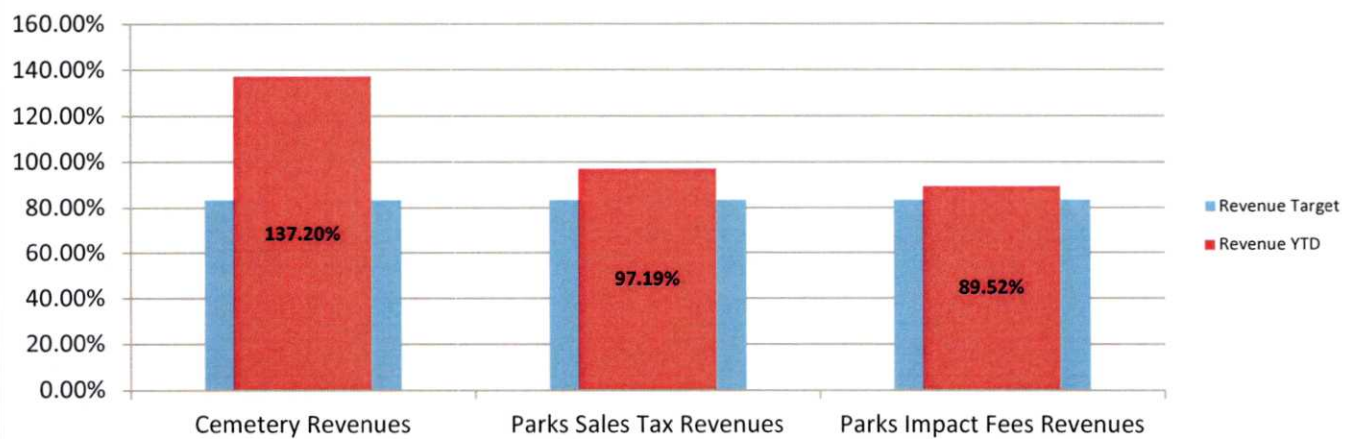
General Fund Budgets



Special Funds Budget



Revenue Accounts



Parks, Recreation, & Cultural Arts Department
April 2022

Recreation

Girls' Volleyball

- Games began on 4/19
- Uniforms were picked up and handed out on 4/28
- Coach Howard was replaced with Brian Wise due to job related issues
- Medal orders were placed 4/12
- Picture day scheduled for Volleyball

Adult Basketball

- 3 Teams / 5 individuals signed up
- Games will begin two weeks after registration ends
- Games will be on Monday/ Wednesday Nights

Challenger Baseball

- No coach was found
- Refunds for sponsorships have been brought up but no decision yet

Independence 5K

- T-shirt quote was received
- True Royal Heathered favorite choice for this year
- Sponsorship letters were sent out
- Tate Ornamental and Colorado Grill are the two sponsors at the moment
- Yeti Cooler has been purchased for raffle prize
- \$5 increase to help offset costs

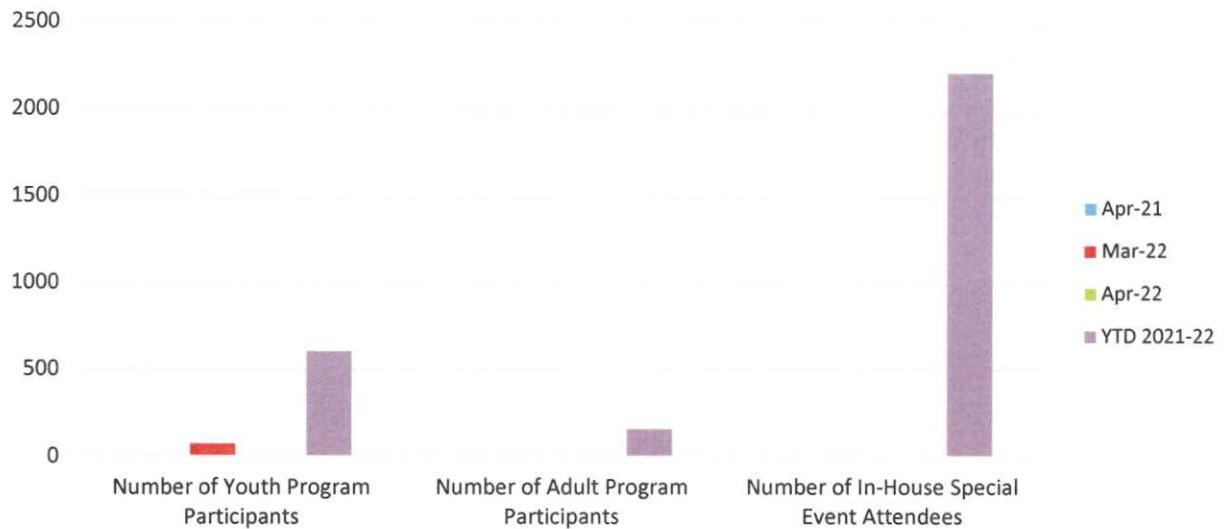
Miscellaneous

- More improvements made to E Sports gaming room after discussion with Creative Works
- CCS Softball continued to use Field 5 for games (\$15 per game)
- Cheerleading camp took place April 30 on Jr Pro Field
- Soccer Tournament April 30th-May 1st
- Presentation presented for E Sports Room for BOMA Meeting



Parks, Recreation, & Cultural Arts Department
April 2022

Programming & Special Events Attendance

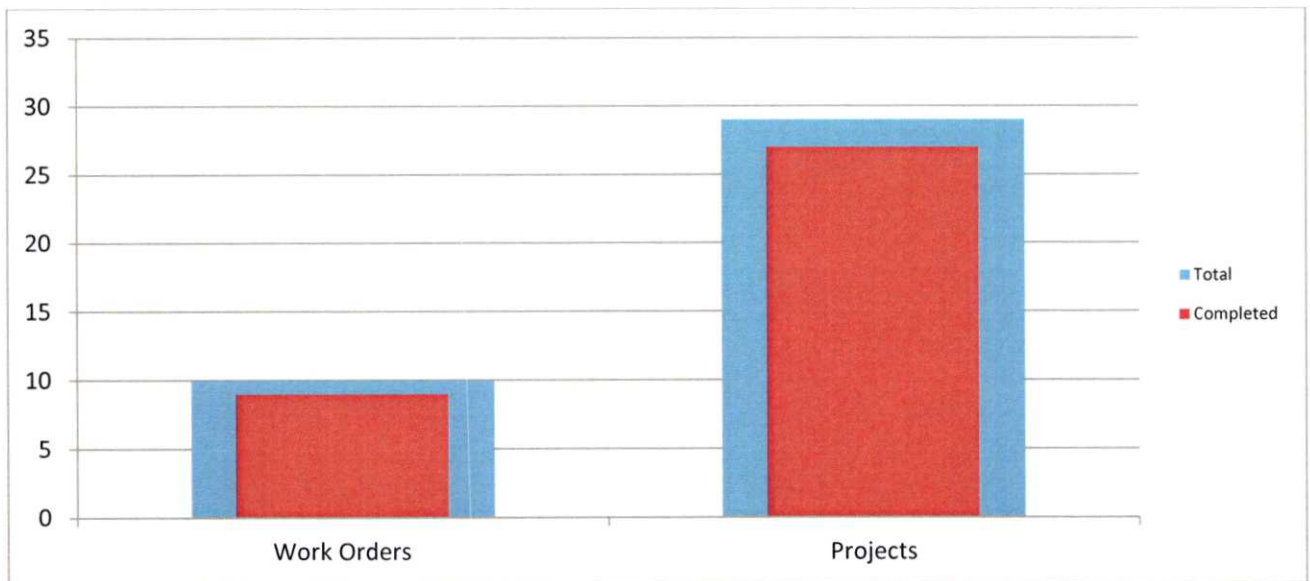
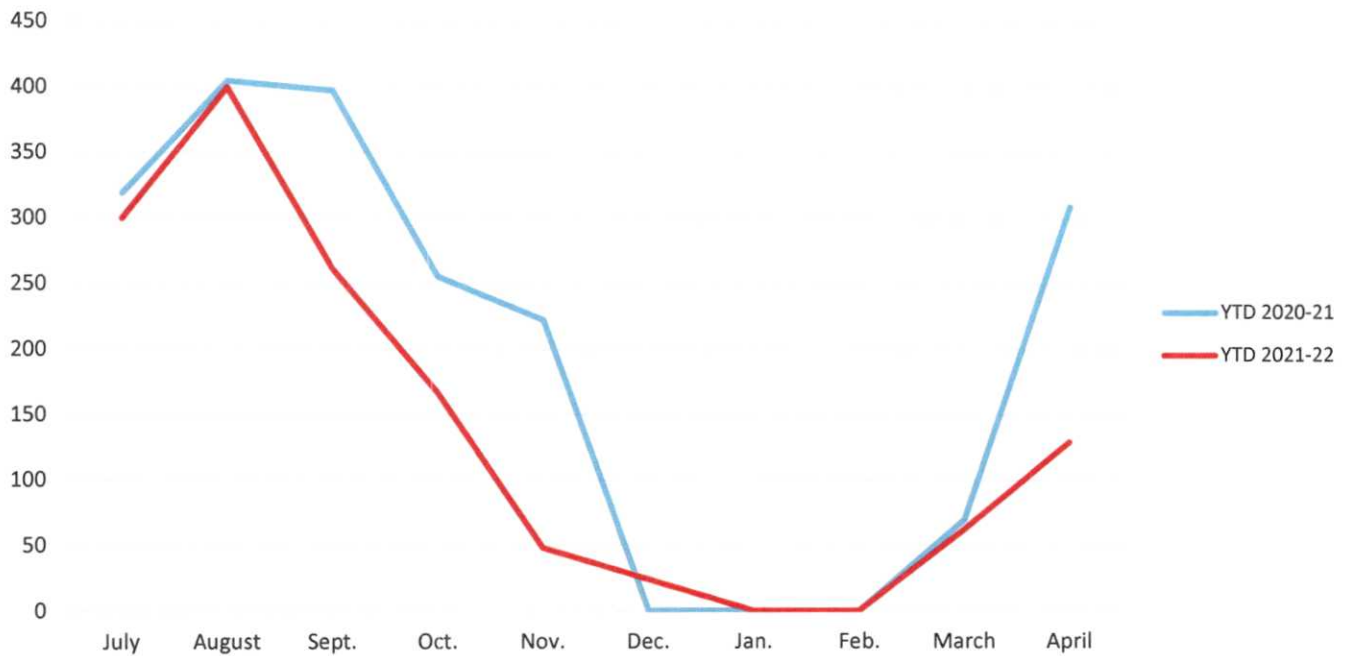


Maintenance

- We cleaned up the old pile of wood chips that had piled up close to the dog park. We put down seed and straw when finished.
- We got about half of the driveway potholes patched at Byrum Park. We hope to get that finished by next month.
- We put down fertilizer at the quad, Jr. Pro Football and Soccer Fields.
- We have been spot spraying round-up to help with weed eating.
- Reel mowing picked up this month. We are mowing more times per week this month than in March.
- We worked two soccer tournaments. (Goodlettsville Quest Tournament and Spring Classic)
- We put new foul poles on Field 5 after the new fence was installed.
- We put up new "No Golfing" signs at the park.
- Put a new alternator on the dump truck
- Put a new starter on one of the Hustler mowers.
- Put two new batteries in the landscape truck
- We cut down two dead trees behind the Fire Hall at the park
- We installed new backstop netting for Field 7 (Baseball league purchased the net).
- We fixed the outfield fence on Field 7. We raised the fence and put rip rap on the back side to help with washing.
- Mowing and weed eating really picked up this month.

Parks, Recreation, & Cultural Arts Department
April 2022

Mowing Hours



Parks, Recreation, & Cultural Arts Department
April 2022

Museum

Volunteers

The Museum volunteers have been working to confirm the demonstrators for this year's Gathering at the White House Inn Museum on September 10, 2022. This living history event will be a part of Experience Robertson County this year. Volunteers provided 4.5 hours to the Museum in April.

Exhibits

The newest exhibit portrays Hamilton's Fort and shows the type of items that those settlers would have used during that period in time. Hamilton's Fort was White House's first settlement in 1788



Social Media Promotion

White House History Wednesday's monthly edition was posted on Wednesday, April 27, 2022 with a repeat episode about Pitt's Barber Shop.

Additional posts and shares have been made during the month.

The Museum was the White House Area Chamber of Commerce's Member of the Day on Wednesday, April 27.

Tours at Museum

Tours were given to walk ins.

Events and Meetings Assisted with and/or Attended

April 14 – Leadership Robertson County Industry Day



Parks, Recreation, & Cultural Arts Department
April 2022

April 14 – Women of White House at Sumner Crest Winery



April 18 – Ribbon Cutting for the Storybook Trail



April 21 – White House Area Chamber Golf Tournament



April 27 – Mugs and Mugshots Event, set up in the Museum



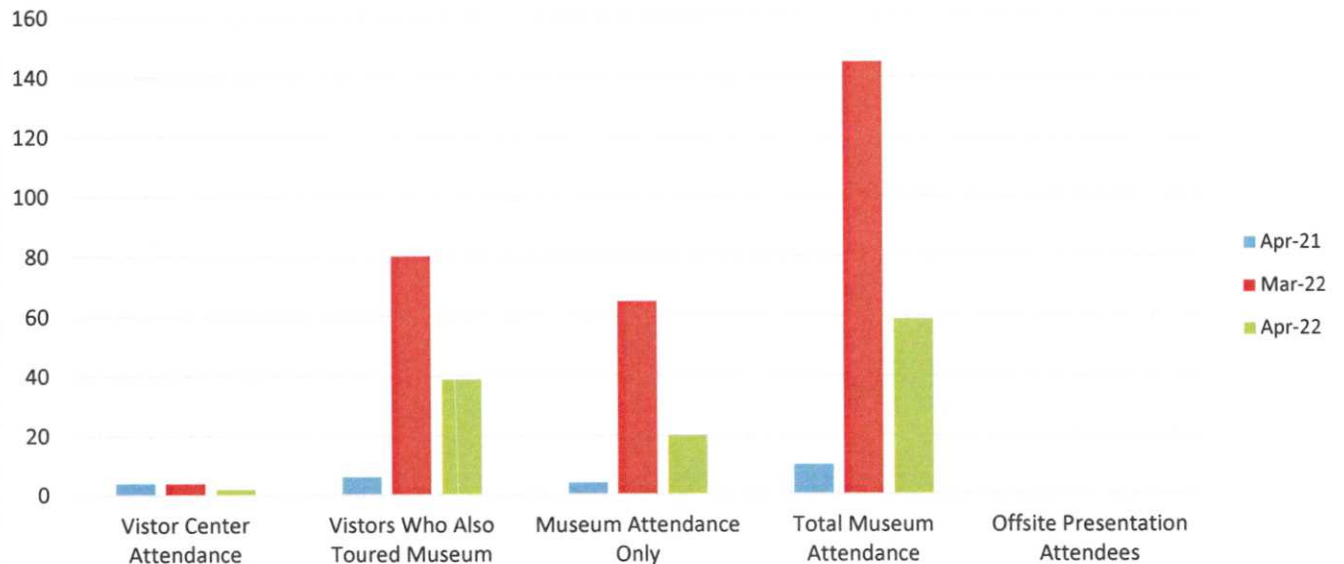
Parks, Recreation, & Cultural Arts Department
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April 28 – Leadership Robertson County Agriculture Day



Visitors' Center Only	Visitors' Center and Toured Museum	Museum Only	Total Museum Visitors	Off Site Presentations Attendees
2	39	20	59	0

Museum/Visitor Center Attendance



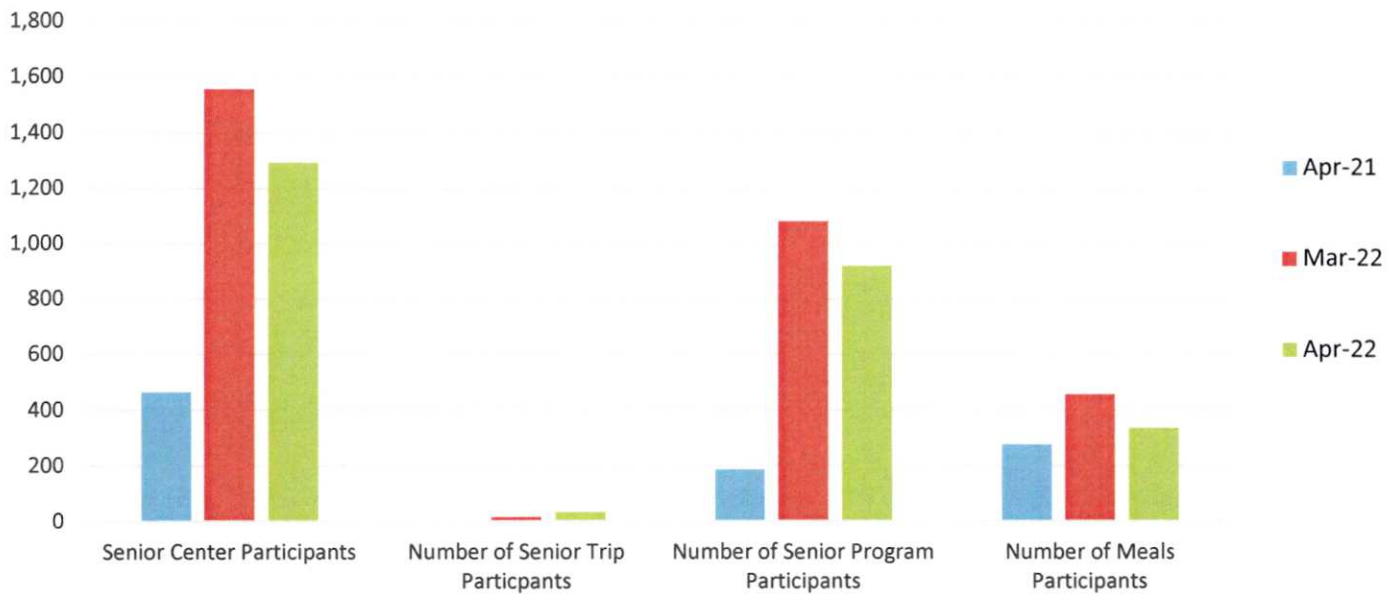
Parks, Recreation, & Cultural Arts Department
April 2022

Senior Center

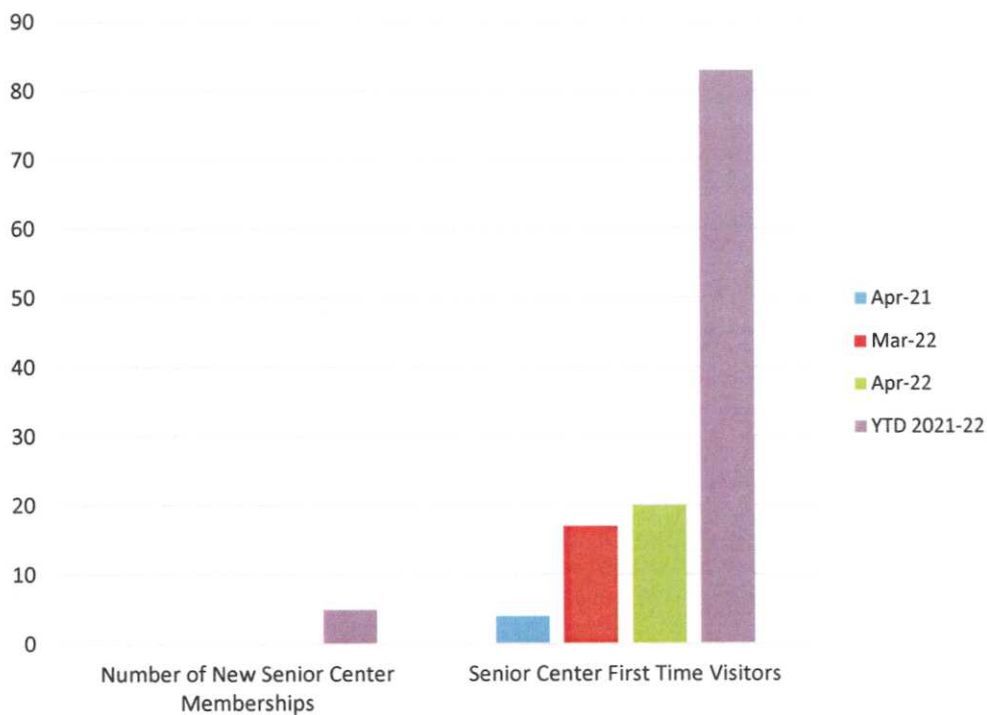
Senior Center Participation - April 2022			
<u>Outings/Events:</u>			
Birthday Potluck	11		
Bowling	5		
Crafts	2		
Bunco	3		
Sack Lunch at Park/Easter Egg	14		
Trip to Centennial Park & Lunch	9		
Lunch Rudders	6		
Bible Study	8		
Farmers Rummy	6		
Movie at Center	4		
Total	68		
		<u>Sr Meals Wednesdays</u>	
		91	
		76	
		79	
		92	
		338	TOTAL
<u>Programs:</u>			
Fittercise-Strength, Yoga	513		
Walk	230		
Bingo	45		
Cards, Games, Pool	100		
TOTAL	888		
NEW MEMBERS			
	20		
FIRST TIME ATTENDEE			
TOTAL Sr Center Participants:	1365	Total	1294

Parks, Recreation, & Cultural Arts Department
April 2022

Senior Programming Participation/Attendance



New Senior Memberships/First Time Visitors



Parks, Recreation, Cultural Arts Department
April 2022

	FYE 2019	FYE 2020	Apr. 21	Mar-22	Apr-22	YTD 21-22
Facility Usage						
Special Use Permits Submitted	13	15	3	3	3	17
Pavilion 1 Rentals	3	7	4	1	3	11
Pavilion 2 Rentals	11	5	2	2	3	9
Pavilion 3 Rentals	106	38	10	5	16	59
Splash Pad Pavilion Rentals	177	106	1	2	5	97
Total Number of Pavilion Rentals	297	156	17	10	27	176
Gymnasium Rentals	130	79	7	8	9	64
Caferia Rentals	54	0	0	0	0	0
Auditorium Rentals	4	10	0	5	5	53
Amphitheater Rentals	3	0	0	0	0	0
Total Number of Facility Rentals	196	89	7	13	14	117
Ballfield Rentals	7	45	11	31	24	118
Vistor Center Attendance	6	21	4	4	2	21
Vistors Who Also Toured Museum	14	84	6	80	39	278
Museum Attendance Only	85	668	4	65	20	1079
Total Museum Attendance	99	752	10	145	59	1362
Programming						
Number of Youth Program Participants	679	578	0	75	0	607
Number of Adult Program Participants	240	76	0	0	0	160
Number of In-House Special Events Offered	8	7	0	0	0	5
Number of In-House Special Event Attendees	2987	2964	0	0	0	2223
Number of Rec Programs Offered	34	18	1	4	0	18
Number of Senior Center Memberships	319	1768	200	205	205	2044
Number of New Senior Center Memberships	16	16	0	0	0	5
Senior Center Participants	14,966	9594	465	1,557	1,294	9070
Senior Center First Time Visitors	32	59	4	17	20	83
Number of Senior Trips Offered	54	37	0	2	4	20
Number of Senior Trip Participants	896	613	0	15	34	158
Number of Senior Programs Offered	117	76	6	12	10	80
Number of Senior Program Participants	9,989	6798	187	1083	922	5545
Number of Senior Meals Served	54	34	3	5	4	40
Number of Meals Participants	4052	2235	278	459	338	3367
Offsite Presentation Attendees	0	15	0	0	0	120
Total Number of Programs Offered			7	16	10	98
Revenues						
Youth Programs	\$55,825.00	\$41,183.00	\$0.00	\$296.00	\$77.00	\$46,379.00
Adult Programs	\$ 8,460.00	\$ 3,580.00	\$390.00	\$260.00	\$1,675.00	\$4,500.00
Special Events	\$ 4,355.00	\$ 2,009.00	\$0.00	\$0.00	\$600.00	\$1,365.00
Senior Meals	\$10,875.00	\$ 5,961.50	\$701.00	\$1,556.50	\$1,142.00	\$9,422.00
Shelter Reservations	\$12,135.00	\$ 4,780.00	\$925.00	\$1,030.00	\$2,270.00	\$8,220.00
Facility Reservations	\$19,305.00	\$ 8,046.88	\$1,187.50	\$1,950.00	\$1,950.00	\$15,731.75
Field Rentals	\$ 2,521.00	\$ 1,203.34	\$277.50	\$290.00	\$805.00	\$3,655.00
Affiliate League/Tournament Fee Revenue	\$13,286.00	\$16,017.20	\$0.00	\$0.00	\$0.00	\$13,666.50
Misc	\$11,744.00	\$15,394.74	\$343.93	\$1,426.40	\$171.36	\$22,514.31
Workflow						
Mowing Hours	1,554	2,601	309.5	62	129	1392.25
Work Orders Received	N/A	8	0	0	1	10
Work Orders Completed	N/A	8	0	0	1	9
Number of Projects Started	27	40	2	5	4	29
Number of Projects Completed	18	35	2	6	3	27
Number of ballfield rainouts				37	61	151
Bags of Field Dry Used				10	8	18

White House Library April 2022 Monthly Report

Summary of Activities

The Friends of the Library met with the master gardeners of both Sumner and Robertson County to discuss a garden design in honor of Don and Sherry Eden. The groups looked at plans, but the library director needed to see where utility lines were before they could pick a design. The Friends will discuss their options at their June meeting.

The library director attend the Tennessee Library Association's conference in Knoxville from April 13 to 14. She attended workshops on leadership, library gardens and growing food, weeding, steam programs, math literacy, and more. The conference was helpful and the library director hopes to integrate some of what she learned at the library.

The library held its ribbon cutting for the storybook trail on April 18. The third graders from Heritage elementary came in addition to a number of chamber members, library board trustees, politicians, and White House residents. The Friends of the Library purchased water and cookies to give out as refreshments while the library purchased books to give away to all kids in attendance.

The library director, HR director, and city administrator did interviews to fill the library supervisor position that will become vacant in May. The position was offered and accepted by Rebecca Melvin. She was the circulation supervisor at the Portland Public Library and is currently working at the State Library and Archives in the Library for Accessible Books and Media department. Rebecca will start on May 16 and we think she will be a good fit for the library.

The library director put in a phone call to a former volunteer who works for a marketing firm about marketing strategies for the con. She did recommend putting up a banner by the park in addition to the digital sign and doing some paid Facebook ads. The library director might try those options this year.

The library director has been working on finalizing different aspects of the con. There have been a number of craft vendors applications this year. However, the director was having a hard time getting food vendors. The staff also have a number of items that they need to finish for the escape rooms. Lastly, the director needs one more presenter to fill for the con event.

The library director had individual one-on-one meetings with each library staff member. This meeting gives staff a chance to discuss topics/ideas or issues that they might not want to bring up at a group staff meeting.

Department Highlights

The highlights for the month were the success with the library supervisor interviews and the Tennessee Library Association Conference.

White House Public Library

April 2022 Performance Measures

Official Service Area Populations

2018	2019	2020	2021
14,035	14,202	14,363	14,455

Membership

April	2018	2019	2020	2021	2022
New Members	77	76	16	63	100
Updated Members	243	253	106	106	519
Yearly Totals	2018	2019	2020	2021	2022
Total Members	7,073	8,376	9,496	6,940	7,847
% of population with membership	51	59	66	48	54

The library has switched its system so that all new users register online. Patrons without Internet can use one of our computers at the library and receive help from staff should they need assistance.

Total Material Available: 40,157

Estimated Value of Total Materials: \$1,003,925

Last Month: 998,000

Total Materials Available Per Capita: 2.78

Last Month: 2.77

State Minimum Standard: 2.00

Materials Added in April

2018	2019	2020	2021	2022
532	472	336	136	304

Yearly Material Added

2018	2019	2020	2021	2022
3,123	3,004	3,025	3,035	1,885

Physical Items Checked Out in April

2018	2019	2020	2021	2022
5,003	4,852	3,340	3,650	6,444

Cumulative Physical Items Check Out

2018	2019	2020	2021	2022
62,536	62,522	50,042	59,515	23,949

The library is happy that our checkout numbers have to exceed pre-covid checkouts.

Miscellaneous item checkouts

April	2018	2019	2020	2021	2022
Technology Devices	24	43	26	65	54
Study Rooms	77	100	0	0	54
Games and Puzzles	51	73	37	37	158
Seeds	30	46	30	30	194
STEAM Packs	*	26	0	0	21
Cake Pans	*	4	0	0	6

Yearly Totals

2018	2019	2020	2021	2022
644	137	381	725	234
1,082	253	305	395	230
743	222	955	1,263	609
586	112	302	878	322
148	61	25	160	71
6	1	28	21	12

Library Services Usage

April	2018	2019	2020	2021	2022
Lego Table	132	185	0	0	0
Test Proctoring	0	11	1	30	8
Charging Station	5	30	0	2	2
Notary Services	*	*	4	7	14
Library Visits	4,379	4,551	0	2,724	3,648
Website Usage	*	1,084	1,101	2,113	2,244
Reference Questions	7	9	16	5	2

Yearly Totals

2018	2019	2020	2021	2022
1,891	553	459	0	0
152	27	74	108	20
90	19	47	45	6
*	16	88	144	41
52,565	55,728	30,007	38,913	14,097
2,517	16,935	17,977	27,907	9,249
59	77	60	73	15

Library Volunteers

April	2018	2019	2020	2021	2022
Library Volunteers	9	13	0	8	8
Volunteer Hours	68	115	0	114	130

Yearly Totals

18-19	19-20	20-21	21-22
82	36	20	37
809	1,286	1,204	1,173.5

Since teens are needing service hours again for clubs, the number of volunteer hours has gone up again.

Computer Users

April	2018	2019	2020	2021	2022
Wireless	588	658	140	331	272
Adult Users	321	384	8	165	191
Kids Users	141	152	0	80	227

Yearly Computer Users

2018	2019	2020	2021	2022
9,535	2,017	3,829	3,878	1275
4,642	1,103	2,138	2,235	872
2,088	556	427	957	835

Universal Class Counts

April	
Sign ups	3
Courses started	4
Lessons viewed	52
Class Submissions	12

Yearly Totals

2018	2019	2020	2021	2022
24	9	10	13	9
52	16	53	39	15
661	194	1,771	1,008	364
445	105	800	515	126

Programs

1,000 books	2018	2019	2020	2021	2022
Monthly Sign-ups	7	2	1	1	2
total Sign-ups	29	60	83	84	113

Achievements	2018	2019	2020	2021	2022
100 Mark	2	0	0	22	34
500 Mark	2	2	0	2	4
Completion	0	1	2	4	5

Face-to-face Kids Programs

April	2018	2019	2020	2021	2022
Programs	13	18	0	6	12
Attendees	321	341	0	41	301
Yearly	2018	2019	2020	2021	2022
Programs	146	154	43	91	49
Attendees	4,260	4,201	1,185	2,167	1,210

Virtual Kids Programs

April	2020	2021	2022
Videos	10	2	0
Views	1,907	21	0
Yearly	2020	2021	2022
Videos	24	19	0
Views	4,182	230	0

Grab & Go Kits

April	2020	2021	2022
Kits	0	6	0
Taken	0	124	0
Yearly	2020	2021	2022
Kits	38	44	0
Taken	1094	1,699	0

The children story time attendance has picked up so much that we may need to add another story time session during the week.

Face-to-face Teen Programs

April	2018	2019	2020	2021	2022
Programs	6	5	0	0	0
Attendees	16	9	0	0	0
Yearly	2018	2019	2020	2021	2022
Programs	47	82	68	13	0
Attendees	481	432	518	81	0

Tween Face-to-Face Programs

April	2020	2021	2022
Programs	0	0	0
Attendees	0	0	0
Yearly	2020	2021	2022
Programs	5	0	0
Attendees	18	0	0

Combined Face-to-Face

April	2020	2021	2022
Programs	0	4	8
Attendees	0	13	43
Yearly	2020	2021	2022
Programs	11	43	34
Attendees	77	370	161

Virtual Teen & Tweens

April	2020	2021	2022
Videos	2	1	0
Views	377	1	0
Yearly	2020	2021	2022
Videos	12	6	0
Views	1,591	95	0

Grab & Go

April	2020	2021	2022
Kits	0	3	0
Taken	0	25	0
Yearly	2020	2021	2022
Kits	13	24	0
Taken	152	409	0

The library is going to continue to hold combined tween/teen programs at this time due to being short staffed and because both age groups enjoy the programs.

Face-to-face Adult Programs

April	2018	2019	2020	2021	2022
Programs	17	17	0	5	6
Attendees	56	76	0	15	44
Yearly	2018	2019	2020	2021	2022
Programs	175	157	42	63	29
Attendees	1,009	1,343	214	351	127

Virtual

April	2020	2021	2022
Videos	9	0	0
Views	2,655	0	0
Yearly	2020	2021	2022
Videos	18	1	0
Views	4,972	20	0

Device Advice

April	2019	2020	2021	2022
Sessions	*	42	3	8
Yearly	125	51	81	30

Grab & Go

April	*	*	0	0
Yearly	*	*	0	0

The library has added an adult creative writing class and a craft day. Both new programs are doing well.

Interlibrary Loan Services

April	2018	2019	2020	2021	2022
Borrowed	49	60	0	50	81
Loaned	27	35	0	18	14

Yearly Interlibrary Loan Services

2018	2019	2020	2021	2022
690	690	534	673	256
410	410	151	226	149

April	R.E.A.D.S
Adults	1,670
Juvenile	97

Yearly Totals	2018-2019	2018-2019	2019-2020	2020-2021	2021-2022
Adults	15,773	21,138	23,138	19,466	17,500
Juvenile	725	1,430	1,189	1,032	1,747

The READS statistics come from the state.

CITY COURT REPORT

April 2022

CITATIONS

TOTAL MONIES COLLECTED FOR THE MONTH	\$5,105.50	
TOTAL MONIES COLLECTED YTD		\$68,514.26

STATE FINES

TOTAL MONIES COLLECTED FOR MONTH	\$5,401.54	
TOTAL MONIES COLLECTED YTD		\$21,940.67

TOTAL REVENUE FOR MONTH	\$10,507.04	
TOTAL REVENUE YTD		\$90,454.93

DISBURSEMENTS

LITIGATION TAX	\$491.22	
DOS/DOH FINES & FEES	\$527.25	
DOS TITLE & REGISTRATION	\$342.00	
RESTITUTION/REFUNDS	\$0.00	
ON-LINE CC FEES	\$0.00	
CREDIT CARD FEES	\$0.00	
WORTHLESS CHECKS	\$0.00	
TOTAL DISBURSEMENTS FOR MONTH	\$1,360.47	
TOTAL DISBURSEMENTS YTD		\$11,996.89

ADJUSTED REVENUE FOR MONTH	\$9,146.57	
TOTAL ADJUSTED REVENUE YTD		\$78,458.04

DRUG FUND

DRUG FUND DONATIONS FOR MONTH	\$1,009.37	
DRUG FUND DONATIONS YTD		\$6,498.46

Offenses Convicted & Paid For Month	Count	Paid
Careless Driving		
Financial Responsibility Law	11	\$420.00
Registration Law	21	\$1,530.00
Improper Equipment		
Texting/Hands Free Law	3	\$183.00
Parking Prohibited		
DL Exhibited		
Red Light	6	\$615.00
Codes Violation	1	\$55.00
Stop Sign	2	\$235.00
Speeding	14	\$1,427.50
Seat Belt-Child Restraint	5	\$332.50
Failure To Yield		
Exercise Due Care	3	\$307.50
Improper Passing		
Total	66	\$5,105.50

RESOLUTIONS....

ORDINANCES....

April 6, 2022

M E M O R A N D U M

To: Board of Mayor and Aldermen
From: Jason Barnes, Finance Director
CC: Gerald Herman, City Administrator
Re: Fiscal Year 2022, Budget Amendment II (4/21/2022)

The following budget amendment is recommended for approval. The first item on this budget amendment is for the Wastewater Treatment Plant Expansion project. This project has advanced further than anticipated for the current fiscal year. This project is not projected to be over budget as a project (that spans multiple years). However, the budget for this project is projected to be over for this specific 12-month period. This amendment will only impact the proposed wastewater fund balance by \$500,000 because that amount is for engineering and engineering isn't being financed by the SRF debt. The SRF debt that was previously approved will replenish cashflows for the other \$3,000,000 of unbudgeted costs for this project during the current fiscal year.

The second item on this budget amendment is for the dental claims paid from the Dental Care Fund. Dental claims are projected to be slightly higher during the fiscal year than originally anticipated.

The third item on this budget amendment is for greenway paving project. Recent events have presented the city with the opportunity to repave a section of the greenway that previously wasn't feasible and likely will be difficult if this project is delayed. Fifty thousand dollars of the funding for this project is being used from the originally planned dog park parking lot project (which will be delayed until next year). The remainder of the funds for the greenway paving project will be transferred from unused engineering budget. Total cost for the greenway paving project is anticipated to be approximately \$90,000.

Should you have any questions related to this budget amendment, please let me know.

Jason Barnes
Finance Director
615-672-4350 x *2103
JBarnes@WhiteHouseTN.gov

ORDINANCE 22-04

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE FISCAL BUDGET FOR THE PERIOD ENDING JUNE 30, 2022.

WHEREAS, it has become necessary to amend the current year's annual budget;

NOW, THEREFORE, BE IT ORDAINED, by the Board of Mayor and Aldermen that the Fiscal Budget ending June 30, 2022 is hereby amended as part of the attached exhibit.

This ordinance shall become effective upon final reading the public welfare requiring it.

First Reading: April 21, 2022 PASSED

Second Reading: May 19, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

				Current Budget	Proposed Budget	Amendment
412	27100	Wastewater Fund	Fund Balance (ending)	2,358,495	1,858,495	(500,000)
412	36920	Wastewater Fund	Sale of Bonds (Debt Proceeds)	(8,000,000)	(11,000,000)	(3,000,000)
412	52213 900	Wastewater Fund	Sewer Treatment - Capital Outlay	8,175,000	11,675,000	3,500,000
1. To amend current 2021-2022 budget to recognize unbudgeted costs related to WWTP Expansion during current fiscal year.						
416	27100	Dental Care Fund	Fund Balance (ending)	194,354	191,854	(2,500)
416	51520 826	Dental Care Fund	Medical (Dental) Claims Paid	60,500	63,000	2,500
2. To amend current 2021-2022 budget to recognize unbudgeted costs related to dental claims paid during current fiscal year.						
110	41670 900	General Fund	Engineering - Capital Outlay	805,000	765,000	(40,000)
110	44740 900	General Fund	Parks Maintenance - Capital Outlay	156,095	196,095	40,000
3. To amend current 2021-2022 budget to recognize unbudgeted costs related to greenway paving during current fiscal year.						

ORDINANCE 22-06

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE ZONING
ORDINANCE TO PROVIDE AN AMMENDMENT TO ARTICLE 5, SECTION 5.056.7, DESIGN
DEVELOPMENT STANDARDS**

WHEREAS, the Board of Mayor and Aldermen wishes to amend the Zoning Ordinance to provide defined Design and Development Standards.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the Zoning Ordinance Articles V are amended as indicated below.

BE IT FURTHER ORDAINED that this Ordinance has been approved by the Planning Commission.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: April 21, 2022 PASSED

Second Reading: May 19, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

5.056.7 Design and Development Standards

A. Development Standards

3. Parking and Storage

On-street parking is a permitted design feature, except along arterial streets unless a section of an arterial street is within a commercial town center development. All parking lots and storage areas shall be enclosed or concealed by berms, buffers or through building design

Garages shall be designed to meet one or a combination of the following design features:

1. **Rear loaded garages.**
2. **Side loaded garages, including courtyard garages.**
3. **Recessed front loaded garages located at rear of property or structure a minimum (25ft) twenty-five feet behind front of structure. A maximum of 25% of total structures are permitted to include recessed front-loaded garages, this percentage is in addition to the maximum percentage listed in item #4. The location of recessed front-loaded garages shall be designated on the final master plan. Recessed front loaded garages shall include decorative garage design features.**
4. **To promote flexibility in design, a maximum of 25% of total structures are permitted to include front loaded garages this percentage is in addition to maximum percentage listed in item #3. Front loaded garages shall be intermixed throughout entire development. The location of front-loaded garages shall be designated on the final master plan. Front loaded garages shall include decorative garage design features.**
5. **Alley loaded garages at rear. Garages shall be either five (5ft) from the edge of the alleyway with a twenty (20 ft length) parking area beside garage or twenty (20 ft length) parking area between garage and edge alleyway. The widths of the parking areas shall be determined by the Off-Street Parking Requirements of this ordinance.**
6. **Alternative design features as determined by Planning Commission to meet intention of ordinance.**

4. Signs

The sign provisions contained in Article IV; Section 4.080 shall apply. Entry sign locations and designs shall be shown on or as a separate element of the final master plan and be consistent with the character of the development. Any sign located within a dedicated public right-of-way shall be perpetually maintained by the Homeowners

5. Building Design

- a. Architectural design shall be regulated, governed and enforced as architectural design standards by an association of property owners in order to ensure compatibility of building types and to relate new buildings to the building designs of the region. These standards shall be contained in private covenants, declarations, or restrictions, of the property owners' association and shall be approved in concept by the Planning Commission at the time of approval of the Master Plan. Changes in architectural design standards may occur from time to time thereafter if approved by the planning commission and the property owner's association.
- b. Architectural design standards shall specify the Materials and configurations permitted for walls, roofs, openings, street furniture and other elements. Architectural standards should encourage the following: architectural compatibility among structures in the development, human scale design. **Residential Design Requirements. The intent of this section**
Is to encourage guide the development of residential neighborhoods that are compatible throughout the development and that complement existing development and the natural environment. Architectural elevations are required as a part of a Planned Unit Development master plan and the alternative density cluster design.
- c. All **building foundations, including** front, side and rear walls are restricted to brick or stone and all wall façades for one and two-family dwellings shall be one hundred (100%) brick, stone, and hardiboard type material. Multi-family buildings and commercial buildings shall meet requirements of Commercial Design Standards.

6. Street Design

- a. A street hierarchy should be established on the Master Plan shall specify standards for minimum pavement width, required right-of-way, presence of curbs, on-street parking, street trees, street

furniture and sidewalks. Residential collector street shall have limited access or have alternative/innovative methods of access incorporated into the plan. No individual driveway will be permitted within 100 feet of an entrance to the development.

- b. The network of streets, alleys and pedestrian ways shall be designed to connect with other streets in the development and to existing or proposed thoroughfares outside the development. Cul-de-sacs are not permitted except where natural features such topography or water bodies prohibit connection. Where it is likely that a street may be extended in the future a stub street may be required.
- c. Streets shall be designed for pedestrian safety by having the street width, pattern and pattern to reduce speed and encourage pedestrian safety. To accomplish this street may vary from the Subdivision Regulations or provisions of this ordinance to control traffic and add aesthetics to the development.
 - i. Reserved.
- c. Sidewalks or pedestrian paths installed per the City's Subdivision Regulation's shall be provided on both sides of the all streets.
- d. Streets shall be designed and sealed by a Tennessee Registered Engineer. **(Added by Ord. 17-21, 06-29-17)**

Section 5.056 PLANNED DEVELOPMENT DISTRICTS

Sub-Section 5.056.7 Design and Development Standards

Item# B. Design Standards

B. Design Standards

All Final Master Plans shall include a Design Plan containing the following:

- 1. Statement of Intent and Use
- 2. Street Design and Streetscapes
- 3. Pedestrian way layout
- 4. Siting of Buildings
- 5. Massing, Facades and Roofs and examples of buildings
- 6. Parking Orientation and Layout ***including the siting of garages***
- 7. Open Spaces, Landscaping and Buffering
- 8. Lighting and Utilities
- 9. Building Materials and percentages

ORDINANCE 22-07

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE, AMENDING THE ZONING
ORDINANCE TO PROVIDE AN AMENDMENT TO ARTICLE 4, SECTION 4.203, DEVELOPMENT
STANDARDS FOR CAMPGROUNDS**

WHEREAS, the Board of Mayor and Aldermen wishes to amend the Zoning Ordinance to provide defined Development Standards for Campgrounds under the Commercial Amusement Services.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the Zoning Ordinance Articles IV are amended as indicated below.

BE IT FURTHER ORDAINED that this Ordinance has been approved by the Planning Commission.

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: April 21, 2022 PASSED

Second Reading: May 19, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

4.201 Development Standards for Campgrounds

When an application for a group assembly permit includes a private campground, the following standards shall be met:

(A) Such campground shall have on-site management;

(B) The campground may include convenience commercial establishments such as camp stores, laundry facilities, and personal services; provided that such convenience establishments are subordinate to the recreational character of the campground; are located, designed, and intended to serve exclusively the patrons staying in the campground; and such establishments and their parking areas shall not occupy more than ten percent (10%) of the area of the park or one (1) acre whichever is smaller;

(C) Such campground shall meet the following standards:

(1) Minimum size - ten (10) acres

(2) Maximum density – ten (10) **fifteen (15)** campsites per gross acre

(3) ~~Sanitary facilities, including flush toilets and showers – within three hundred feet (300') walking distance of each campsite.~~ **A bathhouse-restroom facility shall be located within three hundred (300) feet of all camping units which are either not supplied with sewer connections or not capable of utilizing such connections (e.g., tents, camper trailers).**

(4) Portable water supply - one (1) spigot for each four (4) campsites

(5) Trash receptacle - one (1) for each two (2) campsites

(6) Parking - one (1) space per campsite (7) Picnic table - one (1) per campsite

(8) Fireplace or grill - one (1) per campsite

(9) Administration or safety building – open at all times wherein a portable fire extinguisher in operable condition and first aid kit is available, and a telephone is available for public use.

D) Such campground shall meet the following design requirements:

(1) A vegetation screen or ornamental fence which will substantially screen the campsites from view of public rights-of-way and neighboring properties shall be provided around or near the perimeter or that part of the campground containing campsites. Such vegetation or fence shall be maintained in good condition at all times.

(2) Each campground shall reserve at least twenty-five percent (25%) of its total area as natural open space excluding perimeter screening. Such open space may include recreation and water areas, but may not include utility areas, administration buildings, commercial areas or similar activities.

(3) Each campsite shall have a minimum setback of twenty-five feet (25') from any exterior boundary line.

(4) Each campsite and all other buildings shall have a minimum setback from any public road of fifty feet (50').

(5) Each separate campsite shall contain a minimum of ~~three thousand two hundred (3,200)~~ **one thousand six hundred and fifty (1,650)** square feet. (A campsite shall be considered to consist of trailer or tent space, parking space, picnic table, fireplace, and one-half (1/2) the road-way providing access.)

(6) Each campsite shall be directly accessible by an interior road.

(7) All interior roads shall be a minimum of ten feet (10') wide for one way traffic and eighteen feet (18') wide for two way traffic.

(8) All interior roads shall meet the following curve requirements:
Minimum radius for a 90 degrees turn - 40 feet
Minimum radius for a 60 degrees turn - 50 feet
Minimum radius for a 45 degrees turn - 68 feet

(9) No Permanent Residences- Campgrounds shall not be used as permanent residences except for one owner or manager and up to three permanent maintenance personnel.

(10) No camping vehicle or camping equipment shall be used for human habitation for a period exceeding thirty (30) consecutive days. **No owner or operator of any recreational vehicle park in the City of White House shall allow or permit any quest sites in such recreational vehicle park to be rented to nor occupied by any person or recreational vehicle for any period of time that would permit or allow such person or recreational vehicle to remain at such recreational vehicle park for more than one hundred eighty (180) days in any twelve (12) consecutive month period. Tent camping shall have a maximum stay of 14 (Fourteen) days.**

(11) No campsite shall have a permanent fixture or mounting for trailers, recreational vehicles or

(12) Each campground shall provide a trailer dump station for the disposal of holding tanks

(13) All parking and driving surface will be required to be paved to City of White House parking lot and roadway design specifications (See City of White House Subdivision Regulations). **Access roads entering a recreational vehicle park shall match the surface of the public road providing access to the park. If the public road is paved, the access road of a recreational vehicle park shall be paved for a distance of one hundred (100) feet into the park from all entrances and exits, and shall be at least twenty-four (24) feet in width. Recreational vehicle park roads which are not paved shall be hard surfaced, well-drained and all weather stabilized (e.g., shell, marl, etc.).**

ORDINANCE 22-08

**AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE,
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING
JULY 1, 2022 THROUGH JUNE 30, 2023.**

- Whereas, Tenn, Code Ann. § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- Whereas, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- Whereas, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF WHITE HOUSE, TENNESSEE AS FOLLOWS:

SECTION 1: That the Board of Mayor and Aldermen projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2023, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

General Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Local Taxes	\$3,910,268	\$5,011,093	\$5,340,000
Intergovernmental Revenue	4,921,517	5,175,733	5,685,618
Charges for Services	97,913	134,556	107,250
Licenses and Permits	664,334	554,173	414,000
Fines and Forfeitures	65,174	97,850	84,000
Debt Proceeds	1,720,000	9,009,000	13,544,713
Miscellaneous Revenue	128,347	133,559	551,700
Total Revenues and Other Financing Sources	\$11,507,553	\$20,115,964	\$25,727,281
General Government	\$5,852,972	\$11,262,544	\$4,330,985
Public Safety	4,462,495	4,793,798	6,211,123
Public Works	759,068	654,601	889,397
Library	516,739	539,705	636,297
Parks and Recreation	1,022,546	1,372,413	13,653,408
Planning and Codes	369,922	497,593	608,222
Total Appropriations	\$12,983,742	\$19,120,654	\$26,329,432
Change in Fund Balance (Revenues - Appropriations)	-1,476,189	995,310	-602,151
Beginning Fund Balance July 1	4,143,532	2,667,343	3,662,653
Ending Fund Balance June 30	\$2,667,343	\$3,662,653	\$3,060,502
Ending Fund Balance as a % of Total Appropriations	20.5%	19.2%	11.6%

Industrial Development Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Intergovernmental Revenue	\$71,312	\$128,700	\$120,000
Miscellaneous Revenue	165	80	145
Total Revenues and Other Financing Sources	\$71,477	\$128,780	\$120,145
Industrial Development	\$162,636	\$73,500	\$86,000
Total Appropriations	\$162,636	\$73,500	\$86,000
Change in Fund Balance (Revenues - Appropriations)	-91,159	55,280	34,145
Beginning Fund Balance July 1	167,365	76,206	131,486
Ending Fund Balance June 30	\$76,206	\$131,486	\$165,631
Ending Fund Balance as a % of Total Appropriations	46.9%	178.9%	192.6%

State Street Aid Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Intergovernmental Revenue	\$419,800	\$480,332	\$467,352
Miscellaneous Revenue	373	638	480
Total Revenues and Other Financing Sources	\$420,173	\$480,970	\$467,832
Streets	\$495,410	\$390,995	\$495,000
Total Appropriations	\$495,410	\$390,995	\$495,000
Change in Fund Balance (Revenues - Appropriations)	-75,237	89,975	-27,168
Beginning Fund Balance July 1	316,534	241,297	331,272
Ending Fund Balance June 30	\$241,297	\$331,272	\$304,104
Ending Fund Balance as a % of Total Appropriations	48.7%	84.7%	61.4%

Parks Sales Tax Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Intergovernmental Revenue	\$835,247	\$925,000	\$1,616,000
Miscellaneous Revenue	\$1,578	\$815	\$216,310
Debt Proceeds	2,750,000	0	0
Total Revenues and Other Financing Sources	\$3,586,825	\$925,815	\$1,832,310
Parks	\$2,942,223	\$1,123,864	\$2,300,000
Debt Service	\$371,369	\$369,836	\$226,000
Total Appropriations	\$3,313,592	\$1,493,700	\$2,526,000
Change in Fund Balance (Revenues - Appropriations)	273,233	-567,885	-693,690
Beginning Fund Balance July 1	1,062,732	1,335,965	768,080
Ending Fund Balance June 30	\$1,335,965	\$768,080	\$74,390
Ending Fund Balance as a % of Total Appropriations	40.3%	51.4%	2.9%

Parks Impact Fees Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Parks Impact Fees	\$189,114	\$100,370	\$60,984
Miscellaneous Revenue	197	255	445
Total Revenues and Other Financing Sources	\$189,311	\$100,625	\$61,429
Parks	\$11,517	\$16,000	\$55,744
Total Appropriations	\$11,517	\$16,000	\$55,744
Change in Fund Balance (Revenues - Appropriations)	177,794	84,625	5,685
Beginning Fund Balance July 1	95,351	273,145	357,770
Ending Fund Balance June 30	\$273,145	\$357,770	\$363,455
Ending Fund Balance as a % of Total Appropriations	2371.7%	2236.1%	652.0%

Police Impact Fees Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Police Impact Fees	\$210,021	\$97,150	\$43,500
Miscellaneous Revenue	205	249	430
Total Revenues and Other Financing Sources	\$210,226	\$97,399	\$43,930
Police	\$65,000	\$42,500	\$25,098
Total Appropriations	\$65,000	\$42,500	\$25,098
Change in Fund Balance (Revenues - Appropriations)	145,226	54,899	18,832
Beginning Fund Balance July 1	123,213	268,439	323,338
Ending Fund Balance June 30	\$268,439	\$323,338	\$342,170
Ending Fund Balance as a % of Total Appropriations	413.0%	760.8%	1363.3%

Fire Impact Fees Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Fire Impact Fees	\$138,585	\$57,500	\$28,600
Miscellaneous Revenue	120	160	275
Total Revenues and Other Financing Sources	\$138,705	\$57,660	\$28,875
Fire	\$67,742	\$22,750	\$116,554
Total Appropriations	\$67,742	\$22,750	\$116,554
Change in Fund Balance (Revenues - Appropriations)	70,963	34,910	-87,679
Beginning Fund Balance July 1	108,742	179,705	214,615
Ending Fund Balance June 30	\$179,705	\$214,615	\$126,936
Ending Fund Balance as a % of Total Appropriations	265.3%	943.4%	108.9%

Roads Impact Fees Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Roads Impact Fees	\$317,963	\$116,550	\$58,700
Miscellaneous Revenue	223	299	490
Total Revenues and Other Financing Sources	\$318,186	\$116,849	\$59,190
Roads	\$60,000	\$235,000	\$33,909
Total Appropriations	\$60,000	\$235,000	\$33,909
Change in Fund Balance (Revenues - Appropriations)	258,186	-118,151	25,281
Beginning Fund Balance July 1	89,847	348,033	229,882
Ending Fund Balance June 30	\$348,033	\$229,882	\$255,163
Ending Fund Balance as a % of Total Appropriations	580.1%	97.8%	752.5%

Police Drug Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Intergovernmental Revenue	\$200	\$200	\$200
Fines and Forfeitures	9,205	7,698	4,800
Miscellaneous Revenue	39	27	50
Total Revenues and Other Financing Sources	\$9,444	\$7,925	\$5,050
Police	\$2,330	\$4,000	\$4,500
Total Appropriations	\$2,330	\$4,000	\$4,500
Change in Fund Balance (Revenues - Appropriations)	7,114	3,925	550
Beginning Fund Balance July 1	23,879	30,993	34,918
Ending Fund Balance June 30	\$30,993	\$34,918	\$35,468
Ending Fund Balance as a % of Total Appropriations	1330.2%	873.0%	788.2%

Debt Service Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Intergovernmental Revenue	\$1,368,259	\$1,412,000	\$1,110,000
Miscellaneous Revenue	2,424	1,020	2,015
Total Revenues and Other Financing Sources	\$1,370,683	\$1,413,020	\$1,112,015
Miscellaneous	\$1,372	\$3,043	\$3,600
Debt Service	\$1,081,559	\$1,116,299	\$1,233,000
Total Appropriations	\$1,082,931	\$1,119,342	\$1,236,600
Change in Fund Balance (Revenues - Appropriations)	287,752	293,678	-124,585
Beginning Fund Balance July 1	490,878	778,630	1,072,308
Ending Fund Balance June 30	\$778,630	\$1,072,308	\$947,723
Ending Fund Balance as a % of Total Appropriations	71.9%	95.8%	76.6%

Cemetery Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Charges for Services	\$74,818	\$68,420	\$68,850
Miscellaneous Revenue	346	237	505
Total Revenues and Other Financing Sources	\$75,164	\$68,657	\$69,355
Cemetery and Maintenance	\$36,886	\$72,235	\$90,565
Total Appropriations	\$36,886	\$72,235	\$90,565
Change in Fund Balance (Revenues - Appropriations)	38,278	-3,578	-21,210
Beginning Fund Balance July 1	217,824	256,102	252,524
Ending Fund Balance June 30	\$256,102	\$252,524	\$231,314
Ending Fund Balance as a % of Total Appropriations	694.3%	349.6%	255.4%

Dental Care Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Interfund Revenue	\$39,623	\$39,100	\$38,500
Miscellaneous Revenue	370	100	150
Total Revenues and Other Financing Sources	\$39,993	\$39,200	\$38,650
Premiums Paid	\$8,329	\$9,130	\$9,500
Dental Claims Paid	55,691	63,000	65,000
Total Appropriations	\$64,020	\$72,130	\$74,500
Change in Fund Balance (Revenues - Appropriations)	-24,027	-32,930	-35,850
Beginning Fund Balance July 1	252,038	228,011	195,081
Ending Fund Balance June 30	\$228,011	\$195,081	\$159,231
Ending Fund Balance as a % of Total Appropriations	356.2%	270.5%	213.7%

Sanitation Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Charges for Services	\$998,362	\$1,103,067	\$1,141,000
Other Operating Revenues	7,477	6,568	5,400
Total Operating Revenues	\$1,005,839	\$1,109,635	\$1,146,400
Sanitation	\$1,021,467	\$984,950	\$1,254,195
Depreciation	18,697	18,700	19,000
Total Operating Expenses	\$1,040,164	\$1,003,650	\$1,273,195
Operating Income (Loss)	-34,325	105,985	-126,795
Nonoperating Revenues	\$744	\$424	\$745
Nonoperating Expenses	0	0	0
Total Nonoperating Revenues (Expenses)	\$744	\$424	\$745
Income (Loss) Before Capital Contributions and Transfers	-\$33,581	\$106,409	-\$126,050
Contributions	\$0	\$0	\$0
Transfers Out	2,992	0	0
Total Capital Contributions and Transfers	\$2,992	\$0	\$0
Change in Net Position	-\$30,589	\$106,409	-\$126,050
Beginning Net Position July 1	700,050	669,461	775,870
Ending Net Position June 30	\$669,461	\$775,870	\$649,820

Wastewater Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Charges for Services	\$5,733,384	\$5,171,455	\$5,011,600
Other Operating Revenues	1,883	6,192	0
Total Operating Revenues	\$5,735,267	\$5,177,647	\$5,011,600
Sanitation	\$2,114,958	\$2,450,320	\$3,447,897
Depreciation	1,458,708	1,459,000	1,510,000
Total Operating Expenses	\$3,573,666	\$3,909,320	\$4,957,897
Operating Income (Loss)	2,161,601	1,268,327	53,703
Nonoperating Revenues	\$200,889	\$1,879,000	\$1,881,737
Nonoperating Expenses	-67,131	-73,033	-201,874
Total Nonoperating Revenues (Expenses)	\$133,758	\$1,805,967	\$1,679,863
Income (Loss) Before Capital Contributions and Transfers	\$2,295,359	\$3,074,294	\$1,733,566
Contributions	\$0	\$0	\$0
Transfers Out	-33,423	0	0
Total Capital Contributions and Transfers	-\$33,423	\$0	\$0
Change in Net Position	\$2,261,936	\$3,074,294	\$1,733,566
Beginning Net Position July 1	21,626,532	23,888,468	26,962,762
Ending Net Position June 30	\$23,888,468	\$26,962,762	\$28,696,328

Stormwater Fund	FY 2021 Actual	FY 2022 Estimated	FY 2023 Proposed
Charges for Services	\$951,598	\$1,006,831	\$1,034,000
Other Operating Revenues	15,249	10,211	2,000
Total Operating Revenues	\$966,847	\$1,017,042	\$1,036,000
Sanitation	\$560,862	\$587,482	\$835,076
Depreciation	63,019	63,100	72,000
Total Operating Expenses	\$623,881	\$650,582	\$907,076
Operating Income (Loss)	342,966	366,460	128,924
Nonoperating Revenues	\$1,332	\$1,049	\$1,850
Nonoperating Expenses	0	0	0
Total Nonoperating Revenues (Expenses)	\$1,332	\$1,049	\$1,850
Income (Loss) Before Capital Contributions and Transfers	\$344,298	\$367,509	\$130,774
Contributions	\$0	\$0	\$0
Transfers Out	-32,177	0	0
Total Capital Contributions and Transfers	-\$32,177	\$0	\$0
Change in Net Position	\$312,121	\$367,509	\$130,774
Beginning Net Position July 1	1,630,797	1,942,918	2,310,427
Ending Net Position June 30	\$1,942,918	\$2,310,427	\$2,441,201

SECTION 2: At the end of the fiscal year 2022 the Board of Mayor and Aldermen estimates fund balances or deficits as follows:

Fund	Estimated Fund Balance/Net Position at 6/30/2022
General Fund	\$ 3,662,653
Industrial Development Fund	131,486
State Street Aid Fund	331,272
Parks Sales Tax Fund	768,080
Parks Impact Fees Fund	357,770
Police Impact Fees Fund	323,338
Fire Impact Fees Fund	214,615
Roads Impact Fees Fund	229,882
Police Drug Fund	34,918
Debt Service Fund	1,072,308
Cemetery Fund	252,524
Dental Care Fund	195,081
Sanitation Fund	775,870
Wastewater Fund	26,962,762
Stormwater Fund	2,310,427

SECTION 3: That the Board of Mayor and Aldermen herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Cumulative Principal Outstanding at June 30, 2022	FY 2023 Debt Principal	FY 2023 Interest Requirements
Bonds				
2012 GO Refunding Bond	\$ -	\$ 360,000	\$ 220,000	\$ 6,980
2013 GO Bond	\$ -	\$ 80,000	\$ 80,000	\$ 2,000
2020 GO Refunding (2013 Bond)	\$ -	\$ 2,670,000	\$ 20,000	\$ 64,375
2015 GO Refunding Bond	\$ -	\$ 1,280,000	\$ 180,000	\$ 28,875
2020 LG Loan Program Bond*	\$ 1,544,713	\$ 8,604,287	\$ 443,000	\$ 230,237
2020 Byrum Park Land Bond	\$ -	\$ 2,444,000	\$ 159,000	\$ 66,233
2022 Municipal Rec. Ctr. Bond**	\$ 24,000,000	\$ -	\$ -	\$ -
Notes				
SRF CWA 2009-246	\$ -	\$ 293,816	\$ 30,693	\$ 4,953
SRF CWSRF 2010-256	\$ -	\$ 192,632	\$ 18,120	\$ 3,204
SRF CG1 2012-302	\$ -	\$ 2,330,932	\$ 175,944	\$ 22,500
SRF CWSRF 2012-308	\$ -	\$ 271,940	\$ 18,540	\$ 2,640
SRF CG2 2013-326	\$ -	\$ 1,164,187	\$ 77,712	\$ 8,460
SRF CWSRF 2016-364	\$ -	\$ 591,024	\$ 38,256	\$ 6,372
SRF CWSRF 2021-449***	\$ 9,798,166	\$ 10,649,834	\$ 620,032	\$ 142,872
2020 Town Center Water Line	\$ -	\$ 1,312,000	\$ 150,000	\$ 33,456

*2020 LG Loan Program Bond is currently in draw-down period and expected to be fully drawn during FY 2023. The \$8,604,287 represents all bond issuance costs, interest from the original 2019 bond, plus draws (\$9,455,287) minus principal payments (\$851,000) made prior to June 30, 2022. This amount is accruing interest expenses.

**2022 Municipal Recreation Center Bond is currently in the approval process. This bond has a 2-year draw down period to reduce unnecessary interest cost. The first principal payment is due June 2024 and interest costs during FY 2023 should be minimal and will be dependent on the draw schedule and the progress of the project.

***CWSRF 2020-449 is for the WWTP Expansion project and is currently in the draw-down period and expected to be fully drawn during FY 2023. This amount is accruing interest expenses.

SECTION 4: During the coming fiscal year (2023) the Board of Mayor and Aldermen has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Financed by 2023 Appropriations	Pending Capital Projects Financed by 2023 Debt Proceeds
McCurdy/Sage/31W Inters. Imp.	\$ 445,000	\$ 50,000	\$ -
Pedest. Safety Imp. 31W/SR258	110,500	110,000	-
Demolition/Reno. of City Hall	1,686,235	-	1,050,000
Pole Mounted Decoration	60,816	50,000	-
ADA Transition	64,959	24,999	-
Splash Pad Improvements	238,938	-	210,000
New Fencing for Field 5	20,704	8,500	-
Sand & Dirt for Laser Grading	24,000	14,000	-
Municipal Recreation Center	23,790,000	-	11,790,000
Grid Smart Camera Systems	145,633	25,000	-
Tennis Courts	1,075,600	1,000,000	-
Parks Maintenance Bld. Fencing	17,302	8,000	-
Cemetery Fencing	67,500	30,000	-
New 18" SFM Ph. 1 & 2	3,231,703	1,100,000	-
New 18" SFM Ph. 3 & 4	2,188,900	1,900,000	-
Magnolia Village Sewer Repl.	263,704	250,000	-
WWTP Expansion	21,186,319	-	9,490,000

Proposed Future Capital Projects	Proposed Future Capital Projects - Total Expense	Proposed Future Capital Projects Financed by 2023 Appropriations	Proposed Future Capital Projects Financed by 2023 Debt Proceeds
Sage Road Widen (ROW Acq.)	\$ 70,000	\$ 70,000	\$ -
Widen NPC Road (Construction)	250,000	250,000	-
Calista Road Imp. - Design	75,000	75,000	-
Indoor Christmas Tree	5,000	5,000	-
Enclosed Trailer (Bld Mtc.)	10,000	10,000	-
Network Switches	37,000	37,000	-
2 Police Patrol Vehicles	92,000	92,000	-
New Dispatch Radio System	401,472	401,472	-
Rescue Jacks (Fire)	7,000	7,000	-
Fire Hose Tester	7,000	7,000	-
Fire Inspector Vehicle	45,000	45,000	-
Traffic Cabinet	25,000	25,000	-
Boom Mower (Pub. Svcs.)	215,346	215,346	-
Pavement Condition Assessment	20,000	20,000	-
Library Self-Checkout Kiosk	10,000	10,000	-
Library Storage Shelving	13,000	13,000	-
HVAC Replacement for Museum	9,250	9,250	-
Museum Chimney Restoration	7,200	7,200	-
Dog Park Park. Lot Paving/Striping	50,000	50,000	-
Greenway Bridge Restoration	10,000	10,000	-
Playground Restoration	5,000	5,000	-
Utility Vehicle (Parks)	9,000	9,000	-
Greenway Lighting	10,000	10,000	-
Tyler Parks Software	25,000	25,000	-
City-wide Traffic Study Plan	57,000	57,000	-
Zoning Ordinance Update	27,000	27,000	-
Asphalt Overlay Program	220,000	220,000	-
UPS Back-ups for Traffic Signals	180,000	180,000	-
Interstate Detour Signal Timing	20,000	20,000	-
Traffic Calming Devices	10,000	10,000	-
Soccer Complex Reno. Phase 2	1,300,000	1,300,000	-
Top Dresser (Parks)	12,500	12,500	-
Fire Station #1 - Design	100,000	100,000	-
Cemetery Mapping Software	15,000	15,000	-
Litter Truck	35,000	35,000	-
Concrete Dumpster Pad (San.)	45,000	45,000	-
Vac-Trailer	90,000	90,000	-
Copes Crossing LS Cont. Panel	65,000	65,000	-
Meadowlark LS VFD Install	18,000	18,000	-
Repave Meadowlark Road	200,000	200,000	-
End-of-line Vacuum Monitors	30,000	30,000	-
Replacement Pump for NPC LS	40,000	40,000	-
Inflatable Trench Box	15,000	15,000	-
Spare Pump for Calista LS	38,000	38,000	-
Concord Springs LS Seal/Coating	30,000	30,000	-
Grinder Pump Repl. Program	550,000	550,000	-
Box Culverts Projects	1,000,000	1,000,000	-

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (Tenn. Code Ann. § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tenn. Code Ann. § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same fund by the City Administrator and Finance Director, subject to such limitations and procedures as set by the Board of Mayor and Aldermen pursuant to Tenn. Code Ann. § 6-56-209. Any resulting transfers shall be reported to the Board of Mayor and Aldermen at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Board of Mayor and Aldermen shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee.

SECTION 9: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 10: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 11. This ordinance shall take effect on July 1, 2022, the public welfare requiring it.

Passed First Reading:

May 19, 2022

Passed Second and Final Reading:

June 16, 2022

Mayor

Attest: City Recorder

ORDINANCE 22-09

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE ESTABLISHING THE TAX RATE FOR THE TAX YEAR 2022.

BE IT ORDAINED by the Board of Mayor and Aldermen of the City of White House, Robertson and Sumner Counties, Tennessee as follows:

There is hereby levied the following tax rate on each one-hundred dollars of assessed valuation of all utilities and all other taxable properties within the corporate limits of the City of White House, Tennessee for the tax year 2022.

Robertson County	\$ 1.2862
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Sumner County	\$ 1.2862
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This ordinance shall become effective upon final reading, the public welfare requiring it.

First Reading: May 19, 2022

Second Reading: June 16, 2022

Farris Bibb Jr., Mayor

ATTEST:

Derek Watson, City Recorder

ORDINANCE 22-10

AN ORDINANCE OF THE CITY OF WHITE HOUSE, TENNESSEE AMENDING THE MUNICIPAL CODE TITLE 18, CHAPTER 3 SEWER RATES, FEES, AND CHARGES, SECTION 18-301 AND 18-302.

WHEREAS, the Board of Mayor and Aldermen desire to update the Municipal Code regarding Sewer Rates, Fees and Charges;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen that the White House Municipal Code Title 18, Chapter 3 SEWER RATES, FEES, AND CHARGES, Sections 18-301 AND 18-302 be amended from the Municipal Code as follows:

TITLE 18: WATER AND SEWERS
CHAPTER 3: SEWER RATES, FEES, AND CHARGES
SECTIONS: 18-301
 **Amends are made in bold, italics, and underlined text.*

Section 18-301. Rates.

- (2) Wastewater rates. Wastewater service shall be charged at rates established by the City of White House. Users will be charged a fixed amount based on the number of water meters installed unless one (1) water meter is used to service multiple units. In such cases, each unit will be charged at least the fixed rate for each individual unit service. The monthly wastewater rate schedule shall be as follows:

**City of White House
Wastewater Rate Schedule
Exhibit A**

	Residential Per Unit	Non-Residential Per Unit
Fixed Rate	\$20.21 <u>\$20.82</u>	\$44.20 <u>\$45.53</u>
Consumption	\$8.72 <u>\$8.98</u> per 1,000 Gallons	\$8.72 <u>\$8.98</u> per 1,000 Gallons

**City of White House
Wastewater Rate Schedule
Single Metered with Multiple Units
Exhibit B**

	Residential Per Unit	Non-Residential Per Unit
Fixed Rate	\$20.21 <u>\$20.82</u>	\$44.20 <u>\$45.53</u>
Consumption	\$8.72 <u>\$8.98</u> per 1,000 Gallons	\$8.72 <u>\$8.98</u> per 1,000 Gallons

This ordinance shall become effective upon its final reading and adoption by the Board of Mayor and Aldermen, and publication, the public welfare requiring it.

First Reading: May 19, 2022

Second Reading: June 16, 2022

Farris H. Bibb, Jr., Mayor

ATTEST:

Derek Watson, City Recorder

PURCHASING....

May 12, 2022

MEMORANDUM

To: Board of Mayor and Aldermen
From: Gerald Herman, City Administrator
Re: Tennis Courts

Bids for the tennis court project were opened on May 9th. Unfortunately, there was only one contractor to submit a bid. The bid was from FTM Contracting in the amount of \$1,817,818.60. Since this amount is over our budgeted amount, we asked FTM Contracting to remove the parking lot and courtyard between the tennis courts in the project. FTM Contracting's revised quote is in the amount of \$1,447,505.76.

FTM Contracting has also offered a \$50,000 reduction of either bid if the performance period is extended from 120 days to 210 days. Our recommendation would be to allow the extended time on the project for the \$50,000 reduction. With the extended time, the project is scheduled to be completed by December 2022.

If the Board chooses to accept the original bid submitted in the amount of \$1,817,818.60, we will need to delay the construction of the soccer complex parking lot to begin the project at the end of the fiscal year. The grant associated with the soccer complex construction would allow for this delay.

BID FORM

Place: City of White House, Tennessee

Date: May 9th, 2022

BID for the City of White House, Tennessee.

TO THE PURCHASING COORDINATOR
CITY OF WHITE HOUSE, TENNESSEE

I/WE Fuel Tank Maintenance Co., LLC dba FTM Contracting

Name of Bidder

240 Mill Drive, Cookeville, TN 38501

Address of Bidder

The undersigned, as Bidder, in compliance with your invitation for bids for the **2022 TENNIS COURTS EXPANSION PROJECT**, propose to furnish all necessary labor, machinery, tools, apparatus, equipment, service, and other necessary supplies, in strict accordance with the terms and conditions of the Plans and Bid Documents hereto attached and the Specifications referred to herein and do such other work incidental thereto as may be ordered by the Engineer or his/her agent, in writing, within the time set forth therein, and the price stated below.

The Bidder declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Plans, Specifications and Bid Documents for the work, and has read all documents furnished prior to the opening of bids; and that he has satisfied himself relative to the work expected to be performed.

TIME FOR COMPLETION AND LIQUIDATED DAMAGES: Bidder hereby agrees that if he is awarded the contract for this work, he will commence work within 7 days from the date of a Notice to Proceed/Start Work Order from the Owner and to substantially complete the work within one hundred and twenty (120) days for all phases and full completion within one hundred and fifty (150) calendar days (see TDOT Standard Specifications for details of time requirements). As time is of the essence, bidder also agrees to pay **\$800.00/day** as liquidated damages for each consecutive calendar day thereafter and shall include completion of all punch list items.

PROJECT PROPOSAL: Bidder agrees to perform all of the WORK on said tennis court expansion installation described in the bid documents and shown on the plans as estimated and itemized below and to be completed within the project duration limits, as follows:

PRIMARY PROJECT BID ITEMS

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	ITEM TOTAL
1	Clearing and Grubbing	LS	1	6,200.00	6,200.00
2	Construction Stakes, Lines and Grades	LS	1	12,900.00	12,900.00
3	Removal and Disposal of Existing Equipment, Asphalt, and Concrete	LS	1	21,600.00	21,600.00
4	Excavation (Unclassified) (Includes Excavation and placement of material on site and haul off of excess material)	CY	7400	9.60	71,040.00
5	Undercutting	CY	50	120.00	6,000.00
6	Concrete Sidewalk (Includes Reinforcement and Base Stone)	SF	10730	13.80	148,074.00
7	Concrete Ramp (Includes Reinforcement, Base Stone, and Truncated Domes)	SF	30	14.40	432.00
8	Concrete Court Inside Playing Lines (Includes Reinforcement, Vapor Barrier, and Base Stone)	SF	18240	15.00	273,600.00
9	Concrete Court Outside Playing Lines (Includes Reinforcement, Vapor Barrier, and Base Stone)	SF	20312	15.00	304,680.00
10	Tennis Court Acrylic Surface System	SF	38552	2.30	88,669.60
11	Tennis Net Assembly (Includes Net, Post assemblies, Post Foundations, Center Strap and Anchor)	EA	6	1800.00	10,800.00
12	Asphalt Pavement (Includes Binder and Base Stone)	SF	20470	4.04	82,899.40
13	Asphalt Pavement Surface and Overlay (Includes Asphalt Surface, Tack Coat and Striping)	SF	23960	1.74	41,690.40
14	Reinforced Concrete Pipe 12" (Includes Excavation, Bedding and Stone Backfill)	LF	162	120.00	19,440.00
15	Precast Concrete Outlet Control Structure	EA	3	4200.00	12,600.00
16	Precast Concrete Endwall	EA	3	3000.00	9,000.00
17	Bio Retention System (Includes Stone, Filter Media, Geotextile Fabric, Mulch, and Plantings)	LS	1	122,400.00	122,400.00
18	Masonry Monument Sign (Includes Foundation, CMU Support, and Brick/Stone Façade)	LS	1	12,000.00	12,000.00
19	Fence (Includes 10' High Black Vinyl Chain Link with Gates, Hardware, and Windscreen)	LF	1104	124.80	137,779.20
20	Erosion Control	LS	1	30,000.00	30,000.00
21	Rip-Rap (Outlet Protection and Spillway)	TON	40	90.00	3,600.00
22	Sod	SY	1718	18.00	30,924.00
23	Lighting and Electrical (Includes Conduit, Wiring, Poles with Foundations and all Electrical Components)	LS	1	373,200.00	373,200.00

and for the Project Total of

ONE MILLION EIGHT HUNDRED SEVENTEEN THOUSAND EIGHT HUNDRED

EIGHTEEN DOLLARS & SIXTY CENTS (\$1,817,818.60)

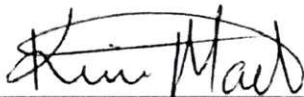
(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.)

The above itemized and total price for the project shall include all labor, materials, shoring, removal, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for.

Bidder understands that the Owner reserves the right to reject any or all bids, and any combination including or not including add alternatives, and to waive any informality in the bidding. The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving bids. Upon receipt of written notice of the acceptance of this bid, Bidder will execute a formal Agreement provided by the City and deliver as defined in the attached project schedule below.

The undersigned Bidder does hereby declare and stipulate that this bid is made in good faith, without collusion or connection with any other person or persons bidding for the same work, and that it is made in pursuance of and subject to all the terms and conditions of the Bid Documents and Specifications, and the Plans pertaining to the work to be done.

Respectfully submitted:



Prime Contractor Signature

Name: Kevin Mack

Company: Fuel Tank Maintenance Co., LLC dba FTM Contracting

Title: President

Business Address: 240 Mill Drive

Cookeville, TN 38501

Contractor's License No: 37040

License Expiration Date: 12/31/2022

Telephone Number: 931 319 4079

Email Contact: jdobbs@ftmcontracting.com

Revised

BID FORM

Place: City of White House, Tennessee

Date: May 12th, 2022

BID for the City of White House, Tennessee.

TO THE PURCHASING COORDINATOR
CITY OF WHITE HOUSE, TENNESSEE

I/WE Fuel Tank Maintenance Company, LLC dba FTM Contracting
Name of Bidder

240 Mill Drive, Cookeville, TN 38501
Address of Bidder

The undersigned, as Bidder, in compliance with your invitation for bids for the **2022 TENNIS COURTS EXPANSION PROJECT**, propose to furnish all necessary labor, machinery, tools, apparatus, equipment, service, and other necessary supplies, in strict accordance with the terms and conditions of the Plans and Bid Documents hereto attached and the Specifications referred to herein and do such other work incidental thereto as may be ordered by the Engineer or his/her agent, in writing, within the time set forth therein, and the price stated below.

The Bidder declares that he has examined the site of the work and informed himself fully in regard to all conditions pertaining to the place where the work is to be done; that he has examined the Plans, Specifications and Bid Documents for the work, and has read all documents furnished prior to the opening of bids; and that he has satisfied himself relative to the work expected to be performed.

TIME FOR COMPLETION AND LIQUIDATED DAMAGES: Bidder hereby agrees that if he is awarded the contract for this work, he will commence work within 7 days from the date of a Notice to Proceed/Start Work Order from the Owner and to substantially complete the work within one hundred and twenty (120) days for all phases and full completion within one hundred and fifty (150) calendar days (see TDOT Standard Specifications for details of time requirements). As time is of the essence, bidder also agrees to pay **\$800.00/day** as liquidated damages for each consecutive calendar day thereafter and shall include completion of all punch list items.

PROJECT PROPOSAL: Bidder agrees to perform all of the WORK on said tennis court expansion installation described in the bid documents and shown on the plans as estimated and itemized below and to be completed within the project duration limits, as follows:

and for the Project Total of

One million four hundred forty seven thousand five hundred
five dollars & 76/100 (\$1,447,505.76)

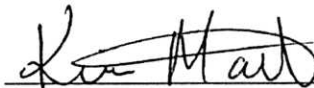
(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words will govern.

The above itemized and total price for the project shall include all labor, materials, shoring, removal, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for.

Bidder understands that the Owner reserves the right to reject any or all bids, and any combination including or not including add alternatives, and to waive any informality in the bidding. The Bidder agrees that this bid shall be good and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving bids. Upon receipt of written notice of the acceptance of this bid, Bidder will execute a formal Agreement provided by the City and deliver as defined in the attached project schedule below.

The undersigned Bidder does hereby declare and stipulate that this bid is made in good faith, without collusion or connection with any other person or persons bidding for the same work, and that it is made in pursuance of and subject to all the terms and conditions of the Bid Documents and Specifications, and the Plans pertaining to the work to be done.

Respectfully submitted:



Prime Contractor Signature

Name: Kevin Mack

Company: Fuel Tank Maintenance Company, LLC dba FTM Contracting

Title: President

Business Address: 240 Mill Drive

Cookeville, TN 38501

Contractor's License No: 37040

License Expiration Date: 12/31/2022

Telephone Number: 931 528 1137

Email Contact: abrantley@ftmcontracting.com

Revised
PRIMARY PROJECT BID ITEMS

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	ITEM TOTAL
1	Clearing and Grubbing	LS	1	3600.00	3600.00
2	Construction Stakes, Lines and Grades	LS	1	9600.00	9600.00
3	Removal and Disposal of Existing Equipment, Asphalt, and Concrete	LS	1	18,000.00	18,000.00
4	Excavation (Unclassified) (Includes Excavation and placement of material on site and haul off of excess material)	CY	7400	9.00	66,600.00
5	Undercutting	CY	50	120.00	6,000.00
6	Concrete Sidewalk (Includes Reinforcement and Base Stone)	SF	10730		
7	Concrete Ramp (Includes Reinforcement, Base Stone, and Truncated Domes)	SF	30		
8	Concrete Court Inside Playing Lines (Includes Reinforcement, Vapor Barrier, and Base Stone)	SF	18240	15.00	273,600.00
9	Concrete Court Outside Playing Lines (Includes Reinforcement, Vapor Barrier, and Base Stone)	SF	20312	15.00	304,680.00
10	Tennis Court Acrylic Surface System	SF	38552	2.28	87,898.56
11	Tennis Net Assembly (Includes Net, Post assemblies, Post Foundations, Center Strap and Anchor)	EA	6	1800.00	10,800.00
12	Asphalt Pavement (Includes Binder and Base Stone)	SF	20470		
13	Asphalt Pavement Surface and Overlay (Includes Asphalt Surface, Tack Coat and Striping)	SF	23960		
14	Reinforced Concrete Pipe 12" (Includes Excavation, Bedding and Stone Backfill)	LF	112 162	120.00	13,440.00
15	Precast Concrete Outlet Control Structure	EA	2 3	4200.00	8,400.00
16	Precast Concrete Endwall	EA	2 3	3000.00	6,000.00
17	Bio Retention System (Includes Stone, Filter Media, Geotextile Fabric, Mulch, and Plantings)	LS	1	122,400.00	122,400.00
18	Masonry Monument Sign (Includes Foundation, CMU Support, and Brick/Stone Façade)	LS	1	12,000.00	12,000.00
19	Fence (Includes 10' High Black Vinyl Chain Link with Gates, Hardware, and Windscreen)	LF	1104	124.80	137,779.20
20	Erosion Control	LS	1	24,000.00	24,000.00
21	Rip-Rap (Outlet Protection and Spillway)	TON	40	90.00	3,600.00
22	Sod	SY	1718		
23	Lighting and Electrical (Includes Conduit, Wiring, Poles with Foundations and all Electrical Components)	LS	1	328,800.00	328,800.00
24	Seeding in lieu of sod	LS	1	10,308.00	10,308.00

Lined thru = eliminated from scope

Circled = amount expected to change

Total: \$1,447,505.76

OTHER BUSINESS...

DISCUSSION ITEMS...

OTHER INFORMATION....