

City of White House
105 College St.
White House, TN 37188
Phone: (615) 672-4350

August 20, 2021

Scott & Ritter, Inc.
c/o Tommy Blackford
2385 Barren River Road
Bowling Green, KY 42101

Re: Award for Springbrook Drainage Improvements Project (White House, TN)
BOMA Approval: 08/19/2021

Dear Mr. Blackford:

The White House Board of Mayor and Aldermen met on the above date and awarded your company the work for the recently bid Springbrook Drainage Improvements Project.

Your firm has 10 days from the date of this award letter (COB August 30th) to return the remaining portions of the bid documents and bonds as required in the official bidding package. The City Finance Department will retain the original, proposal documents submitted by your firm. Using your records, print the contract agreement, sign it, and remit to the city for their signatures (two copies needed). You must also include the required insurance and bond documents.

Based upon the current timeline, immediately following the completion of the contract documents, we expect the start work date to be September 7th. Your firm will receive a separate notice to start work immediately following the contract finalization which will clarify the official contract times (start and completion).

Thank you for your bid, and we look forward to working with you. Let us know if you have questions or concerns.

Respectfully,



Jason L. Reynolds
CSR Engineering
for the City of White House