



## APPLICATION FOR MOBILE FOOD VENDOR VEHICLE

Please complete the attached form and return to the City Recorder's office on the 3rd floor of the Billy S. Hobbs Communit Center at 105D College Street, White House, TN 37188 or via email at Admin@WhiteHouseTN.gov.  
If you have any questions while completing the form, please call (615) 672-4350 option 4.

Date: \_\_\_\_\_

### 1. APPLICATION INFORMATION (Owners(s) of the Business)

Temporary Permit (\$50 Fee with **max** 2 permits annually): \_\_\_\_\_ **or** Annual Permit (\$120 Prorated Fee): \_\_\_\_\_

*If Temporary Permit is requested, please complete the following:*

Date of Event: \_\_\_\_\_

Location of Event: \_\_\_\_\_

#### *All Permits Complete the Following:*

Business Name: \_\_\_\_\_

**Owner/Operator** Full Name: \_\_\_\_\_ Title: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Description of the nature of the business and of the goods to be sold: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Vehicle Model: \_\_\_\_\_ Year: \_\_\_\_\_

Trailer Make: \_\_\_\_\_ Trailer Model: \_\_\_\_\_ Year: \_\_\_\_\_

### 2. STATEMENTS

- a. An approval notification from the City of White House and proof of \$1,000,000 general liability insurance policy naming the City of White House as additional insured is required prior to setting up on City of White House properties.
- b. The Applicant or Applicants named in this application agree to comply with all federal, state, and city laws and ordinances, and agree to the validity of and reasonableness of the application fee.
- c. The Applicant or Applicants named in this application hereby certify the truthfulness of the information provided in this application.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Printed Name: \_\_\_\_\_

## REQUIRED DOCUMENTS CHECKLIST

This page is for reference only.

Additional documents or information may be required by the City Recorder

Required Item	Applicant	Staff
Copy of State business license		
Copy of TN Department of Health license		
Copy of driver's license(s)		
Copy of vehicle and/or trailer registration		
Copy of proof of valid automobile liability insurance		
Copy of proof of \$1,000,000 general liability insurance policy naming the City of White House as additional insured – if on City property		
Annual Application fee of \$120 (to be prorated based on month approved)		

**For Office Use Only**

Amount Paid: \_\_\_\_\_

Date of Receipt of Application: \_\_\_\_\_

Date of Permit Issued: \_\_\_\_\_

Permit Number: \_\_\_\_\_